

Nomination for Safe Flying Award

Award Category (see 352 DM 4.8D below):

Nominee's Full Name:

Pilot Certification Number:

Date of Birth:

Pilot Status (Type of Pilot):

Period of Consideration:

Total Safe Hours Attained:

Reference: 352 DM 4 (excerpt)

4.6 **Processing and Approval.** All nominations, except Airwards (refer to paragraph 4.11D), will be processed through the respective Bureau National Aviation Manager/Aviation Safety Manager or their designee through the NBC AMD Aviation Safety Manager for eligibility verification, then reviewed for approval by the Bureau's DOI Aviation Management Board of Directors (ABOD) member.

4.8 **Award for Safe Flying.** This award is established to recognize DOI pilots who have distinguished themselves by safe flying for the period considered. This award is restricted to DOI employees.

A. Standards.

(1) All dates of computation for this award must be for the period of time the employee was on official DOI pilot status. However, periods of consideration need not be consecutive. A copy of pilot status authorization or other substantive documentation must be submitted with the nomination.

(2) If the nominee has experienced an aircraft accident where pilot error or negligence was a causal or contributing factor, that individual is ineligible for consideration for any years prior to the accident. Dates of consideration are not retroactive for periods prior to a known accident and must not be omitted to avoid identification of an accident or unsafe behavior.

(3) The nominee must have demonstrated safe, professional behavior as a DOI pilot for the period of consideration.

B. Criteria. The criteria for consideration of presentation of these awards are:

(1) The employee must be a professional pilot (GS-2181), dual-function, or incidental pilot.

(2) All flight time submitted will have been acquired while flying as a PIC, as defined by 14 CFR 61, while on official DOI business.

C. Awards. An appropriate recognition item shall be given to selected pilots.

D. Award Categories.

(1) Award of Merit. 5 years or 1,000 hours of safe flying.

(2) Award of Distinction. 10 years or 3,000 hours of safe flying.

(3) Award of Excellence. 15 years or 5,000 hours of safe flying.

(4) Award of Honor. 20 years or 7,500 hours of safe flying.

(5) Secretary's Award of Honor. More than 25 years or more than 10,000 hours of safe flying.

E. Procedures. Each nomination will include:

(1) Full name, FAA Airman's Certificate number, and date of birth.

(2) Pilot status (e.g., professional pilots - GS-2181, dual-function, or incidental). If the nominee is an incidental pilot, the Letter(s) of Authorization for the years being considered should also be submitted.

(3) Period of consideration and total number of safe flying hours attained.