



ETRAVEL

Functional and technical expertise in support of both GSA ETS2 master contract vendors.

WHAT WE OFFER

We have supported eTravel initiatives for over 20 years, guiding federal customers in automating and consolidating travel processes. Choosing IBC for eTravel provides your agency with extensive experience with electronic travel conversions, and the efficient processing of eTravel vouchers.

IBC maintains a strong partnership with GSA and fully supports all elements of GSA's ETS2 travel contract. This includes the ability to offer support of both travel vendors, Carlson Wagonlit Travel E2 Solutions and Concur Government Edition.

For **implementations**, IBC provides expertise in the acquisition, system implementation and deployment of an ETS2 travel system.

For **operations and maintenance**, IBC provides Tier 2 (System Administrator) level services of the travel system in support of a federal agency's overall travel program.

WHY IBC?

IBC provides travel solutions for federal customers regardless of size, complexity, or degree of travel processing automation.

- IBC can elevate your travel program to align with your mission goals
- Travel voucher examination Payment preparation (CONUS and Foreign)
- Advance payments
- Travel voucher pre- or post- audit
- Statistical sampling



OUR SERVICES

- Migration Planning
- Relationship and coordination with GSA, customer agencies, and eTravel vendors
- eTravel vendor acquisition and task order management
- Configuration and implementation of eTravel system for authorization and vouchering
- User profile creation/setup
- Building approval routing chains
- Constructing organizational hierarchies
- Financial system integration
- Travel system, role-specific training
- 3-Tier customer service Help Desk

IBC is an OMB-designated federal shared services provider offering financial management services, including accounting, eTravel services, financial systems implementation and support, project management, COR services, contract audit and indirect cost services.



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