

Main Motion Progress

1. A member addresses the Chair



2. The Chair recognizes the member by their name



3. The member proposes a motion

Correct way to introduce it, "I move that [statement of the proposal]."



4. Another member seconds the motion



5. The Chair states the motion to the Council

Chair says, "It is moved and seconded that"



6. The Council discusses or debates the motion

Discussion must be confined to the merits of the motion.

Before speaking in debate, members obtain the floor.

At the end the Chair may inquire: "Is there any further discussion?"



7. The Chair puts the motion to vote

"I would like to put the motion [restate the motion] to a vote."

"All in favor of the motion say 'Aye.'"

"Those oppose say 'Nay.'"



8. The Chair announces the result of the vote.

"The motion to [restate the motion] carried/passes"

or

"The motion to [restate the motion] is lost/fails."

Subsidiary Motion (Motion to Amend) Progress

1. A member addresses the Chair
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2. The Chair recognizes the member by their name
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3. The member proposes a motion to amend the main motion
Correct way to introduce it, "I move that the main motion is amended by [state the intent of the proposed amendment]."
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4. Another member seconds the motion to amend
↓
5. The Chair re-states the motion to amend the Board
Chair says, "It is moved and seconded that"
↓
6. The Board discusses or debates the motion to amend
*Discussion must be confined to the merits of the motion amendment.
Before speaking in debate, members obtain the floor.
At the end the Chair may inquire: "Is there any further discussion?"*
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7. The Chair puts the motion to vote
"I would like to put the motion to amend the main motion to a vote. The main motion is ... The proposed amendment is ..."
"All in favor of the motion to amend say 'Aye.'"
"Those oppose say 'Nay.'"
↓
8. The Chair announces the results of the vote on the motion to amend the main motion.
"The motion to [restate the motion] carried/passes"
or
The motion to [restate the motion] is lost/fails."
↓
9. The Chair puts the main motion as amended to a vote.
"I would like to put the main motion as amended to a vote. The main motion as amended is [re-state the motion as amended]"
"All in favor of the motion to amend say 'Aye.'"
"Those oppose say 'Nay.'"
↓
10. The Chair announces the result of the vote.
"The motion to [restate the motion] carried/passes"
or
"The motion to [restate the motion] is lost/fails."