

2025 PAYROLL SCHEDULE

JANUARY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
						2

APRIL

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
						5

JULY

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
						8

OCTOBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
						11

FEBRUARY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	
						3

MAY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
						6

AUGUST

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						9

NOVEMBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						12

MARCH

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					4

JUNE

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
						7

SEPTEMBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
						10

DECEMBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
						1

BOLD underline indicates END of Pay Period

Monthly Pay Period

Federal Holiday	T&A Collections	Biweekl	Monthly CALC

Payroll	Personnel
Monthly	Monthly
Quarterly	Quarterly

Saturdays	Release
No COB	

Federal Holidays

Pay Period	Date
2025-02	Wednesday, January 1, 2025
2025-03	Monday, January 20, 2025
2025-05	Monday, February 17, 2025
2025-12	Monday, May 26, 2025
2025-14	Thursday, June 19, 2025
2025-15	Friday, July 4, 2025
2025-19	Monday, September 1, 2025
2025-22	Monday, October 13, 2025
2025-24	Tuesday, November 11, 2025
2025-25	Thursday, November 27, 2025
2026-01	Thursday, December 25, 2025

Saturdays – No Close of Business (COB)

Pay Period	Date
2025-03	Saturday, January 18, 2025
2025-05	Saturday, February 15, 2025
2025-12	Saturday, May 24, 2025
2025-15	Saturday, July 5, 2025
2025-19	Saturday, August 30, 2025
2025-22	Saturday, October 11, 2025

System Release

Pay Period & Release #	Date
2025-09 Release 25.01	Friday, April 11, 2025, thru Saturday, April 12, 2025
2025-18 Release 25.02	Friday, August 15, 2025, thru Saturday, August 16, 2024
2025-26 Release 25.03	Friday, December 5, 2025, thru Saturday, December 6, 2025

T&A Collections

Pay Period	Date
2025-02	Friday, January 10, 2025
2025-03	Friday, January 24, 2025
2025-04	Friday, February 7, 2025
2025-05	Friday, February 21, 2025
2025-06	Friday, March 7, 2025
2025-07	Friday, March 21, 2025
2025-08	Friday, April 4, 2025
2025-09	Friday, April 18, 2025
2025-10	Friday, May 2, 2025
2025-11	Friday, May 16, 2025
2025-12	Friday, May 30, 2025
2025-13	Thursday, June 12, 2025
2025-14	Thursday, June 26, 2025
2025-15	Friday, July 11, 2025
2025-16	Friday, July 25, 2025
2025-17	Friday, August 8, 2025
2025-18	Friday, August 22, 2025
2025-19	Friday, September 5, 2025
2025-20	Friday, September 19, 2025
2025-21	Friday, October 3, 2025
2025-22	Friday, October 17, 2025
2025-23	Friday, October 31, 2025
2025-24	Friday, November 14, 2025
2025-25	Friday, November 28, 2025
2025-26	Friday, December 12, 2025
2026-01	Wednesday, December 24, 2025

Biweekly Calculate

Pay Period	Calculate Date(s)
2025-02	Tuesday, January 14, 2025 Wednesday, January 15, 2025
2025-03	Tuesday, January 28, 2025 Wednesday, January 29, 2025
2025-04	Tuesday, February 11, 2025 Wednesday, February 12, 2025
2025-05	Tuesday, February 25, 2025 Wednesday, February 26, 2025
2025-06	Tuesday, March 11, 2025 Wednesday, March 12, 2025
2025-07	Tuesday, March 25, 2025 Wednesday, March 26, 2025
2025-08	Tuesday, April 8, 2025 Wednesday, April 9, 2025
2025-09	Tuesday, April 22, 2025 Wednesday, April 23, 2025
2025-10	Tuesday, May 6, 2025 Wednesday, May 7, 2025
2025-11	Tuesday, May 20, 2025 Wednesday, May 21, 2025
2025-12	Tuesday, June 3, 2025 Wednesday, June 4, 2025
2025-13	Monday, June 16, 2025 Tuesday, June 17, 2025
2025-14	Monday, June 30, 2025 Tuesday, July 1, 2025
2025-15	Tuesday, July 15, 2025 Wednesday, July 16, 2025
2025-16	Tuesday, July 29, 2025 Wednesday, July 30, 2025
2025-17	Tuesday, August 12, 2025 Wednesday, August 13, 2025
2025-18	Tuesday, August 26, 2025 Wednesday, August 27, 2025

Biweekly Calculate Continued

Pay Period	Calculate Date(s)
2025-19	Tuesday, September 9, 2025 Wednesday, September 10, 2025
2025-20	Tuesday, September 23, 2025 Wednesday, September 24, 2025
2025-21	Tuesday, October 7, 2025 Wednesday, October 8, 2025
2025-22	Tuesday, October 21, 2025 Wednesday, October 22, 2025
2025-23	Tuesday, November 4, 2025 Wednesday, November 5, 2025
2025-24	Tuesday, November 18, 2025 Wednesday, November 19, 2025
2025-25	Tuesday, December 2, 2025 Wednesday, December 3, 2025
2025-26	Tuesday, December 16, 2025 Wednesday, December 17, 2025
2026-01	Monday, December 29, 2025 Tuesday, December 30, 2025

Monthly Calculate

Month & Year	Calculate Date
January 2025	Tuesday, January 28, 2025
February 2025	Tuesday, February 25, 2025
March 2025	Thursday, March 27, 2025
April 2025	Monday, April 28, 2025
May 2025	Wednesday, May 28, 2025
June 2025	Thursday, June 26, 2025
July 2025	Tuesday, July 29, 2025
August 2025	Wednesday, August 27, 2025
September 2025	Friday, September 26, 2025
October 2025	Tuesday, October 28, 2025
November 2025	Tuesday, November 25, 2025
December 2025	Monday, December 29, 2025

Payroll Quarterly Reports

Pay Quarter	Run (Distribution) Date(s)
Quarter 1	Tuesday, March 11, 2025 Wednesday, March 12, 2025
Quarter 2	Monday, June 16, 2025 Tuesday, June 17, 2025
Quarter 3	Tuesday, September 23, 2025 Wednesday, September 24, 2025
Quarter 4	Tuesday, December 16, 2025 Wednesday, December 17, 2025

Payroll Monthly Reports

Report Month & Year	Run (Distribution) Date(s)
January 2025	Tuesday, January 28, 2025 Wednesday, January 29, 2025
February 2025	Tuesday, February 25, 2025 Wednesday, February 26, 2025
March 2025	Tuesday, March 25, 2025 Wednesday, March 26, 2025
April 2025	Tuesday, April 22, 2025 Wednesday, April 23, 2025
May 2025	Tuesday, May 20, 2025 Wednesday, May 21, 2025
June 2025	Monday, June 16, 2025 Tuesday, June 17, 2025
July 2025	Tuesday, July 15, 2025 Wednesday, July 16, 2025
August 2025	Tuesday, August 26, 2025 Wednesday, August 27, 2025
September 2025	Tuesday, September 23, 2025 Wednesday, September 24, 2025
October 2025	Tuesday, October 21, 2025 Wednesday, October 22, 2025
November 2025	Tuesday, November 18, 2025 Wednesday, November 19, 2025
December 2025	Tuesday, December 16, 2025 Wednesday, December 17, 2025

Personnel Quarterly Reports

Quarter	Run (Distribution) Date(s)
Quarter 1	Tuesday, March 25, 2025 Wednesday, March 26, 2025
Quarter 2	Monday, June 30, 2025 Tuesday, July 1, 2025
Quarter 3	Tuesday, September 23, 2025 Wednesday, September 24, 2025
Quarter 4	Monday, December 29, 2025 Tuesday, December 30, 2025

Personnel Monthly Reports Continued

Report Month & Year	Run (Distribution) Date(s)
November 2025	Tuesday, December 2, 2025 Wednesday, December 3, 2025
December 2025	Monday, December 29, 2025 Tuesday, December 30, 2025

Personnel Monthly Reports

Report Month & Year	Run (Distribution) Date(s)
January 2025	Tuesday, January 28, 2025 Wednesday, January 29, 2025
February 2025	Tuesday, February 25, 2025 Wednesday, February 26, 2025
March 2025	Tuesday, March 25, 2025 Wednesday, March 26, 2025
April 2025	Tuesday, April 22, 2025 Wednesday, April 23, 2025
May 2025	Tuesday, June 3, 2025 Wednesday, June 4, 2025
June 2025	Monday, June 30, 2025 Tuesday, July 1, 2025
July 2025	Tuesday, July 29, 2025 Wednesday, July 30, 2025
August 2025	Tuesday, August 26, 2025 Wednesday, August 27, 2025
September 2025	Tuesday, September 23, 2025 Wednesday, September 24, 2025
October 2025	Tuesday, October 21, 2025 Wednesday, October 22, 2025