



United States Department of the Interior  
Office of Aviation Services  
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Boise, Idaho 83706-3991

**DOI OPERATIONAL PROCEDURES MEMORANDUM (OPM) – 01**

**Subject:** Operational Procedures Memoranda (OPM) Listing and Index of Departmental Manual (Office of Aviation Services) and OPM Information

**Effective Date:** January 1, 2026

**Last Updated:** December 5, 2025

**Expiration Date:** December 31, 2026

**1. Summary of Changes.**

A. New OPMs: None

B. Updated OPMs:

- 1) OPM 35 (Identification of End Product/Service Procurement versus Flight Service Procurement)

C. Rescinded OPMs: None

**2. Purpose.** Appendix 1 is a listing of the current OPMs. Appendix 2 is an alphabetical index of information contained in Parts 350 through 353 of the Departmental Manual (DM) and Operational Procedures Memoranda 02-70.

**3. Authority.** This policy is established by the Director, Department of the Interior, Office of Aviation Services (OAS) in accordance with the provisions of Departmental Manual 112 DM 12, 350 DM 1, and Secretarial Order 3322 dated August 23, 2012.

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Director, Office of Aviation Services

Attachments:

Appendix 1: OPM Listing

Appendix 2: Index

## **Appendix 1**

### **OPM Listing**

OPM-01	Index of Departmental Manual (Office of Aviation Services) Information
OPM-02	Fleet Aircraft Use Reporting
OPM-03	Fleet Services Operational Procedures for Alaska Region Fixed Wing Aircraft
OPM-04	Aviation User Training Program
OPM-05	Office of Aviation Services (OAS) Designated Night Routes in Alaska
OPM-06	DOI National Aviation Management Plan and Project Aviation Safety Plan Requirements
OPM-07	Improving the Management and Use of Government Aircraft
OPM-08	Acquisition, Management and Disposal of Fleet Aircraft
OPM-09	Fuel Procurement Procedures
OPM-10	Continuous Improvement of DOI Aviation Policy Through Field Input
OPM-11	DOI Use of Uncrewed Aircraft Systems (UAS)
OPM-12	Parking of Privately Owned Aircraft and Privately Owned Vehicles stored at the OAS Lake Hood Facility located in Anchorage, Alaska
OPM-13	Fuel Quality Control / Fuel Site Inspection
OPM-14	Alaska Region Aircraft Maintenance System
OPM-15	Acquisition of Seat Fares
OPM-16	Flight Evaluations for Crewed Fleet Pilots
OPM-17	Aviation Acquisition Planning
OPM-20	Drum Fuel Management
OPM-22	Crewed Aircraft, Pilot - Training Program
OPM-23	DOI Like Make and Model Groups AND DOI Helicopter Like Make and Model Groups, plus "Series" Groups
OPM-24	Pilot Review Board
OPM-25	Safety Management Systems (SMS) Evaluator Criteria
OPM-29	Special Use Activities for Crewed Aircraft
OPM-32	Short-haul Operations
OPM-33	Aerial Capture, Eradication and Tagging of Animals (ACETA)
OPM-34	Auxiliary Pilots – Crewed Aircraft
OPM-35	Identification of End Product/Service Procurement versus Flight Service Procurement
OPM-36	Interagency Fire Standards for DOI Pilots

OPM-38	Reporting of Flight Time
OPM-39	DOI Use of Forest Service Procured Flight Services
OPM-40	Single-Skid, Toe-In, and Hover Exit/Entry Procedures (STEP) Operations
OPM-56	Grand Canyon National Park - Special Flight Rules Area
OPM-70	Identification of DOI Flight Service Responsibility, funded through cooperative projects and first nation engagements

## **Appendix 2 Index**

### **A**

Abbreviations: 350 DM 1.4 & Appendix 1

Administrative Procedures: 351 DM 2.5; 351 DM 3.6; 351 DM 4.1F

Aerial Delivery: 351 DM 2.3

Aerial Ignition/Devices/Materials: OPM-11; OPM-29; NWCG Standards for Aerial Ignitions, PMS 501;  
NWCG Standards for Aviation Transport of Hazardous Materials, PMS 513

Air Carrier/Commercial Operations: 350 DM 1.7 & Appendix 1; OPM-15

Aircraft:

Acquisition: 350 DM 1 Appendix 2; 353 DM 2.2; OPM-08; OPM-17

Certification: 350 DM 1.7

Contracting: 353 DM 1

Data Cards: 350 DM 1 Appendix 3; 351 DM 2.5; 351 DM 4.3F; 351 DM 4.4F

Definitions: 350 DM 1.5 & Appendix 2

Disposition: 353 DM 2.4

Equipment: 351 DM 2; 351 DM 4.1B

Excessing: 353 DM 2

Maintenance

Inspections: 350 DM1 Appendix 3; 351 DM 2.4

Records: 351 DM 2.4

Responsibility: 350 DM 1 Appendix 3; 351 DM 2.4

Standards: 350 DM 1 Appendix 2; 351 DM 2.4

Rental System: 353 DM 1.3A

Restricted Category: 351 DM 1.1I; 351 DM 4.1E

Services: 353 DM 1.2

Uncertificated: 350 DM 1.7; 351 DM 1.1I; 351 DM 2.4D; 351 DM 4.1B

Aircraft Accident:

Definition: 350 DM 1 Appendix 2

Investigations: 350 DM 1 Appendix 3; 352 DM 1.8; 352 DM 3

Prevention Plan: 352 DM 1.9

Reports: 352 DM 3.7

Reporting Procedure: 352 DM 3.4; NWCG Aviation Mishap Response Guide and Checklist, PMS 503

Aircraft Incident:

Definition: 350 DM 1 Appendix 2

Reporting Procedures: 352 DM 3.4; NWCG Aviation Mishap Response Guide and Checklist, PMS 503

Aircraft Mishap:

Definition: 350 DM 1 Appendix 2

Investigations: 352 DM 3

Notification: 352 DM 3.4; NWCG Aviation Mishap Response Guide and Checklist, PMS 503

Procedures: 352 DM 3.6

Reports: 352 DM 3.7

Review Board: 352 DM 3.11

Aircraft Purchase: 350 DM 1 Appendix 2; 353 DM 2.2; OPM-08; OPM-17

Aircraft Rental Agreement: 350 DM 1 Appendix 3; 353 DM 1.3

Aircrew Member: 350 DM 1 Appendix 2; OPM-04

Aircrew Certificate: 350 DM 1 Appendix 2; 351 DM 3.1A(2)

Airplane Limitations: 351 DM 1.3

Airports: 351 DM 1.8

Airtanker Base Facilities: 351 DM 1.8B(2); NWCG Standards for Airtanker Base Operations, PMS 508

Airworthiness Directives: 351 DM 2.4C(3)

AMIS: See Aviation Mishap Information System

Ammunition: NWCG Standards for Aviation Transport of Hazardous Materials, PMS 513

Aerial Capture, Eradication and Tagging of Animals (ACETA): 351 DM 2.3A; 351 DM 3.1D(2); OPM-29; OPM-33

Autopilot Requirements: 351 DM 1.3A

Aviation Life Support Equipment: 351 DM 1.7B; 351 DM 2.2D; 351 DM 4.1E(2); 352 DM 1.9F;  
Interagency Aviation Life Support Equipment Handbook

Aviation Management Board of Directors:

Awards Processing and Approval: 352 DM 4.6

Definition: 350 DM 1 Appendix 2

Aviation Management Training: 352 DM 1.5B; OPM-04

Aviation Mishap Information System: 352 DM 1.10; 352 DM 3.10

Aviation Mishap Information Dissemination: 352 DM 1.11

Aviation Safety

Awards Program: 352 DM 4

Education and Training: 352 DM 1.5(B); 352 DM 1.7; OPM-04

Policy: 352 DM 1.3B

Program: 352 DM 1.1

Program Responsibilities: 352 DM 1.6

Publications: 352 DM 1.11(B)

Staffing and Training: 352 DM 1.5

Award of Contract: 353 DM 1.5

Awards Program: 352 DM 4

## **B**

Bailed Aircraft: 350 DM 1 Appendix 2

Billing Procedures: 353 DM 1.7

Boots: 351 DM 1.7; Interagency Aviation Life Support Equipment Handbook

Briefing Passengers: 351 DM 1.5(B)

Bureau Aviation Manager: 350 DM Appendix 4; 352 DM 1.5A(2)a

Bureau Aviation Safety Manager: 352 DM 1.5A(2)b

Bureau Reports: 350 DM 1.9

## **C**

Certification:

Aircraft: 350 DM 1.7

Vendor: 351 DM 1.1

Checklists: 351 DM 1.1E

Cold Weather Operations: 351 DM 1.6

Contract

Administration: 353 DM 1.6

Competition: 353 DM 1.3B

End Product: 353 DM 1.2; OPM-11; OPM-35

Services: 353 DM 1.2

Contracting: 353 DM 1

Cooperator Aircraft: 351 DM 4

Administrative Procedures: 351 DM 4.1F

Flight Operations Standards and Procedures: 351 DM 4.1E

Military Aircraft: 351 DM 4.3

Other Government Agency Aircraft: 351 DM 4.4

Co-pilot: See Second-In-Command

COR: 353 DM 1.6

COTR: 353 DM 1.6

Crew Complement Requirements: 351 DM 1.2

**D**

Deplaning Passengers: 351 DM 1.5C

Designated Pilot Inspector: 351 DM 3.5B

Drugs & Alcohol: 351 DM 3.6C

Dual Function Pilots: 351 DM 3.2C

**E**

ELT (Emergency Locator Transmitter): 351 DM 2.2E

Emergency: 350 DM 1 Appendix 2; 351 DM 1.1H;

Emergency Equipment: 351 DM 2.2; Interagency Aviation Life Support Equipment Handbook

Enplaning Passengers: 351 DM 1.5C

Enroute Communication: 351 DM 1.4B

Equipment:

Airplane/Helicopter: 351 DM 2.2

Exceptions: 350 DM 1.10; 351 DM 1.2B(3); 351 DM 1.3A; 351 DM 3.5D(1); 351 DM 3.6E; 352 DM 5.9C; 352 DM 5.10B; 353 DM 1.2A

Explosives: NWCG Standards for Aviation Transport of Hazardous Materials, PMS 513

## **F**

Facilities: See Airports/Heliports

Federal Aviation Regulations: 351 DM 1.1B

Fire Extinguishers, Aircraft: 351 DM 2.2A

First Aid Kit: 351 DM 2.3G

Flight Crewmember

Approval: 351 DM 1.2B; 351 DM 1.7; 351 DM 3.1; 351 DM 4.2E; 351 DM 4.4E&F

Currency: 351 DM 3.5C(5)

Definitions: 350 DM Appendix 2

Duty Time Limitations: 351 DM 3.6

Qualifications: 351 DM 3.1D; 351 DM 3.2; 351 DM 3.3

Medical Certificates: 351 DM 3.1A

Record Keeping: 351 DM 3.6D

Safety Training: 352 DM 1.5B; OPM-22

Flight Evaluations: 351 DM 3.5; OPM-16

DOI PICs: 351 DM 3.5C

DOI SICs: 351 DM 3.5D

Interim: 351 DM 3.5F

Post-Aircraft Accident/Serious Incident: 351 DM 3.5E

Unsatisfactory: 351 DM 3.5G

Vendor Special Use: 351 DM 3.5H; OPM-29

Flight Evaluation Costs - DOI Pilots: 351 DM 3.5I

Flight Following: 351 DM 1.4B

Flight Manuals: 351 DM 1.1A

Flight Meter: 351 DM 1.9; 351 DM 2.2G

Flight Operations: 351 DM 1; 351 DM 2.2; 351 DM 4.1E

Flight Plan: 351 DM 1.4A

Flight Time:

Reporting of: 350 DM 1.9; 351 DM 3.6B

Vendor Aircraft: 351 DM 1

Floats: 352 DM 2.2C

Form AMD-23, Aircraft Use Report: 350 DM 1.9; 353 DM 1.7

Fuel Handling: 351 DM 3.1B(3); Aviation Fuel Handling Handbook; NWCG Standards for Aviation Transport of Hazardous Materials, PMS 513; OPM-13; OPM-20

## G

Gas, Compressed: NWCG Standards for Aviation Transport of Hazardous Materials, PMS 513 General Program Requirements: 350 DM 1

## H

Handbooks: 350 DM 2.2

Harnesses: Interagency Aviation Life Support Equipment Handbook

Hazard, Aviation: 350 DM 1 Appendix 2; 352 DM 1.9D(2)

Hazardous Materials: 351 DM 1.6B; NWCG Standards for Aviation Transport of Hazardous Materials, PMS 513

Helicopter Limitations: 351 DM 1.3J

Helicopter Short-Haul: 351 DM 2.3E; 351 DM 3.1D(6); OPM-32

Heliports: 351 DM 1.8B(3);

Helmet: 351 DM 1.7B; 351 DM 2.3H; 353 DM 1.2B; Interagency Aviation Life Support Equipment Handbook

## I

Incident: See Aircraft Incident

Incidental Pilot: 350 DM 1 Appendix 2; 351 DM 3.2C; 351 DM 3.5I(2)

Information Bulletins: 350 DM 2.2

Inspection Costs: 351 DM 3.5I; 351 DM 4.1F(2)

Interagency Boards and Committees: 350 DM 1.11

Interagency Helicopter Operations Guide: 351 DM 1.8(4); NWCG Standards for Helicopter Operations, PMS 510

Intercom System: 351 DM 2.3D

Interphone: OPM-33

Issuing Authority: 350 DM 2.2

## L

Lap/Seat Belt: 351 DM 1.7B; OPM-33; Interagency Aviation Life Support Equipment Handbook

Leadplane: 351 DM 2.3B; OPM-29; NWCG Standards for Aerial Supervision, PMS 505

Limitations

Flight and Crew Duty: 351 DM 3.6 A

Flight Limitations, Aircraft, DOI Owned and/or Operated: 351 DM 1.3

Flight Manual: 351 DM 1.1A

Special Use: 351 DM 1.7

## **M**

Management Responsibility: 350 DM 1.6

Maintenance: 350 DM 1.7; 351 DM 2.4; 351 DM 4.2C & 4.4D

Deficiencies: 350 DM 1 Appendix 2; 351 DM 1.1E

Military: 350 DM1 Appendix 2

Personnel: 351 DM 2.4A(1)(e);

Records: 351 DM 2.4A(1)(d)

Requirements: 351 DM 2.4; 351 DM 4.2C; 351 DM 4.4D

Manifest: See Passenger Manifesting

Mechanic:

Duty Limitations: 351 DM 1.11

Medical Certificates: 351 DM 3.1A(1)

Military Aircraft: 350 DM 1 Appendix 2; 351 DM 4.3

## N

Night Vision Goggles: 351 DM 1.3J(1)(e)

## O

Offshore Operations: 350 DM 1 Appendix 2; 351 DM 3.1D(4)

OMB Circular A-76: 351 DM 4.4A; 353 DM 6.2B; 353 DM 2.2

OMB Circular A-126: 350 DM 1.8(4); 351 DM 4.4A; 353 DM 2.3; OPM-07

Operation Guides: 350 DM 2.2

Operating Limitations: 351 DM 1.1; 351 DM 1.3; 351 DM 2.2; 351 DM 4.1E; 351 DM 4.2

Operational Environment Considerations: 352 DM 1.9E

Operational Procedure Memorandum (OPM): 350 DM 2.2

Other Government Agency Aircraft: 351 DM 4.4

Overwater Flights: 351 DM 2.2D; Interagency Aviation Life Support Equipment Handbook

## P

Paracargo: OPM-29; Interagency Smokejumper Pilot Operations Guide

Passengers

Briefing: 351 DM 1.5B

Definition: 350 DM 1 Appendix 2

Enplaning/Deplaning: 351 DM 1.5C

Manifesting: 351 DM 1.5A

Safety Training: 352 DM 1.5; 352 DM 1.9B; OPM-04

Transport of: 350 DM 1.8

Payment Processing: 353 DM 1.7

Personal Flotation Devices: 351 DM 1.7B; Interagency Aviation Life Support Equipment Handbook

Personal Protective Equipment (PPE): 351 DM 1.7B; 351 DM 4.1E(2); Interagency Aviation Life Support Equipment Handbook

Personnel at Controls: 351 DM 1.2B

## Pilot

DOI GS-2181: 351 DM 3.2B

Incidental/Dual Function Experience: 351 DM 3.2BC

Vendor: 351 DM 3.3

## Pilot Card

Issuance: 351 DM 3.6E; 351 DM 4.2F; 351 DM 4.3E; 351 DM 4.4F

Revocation/Suspension: 351 DM 3.6G, Appendix 1

Pilot Duty Limitations - See Flight Crewmember

Pilot Files: 351 DM 3.6D

Pilot-In-Command (PIC): 351 DM 3.1B; 351 DM 3.3A & B; 351 DM 3.5C

Experience: 351 DM 3.2; 351 DM 3.3

Private Aircraft: 351 DM 1.1; 350 DM 1 Appendix 2; 351 DM 2.1; 351 DM 2.4A & B

Project Planning: 352 DM 1.9C; OPM-06

Project Aviation Safety Plan (PASP), Minimum Elements: OPM-06

## Public Aircraft

Definitions: 350 DM 1 Appendix 2

Policy: 350 DM 1.3

Purchase, Aircraft: 353 DM 2

## R

Radio Equipment: 351 DM 2.2B & E

Rappelling Devices: 351 DM 2.3E

## Rating Requirements

DOI Pilot: 351 DM 3.2

Mechanic: 351 DM 2.4A(1)(e)

Vendor: 351 DM 3.3

Rental Agreement System: 353 DM 1

Request for Contract Services: 353 DM 1.3

Request for Rental Services: 353 DM 1.3

Risk Assessment: 352 DM 1.9; 352 DM 5.5, OPM-06

Roles and Responsibilities: 350 DM 1.6; 350 DM 1 Appendix 3 & 4

Restricted Category Aircraft: See Aircraft, Restricted Category

## S

Safety Alert: 352 DM 1.11B(1)

Seat Belts: 351 DM 1.1G; 351 DM 2.2F; Interagency Aviation Life Support Equipment Handbook

Seat Fares: 353 DM 1.2; OPM-15

Second-In-Command: 351 DM 3.1C; 351 DM 3.2D

Crew Complement Requirement: 351 DM 1.2

DOI: 351 DM 3.2D

Flight Checks, DOI: 351 DM 3.5D

Vendor: 351 DM 3.3C

Serious Injury: 350 DM 1 Appendix 2

Short-Haul: OPM-32

Shoulder Harness: 351 DM 1.1G; OPM-33, Interagency Aviation Life Support Equipment Handbook

Single Engine Limitations:

Airplane: 351 DM 1.3C, D, E, F, & G

Helicopter: 351 DM 1.3J

Small and Disadvantaged Business Contracting: 353 DM 1.3C

Solicitation: OPM-17

Special Flight Permits: 351 DM 2.4A(4)

Special Operations: 351 DM 1.6

Special Use Activities:

Categories: 351 DM 1.7A, B

Definition: 350 DM 1 Appendix 2

Equipment: 351 DM 2.3; OPM-29

Inspections: 351 DM 2.4A(2); 351 DM 4.2E; 351 DM 4.4G

Operational Requirements: 351 DM 1.7A; 351 DM 2.3; OPM-29

Pilot Qualifications: 351 DM 3.1D; 351 DM 3.5H; OPM-29

Specifications, Contract: 353 DM 1.3B

Substantial Damage: 350 DM 1 Appendix 2

Survival Kits: 351 DM 2.3F; Interagency Aviation Life Support Equipment Handbook

## T

Temporary Flight Restrictions: 351 DM 1.6C

Training: 352 DM 1.5; 352 DM 1.9; OPM-04

Tundra/Snow Pads: OPM-33

Two-pilot Crew: 351 DM 3.1B; 351 DM 3.5D

**U**

Uncertificated Aircraft: See Aircraft, Uncertificated

**V**

Vendor Pilot Qualifications: 351 DM 3.3

Vendor Requirements: 353 DM 2.4C

Certification: 350 DM 1.7; 351 DM 1.1D

Specifications: 351 DM 1.1C

**W**

Waivers (exceptions): 350 DM 1.10

Weight and Balance: 351 DM 1.1F; 351 DM 2.4A(1)(b); 351 DM 2.4A(6); DM 3.1B(4); 352 DM 1.9H

Wirestrike Prevention: 352 DM 1.9D