

A

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Tallahassee, FL

DATE: 01/09/18

OFFICIAL: X POLITICAL: PERSONAL:

REVIEWED BY / DATE:

TN 1/1/18 TIM NIGBOROWICZ

Murphy 2/1/18 TIM MURPHY (General Law)

*Looks OK
Open*

Lytle 1/2/18 KIM BENTON (Ethics)

DC 1/2/18 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Official Travel for Secretary Ryan Zinke

DATE: January 16, 2018

Trip Overview:

- Date: January 9, 2018
- Location: Florida

Trip Summary:

January 9, 2018

- *Commercial flight from Washington, DC (Dulles) to Tallahassee, FL*
- Meeting and Press Availability on Offshore Energy Proposal with Florida Governor Rick Scott (Tallahassee, FL)
- *Commercial flight from Tallahassee, FL to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- There was no overnight stay during this trip, so Secretary Zinke claimed no lodging expenses.

Trip Notes – Transportation and Miscellaneous:

- Due to significant delays during Secretary Zinke's connecting flight from Washington, D.C., to Tallahassee, Florida, his schedule in Tallahassee was greatly compressed. The meeting and press availability with Governor Scott both took place at Tallahassee International Airport instead of at Governor Scott's office in the Florida State Capitol Complex. A draft trip schedule is attached.
- Airfare Ticket 0017093765906 was fully refunded for the amount of \$179.00.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itineraries
- Duluth Travel, Inc. tickets
- Draft trip schedule



Document Header Information

Document Voucher Document TV0000N55Z
 Type: Name:
 Travel TANUM0000VJNY Trip 01-09-18 Tallahassee, FL
 Authorization Name:
 Number:
 TA Date: 01/16/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Trip Overview: . Date: January 9, 2018 . Location: Florida Trip Summary: January 9, 2018 .
 (Operational) Detail: Commercial flight from Washington, DC (Dulles) to Tallahassee, FL . Meeting and Press Availability on
 Offshore Energy Proposal with Florida Governor Rick Scott (Tallahassee, FL) . Commercial flight from
 Tallahassee, FL to Washington, DC (DCA) . Trip concludes Trip Notes ?" Lodging and M&IE: . There
 was no overnight stay during this trip, so Secretary Zinke claimed no lodging expenses. Trip Notes ?"
 Transportation and Miscellaneous: . Due to significant delays during Secretary Zinke's connecting flight
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 meeting and press availability with Governor Scott both took place at Tallahassee International Airport
 instead of at Governor Scott's office in the Florida State Capitol Complex. A draft trip schedule is
 attached. . Airfare Ticket 0017093765906 was fully refunded for the amount of \$179.00.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: Trip Overview: . Date: January 9, 2018 . Location: Florida Trip Summary: January 9, 2018 . Commercial flight from Washington, DC
 (Dulles) to Tallahassee, FL . Meeting and Press Availability on Offshore Energy Proposal with Florida Governor Rick Scott (Tallahassee,
 FL) . Commercial flight from Tallahassee, FL to Washington, DC (DCA) . Trip concludes Trip Notes ?" Lodging and M&IE: . There was no
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 Governor Scott's office in the Florida State Capitol Complex. A draft trip schedule is attached. . Airfare Ticket 0017093765906 was fully
 refunded for the amount of \$179.00.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
01/09/18	01/09/18	TALLAHASSEE, FL	Mission (Operational)	116.00 / 54.00 *

Document Totals

Total Expenses: 491.55
 Reimbursable Expenses: 40.50
 Non-Reimbursable Expenses: 451.05
 Advance Applied: .00
 Net to Traveler: 40.50
 Net to Government: 451.05
 Pay to Charge Card: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	402.00 *	.00
M&IE-PerDiem	40.50 *	.00

Transaction Fees	34.30	£	.00
Transxn Fees	14.75	*	.00
Total Expenses:	491.55	↓	.00

Trip 1 Details

Expenses

Trip#: 1	Total Non-Per Diem Expenses:	451.05	Total Per Diem Expenses:	40.50	
Date	Description	Category	Cost	Pay Method	Per Diem
01/09/2018	Airline Flight	Com. Carrier	223.00	GOVCC-C	
Comment: Flight from Washington, DC (Dulles) to Tallahassee, FL.					
01/09/2018	Airline Flight	Com. Carrier	179.00	GOVCC-C	
Comment: Flight from Tallahassee, FL to Washington, DC (DCA).					
01/09/2018	M&IE	M&IE-PerDiem	40.50	REIMBURSABLE	*
01/09/2018	TMC Fee	Transaction Fees	34.30	GOVCC-C	
Comment: Agent-Assisted Dom Air/Rail					
01/16/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	40.50
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Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
01/09/2018	116.00/ 54.00	0.00	0.00	40.50	40.50	-

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Aacct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	491.55
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount:	402.00
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount:	40.50
Expense Category: Transaction Fees	Fiscal Year: 2018	Amount:	34.30
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount:	14.75
Total:			491.55

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	451.05
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	40.50

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	491.55
----------------------------------	---	--------

Totals by Payment Method

GOVCC-C Total	451.05
REIMBURSABLE Total	40.50

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
01/09/18	AIR Airline Flight	\$223.00
01/09/18	AIR Airline Flight	\$179.00

Audits

Audit Name	Result	Reason
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Document History 01/16/2018 Voucher: TV0000N55Z

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	01/16/2018	7:16PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

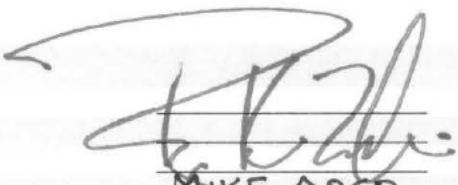
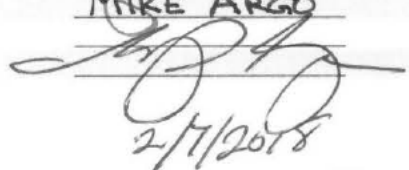
I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

RYAN ZINKE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:


MIKE ARGO

2/7/2018

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 01/08/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	01/09/2018
Location(s)	Florida
Estimated Cost	\$600
Funding	DOI
Purpose	Secretary Ryan Zinke will travel to Tallahassee, Florida, for a number of official engagements with Florida Governor Rick Scott.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	There is no overnight stay during this trip, so Secretary Zinke will incur no lodging expenses.
SOL (General Law) approval for special requests (if necessary)	

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

APPROVALS and SURNAMES

Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.



Document Header Information

Document Type: Authorization Document Name: TANUM0000VJNY
 Travel Authorization Number: TANUM0000VJNY Trip Name: 01-09-18 Tallahassee, FL
 TA Date: 01/08/18 Currency: USD
 Organization: DOIDOSSIO Current Status: CREATED
 Purpose: Mission (Operational) Document Detail: Secretary Ryan Zinke will travel to Tallahassee, Florida, for a number of official engagements with Florida Governor Rick Scott. There is no overnight stay during this trip, so Secretary Zinke will incur no lodging expenses.
 Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip Number: 1
 Purpose: Secretary Ryan Zinke will travel to Tallahassee, Florida, for a number of official engagements with Florida Governor Rick Scott. There is no overnight stay during this trip, so Secretary Zinke will incur no lodging expenses.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
01/09/18	01/09/18	TALLAHASSEE, FL	Mission (Operational)	116.00 / 54.00

Document Totals

Total Expenses: 457.25
 Reimbursable Expenses: 40.50
 Non-Reimbursable Expenses: 416.75
 Advance Authorized: .00
 Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	402.00	.00
M&IE-PerDiem	40.50	.00
Transxn Fees	14.75	.00
Total Expenses:	457.25	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses: 416.75		Total Per Diem Expenses: 40.50	
Date	Description	Category	Cost	Pay Method	Per Diem
01/08/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
01/09/2018	Airline Flight	Com. Carrier	223.00	GOVCC-C	
Comment: Flight from Washington, DC (Dulles) to Tallahassee, FL.					

01/09/2018 Airline Flight	Com. Carrier	179.00 GOVCC-C *
Comment: Flight from Tallahassee, FL to Washington, DC (DCA).		
01/09/2018 M&IE	M&IE-PerDiem	40.50 REIMBURSABLE * *

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 40.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
01/09/2018	116.00/ 54.00	0.00	0.00	40.50	40.50 *	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	457.25
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 402.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 40.50	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
Total:			457.25

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	416.75
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	40.50

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	457.25
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Totals by Payment Method

GOVCC-C Total	416.75
REIMBURSABLE Total	40.50

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
01/09/18	AIR	\$223.00
01/09/18	AIR	\$179.00

Audits

Audit Name	Result	Reason

Document History 01/08/2018 Authorization: TANUM0000VJNY

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	01/08/2018	9:31AM EST	NIGBOROWICZ, TIMOTHY M	
Net Adjustment:0.00				

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

TIM NIGBOROWICZ

Traveler/Preparer Signature:

Date:

Approver Name:

Approver Signature:

Date:

Jim Wylonsky

1/8/18

MIKE ARGO

Mike Argo

1/8/2018

Date: 01/04/2018
Record Locator: 3NDIMV
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Tue, Jan 09 2018 Ronald Reagan Ntl Washington, DC

7:45 AM **Washington-Dls (IAD) to Atlanta (ATL)** — Confirmation No. F6HY9G
depart

 **Delta Air Lines**
Flight 1697


Takeoff: 7:45 AM
Washington-Dls, DC
Prem Econ/First US-CA [R] Class |
McDonnell Douglas MD-80 | No Meal
Service | 2h 5m

Landing: 9:50 AM (Terminal: S)
Atlanta, GA

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7093765928 Seat: 03B FF#: (b) (6)

11:18 AM **Atlanta (ATL) to Tallahassee (TLH)** — Confirmation No. F6HY9G
depart

 **Delta Air Lines**
Flight 5522
OPERATED BY EXPRESSJET DBA DELTA
CONNECTION
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 11:18 AM Terminal: S
Atlanta, GA
Economy Class [L] Class | Canadair
Regional Jet 900 | No Meal Service | 1h
9m

Landing: 12:27 PM
Tallahassee, FL

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7093765928 Seat: 13C FF#: (b) (6)
Notes: Unable to assign seat at this time..will keep ck for a seat

5:27 PM **Tallahassee (TLH) to Miami (MIA)** — Confirmation No. XLRFPQ
depart

 **American Airlines**
Flight 3454
OPERATED BY ENVOY AIR AS
AMERICAN EAGLE
PLEASE CHECK-IN WITH THE
OPERATING CARRIER


Takeoff: 5:27 PM
Tallahassee, FL
Economy [G] Class | Embraer RJ145
| 1h 23m

Landing: 6:50 PM
Miami, FL

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 001-7093765906 Seat: 10B FF#: (b) (6)

8:00 PM **Miami (MIA) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. XLRFPQ
depart

 **American Airlines**
Flight 2461

Takeoff: 8:00 PM
Miami, FL
Economy [G] Class | Boeing 737-800
| Food for Purchase | 2h 43m

Landing: 10:43 PM (Terminal: C)
Ronald Reagan Ntl Washington, DC

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 001-7093765906 Seat: Assigned At Check-in () FF#: (b) (6)
Notes: Center seat reserved for now..will keep ck for a better seat

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM0000VIE4

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION
HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS
OR QUESTIONS PLEASE CALL YOUR DEDICATED
TRAVEL TEAM.



Ticket Number: 006-7093765928
 Account #: D00880
 Issue Date: Fri, Jan 05, 2018
 Booking ID: 3NDIMV
 Issuing Location: UUN
 Booking Agent ID: 2K
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES M80	1697 / L LCA Confirmation: F6HY9G	Tue, 01/09/2018 Tue, 01/09/2018	Leave : WASHINGTON-DLS Arrive : ATLANTA *** Connecting ***	745A 950A
✈	DELTA AIR LINES CR9	5522 / L LCA Confirmation: F6HY9G	Tue, 01/09/2018 Tue, 01/09/2018	Leave : ATLANTA Arrive : TALLAHASSEE	1118A 1227P

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Tax	\$186.05
U29/TANUM0000VIE4	Total Amount	\$36.95
U82/ORFSHOURLY	Amount Charged	\$223.00
		\$223.00

Air only indicated here.

WAS DL X/ATL DL TLH186.05USD186.05END DL ZPIADATL XT 5.60AY9.00XF IAD4.5ATL4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Mon, Jan 15, 2018 11:30 PM

Generated by Travel Incorporated

Official Invoice

Date: 01/09/2018
Record Locator: 33HW2H
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Tue, Jan 09 2018 Ronald Reagan Ntl Washington, DC

7:22 PM **Tallahassee (TLH) to Miami (MIA)** — Confirmation No. CSL0Y2
depart



American Airlines

Flight 3508
OPERATED BY ENVOY AIR AS
AMERICAN EAGLE
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 7:22 PM
Tallahassee, FL
Economy [G] Class | Embraer RJ145
| 1h 23m

Landing: 8:45 PM
Miami, FL

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 001-7093955585 Seat: 07B FF#: (b) (6)

9:25 PM **Miami (MIA) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. CSL0Y2
depart



American Airlines

Flight 2343

Takeoff: 9:25 PM
Miami, FL
Economy [G] Class | Boeing 737-800
| Food for Purchase | 2h 34m

Landing: 11:59 PM (Terminal: C)
Ronald Reagan Ntl Washington, DC

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 001-7093955585 Seat: Assigned At Check-in () FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398

- Org Code: DOIDOSSIO
- TA Number: TANUM0000VL8T

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.



Ticket Number 001-7093956585
 Account # D00880
 Issue Date Tue, Jan 09, 2018
 Booking ID 33HW2H
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES ER4	3508 / G GCADCA Confirmation: CSLOYZ	Tue, 01/09/2018 Tue, 01/09/2018	Leave :: TALLAHASSEE Arrive :: MIAMI *** Connecting ***	722P 845P
✈	AMERICAN AIRLINES 738	2343 / G GCADCA Confirmation: CSLOYZ	Tue, 01/09/2018 Tue, 01/09/2018	Leave :: MIAMI Arrive :: RONALD REAGAN NTL WASHINGTON	925P 1159P

Remark(s)	Fare	Tax	Total Amount	Amount Charged
U22/DOIDOSSIO				\$145.12
U29/TRZINKEDO01092018				\$33.88
U82/ORFSHOURLY				\$179.00
				\$179.00

Air only indicated here.

TLH AA X/MIA AA WAS145.12USD145.12END AA ZPTLHMIA XT 10.88US5.60AY9.00XF TLH4.5MIA4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 01/16/2018

Department of the Interior, 4355 River Green Parkway, Duluth GA, 30098, Tel 855 847-6398

Print: Mon, Jan 15, 2018 11:28 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 001-7093765906
 Account # D00880
 Issue Date Fri, Jan 05, 2018
 Booking ID 3NDIMV
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES ER4	3454 / G GCADCA Confirmation: XLREFQ	Tue, 01/09/2018 Tue, 01/09/2018	Leave : TALLAHASSEE Arrive : MIAMI *** Connecting ***	527P 850P
✈	AMERICAN AIRLINES 738	2461 / G GCADCA Confirmation: XLREFQ	Tue, 01/09/2018 Tue, 01/09/2018	Leave : MIAMI Arrive : RONALD REAGAN NTL WASHINGTON	800P 1043P

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Tax	\$145.12
U29/TANUM0000VIE4	Total Amount	\$33.88
U82/ORFSHOURLY	Amount Charged	\$179.00

Air only indicated here:

TLH AA X/MIA AA WAS145.12USD145.12END AA ZPTLHMIA XT 5.60AY9.00XF TLH4.5MIA4.5

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855-847-6398

Print: Mon, Jan 15, 2018 11:30 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 001-7093765906
 Account # D00880
 Issue Date Fri, Jan 05, 2018
 Booking ID 3NDIMV
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** REFUND ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES ER4	3454 / G GCADCA Confirmation: XLREFQ	Tue, 01/09/2018 Tue, 01/09/2018	Leave :: TALLAHASSEE Arrive :: MIAMI *** Connecting ***	527P 650P
✈	AMERICAN AIRLINES 738	2461 / G GCADCA Confirmation: XLREFQ	Tue, 01/09/2018 Tue, 01/09/2018	Leave :: MIAMI Arrive :: RONALD REAGAN NTL WASHINGTON	800P 1043P

Remark(s)	Fare	Amount
U5/UUN/30°C30	Fare	(\$145.12)
U22/DOIDOSSIO	Tax	(\$33.88)
U25/40210798	Total Amount	(\$179.00)
U29/TANUM0000VIE4	Amount Charged	(\$179.00)
U82/QRFSHOURLY		
U89/86A31888729		

Air only indicated here.

TLH AA X/MIA AA WAS145.12USD145.12END AA ZPTLHMIA XT 5,60AY9.00XF TLH4,5MIA4,5

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855 647-6398

Print: Mon, Jan 15, 2018 11:30 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 006-7093765905
 Account # D00880
 Issue Date Fri, Jan 05, 2018
 Booking ID 3NDIMV
 Issuing Location UUN
 Booking Agent ID 2M
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** VOTU ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 321	1139 / L LCA Confirmation: F6HY9G	Tue, 01/09/2018 Tue, 01/09/2018	Leave : RONALD REAGAN NTL WASHINGTON Arrive : ATLANTA *** Connecting ***	800A 1001A
✈	DELTA AIR LINES CR9	5522 / L LCA Confirmation: F6HY9G	Tue, 01/09/2018 Tue, 01/09/2018	Leave : ATLANTA Arrive : TALLAHASSEE	1118A 1227P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	01/09/2018	\$34.30	(b) (6)	011847

Fare	\$186.05
Tax	\$36.95
Total Amount	\$223.00
Amount Charged	\$223.00
<i>Air only indicated here.</i>	
Fee : Agent-Assisted Dom Air/Rail	\$34.30
Air + Fee	\$257.30
WAS DL X/ATL DL TLH186.05USD186.05END DL ZPDCAATL XT 5.60AY9.00XF DCA4.5ATL4.5	

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM0000VIE4
 U82/ATRS

Department of the Interior · 4355 River Green Parkway · Duluth GA, 30095 · Tel 855 847-6398

Print: Mon, Jan 15, 2018 11:30 PM

Generated by Travel Incorporated

Official Invoice

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Oklahoma

DATES: 01/18/18 – 01/19/18

OFFICIAL: X POLITICAL: _____ PERSONAL: _____

REVIEWED BY / DATE:

TN / 2/5/18 TIM NIGBOROWICZ

Murphy / 2/7/18 TIM MURPHY (General Law)

Loftin / 2/8/18 KIM BENTON (Ethics)

De / 2/14/18 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Official Travel for Secretary Ryan Zinke

DATE: February 2, 2018

Trip Overview:

- Dates: January 18, 2018 – January 19, 2018
- Location: Oklahoma

Trip Summary:

January 18, 2018

- *Commercial flight from Washington, DC (DCA) to Oklahoma City, OK*
- *Drive from Oklahoma City, OK to Anadarko, OK*
- Meeting with Riverside Indian School Student Leaders (Anadarko, OK)
- Walking Tour of the Riverside Indian School Campus (Anadarko, OK)
- Remarks and Q&A at Riverside Indian School Student Assembly (Anadarko, OK)
- *Drive from Anadarko, OK to Carnegie, OK*
- Meeting with Kiowa Tribe of Oklahoma Chairman Matthew Komalty (Carnegie, OK)
- Kiowa Black Leggings Warrior Society Ceremony and Meal (Carnegie, OK)
- *Drive from Carnegie, OK to Ada, OK*
- Remain overnight in Ada, OK

January 19, 2018

- Meeting with Chickasaw Nation Lieutenant Governor Jefferson Keel (Ada, OK)
- Meeting with Chickasaw Nation Governor Bill Anoatubby (Ada, OK)
- *Drive from Ada, OK to Sulphur, OK*
- Driving Tour of Chickasaw National Recreation Area
- *Drive from Chickasaw National Recreation Area, OK to Oklahoma City, OK*
- Shawnee Tribe Fee-to-Trust Signing with Oklahoma Governor Mary Fallin (Oklahoma City, OK)
- *Commercial flight from Oklahoma City, OK to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- On 1/18/18, Secretary Zinke was provided dinner at the Kiowa Black Leggings Warrior Society Ceremony and Meal in Carnegie, OK. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 1/18/18.

- On 1/19/18, Secretary Zinke was provided breakfast at the Meeting with Chickasaw Nation Lieutenant Governor Jefferson Keel in Ada, OK. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 1/19/18.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipt
- Hotel receipt
- Signed DI-2000 forms (2)
- Final trip schedule

Document Header Information

Document Voucher Document TV0000NARX
 Type: Name:
 Travel TANUM0000VP4T Trip 01-18-18 Oklahoma
 Authorization Name:
 Number:
 TA Date: 02/02/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document January 18, 2018 . Commercial flight from Washington, DC (DCA) to Oklahoma City, OK . Drive from
 (Operational) Detail: Oklahoma City, OK to Anadarko, OK . Meeting with Riverside Indian School Student Leaders
 (Anadarko, OK) . Walking Tour of the Riverside Indian School Campus (Anadarko, OK) . Remarks and
 Q&A at Riverside Indian School Student Assembly (Anadarko, OK) . Drive from Anadarko, OK to
 Carnegie, OK . Meeting with Kiowa Tribe of Oklahoma Chairman Matthew Komalty (Carnegie, OK) .
 Kiowa Black Leggings Warrior Society Ceremony and Meal (Carnegie, OK) . Drive from Carnegie, OK
 to Ada, OK . Remain overnight in Ada, OK January 19, 2018 . Meeting with Chickasaw Nation
 Lieutenant Governor Jefferson Keel (Ada, OK) . Meeting with Chickasaw Nation Governor Bill
 Anoatubby (Ada, OK) . Drive from Ada, OK to Sulphur, OK . Driving Tour of Chickasaw National
 Recreation Area . Drive from Chickasaw National Recreation Area, OK to Oklahoma City, OK .
 Shawnee Tribe Fee-to-Trust Signing with Oklahoma Governor Mary Fallin (Oklahoma City, OK) .
 Commercial flight from Oklahoma City, OK to Washington, DC (DCA) . Trip concludes

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: CARD: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: , Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: January 18, 2018 . Commercial flight from Washington, DC (DCA) to Oklahoma City, OK . Drive from Oklahoma City, OK to Anadarko,
 OK . Meeting with Riverside Indian School Student Leaders (Anadarko, OK) . Walking Tour of the Riverside Indian School Campus
 (Anadarko, OK) . Remarks and Q&A at Riverside Indian School Student Assembly (Anadarko, OK) . Drive from Anadarko, OK to Carnegie,
 OK . Meeting with Kiowa Tribe of Oklahoma Chairman Matthew Komalty (Carnegie, OK) . Kiowa Black Leggings Warrior Society Ceremony
 and Meal (Carnegie, OK) . Drive from Carnegie, OK to Ada, OK . Remain overnight in Ada, OK January 19, 2018 . Meeting with Chickasaw
 Nation Lieutenant Governor Jefferson Keel (Ada, OK) . Meeting with Chickasaw Nation Governor Bill Anoatubby (Ada, OK) . Drive from
 Ada, OK to Sulphur, OK . Driving Tour of Chickasaw National Recreation Area . Drive from Chickasaw National Recreation Area, OK to
 Oklahoma City, OK . Shawnee Tribe Fee-to-Trust Signing with Oklahoma Governor Mary Fallin (Oklahoma City, OK) . Commercial flight
 from Oklahoma City, OK to Washington, DC (DCA) . Trip concludes

Itinerary Locations		Itinerary Location	Purpose	Per Diem Rates
From	To			
01/18/18	01/19/18	ADA, OK	Mission (Operational)	93.00 / 51.00 *

Document Totals

Total Expenses: 689.40
 Reimbursable Expenses: 42.50
 Non-Reimbursable Expenses: 646.90
 Advance Applied: .00
 Net to Traveler: 42.50
 Net to Government: 646.90
 Pay to Charge Card: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	492.00	.00
Lodging Taxes & Misc	12.85	.00
Lodging-PerDiem	93.00	.00
M&IE-PerDiem	42.50	.00
Transaction Fees	34.30	.00
Transxn Fees	14.75	.00
Total Expenses:	689.40	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	553.90	Total Per Diem Expenses:	135.50	
Date	Description	Category	Cost	Pay Method	Per Diem	
01/16/2018	TMC Fee	Transaction Fees	34.30	GOVCC-C		
Comment: Agent-Assisted Dom Air/Rail						
01/18/2018	Airline Flight	Com. Carrier	492.00	GOVCC-C		
Comment: Total airfare for round-trip flights between Washington, DC (DCA) and Oklahoma City, OK.						
01/18/2018	Lodging Tax	Lodging Taxes & Misc	12.85	GOVCC-C		
Comment: LODGING TAX, SALES TAX						
01/18/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*	
01/18/2018	M&IE	M&IE-PerDiem	15.25	REIMBURSABLE	*	
Comment: On 1/18/18, Secretary Zinke was provided dinner at the Kiowa Black Leggings Warrior Society Ceremony and Meal in Carnegie, OK. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 1/18/18.						
01/19/2018	M&IE	M&IE-PerDiem	27.25	REIMBURSABLE	*	
Comment: On 1/19/18, Secretary Zinke was provided breakfast at the Meeting with Chickasaw Nation Lieutenant Governor Jefferson Keel in Ada, OK. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 1/19/18.						
02/02/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C		
Per Diem Allowances						
Trip#: 1		Total Per Diem Allowances:			135.50	
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
01/18/2018	93.00/ 51.00	93.00	93.00	15.25	15.25	
01/19/2018	93.00/ 51.00	0.00	0.00	27.25	27.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	689.40
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 492.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 12.85	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 93.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 42.50	
Expense Category: Transaction Fees	Fiscal Year: 2018	Amount: 34.30	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
Total:			689.40

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
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DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	646.90
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	42.50

Totals by Label

DOI	FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		689.40
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Totals by Payment Method

GOVCC-C Total	646.90
REIMBURSABLE Total	42.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
01/18/18	AIR Airline Flight	\$492.00

Audits

Audit Name Result	Reason
ACTUALS FAIL EXIST	MIE ACTUALS EXIST
Traveler Justification:	. On 1/18/18, Secretary Zinke was provided dinner at the Kiowa Black Leggings Warrior Society Ceremony and Meal in Carnegie, OK. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 1/18/18. . On 1/19/18, Secretary Zinke was provided breakfast at the Meeting with Chickasaw Nation Lieutenant Governor Jefferson Keel in Ada, OK. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 1/19/18.

Document History 02/02/2018 Voucher: TV0000NARX

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	02/02/2018	5:05PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

RYAN ZINKE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

FEB 21 2018

MIKE ARGO

2/18/2018

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 01/17/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	01/18/2018 – 01/19/2018
Location(s)	Oklahoma
Estimated Cost	\$800
Funding	DOI will pay for most travel expenses. Tribal entities will pay for two meals during this trip.
Purpose	Secretary Ryan Zinke will travel to several locations throughout Oklahoma for a number of official engagements. He will visit Riverside Indian School in Anadarko, Oklahoma, where he will meet with student leaders and address a student assembly. He will also go to the Kiowa Tribal Headquarters in Carnegie, Oklahoma, to meet with Kiowa Tribe Chairman Matthew Komalty and participate in a ceremony by the Kiowa Black Leggings Warrior Society. Secretary Zinke will go to Ada, Oklahoma, to visit with Chickasaw Governor Bill Anoatubby, meet with Jefferson Keel, President of the National Congress of American Indians, and visit the Chickasaw National Recreation Area. Secretary Zinke will also participate in a signing ceremony with Oklahoma Governor Mary Fallin and Shawnee Tribe Chairman Ron Sparkman at the American Indian Cultural Center and Museum in Oklahoma City.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	Two DI-2000s for meals are forthcoming.
SOL (General Law) approval for special requests (if necessary)	

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

APPROVALS and SURNAMES

Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

mb

Document Header Information

Document Authorization Document TANUM0000VP4T
Type: Name:
Travel TANUM0000VP4T Trip 01-18-18 Oklahoma
Authorization Number: Name:
TA Date: 01/16/18 Currency: USD
Organization: DOIDOSSIO Current CREATED
Status:
Purpose: Mission Document Secretary Ryan Zinke will travel to several locations throughout Oklahoma for a number of official
(Operational) Detail: engagements. He will visit Riverside Indian School in Anadarko, Oklahoma, where he will meet with student leaders and address a student assembly. He will also go to the Kiowa Tribal Headquarters in Carnegie, Oklahoma, to meet with Kiowa Tribe Chairman Matthew Komalty and participate in a ceremony by the Kiowa Black Leggings Warrior Society. Secretary Zinke will go to Ada, Oklahoma, to visit with Chickasaw Governor Bill Anoatubby, meet with Jefferson Keel, President of the National Congress of American Indians, and visit the Chickasaw National Recreation Area. Secretary Zinke will also participate in a signing ceremony with Oklahoma Governor Mary Fallin and Shawnee Tribe Chairman Ron Sparkman at the American Indian Cultural Center and Museum in Oklahoma City.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
TID: 40210798 Organization: DOIDOSSIO
Title: Duty Station: WASHINGTON DC
Security CI: Card: CARD HOLDER
Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone: 2022087551 Cell Phone:
Home Address: , Home Phone: 2022087551
Alternate Address: Alternate Phone:

Document Information

Trip
Number:
1
Purpose: Secretary Ryan Zinke will travel to several locations throughout Oklahoma for a number of official engagements. He will visit Riverside Indian School in Anadarko, Oklahoma, where he will meet with student leaders and address a student assembly. He will also go to the Kiowa Tribal Headquarters in Carnegie, Oklahoma, to meet with Kiowa Tribe Chairman Matthew Komalty and participate in a ceremony by the Kiowa Black Leggings Warrior Society. Secretary Zinke will go to Ada, Oklahoma, to visit with Chickasaw Governor Bill Anoatubby, meet with Jefferson Keel, President of the National Congress of American Indians, and visit the Chickasaw National Recreation Area. Secretary Zinke will also participate in a signing ceremony with Oklahoma Governor Mary Fallin and Shawnee Tribe Chairman Ron Sparkman at the American Indian Cultural Center and Museum in Oklahoma City.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
01/18/18	01/19/18	ADA, OK	Mission (Operational)	93.00 / 51.00

Document Totals

Total Expenses:	710.55
Reimbursable Expenses:	76.50
Non-Reimbursable Expenses:	634.05
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	492.00	.00
Lodging-PerDiem	93.00	.00
M&IE-PerDiem	76.50	.00
Transaction Fees	34.30	.00
Transxn Fees	14.75	.00
Total Expenses:	710.55	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	541.05	Total Per Diem Expenses:	169.50
Date	Description	Category	Cost	Pay Method	Per Diem
01/16/2018	TMC Fee Comment: Agent-Assisted Dom Air/Rail	Transaction Fees	34.30	GOVCC-C	
01/16/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
01/18/2018	Airline Flight Comment: Total airfare for round-trip flights between Washington, DC (DCA) and Oklahoma City, OK.	Com. Carrier	492.00	GOVCC-C	
01/18/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
01/18/2018	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
01/19/2018	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	169.50
----------	----------------------------	--------

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
01/18/2018	93.00/ 51.00	93.00	93.00	38.25	38.25	
01/19/2018	93.00/ 51.00	0.00	0.00	38.25	38.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////710.55
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 492.00
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 93.00
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 76.50
Expense Category: Transaction Fees	Fiscal Year: 2018	Amount: 34.30
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75
Total:		710.55

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	634.05
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	76.50

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	710.55
----------------------------------	---	--------

Totals by Payment Method

GOVCC-C Total	634.05
REIMBURSABLE Total	76.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
01/18/18	AIR	\$492.00

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000VNJ3
	Traveler Justification:	TANUM0000VNJ3 is a duplicate authorization. There is no trip overlap.

Document History 01/17/2018 Authorization: TANUM0000VP4T

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	01/16/2018	7:56PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:


TIM NIGBOROWICZ
Tim Nigborowicz
1/17/18
MIKE ARGO
Mike Argo
1/19/2018

Date: 01/12/2018
Record Locator: 4HWY7N
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Thu, Jan 18 2018 Oklahoma City, OK

8:59 AM depart **Ronald Reagan Ntl Washington (DCA) to Dallas Ft. Worth (DFW)** — Confirmation No. ZBQZ0J

 **American Airlines**
Flight 1675
Takeoff: 8:59 AM Terminal: C
Ronald Reagan Ntl Washington, DC
Economy [Y] Class | Airbus Industrie
A320-100/200 | Food and Beverage for
Purchase | 3h 48m
Landing: 11:47 AM (Terminal: 0)
Dallas Ft. Worth, TX


Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-7094284755 Seat: 13A FF#: (b) (6)

12:45 PM depart **Dallas Ft. Worth (DFW) to Oklahoma City (OKC)** — Confirmation No. ZBQZ0J

 **American Airlines**
Flight 3298
OPERATED BY ENVOY AIR AS
AMERICAN EAGLE
PLEASE CHECK-IN WITH THE
OPERATING CARRIER
Takeoff: 12:45 PM Terminal: 0
Dallas Ft. Worth, TX
Economy [Y] Class | Embraer RJ145 |
1h 0m
Landing: 1:45 PM
Oklahoma City, OK

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-7094284755 Seat: 13C FF#: (b) (6)


3:00 PM check-in **Hampton Inn And Suites ADA** Confirmation No. 81150895

 Address: 1220 Lonnie Abbott Boulevard ADA Ok 74820
Nights: 1 (name: Zinke Ryan)
Guarantee Info: (b) (6)
Other Info: ZD102388999
Nightly Rate: \$93.00
Total Rate: \$106.37
Phone: 1-580-436-4040 Fax: 1-580-436-9050
Rooms: 1 room
Room Desc: Fedrooms -fedrooms-us Government On Duty 1
King W-microwv-fridge Nonsmoke Hdtv-free Wi-fi-hot Breakfast
Included
Cancel Policy: 4PM Cancel Day Of Arrival

Fri, Jan 19 2018 Ronald Reagan Ntl Washington, DC


check-out **Hampton Inn And Suites ADA** Confirmation No. 81150895

4:21 PM depart **Oklahoma City (OKC) to Dallas Ft. Worth (DFW)** — Confirmation No. ZBQZ0J

 **American Airlines**
Flight 2821
OPERATED BY EXPRESSJET AS
AMERICAN EAGLE
PLEASE CHECK-IN WITH THE
OPERATING CARRIER
Takeoff: 4:21 PM
Oklahoma City, OK
Economy [Y] Class | Canadair Regional
Jet 700 | 1h 5m
Landing: 5:26 PM (Terminal: E)
Dallas Ft. Worth, TX

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-7094284755 Seat: 16B FF#: (b) (6)

6:35 PM depart **Dallas Ft. Worth (DFW) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. ZBQZ0J

 **American Airlines**
Flight 610
Takeoff: 6:35 PM Terminal: 0
Dallas Ft. Worth, TX
Economy [Y] Class | Airbus Industrie
A320-100/200 | Food and Beverage for
Purchase | 2h 59m
Landing: 10:34 PM (Terminal: C)
Ronald Reagan Ntl Washington, DC

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-7094284755 Seat: 12F FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies,
- For Us Airport Travel Tips Refer To www.tsa.gov,
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM0000VNJ3

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.



Ticket Number: 001-7094284755
 Account #: D00880
 Issue Date: Tue, Jan 16, 2018
 Booking ID: 4HWY7N
 Issuing Location: UUN
 Booking Agent ID: 2P
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 320	1675 / Y YCADCA Confirmation: ZBQZQJ	Thu, 01/18/2018 Thu, 01/18/2018	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: DALLAS FT. WORTH *** Connecting ***	859A 1147A
✈	AMERICAN AIRLINES ER4	3298 / Y YCADCA Confirmation: ZBQZQJ	Thu, 01/18/2018 Thu, 01/18/2018	Leave :: DALLAS FT. WORTH Arrive :: OKLAHOMA CITY	1245P 145P
🏠	Hotel: Address:	Hampton Inn And Suites Ada 1220 Lonnie Abbott Boulevard Ada, OK 74820		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 01/18/2018 Fri, 01/19/2018 \$93.00 1 1 A01AD1
✈	AMERICAN AIRLINES CR7	2821 / Y YCADCA Confirmation: ZBQZQJ	Fri, 01/19/2018 Fri, 01/19/2018	Leave :: OKLAHOMA CITY Arrive :: DALLAS FT. WORTH *** Connecting ***	421P 526P
✈	AMERICAN AIRLINES 320	610 / Y YCADCA Confirmation: ZBQZQJ	Fri, 01/19/2018 Fri, 01/19/2018	Leave :: DALLAS FT. WORTH Arrive :: RONALD REAGAN NTL WASHINGTON	635P 1034P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	01/16/2018	\$34.30	(b) (6)	024924

Fare	\$414.88
Tax	\$77.12
Total Amount	\$492.00
Amount Charged	\$492.00
<i>Air only indicated here.</i>	
Fee : Agent-Assisted Dom Air/Rail	\$34.30
Air + Fee	\$526.30

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM0000VNJ3
 U82/ATRS

WAS AA X/DFW AA OKC207.44AA X/DFW AA WAS207.44USD414.88END AA
 ZPDCADFEWOKCDFW XT11.20AY18.00XF DCA4.5DFW4.5OKC4.5DFW 4.5

Department of the Interior : 4355 River Green Parkway : Duluth GA, 30096 : Tel 855 847-6398

Print: Wed, Jan 24, 2018 12:31 AM

Generated by Travel Incorporated

Official Invoice



HAMPTON INN & SUITES ADA
 1220 LONNIE ABBOTT BLVD
 ADA, OK 74820
 United States of America
 TELEPHONE 580-436-4040 • FAX 580-436-9050
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYAN
 1849 C STREET
 WASHINGTON DC 20042
 UNITED STATES OF AMERICA

Room No: 327/NKRU
 Arrival Date: 1/18/2018 4:11:00 PM
 Departure Date: 1/19/2018 11:44:00 AM
 Adult/Child: 2/0
 Cashier ID: TAJB
 Room Rate: 93.00
 AL:
 HH #
 VAT #
 Folio No/Che: 81031 A

Confirmation Number: 81150895

HAMPTON INN & SUITES ADA 1/24/2018 11:02:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
1/18/2018	204656	GUEST ROOM	\$93.00
1/18/2018	204656	LODGING TAX	\$4.65
1/18/2018	204656	SALES TAX	\$8.20
1/19/2018	204738	(b) (6)	(\$105.85)
BALANCE			\$0.00

} \$12.85

EXPENSE REPORT SUMMARY

	1/18/2018	STAY TOTAL
ROOM AND TAX	\$105.85	\$105.85
DAILY TOTAL	\$105.85	\$105.85
Total Invoice Amount	\$93.00	\$12.85

CREDIT CARD DETAIL

APPR CODE	007160	MERCHANT ID	0000007727754
CARD NUMBER	(b) (6)	EXP DATE	(b) (6)
TRANSACTION ID	204738	TRANS TYPE	Sale

MB

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 2017 and Ending March 31, 2018
 For Period Beginning April 1, 201__ and Ending September 30, 201__

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary 2. For Report of this Event
Page 1 of 2

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)
Visit with the Kiowa Tribe of Oklahoma that includes a meeting with the tribal chairman, a ceremonial tribal performance, and a dinner.

4. Sponsor of the Event Kiowa Tribe of Oklahoma 5. Location of Event Kiowa Tribal Headquarters in Carnegie, Oklahoma

6. Dates of Event
 From: January 18, 2018 To: January 18, 2018

7. Nature of Event Meeting to discuss tribal matters, and remarks before the performance by the Kiowa Black Leggings Warrior Society.

8. Employee Name: <u>Ryan Zinke</u> Official Title: <u>Secretary of the Interior</u> Office: <u>Office of the Secretary</u> Travel Dates: From: <u>01/18/18</u> To <u>01/19/18</u>	9. Accompanying Spouse (<i>If Applicable</i>) Name: _____ Employee: _____ Government Position: _____ Travel Dates: From: _____ To _____
---	--

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)
 A. Kiowa Tribe of Oklahoma C. _____
 B. _____ D. _____

11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 7.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee's Signature

Date

FEB 01 2018

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official)

Date

18 Jan 2018

15. Approval.

Supervisor's (or Authorizing Official's) Signature

Title

Date

DCOS

1/23/2018

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meal (Dinner)	K	E	A	\$ 7.00



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: DI-2000 Information

1 message

Bullock, Wesley <wesley_bullock@ios.doi.gov>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Russell Roddy <russell_roddey@ios.doi.gov>, Juliette Lillie <juliette_lillie@ios.doi.gov>

Wed, Jan 17, 2018 at 6:44 PM

Info for the Kiowa Dinner

Kiowa tribe
Cost approx \$7.00/ per plate
\$375.00

On Wed, Jan 17, 2018 at 2:55 PM, Bullock, Wesley <wesley_bullock@ios.doi.gov> wrote:
Will do.

Thanks,

WLB

On Wed, Jan 17, 2018 at 2:52 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
Hi Rusty and Luke. When you get a chance, can you please provide the following information, or provide POCs that we can reach out to for the information:

Dinner following the Ceremonial Event with Kiowa Black Leggings Warrior Society

- 1) Sponsor of the dinner
- 2) Non-Federal source of payment for the dinner (can be the same as #1)
- 3) Amount of payment for the dinner (Guidance: use cost to donor per person, or reasonable approximation)

Breakfast Meeting with Chickasaw Nation Lt. Governor Jefferson Keel (NCAI)

- 1) Sponsor of the breakfast
- 2) Non-Federal source of payment for the breakfast (can be the same as #1)
- 3) Amount of payment for the breakfast (Guidance: use cost to donor per person, or reasonable approximation)

Thank you.

Tim

--

Wesley Luke Bullock

U.S. Dept. of the Interior
Immediate Office of the Secretary
(202) 208-4894 Office
(202) 897-7225 Cell
Wesley_Bullock@ios.doi.gov



**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201 7 and Ending March 31, 201 8
 For Period Beginning April 1, 201 ___ and Ending September 30, 201 ___

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)
Visit with the Chickasaw Nation that includes a breakfast meeting with Lt. Governor Keel, and a meeting with Governor Anoatubby.

4. Sponsor of the Event Chickasaw Nation

5. Location of Event Chickasaw Nation Headquarters in Ada, Oklahoma

6. Dates of Event

From: January 19, 201 8 To: January 19, 201 8

7. Nature of Event Meetings to discuss Chickasaw tribal matters and broader issues with Lt. Gov. Keel, who is also the President of NCAI.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 01/18/18 To 01/19/18

9. Accompanying Spouse (*If Applicable*)

Name: _____
Employee: _____
Government Position: _____
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

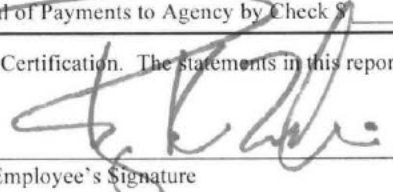
- A. Chickasaw Nation C. _____
B. _____ D. _____

11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 14.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature _____ Date FEB 01 2018

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official) _____ Date 1/25/18

15. Approval.


Supervisor's (or Authorizing Official's) Signature _____ Title DCOS Date 1/25/18

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meal (Breakfast)	K	E	A	\$ 14.00

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Las Vegas, NV

DATES: 01/24/18 – 01/27/18

OFFICIAL: X POLITICAL: PERSONAL: X

REVIEWED BY / DATE:

TN 12/12/18 TIM NIGBOROWICZ

Murphy 12/15/18 TIM MURPHY (General Law)

Benton 12-26-18 KIM BENTON (Ethics)

DC 12/28/18 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Official Travel for Secretary Ryan Zinke

DATE: February 9, 2018

Trip Overview:

- Dates: January 24, 2018 – January 27, 2018
- Location: Nevada

Trip Summary:

January 24, 2018

- *Commercial flight from Washington, DC (BWI) to Las Vegas, NV*
- Remain overnight in Las Vegas, NV

January 25, 2018

- Interview on the Michael Koolidge Radio Show (Las Vegas, NV)
- National Shooting Sports Foundation (NSSF) Board Meet-and-Greet (Las Vegas, NV)
- NSSF Annual Members Meeting (Las Vegas, NV)
- Shooting, Hunting, Outdoor Trade (SHOT) Show Vet-Owned Exhibitors Roundtable (Las Vegas, NV)
- SHOT Show Radio Row Interviews (Las Vegas, NV)
- Tour of SHOT Show Floor Exhibits (Las Vegas, NV)
- Remain overnight in Las Vegas, NV

January 26, 2018

- SHOT Show Radio Row Interviews (Las Vegas, NV)
- Bureau of Land Management Range Clean-up with Volunteers (Las Vegas, NV)
- Remain overnight in Las Vegas, NV

January 27, 2017

- Official travel concludes

Trip Notes – Lodging and M&IE:

- On the nights of 1/24/18 through 1/26/18, Secretary Zinke was provided complimentary lodging by NSSF in Las Vegas, NV. The appropriate signed DI-2000 form is attached.
- On 1/25/18, Secretary Zinke received breakfast during the NSSF Board Meet-and-Greet in Las Vegas, NV. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 1/25/18.

Trip Notes – Transportation and Miscellaneous:

- On 1/25/18 and 1/26/18, Secretary Zinke was provided complimentary registration for the SHOT Show to access the tradeshow floor, exhibits, and other tradeshow areas. The appropriate signed DI-2000 form is attached.
- On 1/27/18, following the conclusion of his official duties in Las Vegas, Nevada, Secretary Zinke made a personal travel deviation to California instead of returning directly to his permanent duty station of Washington, D.C. A signed memo authorizing this personal travel deviation is attached.
- On 1/29/18, Secretary Zinke was charged a baggage fee during his connecting flight from Santa Barbara, California, to Washington, D.C. (Dulles). This was a flight from a non-duty station due to a personal travel deviation, but the checked baggage was necessary due to the nature of Secretary Zinke's official travel that immediately preceded the personal travel deviation. Secretary Zinke did not receive a receipt for this baggage fee, which was \$35.00. A copy of the relevant entry from Secretary Zinke's credit card transaction report is attached.
- Airfare Ticket 0167094764519 was fully exchanged for Airfare Ticket 0167094764535 for the amount of \$260.30.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Copy of government credit card transaction report entry
- Signed DI-2000 form
- Signed memo authorizing a personal travel deviation from 1/27/18 through 1/29/18
- Final trip schedule



Document Header Information

Document Voucher Document TV0000NDW5
 Type: Name:
 Travel TANUM0000VT4DTrip 01-24-18 Las Vegas, NV
 Authorization Name:
 Number:
 TA Date: 02/09/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Trip Summary: January 24, 2018 . Commercial flight from Washington, DC (BWI) to Las Vegas, NV .
 (Operational) Detail: Remain overnight in Las Vegas, NV January 25, 2018 . Interview on the Michael Koolidge Radio Show (Las Vegas, NV) . National Shooting Sports Foundation (NSSF) Board Meet-and-Greet (Las Vegas, NV) . NSSF Annual Members Meeting (Las Vegas, NV) . Shooting, Hunting, Outdoor Trade (SHOT) Show Vet-Owned Exhibitors Roundtable (Las Vegas, NV) . SHOT Show Radio Row Interviews (Las Vegas, NV) . Tour of SHOT Show Floor Exhibits (Las Vegas, NV) . Remain overnight in Las Vegas, NV January 26, 2018 . SHOT Show Radio Row Interviews (Las Vegas, NV) . Bureau of Land Management Range Clean-up with Volunteers (Las Vegas, NV) . Remain overnight in Las Vegas, NV January 27, 2017 . Official travel concludes Trip Notes ?" Lodging and M&IE: . On 1/25/18 and 1/26/18, Secretary Zinke was provided complimentary registration for the SHOT Show to access the tradeshow floor, exhibits, and other tradeshow areas. The appropriate signed DI-2000 form is attached. . On 1/27/18, following the conclusion of his official duties in Las Vegas, Nevada, Secretary Zinke made a personal travel deviation to California instead of returning directly to his permanent duty station of Washington, D.C. A signed memo authorizing this personal travel deviation is attached. . Airfare Ticket 0167094764519 was fully exchanged for Airfare Ticket 0167094764535 for the amount of \$260.30.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: , Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: Trip Summary: January 24, 2018 . Commercial flight from Washington, DC (BWI) to Las Vegas, NV . Remain overnight in Las Vegas, NV January 25, 2018 . Interview on the Michael Koolidge Radio Show (Las Vegas, NV) . National Shooting Sports Foundation (NSSF) Board Meet-and-Greet (Las Vegas, NV) . NSSF Annual Members Meeting (Las Vegas, NV) . Shooting, Hunting, Outdoor Trade (SHOT) Show Vet-Owned Exhibitors Roundtable (Las Vegas, NV) . SHOT Show Radio Row Interviews (Las Vegas, NV) . Tour of SHOT Show Floor Exhibits (Las Vegas, NV) . Remain overnight in Las Vegas, NV January 26, 2018 . SHOT Show Radio Row Interviews (Las Vegas, NV) . Bureau of Land Management Range Clean-up with Volunteers (Las Vegas, NV) . Remain overnight in Las Vegas, NV January 27, 2017 . Official travel concludes Trip Notes ?" Lodging and M&IE: . On 1/25/18 and 1/26/18, Secretary Zinke was provided complimentary registration for the SHOT Show to access the tradeshow floor, exhibits, and other tradeshow areas. The appropriate signed DI-2000 form is attached. . On 1/27/18, following the conclusion of his official duties in Las Vegas, Nevada, Secretary Zinke made a personal travel deviation to California instead of returning directly to his permanent duty station of Washington, D.C. A signed memo authorizing this personal travel deviation is attached. . Airfare Ticket 0167094764519 was fully exchanged for Airfare Ticket 0167094764535 for the amount of \$260.30.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
01/24/18	01/27/18	LAS VEGAS, NV	Mission (Operational)	134.00 / 64.00

Document Totals

Total Expenses:	492.05
Reimbursable Expenses:	209.00
Non-Reimbursable Expenses:	283.05
Advance Applied:	.00
Net to Traveler:	209.00
Net to Government:	283.05

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	233.30 *	.00
Excess Air/Bag Fees	35.00 *	.00
M&IE-PerDiem	209.00 *	.00
Transxn Fees	14.75 *	.00
Total Expenses:	492.05 *	.00

Trip 1 Details

Expenses

Trip#: 1 Total Non- 283.05 Total Per Diem 209.00
Per Diem Expenses:

Date	Description	Category	Cost	Pay Method	Per Diem
01/24/2018	Airline Flight Comment: Flight from Washington, DC (BWI) to Las Vegas, NV.	Com. Carrier	233.30	GOVCC-C	
01/24/2018	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE *	
01/25/2018	M&IE Comment: On 1/25/18, Secretary Zinke received breakfast during the NSSF Board Meet-and-Greet in Las Vegas, NV. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 1/25/18.	M&IE-PerDiem	49.00	REIMBURSABLE *	
01/26/2018	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE *	
01/27/2018	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE *	
01/29/2018	Baggage Fee-1st bag Comment: On 1/29/18, Secretary Zinke was charged a baggage fee during his connecting flight from Santa Barbara, California, to Washington, D.C. (Dulles). This was a flight from a non-duty station due to a personal travel deviation, but the checked baggage was necessary due to the nature of Secretary Zinke's official travel that immediately preceded the personal travel deviation. Secretary Zinke did not receive a receipt for this baggage fee, which was \$35.00. A copy of the relevant entry from Secretary Zinke's credit card transaction report is attached.	Excess Air/Bag Fees	35.00	GOVCC-C	
02/09/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 209.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
01/24/2018	134.00/ 64.00	0.00	0.00 *	48.00	48.00 *	
01/25/2018	134.00/ 64.00	0.00	0.00 *	49.00	49.00 *	
01/26/2018	134.00/ 64.00	0.00	0.00 *	64.00	64.00 *	
01/27/2018	134.00/ 64.00	0.00	0.00 *	48.00	48.00 *	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS	Acct Code:	492.05
	Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 233.30	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2018	Amount: 35.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 209.00	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	283.05
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	209.00

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		492.05
----------------------------------	---	--	--------

Totals by Payment Method

GOVCC-C Total	283.05
REIMBURSABLE Total	209.00

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
01/24/18	AIR Airline Flight	\$233.30

Audits

Audit Name	Result	Reason
TRAVEL AFTER FAIL TRIP DATES		Expense date of 01/29/18 for Com. Carrier is after the trip return date of 01/27/18
	Traveler Justification:	On 1/27/18, following the conclusion of his official duties in Las Vegas, Nevada, Secretary Zinke made a personal travel deviation to California instead of returning directly to his permanent duty station of Washington, D.C. A signed memo authorizing this personal travel deviation is attached.
ACTUALS EXIST FAIL		LODGING ACTUALS EXIST
	Traveler Justification:	. On the nights of 1/24/18 through 1/26/18, Secretary Zinke was provided complimentary lodging by NSSF in Las Vegas, NV. The appropriate signed DI-2000 form is attached.

Document History 02/27/2018 Voucher: TV0000NDW5**Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798**

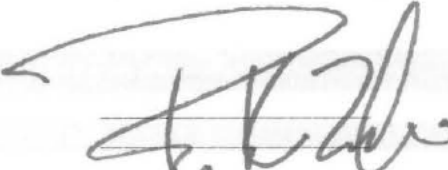
STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	02/09/2018	2:41PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file


SIGNED DATE**Document Signatures**

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:
 Approver Signature:
 Date:

RYAN ZINKE



MIKE ARGO



2/29/18

2/29/2018

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 01/23/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	01/24/2018 – 01/29/2018
Location(s)	Nevada
Estimated Cost	\$800
Funding	DOI will pay for most travel expenses. NSSF will pay for lodging, one meal, and a registration fee for the SHOT Show.
Purpose	Secretary Ryan Zinke will travel to Las Vegas, Nevada, to attend the 2018 Shooting, Hunting and Outdoor Trade (SHOT) Show, and a number of related events. He will attend a National Shooting Sports Foundation (NSSF) Board Breakfast and an NSSF Annual Members Meeting. He will also participate in a Veterans-owned SHOT Show Exhibitors Roundtable Meeting, do interviews on SHOT Show's Radio Row, and visit several exhibits on the SHOT Show floor. Secretary Zinke will also participate in a clean-up activity with volunteers at a BLM range located just outside of Las Vegas.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	After his official travel, Secretary Zinke will make a personal travel deviation from 01/27/18 through 01/29/18. Please see the attached memo. Secretary Zinke will receive the following as gifts of travel from NSSF: registration at the SHOT Show, breakfast on 1/25/18, and lodging for 3 nights in Las Vegas. A DI-2000 is forthcoming.
SOL (General Law) approval for special requests (if necessary)	

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

APPROVALS and SURNAMES

Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

MB

Document Header Information

Document Authorization Document TANUM0000VT4D
 Type: Name:
 Travel TANUM0000VT4D Trip 01-24-18 Las Vegas, NV
 Authorization Name:
 Number:
 TA Date: 01/23/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Secretary Ryan Zinke will travel to Las Vegas, Nevada, to attend the 2018 Shooting, Hunting and
 (Operational) Detail: Outdoor Trade (SHOT) Show, and a number of related events. He will attend a National Shooting Sports
 Foundation (NSSF) Board Breakfast and an NSSF Annual Members Meeting. He will also participate in a
 Veterans-owned SHOT Show Exhibitors Roundtable Meeting, do interviews on SHOT Show's Radio Row,
 and visit several exhibits on the SHOT Show floor. Secretary Zinke will also participate in a clean-up
 activity with volunteers at a BLM range located just outside of Las Vegas. After his official travel,
 Secretary Zinke will make a personal travel deviation from 01/27/18 through 01/29/18. Please see the
 attached memo. Secretary Zinke will receive the following as gifts of travel from NSSF: registration at
 the SHOT Show, breakfast on 1/25/18, and lodging for 3 nights in Las Vegas. A DI-2000 is forthcoming.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: Secretary Ryan Zinke will travel to Las Vegas, Nevada, to attend the 2018 Shooting, Hunting and Outdoor Trade (SHOT) Show, and a number
 of related events. He will attend a National Shooting Sports Foundation (NSSF) Board Breakfast and an NSSF Annual Members Meeting. He
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 several exhibits on the SHOT Show floor. Secretary Zinke will also participate in a clean-up activity with volunteers at a BLM range located
 just outside of Las Vegas. After his official travel, Secretary Zinke will make a personal travel deviation from 01/27/18 through 01/29/18.
 Please see the attached memo. Secretary Zinke will receive the following as gifts of travel from NSSF: registration at the SHOT Show,
 breakfast on 1/25/18, and lodging for 3 nights in Las Vegas. A DI-2000 is forthcoming.

Itinerary Locations		Itinerary Location	Purpose	Per Diem Rates
From	To	LAS VEGAS, NV	Mission (Operational)	134.00 / 64.00

Document Totals

Total Expenses: 717.35
 Reimbursable Expenses: 209.00
 Non-Reimbursable Expenses: 508.35
 Advance Authorized: .00
 Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	493.60	.00
M&IE-PerDiem	209.00	.00
Transxn Fees	14.75	.00
Total Expenses:	717.35	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem	508.35	Total Per Diem	209.00
		Expenses:		Expenses:	
Date	Description	Category	Cost	Pay Method	Per Diem
01/23/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
01/24/2018	Airline Flight	Com. Carrier	233.30	GOVCC-C	
Comment: Flight from Washington, DC (BWI) to Las Vegas, NV.					
01/24/2018	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
01/25/2018	M&IE	M&IE-PerDiem	49.00	REIMBURSABLE	*
Comment: On 1/25/18, Secretary Zinke will receive a meal at the NSSF Board Breakfast. An appropriate signed DI-2000 form is forthcoming.					
01/26/2018	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
01/27/2018	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
01/29/2018	Airline Flight	Com. Carrier	260.30	GOVCC-C	
Comment: After his official travel, Secretary Zinke will make a personal travel deviation from 01/27/18 through 01/29/18. Please see the attached memo.					

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	209.00
----------	----------------------------	--------

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
01/24/2018	134.00/ 64.00	0.00	0.00	48.00	48.00		
01/25/2018	134.00/ 64.00	0.00	0.00	49.00	49.00		
01/26/2018	134.00/ 64.00	0.00	0.00	64.00	64.00		
01/27/2018	134.00/ 64.00	0.00	0.00	48.00	48.00		

Other Authorizations

Trip#: 1	
Other Authorization	Remarks
ACTUAL EXPENSE	<p></p>

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	717.35
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 493.60	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 209.00	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
Total:			717.35

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	508.35
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	209.00

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	717.35
----------------------------------	---	--------

Totals by Payment Method

GOVCC-C Total	508.35
REIMBURSABLE Total	209.00

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
01/24/18	AIR	\$233.30
01/29/18	AIR	\$260.30

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler	On the nights of 1/24/18 through 1/26/18, Secretary Zinke will be provided lodging by the National Shooting Sports Foundation. An appropriate DI-2000 form is forthcoming.
	Justification:	
TRAVEL AFTER TRIP DATES	FAIL	Expense date of 01/29/18 for Com. Carrier is after the trip return date of 01/27/18
	Traveler	After his official travel, Secretary Zinke will make a personal travel deviation from 01/27/18 through 01/29/18. Please see the attached memo.
	Justification:	
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000VOY6
	Traveler	TANUM0000VOY6 is a duplicate authorization. There is no trip overlap.
	Justification:	

Document History 01/23/2018 Authorization: TANUM0000VT4D

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	01/23/2018	2:42PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:
 Approver Signature:
 Date:

TIM NIGBOROWICZ
Tim Nigborowicz
 1/23/18
 MIKE ARGO
Mike Argo
 1/25/18

Date: 01/16/2018
Record Locator: L97ZJZ
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Wed, Jan 24 2018 Las Vegas, NV

3:25 PM depart **Baltimore (BWI) to Las Vegas (LAS)** — Confirmation No. QR9D60—
Southwest Airlines
Flight 5738
Takeoff: 3:25 PM
Baltimore, MD
Economy/Coach Discounted [M] Class | Las Vegas, NV
Boeing 737-800 (winglets) | 5h 25m
Landing: 5:50 PM (Terminal: 1)

Travelers:
Name: Zinke, Ryan.Keith Seat: Assigned At Check-in ()
Notes: Seat assigned at check in. Airline confirmation-qr9d60

3:00 PM check-in **Dbltree Las Vegas Airport** Confirmation No. 82897588
Address: 7250 Pollock Drive Las Vegas Nv 89119
Nights: 2 (name: Zinke Ryankeith Mr)
Guarantee Info: (b) (6)
Other Info:
Frequent Guest #: (b) (6)
Nightly Rate: \$202.00
Total Rate: \$456.52
Phone: 1-702-948-4000 Fax: 1-702-948-4100
Rooms: 1 room
Room Desc: Best Available Rate 1 King Pure Allergy Mobility
Access Tub Nosmk Comp Wifi - Hypo Allergenic Friendly
Cancel Policy: 48 Hr Cancellation Required

3:00 PM check-in **Hilton Garden Inn Las Vegas** Confirmation No. 3416584404
Address: 7830 South Las Vegas Boulevard Las Vegas Nv 89123
Nights: 2 (name: Zinke Ryankeith)
Guarantee Info: (b) (6)
Other Info:
Frequent Guest #: (b) (6)
Nightly Rate: \$224.00
Total Rate: \$506.24
Phone: 1-702-453-7830 Fax: 1-702-453-7850
Rooms: 1 room
Room Desc: Best Available Rate 2 Queen Beds Junior Suite
With Sofabed Living Area-comp Wifi- Hdtv W-hidef Channels
Cancel Policy: CXL 2 Days Prior To Arrival

3:00 PM check-in **Dtree By Hilton Tropicana** Confirmation No. 81228278
Address: 3801 Las Vegas Blvd South Las Vegas Nv 89109
Nights: 3 (name: Zinke Ryankeith)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: \$134.00
Total Rate: \$455.79
Phone: 1-702-739-2222 Fax: 1-702-739-2668
Rooms: 1 room
Room Desc: Fedrooms -fedrooms - U.S. Govt 1 King Bed Room
- Club Tower 35usd RST Ch-oversized Workspace Desk-450sqft
Cancel Policy: 4PM Cancel Day Of Arrival

4:00 PM check-in **The Cromwell** Confirmation No. 1128458003382
Address: 3595 Las Vegas Blvd South Las Vegas Nv 89109
Nights: 3 (name: Zinke Ryankeith)
Guarantee Info: (b) (6)
Other Info:
Nightly Rates: \$359.00 \$219.00 \$209.00
Total Rate: \$1011.33
Phone: 1-702-737-2100 Fax: 1-702-862-3554
Rooms: 1 room
Room Desc: Best Available Rate Deluxe Room 1 King Bed NON
Smoking
Cancel Policy: CXL By 3 Days Prior To Arrival-fee 1 Night-incl
Tax-fees-must

Thu, Jan 25 2018

3:00 PM check-in **Dbltree Las Vegas Airport** Confirmation No. 83524533
Address: 7250 Pollock Drive Las Vegas Nv 89119
Nights: 2 (name: Zinke Ryankeith)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: \$134.00
Total Rate: \$302.84
Phone: 1-702-948-4000 Fax: 1-702-948-4100
Rooms: 1 room
Room Desc: Us Government On Duty Travel 2 Double Beds
NON Smoking Gourmet Coffee Station - 1 Home Alarm Clock
Cancel Policy: 48 Hr Cancellation Required

Fri, Jan 26 2018

check-out **Dbltree Las Vegas Airport** Confirmation No. 82897588
check-out **Hilton Garden Inn Las Vegas** Confirmation No. 3416584404

Sat, Jan 27 2018 Washington-Dls, DC

check-out **The Cromwell** Confirmation No. 1128458003382
check-out **Dtree By Hilton Tropicana** Confirmation No. 81228278
check-out **Dbltree Las Vegas Airport** Confirmation No. 83524533

8:30 AM depart **Las Vegas (LAS) to Washington-Dls (IAD)** — Confirmation No. E3QHK1
United Airlines
Flight 236
Takeoff: 8:30 AM Terminal: 3
Las Vegas, NV
Economy [Y] Class | Airbus Industrie
A320-100/200 | Food for Purchase |
4h 23m
Landing: 3:53 PM
Washington-Dls, DC

Travelers:
Name: Zinke, Ryan.Keith Seat: Assigned At Check-in FF#: (b) (6)



Invoice # 407065
 Ticket Number 526-6359692884
 Account # D00880
 Issue Date Fri, Jan 19, 2018
 Booking ID L97ZJZ
 Issuing Location BGS
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Ticketless Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	SOUTHWEST AIRLINES 73H	5738 / M * Confirmation: QR9D6O	Wed, 01/24/2018 Wed, 01/24/2018	Leave :: BALTIMORE Arrive :: LAS VEGAS	325P 550P
🏠	Hotel: Address:	Dbltree Las Vegas Airport 7250 Pollock Drive Las Vegas, NV 89119		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 01/24/2018 Fri, 01/26/2018 \$202.00 1 1 A0JLV1
	Confirmation Number: Phone Number: GalaxyNet Status:	82897588 1 (702) 948-4000 Duplicate			
🏠	Hotel: Address:	Hilton Garden Inn Las Vegas 7830 South Las Vegas Boulevard Las Vegas, NV 89123		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 01/24/2018 Fri, 01/26/2018 \$224.00 1 1 A06LV0
	Confirmation Number: Phone Number: GalaxyNet Status:	3416584404 1 (702) 453-7830 Duplicate			
🏠	Hotel: Address:	The Cromwell 3595 Las Vegas Blvd South Las Vegas, NV 89109		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 01/24/2018 Sat, 01/27/2018 \$262.33 1 1 A0DRAC
	Confirmation Number: Phone Number: GalaxyNet Status:	11264SB003382 1 (702) 737-2100 Duplicate			
🏠	Hotel: Address:	Dtree By Hilton Tropicana 3801 Las Vegas Blvd South Las Vegas, NV 89109		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 01/24/2018 Sat, 01/27/2018 \$134.00 1 1 A00BLL
	Confirmation Number: Phone Number: GalaxyNet Status:	61228278 1 (702) 739-2222 Duplicate			
🏠	Hotel: Address:	Dbltree Las Vegas Airport 7250 Pollock Drive Las Vegas, NV 89119		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 01/25/2018 Sat, 01/27/2018 \$134.00 1 1 A00AGV
	Confirmation Number: Phone Number: GalaxyNet Status:	83524533 1 (702) 948-4000 Duplicate			

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM0000VQY8
 U82/ORFSHOURLY

Fare	\$203.72
Tax	\$29.58
Total Amount	\$233.30
Amount Charged	\$233.30

Air only indicated here.

BWI WN LAS

Ticketless-Government Services | 4355 River Green Parkway | Duluth GA, 30096

Print: Tue, Feb 06, 2018 12:23 AM

Generated by Travel Incorporated

Official Itinerary



Ticket Number: 016-7094764519
 Account #: D00880
 Issue Date: Fri, Jan 19, 2018
 Booking ID: L97ZJZ
 Issuing Location: UUN
 Booking Agent ID: 2K
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged, Look at ticket 7094764535 for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel	Address:	Dbltree Las Vegas Airport 7250 Pollock Drive Las Vegas, NV 89119			Check In: Wed, 01/24/2018
					Check Out: Fri, 01/26/2018
					Your Nightly Rate: \$202.00
					Number of Rooms: 1
					Number of People: 1
					Room Type: A0JLV1
Hotel	Address:	Hilton Garden inn Las Vegas 7830 South Las Vegas Boulevard Las Vegas, NV 89123			Check In: Wed, 01/24/2018
					Check Out: Fri, 01/26/2018
					Your Nightly Rate: \$224.00
					Number of Rooms: 1
					Number of People: 1
					Room Type: A06LV0
Hotel	Address:	The Cromwell 3595 Las Vegas Blvd South Las Vegas, NV 89109			Check In: Wed, 01/24/2018
					Check Out: Sat, 01/27/2018
					Your Nightly Rate: \$262.33
					Number of Rooms: 1
					Number of People: 1
					Room Type: A0DRAC
Hotel	Address:	Dtree By Hilton Tropicana 3801 Las Vegas Blvd South Las Vegas, NV 89109			Check In: Wed, 01/24/2018
					Check Out: Sat, 01/27/2018
					Your Nightly Rate: \$134.00
					Number of Rooms: 1
					Number of People: 1
					Room Type: A00BLL
Hotel	Address:	Dbltree Las Vegas Airport 7250 Pollock Drive Las Vegas, NV 89119			Check In: Thu, 01/25/2018
					Check Out: Sat, 01/27/2018
					Your Nightly Rate: \$134.00
					Number of Rooms: 1
					Number of People: 1
					Room Type: A00A6V
UNITED AIRLINES 320		236 / Y YCAIAD Confirmation: E3QHKJ	Sat, 01/27/2018	Leave :: LAS VEGAS	830A
			Sat, 01/27/2018	Arrive :: WASHINGTON-DLS	353P

Remark(s)	Fare	Tax	Total Amount	Amount Charged
U22/DOIDOSSIO				\$228.84
U29/TANUM0000VOY6				\$31.46
U82/ORFSHOURLY				\$260.30
				\$260.30

Air only indicated here.

LAS UA WAS228.84USD228.84END UA ZPLAS XT5,60AY4,50XF LAS4,5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Tue, Feb 06, 2018 12:23 AM

Generated by Travel Incorporated

Official Invoice

Date: 01/18/2018
Record Locator: 764GYO
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtgov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, Jan 29 2018 Washington-Dls, DC

5:40 AM **Santa Barbara (SBA) to Los Angeles (LAX)** — Confirmation No. FGN0PX
depart

United Airlines
Flight 5148
OPERATED BY /SKYWEST DBA UNITED
EXPRESS
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 5:40 AM
Santa Barbara, CA
Economy [S] Class | Canadair Regional
Jet | 1h 5m

Landing: 6:45 AM (Terminal: 7)
Los Angeles, CA

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 016-7094764535
Seat: 06B
FF#: (b) (6)

8:10 AM **Los Angeles (LAX) to Washington-Dls (IAD)** — Confirmation No. FGN0PX
depart

United Airlines
Flight 360

Takeoff: 8:10 AM Terminal: 7
Los Angeles, CA
Economy [V] Class | Boeing 737-900
| Food for Purchase | 4h 54m

Landing: 4:04 PM
Washington-Dls, DC

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 016-7094764535
Seat: 28E
FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398 New Exchange Ticket Number - 0167094764535
- Org Code: DOIDOSSIO

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.



*** EXCHANGE ***

Ticket Number: 016-7094764535
 Exchange Ticket: 7094764519
 Account #: D00880
 Issue Date: Fri, Jan 19, 2018
 Booking ID: 764GYO
 Issuing Location: UUN
 Booking Agent ID: 2K
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES CRJ	5148 / S SAA1AAEN Confirmation: FGNCPX	Mon, 01/29/2018 Mon, 01/29/2018	Leave :: SANTA BARBARA Arrive :: LOS ANGELES *** Connecting ***	540A 645A
✈	UNITED AIRLINES 739	360 / V VAA7TGEN Confirmation: FGNCPX	Mon, 01/29/2018 Mon, 01/29/2018	Leave :: LOS ANGELES Arrive :: WASHINGTON-DLS	810A 404P

Remark(s)		
— Remark(s) —	Fare	\$412.10
	Tax	\$53.90
U22/DOIDOSSIO	Ticket Total	\$466.00
U29/TRZINKEDO01292018	Admin / Penalty Fare	\$0.00
U82/ORFSHOURLY	Total with Penalty	\$466.00
	Exchange Fare	(\$260.30)
	Total Amount	\$205.70
	Amount Charged	\$205.70

Air only indicated here

SBA UA LAX106.98UA WAS305.12USD412.10END UA ZPSBALAX XT 5.60AY9.00XF SBA4.5LAX4.5

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855 847-6398

Print: Tue, Feb 06, 2018 12:22 AM

Generated by Travel Incorporated

Official Invoice



U.S. Department of the Interior

Transactions Reports Help



Transaction Addendum Detail - Airline

[List](#)

General Information **Addendum**

[History](#)

Transaction Date 01/29/2018
Post Date 1/31/2018
Merchant UNITED 01626032107265
 800-932-2732, TX
Transaction ID 203571421
Transaction Amount \$35.00

Passenger Name ZINKE /SECOND CHECKED
Depart Date 1/29/2018
Ticket Number 01626032107265
Exchange Ticket Number
Travel Agency Code
Travel Agency Name
Internet Indicator False
Electronic Ticket Indicator

Total Tax Amount \$0.00
Total Fee Amount \$0.00
Exchange Ticket Amount \$0.00
Total Fare Amount \$35.00

Leg	Carrier	Flight	Coupon / Conjunction Ticket	Fare Basis	Stop Over	Origination	Destination
3	United Airlines	5148	1	EDD	X	Santa Barbar - 1/29/2018 12:00 PM	Los Angeles - 1/29/2018 12:00 AM
4	United Airlines	0360	2	EDD	X	Los Angeles - 1/29/2018 12:00 PM	Dulles - 1/29/2018 12:00 AM

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201 7 and Ending March 31, 201 8
 For Period Beginning April 1, 201 ___ and Ending September 30, 201 ___

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
2018 Shooting, Hunting and Outdoor Trade (SHOT) Show, including brief remarks at a breakfast event and a roundtable with exhibitors.

4. Sponsor of the Event National Shooting Sports Foundation

5. Location of Event Sands Expo & Convention Center in Las Vegas, NV

6. Dates of Event
From: January 23, 201 8 To: January 26, 201 8

7. Nature of Event A trade show for the hunting, shooting sports, tactical and law enforcement markets, which includes various side events.

8. Employee

Name: Ryan Zinke
 Official Title: Secretary of the Interior
 Office: Office of the Secretary
 Travel Dates:
 From: 01/24/18 To 01/27/18

9. Accompanying Spouse (If Applicable)

Name: _____
 Employee: _____
 Government Position: _____
 Travel Dates:
 From: _____ To _____

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

- A. National Shooting Sports Foundation (NSSF) C. _____
 B. _____ D. _____

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 787.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

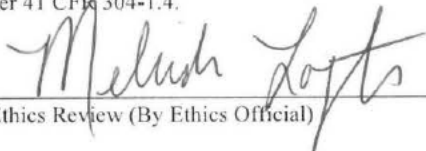


FEB 01 2018

Employee's Signature

Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.



1/25/18

Ethics Review (By Ethics Official)

Date

15. Approval.



DCOS

1/30/18

Supervisor's (or Authorizing Official's) Signature

Title

Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Registration Fee	K	E	A	\$ 350.00
Meal (Breakfast)	K	E	A	\$ 20.00
Lodging (\$139/night for 3 nights)	K	E	A	\$ 417.00



GEAR UP

JANUARY 23-26, 2018
SANDS EXPO CENTER | LAS VEGAS, NEVADA



JOHN SMITH, DEPARTMENT OF THE INTERIOR ▾

Review and Check Out

[DASHBOARD](#)

If you do not wish to donate to the Project ChildSafe program at this time and have done, please click on the demographic information tab below and click on edit Project ChildSafe.

John Smith's Cart

[+ ADD ITEMS](#)

Registration (GTA - Government Agency)

\$350.00

No Thanks - Project ChildSafe Foundation Contribution

\$0.00



@ \$0.00

1

Balance Due **\$350.00**

[▶ Personal Information](#)

[▶ Demographic Information](#)

[ADD ANOTHER EMPLOYEE](#)

Payment



Selecting "Pay Now" below will redirect you to our SecuRemit Payment site where you may enter your credit card information. Completing the payment process will return you to this website.

No Refund Policy

I authorize National Shooting Sports Foundation to charge my credit card for the total amount above. I understand and agree no refunds will be given once payment is authorized.

* I have read, acknowledge and agree to the No Refund Policy and authorize National Shooting Sports Foundation to charge my credit card for the total amount above.



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: Secretary Zinke - SHOT Show - Hotel

1 message

Diane Cihota <dcihota@nssf.org>

Fri, Jan 19, 2018 at 9:51 PM

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Hey Tim,

I just heard back, we are going to have a continental so it will probably be approx \$20/person. And yes, it'll be NSSF members and staff.

Let me know if anything else!

Diane

Sent from my iPhone

On Jan 19, 2018, at 6:59 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Thank you very much. The reservations look perfect. Thank you for all the work you did on those.

As you probably know, it appears that there is a real possibility of a government shutdown. If that occurs, and it's for any extended period of time, we may have to cancel reservations later than the 48-hour window. I'm sorry in advance if that occurs, and I hope it doesn't cause too much of a problem.

If you don't mind, I have one more item to bother you with. Secretary Zinke is planning to attend a breakfast gathering on January 25, and we must properly document his attendance on some ethics forms. Ben Cassidy from our side was in contact with Larry Keane about this briefly, and this is what Larry wrote:

"There is no charge for the breakfast. It is for our members/customers (exhibitors) – it will be coffee and pastries. I don't know what our cost will be until after the event. A few hundred dollars at most."

Are you able to provide any further clarity on the cost per person? An estimate would be fine based on the total expected cost and the expected number of attendees. Also, can you confirm that the breakfast is not open to all registered SHOT Show attendees, but just NSSF members and exhibitors? Thank you.

On Fri, Jan 19, 2018 at 5:34 PM, Diane Cihota <dcihota@nssf.org> wrote:

Here is my cell & backup- (b) (6) (backup cell (b) (6))-in case you need anything over the weekend or while everyone is out there. Diane

From: Diane Cihota

Sent: Friday, January 19, 2018 4:32 PM

To: 'Nigborowicz, Timothy'

Cc: Patrick Rothwell; Melissa Schilling

Subject: RE: Secretary Zinke - SHOT Show - Hotel

Hi Tim;

I just sent you the last of the room reservations to reflect the changes below. You should be all set! Please let me know if you have any questions or if there ends up being any other changes to the below.

Have a great weekend!
Diane

From: Nigborowicz, Timothy [mailto:timothy_nigborowicz@ios.doi.gov]
Sent: Thursday, January 18, 2018 12:41 PM
To: Diane Cihota
Subject: Re: Secretary Zinke - SHOT Show - Hotel

Thanks again for your patience with us. We've received clearance to accept the gift of lodging from NSSF for all travelers at a value of \$139 per night (plus taxes and fees). On behalf of the Secretary and the Department, please extend our thanks to the entire NSSF team.

If possible, we would like to make the following reservations:

Ryan Zinke

Check-in: January 24

Check-out: January 27

Sgt. (b) (7)(C) (1st adjoining room)

Check-in: January 24

Check-out: January 27

Sgt. (b) (7)(C) (2nd adjoining room)

Check-in: January 22

Check-out: January 27

Sgt. (b) (7)(C)

Check-in: January 22

Check-out: January 27

Scott Hommel

Check-in: January 24

Check-out: January 26

Heather Swift

Check-in: January 23

Check-out: January 27

Ben Cassidy

Check-in: January 23

Check-out: January 26

Sherman Hogue

Check-in: January 24

Check-out: January 27

Aaron Thiele

Check-in: January 23

Check-out: January 26

As you can see, we only have 9 travelers now. I can't guarantee that there won't be further changes, but this is the current plan. When you have a chance, can you please confirm that we can get these reservations? Thank you.

Tim

On Wed, Jan 17, 2018 at 10:02 PM, Diane Cihota <dcihota@nssf.org> wrote:

Of course! We want to make sure everything is done right! We look forward to having everyone out there.

Sent from my iPhone

On Jan 17, 2018, at 9:55 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Thank you, I greatly appreciate this. Hopefully, we'll make a final determination tomorrow and I'll get back to you as soon as possible. Have a good night.

On Wed, Jan 17, 2018 at 9:51 PM, Diane Cihota <dcihota@nssf.org> wrote:

Hey Tim- NSSF would be charged staff rates for the (10) rooms at \$139/night ++. When everyone checks in they can decline the resort fee if they want. It's 15 bucks a day for free

WiFi and gym access. Please let us know once things are cleared on your end on how you'd like to move forward. Thanks! Diane

Sent from my iPhone

On Jan 17, 2018, at 5:50 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Thank you.

On Wed, Jan 17, 2018 at 5:46 PM, Diane Cihota <dcihota@nssf.org> wrote:

Haven't forgotten about you. Still trying to get you a response to question on what hotel will charge NSSF. As soon as I know, I'll let you know. Diane

From: Diane Cihota
Sent: Wednesday, January 17, 2018 3:25 PM
To: 'Nigborowicz, Timothy'
Cc: Melissa Schilling; Larry Keane; Patrick Rothwell
Subject: RE: Secretary Zinke - SHOT Show - Hotel

Hi Tim,

The exact GSA rate that travelers would be charged if they booked the rooms at the Venetian / Palazzo today is \$134.00. The non-GSA rate would be \$279/night - \$500/night ++.

It's not the GSA rate, but this is what we direct attendees to: <http://shotshow.org/hotel-and-travel/>. The Venetian and Palazzo which are the host hotels attached to Sands Expo are handled outside of OnPeak, our official housing partner (so you will not see them on the website). The majority of the rooms at both the Venetian and Palazzo have already been booked. With that said, NSSF reserves a small block of rooms for instances like this. When we got confirmation that the Secretary and his staff were able to come, the GSA rate we quoted is what we got from the hotel.

Please let us know if you have any additional questions.

Diane

From: Nigborowicz, Timothy [mailto:timothy_nigborowicz@ios.doi.gov]
Sent: Wednesday, January 17, 2018 3:20 PM
To: Diane Cihota; Melissa Schilling; Larry Keane; Patrick Rothwell
Subject: Re: Secretary Zinke - SHOT Show - Hotel

Sorry, I forgot to include everyone on my last email:

On Wed, Jan 17, 2018 at 2:30 PM, Nigborowicz, Timothy
<timothy_nigborowicz@ios.doi.gov> wrote:

Thank you. Can you please provide the exact rate that our travelers would be charged if we booked rooms at the Venetian/Palazzo today?

On Wed, Jan 17, 2018 at 11:44 AM, Diane Cihota <dcihota@nssf.org> wrote:

Tim, here are the responses to your questions:

Q: What is the rate that the other SHOT Show attendees are paying for hotel?

A: The non-GSA per diem rate is approximately \$279/night - \$550/night. The rate depends on when individuals booked their hotels.

Q: If the department reserves the rooms through us, what is the cancellation policy / change fee in case there are any changes? How many days/hours out?

A: 48-hours' notice with no penalty. If something happens within 48-hours' notice, please let us know as well and we'll work with the hotel.

As you are aware, we currently have 10 rooms on hold for you, including 3 adjoining. If you have any additional questions, please don't hesitate to give me a call.

Thanks!

Diane

Diane Cihota

Director, Government Relations-Federal Affairs

National Shooting Sports Foundation

400 N. Capitol Street, NW, Suite 490

Washington, DC 20001

202-220-1340 ext. 202

NSSF — The Firearms Industry Trade Association

www.nssf.org

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Personal Travel Deviation for Secretary Zinke
DATE: January 23, 2018

On January 26, 2018, Secretary Ryan Zinke will be on official travel in Las Vegas, Nevada, and the surrounding region. He will conclude his official duties that afternoon by participating in a cleanup activity at a Bureau of Land Management (BLM) shooting range located just outside of Las Vegas. Following the cleanup activity, Secretary Zinke is scheduled to make a personal travel deviation from January 27 through January 29 in the state of California. Secretary Zinke will use personal funds to travel from Las Vegas to California. Secretary Zinke will conclude this personal travel deviation with the following connecting flight from Santa Barbara, California, to Washington, D.C.:

❖ Monday, January 29, 2018
United Airlines #5148
5:40am PST Depart Santa Barbara, CA
6:45am PST Arrive Los Angeles, CA
Connection in Los Angeles, CA
United Airlines #360
8:10am PST Depart Los Angeles, CA
4:04pm EST Arrive Washington, DC (Dulles)

The total non-government, publicly available fare for this flight is \$466.00 (documentation attached).

If Secretary Zinke was not making a personal travel deviation, he would immediately return to his permanent duty station of Washington, D.C., after the conclusion of his official duties in Las Vegas. However, as noted above, Secretary Zinke's official duties are scheduled to conclude in the afternoon on January 26, and there currently are no non-overnight flights to Washington scheduled to depart that evening. Therefore, Secretary Zinke would remain in Las Vegas on January 26 and travel back to Washington the next morning on the following contract carrier flight:

❖ Saturday, January 27, 2018
United Airlines #236
8:30am PST Depart Las Vegas, NV
3:53pm EST Arrive Washington, DC (Dulles)

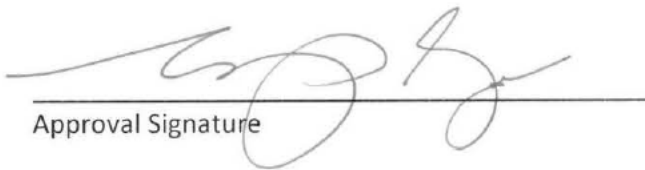
The total government contract fare for this flight is \$260.30 (documentation attached).

Secretary Zinke has no official duties in California from January 27 through January 29. The government is only responsible for the cost of a contract fare from Secretary Zinke's temporary duty station of Las Vegas, Nevada, to his permanent duty station of Washington, D.C. The Division of General Law has advised that a Department employee can make a personal travel deviation following official travel, and

that the Department can pay for the cost of travel from a non-duty station, as long as the government incurs no additional cost as a result of such travel. However, the Division of General Law has also advised that government contract fares generally should not be used for travel from non-duty stations in such a case. Only non-contract, publicly available fares should be used for travel from non-duty stations. And only non-contract, publicly available fares should be used for the cost analysis related to such travel.

The above cost comparison properly utilizes a non-contract, publicly available fare for the analysis of Secretary Zinke's travel from a non-duty station. The above cost comparison indicates that Secretary Zinke's travel from Santa Barbara will result in an additional cost of \$205.70. Therefore, Secretary Zinke will use his personal credit card to pay for the \$205.70 difference in airfares when the contract flight ticket is exchanged for the non-contract personal flight ticket. Aside from the increased airfare cost, no additional expenses (lodging, M&IE, etc.) will be incurred by the government due to Secretary Zinke's personal travel deviation. As stated previously, Secretary Zinke will use personal funds to pay for his travel from Las Vegas to California.

Please provide approval for the use of Department funds to pay for the non-contract, publicly available fare for Secretary Zinke's travel from Santa Barbara, California, to Washington, D.C., on January 29, 2018, on United Airlines #5148 and United Airlines #360. Please provide this approval based on the understanding that Secretary Zinke will use his personal funds to pay the \$205.70 difference in cost between the airfare for this flight and the contract fare for a flight from Las Vegas, Nevada.


Approval Signature

1/25/2018
Date



*** EXCHANGE ***

Ticket Number 016-7094764535
 Exchange Ticket 7094764519
 Account # D00880
 Issue Date Fri, Jan 19, 2018
 Booking ID 764GYO
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES CRJ	5148 / S SAA1AAEN Confirmation: FGN0PX	Mon, 01/29/2018 Mon, 01/29/2018	Leave : SANTA BARBARA Arrive : LOS ANGELES *** Connecting ***	540A 645A
✈	UNITED AIRLINES 739	360 / V VAA7TGEN Confirmation: FGN0PX	Mon, 01/29/2018 Mon, 01/29/2018	Leave : LOS ANGELES Arrive : WASHINGTON-DLS	810A 404P

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Fare	\$412.10
U29/TRZINKEDO01292018	Tax	\$53.90
U82/ORFSHOURLY	Ticket Total	\$466.00
	Admin / Penalty Fare	\$0.00
	Total with Penalty	\$466.00
	Exchange Fare	(\$260.30)
	Total Amount	\$205.70
	Amount Charged	\$205.70

Air only indicated here.

SBA UA LAX106.98UA WAS305.12USD412.10END UA ZPSBALAX XT 5.60AY9.00XF SBA4.5LAX4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 01/23/2018

Department of the Interior - 4355 River Green Parkway - Duluth GA 30096 - Tel 855 847-6398

Print: Mon, Jan 22, 2018 05:44 PM

Generated by Travel Incorporated

Official Invoice



08:30a LAS
United 0236

03:53p IAD

Nonstop

4h 23m

\$260.30

Govt. Contract

[Hide all details ^](#)

DEPART

Sat, Jan 27 – Las Vegas, NV to Washington, DC

[Hide Details ^](#)

Sat, Jan 27

08:30a LAS

03:53p IAD

4h 23m

United 0236 [View seats](#)

Airbus Industrie A320-100/200 / 803 lbs CO₂

Fare Details

Free Checked Bags

Refundable

Govt. Contract

[Rules / Fare Details](#)

[Visit United](#)

Yes
Fees may apply

\$260.30

GSA Information

- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

[View more fares](#)

Worldspan

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: South Carolina – North Carolina

DATES: 02/02/18 – 02/03/18

OFFICIAL: X POLITICAL: _____ PERSONAL: _____

REVIEWED BY / DATE:

TN / 2/21/18 TIM NIGBOROWICZ

gmp / 13-5-18 ^{fr} TIM MURPHY (General Law)

KB / 4-12-18 KIM BENTON (Ethics)

De / 4/13/18 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: February 20, 2018

Trip Overview:

- Dates: February 2, 2018 – February 3, 2018
- Locations: South Carolina, North Carolina

Trip Summary:

February 2, 2018

- *Commercial flight from Washington, DC (BWI) to Columbia, SC*
- Lunch Meeting with South Carolina Governor Henry McMaster (Columbia, SC)
- Meeting with South Carolina State Legislators (Columbia, SC)
- Dinner with South Carolina Congressional Delegation Members (Columbia, SC)
- Remain overnight in Columbia, SC

February 3, 2018

- *Drive from Columbia, SC to Raleigh, NC*
- Meeting with North Carolina Governor Roy Cooper and North Carolina Mayors (Raleigh, NC)
- Meeting with North Carolina State Legislators (Raleigh, NC)
- *Commercial flight from Raleigh, NC to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- On 2/2/18, Secretary Zinke received a meal during his lunch meeting with Governor McMaster in Columbia, SC. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 2/2/18.
- Secretary Zinke paid for his own meal at the Dinner with South Carolina Congressional Delegation Members on 2/2/18 in Columbia, SC.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary

- Duluth Travel, Inc. ticket receipts
- Hotel receipt
- Signed DI-2000 form
- Final trip schedule

Document Header Information

Document Voucher Document TV0000NHYP
 Type: Name:
 Travel TANUM0000VZRK Trip 02-02-18 South Carolina-North Carolina
 Authorization Name:
 Number:
 TA Date: 02/20/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Trip Summary: February 2, 2018 . Commercial flight from Washington, DC (BWI) to Columbia, SC .
 (Operational) Detail: Lunch Meeting with South Carolina Governor Henry McMaster (Columbia, SC) . Meeting with South Carolina State Legislators (Columbia, SC) . Dinner with South Carolina Congressional Delegation Members (Columbia, SC) . Remain overnight in Columbia, SC February 3, 2018 . Drive from Columbia, SC to Raleigh, NC . Meeting with North Carolina Governor Roy Cooper and North Carolina Mayors (Raleigh, NC) . Meeting with North Carolina State Legislators (Raleigh, NC) . Commercial flight from Raleigh, NC to Washington, DC (DCA) . Trip concludes Trip Notes: . On 2/2/18, Secretary Zinke received a meal during his lunch meeting with Governor McMaster in Columbia, SC. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 2/2/18. . Secretary Zinke paid for his own meal at the Dinner with South Carolina Congressional Delegation Members on 2/2/18 in Columbia, SC.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: Trip Summary: February 2, 2018 . Commercial flight from Washington, DC (BWI) to Columbia, SC . Lunch Meeting with South Carolina Governor Henry McMaster (Columbia, SC) . Meeting with South Carolina State Legislators (Columbia, SC) . Dinner with South Carolina Congressional Delegation Members (Columbia, SC) . Remain overnight in Columbia, SC February 3, 2018 . Drive from Columbia, SC to Raleigh, NC . Meeting with North Carolina Governor Roy Cooper and North Carolina Mayors (Raleigh, NC) . Meeting with North Carolina State Legislators (Raleigh, NC) . Commercial flight from Raleigh, NC to Washington, DC (DCA) . Trip concludes Trip Notes: . On 2/2/18, Secretary Zinke received a meal during his lunch meeting with Governor McMaster in Columbia, SC. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 2/2/18. . Secretary Zinke paid for his own meal at the Dinner with South Carolina Congressional Delegation Members on 2/2/18 in Columbia, SC.

Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
02/02/18	02/03/18	COLUMBIA, SC	Mission (Operational)	105.00 / 59.00 *
02/03/18	02/03/18	RALEIGH, NC	Mission (Operational)	115.00 / 59.00 *

Document Totals

Total Expenses: 707.95
 Reimbursable Expenses: 73.50
 Non-Reimbursable Expenses: 634.45
 Advance Applied: .00
 Net to Traveler: 73.50
 Net to Government: 634.45
 Pay to Charge Card: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
------------------	------	----------------

Com. Carrier	500.00	.00
Lodging Taxes & Misc	14.70	.00
Lodging-PerDiem	105.00	.00
M&IE-PerDiem	73.50	.00
Transxn Fees	14.75	.00
Total Expenses:	707.95	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	529.45	Total Per Diem Expenses:	178.50
Date	Description	Category	Cost	Pay Method	Per Diem
02/02/2018	Airline Flight Comment: Flight from Washington, DC (BWI) to Columbia, SC.	Com. Carrier	319.00	GOVCC-C	
02/02/2018	Lodging Tax Comment: STATE TAX, CITY TAX, DESTINATION MARKETING FEE	Lodging Taxes & Misc	14.70	GOVCC-C	
02/02/2018	Lodging	Lodging-PerDiem	105.00	GOVCC-C	*
02/02/2018	M&IE Comment: On 2/2/18, Secretary Zinke received a meal during his lunch meeting with Governor McMaster in Columbia, SC. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 2/2/18.	M&IE-PerDiem	29.25	REIMBURSABLE	*
02/03/2018	Airline Flight Comment: Flight from Raleigh, NC to Washington, DC (DCA).	Com. Carrier	181.00	GOVCC-C	
02/03/2018	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
02/20/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	178.50
----------	----------------------------	--------

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
02/02/2018	105.00/ 59.00	105.00	105.00	29.25	29.25	
02/03/2018	115.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	707.95
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 500.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 14.70	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 105.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 73.50	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
		Total:	707.95

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	634.45
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	73.50

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	707.95
----------------------------------	---	--------

Totals by Payment Method

GOVCC-C Total	634.45
REIMBURSABLE Total	73.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
02/02/18	AIR Airline Flight	\$319.00
02/03/18	AIR Airline Flight	\$181.00

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	On 2/2/18, Secretary Zinke received a meal during his lunch meeting with Governor McMaster in Columbia, SC. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 2/2/18.

Document History 04/13/2018 Voucher: TV0000NHYP

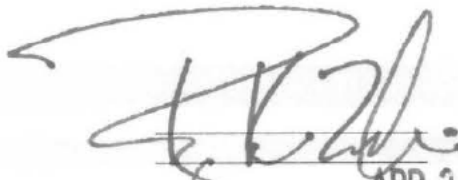
Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	02/20/2018	2:00PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

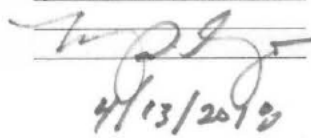
SIGNED DATE

RYAN ZINKE



MIKE ARGO

APR 26 2018



4/13/2018

Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:
 Approver Signature:
 Date:

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 02/01/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	02/02/2018 – 02/03/2018
Location(s)	South Carolina, North Carolina
Estimated Cost	\$900
Funding	DOI will pay for most travel expenses. A non-Federal entity may pay for some meals.
Purpose	Secretary Ryan Zinke will travel to Columbia, South Carolina, for meetings regarding offshore energy matters with South Carolina Governor Henry McMaster and representatives from the South Carolina State Legislature. Secretary Zinke will travel to Raleigh, North Carolina, for meetings regarding offshore energy matters with North Carolina Governor Roy Cooper, several North Carolina mayors, and representatives from the North Carolina State Legislature.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	A non-Federal entity may pay for some meals during this travel. Appropriate DI-2000s are forthcoming.
SOL (General Law) approval for special requests (if necessary)	

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

APPROVALS and SURNAMES

Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Document Header Information

Document Type: Authorization Document Name: TANUM0000VZRK

Travel Authorization Number: TANUM0000VZRK Trip Name: 02-02-18 South Carolina-North Carolina

TA Date: 02/01/18 Currency: USD

Organization: DOIDOSSIO Current Status: CREATED

Purpose: Mission (Operational) Document Detail: Secretary Ryan Zinke will travel to Columbia, South Carolina, for meetings regarding offshore energy matters with South Carolina Governor Henry McMaster and representatives from the South Carolina State Legislature. Secretary Zinke will travel to Raleigh, North Carolina, for meetings regarding offshore energy matters with North Carolina Governor Roy Cooper, several North Carolina mayors, and representatives from the North Carolina State Legislature.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010

TID: 40210798 Organization: DOIDOSSIO

Title: Duty Station: WASHINGTON DC

Security Cl: Card: CARD HOLDER

Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV

Office Phone: 2022087551 Cell Phone:

Home Address: Home Phone: 2022087551

Alternate Address: Alternate Phone:

Document Information

Trip Number: 1

Purpose: Secretary Ryan Zinke will travel to Columbia, South Carolina, for meetings regarding offshore energy matters with South Carolina Governor Henry McMaster and representatives from the South Carolina State Legislature. Secretary Zinke will travel to Raleigh, North Carolina, for meetings regarding offshore energy matters with North Carolina Governor Roy Cooper, several North Carolina mayors, and representatives from the North Carolina State Legislature.

Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
02/02/18	02/03/18	COLUMBIA, SC	Mission (Operational)	105.00 / 59.00
02/03/18	02/03/18	RALEIGH, NC	Mission (Operational)	115.00 / 59.00

Document Totals

Total Expenses: 708.25

Reimbursable Expenses: 88.50

Non-Reimbursable Expenses: 619.75

Advance Authorized: .00

Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	500.00	.00
Lodging-PerDiem	105.00	.00
M&IE-PerDiem	88.50	.00
Transxn Fees	14.75	.00
Total Expenses:	708.25	.00

Trip 1 Details

--

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	514.75	Total Per Diem Expenses:	193.50
Date	Description	Category	Cost	Pay Method	Per Diem
02/01/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
02/02/2018	Airline Flight	Com. Carrier	319.00	GOVCC-C	
Comment: Flight from Washington, DC (BWI) to Columbia, SC.					
02/02/2018	Lodging	Lodging-PerDiem	105.00	GOVCC-C	*
02/02/2018	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
02/03/2018	Airline Flight	Com. Carrier	181.00	GOVCC-C	
Comment: Flight from Raleigh, NC to Washington, DC (DCA).					
02/03/2018	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	193.50
----------	----------------------------	--------

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
02/02/2018	105.00/ 59.00	105.00	105.00	44.25	44.25		
02/03/2018	115.00/ 59.00	0.00	0.00	44.25	44.25		

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////708.25
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 500.00
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 105.00
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 88.50
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75
		Total: 708.25

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	619.75
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	88.50

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	708.25
----------------------------------	---	--------

Totals by Payment Method

GOVCC-C Total	619.75
REIMBURSABLE Total	88.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
02/02/18	AIR	\$319.00
02/03/18	AIR	\$181.00

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000VZ6X
Traveler Justification:		TANUM0000VZ6X is a duplicate authorization. There is no trip overlap.

Document History 02/01/2018 Authorization: TANUM0000VZRK

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

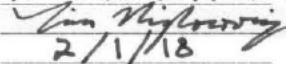

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	02/01/2018	6:32PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

TIM NIGBORDWICZ

2/1/18
MIKE ARGO

2/1/2018

Date: 02/01/2018
Record Locator: 3C66DW
Travelers:
Zinke, Ryan.Keith
Agent: dol.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Fri, Feb 02 2018 Columbia, SC

7:01 AM **Baltimore (BWI) to Atlanta (ATL)** — Confirmation No. GZRETZ
depart
Delta Air Lines
Flight 1339
Takeoff: 7:01 AM
Baltimore, MD
Premium Economy [S] Class | Boeing
737-900 | No Meal Service | 2h 9m
Landing: 9:10 AM (Terminal: S)
Atlanta, GA

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 006-7095710289
Seat: 12C
FF#: (b) (6)

10:31 AM **Atlanta (ATL) to Columbia (CAE)** — Confirmation No. GZRE1Z
depart
Delta Air Lines
Flight 5564
OPERATED BY EXPRESSJET DBA DELTA
CONNECTION
PLEASE CHECK-IN WITH THE
OPERATING CARRIER
Takeoff: 10:31 AM Terminal: S
Atlanta, GA
Premium Economy [S] Class | Canadair
Regional Jet 900 | No Meal Service | 1h
7m
Landing: 11:38 AM
Columbia, SC

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 006-7095710289
Seat: 09C
FF#: (b) (6)

4:00 PM **Embassy STE Columbia Greystone** Confirmation No. 94461381
check-in
Address: 200 Stoneridge Drive Columbia Sc 29210
Nights: 1 (name: Zinke Ryankeith Mr)
Guarantee Info: (b) (6)
Other Info: ZD102388999
Frequent Guest #: (b) (6)
Nightly Rate: \$105.00
Phone: 1-803-252-8700 Fax: 1-803-744-8159
Rooms: 1 room
Room Desc: Us Government On Duty Travel 2 Room Suite-1
King Bed-nonsmoking Comp Cooked To Order Brkfst-evening
Reception
Cancel Policy: Cancel 048 Hour Prior To Arrival

Sat, Feb 03 2018 Ronald Reagan Ntl Washington, DC

check-out **Embassy STE Columbia Greystone** Confirmation No. 94461381
3:23 PM **Raleigh-Durham (RDU) to Philadelphia (PHL)** — Confirmation No. ZLKJIX
depart
American Airlines
Flight 1999
Takeoff: 3:23 PM Terminal: 2
Raleigh-Durham, NC
Economy [G] Class | EMBRAER 190 |
1h 40m
Landing: 5:03 PM (Terminal: 0)
Philadelphia, PA

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 001-7095710290
Seat: 16C
FF#: (b) (6)

6:08 PM **Philadelphia (PHL) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. ZLKJIX
depart
American Airlines
Flight 4469
OPERATED BY REPUBLIC AIRLINES AS
AMERICAN EAGLE
PLEASE CHECK-IN WITH THE
OPERATING CARRIER
Takeoff: 6:08 PM Terminal: 0
Philadelphia, PA
Economy [G] Class | EMBRAER 175 |
1h 20m
Landing: 7:28 PM (Terminal: C)
Ronald Reagan Ntl Washington, DC

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 001-7095710290
Seat: 19D
FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM0000VZ6X

A Message From Your Agent

PLEASE BE ADVISED ALL SEATS HAS BEEN ASSIGNED.
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION
HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS
OR QUESTIONS PLEASE CALL YOUR DEDICATED
TRAVEL TEAM.



Ticket Number 006-7095710289
 Account # D00880
 Issue Date Thu, Feb 01, 2018
 Booking ID 3C66DW
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan,Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 739	1339 / Y YCA Confirmation: GZREIZ	Fri, 02/02/2018 Fri, 02/02/2018	Leave :: BALTIMORE Arrive :: ATLANTA *** Connecting ***	701A 910A
✈	DELTA AIR LINES CR9	5564 / Y YCA Confirmation: GZREIZ	Fri, 02/02/2018 Fri, 02/02/2018	Leave :: ATLANTA Arrive :: COLUMBIA	1031A 1138A
🏨	Hotel: Address:	Homewood Suites Columbia Sc 230 Greystone Boulevard Columbia, SC 29210		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Fri, 02/02/2018 Sat, 02/03/2018 \$105.00 1 1 A04A20
	Confirmation Number: Phone Number: GalaxyNet Status:	95441283 1 (803) 239-4663 Duplicate			
— Remark(s) —		Fare			\$275.35
		Tax			\$43.65
U22/DOIDOSSIO		Total Amount			\$319.00
U29/TANUM000QVZ6X		Amount Charged			\$319.00
U82/ORFSHOURLY					
<i>Air only indicated here</i>					
BWI DL XATL DL CAE275.35USD275.35END DL ZPBWATL XT 5.60AY9.00XF BWI4.5ATL4.5					

Department of the Interior · 4355 River Green Parkway · Duluth GA, 30096 · Tel 855 847-6398

Print: Fri, Feb 09, 2018 06:42 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 001-7095710290
 Account # D00880
 Issue Date Thu, Feb 01, 2018
 Booking ID 3C66DW
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
🏠	Hotel: Address:	Homewood Suites Columbia Sc 230 Graystone Boulevard Columbia, SC 29210			Check In: Fri, 02/02/2018 Check Out: Sat, 02/03/2018 Your Nightly Rate: \$105.00 Number of Rooms: 1 Number of People: 1 Room Type: A04A20
	Confirmation Number: Phone Number: GalaxyNet Status:	95441283 1 (803) 239-4663			
✈️	AMERICAN AIRLINES E90	1899 / G GCADCA Confirmation: ZLKJIX	Sat, 02/03/2018 Sat, 02/03/2018	Leave : RALEIGH-DURHAM Arrive : PHILADELPHIA *** Connecting ***	323P 503P
✈️	AMERICAN AIRLINES E75	4469 / G GCADCA Confirmation: ZLKJIX	Sat, 02/03/2018 Sat, 02/03/2018	Leave : PHILADELPHIA Arrive : RONALD REAGAN NTL WASHINGTON	608P 728P
— Remark(s) —		Fare			\$146.98
		Tax			\$34.02
U22/DOIDOSSIO		Total Amount			\$181.00
U29/TANUM0000VZ6X		Amount Charged			\$181.00
U82/ORFSHOURLY					

Air only indicated here.

RDU AA X/PHL AA WAS146.98USD146.98END AA ZPRDUPHL XT 5.60AY9.00XF RDU4.5PHL4.5

Department of the Interior :: 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Fri, Feb 09, 2018 06:42 PM

Generated by Travel Incorporated

Official Invoice

EMBASSY SUITES
HOTELS

200 STONERIDGE DRIVE
COLUMBIA, SC 29210
United States of America
TELEPHONE 803-252-8700 • FAX 803-256-8749
Reservations
www.embassysuites.com or 1 800 EMBASSY

ZINKE, RYANKEITH

Room No: 613/TDBN
Arrival Date: 2/2/2018 10:23:00 AM
Departure Date: 2/3/2018 6:55:00 AM
Adult/Child: 1/0
Cashier ID: ADSUMPTER
Room Rate: 105.00
AL:
HH #
VAT #
Folio No/Che 911188 A

UNITED STATES OF AMERICA

Confirmation Number: 94461381

EMBASSY SUITES COLUMBIA 2/3/2018 6:54:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
2/2/2018	3744951	GUEST ROOM	\$105.00
2/2/2018	3744951	STATE TAX	\$7.35
2/2/2018	3744951	CITY TAX	\$5.25
2/2/2018	3744951	DESTINATION MARKETING FEE	\$2.10
2/3/2018	3745051	(b) (6)	(\$119.70)
BALANCE			\$0.00

} \$14.70

EXPENSE REPORT SUMMARY

	2/2/2018	STAY TOTAL
ROOM AND TAX	\$119.70	\$119.70
DAILY TOTAL	\$119.70	\$119.70

CREDIT CARD DETAIL

APPR CODE	037831	MERCHANT ID	41046330098
CARD NUMBER	(b) (6)	EXP DATE	(b) (6)
TRANSACTION ID	3745051	TRANS TYPE	Sale

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201 7 and Ending March 31, 201 8
 For Period Beginning April 1, 201 ___ and Ending September 30, 201 ___

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event

Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)

Lunch Meeting with South Carolina Governor Henry McMaster.

4. Sponsor of the Event South Carolina Governor's Mansion

5. Location of Event Governor's Mansion in Columbia, South Carolina

6. Dates of Event

From: February 2, 201 8 To: February 2, 201 8

7. Nature of Event Lunch meeting to discuss South Carolina offshore energy matters and other related issues.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 02/02/18 To 02/03/18

9. Accompanying Spouse (If Applicable)

Name: _____
Employee: _____
Government Position: _____
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

A. State of South Carolina Governor's Mansion C. _____

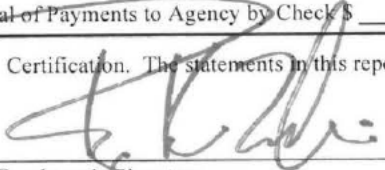
B. _____ D. _____

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

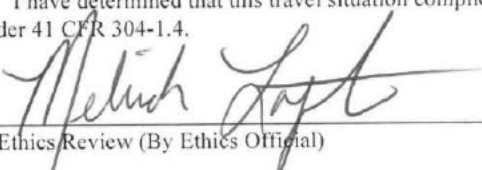
Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 7.90

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature


2/7/18
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

2/5/18
Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature

DCOS
Title

2/7/2018
Date



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Lunch today

1 message

Campbell, Karen <kcampbell@governor.sc.gov>
To: "timothy_nigborowicz@ios.doi.gov" <timothy_nigborowicz@ios.doi.gov>

Fri, Feb 2, 2018 at 3:00 PM

Hi Tim. I am happy to assist you with this information. Please see below in red font. If you have any further questions, please don't hesitate to call me.

- 1) Sponsor of the lunch – State of South Carolina Governor's Mansion
- 2) Non-Federal source of payment for the lunch (can be the same as #1) - State of South Carolina Governor's Mansion
- 3) Amount of payment for the lunch (Guidance: use cost to donor per person, or reasonable approximation) - \$7.90 per person

Have a lovely weekend!

Karen

Karen P. Campbell
Assistant to the First Lady/Governor's Mansion Complex Coordinator
800 Richland Street
Columbia, SC 29201
803.737.0369

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Denver, CO

DATES: 02/05/18 – 02/06/18

OFFICIAL: X POLITICAL: _____ PERSONAL: _____

REVIEWED BY / DATE:

TN / 2/26/18 TIM NIGBOROWICZ

RS for TM / 2/27/18 TIM MURPHY (General Law)

[Signature] / 3-6-18 KIM BENTON (Ethics)

[Signature] / 3/7/18 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: February 26, 2018

Trip Overview:

- Dates: February 5, 2018 – February 6, 2018
- Location: Colorado

Trip Summary:

February 5, 2018

- *Commercial flight from Washington, DC (DCA) to Denver, CO*
- Remain overnight in Denver, CO

February 6, 2018

- Speech at the First Tuesday Luncheon Group Forum (Denver, CO)
- *Commercial flight from Denver, CO to Washington, DC (Dulles)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- On 2/6/18, Secretary Zinke received a meal at the First Tuesday Luncheon Group Forum in Denver, CO. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 2/6/18.

Trip Notes – Transportation and Miscellaneous:

- Airfare Ticket 0167095793706 was fully exchanged for Airfare Ticket 0167095793845 for the amount of \$426.60.
- Airfare Ticket 0167095793845 was partially refunded for the amount of \$327.00.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Hotel receipt
- Signed DI-2000 form
- Final trip schedule



Document Header Information

Document Voucher Document TV0000NK6A
 Type: Name:
 Travel TANUM0000W1CJ Trip 02-05-18 Denver, CO
 Authorization Number: Name:
 TA Date: 02/26/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Trip Summary: February 5, 2018 . Commercial flight from Washington, DC (DCA) to Denver, CO .
 (Operational) Detail: Remain overnight in Denver, CO February 6, 2018 . Speech at the First Tuesday Luncheon Group
 Forum (Denver, CO) . Commercial flight from Denver, CO to Washington, DC (Dulles) . Trip concludes
 Trip Notes ?" Lodging and M&IE: . On 2/6/18, Secretary Zinke received a meal at the First Tuesday
 Luncheon Group Forum in Denver, CO. The appropriate signed DI-2000 form is attached, and lunch
 was deducted from Secretary Zinke's M&IE allocation for 2/6/18. Trip Notes ?" Transportation and
 Miscellaneous: . Airfare Ticket 0167095793706 was fully exchanged for Airfare Ticket
 0167095793845 for the amount of \$426.60. . Airfare Ticket 0167095793845 was partially refunded
 for the amount of \$327.00.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: , Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: Trip Summary: February 5, 2018 . Commercial flight from Washington, DC (DCA) to Denver, CO . Remain overnight in Denver, CO
 February 6, 2018 . Speech at the First Tuesday Luncheon Group Forum (Denver, CO) . Commercial flight from Denver, CO to Washington,
 DC (Dulles) . Trip concludes Trip Notes ?" Lodging and M&IE: . On 2/6/18, Secretary Zinke received a meal at the First Tuesday Luncheon
 Group Forum in Denver, CO. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE
 allocation for 2/6/18. Trip Notes ?" Transportation and Miscellaneous: . Airfare Ticket 0167095793706 was fully exchanged for Airfare
 Ticket 0167095793845 for the amount of \$426.60. . Airfare Ticket 0167095793845 was partially refunded for the amount of \$327.00.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
02/05/18	02/06/18	DENVER, CO	Mission (Operational)	180.00 / 69.00

Document Totals

Total Expenses:	999.06
Reimbursable Expenses:	86.50
Non-Reimbursable Expenses:	912.56
Advance Applied:	.00
Net to Traveler:	86.50
Net to Government:	912.56
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	609.60 *	.00
Lodging Taxes & Misc	28.35 *	.00
Lodging-PerDiem	180.00 *	.00
M&IE-PerDiem	86.50 *	.00
Transaction Fees	79.86 *	.00

Transxn Fees	14.75	.00
Total Expenses:	999.06	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	732.56	Total Per Diem Expenses:	266.50
Date	Description	Category	Cost	Pay Method	Per Diem
02/03/2018	TMC Fee Comment: SVC-After Hours GovSvcs	Transaction Fees	26.62	GOVCC-C *	
02/03/2018	TMC Fee Comment: SVC-After Hours GovSvcs	Transaction Fees	26.62	GOVCC-C *	
02/04/2018	TMC Fee Comment: SVC-After Hours GovSvcs	Transaction Fees	26.62	GOVCC-C *	
02/05/2018	Airline Flight Comment: . Airfare Ticket 0167095793706 was fully exchanged for Airfare Ticket 0167095793845 for the amount of \$426.60. . Airfare Ticket 0167095793845 was partially refunded for the amount of \$327.00.	Com. Carrier	213.30	GOVCC-C *	
02/05/2018	Lodging Tax Comment: STATE TAX, CITY TAX, TID TAX	Lodging Taxes & Misc	28.35	GOVCC-C *	
02/05/2018	Lodging	Lodging-PerDiem	180.00	GOVCC-C *	*
02/05/2018	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE *	*
02/06/2018	Airline Flight Comment: Flight from Denver, CO to Washington, DC (Dulles)	Com. Carrier	396.30	GOVCC-C *	
02/06/2018	M&IE Comment: On 2/6/18, Secretary Zinke received a meal at the First Tuesday Luncheon Group Forum in Denver, CO. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 2/6/18.	M&IE-PerDiem	34.75	REIMBURSABLE *	*
02/26/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C *	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	266.50
----------	----------------------------	--------

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
02/05/2018	180.00/ 69.00	180.00	180.00 *	51.75	51.75 *	
02/06/2018	180.00/ 69.00	0.00	0.00	34.75	34.75 *	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	999.06
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 609.60	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 28.35	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 180.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 86.50	
Expense Category: Transaction Fees	Fiscal Year: 2018	Amount: 79.86	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
Total:			999.06

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	912.56
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	86.50

Totals by Label

DOI	FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	999.06
-----	------------------------------	---	--------

Totals by Payment Method

GOVCC-C Total 912.56
REIMBURSABLE Total 86.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
02/05/18	AIR Airline Flight	\$213.30
02/06/18	AIR Airline Flight	\$396.30

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	On 2/6/18, Secretary Zinke received a meal at the First Tuesday Luncheon Group Forum in Denver, CO. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 2/6/18.

Document History 02/26/2018 Voucher: TV0000NK6A

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	02/26/2018	8:16AM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:
 Approver Signature:
 Date:

MAR 22 2018

 MIKE ARGO

 3/7/2018

M

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 02/05/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	02/05/2018 – 02/06/2018
Location(s)	Colorado
Estimated Cost	\$1,000
Funding	DOI will pay for most travel expenses. A non-Federal entity will pay for one meal.
Purpose	Secretary Ryan Zinke will travel to Denver, Colorado, to give a speech at the First Tuesday Luncheon Group forum. As part of his participation at the luncheon, Secretary Zinke will receive a meal. An appropriate signed DI-2000 is forthcoming.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	As part of his participation at the First Tuesday Luncheon Group forum, Secretary Zinke will receive a meal. An appropriate signed DI-2000 is forthcoming.
SOL (General Law) approval for special requests (if necessary)	

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

APPROVALS and SURNAMES

Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

MB

Document Header Information

Document Type: Authorization Document Name: TANUM0000W1CJ

Travel Authorization Number: TANUM0000W1CJ Trip Name: 02-05-18 Denver, CO

TA Date: 02/05/18 Currency: USD

Organization: DOIDOSSIO Current Status: CREATED

Purpose: Mission (Operational) Document Detail: Secretary Ryan Zinke will travel to Denver, Colorado, to give a speech at the First Tuesday Luncheon Group. As part of his participation at the luncheon, Secretary Zinke will receive a meal. An appropriate signed DI-2000 is forthcoming.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010

TID: 40210798 Organization: DOIDOSSIO

Title: Duty Station: WASHINGTON DC

Security Cl: Card: CARD HOLDER

Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV

Office Phone: 2022087551 Cell Phone:

Home Address: , Home Phone: 2022087551

Alternate Address: Alternate Phone:

Document Information

Trip Number: 1

Purpose: Secretary Ryan Zinke will travel to Denver, Colorado, to give a speech at the First Tuesday Luncheon Group. As part of his participation at the luncheon, Secretary Zinke will receive a meal. An appropriate signed DI-2000 is forthcoming.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
02/05/18	02/06/18	DENVER, CO	Mission (Operational)	180.00 / 69.00

Document Totals

Total Expenses: 901.41

Reimbursable Expenses: 86.50

Non-Reimbursable Expenses: 814.91

Advance Authorized: .00

Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	540.30	.00
Lodging-PerDiem	180.00	.00
M&IE-PerDiem	86.50	.00
Transaction Fees	79.86	.00
Transxn Fees	14.75	.00
Total Expenses:	901.41	.00

Trip 1 Details			
Expenses		Total Non-Per Diem Expenses:	634.91
Trip#: 1		Total Per Diem Expenses:	266.50
Date	Description	Category	Cost Pay Method Per

							Diem	
02/03/2018TMC Fee		Transaction Fees	26.62	GOVCC-C				
Comment: SVC-After Hours GovSves								
02/03/2018TMC Fee		Transaction Fees	26.62	GOVCC-C				
Comment: SVC-After Hours GovSves								
02/04/2018TMC Fee		Transaction Fees	26.62	GOVCC-C				
Comment: SVC-After Hours GovSves								
02/05/2018Airline Flight		Com. Carrier	540.30	GOVCC-C				
Comment: Total airfare for round-trip flights between Washington, DC (DCA) and Denver, CO.								
02/05/2018Lodging		Lodging-PerDiem	180.00	GOVCC-C			*	
02/05/2018M&IE		M&IE-PerDiem	51.75	REIMBURSABLE			*	
02/05/2018TDY Voucher Fee		Transxn Fees	14.75	GOVCC-C				
02/06/2018M&IE		M&IE-PerDiem	34.75	REIMBURSABLE			*	
Comment: On 2/6/18, Secretary Zinke will receive a meal at the First Tuesday Luncheon Group forum. An appropriate signed DI-2000 form is forthcoming.								
Per Diem Allowances								
Trip#: 1	Total Per Diem Allowances:					266.50		
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%	
02/05/2018	180.00/ 69.00	180.00	180.00	51.75	51.75			
02/06/2018	180.00/ 69.00	0.00	0.00	34.75	34.75			

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////901.41
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 540.30
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 180.00
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 86.50
Expense Category: Transaction Fees	Fiscal Year: 2018	Amount: 79.86
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75
		Total: 901.41

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	814.91
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	86.50

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	901.41
----------------------------------	---	--------

Totals by Payment Method

GOVCC-C Total	814.91
REIMBURSABLE Total	86.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
02/05/18	AIR	\$540.30

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000VRLM
	Traveler	TANUM0000VRLM is a duplicate authorization. There is no trip overlap.

ACTUALS EXIST Justification: MIE ACTUALS EXIST
FAIL
Traveler On 2/6/18, Secretary Zinke will receive a meal at the First Tuesday Luncheon Group forum. An appropriate
Justification: signed DI-2000 form is forthcoming.

Document History 02/05/2018 Authorization: TANUM0000WICJ

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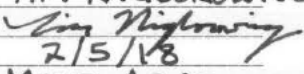
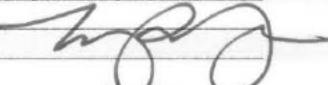
STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	02/05/2018	1:03PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

TIM NIGBOROWICZ

2/5/18
MIKE ARGO

2/6/2018

Date: 01/20/2018
Record Locator: L4JX3U
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, Feb 05 2018 Denver, CO

4:09 PM **Ronald Reagan Ntl Washington (DCA) to Denver (DEN)** — Confirmation No. 694415
depart



United Airlines
Flight 2104

Takeoff: 4:09 PM Terminal: B
Ronald Reagan Ntl Washington, DC **Landing:** 6:20 PM
Economy [S] Class | Boeing 757-300 Denver, CO
| Food for Purchase | 4h 11m

Travelers:
Name: Zinke, Ticket #: 016-7095793845 Seat: 38C FF#: (b) (6)
Ryan.Keith

3:00 PM **Hamp STE Denver Dtconvention** Confirmation No. 91657093
check-in



Address: 550 15th Street Denver Co 80202
Nights: 1 (name: Zinke Ryankeith Mr)
Guarantee Info: (b) (6)
Other Info: ZD102388999
Frequent Guest #: (b) (6)
Nightly Rate: \$180.00
Total Rate: \$208.35

Phone: 1-303-623-5900 Fax: 1-303-534-1160
Rooms: 1 room
Room Desc: Us Government On Duty Travel 1 Kg Cityview
Studio STE W-microwv-fridge Ns Sofabd-hdtv-free Wi-fi-hot
Breakfast Included
Cancel Policy: 48 Hr Cancellation Required

Tue, Feb 06 2018 Washington-Dls, DC

check-out **Hamp STE Denver Dtconvention** Confirmation No. 91657093

3:10 PM **Denver (DEN) to Washington-Dls (IAD)** — Confirmation No. 694415
depart



United Airlines
Flight 652

Takeoff: 3:10 PM
Denver, CO **Landing:** 8:15 PM
Economy [Y] Class | Boeing 787-8 Washington-Dls, DC
Dreamliner | Food for Purchase | 3h
5m

Travelers:
Name: Zinke, Ticket #: 016-7095959424 Seat: Assigned FF#: (b) (6)
Ryan.Keith At Check-in ()

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM0000VRLM

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.



Ticket Number 016-7095793706
 Account # D00880
 Issue Date Fri, Feb 02, 2018
 Booking ID L4JX3U
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 7095793845 for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 753	2104 / S SCADCA Confirmation: G944J5	Mon, 02/05/2018 Mon, 02/05/2018	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: DENVER	409P 620P
🏠	Hotel: Address:	Hampt Ste Denver Dtconvention 550 15th Street Denver, CO 80202		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Mon, 02/05/2018 Wed, 02/07/2018 \$180.00 1 1 A0GA3W
	Confirmation Number: Phone Number: GalaxyNet Status:	91657093 1 (303) 623-5900 Duplicate			
✈	UNITED AIRLINES 753	1767 / S SCADCA Confirmation: G944J5	Wed, 02/07/2018 Wed, 02/07/2018	Leave :: DENVER Arrive :: RONALD REAGAN NTL WASHINGTON	945A 301P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
SVC-After Hours GovSvcs	02/03/2018	\$26.62	(b) (6)	058730
SVC-After Hours GovSvcs	02/03/2018	\$26.62	(b) (6)	064561

Fare	\$370.24
Tax	\$56.36
Total Amount	\$426.60
Amount Charged	\$426.60
<i>Air only indicated here.</i>	
Fee : SVC-After Hours GovSvcs	\$26.62
Fee : SVC-After Hours GovSvcs	\$26.62
Air + Fee	\$479.84
WAS UA DEN185.12UA WAS185.12UGD370.24END UA ZPDCADEN XT 11.20A99.00XF DCA4.5DEN4.5	

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM0000VRLM
 U82/ORFSHOURLY

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855 847-8398

Print: Tue, Feb 20, 2018 05:41 PM

Generated by Travel Incorporated

Official Invoice



*** EXCHANGE ***

Ticket Number 016-7095793845
 Exchange Ticket 7095793706
 Account # D00880
 Issue Date Sat, Feb 03, 2018
 Booking ID L4JX3U
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 753	2104 / S SCADCA Confirmation: G944J5	Mon, 02/05/2018 Mon, 02/05/2018	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: DENVER	409P 620P
🏨	Hotel: Address:	Hampt Ste Denver Dtconvention 550 15th Street Denver, CO 80202		Check In: Check Out:	Mon, 02/05/2018 Tue, 02/06/2018
	Confirmation Number: Phone Number: GalaxyNet Status:	91657093 1 (303) 623-5900 Duplicate		Your Nightly Rate: Number of Rooms: Number of People: Room Type	\$180.00 1 1 A0GA3W
✈	UNITED AIRLINES 320	478 / Y YCA Confirmation: G944J5	Tue, 02/06/2018 Tue, 02/06/2018	Leave :: DENVER Arrive :: CHICAGO O'HARE *** Connecting ***	310P 636P
✈	UNITED AIRLINES 319	1606 / Y YCADCA Confirmation: G944J5	Tue, 02/06/2018 Tue, 02/06/2018	Leave :: CHICAGO O'HARE Arrive :: RONALD REAGAN NTL WASHINGTON	738P 1032P

--- Fee(s) ---

Description	Payment Date	Amount	Form of Payment	Reference #
SVC-After Hours GovSvcs	02/04/2018	\$26.62	(b) (6)	086390

Fare	\$467.91
Tax	\$72.39
Ticket Total	\$540.30
Admin / Penalty Fare	\$0.00
Total with Penalty	\$540.30
Exchange Fare	(\$426.60)
Total Amount	\$113.70
Amount Charged	\$113.70

--- Remark(s) ---

U22/DOIDOSSIO
 U29/TANUM0000VRLM
 U82/ORFSHOURLY

Air only indicated here.

Fee SVC-After Hours GovSvcs	\$26.62
Air + Fee	\$140.32
WAS UA DEN185.12UA CHI179.53UA WAS103.26USD467.91END UA ZPDCADENORD XT11.20AY13.50XF DCA4.5DEN4.5ORD4.5	

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Tue, Feb 20, 2018 06:41 PM

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Official Invoice



Ticket Number: 016-7095793845
 Exchange Ticket: 7095793706
 Account #: D00880
 Issue Date: Sat, Feb 03, 2018
 Booking ID: L4JX3U
 Issuing Location: UUN
 Booking Agent ID: 2K
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

*** REFUND ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 320	478 / Y YCA Confirmation: G944J5	Tue, 02/06/2018 Tue, 02/06/2018	Leave :: DENVER Arrive :: CHICAGO O'HARE *** Connecting ***	310P 636P
✈	UNITED AIRLINES 319	1606 / Y YCADCA Confirmation: G944J5	Tue, 02/06/2018 Tue, 02/06/2018	Leave :: CHICAGO O'HARE Arrive :: RONALD REAGAN NTL WASHINGTON	738P 1032P

Remark(s)	Fare	
U5/UUN/30*C30	Fare	(\$282.79)
U22/DOIDOSSIO	Tax	(\$44.21)
U25/40210798	Ticket Total	(\$327.00)
U29/TANUM0000VRLM	Admin / Penalty Fare	\$0.00
U82/ORFSHOURLY	Total with Penalty	(\$327.00)
U89/86A31888729	Exchange Fare	\$0.00
U93/*467.91*XT24.70*US35.09*ZP12.60*540.30*0.00*0.00*R	Total Amount	(\$327.00)
	Amount Charged	(\$327.00)

Air only indicated here

WAS UA DEN185.12UA CHI179.53UA WAS103.26USD467.91END UA ZPDCADENORD XT11.20AY13.50XF
 DCA4.5DEN4.5ORD4.5

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855 847-8398

Print: Tue, Feb 20, 2018 08:41 PM

Generated by Travel Incorporated

Official Invoice



Invoice # 411498
 Ticket Number 016-7096959424
 Account # D00880
 Issue Date Tue, Feb 06, 2018
 Booking ID L4JX3U
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
🏠	Hotel: Address:	Hamp St Denver Dtconvention 550 15th Street Denver, CO 80202			Check In: Mon, 02/05/2018 Check Out: Tue, 02/06/2018 Your Nightly Rate: \$180.00 Number of Rooms: 1 Number of People: 1 Room Type: A0GA3W
	Confirmation Number: Phone Number: GalaxyNet Status:	91657093 1 (303) 623-5900			
✈️	UNITED AIRLINES 788	652 / Y YCAIAD Confirmation: G944J6	Tue, 02/06/2018 Tue, 02/06/2018	Leave :: DENVER Arrive :: WASHINGTON-DLS	310P 815P

Remark(s)			
— Remark(s) —	Fare		\$355.35
	Tax		\$40.95
U22/DOIDOSSIO	Total Amount		\$396.30
U29/TANUM0000VRLM	Amount Charged		\$396.30
U82/ORFSHOURLY			

Air only indicated here:

DEN UA WAS355.35USD355.35END UA ZPDEN XT5.60AY4.50XF DEN4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 | Tel 855 847-6398

Print: Tue, Feb 20, 2018 06:41 PM

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Official Invoice



HILTON DENVER CITY CENTER
1701 CALIFORNIA STREET
DENVER, CO 80202
United States of America
TELEPHONE 303-297-1300 • FAX 303-298-7474
Reservations
www.hilton.com or 1 800 HILTONS

ZINKE, RYAN

(b)
(6)
[Redacted]
[Redacted]
[Redacted]

Room No: 1604/K1ERV
Arrival Date: 2/5/2018 9:56:00 AM
Departure Date: 2/6/2018 10:13:00 AM
Adult/Child: 1/0
Cashier ID: RAJO
Room Rate: 180.00
AL: DL 2116736568
HH #: (b) (6)
VAT #
Folio No/Che: 57108 A

Confirmation Number: 3419805228

HILTON DENVER CITY CENTER 2/21/2018 8:57:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
2/5/2018	GUEST ROOM	JEGO	96618	\$180.00		
2/5/2018	STATE TAX	JEGO	96618	\$7.20		
2/5/2018	CITY TAX	JEGO	96618	\$19.35		
2/5/2018	TID TAX	JEGO	96618	\$1.80		
2/6/2018	(b) (6)	MOAN	97227		(\$208.35)	
BALANCE						\$0.00

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

For Period Beginning October 1, 201 7 and Ending March 31, 201 8
 For Period Beginning April 1, 201 ___ and Ending September 30, 201 ___

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
Speech on energy matters at the First Tuesday Luncheon Group (FTLG) Luncheon.

4. Sponsor of the Event First Tuesday Luncheon Group

5. Location of Event The University Club of Denver in Denver, CO

6. Dates of Event

From: February 6, 201 8 To: February 6, 201 8

7. Nature of Event A gathering of senior executives and other individuals from the energy industry based in the Rocky Mountain West.

8. Employee

Name: Ryan Zinke
 Official Title: Secretary of the Interior
 Office: Office of the Secretary
 Travel Dates:
 From: 02/05/18 To 02/06/18

9. Accompanying Spouse (If Applicable)

Name: _____
 Employee: _____
 Government Position: _____
 Travel Dates:
 From: _____ To _____

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

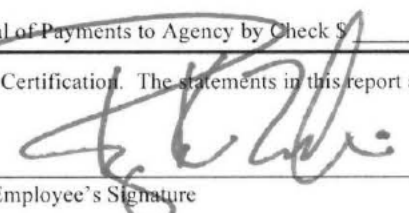
A. First Tuesday Luncheon Group C. _____
 B. _____ D. _____

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 25.50

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


 Employee's Signature _____ Date FEB 22 2018

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


 Ethics Review (By Ethics Official) _____ Date 2/13/18

15. Approval.


 Supervisor's (or Authorizing Official's) Signature _____ Title DCOS Date 2/16/2018



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Denver Lunch Info Estimate

1 message

Wesley Bullock <wesley_bullock@ios.doi.gov>
To: Nigborowicz Timothy <timothy_nigborowicz@ios.doi.gov>

Tue, Feb 6, 2018 at 9:12 PM

\$1,530 EST. TOTAL COST FOR THE LUNCHEON
\$25.50 EST. TOTAL PER LUNCH
60 TOTAL ATTENDEES
PAID FOR BY FTLG MEMBERS VIA MONTHLY DUES.

First Tuesday Luncheon

1. Sponsor of the luncheon - **First Tuesday Lunch Group**
2. Non-Federal source of payment for the luncheon - **Members Dues Pay for each luncheon per month.**
3. Amount of payment for the luncheon - 60 Guests at **\$25.50 per lunch** for a total of **\$1,530.00.**

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Salt Lake City, UT

DATES: 02/08/18 – 02/10/18

OFFICIAL: X POLITICAL: _____ PERSONAL: _____

REVIEWED BY / DATE:

TN / 2/26/18 TIM NIGBOROWICZ

RS
TM / 2/27/18 TIM MURPHY (General Law)

3/29 / [Signature] KIM BENTON (Ethics)

mb / 14/3/18 [Signature] DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: February 26, 2018

Trip Overview:

- Dates: February 8, 2018 – February 10, 2018
- Location: Utah

Trip Summary:

February 8, 2018

- *Commercial flight from Washington, DC (DCA) to Salt Lake City, UT*
- Remain overnight in Salt Lake City, UT

February 9, 2018

- Mule Deer Trapping and Processing Activity (Herriman, UT)
- Meeting with Utah Governor Gary Herbert (Salt Lake City, UT)
- Meeting with Utah State Leaders (Salt Lake City, UT)
- Interview with Bass Pro Shops' Ron Keck (Salt Lake City, UT)
- Mule Deer Project Interview with Jason Matzinger (Salt Lake City, UT)
- Visit and Tour of the Western Hunting & Conservation Expo (WHCE) Exhibit Hall (Salt Lake City, UT)
- Secretarial Order Signing Ceremony and Press Conference (Salt Lake City, UT)
- Remarks at the WHCE Conservation Banquet (Salt Lake City, UT)
- *Overnight commercial flight from Salt Lake City, UT to Washington, DC (BWI)*

February 10, 2018

- *Arrive at Washington, DC (BWI)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- On 2/9/18, Secretary Zinke received dinner at the WHCE Conservation Banquet in Salt Lake City, UT. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 2/9/18.
- On the night of 2/9/18, Secretary Zinke began travel from Salt Lake City, UT to Washington, DC on an overnight flight. This flight arrived in Washington, DC (BWI) on the morning of 2/10/18. Because this was an overnight flight, Secretary Zinke incurred no lodging expenses for the night of 2/9/18.

Trip Notes – Transportation and Miscellaneous:

- On 2/9/18, Secretary Zinke was provided complimentary full registration for the Western Hunting & Conservation Expo, enabling him to access the expo hall, exhibits, and other expo areas. The appropriate signed DI-2000 form is attached.
- On 2/9/18, Secretary Zinke travelled from Salt Lake City to Washington, D.C. (BWI), on a non-contract carrier flight. This was an overnight flight. If Secretary Zinke did not take this overnight flight, he would have been required to remain overnight in Salt Lake City, incurring an additional night of lodging expenses which would increase the total cost of the trip. Therefore, Secretary Zinke utilized a non-contract flight in accordance with FTR 301-10.107(a):

§301-10.107 Are there any exceptions to the use of a contract city-pair fare?

Yes, your agency may authorize use of a fare other-than a contract city-pair fare when—

(a) Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel, or use of contract service would require you to incur unnecessary overnight lodging costs which would increase the total cost of the trip;

Authorization for use of this non-contract carrier flight is documented in the attached Travel Authorization for this trip.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipt
- Hotel receipt
- Signed DI-2000 form
- Final trip schedule

ms
me

Document Header Information

Document Voucher: Document TV0000NKE1
 Type: Name:
 Travel: TANUM0000W3G2Trip 02-08-18 Salt Lake City, UT
 Authorization: Name:
 Number:
 TA Date: 02/26/18 Currency: USD
 Organization: DOIDOSSIO Current: CREATED
 Status:
 Purpose: Mission Document February 8, 2018 . Commercial flight from Washington, DC (DCA) to Salt Lake City, UT . Remain (Operational) Detail: overnight in Salt Lake City, UT February 9, 2018 . Mule Deer Trapping and Processing Activity (Herriman, UT) . Meeting with Utah Governor Gary Herbert (Salt Lake City, UT) . Meeting with Utah State Leaders (Salt Lake City, UT) . Interview with Bass Pro Shops' Ron Keck (Salt Lake City, UT) . Mule Deer Project Interview with Jason Matzinger (Salt Lake City, UT) . Visit and Tour of the Western Hunting & Conservation Expo (WHCE) Exhibit Hall (Salt Lake City, UT) . Secretarial Order Signing Ceremony and Press Conference (Salt Lake City, UT) . Remarks at the WHCE Conservation Banquet (Salt Lake City, UT) . Overnight commercial flight from Salt Lake City, UT to Washington, DC (BWI) February 10, 2018 . Arrive at Washington, DC (BWI) Trip Notes: . On 2/9/18, Secretary Zinke received dinner at the WHCE Conservation Banquet in Salt Lake City, UT. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 2/9/18. . On the night of 2/9/18, Secretary Zinke began travel from Salt Lake City, UT to Washington, DC on an overnight flight. This flight arrived in Washington, DC (BWI) on the morning of 2/10/18. Because this was an overnight flight, Secretary Zinke incurred no lodging expenses for the night of 2/9/18. . On 2/9/18, Secretary Zinke was provided complimentary full registration for the Western Hunting & Conservation Expo, enabling him to access the expo hall, exhibits, and other expo areas. The appropriate signed DI-2000 form is attached.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: CARD: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: February 8, 2018 . Commercial flight from Washington, DC (DCA) to Salt Lake City, UT . Remain overnight in Salt Lake City, UT February 9, 2018 . Mule Deer Trapping and Processing Activity (Herriman, UT) . Meeting with Utah Governor Gary Herbert (Salt Lake City, UT) . Meeting with Utah State Leaders (Salt Lake City, UT) . Interview with Bass Pro Shops' Ron Keck (Salt Lake City, UT) . Mule Deer Project Interview with Jason Matzinger (Salt Lake City, UT) . Visit and Tour of the Western Hunting & Conservation Expo (WHCE) Exhibit Hall (Salt Lake City, UT) . Secretarial Order Signing Ceremony and Press Conference (Salt Lake City, UT) . Remarks at the WHCE Conservation Banquet (Salt Lake City, UT) . Overnight commercial flight from Salt Lake City, UT to Washington, DC (BWI) February 10, 2018 . Arrive at Washington, DC (BWI) Trip Notes: . On 2/9/18, Secretary Zinke received dinner at the WHCE Conservation Banquet in Salt Lake City, UT. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 2/9/18. . On the night of 2/9/18, Secretary Zinke began travel from Salt Lake City, UT to Washington, DC on an overnight flight. This flight arrived in Washington, DC (BWI) on the morning of 2/10/18. Because this was an overnight flight, Secretary Zinke incurred no lodging expenses for the night of 2/9/18. . On 2/9/18, Secretary Zinke was provided complimentary full registration for the Western Hunting & Conservation Expo, enabling him to access the expo hall, exhibits, and other expo areas. The appropriate signed DI-2000 form is attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
02/08/18	02/10/18	SALT LAKE CITY, UT	Mission (Operational)	124.00 / 59.00

Document Totals

Total Expenses: 969.87
 Reimbursable Expenses: 121.50
 Non-Reimbursable Expenses: 848.37

Advance Applied:	.00
Net to Traveler:	121.50
Net to Government:	848.37
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	693.60	.00
Lodging Taxes & Misc	16.02	.00
Lodging-PerDiem	124.00	.00
M&IE-PerDiem	121.50	.00
Transxn Fees	14.75	.00
Total Expenses:	969.87	.00

Trip 1 Details

Expenses

Trip#: 1	Total Non-Per Diem Expenses:	724.37	Total Per Diem Expenses:	245.50
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Date	Description	Category	Cost	Pay Method	Per Diem
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02/08/2018	Airline Flight	Com. Carrier	693.60	GOVCC-C	-
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Comment: On 2/9/18, Secretary Zinke will travel from Salt Lake City to Washington, D.C., on a non-contract carrier flight. This will be an overnight flight. If Secretary Zinke does not take this overnight flight, he will be required to remain overnight in Salt Lake City, incurring an additional night of lodging and M&IE expenses. Therefore, Secretary Zinke will utilize a non-contract flight in accordance with FTR 301-10.107(a): §301-10.107 Are there any exceptions to the use of a contract city-pair fare? Yes, your agency may authorize use of a fare other-than a contract city-pair fare when?" (a) Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel, or use of contract service would require you to incur unnecessary overnight lodging costs which would increase the total cost of the trip;

02/08/2018	Lodging Tax	Lodging Taxes & Misc	16.02	GOVCC-C	-
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Comment: Room Occupancy Tax

02/08/2018	Lodging	Lodging-PerDiem	124.00	GOVCC-C	* ✓
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02/08/2018	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
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02/09/2018	M&IE	M&IE-PerDiem	33.00	REIMBURSABLE	*
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Comment: . On 2/9/18, Secretary Zinke received dinner at the WHCE Conservation Banquet in Salt Lake City, UT. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 2/9/18.

02/10/2018	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
------------	------	--------------	-------	--------------	---

02/26/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
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Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	245.50
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Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
02/08/2018	124.00/ 59.00	124.00	124.00	44.25	44.25	
02/09/2018	124.00/ 59.00	0.00	0.00	33.00	33.00	
02/10/2018	124.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	969.87
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 693.60	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 16.02	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 124.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 121.50	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
		Total:	969.87

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	848.37
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	121.50

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	969.87
----------------------------------	---	--------

Totals by Payment Method

GOVCC-C Total	848.37
REIMBURSABLE Total	121.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
02/08/18	AIR Airline Flight	\$693.60

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST

Traveler Justification: On the night of 2/9/18, Secretary Zinke began travel from Salt Lake City, UT to Washington, DC on an overnight flight. This flight arrived in Washington, DC (BWI) on the morning of 2/10/18. Because this was an overnight flight, Secretary Zinke incurred no lodging expenses for the night of 2/9/18.

Document History 02/26/2018 Voucher: TV0000NKE1

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	02/26/2018	10:37AM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

RYAN ZINKE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:


4/5/18
MIKE ARGO

4/3/2018

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 02/08/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	02/08/2018 – 02/10/2018
Location(s)	Utah
Estimated Cost	\$1,000
Funding	DOI will pay for most travel expenses during this trip. Two non-Federal entities will pay for an expo registration and a dinner. An appropriate, signed DI-2000 form is forthcoming.
Purpose	Secretary Ryan Zinke will travel to Salt Lake City, Utah, to give a speech at the Conservation Banquet & Fundraising Auction at the 2018 Western Hunting and Conservation Expo. He will visit exhibitors on the Expo floor and participate in several media interviews. Secretary Zinke will also meet with Utah Governor Gary Herbert, and separately meet with representatives of the Utah State House and Senate. Secretary Zinke will also participate in a mule deer trapping activity led by the Mule Deer Foundation.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	Secretary Zinke will receive free registration for the 2018 Western Hunting and Conservation Expo, which includes access to the exhibit hall and dinner at the Conservation Banquet & Fundraising Auction on 2/9/18. An appropriate DI-2000 is forthcoming. On 2/9/18, Secretary Zinke will travel from Salt Lake City to Washington, D.C., on a non-contract carrier flight. This will be an overnight flight. If Secretary Zinke does not take this overnight flight, he will be required to remain overnight in Salt Lake City, incurring an additional night of lodging and M&IE expenses. Therefore, Secretary Zinke will utilize a non-contract flight in accordance with FTR 301-10.107(a).
SOL (General Law) approval for special requests (if necessary)	
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	
APPROVALS and SURNAMES	
Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

MB

Document Header Information

Document Authorization Document TANUM0000W3G2
Type: Name:
Travel TANUM0000W3G2 Trip 02-08-18 Salt Lake City
Authorization Name:
Number:
TA Date: 02/08/18 Currency: USD
Organization: DOIDOSSIO Current CREATED
Status:
Purpose: Mission Document Secretary Ryan Zinke will travel to Salt Lake City, Utah, to give a speech at the Conservation Banquet & (Operational) Detail: Fundraising Auction at the 2018 Western Hunting and Conservation Expo. He will visit exhibitors on the Expo floor and participate in several media interviews. Secretary Zinke will also meet with Utah Governor Gary Herbert, and separately meet with representatives of the Utah State House and Senate. Secretary Zinke will also participate in a mule deer trapping activity led by the Mule Deer Foundation. Secretary Zinke will receive free registration for the 2018 Western Hunting and Conservation Expo, which includes access to the exhibit floor and dinner at the Conservation Banquet & Fundraising Auction. An appropriate DI-2000 is forthcoming. On 2/9/18, Secretary Zinke will travel from Salt Lake City to Washington, D.C., on a non-contract carrier flight. This will be an overnight flight. If Secretary Zinke does not take this overnight flight, he will be required to remain overnight in Salt Lake City, incurring an additional night of lodging and M&IE expenses. Therefore, Secretary Zinke will utilize a non-contract flight in accordance with FTR 301-10.107(a): §301-10.107 Are there any exceptions to the use of a contract city-pair fare? Yes, your agency may authorize use of a fare other-than a contract city-pair fare when?" (a) Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel, or use of contract service would require you to incur unnecessary overnight lodging costs which would increase the total cost of the trip;

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
TID: 40210798 Organization: DOIDOSSIO
Title: Duty Station: WASHINGTON DC
Security Cl: CARD: CARD HOLDER
Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone: 2022087551 Cell Phone:
Home Address: Home Phone: 2022087551
Alternate Address: Alternate Phone:

Document Information

Trip
Number:
1
Purpose: Secretary Ryan Zinke will travel to Salt Lake City, Utah, to give a speech at the Conservation Banquet & Fundraising Auction at the 2018 Western Hunting and Conservation Expo. He will visit exhibitors on the Expo floor and participate in several media interviews. Secretary Zinke will also meet with Utah Governor Gary Herbert, and separately meet with representatives of the Utah State House and Senate. Secretary Zinke will also participate in a mule deer trapping activity led by the Mule Deer Foundation. Secretary Zinke will receive free registration for the 2018 Western Hunting and Conservation Expo, which includes access to the exhibit floor and dinner at the Conservation Banquet & Fundraising Auction. An appropriate DI-2000 is forthcoming. On 2/9/18, Secretary Zinke will travel from Salt Lake City to Washington, D.C., on a non-contract carrier flight. This will be an overnight flight. If Secretary Zinke does not take this overnight flight, he will be required to remain overnight in Salt Lake City, incurring an additional night of lodging and M&IE expenses. Therefore, Secretary Zinke will utilize a non-contract flight in accordance with FTR 301-10.107(a): §301-10.107 Are there any exceptions to the use of a contract city-pair fare? Yes, your agency may authorize use of a fare other-than a contract city-pair fare when?" (a) Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel, or use of contract service would require you to incur unnecessary overnight lodging costs which would increase the total cost of the trip;

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
02/08/18	02/10/18	SALT LAKE CITY, UT	Mission (Operational)	124.00 / 59.00

Document Totals

Total Expenses: 953.85
Reimbursable Expenses: 121.50
Non-Reimbursable Expenses: 832.35
Advance Authorized: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	693.60	.00
Lodging-PerDiem	124.00	.00
M&IE-PerDiem	121.50	.00
Transxn Fees	14.75	.00
Total Expenses:	953.85	.00

Trip 1 Details						
Expenses						
Trip#: 1		Total Non-Per Diem Expenses:		708.35	Total Per Diem Expenses:	245.50
Date	Description	Category	Cost	Pay Method	Per Diem	
02/08/2018	Airline Flight	Com. Carrier	693.60	GOVCC-C		
Comment: On 2/9/18, Secretary Zinke will travel from Salt Lake City to Washington, D.C., on a non-contract carrier flight. This will be an overnight flight. If Secretary Zinke does not take this overnight flight, he will be required to remain overnight in Salt Lake City, incurring an additional night of lodging and M&IE expenses. Therefore, Secretary Zinke will utilize a non-contract flight in accordance with FTR 301-10.107(a): §301-10.107 Are there any exceptions to the use of a contract city-pair fare? Yes, your agency may authorize use of a fare other than a contract city-pair fare when? (a) Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel, or use of contract service would require you to incur unnecessary overnight lodging costs which would increase the total cost of the trip;						
02/08/2018	Lodging	Lodging-PerDiem	124.00	GOVCC-C		*
02/08/2018	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE		*
02/08/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C		
02/09/2018	M&IE	M&IE-PerDiem	33.00	REIMBURSABLE		*
Comment: Secretary Zinke will receive free registration for the 2018 Western Hunting and Conservation Expo, which includes access to the exhibit hall and dinner at the Conservation Banquet & Fundraising Auction on 2/9/18. An appropriate DI-2000 is forthcoming.						
02/10/2018	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE		*
Per Diem Allowances						
Trip#: 1		Total Per Diem Allowances:			245.50	
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
02/08/2018	124.00/ 59.00	124.00	124.00	44.25	44.25	
02/09/2018	124.00/ 59.00	0.00	0.00	33.00	33.00	
02/10/2018	124.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000///953.85
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 693.60
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 124.00
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 121.50
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75

Total:

953.85

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	832.35
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	121.50

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		953.85
----------------------------------	---	--	--------

Totals by Payment Method

GOVCC-C Total	832.35
REIMBURSABLE Total	121.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
02/08/18	AIR	\$693.60

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000VRLU
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST

Traveler Justification: TANUM0000VRLU is a duplicate authorization. There is no trip overlap.

Traveler Justification: On 2/9/18, Secretary Zinke will take an overnight flight from Salt Lake City, UT to Washington, DC (BWI). Therefore, he will incur no lodging costs for that night.

Document History 02/08/2018 Authorization: TANUM0000W3G2

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

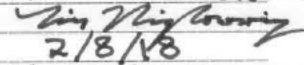
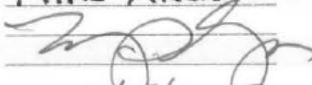
STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	02/08/2018	7:54AM EST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:
 Approver Signature:
 Date:

TIM NIGBOROWICZ

 2/8/18
 MIKE ARGO

 2/8/2018

Date: 01/20/2018
Record Locator: 74NBXM
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtl.gov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Thu, Feb 08 2018 Salt Lake City, UT

4:46 PM
depart

Ronald Reagan Ntl Washington (DCA) to Salt Lake City (SLC) — Confirmation No. GMUGMF



Delta Air Lines
Flight 939

Takeoff: 4:46 PM Terminal: B
Ronald Reagan Ntl Washington, DC
Economy Class [Y] Class | Boeing
757-200 | Dinner | 4h 59m

Landing: 7:45 PM (Terminal: 2)
Salt Lake City, UT

Travelers:

Name:	Ticket #:	Seat:	FF#:
Zinke, Ryan.Keith	006-7095959257	32F	(b) (6)

3:00 PM
check-in



Sheraton Salt Lake City Hotel Confirmation No. 332372209

Address: 150 West 500 South Salt Lake City Ut Us 84101

Nights: 1 (name: Zinke Ryankeith)

Guarantee Info: (b) (6)

Other Info:

Frequent Guest #: (b) (6)

Nightly Rate: \$124.00

Total Rate: \$140.02

Phone: 801-401-2000 Fax: 801-531-0705

Rooms: 1 room

Room Desc: 2 Dbls XVU Fedrooms Program, Federal

Government Id Required Includes Parking Traditional

Non-smoking No View Signature

Cancel Policy: CXL Afr 08 FEB 2018 Tm 1600 Penalty 124.00

USD

Fri, Feb 09 2018 Baltimore, MD

check-out

Sheraton Salt Lake City Hotel Confirmation No. 332372209

11:57 PM
depart



Delta Air Lines
Flight 931

Salt Lake City (SLC) to Baltimore (BWI) — Confirmation No. GMUGMF

Takeoff: 11:57 PM Terminal: 2
Salt Lake City, UT
Prem Econ/First US-CA [R] Class |
Boeing 737-800 | Refreshments | 4h
18m

Landing: 10 Feb, 6:15 AM
Baltimore, MD

Travelers:

Name:	Ticket #:	Seat:	FF#:
Zinke, Ryan.Keith	006-7095959257	02B	(b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM0000VRLU

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.



Ticket Number 006-7095959257
 Account # D00880
 Issue Date Mon, Feb 05, 2018
 Booking ID 74NBXM
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 757	939 / Y YCADCA Confirmation: GMUGMF	Thu, 02/08/2018 Thu, 02/08/2018	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: SALT LAKE CITY	446P 745P
🏨	Hotel: Address:	Sheraton Salt Lake City Hotel 150 West 500 South Salt Lake City, UT 84101		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 02/08/2018 Fri, 02/09/2018 \$124.00 1 1 V2DXVU
✈	DELTA AIR LINES 738	931 / T TDG Confirmation: GMUGMF	Fri, 02/09/2018 Sat, 02/10/2018	Leave :: SALT LAKE CITY Arrive :: BALTIMORE	1157P 615A

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Tax	\$618.61
U29/TANUM0000VRLU	Total Amount	\$74.99
U82/ORFSHOURLY	Amount Charged	\$693.60
		\$693.60

Air only indicated here.

WAS DL SLC424.19DL BWI194.42USD618.61END DL ZPDCASLC XT 11.20AY9.00XF DCA4.5SLC4.5

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855 847-8398

Print: Wed, Feb 21, 2018 05:07 PM

Generated by Travel Incorporated

Official Invoice

Sheraton Salt Lake City Hotel
 150 West 500 South
 Salt Lake City, UT 84101
 United States
 Tel: 801-401-2000 Fax: 801-531-0705



Sheraton

Ryankeith Zinke
 1849 C Nw St
 Washington, DC, 20240-0001

Page Number 1
 Guest Number 1092507
 Folio ID A
 Arrival 08-FEB-18 16:05
 Departure 09-FEB-18 16:11
 No. Of Guest 1
 Room Number 507
 SPG Account (b) (6)

Sheraton Salt Lake FEB-21-2018 16:32 LORESAL1

Date	Reference	Description	Charges (USD)	Credits (USD)
08-FEB-18	RT507	Government/Military	124.00	
08-FEB-18	RT507	Room Occupancy Tax	16.02	
09-FEB-18	(b)	(b) (6)		-140.02
		** Total	140.02	-140.02
		*** Balance	0.00	

When you stay with us, we Go Beyond so you can too with thoughtful service, exceptional experiences and everything you seek when traveling. Book your next stay at Sheraton.com

As a Starwood Preferred Guest you have earned at least 248 Starpoints for this visit.

Tell us about your stay: www.sheraton.com/reviews

EXPENSE SUMMARY REPORT

Currency: USD

Date	Room & Tax	Food & Bev	Telephone	Misc	Other	Total	Payment
02-08-2018	140.02	0.00	0.00	0.00	0.00	140.02	0.00
02-09-2018	0.00	0.00	0.00	0.00	0.00	0.00	-140.02
Total	140.02	0.00	0.00	0.00	0.00	140.02	-140.02

Continued on the next page

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201 7 and Ending March 31, 201 8
 For Period Beginning April 1, 201 ___ and Ending September 30, 201 ___

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
2018 Western Hunting & Conservation Expo (WHCE), including Day Exhibit Hall Pass and a Conservation Banquet & Fundraising Auction.

4. Sponsor of the Event There are 2 co-sponsors for the event *

5. Location of Event Salt Palace Convention Center in Salt Lake City, UT

6. Dates of Event

From: February 8, 201 8 To: February 11, 201 8

7. Nature of Event An annual hunting expo with over 400 exhibiting companies and auctions to raise funds for wildlife conservation efforts.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 02/08/18 To 02/10/18

9. Accompanying Spouse (If Applicable)

Name: _____
Employee: _____
Government Position: _____
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

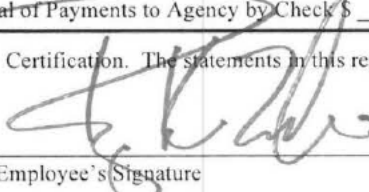
- A. Mule Deer Foundation C. _____
B. Sportsmen for Fish & Wildlife D. _____

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

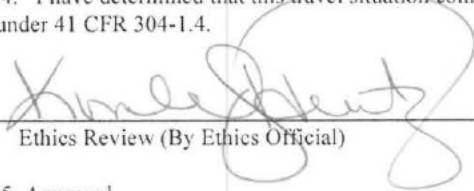
Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 285.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature


2/7/18
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

6 Feb 2018
Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature

DCOS
Title

2/7/18
Date

* 1) Mule Deer Foundation

2) Sportsmen for Fish & Wildlife



REGISTRATION

Expo 2018 is ready for you. Now it's time for you to get ready for the Expo.

Details on the entertainment, guest speakers and seminars are being finalized, and you can be sure the suspense and wait will be well worth it. Check back soon for the complete line-up. The exhibit hall is sold out and the evening events will be selling out fast!

[Register Now](#)

[Get Full Curl Tickets](#)

WHCE Full Registration Package – \$285

Save \$65 register today! Price after February 2 is \$350

Full Package Includes:

Friday Conservation Night Banquet & Fundraising Auction

Saturday Final Banquet, Fundraising Auction

(4) Day Exhibit Hall Pass (\$80 value)

Friday Day Auction (\$25 value)



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: Dinner Questions

1 message

Benjamin Cassidy <benjamin_cassidy@ios.doi.gov>

Thu, Feb 1, 2018 at 12:14 PM

To: timothy_nigborowicz@ios.doi.gov

Please note all emails sent and received are subject to the Freedom of Information Act

Sent from my iPhone

Begin forwarded message:

From: Miles Moretti <Miles@muledeer.org>
Date: February 1, 2018 at 11:27:53 AM EST
To: "Cassidy, Benjamin" <benjamin_cassidy@ios.doi.gov>
Subject: RE: Dinner Questions

See comments below - Let me know if you need additional info.



Miles Moretti

President/CEO

1939 South 4130 West Suite H

Salt Lake City, UT 84104

801-230-2207

Ensuring the Conservation of Mule Deer, Black-tailed Deer
and their habitat.

This communication may contain information, including attachments, that is legally privileged, confidential or exempt from disclosure. Such information may not be disclosed to others by recipient without express authorization of the Mule Deer Foundation. If you are not the intended recipient, please note that any dissemination, distribution, or copying of this communication is strictly prohibited. Anyone who receives this message in error should notify the sender immediately by telephone (888/375-3337) or by return e-mail and delete it from his or her computer.

From: Cassidy, Benjamin [mailto:benjamin_cassidy@ios.doi.gov]
Sent: Thursday, February 01, 2018 6:56 AM
To: Miles Moretti <Miles@muledeer.org>
Subject: Dinner Questions

Good morning Miles!

Ethics has some questions re: Friday night's dinner. Can you please let me know the following?

- 1) Sponsor of the dinner - The night is sponsored in part by Federal Premium. The Expo Partners - Mule Deer Foundation & Sportsmen for Fish & Wildlife are the major sponsors.
- 2) Non-Federal source of payment for the dinner (can be the same as #1) - Same as #1
- 3) Amount of payment for the dinner (Guidance: use cost to donor per person, or reasonable approximation)
Cost is \$165.00/per person
- 4) What organization(s) will receive the proceeds from the dinner and auction? The Mule Deer Foundation & Sportsmen for Fish & Wildlife - we both are 501 (c) 3 not for profit Wildlife Conservation Organizations. The Western Hunting & Conservation Expo is a DBA of the Mule Deer Foundation.

Thank you!

Ben

--

Benjamin J. Cassidy

Department of the Interior

Immediate Office of the Secretary

Senior Deputy Director for External and Intergovernmental Affairs

benjamin_cassidy@ios.doi.gov

(202) 208-4219 w

THIS DINNER REFERS TO THE "FRIDAY
CONSERVATION NIGHT BANQUET &
FUNDRAISING AUCTION." THE SECRETARY
WAS INITIALLY ONLY GOING TO ATTEND
THE DINNER, BUT HE ALSO VISITED THE
EXHIBIT HALL. THEREFORE, SECRETARY
ZINKE RECEIVED A COMPLIMENTARY
"WHOLE FULL REGISTRATION PACKAGE."

TN

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Charleston, SC

DATES: 02/14/18 – 02/15/18

OFFICIAL: X POLITICAL: PERSONAL:

REVIEWED BY / DATE:

TN / 3/22/18 TIM NIGBOROWICZ

JMH / 3-22-18 TIM MURPHY (General Law)

3/29 / [Signature] KIM BENTON (Ethics)

MB / 4/3/18 [Signature] DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: March 21, 2018

Trip Overview:

- Dates: February 14, 2018 – February 15, 2018
- Location: South Carolina

Trip Summary:

February 14, 2018

- *Commercial flight from Washington, DC (DCA) to Charleston, SC*
- Award for Conservation Excellence (ACE) Ceremony (Charleston, SC)
- Remain overnight in Charleston, SC

February 15, 2018

- *Commercial flight from Charleston, SC to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- On 2/14/18, Secretary Zinke received a meal at the Award for Conservation Excellence (ACE) Ceremony in Charleston, SC. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 2/14/18.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipt
- Hotel receipt
- Signed DI-2000 form
- Final trip schedule

MB

Document Header Information

Document Voucher Document TV0000NWEH
 Type: Name:
 Travel TANUM0000W6XTrip 02-14-18 Charleston, SC
 Authorization Name:
 Number:
 TA Date: 03/20/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Trip Summary: February 14, 2018 . Commercial flight from Washington, DC (DCA) to Charleston, SC . Award for Conservation Excellence (ACE) Ceremony (Charleston, SC) . Remain overnight in (Operational) Detail: Charleston, SC February 15, 2018 . Commercial flight from Charleston, SC to Washington, DC (DCA) . Trip concludes Trip Notes ?" Lodging and M&IE: . On 2/14/18, Secretary Zinke received a meal at the Award for Conservation Excellence (ACE) Ceremony in Charleston, SC. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 2/14/18.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: Trip Summary: February 14, 2018 . Commercial flight from Washington, DC (DCA) to Charleston, SC . Award for Conservation Excellence (ACE) Ceremony (Charleston, SC) . Remain overnight in Charleston, SC February 15, 2018 . Commercial flight from Charleston, SC to Washington, DC (DCA) . Trip concludes Trip Notes ?" Lodging and M&IE: . On 2/14/18, Secretary Zinke received a meal at the Award for Conservation Excellence (ACE) Ceremony in Charleston, SC. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 2/14/18.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
02/14/18	02/15/18	CHARLESTON, SC	Mission (Operational)	157.00 / 69.00

Document Totals

Total Expenses: 473.62
 Reimbursable Expenses: 72.50
 Non-Reimbursable Expenses: 401.12
 Advance Applied: .00
 Net to Traveler: 72.50
 Net to Government: 401.12
 Pay to Charge Card: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	204.60	.00
Lodging Taxes & Misc	24.77	.00
Lodging-PerDiem	157.00	.00
M&IE-PerDiem	72.50	.00
Transxn Fees	14.75	.00
Total Expenses:	473.62	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	244.12	Total Per Diem Expenses:	229.50
Date	Description	Category	Cost	Pay Method	Per Diem
02/14/2018	Airline Flight Comment: Total airfare for round-trip flights between Washington, DC (DCA) and Charleston, SC.	Com. Carrier	204.60	GOVCC-C	-
02/14/2018	Lodging Tax/Lodging Fees Comment: CITY TAX, COUNTY TAX, STATE TAX, LOCAL CVB	Lodging Taxes & Misc	24.77	GOVCC-C	
02/14/2018	Lodging	Lodging-PerDiem	157.00	GOVCC-C	*
02/14/2018	M&IE Comment: On 2/14/18, Secretary Zinke received a meal at the Award for Conservation Excellence (ACE) Ceremony in Charleston, SC. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 2/14/18.	M&IE-PerDiem	20.75	REIMBURSABLE	*
02/15/2018	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
03/20/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 229.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
02/14/2018	157.00/ 69.00	157.00	157.00	20.75	20.75	
02/15/2018	157.00/ 69.00	0.00	0.00	51.75	51.75	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	473.62
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 204.60	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 24.77	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 157.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 72.50	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
Total:			473.62

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	401.12
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	72.50

Totals by Label

DOI FY 2018/2019 OS Travel Total DS10100000/DX10101//189D0102DM/DLSN00000.000000//// 473.62

Totals by Payment Method

GOVCC-C Total 401.12
REIMBURSABLE Total 72.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
02/14/18	AIR Airline Flight	\$204.60

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
Traveler	. On 2/14/18, Secretary Zinke received a meal at the Award for Conservation Excellence (ACE) Ceremony in Charleston, SC. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 2/14/18.	
Justification:		

Document History 03/20/2018 Voucher: TV0000NWEH

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	03/20/2018	9:57PMEST	NIGBOROWICZ, TIMOTHY M	
Net Adjustment:0.00				

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

RYAN ZINKE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:


4/3/18
MIKE ARGO

4/3/2018

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 02/13/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	02/14/2018 – 02/15/2018
Location(s)	South Carolina
Estimated Cost	\$600
Funding	DOI will pay for the majority of the cost of this travel. A non-Federal entity will pay for one meal.
Purpose	Secretary Ryan Zinke will travel to Charleston, South Carolina, to give a keynote speech at the Award for Conservation Excellence (ACE) Ceremony on the evening of February 14.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	Secretary Zinke will receive dinner at the event, so dinner will be deducted from his M&IE reimbursement and an appropriate DI-2000 is forthcoming.
SOL (General Law) approval for special requests (if necessary)	

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

APPROVALS and SURNAMES

Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

mb

Document Header Information

Document Type: Authorization Document Name: TANUM0000W6XT

Travel Authorization Number: TANUM0000W6XT Trip Name: 02-14-18 Charleston, SC

TA Date: 02/13/18 Currency: USD

Organization: DOIDOSSIO Current Status: CREATED

Purpose: Mission (Operational) Document Detail: Secretary Ryan Zinke will travel to Charleston, South Carolina, to give a keynote speech at the Award for Conservation Excellence (ACE) Ceremony on the evening of February 14. Secretary Zinke will receive dinner at the event, so dinner will be deducted from his M&IE reimbursement and an appropriate DI-2000 is forthcoming.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010

TID: 40210798 Organization: DOIDOSSIO

Title: Duty Station: WASHINGTON DC

Security Cl: Card: CARD HOLDER

Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV

Office Phone: 2022087551 Cell Phone:

Home Address: Home Phone: 2022087551

Alternate Address: Alternate Phone:

Document Information

Trip Number: 1

Purpose: Secretary Ryan Zinke will travel to Charleston, South Carolina, to give a keynote speech at the Award for Conservation Excellence (ACE) Ceremony on the evening of February 14. Secretary Zinke will receive dinner at the event, so dinner will be deducted from his M&IE reimbursement and an appropriate DI-2000 is forthcoming.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
02/14/18	02/15/18	CHARLESTON, SC	Mission (Operational)	157.00 / 69.00

Document Totals

Total Expenses: 448.85

Reimbursable Expenses: 72.50

Non-Reimbursable Expenses: 376.35

Advance Authorized: .00

Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	204.60	.00
Lodging-PerDiem	157.00	.00
M&IE-PerDiem	72.50	.00
Transxn Fees	14.75	.00
Total Expenses:	448.85	.00

Trip 1 Details			
Expenses			
Trip#: 1	Total Non-Per Diem Expenses:	219.35	Total Per Diem Expenses: 229.50

Date	Description	Category	Cost	Pay Method	Per Diem	
02/13/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C		
02/14/2018	Airline Flight	Com. Carrier	204.60	GOVCC-C		
Comment: Total airfare for round-trip flights between Washington, DC (DCA) and Charleston, SC.						
02/14/2018	Lodging	Lodging-PerDiem	157.00	GOVCC-C	*	
02/14/2018	M&IE	M&IE-PerDiem	20.75	REIMBURSABLE	*	
Comment: Secretary Zinke will receive dinner at the Award for Conservation Excellence (ACE) Ceremony, so dinner will be deducted from his M&IE reimbursement and an appropriate DI-2000 is forthcoming.						
02/15/2018	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*	
Per Diem Allowances						
Trip#: 1	Total Per Diem Allowances:				229.50	
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
02/14/2018	157.00/ 69.00	157.00	157.00	20.75	20.75	
02/15/2018	157.00/ 69.00	0.00	0.00	51.75	51.75	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////448.85
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 204.60
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 157.00
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 72.50
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75
Total:		448.85

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	376.35
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	72.50

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	448.85
----------------------------------	---	--------

Totals by Payment Method

GOVCC-C Total	376.35
REIMBURSABLE Total	72.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
02/14/18	AIR	\$204.60

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	Secretary Zinke will receive dinner at the Award for Conservation Excellence (ACE) Ceremony on 2/14/18, so dinner will be deducted from his M&IE reimbursement and an appropriate DI-2000 is forthcoming.
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000W4AS
	Traveler Justification:	TANUM0000W4AS is a duplicate authorization. There is no trip overlap.

Document History 02/13/2018 Authorization: TANUM0000W6XT

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	02/13/2018	7:50PMEST	NIGBOROWICZ, TIMOTHY M	
				Net Adjustment:0.00

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature:

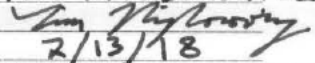
Date:

Approver Name:

Approver Signature:

Date:

TIM NIGBOROWICZ



2/13/18

MIKE ARGO



2/15/18

Date: 02/09/2018
Record Locator: 37Y3JY
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Wed, Feb 14 2018 Charleston, SC

12:53 PM **Ronald Reagan Ntl Washington (DCA) to Charleston (CHS)** — Confirmation No. **T1W1G7**
depart

American Airlines

Flight 5410
OPERATED BY PSA AIRLINES AS
AMERICAN EAGLE
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 12:53 PM Terminal: C
Ronald Reagan Ntl Washington, DC
Economy [G] Class | Canadair Regional Charleston, SC
Landing: 2:35 PM
Jet 900 | 1h 42m

Travelers:

Name: Zinke, Ryan.Keith
Ticket #: 001-7096239353
Seat: Assigned At
FF#: (b) (6)
Check-in ()
Notes: Unable to assign seat at this time..will keep ck for a seat

4:00 PM **HWS Stes Charleston Historic** Confirmation No. **92558254**
check-in

Address: 415 Meeting Street Charleston Sc 29403
Nights: 1 (name: Zinke Ryankeith Mr)
Guarantee Info: (b) (6)
Other Info: ZD102388999
Frequent Guest #: (b) (6)
Nightly Rate: \$157.00
Total Rate: \$178.98

Phone: 1-843-724-8800
Rooms: 1 room
Room Desc: Us Government On Duty Travel 1 King Bed Studio
Suite Nonsmoking Free Wi-fi-daily Hot Brkfst-lite Meal M-th
Cancel Policy: 72 Hr Cancellation Required

Thu, Feb 15 2018 Ronald Reagan Ntl Washington, DC

check-out **HWS Stes Charleston Historic** Confirmation No. **92558254**

7:00 AM **Charleston (CHS) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. **T1W1G7**
depart

American Airlines

Flight 5085
OPERATED BY PSA AIRLINES AS
AMERICAN EAGLE
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 7:00 AM
Charleston, SC
Economy [G] Class | Canadair Regional Ronald Reagan Ntl Washington, DC
Landing: 8:47 AM (Terminal: C)
Jet | 1h 47m

Travelers:

Name: Zinke, Ryan.Keith
Ticket #: 001-7096239353
Seat: 12F
FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DO1DOSSIO
- TA Number: TANUM0000W4AS

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.



Ticket Number 001-7096239353
 Account # D00880
 Issue Date Fri, Feb 09, 2018
 Booking ID 37Y3JY
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES CR9	5410 / G GCADCA Confirmation: TPYJGV	Wed, 02/14/2018 Wed, 02/14/2018	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: CHARLESTON	1253P 235P
🏠	Hotel: Address:	Hws Stes Charleston Historic 415 Meeting Street Charleston, SC 29403		Check In: Check Out: Your Nightly Rate Number of Rooms: Number of People: Room Type:	Wed, 02/14/2018 Thu, 02/15/2018 \$157.00 1 1 A00A01
✈	AMERICAN AIRLINES CRJ	5085 / G GCADCA Confirmation: TPYJGV	Thu, 02/15/2018 Thu, 02/15/2018	Leave CHARLESTON Arrive :: RONALD REAGAN NTL WASHINGTON	700A 847A
— Remark(s) —		Fare			\$163.72
U22/DOIDOSSIO		Tax			\$40.88
U29/TANUM0000W4AS		Total Amount			\$204.60
U82/ORFSHOURLY		Amount Charged			\$204.60
<i>Air only indicated here.</i>					
WAS AA CHS81.86AA WAS81.86USD163.72END AA ZPDCACHS XT 11.20AY9.00XF DCA4.5CHS4.5					



HOMEWOOD SUITES CHARLESTON HISTORIC DISTRICT
 415 MEETING STREET
 CHARLESTON, SC 29403
 United States of America
 TELEPHONE 843-724-8800 • FAX 843-724-8899
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYANKEITH

Room No: 317/NKJ
 Arrival Date: 2/14/2018 1:14:00 PM
 Departure Date: 2/15/2018 5:27:00 AM
 Adult/Child: 2/0
 Cashier ID: VILA
 Room Rate: 157.00
 AL:
 HH # (b) (6)
 VAT #
 Folio No/Che 49299 A

Confirmation Number: 92558254

HOMEWOOD SUITES CHARLESTON HISTORIC DISTRICT 2/28/2018 5:39:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
2/14/2018	92196	GUEST ROOM	\$157.00
2/14/2018	92196	CITY TAX	\$3.14
2/14/2018	92196	COUNTY TAX	\$4.71
2/14/2018	92196	STATE TAX	\$14.92
2/14/2018	92196	LOCAL CVB	\$2.00
2/15/2018	92300	(b) (6)	(\$181.77)
BALANCE			\$0.00

} \$24.77

CREDIT CARD DETAIL

APPR CODE	024417	MERCHANT ID	373273357997
CARD NUMBER	(b) (6)	EXP DATE	(b)
TRANSACTION ID	92300	TRANS TYPE	Sale

MB

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353 U.S. DEPARTMENT OF THE INTERIOR

- For Period Beginning October 1, 2017 and Ending March 31, 2018
For Period Beginning April 1, 201 and Ending September 30, 201

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority.

1. Bureau/Office Office of the Secretary
2. For Report of this Event Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
2018 ACE Award for Conservation Excellence Ceremony, including a dinner.

4. Sponsor of the Event There are 2 co-sponsors for the event *
5. Location of Event The Gaillard Center in Charleston, South Carolina

6. Dates of Event From: February 14, 2018 To: February 14, 2018

7. Nature of Event Ceremony to reward and acknowledge exceptional contributors to wildlife conservation from throughout the world.

8. Employee Name: Ryan Zinke, Official Title: Secretary of the Interior, Office: Office of the Secretary, Travel Dates: From: 02/14/18 To: 02/15/18
9. Accompanying Spouse (If Applicable) Name: Employee: Government Position: Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

- A. Banovich Wildscapes Foundation
B. Southeastern Wildlife Exposition
C.
D.

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check \$ Total of payments Provided in Kind \$ 250.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee's Signature [Signature] Date 3-12-18

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official) [Signature] Date 3/6/18

15. Approval.

Supervisor's (or Authorizing Official's) Signature [Signature] Title Date 3/7/2018

* - 1) Banovich Wildscapes Foundation
2) Southeastern Wildlife Exposition

FIRST ACE AWARD CEREMONY OVERVIEW

The first ACE ceremony will honor the world's leading conservationists and provide sponsors and guests the opportunity to experience gourmet cuisine and world-class entertainment. Five finalists will be chosen and the First place winner will be awarded a \$100,000 cash prize (donated by Cabela's Outdoor Fund and the Cabela Family Foundation) and a \$5,000 Cabela's gift certificate. Four finalists will receive a \$5,000 Cabelas Gift Certificate and a \$5,000 cash reward (donated by Bass Pro Shops).

Date: Wednesday, February 14, 2018

Location: Charleston, South Carolina

Venue: Gaillard Center

Application Submissions for the 2018 Award Ceremony are CLOSED... The applications are currently being reviewed by the Judges. Please check back for our next submission deadlines for the 2020 ACE Award.

"The Award for Conservation Excellence brings a critical focus to the world's dedicated conservationists, and the common ground shared by sportsmen and conservationists. Historically, responsible hunters and fishermen were the first conservationists in all cultures around the world, and today responsible sportsmen contribute significantly to game and fish management and research. This award honors the basic science and conservation upon which modern wildlife management is based. When sportsmen, scientists, and conservationists act together we comprise an enormous constituency that can protect public lands, habitat, and fish and wildlife populations."

Dr. Frank Lance Craighead, Craighead Institute

DOWNLOAD ACE AWARD SUMMARY PDF

SUPPORT THE ACE AWARD!!!!

WE ARE CURRENTLY OFFERING THE FOLLOWING PARTNERSHIP OPPORTUNITIES FOR THE ACE AWARD CEREMONY

Several sponsorship levels are available that include exclusive access to the ACE ceremony and SEWE events and national press recognition.

GOLD \$10,000 (includes large table of 10, VIP access to SEWE events, Preview Gala & Sale, Soiree and additional benefits)

SILVER \$5,000 (includes large table of 10, Two SEWE passes and additional benefits)

BRONZE \$2,500 (includes large table of 10, Two SEWE passes and additional benefits)

HOST A NOMINEE, \$2,500 (I would like to host an ACE Nominee)

INDIVIDUAL CEREMONY TICKETS-\$250 each

We are also accepting donations in any amount to support the event.



Banovich Wildscapes Foundation and Southeastern Wildlife Exposition
present
AWARD for CONSERVATION EXCELLENCE (ACE)



sponsored by Cabela's Outdoor Fund, the Cabela Family Foundation & Bass Pro Shops

October 24, 2017

Secretary Ryan Zinke
Department of the Interior
1849 C Street, N.W.
Washington, DC 20240

Dear Secretary Zinke:

It is my honor to invite you to be a keynote speaker at the Award for Conservation Excellence (ACE) event in February 2018. I have long admired all that you are accomplishing for sporting and conservation efforts and for your stewardship of our public lands and waters. During my attendance at my friend, Johnny Morris' Wonders of Wildlife Museum gala I was further moved by your speech and felt that there would be no stronger voice for the shared message we are trying to convey. I would be honored if you would join us.

The Award for Conservation Excellence is sponsored by Cabela's Outdoor Fund, the Cabela Family Foundation & Bass Pro Shops and is to become the most significant award in the conservation arena. A primary goal of the award is to generate widespread awareness of the world's conservation crisis and to recognize the extraordinary contributions made by the world's leading conservationists. The first ACE Award will be presented at a premier awards ceremony during the Southeastern Wildlife Exposition February 14, 2018 at the Gaillard Center in Charleston, South Carolina. Five finalists will be chosen and the First place winner will be awarded a \$100,000 cash prize (donated by The Cabela's Outdoor Fund & Cabela Family Foundation) and a \$5,000 Cabela's gift certificate. Four finalists will receive a \$5,000 Cabela's Gift Certificate and a \$5,000 cash reward (donated by Bass Pro Shops).

As the speaker you will have an opportunity to share your own passion for wildlife and conservation. I myself grew up in Butte, Montana and we have mutual friends in Burt Sugarman and Mary Hart from the Yellowstone Club that have wanted to introduce us. The ACE has already brought together an honored list of participants whose mission will be strengthened by the weight of your message. I believe that your voice would be a critical addition to the award stage. Please let me know if you would be interested in continuing the momentum and message that you conveyed in Springfield. Thank you for your time, and I look forward to hearing from you.

Sincerely,

John Banovich
Founder & CEO
Banovich Wildscapes Foundation
www.awardforconservationexcellence.org

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: California

DATES: 02/19/18 – 02/22/18

OFFICIAL: X POLITICAL: PERSONAL:

REVIEWED BY / DATE:

TN 13/6/18 TIM NIGBOROWICZ

AM 13/15/18^{fr} TIM MURPHY (General Law)

KB 13/29 KIM BENTON (Ethics)

DB 14/5/19^{for} DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Official Travel for Secretary Ryan Zinke

DATE: March 2, 2018

Trip Overview:

- Dates: February 19, 2018 – February 22, 2018
- Location: California

Trip Summary:

February 19, 2018

- *Commercial flight from Washington, DC (DCA) to Sacramento, CA*
- Remain overnight in Sacramento, CA

February 20, 2018

- Meeting with Regional U.S. Fish & Wildlife Service Employees (Sacramento, CA)
- Meeting with Regional Bureau of Reclamation Employees (Sacramento, CA)
- Meeting with Regional Bureau of Indian Affairs Employees (Sacramento, CA)
- Meeting with Regional Bureau of Land Management Employees (Sacramento, CA)
- Meeting with Regional U.S. Geological Services Employees (Sacramento, CA)
- Meeting with Regional Office of the Solicitor Employees (Sacramento, CA)
- Meeting with California Assemblyman Vince Fong and Former California State Senator Jean Fuller (Sacramento, CA)
- Meeting with California Governor Jerry Brown (Sacramento, CA)
- *Drive from Sacramento, CA to San Francisco, CA*
- Remain overnight in San Francisco, CA

February 21, 2018

- Visit to U.S. Park Police Stables at Golden Gate National Recreation Area (NRA) (San Francisco, CA)
- Tour of Golden Gate NRA (San Francisco, CA)
- Overview of Infrastructure Needs at Golden Gate NRA (San Francisco, CA)
- Meet and Greet with Golden Gate NRA Employees (San Francisco, CA)
- Visit to Pier 31½ for Overview of Alcatraz Embarkation Project (San Francisco, CA)
- Meeting with Presidio Trust Board Member William “Bill” Grayson (San Francisco, CA)
- Remain overnight in San Francisco, CA

February 22, 2018

- *Commercial flight from San Francisco, CA to Washington, DC (Dulles)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- Secretary Zinke’s authorized M&IE entitlement for 2/20/18 was \$74.00. \$18.94 was deducted from this amount due to a personal purchase that was applied to his hotel bill on that date. Therefore, Secretary Zinke’s final M&IE reimbursement for 2/20/18 is \$55.06.
- Secretary Zinke’s authorized M&IE entitlement for 2/21/18 was \$74.00. Secretary Zinke’s authorized M&IE entitlement for 2/22/18 was \$55.50. Therefore, Secretary Zinke’s total combined authorized reimbursement for 2/21/18 and 2/22/18 was \$129.50. \$56.36 was deducted from this total due to personal purchases that were applied to his hotel bill on 2/22/18. Therefore, Secretary Zinke’s final combined total M&IE reimbursement for 2/21/18 and 2/22/18 is \$73.14.

Trip Notes – Transportation and Miscellaneous:

- During this trip, Secretary Zinke was originally scheduled to meet with board members and leadership of the Nation Park Foundation, as noted on the attached, approved, Travel Authorization. However, this meeting was replaced by the meeting with Presidio Trust Board Member William “Bill” Grayson on 2/21/18.
- Airfare Ticket 0017096714877 was fully exchanged for Airfare Ticket 0017096837047 for the amount of \$570.80.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Hotel receipts
- Final trip schedule

MB

Document Header Information

Document Voucher: Document TV0000NMO9
 Type: Name:
 Travel: TANUM0000W8SXTrip 02-19-18 California
 Authorization: Name:
 Number:
 TA Date: 03/02/18 Currency: USD
 Organization: DOIDOSSIO Current: CREATED
 Status:
 Purpose: Mission Document February 19, 2018 . Commercial flight from Washington, DC (DCA) to Sacramento, CA . Remain
 (Operational) Detail: overnight in Sacramento, CA February 20, 2018 . Meeting with Regional U.S. Fish & Wildlife Service
 Employees (Sacramento, CA) . Meeting with Regional Bureau of Reclamation Employees (Sacramento,
 CA) . Meeting with Regional Bureau of Indian Affairs Employees (Sacramento, CA) . Meeting with
 Regional Bureau of Land Management Employees (Sacramento, CA) . Meeting with Regional U.S.
 Geological Services Employees (Sacramento, CA) . Meeting with Regional Office of the Solicitor
 Employees (Sacramento, CA) . Meeting with California Assemblyman Vince Fong and Former California
 State Senator Jean Fuller (Sacramento, CA) . Meeting with California Governor Jerry Brown
 (Sacramento, CA) . Drive from Sacramento, CA to San Francisco, CA . Remain overnight in San
 Francisco, CA February 21, 2018 . Visit to U.S. Park Police Stables at Golden Gate National Recreation
 Area (NRA) (San Francisco, CA) . Tour of Golden Gate NRA (San Francisco, CA) . Overview of
 Infrastructure Needs at Golden Gate NRA (San Francisco, CA) . Meet and Greet with Golden Gate NRA
 Employees (San Francisco, CA) . Visit to Pier 31½ for Overview of Alcatraz Embarkation Project (San
 Francisco, CA) . Meeting with Presidio Trust Board Member William "Bill" Grayson (San Francisco,
 CA) . Remain overnight in San Francisco, CA February 22, 2018 . Commercial flight from San Francisco,
 CA to Washington, DC (Dulles) . Trip concludes Trip Notes: . Airfare Ticket 0017096714877 was fully
 exchanged for Airfare Ticket 0017096837047 for the amount of \$570.80.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: CARD: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: February 19, 2018 . Commercial flight from Washington, DC (DCA) to Sacramento, CA . Remain overnight in Sacramento, CA February 20,
 2018 . Meeting with Regional U.S. Fish & Wildlife Service Employees (Sacramento, CA) . Meeting with Regional Bureau of Reclamation
 Employees (Sacramento, CA) . Meeting with Regional Bureau of Indian Affairs Employees (Sacramento, CA) . Meeting with Regional Bureau
 of Land Management Employees (Sacramento, CA) . Meeting with Regional U.S. Geological Services Employees (Sacramento, CA) . Meeting
 with Regional Office of the Solicitor Employees (Sacramento, CA) . Meeting with California Assemblyman Vince Fong and Former California
 State Senator Jean Fuller (Sacramento, CA) . Meeting with California Governor Jerry Brown (Sacramento, CA) . Drive from Sacramento, CA
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 Gate NRA (San Francisco, CA) . Meet and Greet with Golden Gate NRA Employees (San Francisco, CA) . Visit to Pier 31½ for Overview of
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 Remain overnight in San Francisco, CA February 22, 2018 . Commercial flight from San Francisco, CA to Washington, DC (Dulles) . Trip
 concludes Trip Notes: . Airfare Ticket 0017096714877 was fully exchanged for Airfare Ticket 0017096837047 for the amount of \$570.80.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
02/19/18	02/20/18	SACRAMENTO, CA	Mission (Operational)	128.00 / 64.00
02/20/18	02/22/18	SAN FRANCISCO, CA	Mission (Operational)	276.00 / 74.00

Document Totals

Total Expenses: 1,545.95
 Reimbursable Expenses: 176.20

Non-Reimbursable Expenses:	1,369.75
Advance Applied:	.00
Net to Traveler:	176.20
Net to Government:	1,369.75
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	572.30	.00
Lodging Taxes & Misc	83.48	.00
Lodging-PerDiem	672.60	.00
M&IE-PerDiem	176.20	.00
Transaction Fees	26.62	.00
Transxn Fees	14.75	.00
Total Expenses:	1,545.95	.00

Trip 1 Details				
Expenses				
Trip#: 1		Total Non-Per Diem Expenses:	Total Per Diem Expenses:	848.80
Date	Description	Category	Cost	Pay Method Per Diem
02/17/2018	TMC Fee	Transaction Fees	26.62	GOVCC-C
Comment: SVC-After Hours GovSvcs				
02/19/2018	Airline Flight	Com. Carrier	572.30	GOVCC-C
Comment: Total airfare for flights from Washington, DC (DCA) to Sacramento, CA; and from San Francisco, CA to Washington, DC (Dulles). . Airfare Ticket 0017096714877 was fully exchanged for Airfare Ticket 0017096837047 for the amount of \$570.80.				
02/19/2018	Lodging Tax/Lodging Fees	Lodging Taxes & Misc	18.94	GOVCC-C
Comment: CITY OCCUPANCY TAX, TOURISM ASSESSMENT FEE				
02/19/2018	Lodging	Lodging-PerDiem	128.00	GOVCC-C *
02/19/2018	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE *
02/20/2018	Lodging Tax/Lodging Fees	Lodging Taxes & Misc	32.27	GOVCC-C
Comment: CA Tourism Assessment Fee, SF Tourism Assessment Fee, Urban Facility Fee, UFF SF Tourism Assessment, UFF CA Tourism Assessment				
02/20/2018	Lodging	Lodging-PerDiem	272.30	GOVCC-C *
Comment: For the night of 2/20/18, Secretary Zinke utilized lodging at a rate that was lower than the maximum government rate.				
02/20/2018	M&IE	M&IE-PerDiem	55.06	REIMBURSABLE *
Comment: Secretary Zinke's authorized M&IE entitlement for 2/20/18 was \$74.00. \$18.94 was deducted from this amount due to a personal purchase that was applied to his hotel bill on that date. Therefore, Secretary Zinke's final M&IE reimbursement for 2/20/18 is \$55.06.				
02/21/2018	Lodging Tax/Lodging Fees	Lodging Taxes & Misc	32.27	GOVCC-C
Comment: CA Tourism Assessment Fee, SF Tourism Assessment Fee, Urban Facility Fee, UFF SF Tourism Assessment, UFF CA Tourism Assessment				
02/21/2018	Lodging	Lodging-PerDiem	272.30	GOVCC-C *
Comment: For the night of 2/21/18, Secretary Zinke utilized lodging at a rate that was lower than the maximum government rate.				
02/21/2018	M&IE	M&IE-PerDiem	73.14	REIMBURSABLE *
Comment: Secretary Zinke's authorized M&IE entitlement for 2/21/18 was \$74.00. Secretary Zinke's authorized M&IE entitlement for 2/22/18 was \$55.50. Therefore, Secretary Zinke's total combined authorized reimbursement for 2/21/18 and 2/22/18 was \$129.50. \$56.36 was deducted from this total due to personal purchases that were applied to his hotel bill on 2/22/18. Therefore, Secretary Zinke's final combined total M&IE reimbursement for				

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 848.80

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
02/19/2018	128.00/ 64.00	128.00	128.00	48.00	48.00	
02/20/2018	276.00/ 74.00	272.30	272.30	55.06	55.06	
02/21/2018	276.00/ 74.00	272.30	272.30	73.14	73.14	
02/22/2018	276.00/ 74.00	0.00	0.00	0.00	0.00	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS	Acct Code:	1,545.95
	Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 572.30	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 83.48	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 672.60	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 176.20	
Expense Category: Transaction Fees	Fiscal Year: 2018	Amount: 26.62	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
	Total:		1,545.95

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,369.75
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	176.20

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	1,545.95
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Totals by Payment Method

GOVCC-C Total	1,369.75
REIMBURSABLE Total	176.20

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
02/19/18	AIR Airline Flight	\$572.30

Audits

Audit Name/Result	Reason
ACTUALS FAIL EXIST	MIE ACTUALS EXIST

Traveler Justification: For the nights of 2/20/18 and 2/21/18, Secretary Zinke utilized lodging at a rate that was lower than the maximum government rate. . Secretary Zinke's authorized M&IE entitlement for 2/20/18 was \$74.00. \$18.94 was deducted from this amount due to a personal purchase that was applied to his hotel bill on that date. Therefore, Secretary Zinke's final M&IE reimbursement for 2/20/18 is \$55.06. . Secretary Zinke's authorized M&IE entitlement for 2/21/18 was \$74.00. Secretary Zinke's authorized M&IE entitlement for 2/22/18 was \$55.50. Therefore, Secretary Zinke's total combined authorized reimbursement for 2/21/18 and 2/22/18 was \$129.50. \$56.36 was deducted from this total due to personal purchases that were applied to his hotel bill on 2/22/18. Therefore, Secretary Zinke's final combined total M&IE reimbursement for 2/21/18 and 2/22/18 is \$73.14.

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	03/02/2018	9:58AM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

RYAN ZINKE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:


APR 10 2018
MIKE ARGO

4/5/2018

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 02/16/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	02/19/2018 – 02/22/2018
Location(s)	California
Estimated Cost	\$1,600
Funding	DOI
Purpose	Secretary Ryan Zinke will travel to Sacramento, California, and San Francisco, California, for a number of official engagements. In Sacramento, Secretary Zinke will hold meetings with regional directors from various bureaus, and he will meet with California Governor Jerry Brown. In San Francisco, Secretary Zinke will meet with National Park Service regional leaders to discuss infrastructure investment and improvements within the National Park System. He will also hold a dinner meeting with board members and leadership of the National Park Foundation.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	
SOL (General Law) approval for special requests (if necessary)	

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

APPROVALS and SURNAMES

Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

mfz

Document Header Information

Document Authorization Document TANUM0000W8SX
Type: Name:

Travel TANUM0000W8SX Trip 02-19-18 California
Authorization Name:

Number:
TA Date: 02/15/18 Currency: USD
Organization: DOIDOSSIO Current CREATED
Status:

Purpose: Mission Document Secretary Ryan Zinke will travel to Sacramento, California, and San Francisco, California, for a
(Operational) Detail: number of official engagements. In Sacramento, Secretary Zinke will hold meetings with regional directors from various bureaus, and he will meet with California Governor Jerry Brown. In San Francisco, Secretary Zinke will meet with National Park Service regional leaders to discuss infrastructure investment and improvements within the National Park System. He will also hold a dinner meeting with board members and leadership of the National Park Foundation.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH
TID: 40210798
Title:
Security Cl:
Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240
Office Phone: 2022087551
Home Address: ,
Alternate Address:

ID: 1001181010
Organization: DOIDOSSIO
Duty Station: WASHINGTON DC
Card: CARD HOLDER
EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Cell Phone:
Home Phone: 2022087551
Alternate Phone:

Document Information

Trip
Number:
1

Purpose: Secretary Ryan Zinke will travel to Sacramento, California, and San Francisco, California, for a number of official engagements. In Sacramento, Secretary Zinke will hold meetings with regional directors from various bureaus, and he will meet with California Governor Jerry Brown. In San Francisco, Secretary Zinke will meet with National Park Service regional leaders to discuss infrastructure investment and improvements within the National Park System. He will also hold a dinner meeting with board members and leadership of the National Park Foundation.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
02/19/18	02/20/18	SACRAMENTO, CA	Mission (Operational)	128.00 / 64.00
02/20/18	02/22/18	SAN FRANCISCO, CA	Mission (Operational)	276.00 / 74.00

Document Totals

Total Expenses:	1,513.35
Reimbursable Expenses:	251.50
Non-Reimbursable Expenses:	1,261.85
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	570.80	.00
Lodging-PerDiem	676.30	.00
M&IE-PerDiem	251.50	.00
Transxn Fees	14.75	.00
Total Expenses:	1,513.35	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	585.55	Total Per Diem Expenses:	927.80
Date	Description	Category	Cost	Pay Method	Per Diem
02/15/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
02/19/2018	Airline Flight	Com. Carrier	570.80	GOVCC-C	
Comment: Total airfare for flights from Washington, DC (DCA) to Sacramento, CA; and from San Francisco, CA to Washington, DC (Dulles).					
02/19/2018	Lodging	Lodging-PerDiem	128.00	GOVCC-C	*
02/19/2018	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
02/20/2018	Lodging	Lodging-PerDiem	272.30	GOVCC-C	*
Comment: For the night of 2/20/18, Secretary Zinke will utilize lodging at a rate that is lower than the maximum government rate.					
02/20/2018	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
02/21/2018	Lodging	Lodging-PerDiem	276.00	GOVCC-C	*
02/21/2018	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
02/22/2018	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	927.80
----------	----------------------------	--------

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
02/19/2018	128.00/ 64.00	128.00	128.00	48.00	48.00		
02/20/2018	276.00/ 74.00	272.30	272.30	74.00	74.00		
02/21/2018	276.00/ 74.00	276.00	276.00	74.00	74.00		
02/22/2018	276.00/ 74.00	0.00	0.00	55.50	55.50		

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	1,513.35
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 570.80	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 676.30	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 251.50	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
Total:			1,513.35

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,261.85
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	251.50

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	1,513.35
----------------------------------	---	----------

Totals by Payment Method

GOVCC-C Total	1,261.85
REIMBURSABLE Total	251.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
02/19/18	AIR	\$570.80

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler	For the night of 2/20/18, Secretary Zinke will utilize lodging at a rate that is lower than the maximum government rate.
	Justification:	
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000W62A
	Traveler	TANUM0000W62A is a duplicate authorization. There is no trip overlap.
	Justification:	

Document History 02/15/2018 Authorization: TANUM0000W8SX

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	02/15/2018	9:47PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

TIM NIGBOROWICZ
Tim Nigborowicz
2/15/18
MIKE ARGO
Mike Argo
2/16/18

Scheduling Office

- Draft itinerary prepared and trip name assigned
- Meetings details (subject, participants, location, funding, etc.) confirmed and documented
- Travel Authorization Approved in Concur (at least 3 days prior to travel)
- NA Funding arrangements confirmed (RSA, funds availability (with POB), outside sources of funding)
- NA Political/personal deviations documented
- NA Federal Travel Regulation prior approvals obtained
 - Non-Contract Carrier
 - Actual Expense
 - Use of Government Aircraft (OAS 110)
 - Premium class travel (ASPMB)
 - Non Federal Source payment (verbal?) (DI 2000)
- Personal Deviation
- Foreign Air Carrier
- Foreign Travel Expenses
- Rental Car
- NA Spouse travel—basis and payment: _____
- NA Other issues: _____

General Law *based on 2-16 itinerary*

- Q/A Federal Travel Regulations review
 - n/a Non-Contract Carrier-exception: _____
 - n/a Actual expense n/a Foreign air carrier
 - n/a Premium class travel-basis: _____
- Q/A Appropriations issues
 - Q/A Purpose, Time, Amount - *use of agency horses ride of NPS officials-*
 - n/a Donation to Department: _____
- n/a OAS 110 Completed
- n/a Other Considerations (litigation, lobbying, FACA, etc): _____

Ethics

- Q/A Political events identified NA
- Q/A Gifts of travel (§ 1353/DI2000) (pre-?) approval: NA
- Q/A Widely Attended Gatherings-approval: NA
- Q/A Conflict of Interest (208/.502) NA
- Q/A Appearance issues: NA
- Q/A Fundraising (?) NA
- Q/A Other: See attachment

Travel Approver

- Travel is necessary and the most cost-effective and efficient way to accomplish official business
- FTR approvals: Non Contract Actual Expense Premium Class Gov. Air
- Other: _____

COMMENTS:

Secretary's Travel Pre-trip: February 19-22, 2018

Approval is conditional on information provided by the scheduling office.

~~The following meetings with government officials appear to be in the Secretary's official capacity and not political activity covered by the Hatch Act.~~ KSB

All other meetings are with federal employees except for the dinner with National Park Foundation Board Members and the Secretary will be paying for his own meal. Also, per information provided, Mrs. Zinke will not be traveling and there are no deviations for personal travel.


Ethics Office

Date: 02/13/2018
Record Locator: OHCRM4
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, Feb 19 2018 Sacramento, CA

12:45 PM Ronald Reagan Ntl Washington (DCA) to Dallas Ft. Worth (DFW) — Confirmation No. FOESGE
depart


 American Airlines
Flight 1602

Takeoff: 12:45 PM Terminal: C
Ronald Reagan Ntl Washington, DC
Economy [Y] Class | Boeing 737-800
| Food and Beverage for Purchase | 3h
34m

Landing: 3:19 PM (Terminal: 0)
Dallas Ft. Worth, TX

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-7096837047 Seat: 19B FF#: (b) (6)

4:55 PM Dallas Ft. Worth (DFW) to Sacramento (SMF) — Confirmation No. FOESGE
depart


 American Airlines
Flight 2478

Takeoff: 4:55 PM Terminal: 0
Dallas Ft. Worth, TX
Economy [Y] Class | Boeing 737-800
| Food and Beverage for Purchase | 3h
57m

Landing: 6:52 PM (Terminal: A)
Sacramento, CA

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-7096837047 Seat: Assigned At Check-in () FF#: (b) (6)
Notes: Center seat reserved for now..will keep ck for a better seat


3:00 PM Hilton Sacramento Arden West Confirmation No. 3419402382
check-in

 Address: 2200 Harvard St Sacramento Ca 958153306
Nights: 1 (name: Zinke Ryankeith)
Guarantee Info: (b) (6)
Other Info: ZD102388999
Frequent Guest #: (b) (6)
Nightly Rate: \$128.00
Total Rate: \$146.94

Phone: 1-916-922-4700 Fax: 1-916-922-8418
Rooms: 1 room
Room Desc: Fedrooms -fedrooms - U.S Govt 1 King Bed
Nonsmoking Hi Speed 9.95- Day-serenity Bed-lux Linens
Cancel Policy: 4PM CXL On ARR Date

Tue, Feb 20 2018


check-out Hilton Sacramento Arden West Confirmation No. 3419402382

3:00 PM Argonaut Hotel Confirmation No. 6595758145593
check-in
 Address: 495 Jefferson Street SAN Francisco Ca 94109
Nights: 1 (name: Zinke Ryankeith)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: \$272.30
Total Rate: \$346.19

Phone: 1-415-563-0800 Fax: 1-415-563-2800
Rooms: 1 room
Room Desc: 30 Percent Off Promotion 1 King Bed-300 Sq
Ft-quiet And Tranquil Desk- Wifi-laptop Safe-ihome-flat Screen
Tv
Cancel Policy: CXL By 1500 Hotel Time On 18feb18-fee 1
Night-excl Tax-fees

Wed, Feb 21 2018

check-out Argonaut Hotel Confirmation No. 6595758145593

3:00 PM Argonaut Hotel Confirmation No. 6595758145778
check-in
 Address: 495 Jefferson Street SAN Francisco Ca 94109
Nights: 1 (name: Zinke Ryankeith)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: \$276.00
Total Rate: \$350.50

Phone: 1-415-563-0800 Fax: 1-415-563-2800
Rooms: 1 room
Room Desc: Federal Government 2 Queen Beds-300 Sq
Ft-quiet And Tranquil Desk- Wifi-laptop Safe-ihome-flat Screen
Tv
Cancel Policy: CXL By 1500 Hotel Time On 19feb18-fee 1
Night-excl Tax-fees

Thu, Feb 22 2018 Washington-DIs, DC

check-out Argonaut Hotel Confirmation No. 6595758145778

7:35 AM San Francisco (SFO) to Washington-DIs (IAD) — Confirmation No. HIIWGY
depart

 United Airlines
Flight 408

Takeoff: 7:35 AM Terminal: 3
San Francisco, CA
Economy [S] Class | Boeing 777 |
Food for Purchase | 4h 52m

Landing: 3:27 PM
Washington-DIs, DC

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-7096837047 Seat: 30D FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM0000W62A

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL THE AGENCY PHONE NUMBER ON YOUR ITINERARY.



Ticket Number: 001-7096837047
 Exchange Ticket: 7096714877
 Account #: D00880
 Issue Date: Sat, Feb 17, 2018
 Booking ID: OHCRM4
 Issuing Location: UUN
 Booking Agent ID: 2K
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

*** EXCHANGE ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 738	1802 / Y YCADCA Confirmation: FOESGE	Mon, 02/19/2018 Mon, 02/19/2018	Leave : RONALD REAGAN NTL WASHINGTON Arrive : DALLAS FT. WORTH *** Connecting ***	1245P 319P
✈	AMERICAN AIRLINES 738	2478 / Y YCADCA Confirmation: FOESGE	Mon, 02/19/2018 Mon, 02/19/2018	Leave : DALLAS FT. WORTH Arrive : SACRAMENTO	455P 652P
🏨	Hotel: Address:	Hilton Sacramento Arden West 2200 Harvard St Sacramento, CA 95818		Check In: Check Out:	Mon, 02/19/2018 Tue, 02/20/2018
	Confirmation Number: Phone Number: GalaxyNet Status:	3419402382 1 (916) 922-4700		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$128.00 1 1 A02E4H
🏨	Hotel: Address:	Argonaut Hotel 495 Jefferson Street San Francisco, CA 94109		Check In: Check Out:	Tue, 02/20/2018 Wed, 02/21/2018
	Confirmation Number: Phone Number: GalaxyNet Status:	65957SB145593 1 (415) 563-0800		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$272.30 1 1 C1K15F
🏨	Hotel: Address:	Argonaut Hotel 495 Jefferson Street San Francisco, CA 94109		Check In: Check Out:	Wed, 02/21/2018 Thu, 02/22/2018
	Confirmation Number: Phone Number: GalaxyNet Status:	65957SB145778 1 (415) 563-0800		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$276.00 1 1 C2QGOV
✈	UNITED AIRLINES 777	408 / S SCAIAD Confirmation: HHWGY	Thu, 02/22/2018 Thu, 02/22/2018	Leave : SAN FRANCISCO Arrive : WASHINGTON-DLS	735A 327P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
SVC-After Hours GovSvcs	02/17/2018	\$26.62	(b) (6)	038878

Fare	\$497.67
Tax	\$74.63
Ticket Total	\$572.30
Admin / Penalty Fare	\$0.00
Total with Penalty	\$572.30
Exchange Fare	(\$570.80)
Total Amount	\$1.50
Amount Charged	\$1.50

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM0000W62A
 U82/ORFSHOURLY

Air only indicated here.

Fee : SVC-After Hours GovSvcs	\$26.62
Air + Fee	\$28.12
WAS AA X/DFW AA SAC283.72-SFO UA WAS213.95USD497.67END AA ZPDCADWSFO XT11.20AY13.50XF DCA4.5DFW4.5SFO4.5	

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Mon, Feb 26, 2018 11:32 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number: 001-7096714877
 Account #: D00880
 Issue Date: Thu, Feb 15, 2018
 Booking ID: OHCRM4
 Issuing Location: UUN
 Booking Agent ID: 2K
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 7096837047 for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 319	1668 / Y YCADCA Confirmation: FOESGE	Mon, 02/19/2018 Mon, 02/19/2018	Leave : RONALD REAGAN NTL WASHINGTON Arrive : CHARLOTTE *** Connecting ***	334P 516P
✈	AMERICAN AIRLINES 320	466 / Y YCADCA Confirmation: FOESGE	Mon, 02/19/2018 Mon, 02/19/2018	Leave : CHARLOTTE Arrive : SACRAMENTO	625P 907P
🏨	Hotel: Address:	Hilton Sacramento Arden West 2200 Harvard St Sacramento, CA 95815		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Mon, 02/19/2018 Tue, 02/20/2018 \$128.00 1 1 A02E4H
🏨	Hotel: Address:	Argonaut Hotel 495 Jefferson Street San Francisco, CA 94109		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Tue, 02/20/2018 Wed, 02/21/2018 \$272.30 1 1 C1K15F
🏨	Hotel: Address:	Argonaut Hotel 495 Jefferson Street San Francisco, CA 94109		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 02/21/2018 Thu, 02/22/2018 \$276.00 1 1 C2QGOV
✈	UNITED AIRLINES 777	408 / S SCAIAD Confirmation: HHWGYY	Thu, 02/22/2018 Thu, 02/22/2018	Leave : SAN FRANCISCO Arrive : WASHINGTON-DLS	735A 327P

Remark(s)	Fare	
		\$497.67
	Tax	\$73.13
U22/DOIDOSSIO	Total Amount	\$570.80
U29/TANUM0000W62A	Amount Charged	\$570.80
U82/ORFSHOURLY		

Air only indicated here

WAS AA X/CLT AA SAC283.72/-SFO UA WAS213.95USD497.67END AA ZPDCACLT SFO XT11.20AY12.00XF DCA4.5CLT3SFO4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Mon, Feb 26, 2018 11:32 PM

Generated by Travel Incorporated

Official Invoice



HILTON SACRAMENTO ARDEN WEST
 2200 HARVARD STREET
 SACRAMENTO, CA 95815
 United States of America
 TELEPHONE 916-922-4700 • FAX 916-922-8418
 Reservations.
 www.hilton.com or 1 800 HILTONS

ZINKE, RYANKEITH

(b)
 (b) (6)
 [REDACTED]
 [REDACTED]

Room No: 1021/K1
 Arrival Date: 2/19/2018 7:51:00 AM
 Departure Date: 2/20/2018 3:32:00 PM
 Adult/Child: 2/0
 Cashier ID: LISSETHVASQUEZ
 Room Rate: 128.00
 AL:
 HH # (b) (6)
 VAT #
 Folio No/Che 925697 A

Confirmation Number: 3419402382

HILTON SACRAMENTO ARDEN WEST 2/27/2018 4:20:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
2/19/2018	3771477	GUEST ROOM	\$128.00
2/19/2018	3771477	CITY OCCUPANCY TAX	\$15.74
2/19/2018	3771477	TOURISM ASSESSMENT FEE	\$3.20
2/20/2018	3772018	*HARVARD STREET GRILL	\$15.99
2/20/2018	3772140	(b) (6)	(\$162.93)
BALANCE			\$0.00

} \$18.94
 PERSONAL —

EXPENSE REPORT SUMMARY

	2/19/2018	2/20/2018	STAY TOTAL
ROOM AND TAX	\$146.94	\$0.00	\$146.94
FOOD AND BEVERAGE	\$0.00	\$15.99	\$15.99
DAILY TOTAL	\$146.94	\$15.99	\$162.93

CREDIT CARD DETAIL

APPR CODE	060630	MERCHANT ID	23213580004
CARD NUMBER:	(b) (6)	EXP DATE	(b)
TRANSACTION ID	3772140	TRANS TYPE	Sale



Ryan Zinke
United States

Room No. : 370
Arrival : 02-20-18
Departure : 02-22-18
Folio No. :
Conf. No. : 84477707
CRS No. : 65957SB145593
Booking No. :

INFORMATION INVOICE

Group Code :
Company Name :

Date	Description	Charges	Credits
02-20-18	Accommodations	272.30	
02-20-18	CA Tourism Assessment Fee- 0.195%	0.53	
02-20-18	SF Tourism Assessment Fee- 2.25%	6.13	
02-20-18	Urban Facility Fee	25.00	
02-20-18	UFF SF Tourism Assessment 2.25%	0.56	
02-20-18	UFF CA Tourism Assessment .195%	0.05	
02-21-18	Accommodations	272.30	
02-21-18	CA Tourism Assessment Fee- 0.195%	0.53	
02-21-18	SF Tourism Assessment Fee- 2.25%	6.13	
02-21-18	Urban Facility Fee	25.00	
02-21-18	UFF SF Tourism Assessment 2.25%	0.56	
02-21-18	UFF CA Tourism Assessment .195%	0.05	
02-22-18	Blue Mermaid Breakfast Food	26.79	
02-22-18	Room# 370 : (b) (6)		635.93
02-22-18	(b) (6)		
02-22-18	Mini-Bar Food	27.25	
02-22-18	Mini-Bar Tax	2.32	
02-22-18	(b) (6)		29.57
02-22-18	(b) (6)		
Total		665.50	665.50
Balance			0.00

Handwritten notes: PERSONAL — 26.79, 56.36, PERSONAL — 29.57

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Houston, TX

DATES: 03/05/18 – 03/06/18

OFFICIAL: X POLITICAL: _____ PERSONAL: X

REVIEWED BY / DATE:

TN 16/4/18 TIM NIGBOROWICZ

TEW 16/12/18 TIM MURPHY (General Law) *794*

Ed McDonnell 7/3/18 ED McDONNELL
~~HEATHER GOTTRY (Ethics)~~

DC 17/6/18 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: May 11, 2018

Trip Overview:

- Dates: March 5, 2018 – March 6, 2018
- Location: Texas

Trip Summary:

March 5, 2018

- *Drive from Dallas, TX to Houston, TX*
- Bureau of Safety and Environmental Enforcement (BSEE) Briefing at the BSEE Houston Office (Houston, TX)
- Meeting with the President of Great Northern Properties and the CEO of Natural Resource Partners (Houston, TX)
- CERAWeek EPIC (Energy Partner Informal Conversation) Roundtable (Houston, TX)
- CERAWeek Live Video Interview with IHS Markit Executive (Houston, TX)
- CERAWeek North American Independents CEOs Forum (Houston, TX)
- Remarks at CERAWeek “Women in Energy” Reception, Hosted by the American Petroleum Institute (API) (Houston, TX)
- CERAWeek Speakers Dinner Hosted by Dan Yergin, Vice Chairman of IHS Markit (Houston, TX)
- CERAWeek Hospitality Suite Reception (Houston, TX)
- Remain overnight in Houston, TX

March 6, 2018

- Bilateral Meeting with Norwegian Minister of Petroleum and Energy Terje Sovinkes (Houston, TX)
- Opening CERAWeek Keynote Address (Houston, TX)
- Bilateral Meeting with Australian Resources Minister Matt Canavan (Houston, TX)
- *Commercial flight from Houston, TX to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- On 3/5/18, Secretary Zinke was provided a meal at the Speakers Dinner Hosted by Dan Yergin in Houston, TX. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke’s M&IE allocation for 3/5/18.

Trip Notes – Transportation and Miscellaneous:

- On 3/5/18, Secretary Zinke started this official travel from a non-duty station following a period of personal travel. He travelled from Dallas, Texas, to Houston, Texas, in a vehicle driven by a member of his protection detail. This travel from a non-duty station did not result in any additional cost to the Department, and it actually saved money because it was less expensive than a flight to Houston from Secretary Zinke's permanent duty station of Washington, D.C.
- For 3/5/18 and 3/6/18, Secretary Zinke was provided complimentary half-week registration for the CERAWeek conference, as is normally provided for all plenary session speakers. Secretary Zinke did not participate in any additional conference sessions other than the meetings and events detailed in the attached trip schedule. The appropriate signed DI-2000 form is attached.
- On 3/5/18, Secretary Zinke participated in a CERAWeek Hospitality Suite Reception with Dan Yergin in Houston, TX. Food and drinks provided during the discussion were paid for by IHS Markit. The appropriate signed DI-2000 form is attached.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipt
- Hotel receipt
- Signed DI-2000 form
- Draft trip schedule



Document Header Information

Document Voucher Document TV00000OPOR
Type: Name:
Travel TANUM0000WJGM Trip 03-05-18 Houston, TX
Authorization Name:
Number:
TA Date: 05/10/18 Currency: USD
Organization: DOIDOSSIO Current CREATED

Purpose: Mission Document March 5, 2018 . BSEE Briefing at the BSEE Houston Office . Meeting with the President of Great Northern Properties and the CEO of Natural Resource Partners . CERAWeek EPIC Roundtable . CERAWeek Live Video Interview with IHS Markit Executive . CERAWeek North American Independents CEOs Forum . Remarks at CERAWeek "Women in Energy" Reception . CERAWeek Speakers Dinner Hosted by Dan Yergin, Vice Chairman of IHS Markit . CERAWeek Hospitality Suite Reception March 6, 2018 . Bilateral Meeting with Norwegian Minister of Petroleum and Energy Terje Sovinkes . Opening CERAWeek Keynote Address . Bilateral Meeting with Australian Resources Minister Matt Canavan Trip Notes: . On 3/5/18, Secretary Zinke was provided a meal at the Speakers Dinner Hosted by Dan Yergin in Houston, TX. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 3/5/18. . On 3/5/18, Secretary Zinke started this official travel from a non-duty station following a period of personal travel. He travelled from Dallas, Texas, to Houston, Texas, in a vehicle driven by a member of his protection detail. This travel from a non-duty station did not result in any additional cost to the Department, and it actually saved money because it was less expensive than a flight to Houston from Secretary Zinke's permanent duty station of Washington, D.C. . For 3/5/18 and 3/6/18, Secretary Zinke was provided complimentary half-week registration for the CERAWeek conference, as is normally provided for all plenary session speakers. The appropriate signed DI-2000 form is attached. . On 3/5/18, Secretary Zinke participated in a CERAWeek Hospitality Suite Reception with Dan Yergin in Houston, TX. Food and drinks provided during the discussion were paid for by IHS Markit. The appropriate signed DI-2000 form is attached.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
TID: 40210798D Organization: DOIDOSSIO
Title: Duty Station: WASHINGTON DC
Security Cl: CARD: CARD HOLDER
Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone: 2022087551 Cell Phone:
Home Address: Home Phone: 2022087551
Alternate Address: Alternate Phone:

Document Information

Trip
Number:
1

Purpose: March 5, 2018 . BSEE Briefing at the BSEE Houston Office . Meeting with the President of Great Northern Properties and the CEO of Natural Resource Partners . CERAWeek EPIC Roundtable . CERAWeek Live Video Interview with IHS Markit Executive . CERAWeek North American Independents CEOs Forum . Remarks at CERAWeek "Women in Energy" Reception . CERAWeek Speakers Dinner Hosted by Dan Yergin, Vice Chairman of IHS Markit . CERAWeek Hospitality Suite Reception March 6, 2018 . Bilateral Meeting with Norwegian Minister of Petroleum and Energy Terje Sovinkes . Opening CERAWeek Keynote Address . Bilateral Meeting with Australian Resources Minister Matt Canavan Trip Notes: . On 3/5/18, Secretary Zinke was provided a meal at the Speakers Dinner Hosted by Dan Yergin in Houston, TX. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 3/5/18. . On 3/5/18, Secretary Zinke started this official travel from a non-duty station following a period of personal travel. He travelled from Dallas, Texas, to Houston, Texas, in a vehicle driven by a member of his protection detail. This travel from a non-duty station did not result in any additional cost to the Department, and it actually saved money because it was less expensive than a flight to Houston from Secretary Zinke's permanent duty station of Washington, D.C. . For 3/5/18 and 3/6/18, Secretary Zinke was provided complimentary half-week registration for the CERAWeek conference, as is normally provided for all plenary session speakers. The appropriate signed DI-2000 form is attached. . On 3/5/18, Secretary Zinke participated in a CERAWeek Hospitality Suite Reception with Dan Yergin in Houston, TX. Food and drinks provided during the discussion were paid for by IHS Markit. The appropriate signed DI-2000 form is attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
03/05/18	03/06/18	HOUSTON, TX	Mission (Operational)	137.00 / 59.00

Document Totals

Total Expenses:	524.48
Reimbursable Expenses:	62.50
Non-Reimbursable Expenses:	461.98
Advance Applied:	.00
Net to Traveler:	62.50
Net to Government:	461.98
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	296.30 *	.00
Lodging Taxes & Misc	21.93 *	.00
Lodging-PerDiem	129.00 *	.00
M&IE-PerDiem	62.50 *	.00
Transxn Fees	14.75 *	.00
Total Expenses:	524.48 *	.00

Trip 1 Details

Expenses						
Date	Description	Category	Cost	Pay Method	Per Diem	
Trip#: 1		Total Non-Per Diem Expenses:	332.98	Total Per Diem Expenses:	191.50	
03/05/2018	Lodging Tax/Lodging Fees	Lodging Taxes & Misc	21.93	GOVCC-C		
Comment: STATE TAX 6.0%, SPORTS AUTHORITY TAX 2.0%, CITY TAX 9.0%						
03/05/2018	Lodging	Lodging-PerDiem	129.00	GOVCC-C	*	
Comment: On the night of 3/5/18, Secretary Zinke utilized lodging at a rate that was less expensive than the maximum government lodging rate. The appropriate hotel receipt is attached.						
03/05/2018	M&IE	M&IE-PerDiem	18.25	REIMBURSABLE	*	
Comment: On 3/5/18, Secretary Zinke was provided a meal at the Speakers Dinner Hosted by Dan Yergin in Houston, TX. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 3/5/18.						
03/06/2018	Airline Flight	Com. Carrier	296.30	GOVCC-C		
Comment: Flight from Houston, TX to Washington, DC (DCA).						
03/06/2018	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*	
05/10/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C		
Per Diem Allowances						
Trip#: 1		Total Per Diem Allowances:			191.50	
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
03/05/2018	137.00/ 59.00	129.00	129.00 *	18.25	18.25 *	
03/06/2018	137.00/ 59.00	0.00	0.00	44.25	44.25 *	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS	Acct Code:	524.48
	Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 296.30	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 21.93	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 129.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 62.50	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
	Total:		524.48

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	461.98
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	62.50

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		524.48
----------------------------------	---	--	--------

Totals by Payment Method

GOVCC-C Total	461.98
REIMBURSABLE Total	62.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
03/06/18	AIR Airline Flight	\$296.30

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	On 3/5/18, Secretary Zinke was provided a meal at the Speakers Dinner Hosted by Dan Yergin in Houston, TX. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 3/5/18.

Document History 05/25/2018 Voucher: TV0000OPOR

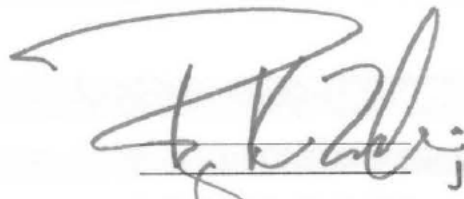
Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798D

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/10/2018	9:37PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

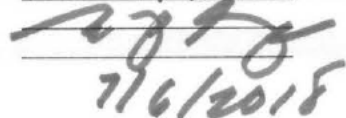
SIGNED DATE

RYAN ZINKE



JUL 10 2018

MIKE ARGO



7/6/2018

Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:
 Approver Signature:
 Date:



Ticket Number 016-7097848501
 Account # D00880
 Issue Date Fri, Mar 02, 2018
 Booking ID M3CSLM
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES E70	3560 / V VCADCA Confirmation: E92337	Tue 03/06/2018 Tue 03/06/2018	Leave :: HOUSTON INTERCONTINENTAL Arrive :: RONALD REAGAN NTL WASHINGTON	1155A 359P

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Tax	\$262.33
U29/TANUM0000WAZ3	Total Amount	\$33.97
U82/ORFSHOURLY	Amount Charged	\$296.30
<i>Air only indicated here.</i>		
HOU UA WAS262.33USD262.33END UA ZPIAH XT5.60AY4.50XF IAH4.5		

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 865 847-6398

Print: Wed, Mar 21, 2018 11:10 PM

Generated by Travel Incorporated

Official Invoice

Date: 01/30/2018
Record Locator: M3CSLM
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Tue, Mar 06 2018 Ronald Reagan Ntl Washington, DC

11:55 AM depart **Houston Intercontinental (IAH) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. **E9Z337**

United Airlines

Flight 3560
OPERATED BY /REPUBLIC AIRLINES DBA
UNITED EXPRESS
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 11:55 AM Terminal: B
Houston Intercontinental, TX
Economy [V] Class | Embraer 170 |
Food and Beverage for Purchase | 3h
4m

Landing: 3:59 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC

Travelers:

Name: Zinke,
Ryan.Keith

Ticket #: 016-7097848501

Seat: 18B

FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM0000WAZ3

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION
HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS
OR QUESTIONS PLEASE CALL YOUR DEDICATED
TRAVEL TEAM.



HILTON AMERICAS-HOUSTON
 1600 LAMAR
 HOUSTON, TX 77010
 United States of America
 TELEPHONE 713-739-8000 • FAX (713) 739-8007
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYAN

(b) [REDACTED]
 (6) [REDACTED]
 [REDACTED]
 [REDACTED]

Room No: 15098/Q2
 Arrival Date: 3/5/2018 7:33:00 AM
 Departure Date: 3/6/2018 2:22:00 PM
 Adult/Child: 2/0
 Cashier ID: LALVAR
 Room Rate: 294.00
 AL: DL 2116736568
 HH # (b) (6)
 VAT #
 Folio No/Che: 2324095 A

Confirmation Number: 3432490250

HILTON AMERICAS-HOUSTON 4/2/2018 4:01:00 PM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
3/5/2018	GUEST ROOM	AGEBR	13518555	\$129.00		
3/5/2018	STATE TAX 6.0%	AGEBR	13518555	\$7.74		
3/5/2018	SPORTS AUTHORITY TAX 2.0%	AGEBR	13518555	\$2.58		
3/5/2018	CITY TAX 9.0%	AGEBR	13518555	\$11.61		
3/6/2018	(b) (6)	BCUL	13520412		(\$150.93)	
BALANCE						\$0.00

CREDIT CARD DETAIL

APPR CODE 082494
 CARD NUMBER (b) (6)
 TRANSACTION ID 13520412

MERCHANT ID 000100682400
 EXP DATE (b)
 TRANS TYPE Sale

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 03/02/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	03/05/18 – 03/06/18
Location(s)	Texas
Estimated Cost	\$600
Funding	DOI will pay most of the travel expenses for this trip. IHS Markit will pay for Secretary Zinke's conference registration fee, one meal, and a reception.
Purpose	Secretary Ryan Zinke will travel to Houston, Texas, to give a keynote address at the CERAWeek 2018 energy conference, and to participate in a number of other engagements that are part of the five-day conference. Among other activities, he will participate in an Energy Partner Informal Conversation (EPIC) Roundtable, participate in a North American Independents CEOs Forum, and attend a Women in Energy Reception hosted by the American Petroleum Institute (API). While in Houston, Secretary Zinke will also visit the local Bureau of Safety and Environmental Enforcement (BSEE) office.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	Secretary Zinke will receive complimentary registration for the CERAWeek 2018 Conference, as well as one complimentary meal and reception from a non-Federal source. An appropriate DI-2000 is forthcoming. Secretary Zinke will begin this official travel from a non-duty station following a period of personal travel. He will travel from Dallas, Texas, to Houston, Texas, in a vehicle driven by a member of his protection detail. This travel from a non-duty station will not result in any additional cost to the Department, and it will actually be less expensive than a flight to Dallas from Secretary Zinke's permanent duty station of Washington, D.C.
SOL (General Law) approval for special requests (if necessary)	

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

APPROVALS and SURNAMES

Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Document Header Information

Document Authorization Document TANUM0000WJGM
 Type: Name:
 Travel TANUM0000WJGM Trip 03-05-18 Houston, TX
 Authorization Name:
 Number:
 TA Date: 03/05/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Secretary Ryan Zinke will travel to Houston, Texas, to give a keynote address at the CERAWeek 2018
 (Operational) Detail: energy conference, and to participate in a number of other engagements that are part of the five-day conference. Among other activities, he will participate in an Energy Partner Informal Conversation (EPIC) Roundtable, participate in a North American Independents CEOs Forum, and attend a Women in Energy Reception hosted by the American Petroleum Institute (API). While in Houston, Secretary Zinke will also visit the local Bureau of Safety and Environmental Enforcement (BSEE) office. Secretary Zinke will receive complimentary registration for the CERAWeek 2018 Conference, as well as one complimentary meal and reception from a non-Federal source. An appropriate DI-2000 is forthcoming. Secretary Zinke will begin this official travel from a non-duty station following a period of personal travel. He will travel from Dallas, Texas, to Houston, Texas, in a vehicle driven by a member of his protection detail. This travel from a non-duty station will not result in any additional cost to the Department, and it will actually be less expensive than a flight to Dallas from Secretary Zinke's permanent duty station of Washington, D.C.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: Secretary Ryan Zinke will travel to Houston, Texas, to give a keynote address at the CERAWeek 2018 energy conference, and to participate in a number of other engagements that are part of the five-day conference. Among other activities, he will participate in an Energy Partner Informal Conversation (EPIC) Roundtable, participate in a North American Independents CEOs Forum, and attend a Women in Energy Reception hosted by the American Petroleum Institute (API). While in Houston, Secretary Zinke will also visit the local Bureau of Safety and Environmental Enforcement (BSEE) office. Secretary Zinke will receive complimentary registration for the CERAWeek 2018 Conference, as well as one complimentary meal and reception from a non-Federal source. An appropriate DI-2000 is forthcoming. Secretary Zinke will begin this official travel from a non-duty station following a period of personal travel. He will travel from Dallas, Texas, to Houston, Texas, in a vehicle driven by a member of his protection detail. This travel from a non-duty station will not result in any additional cost to the Department, and it will actually be less expensive than a flight to Dallas from Secretary Zinke's permanent duty station of Washington, D.C.

Itinerary Locations		Itinerary Location	Purpose	Per Diem Rates
From	To	HOUSTON, TX	Mission (Operational)	137.00 / 59.00

Document Totals

Total Expenses: 510.55
 Reimbursable Expenses: 62.50
 Non-Reimbursable Expenses: 448.05
 Advance Authorized: .00
 Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
------------------	------	----------------

Com. Carrier	296.30	.00
Lodging-PerDiem	137.00	.00
M&IE-PerDiem	62.50	.00
Transxn Fees	14.75	.00
Total Expenses:	510.55	.00

Trip 1 Details

Expenses

Trip#: 1	Total Non-Per Diem Expenses:	311.05	Total Per Diem Expenses:	199.50	
Date	Description	Category	Cost	Pay Method	Per Diem
03/05/2018	Lodging	Lodging-PerDiem	137.00	GOVCC-C	*
03/05/2018	M&IE	M&IE-PerDiem	18.25	REIMBURSABLE	*
Comment: Secretary Zinke will receive complimentary registration for the CERAWeek 2018 Conference, as well as one complimentary meal and reception from a non-Federal source on 3/5/18. An appropriate DI-2000 is forthcoming.					
03/05/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	*
03/06/2018	Airline Flight	Com. Carrier	296.30	GOVCC-C	*
Comment: Flight from Kalispell, MT to Washington, DC (DCA).					
03/06/2018	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	199.50
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Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
03/05/2018	137.00/ 59.00	137.00	137.00	18.25	18.25	
03/06/2018	137.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////510.55
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 296.30
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 137.00
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 62.50
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75
		Total: 510.55

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	448.05
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	62.50

Totals by Label

DOI	FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	510.55
-----	------------------------------	---	--------

Totals by Payment Method

GOVCC-C Total	448.05
REIMBURSABLE Total	62.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
03/06/18	AIR	\$296.30

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000WAZ3
	Traveler Justification:	TANUM0000WAZ3 is a duplicate authorization. There is no trip overlap.
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	Secretary Zinke will receive complimentary registration for the CERAWeek 2018 Conference, as well as one complimentary meal and reception from a non-Federal source. An appropriate DI-2000 is forthcoming.

Document History 03/05/2018 Authorization: TANUM0000WJGM

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	03/05/2018	11:33AM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

TIM NIGBOROWICZ
Tim Nigborowicz
3/5/18
MIKE ARGO
Mike Argo
3/6/2018

Scheduling Office

- ___ Draft itinerary prepared and trip name assigned
- ___ Meetings details (subject, participants, location, funding, etc.) confirmed and documented
- ___ Travel Authorization Approved in Concur (at least 3 days prior to travel)
- ___ Funding arrangements confirmed (RSA, funds availability (with POB), outside sources of funding)
- ___ Political/personal deviations documented
- ___ Federal Travel Regulation prior approvals obtained
 - ___ Non-Contract Carrier
 - ___ Actual Expense
 - ___ Use of Government Aircraft (OAS 110)
 - ___ Premium class travel (ASPMB)
 - ___ Non Federal Source payment (verbal?) (DI 2000)
- ___ Spouse travel—basis and payment: _____
- ___ Other issues: _____

General Law *based on 3/1/18 schedule /*

- ~~9/12/18~~ Federal Travel Regulations review
 - NA* Non-Contract Carrier-exception: _____
 - NA* Actual expense *NA* Foreign air carrier
 - NA* Premium class travel-basis: _____
- 9/12/18* Appropriations issues
 - NA* Purpose, Time, Amount
 - NA* Donation to Department: *but note: Ethics handling gift of travel under 1353*
- NA* OAS 110 Completed
- NA* Other Considerations (litigation, lobbying, FACA, etc): _____

Ethics



- Political events identified
- ___ Gifts of travel (§ 1353/DI2000) (pre-?) approval: *working w/ Tim on DI2000 (6)*
- Widely Attended Gatherings-approval: _____
- Conflict of Interest (208/.502)
- Appearance issues: _____
- Fundraising (?)
- ___ Other: _____

Travel Approver

- ___ Travel is necessary and the most cost-effective and efficient way to accomplish official business
- ___ FTR approvals: ___ Non Contract ___ Actual Expense ___ Premium Class ___ Gov. Air
- ___ Other: _____

COMMENTS:

Register

Join us March 5-9, 2018 in Houston, Texas

Benefits of attending CERAWeek:

- Hear from more than 300 high-caliber speakers across a program of over 200 sessions
- Gain valuable insight for managing through turbulent times facing the future of energy
- Build relationships with a community of more than 3500 decision-makers from more than 60 countries and all facets of the energy industry

Your registration fee of US\$8250 provides access to all conference sessions including those in the Innovation Agora, event materials and meals.

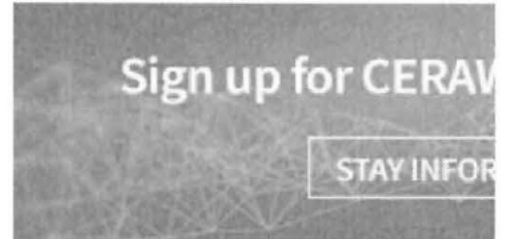
Half-week registration (Monday-Wednesday or Wednesday-Friday) is available for US\$7750.

REGISTER

Need more information?

Your inquiry might be answered on our [Frequently Asked Questions](#) page or feel free to contact us with questions.

CONTACT US





Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: Secretary Zinke's participation at Monday 3/5 dinner and nightcap - per person cost of food/beverage ...

1 message

Leila Getto <leila_getto@ios.doi.gov>

Fri, Mar 2, 2018 at 10:18 PM

To: edward.mcdonnell@sol.doi.gov, kimberly.benton@sol.doi.gov, kimberly.hintz@sol.doi.gov, melinda.loftin@sol.doi.gov

Bcc: timothy_nigborowicz@ios.doi.gov

Monday night dinner is now hosted and paid for by IHS Markit (Ceraweek organizer). It was originally planned as pay your own at a nearby restaurant but they decided it was logistically easier to host at the hotel - Hilton Americas. The value is \$145 per person. It's still private by invitation only to about 4-6 other speakers.

The value of the nightcap is \$20 per person.

No other meals scheduled for Houston trip. Please let me know if you need anything else from me.

Thank you!
Leila

Leila Getto
Deputy Director, Scheduling and Advance
Office of the Secretary
Direct 202-208-5359
Cell 202-706-9435

Begin forwarded message:

From: John Wright <John.Wright@ihsmarkit.com>

Date: March 2, 2018 at 9:39:08 PM EST

To: "Getto, Leila" <leila_getto@ios.doi.gov>, Richard Slucher <Richard.Slucher@ihsmarkit.com>

Subject: RE: Secretary Zinke's participation at Monday 3/5 dinner and nightcap - per person cost of food/beverage ...

Hi Leila,

The cost estimate for the private dinner on Monday is \$145/person. The nightcap estimate is \$20.

Best,

John

From: Getto, Leila [mailto:leila_getto@ios.doi.gov]

Sent: Friday, March 02, 2018 10:52 AM

To: John Wright <John.Wright@ihsmarkit.com>; Richard Slucher <Richard.Slucher@ihsmarkit.com>

Subject: Secretary Zinke's participation at Monday 3/5 dinner and nightcap - per person cost of food/beverage ...

Secretary Zinke greatly appreciates Dr. Yergin's thoughtful invitation to join him and a few other speakers at a principal (no staff) dinner on Monday, March 5th. Our ethics officials have asked for an estimate per

person cost of the dinner.

In addition, an estimate per person cost of the nightcap that Dr. Yergin has kindly invited Secretary Zinke to allow an opportunity for them to speak privately in preparations for Tuesday plenary session fireside chat.

I greatly appreciate your time and help.

Thank you,

Leila

Leila Sepehri Getto

U.S. Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct: 202-208-5359

Cell: 202-706-9435

Email: leila_getto@ios.doi.gov

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N

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Montana

DATES: 03/08/18 – 03/10/18

OFFICIAL: X POLITICAL: PERSONAL: X

REVIEWED BY / DATE:

 TN 13/27/18 TIM NIGBOROWICZ

 JMP 13-27-18 TIM MURPHY (General Law)

 KB 14 Apr Kim Benton KIM BENTON (Ethics)

 MB 14/5/18 for DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: March 26, 2018

Trip Overview:

- Dates: March 8, 2018 – March 10, 2018
- Location: Montana

Trip Summary:

March 8, 2018

- *Commercial flight from Washington, DC (DCA) to Kalispell, MT*
- Remain overnight in Whitefish, MT

March 9, 2018

- *Drive from Whitefish, MT to Browning, MT*
- Welcome and Greeting with Blackfeet Tribal Business Council Chairman Harry Barnes (Browning, MT)
- Blackfeet Tribe Water Settlement Signing Ceremony (Browning, MT)
- *Drive from Browning, MT to Heart Butte, MT*
- Driving Tour of Heart Butte, MT
- *Drive from Heart Butte, MT to Kalispell, MT*
- Interview with Frank Miele, Editor of the *Daily Inter Lake* (Kalispell, MT)
- Remain overnight in Whitefish, MT

March 10, 2018

- Meeting with Glacier National Park Leadership and the Glacier National Park Conservancy (Columbia Falls, MT)
- Press Gaggle with Glacier National Park Leadership and the Glacier National Park Conservancy (Columbia Falls, MT)
- Remain overnight in Whitefish, MT

March 11, 2018

- No official engagements
- Remain overnight in Whitefish, MT

March 12, 2018

- *Commercial flight from Kalispell, MT to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- For all nights during this trip, Secretary Zinke utilized lodging at his private residence in Whitefish, Montana, which is located in Flathead County. Therefore, Secretary Zinke incurred no lodging expenses during this travel and he claimed no M&IE reimbursement.

Trip Notes – Transportation and Miscellaneous:

- Following the conclusion of his final official engagement on 3/10/18, Secretary Zinke made a personal time deviation at his temporary duty station in Whitefish, Montana. A signed memo authorizing this personal time deviation is attached.
- On 3/9/18, refreshments were provided at the Welcome and Greeting with Blackfeet Tribal Business Council Chairman Harry Barnes in Browning, MT. These refreshments consisted of fruit, donuts, coffee and juice, and were estimated to cost less than \$5.00 per person for those in attendance. These refreshments were also available to all individuals who attended the subsequent Blackfeet Tribe Water Settlement Signing Ceremony, which was open to the public. Therefore, it was determined that no DI-2000 or DI-1958 form was required.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipt
- Signed memo authorizing personal time deviation
- Final trip schedule

7B

Document Header Information

Document Voucher Document TV0000NZFO
 Type: Name:
 Travel TANUM0000WLG9Trip 03-08-18 Montana
 Authorization Name:
 Number:
 TA Date: 03/26/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document March 8, 2018 . Commercial flight from Washington, DC (DCA) to Kalispell, MT . Remain overnight in
 (Operational) Detail: Whitefish, MT March 9, 2018 . Drive from Whitefish, MT to Browning, MT . Welcome and Greeting with Blackfeet Tribal Business Council Chairman Harry Barnes (Browning, MT) . Blackfeet Tribe Water Settlement Signing Ceremony (Browning, MT) . Drive from Browning, MT to Heart Butte, MT . Driving Tour of Heart Butte, MT . Drive from Heart Butte, MT to Kalispell, MT . Interview with Frank Miele, Editor of the Daily Inter Lake (Kalispell, MT) . Remain overnight in Whitefish, MT March 10, 2018 . Meeting with Glacier National Park Leadership and the Glacier National Park Conservancy (Columbia Falls, MT) . Press Gaggle with Glacier National Park Leadership and the Glacier National Park Conservancy (Columbia Falls, MT) . Remain overnight in Whitefish, MT March 11, 2018 . No official engagements . Remain overnight in Whitefish, MT March 12, 2018 . Commercial flight from Kalispell, MT to Washington, DC (DCA) . Trip concludes Trip Notes ?" Lodging and M&IE: . Following the conclusion of his final official engagement on 3/10/18, Secretary Zinke made a personal time deviation at his temporary duty station in Whitefish, Montana. A signed memo authorizing this personal time deviation is attached. . On 3/9/18, refreshments were provided at the Welcome and Greeting with Blackfeet Tribal Business Council Chairman Harry Barnes in Browning, MT. These refreshments consisted of fruit, donuts, coffee and juice, and were estimated to cost less than \$5.00 per person for those in attendance. These refreshments were also available to all individuals who attended the subsequent Blackfeet Tribe Water Settlement Signing Ceremony, which wa

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip Number: 1

Purpose: March 8, 2018 . Commercial flight from Washington, DC (DCA) to Kalispell, MT . Remain overnight in Whitefish, MT March 9, 2018 . Drive from Whitefish, MT to Browning, MT . Welcome and Greeting with Blackfeet Tribal Business Council Chairman Harry Barnes (Browning, MT) . Blackfeet Tribe Water Settlement Signing Ceremony (Browning, MT) . Drive from Browning, MT to Heart Butte, MT . Driving Tour of Heart Butte, MT . Drive from Heart Butte, MT to Kalispell, MT . Interview with Frank Miele, Editor of the Daily Inter Lake (Kalispell, MT) . Remain overnight in Whitefish, MT March 10, 2018 . Meeting with Glacier National Park Leadership and the Glacier National Park Conservancy (Columbia Falls, MT) . Press Gaggle with Glacier National Park Leadership and the Glacier National Park Conservancy (Columbia Falls, MT) . Remain overnight in Whitefish, MT March 11, 2018 . No official engagements . Remain overnight in Whitefish, MT March 12, 2018 . Commercial flight from Kalispell, MT to Washington, DC (DCA) . Trip concludes Trip Notes ?" Lodging and M&IE: . Following the conclusion of his final official engagement on 3/10/18, Secretary Zinke made a personal time deviation at his temporary duty station in Whitefish, Montana. A signed memo authorizing this personal time deviation is attached. . On 3/9/18, refreshments were provided at the Welcome and Greeting with Blackfeet Tribal Business Council Chairman Harry Barnes in Browning, MT. These refreshments consisted of fruit, donuts, coffee and juice, and were estimated to cost less than \$5.00 per person for those in attendance. These refreshments were also available to all individuals who attended the subsequent Blackfeet Tribe Water Settlement Signing Ceremony, which wa

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
03/08/18	03/12/18	WHITEFISH, MT	Mission (Operational)	94.00 / 59.00

Document Totals

Total Expenses: 954.75

Reimbursable Expenses:	.00
Non-Reimbursable Expenses:	954.75
Advance Applied:	.00
Net to Traveler:	.00
Net to Government:	954.75
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	940.00	.00
Transxn Fees	14.75	.00
Total Expenses:	954.75	.00

Trip 1 Details

Expenses

Trip#: 1	Total Non-Per Diem Expenses:	954.75	Total Per Diem Expenses:	.00	
Date	Description	Category	Cost	Pay Method	Per Diem
03/08/2018	Airline Flight	Com. Carrier	940.00	GOVCC-C	
Comment: Total airfare for round-trip flights between Washington, DC (DCA) and Kalispell, MT.					
03/26/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	.00
----------	----------------------------	-----

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
03/08/2018	94.00/ 59.00	0.00	0.00	0.00	0.00	
03/09/2018	94.00/ 59.00	0.00	0.00	0.00	0.00	
03/10/2018	94.00/ 59.00	0.00	0.00	0.00	0.00	
03/11/2018	94.00/ 59.00	0.00	0.00	0.00	0.00	
03/12/2018	94.00/ 59.00	0.00	0.00	0.00	0.00	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	954.75
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 940.00	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
Total:			954.75

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	954.75
Totals by Label				
DOI	FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		954.75
Totals by Payment Method				
			GOVCC-C Total	954.75

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
03/08/18	AIR Airline Flight	\$940.00

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
Traveler Justification:	For all nights during this trip, Secretary Zinke utilized lodging at his private residence in Whitefish, Montana, which is located in Flathead County. Therefore, Secretary Zinke incurred no lodging expenses during this travel and he claimed no M&IE reimbursement.	

Document History 03/26/2018 Voucher: TV0000NZFO

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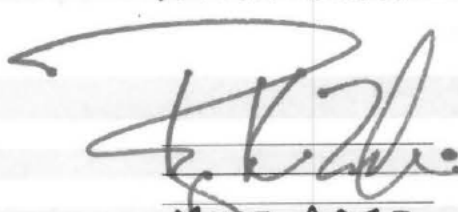
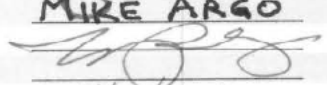
STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	03/26/2018	9:28PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE RYAN ZINKE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:


RYAN ZINKE

MIKE ARGO
APR 10 2018
4/5/2018

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 03/07/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	03/08/18 – 03/10/18
Location(s)	Montana
Estimated Cost	\$1,000
Funding	DOI
Purpose	Secretary Ryan Zinke will travel to the state of Montana for a number of official engagements. He will visit the Blackfeet Indian Reservation to meet with Blackfeet Nation Chairman Harry Barnes and participate in a Blackfeet Tribe Water Settlement Signing Ceremony. Secretary Zinke will also take a driving tour of Heart Butte, Montana, and do an interview with Daily Inter Lake Editor Frank Miele. He will also meet with NPS leadership from Glacier National Park and with representatives from Glacier National Park Conservancy.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	<p>During this travel, Secretary Zinke will utilize lodging at his private residence in Whitefish, Montana, which is located in Flathead County. Therefore, Secretary Zinke will incur no lodging expenses during this travel and he will claim no M&IE reimbursement.</p> <p>Following the conclusion of his final official engagement on 3/10/18, Secretary Zinke will make a personal time deviation at his temporary duty station in Whitefish, Montana. An appropriate justification memo is attached.</p> <p>Prior to the Blackfeet Tribe Water Settlement Signing Ceremony on 3/9/18, Secretary Zinke will meet with Blackfeet Nation Chairman Harry Barnes. At this meeting, the Blackfeet Nation tribe will provide light refreshments, which will likely consist of coffee and pastries. The exact cost per person is unknown at this time, but it is expected to be less than \$20.</p>
SOL (General Law) approval for special requests (if necessary)	

TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

APPROVALS and SURNAMES	
Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

MB

Document Header Information

Document Authorization Document TANUM0000WLG9
Type: Name:
Travel TANUM0000WLG9 Trip 03-08-18 Montana
Authorization Name:
Number:
TA Date: 03/07/18 Currency: USD
Organization: DOIDOSSIO Current CREATED

Purpose: Mission Document Secretary Ryan Zinke will travel to the state of Montana for a number of official engagements. He will (Operational) Detail: visit the Blackfeet Indian Reservation to meet with Blackfeet Nation Chairman Harry Barnes and participate in a Blackfeet Tribe Water Settlement Signing Ceremony. Secretary Zinke will also take a driving tour of Heart Butte, Montana, and do an interview with Daily Inter Lake Editor Frank Miele. He will also meet with NPS leadership from Glacier National Park and with representatives from Glacier National Park Conservancy. During this travel, Secretary Zinke will utilize lodging at his private residence in Whitefish, Montana, which is located in Flathead County. Therefore, Secretary Zinke will incur no lodging expenses during this travel and he will claim no M&IE reimbursement. Following the conclusion of his final official engagement on 3/10/18, Secretary Zinke will make a personal time deviation at his temporary duty station in Whitefish, Montana. An appropriate justification memo is attached. Prior to the Blackfeet Tribe Water Settlement Signing Ceremony on 3/9/18, Secretary Zinke will meet with Blackfeet Nation Chairman Harry Barnes. At this meeting, the Blackfeet Nation tribe will provide light refreshments, which will likely consist of coffee and pastries. The exact cost per person is unknown at this time, but it is expected to be less than \$20.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
TID: 40210798 Organization: DOIDOSSIO
Title: Duty Station: WASHINGTON DC
Security Cl: Card: CARD HOLDER
Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone: 2022087551 Cell Phone:
Home Address: Home Phone: 2022087551
Alternate Address: Alternate Phone:

Document Information

Trip
Number:
1
Purpose: Secretary Ryan Zinke will travel to the state of Montana for a number of official engagements. He will visit the Blackfeet Indian Reservation to meet with Blackfeet Nation Chairman Harry Barnes and participate in a Blackfeet Tribe Water Settlement Signing Ceremony. Secretary Zinke will also take a driving tour of Heart Butte, Montana, and do an interview with Daily Inter Lake Editor Frank Miele. He will also meet with NPS leadership from Glacier National Park and with representatives from Glacier National Park Conservancy. During this travel, Secretary Zinke will utilize lodging at his private residence in Whitefish, Montana, which is located in Flathead County. Therefore, Secretary Zinke will incur no lodging expenses during this travel and he will claim no M&IE reimbursement. Following the conclusion of his final official engagement on 3/10/18, Secretary Zinke will make a personal time deviation at his temporary duty station in Whitefish, Montana. An appropriate justification memo is attached. Prior to the Blackfeet Tribe Water Settlement Signing Ceremony on 3/9/18, Secretary Zinke will meet with Blackfeet Nation Chairman Harry Barnes. At this meeting, the Blackfeet Nation tribe will provide light refreshments, which will likely consist of coffee and pastries. The exact cost per person is unknown at this time, but it is expected to be less than \$20.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
03/08/18	03/12/18	WHITEFISH, MT	Mission (Operational)	94.00 / 59.00

Document Totals

Total Expenses: 954.75
Reimbursable Expenses: .00
Non-Reimbursable Expenses: 954.75
Advance Authorized: .00
Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	940.00	.00
Transxn Fees	14.75	.00
Total Expenses:	954.75	.00

Trip 1 Details

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
03/07/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
03/08/2018	Airline Flight	Com. Carrier	940.00	GOVCC-C	
Comment: Total airfare for round-trip flights between Washington, DC (DCA) and Kalispell, MT.					

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
03/08/2018	94.00/ 59.00	0.00	0.00	0.00	0.00	
03/09/2018	94.00/ 59.00	0.00	0.00	0.00	0.00	
03/10/2018	94.00/ 59.00	0.00	0.00	0.00	0.00	
03/11/2018	94.00/ 59.00	0.00	0.00	0.00	0.00	
03/12/2018	94.00/ 59.00	0.00	0.00	0.00	0.00	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	954.75
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 940.00	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
Total:			954.75

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	954.75
Totals by Label				
DOI	FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		954.75
Totals by Payment Method				
			GOVCC-C Total	954.75

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
03/08/18	AIR	\$940.00

Audits

Audit Name	Result	Reason
ACTUALS	FAIL	LODGING ACTUALS EXIST

EXIST

Traveler: During this travel, Secretary Zinke will utilize lodging at his private residence in Whitefish, Montana, which is located in Flathead County. Therefore, Secretary Zinke will incur no lodging expenses during this travel and he will claim no M&IE reimbursement. Following the conclusion of his final official engagement on 3/10/18, Secretary Zinke will make a personal time deviation at his temporary duty station in Whitefish, Montana. An appropriate justification memo is attached.

TRAVEL DATE OVERLAP FAIL OVERLAPS WITH TRIP: TANUM0000WHDZ

Traveler Justification: TANUM0000WHDZ is a duplicate authorization. There is no trip overlap.

Document History 03/07/2018 Authorization: TANUM0000WLG9

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	03/07/2018	10:38AM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

TIM NIGBOROWICZ
Tim Nigborowicz
 3/7/18
 MIKE ARGO
Mike Argo
 3/7/2018

Scheduling Office

- ___ Draft itinerary prepared and trip name assigned
- ___ Meetings details (subject, participants, location, funding, etc.) confirmed and documented
- ___ Travel Authorization Approved in Concur (at least 3 days prior to travel)
- ___ Funding arrangements confirmed (RSA, funds availability (with POB), outside sources of funding)
- ___ Political/personal deviations documented
- ___ Federal Travel Regulation prior approvals obtained
 - ___ Non-Contract Carrier
 - ___ Actual Expense
 - ___ Use of Government Aircraft (OAS 110)
 - ___ Premium class travel (ASPMB)
 - ___ Non Federal Source payment (verbal?) (DI 2000)
- ___ Spouse travel—basis and payment: _____
- ___ Other issues: _____

General Law

- JM Federal Travel Regulations review
- JM Non-Contract Carrier-exception: N/A
- JM Actual expense 0 JM Foreign air carrier
- JM Premium class travel-basis: N/A
- JM Appropriations issues
 - JM Purpose, Time, Amount
 - JM Donation to Department: N/A
- JM OAS 110 Completed
- ___ Other Considerations (litigation, lobbying, FACA, etc): Personal time @ end of trip does not increase cost

Ethics

- N/A Political events identified
- N/A Gifts of travel (§ 1353/DI2000) (pre-?) approval: (not considered a gift) sig refreshments provided
- N/A Widely Attended Gatherings-approval: _____
- N/A Conflict of Interest (208/.502)
- N/A Appearance issues: _____
- N/A Fundraising (?)
- ___ Other: _____

Travel Approver

- ___ Travel is necessary and the most cost-effective and efficient way to accomplish official business
- ___ FTR approvals: ___ Non Contract ___ Actual Expense ___ Premium Class ___ Gov. Air
- ___ Other: _____

COMMENTS:

Date: 03/01/2018
Record Locator: 25W9XN
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com


Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Thu, Mar 08 2018 Kalispell, MT

4:40 PM depart  **Ronald Reagan Ntl Washington (DCA) to Salt Lake City (SLC)** — Confirmation No. **GEVQLM**
Delta Air Lines
Flight 939
Takeoff: 4:40 PM Terminal: B
Ronald Reagan Ntl Washington, DC
Economy Class [Y] Class | Boeing
757-200 | Dinner | 4h 47m
Landing: 7:27 PM (Terminal: 2)
Salt Lake City, UT


Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 006-7098030208
Seat: 32E
FF#: (b) (6)

Notes: Center seat reserved for now..will keep ck for a better seat


10:10 PM depart  **Salt Lake City (SLC) to Kalispell (FCA)** — Confirmation No. **GEVQLM**
Delta Air Lines
Flight 2748
Takeoff: 10:10 PM Terminal: 2
Salt Lake City, UT
Economy Class [Y] Class | Airbus
Industrie A319 | 1h 47m
Landing: 11:57 PM
Kalispell, MT

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 006-7098030208
Seat: 17A
FF#: (b) (6)

Mon, Mar 12 2018 Ronald Reagan Ntl Washington, DC

6:00 AM depart  **Kalispell (FCA) to Salt Lake City (SLC)** — Confirmation No. **GEVQLM**
Delta Air Lines
Flight 2757
Takeoff: 6:00 AM
Kalispell, MT
Economy Class [Y] Class | Airbus
Industrie A319 | 1h 44m
Landing: 7:44 AM (Terminal: 2)
Salt Lake City, UT

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 006-7098030208
Seat: 16C
FF#: (b) (6)

9:45 AM depart  **Salt Lake City (SLC) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. **GEVQLM**
Delta Air Lines
Flight 832
Takeoff: 9:45 AM Terminal: 2
Salt Lake City, UT
Economy Class [Y] Class | Boeing
757-200 | Breakfast | 4h 0m
Landing: 3:45 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 006-7098030208
Seat: 36C
FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DO1DOSS10
- TA Number: TANUM0000WHDZ

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.



Ticket Number: 006-7098030208
 Account #: D00880
 Issue Date: Tue, Mar 06, 2018
 Booking ID: 25W9XN
 Issuing Location: UUN
 Booking Agent ID: 2K
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 757	939 / Y YCADCA Confirmation: GEVQLM	Thu, 03/08/2018 Thu, 03/08/2018	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: SALT LAKE CITY *** Connecting ***	440P 727P
✈	DELTA AIR LINES 319	2748 / Y YCADCA Confirmation: GEVQLM	Thu, 03/08/2018 Thu, 03/08/2018	Leave :: SALT LAKE CITY Arrive :: KALISPELL	1010P 1157P
✈	DELTA AIR LINES 319	2757 / Y YCADCA Confirmation: GEVQLM	Mon, 03/12/2018 Mon, 03/12/2018	Leave :: KALISPELL Arrive :: SALT LAKE CITY *** Connecting ***	600A 744A
✈	DELTA AIR LINES 757	832 / Y YCADCA Confirmation: GEVQLM	Mon, 03/12/2018 Mon, 03/12/2018	Leave :: SALT LAKE CITY Arrive :: RONALD REAGAN NTL WASHINGTON	945A 345P

Remark(s)	Fare	
U22/DOIDOSSIO	Tax	\$831.62
U29/TANUM0000WHDZ	Total Amount	\$108.38
U82/ORFSHOURLY	Amount Charged	\$940.00
		\$940.00

Air only indicated here.

WAS DL X/SLC DL FGA415.81DL X/SLC DL WAS415.81USD831.62END DL ZPDCASLCFCASLC XT11.20AY18.00XF DCA4.5SLC4.5FCA4.5SLC 4.5

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30098 | Tel 855 847-6398

Print: Fri, Mar 23, 2018 05:40 PM

Generated by Travel Incorporated

Official Invoice

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Personal Time Deviation from a Temporary Duty Station
DATE: March 7, 2018

On March 10, 2018, Secretary Ryan Zinke will be in northwestern Montana for an official engagement in Columbia Falls. After the conclusion of this official engagement, Secretary Zinke is scheduled to be on personal travel in northwestern Montana from the afternoon of March 10 until the morning of March 12. On the morning of March 12, Secretary Zinke will resume and complete his official travel with a commercial flight from Kalispell, Montana, to Washington, D.C.

Secretary Zinke is currently scheduled to take the following flight from Kalispell to Washington:

- ❖ Monday, March 12, 2018
Delta Air Lines #2757
6:00am MDT Depart Kalispell, MT
7:44am MDT Arrive Salt Lake City, UT
Connection in Salt Lake City, UT
Delta Air Lines #832
9:45am MDT Depart Salt Lake City, UT
3:45pm EDT Arrive Washington, DC (DCA)

The government contract fare for this flight is \$470.00 (documentation attached).

If Secretary Zinke was not scheduled to do personal travel in northwestern Montana from March 10 to March 12, he would return to his permanent duty station in Washington, D.C., on March 10 following the conclusion of his final official engagement in Columbia Falls. Secretary Zinke would take the following contract carrier flight to return to Washington on March 10:

- ❖ Saturday, March 10, 2017
Delta Air Lines #4630
2:45pm MST Depart Kalispell, MT
6:19pm CST Arrive Minneapolis, MN
Connection in Minneapolis, MN
Delta Air Lines #1776
8:25pm CST Depart Minneapolis, MN
11:47pm EST Arrive Washington, DC (DCA)

The government contract fare for this flight is \$470.00 (documentation attached).

Secretary Zinke has no official business scheduled in northwest Montana from the afternoon of March 10 through the morning of March 12. Therefore, it can be determined that Secretary Zinke's time in northwest Montana from the evening of March 10 through the morning of March 12 is a personal time deviation at a temporary duty station.

The Department of the Interior Division of General Law has advised that a personal time deviation at a temporary duty station is permitted during official travel if the Department incurs no additional cost as a result of the deviation. The above cost comparison indicates that Secretary Zinke's personal time deviation in northwest Montana will result in no increased cost to the Department. No additional expenses (lodging, M&IE, etc.) will be incurred by the government during Secretary Zinke's personal time deviation.

Please provide approval for Secretary Zinke to make a personal time deviation at his temporary duty station in northwest Montana from March 10, 2018, through March 12, 2018. Please also provide approval for the government to pay for Secretary Zinke's travel from Kalispell, Montana, to Washington, D.C., on March 12, 2018, on Delta Air Lines #2757 and Delta Air Lines #832


Approval Signature

3/7/2018
Date

\$470.00



06:00a FCA
Delta 2757, 0832

03:45p DCA 1 stop SLC 7h 45m

Hide Fares

Govt. fare(s) available

Hide all details ^

DEPART

Mon, Mar 12 – Kalispell, MT to Washington, DC
/ 2h 01m layover in Salt Lake City, UT

Hide Details ^

Mon, Mar 12

06:00a FCA 07:44a SLC 1h 44m **Delta 2757 View seats**
Airbus Industrie A319 / 228 lbs CO₂

Layover in Salt Lake City, UT 2h 01m Salt Lake City Airport

Mon, Mar 12

09:45a SLC 03:45p DCA 4h 00m **Delta 0832 View seats**
Boeing 757-200 / 719 lbs CO₂

Fare Options

Free Checked Bags

Refundable

Govt. Contract
Rules / Fare Details

Visit Delta

Yes
Fees may apply

\$470.00

Economy (M)
Rules / Fare Details

Visit Delta

No

\$584.00

Lesser policy violation

GSA Information

- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

[View more fares](#)

Worldspan

\$470.00



02:45p FCA
Delta 4630, 1776

11:47p DCA 1 stop MSP 7h 02m

Hide Fares

Govt. fare(s) available / Least Cost Logical Fare

Hide all details ^

DEPART

Sat, Mar 10 – Kalispell, MT to Washington, DC
/ 2h 06m layover in Minneapolis/St Paul, MN

Hide Details ^

Sat, Mar 10

02:45p FCA 06:19p MSP 2h 34m Delta 4630 **View seats**
Canadair Regional Jet 900 / 398 lbs CO₂

Layover in Minneapolis/St Paul... 2h 06m Minneapolis/St Paul Intl Airport

Sat, Mar 10

08:25p MSP 11:47p DCA 2h 22m Delta 1776 **View seats**
Airbus Industrie A320-100/200 / 399 lbs CO₂

Fare Options

Free Checked Bags

Refundable

Govt. Contract
Rules / Fare Details

Visit Delta

Yes
Fees may apply

\$470.00

Economy (M)
Rules / Fare Details

Visit Delta

No

\$584.00

Lesser policy violation

GSA Information

- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

[View more fares](#)

Worldspan

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Arizona – Wisconsin

DATES: 03/16/18 – 03/20/18

OFFICIAL: X POLITICAL: PERSONAL:

REVIEWED BY / DATE:

TN / 5/3/18 TIM NIGBOROWICZ

JAN / 5-9-18 ^{fr} TIM MURPHY (General Law)

GFM / 7/3/18 ^{ED McDONNELL}
~~KIM BENTON (Ethics)~~

De / 7/6/18 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Official Travel for Secretary Ryan Zinke

DATE: May 2, 2018

Trip Overview:

- Dates: March 16, 2018 – March 20, 2018
- Locations: Arizona, Wisconsin

Trip Summary:

March 16, 2018

- *Commercial flight from Washington, DC (DCA) to Phoenix, AZ*
- Meeting with State Legislators (Phoenix, AZ)
- Meeting with Arizona Governor Doug Ducey (Phoenix, AZ)
- Remarks at Rocky Mountain Elk Foundation Dinner (Phoenix, AZ)
- *Drive from Phoenix, AZ to Tucson, AZ*
- Remain overnight in Tucson, AZ

March 17, 2018

- *Drive from Tucson, AZ to Buenos Aires National Wildlife Refuge (NWR)*
- Interagency Briefing and Site Visit of the United States and Mexican Borderlands (Buenos Aires NWR)
- Interagency Borderlands Coordination Press Conference (Buenos Aires NWR)
- Meeting with Buenos Aires NWR Leadership and Partners (Buenos Aires NWR)
- *Drive from Buenos Aires NWR to San Miguel, AZ*
- Tohono O'odham Nation Tribal Leadership Meeting (San Miguel, AZ)
- *Drive from San Miguel, AZ to Tucson, AZ*
- Remain overnight in Tucson, AZ

March 18, 2018

- *Drive from Tucson, AZ to Organ Pipe Cactus National Monument*
- Visit and Briefing at Organ Pipe Cactus National Monument
- *Drive from Organ Pipe Cactus National Monument to Phoenix, AZ*
- Remain overnight in Phoenix, AZ

March 19, 2018

- Remarks at National Mining Association Board of Directors Meeting (Scottsdale, AZ)
- Tour of the Salt River Way of Life Facility (Scottsdale, AZ)
- Roundtable Lunch with Arizona Tribal Leaders (Scottsdale, AZ)
- Opioid Press Conference (Scottsdale, AZ)

- *Commercial flight from Phoenix, AZ to Milwaukee, WI*
- Remain overnight in Milwaukee, WI

March 20, 2018

- Interview on WISN Talk Radio (Greenfield, WI)
- *Drive from Greenfield, WI to Horicon Marsh State Wildlife Area*
- Pittman-Robertson/Dingell-Johnson Grant Announcement (Horicon Marsh State Wildlife Area)
- *Drive from Horicon Marsh State Wildlife Area to Horicon National Wildlife Refuge*
- Visit at Horicon National Wildlife Refuge
- *Drive from Horicon National Wildlife Refuge to Oneida, WI*
- Driving Tour of Oneida Nation Facilities with Oneida Nation Chairman Tehassi Hill (Oneida, WI)
- Meeting with Oneida Nation Business Council and Chairman Hill (Oneida, WI)
- *Drive from Oneida, WI to Milwaukee, WI*
- *Commercial flight from Milwaukee, WI to Washington, DC (BWI)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- On 3/16/18, Secretary Zinke was provided a meal at the Rocky Mountain Elk Foundation Dinner in Phoenix, AZ. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 3/16/18.
- On 3/19/18, Secretary Zinke was provided a meal at the Roundtable Lunch with Arizona Tribal Leaders in Scottsdale, AZ. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 3/19/18.

Trip Notes – Transportation and Miscellaneous:

- On 3/17/18, Secretary Zinke participated in a site visit of the United States and Mexican Borderlands. Secretary Zinke travelled via horseback during this site visit. The horse that Secretary Zinke utilized for this site visit was provided by the U.S. Customs and Border Protection agency.
- On 3/19/18, Secretary Zinke was charged a baggage fee during his flight from Phoenix, Arizona, to Milwaukee, Wisconsin. Secretary Zinke did not receive a receipt for this baggage fee, which was \$25.00. A copy of the relevant entry from Secretary Zinke's credit card transaction record is attached.
- Airfare Ticket 0067098756239 was fully refunded for the amount of \$201.00

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts

- Hotel receipts
- Copy of government credit card transaction entry
- Signed DI-2000 forms (2)
- Final trip schedule

Document Header Information

Document Voucher: Document TV0000OKB0
 Type: Name:
 Travel TANUM0000WS3ATrip 03-16-18 Arizona-Wisconsin
 Authorization Name:
 Number:
 TA Date: 05/02/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document March 16, 2018 . Commercial flight from Washington, DC (DCA) to Phoenix, AZ . Meeting with State
 (Operational) Detail: Legislators (Phoenix, AZ) . Meeting with Arizona Governor Doug Ducey . Remarks at Rocky Mountain
 Elk Foundation Dinner March 17, 2018 . Interagency Briefing and Site Visit of the United States and
 Mexican Borderlands (Buenos Aires NWR) . Interagency Borderlands Coordination Press Conference
 (Buenos Aires NWR) . Meeting with Buenos Aires NWR Leadership and Partners (Buenos Aires NWR) .
 Tohono O'odham Nation Tribal Leadership Meeting (San Miguel, AZ) March 18, 2018 . Drive from
 Tucson, AZ to Organ Pipe Cactus National Monument . Visit and Briefing at Organ Pipe Cactus National
 Monument . Drive from Organ Pipe Cactus National Monument to Phoenix, AZ March 19, 2018 .
 Remarks at National Mining Association Board of Directors Meeting (Scottsdale, AZ) . Tour of the Salt
 River Way of Life Facility (Scottsdale, AZ) . Roundtable Lunch with Arizona Tribal Leaders (Scottsdale,
 AZ) . Opioid Press Conference (Scottsdale, AZ) . Commercial flight from Phoenix, AZ to Milwaukee,
 WI March 20, 2018 . Interview on WISN Talk Radio (Greenfield, WI) . Pittman-Robertson/Dingell-
 Johnson Grant Announcement (Horicon Marsh State Wildlife Area) . Visit at Horicon National Wildlife
 Refuge . Driving Tour of Oneida Nation Facilities with Oneida Nation Chairman Tehassi Hill (Oneida,
 WI) . Meeting with Oneida Nation Business Council and Chairman Hill (Oneida, WI) . Commercial flight
 from Milwaukee, WI to Washington, DC (BWI)

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN K ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: CARD: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: March 16, 2018 . Commercial flight from Washington, DC (DCA) to Phoenix, AZ . Meeting with State Legislators (Phoenix, AZ) . Meeting
 with Arizona Governor Doug Ducey . Remarks at Rocky Mountain Elk Foundation Dinner March 17, 2018 . Interagency Briefing and Site
 Visit of the United States and Mexican Borderlands (Buenos Aires NWR) . Interagency Borderlands Coordination Press Conference (Buenos
 Aires NWR) . Meeting with Buenos Aires NWR Leadership and Partners (Buenos Aires NWR) . Tohono O'odham Nation Tribal Leadership
 Meeting (San Miguel, AZ) March 18, 2018 . Drive from Tucson, AZ to Organ Pipe Cactus National Monument . Visit and Briefing at Organ
 Pipe Cactus National Monument . Drive from Organ Pipe Cactus National Monument to Phoenix, AZ March 19, 2018 . Remarks at National
 Mining Association Board of Directors Meeting (Scottsdale, AZ) . Tour of the Salt River Way of Life Facility (Scottsdale, AZ) . Roundtable
 Lunch with Arizona Tribal Leaders (Scottsdale, AZ) . Opioid Press Conference (Scottsdale, AZ) . Commercial flight from Phoenix, AZ to
 Milwaukee, WI March 20, 2018 . Interview on WISN Talk Radio (Greenfield, WI) . Pittman-Robertson/Dingell-Johnson Grant
 Announcement (Horicon Marsh State Wildlife Area) . Visit at Horicon National Wildlife Refuge . Driving Tour of Oneida Nation Facilities
 with Oneida Nation Chairman Tehassi Hill (Oneida, WI) . Meeting with Oneida Nation Business Council and Chairman Hill (Oneida, WI) .
 Commercial flight from Milwaukee, WI to Washington, DC (BWI)

Itinerary Locations			
From	To	Itinerary Location	Per Diem Rates
03/16/18	03/18/18	TUCSON, AZ	Mission (Operational) 93.00 / 59.00
03/18/18	03/19/18	PHOENIX, AZ	Mission (Operational) 174.00 / 59.00
03/19/18	03/20/18	MILWAUKEE, WI	Mission (Operational) 120.00 / 64.00

Document Totals

Total Expenses: 1,499.71
 Reimbursable Expenses: 232.25

Non-Reimbursable Expenses:	1,267.46
Advance Applied:	.00
Net to Traveler:	232.25
Net to Government:	1,267.46
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	699.90	.00
Excess Air/Bag Fees	25.00	.00
Lodging Taxes & Misc	51.81	.00
Lodging-PerDiem	476.00	.00
M&IE-PerDiem	232.25	.00
Transxn Fees	14.75	.00
Total Expenses:	1,499.71	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	791.46	Total Per Diem Expenses:	708.25
Date	Description	Category	Cost	Pay Method	Per Diem
03/16/2018	Airline Flight Comment: Total airfare for flight from Washington, DC (DCA) to Phoenix, AZ; and flight from Phoenix, AZ to Milwaukee, WI.	Com. Carrier	522.60	GOVCC-C	
03/16/2018	Lodging Tax/Lodging Fees Comment: STATE TAX, CITY TAX, BED TAX	Lodging Taxes & Misc	14.97	GOVCC-C	
03/16/2018	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
03/16/2018	M&IE Comment: On 3/16/18, Secretary Zinke was provided a meal at the Rocky Mountain Elk Foundation Dinner in Phoenix, AZ. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 3/16/18.	M&IE-PerDiem	18.25	REIMBURSABLE	*
03/17/2018	Lodging Tax/Lodging Fees Comment: STATE TAX, CITY TAX, BED TAX	Lodging Taxes & Misc	14.97	GOVCC-C	
03/17/2018	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
03/17/2018	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
03/18/2018	Lodging Tax/Lodging Fees Comment: STATE TAX, CITY TAX	Lodging Taxes & Misc	21.87	GOVCC-C	
03/18/2018	Lodging	Lodging-PerDiem	174.00	GOVCC-C	*
03/18/2018	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
03/19/2018	Baggage Fee-1st bag Comment: On 3/19/18, Secretary Zinke was charged a baggage fee during his flight from Phoenix, Arizona, to Milwaukee, Wisconsin. Secretary Zinke did not receive a receipt for this baggage fee, which was \$25.00. A copy of the relevant entry from Secretary Zinke's credit card transaction record is attached.	Excess Air/Bag Fees	25.00	GOVCC-C	
03/19/2018	Lodging	Lodging-PerDiem	120.00	GOVCC-C	*
03/19/2018	M&IE Comment: On 3/19/18, Secretary Zinke was provided a meal at the Roundtable Lunch with Arizona Tribal Leaders in Scottsdale, AZ. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 3/19/18.	M&IE-PerDiem	48.00	REIMBURSABLE	*
03/20/2018	Airline Flight Comment: Flight from Milwaukee, WI to Washington, DC (BWI).	Com. Carrier	177.30	GOVCC-C	

03/20/2018M&IE

M&IE- 48.00 REIMBURSABLE *

05/02/2018TDY Voucher Fee

PerDiem
Transxn Fees 14.75 GOVCC-C

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 708.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
03/16/2018	93.00/ 59.00	91.00	91.00	18.25	18.25	
03/17/2018	93.00/ 59.00	91.00	91.00	59.00	59.00	
03/18/2018	174.00/ 59.00	174.00	174.00	59.00	59.00	
03/19/2018	120.00/ 64.00	120.00	120.00	48.00	48.00	
03/20/2018	120.00/ 64.00	0.00	0.00	48.00	48.00	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	1,499.71
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 699.90	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2018	Amount: 25.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 51.81	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 476.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 232.25	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
		Total:	1,499.71

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,267.46
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	232.25

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	1,499.71
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Totals by Payment Method

GOVCC-C Total	1,267.46
REIMBURSABLE Total	232.25

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
03/16/18	AIR Airline Flight	\$522.60
03/20/18	AIR Airline Flight	\$177.30

Audits

Audit Name Result	Reason
ACTUALS FAIL EXIST	MIE ACTUALS EXIST

Traveler Justification: . On 3/16/18, Secretary Zinke was provided a meal at the Rocky Mountain Elk Foundation Dinner in Phoenix, AZ. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 3/16/18. . On 3/19/18, Secretary Zinke was provided a meal at the Roundtable Lunch with Arizona Tribal Leaders in Scottsdale, AZ. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 3/19/18. Secretary Zinke utilized lodging on 3/16/18 and 3/17/18 that was less expensive than the maximum government rate.

Document History 05/02/2018 Voucher: TV0000OKB0

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798D

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/02/2018	1:22PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

RYAN ZINKE

Document Signatures

Traveler/Preparer Name:

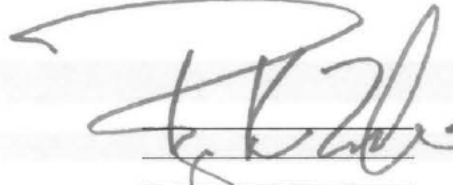
Traveler/Preparer Signature:

Date:

Approver Name:

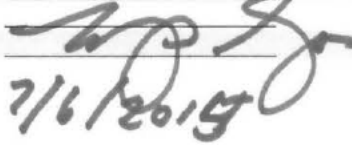
Approver Signature:

Date:



MIKE ARGO

JUL 10 2018



7/6/2018

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 03/15/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	03/16/18 – 03/20/18
Location(s)	Arizona, Wisconsin
Estimated Cost	\$1,600
Funding	DOI will pay most of the travel expenses for this trip. A non-Federal source will pay for one meal.
Purpose	Secretary Ryan Zinke will travel to the states of Arizona and Wisconsin for a number of official engagements. In Arizona, he will meet with Governor Doug Ducey, give formal remarks at a Rocky Mountain Elk Foundation dinner, and address the spring meeting of the National Mining Association's board of directors. Secretary Zinke will also visit borderland sites within Buenos Aires National Wildlife Refuge and meet with refuge personnel, and he will meet with tribal leadership of the Tohono O'odham Nation. Secretary Zinke will also visit Organ Pipe Cactus National Monument. In Wisconsin, Secretary Zinke will make a Pittman-Robertson/Dingell-Johnson Grant announcement at Horicon Marsh State Wildlife Area, and he will meet with tribal members of the Oneida Nation.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	Secretary Zinke will receive a complimentary meal at the Rocky Mountain Elk Foundation Dinner on 3/16/18. An appropriate DI-2000 is forthcoming.
SOL (General Law) approval for special requests (if necessary)	

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

APPROVALS and SURNAMES

Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.



Document Header Information

Document Authorization Document TANUM0000WS3A
 Type: Name:
 Travel TANUM0000WS3A Trip 03-16-18 Arizona-Wisconsin
 Authorization Name:
 Number:
 TA Date: 03/16/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Secretary Ryan Zinke will travel to the states of Arizona and Wisconsin for a number of official
 (Operational) Detail: engagements. In Arizona, he will meet with Governor Doug Ducey, give formal remarks at a Rocky Mountain Elk Foundation dinner, and address the spring meeting of the National Mining Association's board of directors. Secretary Zinke will also visit borderland sites within Buenos Aires National Wildlife Refuge and meet with refuge personnel, and he will meet with tribal leadership of the Tohono O'odham Nation. Secretary Zinke will also visit Organ Pipe Cactus National Monument. In Wisconsin, Secretary Zinke will make a Pittman-Robertson/Dingell-Johnson Grant announcement at Horicon Marsh State Wildlife Area, and he will meet with tribal members of the Oneida Nation. Secretary Zinke will receive a complimentary meal at the Rocky Mountain Elk Foundation Dinner on 3/16/18. An appropriate DI-2000 is forthcoming.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: Secretary Ryan Zinke will travel to the states of Arizona and Wisconsin for a number of official engagements. In Arizona, he will meet with Governor Doug Ducey, give formal remarks at a Rocky Mountain Elk Foundation dinner, and address the spring meeting of the National Mining Association's board of directors. Secretary Zinke will also visit borderland sites within Buenos Aires National Wildlife Refuge and meet with refuge personnel, and he will meet with tribal leadership of the Tohono O'odham Nation. Secretary Zinke will also visit Organ Pipe Cactus National Monument. In Wisconsin, Secretary Zinke will make a Pittman-Robertson/Dingell-Johnson Grant announcement at Horicon Marsh State Wildlife Area, and he will meet with tribal members of the Oneida Nation. Secretary Zinke will receive a complimentary meal at the Rocky Mountain Elk Foundation Dinner on 3/16/18. An appropriate DI-2000 is forthcoming.

Itinerary Locations			
From	To	Itinerary Location	Purpose
03/16/18	03/18/18	TUCSON, AZ	Mission (Operational)
03/18/18	03/19/18	PHOENIX, AZ	Mission (Operational)
03/19/18	03/20/18	MILWAUKEE, WI	Mission (Operational)

Document Totals

Total Expenses:	1,466.60
Reimbursable Expenses:	248.25
Non-Reimbursable Expenses:	1,218.35
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	723.60 -	.00
Lodging-PerDiem	480.00 -	.00
M&IE-PerDiem	248.25 -	.00

Transxn Fees 14.75 .00
 Total Expenses: 1,466.60 .00

Trip 1 Details						
Expenses						
Trip#: 1		Total Non-Per Diem Expenses:	738.35	Total Per Diem Expenses:	728.25	
Date	Description	Category	Cost	Pay Method	Per Diem	
03/16/2018	Airline Flight Comment: Total airfare for flight from Washington, DC (DCA) to Phoenix, AZ; and flight from Phoenix, AZ to Milwaukee, WI.	Com. Carrier	522.60	GOVCC-C		
03/16/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*	
03/16/2018	M&IE	M&IE-PerDiem	18.25	REIMBURSABLE	*	
Comment: Secretary Zinke will receive a complimentary meal at the Rocky Mountain Elk Foundation Dinner on 3/16/18. An appropriate DI-2000 is forthcoming.						
03/16/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C		
03/17/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*	
03/17/2018	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*	
03/18/2018	Lodging	Lodging-PerDiem	174.00	GOVCC-C	*	
03/18/2018	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*	
03/19/2018	Lodging	Lodging-PerDiem	120.00	GOVCC-C	*	
03/19/2018	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*	
03/20/2018	Airline Flight Comment: Flight from Milwaukee, WI to Washington, DC (Dulles).	Com. Carrier	201.00	GOVCC-C		
03/20/2018	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*	
Per Diem Allowances						
Trip#: 1		Total Per Diem Allowances:			728.25	
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
03/16/2018	93.00/ 59.00	93.00	93.00 -	18.25	18.25 *	
03/17/2018	93.00/ 59.00	93.00	93.00 -	59.00	59.00 *	
03/18/2018	174.00/ 59.00	174.00	174.00 -	59.00	59.00 *	
03/19/2018	120.00/ 64.00	120.00	120.00 -	64.00	64.00 -	
03/20/2018	120.00/ 64.00	0.00	0.00	48.00	48.00 -	

Account Summary for the Selected Trip

Org: DOI Label: FY 2018/2019 OS Acct Code: 1,466.60
 Travel DS10100000/DX10101//189D0102DM/DLSN00000.000000////
 Expense Category: Com. Carrier Fiscal Year: 2018 Amount: 723.60
 Expense Category: Lodging-PerDiem Fiscal Year: 2018 Amount: 480.00
 Expense Category: M&IE-PerDiem Fiscal Year: 2018 Amount: 248.25
 Expense Category: Transxn Fees Fiscal Year: 2018 Amount: 14.75
 Total: 1,466.60

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,218.35
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	248.25

Totals by Label

DOI FY 2018/2019 OS Travel Total DS10100000/DX10101//189D0102DM/DLSN00000.000000//// 1,466.60

Totals by Payment Method

GOVCC-C Total 1,218.35
 REIMBURSABLE Total 248.25

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
03/16/18	AIR	\$522.60
03/20/18	AIR	\$201.00

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP; TANUM0000WO22
	Traveler Justification:	TANUM0000WO22 is a duplicate authorization. There is no trip overlap.
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	Secretary Zinke will receive a complimentary meal at the Rocky Mountain Elk Foundation Dinner on 3/16/18. An appropriate DI-2000 is forthcoming.

Document History 03/16/2018 Authorization: TANUM0000WS3A

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	03/16/2018	9:12AM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

TIM NIGBOROWICZ
Tim Nigborowicz
3/16/18
MIKE ARGO
Mike Argo
2/22/2018

March 16-20, 2018

Scheduling Office

- _____ Draft itinerary prepared and trip name assigned
- _____ Meetings details (subject, participants, location, funding, etc.) confirmed and documented
- _____ Travel Authorization Approved in Concur (at least 3 days prior to travel)
- _____ Funding arrangements confirmed (RSA, funds availability (with POB), outside sources of funding)
- _____ Political/personal deviations documented
- _____ Federal Travel Regulation prior approvals obtained
 - _____ Non-Contract Carrier _____ Personal Deviation
 - _____ Actual Expense _____ Foreign Air Carrier
 - _____ Use of Government Aircraft (OAS 110) _____ Foreign Travel Expenses
 - _____ Premium class travel (ASPMB) _____ Rental Car
 - _____ Non Federal Source payment (verbal) (DI 2000)
- _____ Spouse travel - basis and payment: _____
- _____ Other issues: _____

General Law based on draft itin. of 3-15-18

- QA Federal Travel Regulations review
 - N/A Non-Contract Carrier-exception: _____
 - N/A Actual expense N/A Foreign air carrier
 - N/A Premium class travel-basis: _____
- QA Appropriations issues
 - QA Purpose, Time, Amount - use of DHS horses on tour of border lands
 - N/A Donation to Department: W DHS personnel
- N/A OAS-110 Completed
- N/A Other Considerations (litigation, lobbying, FACA, etc): _____

Ethics

- Approval is conditional on information provided to the Ethics Office
- QA Political events identified N/A
 - QA Gifts of travel (§ 1353/DI-2000) pre- approval: potential Indian Tribes Gifts – DI-2000 Rock Mtn Elk dinner
 - QA Widely Attended Gatherings-approval: _____
 - QA Conflict of Interest (208/.502)
 - QA Appearance issues: N/A
 - QA Fundraising N/A
 - QA Other: pending details on horses ownership, cost etc.

Travel Approver

- _____ Travel is necessary and the most cost-effective and efficient way to accomplish official business
- _____ FTR approvals: Non-Contract Actual Expense Premium Class Gov. Air
- _____ Other: _____

COMMENTS:

Date: 03/10/2018
Record Locator: N5MZ7S
Travelers:
Zinke, Ryan.Keith
Agent: dol.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, Mar 19 2018 Milwaukee, WI

4:30 PM Phoenix (PHX) to Milwaukee (MKE) — Confirmation No. **OPCCDQ**
depart
American Airlines
Flight 548
Takeoff: 4:30 PM Terminal: 4
Phoenix, AZ
Economy [G] Class | Airbus Industrie
A320-100/200 | Food and Beverage for
Purchase | 3h 18m
Landing: 9:48 PM
Milwaukee, WI
Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-7098756238 Seat: Assigned At Check-in () FF#: (b) (6)

3:00 PM HGI Milwaukee Airport Confirmation No. 3424702897
check-in
Address: 5890 S Howell Avenue Milwaukee WI 53207
Nights: 1 (name: Zinke Ryankeith)
Guarantee Info: (b) (6)
Other Info: ZD102388999
Frequent Guest #: (b) (6)
Nightly Rate: \$120.00
Total Rate: \$138.12
Phone: 1-414-481-8280 Fax: 1-414-481-8228
Rooms: 1 room
Room Desc: Fedrooms -fedrooms-us Government On Duty 1
King Bed Comp Wifi- Hdtvs With Hideo Channels
Cancel Policy: 4PM CXL On ARR Date

Tue, Mar 20 2018 Baltimore, MD

check-out HGI Milwaukee Airport Confirmation No. 3424702897
6:40 PM Milwaukee (MKE) to Atlanta (ATL) — Confirmation No. **H6BSHJ**
depart
Delta Air Lines
Flight 1652
Takeoff: 6:40 PM
Milwaukee, WI
Economy Class [L] Class | McDonnell
Douglas MD-80 | Refreshments | 2h
5m
Landing: 9:45 PM (Terminal: S)
Atlanta, GA
Travelers:
Name: Zinke, Ryan.Keith Ticket #: 006-7098756239 Seat: 25D FF#: (b) (6)

10:20 PM Atlanta (ATL) to Washington-Dls (IAD) — Confirmation No. **H6BSHJ**
depart
Delta Air Lines
Flight 1201
Takeoff: 10:20 PM Terminal: S
Atlanta, GA
Economy Class [L] Class | McDonnell
Douglas MD-80 | 1h 45m
Landing: 21 Mar, 12:05 AM
Washington-Dls, DC
Travelers:
Name: Zinke, Ryan.Keith Ticket #: 006-7098756239 Seat: 25C FF#: (b) (6)

7:00 PM Milwaukee (MKE) to Baltimore (BWI) — Confirmation No. **VTCDVI**
depart
Southwest Airlines
Flight 6171
Takeoff: 7:00 PM
Milwaukee, WI
Economy/Coach Discounted [M] Class
| Boeing 737-800 (winglets) | 1h 50m
Landing: 9:50 PM
Baltimore, MD
Travelers:
Name: Zinke, Ryan.Keith Ticket #: 006-7098756239 Seat: Assigned At Check-in ()
Notes: Seat assigned at check in. Airline confirmation-vtcdvi

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Southwest Airlines Does Not Preassign Seats Changes In Flight May Result In Higher Fare Due To Airline Controlled Inventory Of Seats Or Penalties.
- For Expense Report Purposes - Your Southwest Ticket Number Is -
- Southwest E-Ticket Confirmation Number Is - Vtcdvi.
- Your Southwest Frequent Flyer Nbr Is (b) (6)
- Org Code: DOIDOSSIO
- TA Number: TANUM0000W022

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.



Ticket Number 001-7098756238
 Account # D00880
 Issue Date Wed, Mar 14, 2018
 Booking ID N5M27S
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan,Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 738	1495 / Y YCADCA Confirmation: OPCCDO	Fri, 03/16/2018 Fri, 03/16/2018	Leave : RONALD REAGAN NTL WASHINGTON Arrive : PHOENIX	1034A 1253P
🏠	Hotel: Address:	Hampton Inn Tucson Airport 6971 S Tucson Boulevard Tucson, AZ 85756		Check In: Check Out:	Fri, 03/16/2018 Sun, 03/18/2018
	Confirmation Number: Phone Number: GalaxyNet Status:	82340820 1 (520) 918-9000 Duplicate		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$91.00 1 1 A0CA17
🏠	Hotel: Address:	Embassy Suites Phoenix Biltmor 2630 East Camelback Road Phoenix, AZ 85016		Check In: Check Out:	Sun, 03/18/2018 Mon, 03/19/2018
	Confirmation Number: Phone Number: GalaxyNet Status:	85489012 1 (602) 955-3992 Duplicate		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$174.00 1 1 A02D7Q
✈	AMERICAN AIRLINES 320	548 / G GCA Confirmation: OPCCDO	Mon, 03/19/2018 Mon, 03/19/2018	Leave : PHOENIX Arrive : MILWAUKEE	430P 948P
🏠	Hotel: Address:	Hgi Milwaukee Airport 5890 S Howell Avenue Milwaukee, WI 53207		Check In: Check Out:	Mon, 03/19/2018 Tue, 03/20/2018
	Confirmation Number: Phone Number: GalaxyNet Status:	3424702897 1 (414) 481-8280 Duplicate		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$120.00 1 1 A00A5V

Remark(s)	Fare	Tax
U22/DOIDOSSIO		\$459.54
U29/TANUM0000WO22	Total Amount	\$63.06
U82/ORFSHOURLY	Amount Charged	\$522.60
		\$522.60

Air only indicated here.

WAS AA PHX312.56AA MKE146.98USD459.54END AA ZPDCAPHX XT 11.20AY9.00XF DCA4.5PHX4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Thu, Mar 29, 2018 12:13 AM

Generated by Travel Incorporated

Official Invoice



Invoice # 423742
 Ticket Number 526-6359737058
 Account # D00880
 Issue Date Tue, Mar 20, 2018
 Booking ID N5M27S
 Issuing Location BGS
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Ticketless Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
🏠	Hotel: Address:	Hgi Milwaukee Airport 5890 S Howell Avenue Milwaukee, WI 53207		Check In: Check Out:	Mon, 03/19/2018 Tue, 03/20/2018
	Confirmation Number: Phone Number: GalaxyNet Status:	3424702897 1 (414) 481-8280		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$120.00 1 1 A00A5V
✈️	SOUTHWEST AIRLINES 73H	6171 / M * Confirmation: VTCDVI	Tue, 03/20/2018 Tue, 03/20/2018	Leave :: MILWAUKEE Arrive :: BALTIMORE	700P 950P

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM0000WO22
 U82/ORFSHOURLY

Fare	\$151.63
Tax	\$25.67
Total Amount	\$177.30
Amount Charged	\$177.30

Air only indicated here.

MKE WN BWI

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 03/27/2018

Ticketless-Government Services - 4355 River Green Parkway - Duluth GA, 30096

Print: Thu, Mar 29, 2018 12:13 AM

Generated by Travel Incorporated

Official Itinerary



Ticket Number 006-7098756239
 Account # D00880
 Issue Date Wed, Mar 14, 2018
 Booking ID N5M27S
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** REFUND ***

Name: Zinke/Ryan,Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES M80	1652 / L LCA Confirmation: H6BSHJ	Tue, 03/20/2018 Tue, 03/20/2018	Leave :: MILWAUKEE Arrive :: ATLANTA *** Connecting ***	640P 945P
✈	DELTA AIR LINES M80	1201 / L LCA Confirmation: H6BSHJ	Tue, 03/20/2018 Wed, 03/21/2018	Leave :: ATLANTA Arrive :: WASHINGTON-DLS	1020P 1205A

— Remark(s) —

	Fare	(\$165.58)
	Tax	(\$35.42)
U5/UUN/30*C30	Total Amount	(\$201.00)
U22/DOIDOSSIO	Amount Charged	(\$201.00)
U25/40210798		
U29/TANUM0000WO22		<i>Air only indicated here.</i>
U82/ORFSHOURLY	MKE DL X/ATL DL WAS165.58USD165.58END DL ZPMKEATL XT 5,60AY9.00XF MKE4.5ATL4.5	
U89/86A31888729		

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855 847-6396

Print: Thu, Mar 29, 2018 12:13 AM

Generated by Travel Incorporated

Official Invoice



Ticket Number 006-7098756239
 Account # D00880
 Issue Date Wed, Mar 14, 2018
 Booking ID N5M27S
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel:		Hampton Inn Tucson Airport			Check In: Fri, 03/16/2018
Address:		6971 S Tucson Boulevard Tucson, AZ 85756			Check Out: Sun, 03/18/2018
Confirmation Number:		82540820			Your Nightly Rate: \$91.00
Phone Number:		1 (520) 918-9000			Number of Rooms: 1
GalaxyNet Status:					Number of People: 1
					Room Type: A0CA17
Hotel:		Embassy Suites Phoenix Biltmor			Check In: Sun, 03/18/2018
Address:		2630 East Camelback Road Phoenix, AZ 85016			Check Out: Mon, 03/19/2018
Confirmation Number:		85489012			Your Nightly Rate: \$174.00
Phone Number:		1 (602) 955-3992			Number of Rooms: 1
GalaxyNet Status:					Number of People: 1
					Room Type: A02D70
Hotel:		Hgi Milwaukee Airport			Check In: Mon, 03/19/2018
Address:		5890 S Howell Avenue Milwaukee, WI 53207			Check Out: Tue, 03/20/2018
Confirmation Number:		3424702897			Your Nightly Rate: \$120.00
Phone Number:		1 (414) 481-8280			Number of Rooms: 1
GalaxyNet Status:		Duplicate			Number of People: 1
					Room Type: A00A5V
DELTA AIR LINES M80		1652 / L LCA Confirmation: H6BSHJ	Tue, 03/20/2018 Tue, 03/20/2018	Leave :: MILWAUKEE Arrive :: ATLANTA *** Connecting ***	640P 945P
DELTA AIR LINES M80		1201 / L LCA Confirmation: H6BSHJ	Tue, 03/20/2018 Wed, 03/21/2018	Leave :: ATLANTA Arrive :: WASHINGTON-DLS	1020P 1205A
— Remark(s) —		Fare			\$165.58
		Tax			\$35.42
U22/DOIDOSSIO		Total Amount			\$201.00
U29/TANUM0000WO22		Amount Charged			\$201.00
U82/ORFSHOURLY					
<i>Air only indicated here.</i>					
MKE DL X/ATL DL WAS165.58USD165.58END DL ZPMKEATL XT 5.60AY9.00XF MKE4.5ATL4.5					

Department of the Interior • 4355 River Green Parkway • Duluth GA, 30096 • Tel 855 847-6398

Print: Thu, Mar 29, 2018 12:13 AM

Generated by Travel Incorporated

Official Invoice



HAMPTON INN TUCSON
 6971 SOUTH TUCSON BLVD
 TUCSON, AZ 85756
 United States of America
 TELEPHONE 520-918-9000 • FAX 520-889-4002
 Reservations
 www.hamptoninn.com or 1 800 HAMPTON

ZINKE, RYANKEITH

(b) (6)
 [Redacted]
 [Redacted]

Room No: 307/KXTD
 Arrival Date: 3/16/2018 5:45:00 PM
 Departure Date: 3/18/2018 12:39:00 PM
 Adult/Child: 1/0
 Cashier ID: SADRIELLE
 Room Rate: 91.00
 AL:
 HH #: (b) (6)
 VAT #
 Folio No/Che: 453782 A

Confirmation Number: 82340820

HAMPTON INN TUCSON 4/11/2018 10:38:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
3/16/2018	1689157	GUEST ROOM	\$91.00
3/16/2018	1689157	STATE TAX	\$5.51
3/16/2018	1689157	CITY TAX	\$5.46
3/16/2018	1689157	BED TAX	\$4.00
3/17/2018	1689467	GUEST ROOM	\$91.00
3/17/2018	1689467	STATE TAX	\$5.51
3/17/2018	1689467	CITY TAX	\$5.46
3/17/2018	1689467	BED TAX	\$4.00
3/18/2018	1689643	(b) (6)	(\$211.94)
BALANCE			\$0.00

Handwritten notes: } \$14.97 (next to 3/16/2018 taxes), } \$14.97 (next to 3/17/2018 taxes)

THANK YOU FOR STAYING WITH US! IF THERE IS ANYTHING WE COULD HAVE DONE BETTER PLEASE LET ME KNOW: KENJA MCLEOD-GENERAL MANAGER, KENJA.MCLEOD2@HILTON.COM 520 918 9000

CREDIT CARD DETAIL

APPR CODE	065265	MERCHANT ID	041500238550
CARD NUMBER	(b) (6)	EXP DATE	(b) (6)
TRANSACTION ID	1689643	TRANS TYPE	Sale



EMBASSY SUITES HOTEL PHOENIX BILTMORE
 2630 EAST CAMELBACK ROAD
 PHOENIX, AZ 85016
 United States of America
 TELEPHONE 602-955-3992 • FAX 602-955-6479
 Reservations
 www.embassysuites.com or 1 800 EMBASSY

ZINKE, RYANKEITH

(b) (6)
 [Redacted]
 [Redacted]

Room No: 504/KSVN
 Arrival Date: 3/18/2018 1:53:00 PM
 Departure Date: 3/19/2018 1:54:00 PM
 Adult/Child: 1/0
 Cashier ID: JDAVIS86
 Room Rate: 174.00
 AL:
 HH # (b) (6)
 VAT #
 Folio No/Che 685345 A

Confirmation Number: 85489012

EMBASSY SUITES HOTEL PHOENIX BILTMORE 4/11/2018 10:44:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
3/18/2018	3680578	GUEST ROOM	\$174.00
3/18/2018	3680578	STATE TAX	\$12.65
3/18/2018	3680578	CITY TAX	\$9.22
3/19/2018	3680821	(b) (6)	(\$195.87)
BALANCE			\$0.00

} \$21.87

CREDIT CARD DETAIL

APPR CODE	077837	MERCHANT ID	0102591520
CARD NUMBER	(b) (6)	EXP DATE	(b)
TRANSACTION ID	3680821	TRANS TYPE	Sale



HILTON GARDEN INN MILWAUKEE AIRPORT
 5890 SOUTH HOWELL AVENUE
 MILWAUKEE, WI 53207
 United States of America
 TELEPHONE 414-481-8280 • FAX 414-481-8228
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYANKEITH

Room No: 216/K1RZ
 Arrival Date: 3/19/2018 8:17:00 PM
 Departure Date: 3/20/2018 12:11:00 PM
 Adult/Child: 2/0
 Cashier ID: MWILSON4114
 Room Rate: 120.00
 AL:
 HH # (b) (6)
 VAT #
 Folio No/Che 289211 A

USW

(b) (6)
 [Redacted]
 [Redacted]

Confirmation Number: 3424702897

HILTON GARDEN INN MILWAUKEE AIRPORT 4/11/2018 12:48:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
3/19/2018	GUEST ROOM EXEMPT	MWILSON 4114	1096244	\$120.00		
3/20/2018	(b) (6)	GIAK	1096487		(\$120.00)	
BALANCE						\$0.00

EXPENSE REPORT
SUMMARY

	3/19/2018	STAY TOTAL
ROOM AND TAX	\$120.00	\$120.00
DAILY TOTAL	\$120.00	\$120.00



U.S. Department of the Interior

Transactions Reports Help



Transaction Addendum Detail - Airline

[List](#)

General Information **Addendum**

[History](#)

Transaction Date 03/19/2018
Post Date 3/21/2018
Merchant AMERICAN 0010279636632
 PHOENIX, AZ
Transaction ID 206376574
Transaction Amount \$25.00

Passenger Name ZINKE/RYANKEITH
Depart Date 3/19/2018
Ticket Number 0010279636632
Exchange Ticket Number
Travel Agency Code
Travel Agency Name PHOENIX
Internet Indicator False
Electronic Ticket Indicator

Total Tax Amount \$0.00
Total Fee Amount \$0.00
Exchange Ticket Amount \$0.00
Total Fare Amount \$25.00

Leg	Carrier	Flight	Coupon / Conjunction Ticket	Fare Basis	Stop Over	Origination	Destination
2	American Airlines	9957	0	YBAG	0	*** Missing Description *** - 3/19/2018 10:00 AM	*** Missing Description *** - 3/19/2018 12:00 AM

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL SOURCES UNDER 31 U.S.C. § 1353 U.S. DEPARTMENT OF THE INTERIOR

- For Period Beginning October 1, 201 7 and Ending March 31, 201 8
For Period Beginning April 1, 201 and Ending September 30, 201

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.) Rocky Mountain Elk Foundation (RMEF) 2018 Elk Camp Friday Banquet & Auction.

4. Sponsor of the Event Rocky Mountain Elk Foundation (RMEF)

5. Location of Event Sheraton Grand at Wild Horse Pass in Phoenix, AZ

6. Dates of Event From: March 16, 201 8 To: March 16, 201 8

7. Nature of Event Fundraising event that is part of a 4-day annual, national convention for RMEF members to celebrate accomplishments.

8. Employee Name: Ryan Zinke Official Title: Secretary of the Interior Office: Office of the Secretary Travel Dates: From: 03/16/18 To: 03/20/18

9. Accompanying Spouse (If Applicable) Name: Employee: Government Position: Travel Dates: From: To:

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

- A. Rocky Mountain Elk Foundation (RMEF) C. B. D.

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check \$ Total of payments Provided in Kind \$ 210.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee's Signature Date 4/26/18

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official) Date 4/20/18

15. Approval.

Supervisor's (or Authorizing Official's) Signature Title Date 4/26/2018



ROCKY MOUNTAIN ELK FOUNDATION

Ensuring the future of elk, other wildlife, their habitat and our hunting heritage



ROCKY MOUNTAIN ELK FOUNDATION ELK CAMP REGISTRATION FORM

Complete one registration form per individual or couple.

Note: At least one registrant **MUST** be an RMEF member (New, Current or Renewing) to register. Membership is not included in registration prices.

Registrant #1

Search

Member Number:

Forget your member number? Call 1(800) 225-5355

Last Name:

Membership

- Supporting (\$35)
- Sustaining (\$100)
- Sponsor (\$300)
- Life (\$1,500)

Membership is required for attending. If you already have a membership, you may disregard this notice.

Member Number:



[➔ \(/login.aspx\)](#)

ROCKY MOUNTAIN ELK FOUNDATION

Ensuring the future of elk, other wildlife, their habitat and our hunting heritage

First Name:

First Name

Last Name:

Last Name

Address:

Address

City:

City

State:



Zip:

Zip

Phone:

Phone

FULL REGISTRATION PACKAGE

Our All Events Registration is the best value package and offers reserved seating.

Includes access to all events (*except Prayer Breakfast*)

Thursday Opening Ceremonies & Auction, Friday Friends of the Foundation Breakfast,

Friday Banquet & Auction, Saturday Volunteer Fun Night.

Single (\$395)

Couple (\$790)

Clear

PARTIAL REGISTRATION & OPTIONAL EVENTS

Full registrants may also add additional tickets, please make your selections here.

Taste of Arizona (<http://www.rmef.org/Events/ElkCamp/TasteofArizona.aspx>) tickets will be available beginning December 2017.

Event

Cost

+REG #1

+REG #2

113

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201 7 and Ending March 31, 201 8
 For Period Beginning April 1, 201 ___ and Ending September 30, 201 ___

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)
Visit with the Salt River Pima-Maricopa Indian Community which includes a roundtable lunch and a tour of the Way of Life Facility (WOLF).

4. Sponsor of the Event Salt River Pima-Maricopa Indian Comm.

5. Location of Event Way of Life Facility (WOLF) in Scottsdale, Arizona

6. Dates of Event

From: March 19, 201 8 To: March 19, 201 8

7. Nature of Event A visit to learn about the Salt River Pima-Maricopa Indian Community and the many issues that impact its members.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 03/16/18 To 03/20/18

9. Accompanying Spouse (*If Applicable*)

Name: _____
Employee: _____
Government Position: _____
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

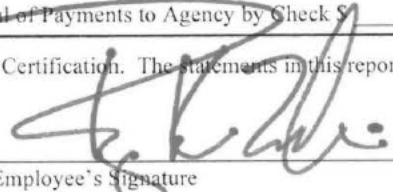
- A. Salt River Pima-Maricopa Indian Community C. _____
B. _____ D. _____

11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 10.00

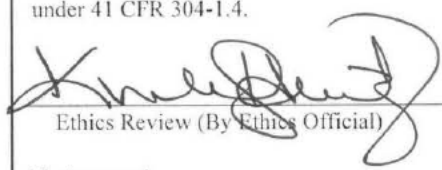
13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature

APR 10 2018

Date


14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

4 April 2018
Date

(verbally discussed & approved in advance travel)

15. Approval.


Supervisor's (or Authorizing Official's) Signature

DCOS
Title

4/5/2018
Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meal (Lunch)	K	E	A	\$10.00



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: [EXTERNAL] RE: Cost of Lunch

1 message

Thiele, Aaron <aaron_thiele@ios.doi.gov>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Thu, Mar 29, 2018 at 12:01 PM

----- Forwarded message -----

From: **Bohnee, Gary** <Gary.Bohnee@srpmic-nsn.gov>
Date: Thu, Mar 29, 2018 at 11:53 AM
Subject: [EXTERNAL] RE: Cost of Lunch
To: "Thiele, Aaron" <aaron_thiele@ios.doi.gov>

Aaron,

Thanks for email reminder. It was great to have the Secretary visit the Community and I thought the conversation was very positive. Indeed, we will keep in touch. For the lunch, the cost was \$10.00 per person.

Let me know if you have additional questions,

Gary Bohnee
Office of Congressional and Legislative Affairs
Salt River Pima-Maricopa Indian Community
10005 East Osborn Road
Scottsdale, AZ 85256
Phone: 480-362-7520
Mobile: 480-241-3952
Email: Gary.bohnee@srpmic-nsn.gov

From: Thiele, Aaron [mailto:aaron_thiele@ios.doi.gov]
Sent: Thursday, March 29, 2018 8:41 AM
To: Bohnee, Gary <Gary.Bohnee@SRPMIC-nsn.gov>
Subject: Cost of Lunch

Gary,

I want to thank you again for all your hard work regarding the Secretary's visit to the Way of Life Facility. I was able to speak with him after at the airport and he was very pleased with the conversations and the visit and please let us know if there is anything we can do to help.

One thing on our end that we need to get from you is just the price per person for the lunch that was provided. We just need to be able to provide our ethics teams a cost of the lunch in order to close out the trip file. If you can get that to me as soon as possible I would really appreciate it.

Thanks,

Aaron

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Washington – California

DATES: 03/21/18 – 04/03/18

OFFICIAL: X POLITICAL: PERSONAL: X

REVIEWED BY / DATE:

TN / 5/29/18 TIM NIGBOROWICZ

Murphy / 5/31/18 TIM MURPHY (General Law)

CPM / 7/3/18 ED McDONNELL
HEATHER GOTTRY (Ethics)

DC / 7/6/18 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: May 23, 2018

Trip Overview:

- Dates: March 21, 2018 – April 3, 2018
- Locations: Washington, California

Trip Summary:

March 21, 2018

- *Commercial flight from Washington, DC (DCA) to Spokane, WA*
- Remain overnight in Spokane, WA

March 22, 2018

- *Drive from Spokane, WA to Wellpinit, WA*
- Meeting with the Spokane Indians Tribal Business Council (Wellpinit, WA)
- *Drive from Wellpinit, WA to Coulee Dam, WA*
- Bureau of Reclamation Site Visit of Grand Coulee Dam (Coulee Dam, WA)
- Meeting with the Confederated Tribes of the Colville Reservation (Nespelem, WA)
- *Drive from Nespelem, WA to Bellingham, WA*
- Remain overnight in Bellingham, WA

March 23, 2018

- Breakfast Meeting with the Lummi Indian Business Council (Bellingham, WA)
- Driving Tour of the Lummi Indian Reservation
- Closing Ceremony at the Lummi Administration Building (Bellingham, WA)
- *Drive from Bellingham, WA to North Cascades National Park*
- Media Announcement at North Cascades National Park
- *Drive from North Cascades National Park to Seattle, WA*
- *Commercial flight from Seattle, WA to Santa Barbara, CA*
- Remain overnight in Santa Barbara, CA

March 24 – April 2, 2018

- No official events

April 3, 2018

- Tour of SpaceX Headquarters (Hawthorne, CA)
- Roundtable Discussion with SpaceX Officials (Hawthorne, CA)
- Tour and Discussion of The Boring Company (Hawthorne, CA)
- Tour of Hyperloop Test Track (Hawthorne, CA)

- *Commercial flight from Los Angeles, CA to Washington, DC (BWI)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- On 3/22/18, Secretary Zinke was provided a lunch during his meeting with the Confederated Tribes of the Colville Reservation in Nespelem, WA. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 3/22/18.
- On 3/23/18, Secretary Zinke was provided a meal at the Breakfast Meeting with the Lummi Indian Business Council in Bellingham, WA. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 3/23/18.

Trip Notes – Transportation and Miscellaneous:

- Secretary Zinke personally purchased the ticket for his flight from Seattle, WA to Santa Barbara, CA on 3/23/18. No government funds were utilized for this flight.
- Following the conclusion of his official duties in Washington state, Secretary Zinke made a personal travel deviation from the evening of 3/23/18 to the morning of 4/3/18, instead of returning directly to his permanent duty station of Washington, D.C. Following this personal travel deviation, Secretary Zinke resumed his official travel on 4/3/18 with a number of official engagements in Hawthorne, California. While Secretary Zinke's personal travel deviation was planned well in advance of this trip, the official engagements in Hawthorne were added considerably later in the planning process. Therefore, although Secretary Zinke's flight from Los Angeles to Washington, D.C., constituted travel from a temporary duty station, it was treated as travel from a non-duty station, and Secretary Zinke used his personal credit card to pay the \$71.98 cost difference between this flight and a flight from his original temporary duty station in northwestern Washington state. A signed memo further detailing this payment and authorizing Secretary Zinke's personal travel deviation is attached.
- Airfare Ticket 0067098925319 was fully refunded for the amount of \$258.00
- Airfare Ticket 5266359739460 was fully exchanged for Airfare Ticket 5266359739489 for the amount of \$263.00.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itineraries
- Duluth Travel, Inc. ticket receipts
- Hotel receipts
- Signed DI-2000 forms (2)
- Signed memo authorizing personal travel deviation
- Final trip schedules

Document Header Information

Document Voucher DocumentTV0000OWWT
 Type: Name:
 Travel TANUM0000WW9N Trip 03-21-18 Washington-California
 Authorization Name:
 Number:
 TA Date: 05/23/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission (Operational) Document March 21, 2018 . Commercial flight from Washington, DC (DCA) to Spokane, WA . Remain overnight
 Detail: in Spokane, WA March 22, 2018 . Drive from Spokane, WA to Wellpinit, WA . Meeting with the
 Spokane Indians Tribal Business Council (Wellpinit, WA) . Drive from Wellpinit, WA to Coulee Dam,
 WA . Bureau of Reclamation Site Visit of Grand Coulee Dam (Coulee Dam, WA) . Meeting with the
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 Bellingham, WA . Remain overnight in Bellingham, WA March 23, 2018 . Breakfast Meeting with the
 Lummi Indian Business Council (Bellingham, WA) . Driving Tour of the Lummi Indian Reservation .
 Closing Ceremony at the Lummi Administration Building (Bellingham, WA) . Drive from Bellingham,
 WA to North Cascades National Park . Media Announcement at North Cascades National Park . Drive
 from North Cascades National Park to Seattle, WA . Commercial flight from Seattle, WA to Santa
 Barbara, CA . Remain overnight in Santa Barbara, CA March 24 ?" April 2, 2018 . No official events
 April 3, 2018 . Tour of SpaceX Headquarters (Hawthorne, CA) . Roundtable Discussion with SpaceX
 Officials (Hawthorne, CA) . Tour and Discussion of The Boring Company (Hawthorne, CA) . Tour of
 Hyperloop Test Track (Hawthorne, CA) . Commercial flight from Los Angeles, CA to Washington, DC
 (BWI) Trip Notes: . Secretary Zinke personally purchased the ticket for his flight from Seattle, WA to
 Santa Barbara, CA on 3/23/18. No government funds were utilized for this flight. . Airfare Ticket
 0067098925319 was fully refunded for the amount of \$258.00 . Airfare Ticket 5266359739460 was
 fully exchanged for Airfare Ticket 5266359739489 for the amount of \$263.00.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOL.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1

Purpose: March 21, 2018 . Commercial flight from Washington, DC (DCA) to Spokane, WA . Remain overnight in Spokane, WA March 22, 2018 .
 Drive from Spokane, WA to Wellpinit, WA . Meeting with the Spokane Indians Tribal Business Council (Wellpinit, WA) . Drive from
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 from Los Angeles, CA to Washington, DC (BWI) Trip Notes: . Secretary Zinke personally purchased the ticket for his flight from Seattle,
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 for the amount of \$258.00 . Airfare Ticket 5266359739460 was fully exchanged for Airfare Ticket 5266359739489 for the amount of
 \$263.00.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
03/21/18	03/22/18	SPOKANE, WA	Mission (Operational)	102.00 / 64.00 *
03/22/18	03/23/18	BELLINGHAM, WA	Mission (Operational)	93.00 / 51.00 *

Document Totals

Total Expenses:	1,196.90
Reimbursable Expenses:	103.25
Non-Reimbursable Expenses:	1,093.65
Advance Applied:	.00
Net to Traveler:	103.25
Net to Government:	1,093.65
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	859.60	.00
Lodging Taxes & Misc	24.30	.00
Lodging-PerDiem	195.00	.00
M&IE-PerDiem	103.25	.00
Transxn Fees	14.75	.00
Total Expenses:	1,196.90	.00

Trip 1 Details					
Expenses					
Trip#: 1		Total Non-Per Diem Expenses:	Total Per Diem Expenses:	298.25	
Date	Description	Category	Cost	Pay Method	Per Diem
03/21/2018	Airline Flight	Com. Carrier	596.60	GOVCC-C	.
Comment: Flight from Washington, DC (DCA) to Spokane, WA.					
03/21/2018	Lodging Tax/Lodging Fees	Lodging Taxes & Misc	14.35	GOVCC-C	.
Comment: STATE SALES TAX, LOCAL CITY/COUNTY SALES TAX, LODGING TAX, COUNTY TPA					
03/21/2018	Lodging	Lodging-PerDiem	102.00	GOVCC-C	*
03/21/2018	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
03/22/2018	Lodging Tax/Lodging Fees	Lodging Taxes & Misc	9.95	GOVCC-C	.
Comment: RM - STATE TAX, RM - LODGING TAX					
03/22/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
03/22/2018	M&IE	M&IE-PerDiem	28.00	REIMBURSABLE	*
Comment: On 3/22/18, Secretary Zinke was provided a lunch during his meeting with the Confederated Tribes of the Colville Reservation in Nespelem, WA. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 3/22/18.					
03/23/2018	M&IE	M&IE-PerDiem	27.25	REIMBURSABLE	*
Comment: On 3/23/18, Secretary Zinke was provided a meal at the Breakfast Meeting with the Lummi Indian Business Council in Bellingham, WA. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 3/23/18.					
04/03/2018	Airline Flight	Com. Carrier	263.00	GOVCC-C	.
Comment: Following the conclusion of his official duties in Washington state, Secretary Zinke made a personal travel deviation from the evening of 3/23/18 to the morning of 4/3/18, instead of returning directly to his permanent duty station of Washington, D.C. Following this personal travel deviation, Secretary Zinke resumed his official travel on 4/3/18 with a number of official engagements in Hawthorne, California. While Secretary Zinke's personal travel deviation was planned well in advance of this trip, the official engagements in Hawthorne were added considerably later in the planning process. Therefore, although Secretary Zinke's flight from Los Angeles to Washington, D.C., constituted travel from a temporary duty station, it was treated as travel from a non-duty station, and Secretary Zinke used his personal credit card to pay the \$71.98 cost difference between this flight and a flight from his original temporary					

duty station in northwestern Washington state. A signed memo further detailing this payment and authorizing Secretary Zinke's personal travel deviation is attached.

05/23/2018TDY Voucher Fee

Transxn 14.75 GOVCC-C
Fees

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 298.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
03/21/2018	102.00/ 64.00	102.00	102.00	48.00	48.00	
03/22/2018	93.00/ 51.00	93.00	93.00	28.00	28.00	
03/23/2018	93.00/ 51.00	0.00	0.00	27.25	27.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	1,196.90
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 859.60	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 24.30	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 195.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 103.25	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
		Total:	1,196.90

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,093.65
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	103.25

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	1,196.90
----------------------------------	---	----------

Totals by Payment Method

GOVCC-C Total	1,093.65
REIMBURSABLE Total	103.25

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
03/21/18	AIR Airline Flight	\$596.60
04/03/18	AIR Airline Flight	\$263.00

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
EXPENSE RECEIPTS REQUIRED	FAIL	Traveler Justification: . On 3/22/18, Secretary Zinke was provided a lunch during his meeting with the Confederated Tribes of the Colville Reservation in Nespelem, WA. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 3/22/18. . On 3/23/18, Secretary Zinke was provided a meal at the Breakfast Meeting with the Lummi Indian Business Council in Bellingham, WA. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 3/23/18.
TRAVEL	FAIL	Traveler Justification: All appropriate receipts are properly attached. Expense date of 04/03/18 for Com. Carrier is after the trip return date of 03/23/18

AFTER TRIP
DATES

Traveler Justification: Following the conclusion of his official duties in Washington state, Secretary Zinke made a personal travel deviation from the evening of 3/23/18 to the morning of 4/3/18, instead of returning directly to his permanent duty station of Washington, D.C. Following this personal travel deviation, Secretary Zinke resumed his official travel on 4/3/18 with a number of official engagements in Hawthorne, California. While Secretary Zinke's personal travel deviation was planned well in advance of this trip, the official engagements in Hawthorne were added considerably later in the planning process. Therefore, although Secretary Zinke's flight from Los Angeles to Washington, D.C., constituted travel from a temporary duty station, it was treated as travel from a non-duty station, and Secretary Zinke used his personal credit card to pay the \$71.98 cost difference between this flight and a flight from his original temporary duty station in northwestern Washington state. A signed memo further detailing this payment and authorizing Secretary Zinke's personal travel deviation is attached.

Document History 05/25/2018 Voucher: TV0000OWWT

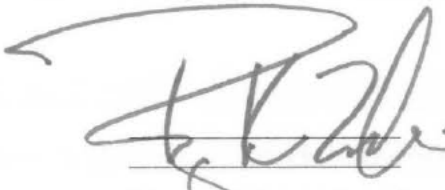
Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798D

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/23/2018	12:28PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

RYAN ZINKE



JUL 10 2018

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

MIKE ARGO



7/6/2018

Date: 03/15/2018
Record Locator: 7SUYZW
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Thu, Mar 22 2018

3:00 PM Home2 Suites Bellingham Airpt Confirmation No. 54447073
check-in Address: 805 Home Lane Bellingham Wa 98226
Nights: 1 (name: Zinke Ryankeith Mr)
Guarantee Info: (b) (6)
Other Info: ZD102388999
Frequent Guest #: (b) (6)
Nightly Rate: \$93.00
Total Rate: \$102.95

Phone: 1-360-734-3111 Fax: 1-360-734-3003
Rooms: 1 room
Room Desc: Fedrooms -fedrooms - U.S. Govt 1 King Bed
Studio Suite Nonsmoking Free Brkfst-internet-kitchen
W-micro-fridge
Cancel Policy: 6PM Cancel Day Of Arrival

Fri, Mar 23 2018

check-out Home2 Suites Bellingham Airpt Confirmation No. 54447073

Sat, Mar 24 2018 Baltimore, MD

9:20 AM Seattle (SEA) to Las Vegas (LAS) — Confirmation No. N8BFVF—
depart



Southwest Airlines
Flight 4284

Takeoff: 9:20 AM
Seattle, WA
Economy/Coach [Y] Class | Boeing
737-800 (winglets) | 2h 25m

Landing: 11:45 AM (Terminal: 1)
Las Vegas, NV

Travelers:

Name: Zinke, Ticket #: Seat: Assigned At
Ryan.Keith 016-7099282644 Check-in ()
Notes: Seat assigned at check in. Airline confirmation-n8bfvf

1:15 PM Las Vegas (LAS) to Baltimore (BWI) — Confirmation No. N8BFVF—
depart



Southwest Airlines
Flight 5267

Takeoff: 1:15 PM Terminal: 1
Las Vegas, NV
Economy/Coach [Y] Class | Boeing
737-800 (winglets) | 4h 30m

Landing: 8:45 PM
Baltimore, MD

Travelers:

Name: Zinke, Ticket #: Seat: Assigned At
Ryan.Keith 016-7099282644 Check-in ()
Notes: Seat assigned at check in. Airline confirmation-n8bfvf

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398
- *****
- Southwest Airlines Does Not Preassign Seats Changes In Flight May Result In Higher Fare Due To Airline Controlled Inventory Of Seats Or Penalties.
- For Expense Report Purposes - Your Southwest Ticket Number Is -.
- Southwest E-Ticket Confirmation Number Is - N8bfvf.
- *****
- Your Southwest Frequent Flyer Nbr Is (b) (6)
- Org Code: DO1DOSSIO
- TA Number: TANUM0000WRBO

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.



Ticket Number 006-7099282642
 Account # D00880
 Issue Date Wed, Mar 21, 2018
 Booking ID 7SUYZW
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 319	1871 / L LCADCA Confirmation: G3S8FX	Wed, 03/21/2018 Wed, 03/21/2018	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: MINNEAPOLIS-STP	255P 432P
🏠	Hotel: Address:	Doubletree By Hilton Spokane 322 North Spokane Falls Court Spokane, WA 99201		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 03/21/2018 Thu, 03/22/2018 \$102.00 1 1 A02D2G
	Confirmation Number: Phone Number: GalaxyNet Status:	80857567 1 (509) 455-9600			
✈	DELTA AIR LINES 319	1841 / L LCA Confirmation: G3S8FX	Wed, 03/21/2018 Wed, 03/21/2018	Leave :: MINNEAPOLIS-STP Arrive :: SPOKANE	1010P 1120P
🏠	Hotel: Address:	Home2 Suites Bellingham Airpt 805 Home Lane Bellingham, WA 98226		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 03/22/2018 Fri, 03/23/2018 \$93.00 1 1 A00B5J
	Confirmation Number: Phone Number: GalaxyNet Status:	54447073 1 (360) 734-3111 Duplicate			

Remark(s)	Fare	
	Tax	\$528.37
U22/DOIDOSSIO	Total Amount	\$68.23
U29/TANUM0000WRBO	Amount Charged	\$596.60
U82/ORFSHOURLY		\$596.60

Air only indicated here.

WAS DL MSP194 42DL GEG333.95USD528.37END DL ZPDCAMSP XT 11.20AY9.00XF DCA4.5MSP4.5

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855 847-6398

Print: Tue, Apr 24, 2018 07:13 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 006-7098925319
 Account # D00880
 Issue Date Fri, Mar 16, 2018
 Booking ID 7SUYZW
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** REFUND ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 319	1541 / L LCADCA Confirmation: G3S8FX	Wed, 03/21/2018 Wed, 03/21/2018	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: MINNEAPOLIS-STP *** Connecting ***	720P 910P
✈	DELTA AIR LINES 319	1841 / L LCADCA Confirmation: G3S8FX	Wed, 03/21/2018 Wed, 03/21/2018	Leave :: MINNEAPOLIS-STP Arrive :: SPOKANE	1010P 1120P

Remark(s)	Fare	
U5/UUN/30*C30	Tax	(\$218.60)
U22/DOIDOSSIO	Total Amount	(\$39.40)
U25/40210798	Amount Charged	(\$258.00)
U29/TANUM0000WRBO	<i>Air only indicated here.</i>	
U82/ORFSHOURLY	WAS DL X/MSP DL GEG218.60USD218.60END DL ZPDCAMSP XT 5.60AY9.00XF DCA4.5MSP4.5	
U89/86A31888729		

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855 847-6396

Print: Tue, Apr 24, 2018 07:13 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 006-7098925319
 Account # D00880
 Issue Date Fri, Mar 16, 2018
 Booking ID 7SUYZW
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel: Address:	Doubletree By Hilton Spokane 322 North Spokane Falls Court Spokane, WA 99201			Check In: Wed, 03/21/2018 Check Out: Thu, 03/22/2018 Your Nightly Rate: \$102.00 Number of Rooms: 1 Number of People: 1 Room Type: A02D2G
	Confirmation Number: Phone Number: GalaxyNet Status:	80857567 1 (509) 455-9600 Duplicate			
	DELTA AIR LINES 319	1541 / L LCADCA Confirmation: G3S8FX	Wed, 03/21/2018 Wed, 03/21/2018	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: MINNEAPOLIS-STP *** Connecting ***	720P 910P
	DELTA AIR LINES 319	1841 / L LCADCA Confirmation: G3S8FX	Wed, 03/21/2018 Wed, 03/21/2018	Leave :: MINNEAPOLIS-STP Arrive :: SPOKANE	1010P 1120P
	Hotel: Address:	Springhill Stes Belli Marriott 4040 Northwest Ave Bellingham, WA 98226			Check In: Thu, 03/22/2018 Check Out: Fri, 03/23/2018 Your Nightly Rate: \$93.00 Number of Rooms: 1 Number of People: 1 Room Type: XVUN00
	Confirmation Number: Phone Number: GalaxyNet Status:	82932638 1 (360) 714-9600 Cancelled			

Remark(s)	Fare	Amount
	Tax	\$218.60
		\$39.40
U22/DOIDOSSIO	Total Amount	\$258.00
U29/TANUM0000WRBO	Amount Charged	\$258.00
U82/ORFSHOURLY		

Air only indicated here.

WAS DL X/MSP DL GEG218.60USD218.60END DL ZPDCAMSP XT 5.60AY9.00XF DCA4.5MSP4.5

Department of the Interior : 4355 River Green Parkway : Duluth GA, 30096 : Tel 855 847-6398

Print: Tue, Apr 24, 2018 07:13 PM


Generated by Travel Incorporated

Official Invoice

Date: 03/22/2018
Record Locator: MNC6MQ
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Tue, Apr 03 2018 Baltimore, MD

1:20 PM **Los Angeles (LAX) to Baltimore (BWI)** — Confirmation No. NIA75R—
depart **Southwest Airlines** **Takeoff:** 1:20 PM Terminal: 1
 Flight 1833 Los Angeles, CA **Landing:** 9:30 PM
Economy/Coach Discounted [Q] Class | Baltimore, MD
Boeing 737-800 (winglets) | 5h 10m

Travelers:
Name: Zinke, Ryan.Keith Seat: Assigned At Check-in ()
Notes: Seat assigned at check in. Airline confirmation-nia75r

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398
- *****
- Southwest Airlines Does Not Preassign Seats Ticket Is Non Refundable Due To Airline Imposed Policies.
- Restrictions And/Or Penalties May Apply To Changes And Cancellations.
- No Shows May Result In Full Loss Of Fare Value.
- For Expense Report Purposes - Your Southwest
- Ticket Number Is -
- Southwest E-Ticket Confirmation Number Is - NIA75R.
- *****
- Your Southwest Frequent Flyer Nbr Is (b) (6)
- Org Code: DOIDOSSIO

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.



*** EXCHANGE ***

Invoice # 426021
 Ticket Number 526-6359739489
 Exchange Ticket 6359739460
 Account # D00880
 Issue Date Fri, Mar 23, 2018
 Booking ID MNC6MO
 Issuing Location BGS
 Booking Agent ID 2M
 Form of Payment (b) (6)
 Transaction Type Ticketless Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	SOUTHWEST AIRLINES 73H	1833 / Q *	Tue, 04/03/2018 Tue, 04/03/2018	Leave : LOS ANGELES Arrive : BALTIMORE	120P 930P
Confirmation: NIA75R					

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	03/23/2018	\$34.30	(b) (6)	113119
Agent-Assisted Dom Air/Rail	03/23/2018	(\$34.30)	(b) (6)	

Fare	\$334.98
Tax	\$0.00
Ticket Total	\$334.98
Admin / Penalty Fare	\$0.00
Total with Penalty	\$334.98
Exchange Fare	(\$263.00)
Total Amount	\$71.98
Amount Charged	\$71.98
<i>Air only indicated here.</i>	
Fee : Agent-Assisted Dom Air/Rail	\$34.30
Fee : Agent-Assisted Dom Air/Rail	(\$34.30)
Air + Fee	\$71.98
LAX WN BWI	

— Remark(s) —

U22/DOIDOSSIO
 U29/TRZINKEDO04032018
 U82/ATRS

Ticketless-Government Services - 4355 River Green Parkway - Duluth GA, 30086

Print: Tue, Apr 24, 2018 07:11 PM

(Generated by Travel Incorporated)

Official Itinerary



Invoice # 424999
 Ticket Number 526-6359739460
 Account # D00880
 Issue Date Fri, Mar 23, 2018
 Booking ID 7SUYZW
 Issuing Location BGS
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Ticketless Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 6359739489 for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
🏠	Hotel: Address:	Home2 Suites Bellingham Airtp 805 Home Lane Bellingham, WA 98226		Check In: Check Out:	Thu, 03/22/2018 Fri, 03/23/2018
	Confirmation Number: Phone Number: GalaxyNet Status:	54447073 1 (360) 734-3111		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$93.00 1 1 A00B6J
✈️	SOUTHWEST AIRLINES 73H	4284 / Y * Confirmation: N8BFVF	Sat, 03/24/2018 Sat, 03/24/2018	Leave :: SEATTLE Arrive :: LAS VEGAS *** Connecting ***	920A 1145A
✈️	SOUTHWEST AIRLINES 73H	5267 / Y * Confirmation: N8BFVF	Sat, 03/24/2018 Sat, 03/24/2018	Leave :: LAS VEGAS Arrive :: BALTIMORE	115P 845P

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM0000WRBO
 U82/ORFSHOURLY

Fare	\$223.26
Tax	\$39.74
Total Amount	\$263.00
Amount Charged	\$263.00

Air only indicated here.

SEA WN LAS WN BWI

Ticketless-Government Services | 4355 River Green Parkway | Duluth GA, 30096

Print: Tue, Apr 24, 2018 07:13 PM

Generated by Travel Incorporated

Official Itinerary



322 N. Spokane Falls Ct. • Spokane, WA 99201
 Phone (509) 455-9600 • Fax (509) 455-6285
 For reservations across the nation
 www.doubletree.com or 1-800-222-TREE

Name & Address

ZINKE, RYAN

(b) (6)
 [Redacted]
 [Redacted]

Room 410/NK1
 Arrival Date 3/21/2018 2:07:00 PM
 Departure Date 3/22/2018 11:06:00 AM

Adult/Child 1/0
 Room Rate 102.00

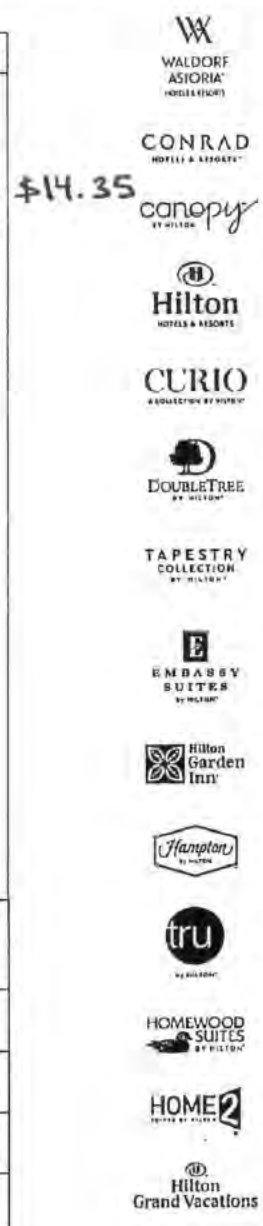
Rate Plan: GR1
 HH # (b) (6)
 AL:
 Car:

TAX #:
 Confirmation Number: 80857567

4/30/2018



DATE	REFERENCE	DESCRIPTION	AMOUNT
3/21/2018	7034656	GUEST ROOM	\$102.00
3/21/2018	7034656	STATE SALES TAX	\$6.63
3/21/2018	7034656	LOCAL CITY/COUNTY SALES TAX	\$2.35
3/21/2018	7034656	LODGING TAX	\$3.37
3/21/2018	7034656	COUNTY TPA	\$2.00
3/22/2018	7035317	(b) (6)	(\$116.35)
4/30/2018	7035317	(b) (6)	\$116.35
4/30/2018	7093565	MC *8867	(\$116.35)
		BALANCE	\$0.00



\$14.35

ACCOUNT NO.
MC *4183

CARD MEMBER NAME
ZINKE, RYAN

ESTABLISHMENT NO. & LOCATION ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

CARD MEMBER'S SIGNATURE
X

DATE OF CHARGE FOLIO NO./CHECK NO.
4/30/2018 1280991 A

AUTHORIZATION INITIAL
054355

PURCHASES & SERVICES

TAXES

TIPS & MISC.

TOTAL AMOUNT -116.35

PAYMENT DUE UPON RECEIPT



MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.



HOME2 SUITES BY HILTON BELLINGHAM AIRPORT
 805 HOME LANE
 BELLINGHAM, WA 98226
 United States of America
 TELEPHONE 360-734-3111 • FAX 360-734-3033
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYANKEITH

Room No: 430/NKJ
 Arrival Date: 3/22/2018 9:20:00 AM
 Departure Date: 3/23/2018 12:34:00 PM
 Adult/Child: 1/0
 Cashier ID: NNKIM
 Room Rate: 93.00
 AL:
 HH # (b) (6)
 VAT #
 Folio No/Che: 79101 A

Confirmation Number: 54447073

HOME2 SUITES BY HILTON BELLINGHAM AIRPORT 4/30/2018 11:24:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
3/22/2018	226660	GUEST ROOM	\$93.00
3/22/2018	226660	RM - STATE TAX	\$8.09
3/22/2018	226660	RM - LODGING TAX	\$1.86
3/23/2018	226813	(b) (6)	(\$102.95)
BALANCE			\$0.00

} \$9.95

EXPENSE REPORT SUMMARY

	3/22/2018	STAY TOTAL
ROOM AND TAX	\$102.95	\$102.95
DAILY TOTAL	\$102.95	\$102.95

CREDIT CARD DETAIL

APPR CODE	058274	MERCHANT ID	8028248600
CARD NUMBER	(b) (6)	EXP DATE	(b) (6)
TRANSACTION ID	226813	TRANS TYPE	Sale

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 03/21/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	03/21/18 – 03/23/18
Location(s)	Washington
Estimated Cost	\$1,200
Funding	DOI will pay most of the travel expenses for this trip. Non-Federal sources will pay for three meals. Secretary Zinke will pay for a personal flight at the end of the trip.
Purpose	Secretary Ryan Zinke will travel to the state of Washington for a number of official engagements. He will meet with the Spokane Tribal Business Council, take a tour of Coulee Dam, and meet with the Confederated Tribes of the Colville Reservation. Secretary Zinke will also hold a breakfast meeting with the Lummi Indian Business Council, take a driving tour of the Lummi Reservation, visit the Lummi Nation School, and participate in a media announcement at North Cascade National Park.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	Following the conclusion of this official travel, Secretary Zinke will make a personal travel deviation from 3/23/18 through 4/2/18. Secretary Zinke will begin this personal travel with a flight from Seattle, Washington, to Santa Barbara, California, on 3/23/18. Secretary Zinke personally purchased the ticket for this flight. Following the conclusion of his personal travel, Secretary Zinke will travel on a flight from a non-duty station back to Washington, D.C. Secretary Zinke will pay for any cost difference above the regular contract fare for this flight from a non-duty station. Secretary Zinke will receive a complimentary meal during his meeting with the Spokane Tribal Business Council on 3/22/18. Secretary Zinke will also receive a complimentary meal during his meeting with the Confederated Tribes of the Colville Reservation on 3/22/18. Secretary Zinke will also receive a complimentary meal during his breakfast meeting with the Lummi Indian Business Council on 3/23/18. The appropriate DI-2000 forms for these meals are forthcoming.
SOL (General Law) approval for special requests (if necessary)	
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	
APPROVALS and SURNAMES	
Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

MB

Document Header Information

Document Authorization: TANUM0000WW9N
 Document Name: TANUM0000WW9N
 Type: Trip
 Travel Authorization Number: 03-21-18 Washington
 TA Date: 03/22/18
 Organization: DOIDOSSIO
 Currency: USD
 Current Status: CREATED

Purpose: Mission (Operational) Document Secretary Ryan Zinke will travel to the state of Washington for a number of official engagements. He will meet with the Spokane Tribal Business Council, take a tour of Coulee Dam, and meet with the Confederated Tribes of the Colville Reservation. Secretary Zinke will also hold a breakfast meeting with the Lummi Indian Business Council, take a driving tour of the Lummi Reservation, visit the Lummi Nation School, and participate in a media announcement at Norther Cascade National Park. Following the conclusion of this official travel, Secretary Zinke will make a personal travel deviation from 3/23/18 through 4/2/18. Secretary Zinke will begin this personal travel with a flight from Seattle, Washington, to Santa Barbara, California, on 3/23/18. Secretary Zinke personally purchased the ticket for this flight. Following the conclusion of his personal travel, Secretary Zinke will travel on a flight from a non-duty station back to Washington, D.C. Secretary Zinke will pay for any cost difference above the regular contract fare for this flight from a non-duty station. Secretary Zinke will receive a complimentary meal during his meeting with the Spokane Tribal Business Council on 3/22/18. Secretary Zinke will also receive a complimentary meal during his meeting with the Confederated Tribes of the Colville Reservation on 3/22/18. Secretary Zinke will also receive a complimentary meal during his breakfast meeting with the Lummi Indian Business Council. The appropriate DI-2000 forms for these meals are forthcoming.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: DUTY STATION: WASHINGTON DC
 Security Cl: CARD: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip

Number:

1

Purpose: Secretary Ryan Zinke will travel to the state of Washington for a number of official engagements. He will meet with the Spokane Tribal Business Council, take a tour of Coulee Dam, and meet with the Confederated Tribes of the Colville Reservation. Secretary Zinke will also hold a breakfast meeting with the Lummi Indian Business Council, take a driving tour of the Lummi Reservation, visit the Lummi Nation School, and participate in a media announcement at Norther Cascade National Park. Following the conclusion of this official travel, Secretary Zinke will make a personal travel deviation from 3/23/18 through 4/2/18. Secretary Zinke will begin this personal travel with a flight from Seattle, Washington, to Santa Barbara, California, on 3/23/18. Secretary Zinke personally purchased the ticket for this flight. Following the conclusion of his personal travel, Secretary Zinke will travel on a flight from a non-duty station back to Washington, D.C. Secretary Zinke will pay for any cost difference above the regular contract fare for this flight from a non-duty station. Secretary Zinke will receive a complimentary meal during his meeting with the Spokane Tribal Business Council on 3/22/18. Secretary Zinke will also receive a complimentary meal during his meeting with the Confederated Tribes of the Colville Reservation on 3/22/18. Secretary Zinke will also receive a complimentary meal during his breakfast meeting with the Lummi Indian Business Council. The appropriate DI-2000 forms for these meals are forthcoming.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
03/21/18	03/22/18	SPOKANE, WA	Mission (Operational)	102.00 / 64.00
03/22/18	03/23/18	BELLINGHAM, WA	Mission (Operational)	93.00 / 51.00

Document Totals

Total Expenses: 909.60
 Reimbursable Expenses: 103.25
 Non-Reimbursable Expenses: 806.35

Advance Authorized:
Advance Requested:

.00
.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	596.60	.00
Lodging-PerDiem	195.00	.00
M&IE-PerDiem	103.25	.00
Transxn Fees	14.75	.00
Total Expenses:	909.60	.00

Trip 1 Details

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 611.35 Total Per Diem Expenses: 298.25

Date	Description	Category	Cost	Pay Method	Per Diem	
03/21/2018	Airline Flight Comment: Flight from Washington, DC (DCA) to Spokane, WA.	Com. Carrier	596.60	GOVCC-C		
03/21/2018	Lodging	Lodging-PerDiem	102.00	GOVCC-C	*	
03/21/2018	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*	
03/22/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*	
03/22/2018	M&IE	M&IE-PerDiem	28.00	REIMBURSABLE	*	
<p>Comment: Secretary Zinke will receive a complimentary meal during his meeting with the Spokane Tribal Business Council on 3/22/18. Secretary Zinke will also receive a complimentary meal during his meeting with the Confederated Tribes of the Colville Reservation on 3/22/18. Secretary Zinke will also receive a complimentary meal during his breakfast meeting with the Lummi Indian Business Council on 3/23/18. The appropriate DI-2000 forms for these meals are forthcoming.</p>						
03/22/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C		
03/23/2018	M&IE	M&IE-PerDiem	27.25	REIMBURSABLE	*	
<p>Comment: Secretary Zinke will receive a complimentary meal during his meeting with the Spokane Tribal Business Council on 3/22/18. Secretary Zinke will also receive a complimentary meal during his meeting with the Confederated Tribes of the Colville Reservation on 3/22/18. Secretary Zinke will also receive a complimentary meal during his breakfast meeting with the Lummi Indian Business Council on 3/23/18. The appropriate DI-2000 forms for these meals are forthcoming.</p>						
Per Diem Allowances						
Trip#: 1	Total Per Diem Allowances:				298.25	
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
03/21/2018	102.00/ 64.00	102.00	102.00	48.00	48.00	
03/22/2018	93.00/ 51.00	93.00	93.00	28.00	28.00	
03/23/2018	93.00/ 51.00	0.00	0.00	27.25	27.25	

Account Summary for the Selected Trip

Org: DOI Label: FY 2018/2019 OS Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000///909.60
 Travel
 Expense Category: Com. Carrier Fiscal Year: 2018 Amount: 596.60
 Expense Category: Lodging-PerDiem Fiscal Year: 2018 Amount: 195.00
 Expense Category: M&IE-PerDiem Fiscal Year: 2018 Amount: 103.25

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	806.35
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	103.25

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		909.60
---------------------------------------	---	--	--------

Totals by Payment Method

GOVCC-C Total	806.35
REIMBURSABLE Total	103.25

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
03/21/18	AIR	\$596.60

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
TRAVEL DATE OVERLAP	FAIL	Traveler Justification: Secretary Zinke will receive a complimentary meal during his meeting with the Spokane Tribal Business Council on 3/22/18. Secretary Zinke will also receive a complimentary meal during his meeting with the Confederated Tribes of the Colville Reservation on 3/22/18. Secretary Zinke will also receive a complimentary meal during his breakfast meeting with the Lummi Indian Business Council on 3/23/18. The appropriate DI-2000 forms for these meals are forthcoming. OVERLAPS WITH TRIP: TANUM0000WRBO Traveler Justification: TANUM0000WRBO is a duplicate authorization. There is no trip overlap.

Document History 03/22/2018 Authorization: TANUM0000WW9N

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	03/22/2018	11:53AM EST	NIGBOROWICZ, TIMOTHY M	
Net Adjustment:0.00				

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:
 Approver Signature:
 Date:

TIM NIGBOROWICZ
Tim Nigborowicz
 3/22/18
 MIKE ARGO
Mike Argo
 3/23/2018

WASHINGTON

March 21-23, 2018

Secretary's Travel Pre-trip Processing/Approval --

Scheduling Office

- Draft itinerary prepared and trip name assigned
- Meetings details (subject, participants, location, funding, etc.) confirmed and documented
- Travel Authorization Approved in Concur (at least 3 days prior to travel)
- Funding arrangements confirmed (RSA, funds availability (with POB), outside sources of funding)
- Political/personal deviations documented
- Federal Travel Regulation prior approvals obtained
 - Non-Contract Carrier
 - Actual Expense
 - Use of Government Aircraft (OAS 110)
 - Premium class travel (ASPMB)
 - Non Federal Source payment (verbal) (DI 2000)
- Spouse travel - basis and payment: _____
- Other issues: _____

General Law

draft itinerary of 3/20

- 99A Federal Travel Regulations review - reviewed + discussed FTR rules on personal deviations
- n/a Non-Contract Carrier-exception: _____
- n/a Actual expense n/a Foreign air carrier
- n/a Premium class travel-basis: _____
- 99 Appropriations issues
 - 99A Purpose, Time, Amount discussed issues concerning sec. personal travel after off. travel; need for necessary expense determination from OS and/or PP regarding security on personal travel.
 - n/a Donation to Department: _____
 - n/a OAS-110 Completed
 - n/a Other Considerations (litigation, lobbying, FACA, etc): _____

Ethics

Approval is conditional on information provided to the Ethics Office

- 100 Political events identified N/A
- 99A Gifts of travel (§ 1353/DI-2000) pre- approval: Awaiting details on meals; expecting a few 1353's
- 99A Widely Attended Gatherings-approval: _____
- 99A Conflict of Interest (208/.502)
- 99A Appearance issues: _____
- 99A Fundraising N/A
- 100 Other: NA

Travel Approver

- Travel is necessary and the most cost-effective and efficient way to accomplish official business
- FTR approvals: Non-Contract Actual Expense Premium Class Gov. Air
- Other: _____

COMMENTS:

112

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201 7 and Ending March 31, 201 8
 For Period Beginning April 1, 201 ___ and Ending September 30, 201 ___

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event

Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
Breakfast Meeting with the Lummi Indian Business Council (LIBC) during a visit to the Lummi Reservation, which includes a driving tour.

4. Sponsor of the Event Lummi Nation

5. Location of Event LIBC Administrative Building in Bellingham, WA

6. Dates of Event

From: March 23, 201 8 To: March 23, 201 8

7. Nature of Event A meeting to discuss matters that are important to the Lummi Nation, as related to the Department and its work.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 03/21/18 To 03/23/18

9. Accompanying Spouse (If Applicable)

Name: _____
Employee: _____
Government Position: _____
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

A. Lummi Nation C. _____

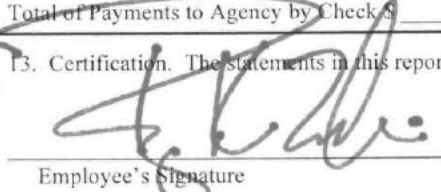
B. _____ D. _____

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 10.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature

APR 10 2018
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

4 April 2018
Date (verbally discussed & approved in advance of travel)

15. Approval.


Supervisor's (or Authorizing Official's) Signature

DCOS
Title

4/4/2018
Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meal (Breakfast)	K	E	A	\$ 10.00



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: Secretary's visit tomorrow

1 message

Aaron Thiele <aaron_thiele@ios.doi.gov>
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Thu, Mar 22, 2018 at 8:38 PM

Tim \$10 per plate tomorrow for breakfast.

Begin forwarded message:

From: Anthony Hillaire <AnthonyH@lummi-nsn.gov>
Date: March 22, 2018 at 5:22:57 PM PDT
To: "Darling, Nedra" <nedra_darling@ios.doi.gov>
Cc: "Aaron_Thiele@ios.doi.gov" <Aaron_Thiele@ios.doi.gov>, "mark_asmussen@nps.gov" <mark_asmussen@nps.gov>
Subject: RE: Secretary's visit tomorrow

Thank you for the email and call Nedra.

I know that you said you would let Aaron and Mark know of the change in the agenda, but I wanted to loop them in as I promised them more information for tomorrow's meeting. Thanks again for all of your help!

Aaron and Mark, thank you for taking the time to meet with me yesterday, so that we are prepared for tomorrow. I appreciate your time. Also, please send me the list of people attending on your side- name and job title.

First off, the only change in the agenda is that we will not be stopping at Lummi Nation School. Instead we will drive by Lummi Nation School and keep going on the route that we went on yesterday, and end up back at the Lummi Administration Building (2665 Kwina Rd.). The plan is to arrive here at 10A. At this time the Blackhawk singers will perform, our Chairman and the Secretary will have the opportunity to speak. Then we will adjourn at 10:30a.

Below is the cost per plate, the attendees list/agenda for tomorrow and a Google maps link to our route:

\$10 per plate.

Attendees for 8a-9a breakfast meeting:

Jeremiah Julius – Chairman

Travis Brockie – Vice Chairman

Celina Phair – Treasurer

Steven Toby – Secretary

Cheryl Sanders – Councilwoman

Henry Cagey – Councilman (absent)

Fred Lane – Councilman

Lawrence Solomon – Councilman

Johnny Felix – Councilman

Victor Johnson – Councilman

Nickolaus Lewis – Councilman

Sheena Sanders – Assistant to the Chairman

Tony Hillaire – Chief of Staff

Todd Bertosen – Capitol Hill Policy Group LLC

Melissa Martin – Council Operations Administrative Assistant

David Webster - Video Technician/Videographer (tentative)

Victoria Cisneros - Video Technician/Videographer (tentative)

For the 9a-10a tour with Secretary Zinke in your SUV:

Jeremiah Julius – Chairman

Travis Brockie – Vice Chairman

If possible or needed, I can ride in the 2nd SUV with staff. Just let me know.

10a-10:30a Lummi Administration Building:

Same as breakfast meeting

Plus the Blackhawk Singers. Councilman Lawrence Solomon is the leader of the Blackhawk Singers.

[VIEW IN GOOGLE MAPS](#)

Please contact me anytime between now and 8a. I will be here early to make sure everything is taken care of.

Thank you all! Looking forward to tomorrow.

Tse Sum Ten

Tony Hillaire

Chief Of Staff

Lummi Indian Business Council

2665 Kwina Rd.

Bellingham, WA 98226

Office Phone: (360)312-2100

Cell Phone: (360)393-0890

Email: AnthonyH@Lummi-nsn.gov

From: Darling, Nedra [mailto:nedra_darling@ios.doi.gov]

Sent: Thursday, March 22, 2018 2:10 PM

To: Anthony Hillaire

Subject: Secretary's visit tomorrow

Hi Tony -

I'm checking in to make sure everything is working out for the Secretary's visit tomorrow. I hope your meeting with Aaron went well and timing is set.

I left a message on your office phone, give me a call on my cell 202-258-3449 when you get a chance.

Thanks.

Nedra

--

Nedra Darling

Director, Public Affairs

Office of the Assistant Secretary for Indian Affairs

Department of the Interior

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201 7 and Ending March 31, 201 8
 For Period Beginning April 1, 201 ___ and Ending September 30, 201 ___

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)
Meeting with tribal legislators, officials, and Colville Business Council members of the Confederated Tribes of the Colville Reservation.

4. Sponsor of the Event Confederated Tribes of the Colville Resv.

5. Location of Event Tribal Council Chambers in Nespelem, WA

6. Dates of Event

From: March 22, 201 8 To: March 22, 201 8

7. Nature of Event A meeting to discuss the Land Buy-Back Program, BIA reorganization, and CCT forest management and wildfire matters.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 03/21/18 To 03/23/18

9. Accompanying Spouse (*If Applicable*)

Name: _____
Employee: _____
Government Position: _____
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

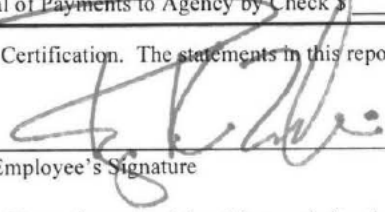
- A. Confederated Tribes of the Colville Reservation C. _____
B. _____ D. _____

11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)


Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 15.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature

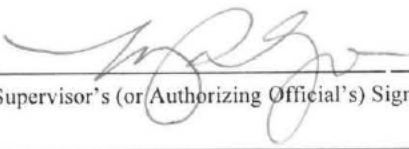
5/23/18
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

5/4/18
Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature

DSCOS
Title

5/14/2018
Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meal (Lunch)	K	E	A	\$15.00

MEMORANDUM

TO: Travel Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Personal Travel Deviation for Secretary Ryan Zinke

DATE: March 23, 2018

On March 23, 2018, Secretary Ryan Zinke will be in northwestern Washington to conclude a period of official travel. He will then begin a period of personal travel with a flight from Seattle, Washington, to Santa Barbara, California. Secretary Zinke has personally purchased the ticket for this flight. After the conclusion of his personal travel, Secretary Zinke will return to his permanent duty station in Washington, D.C., on the following flight from Los Angeles, California:

❖ Tuesday, April 3, 2018
Southwest Airlines #1833
1:20pm PDT Depart Los Angeles, CA
9:30pm EDT Arrive Washington, DC (BWI)

The total non-government, publicly available fare for this flight is \$334.98 (documentation attached).

If Secretary Zinke was not making a personal travel deviation, he would return to his permanent duty station of Washington, D.C., after the conclusion of his official duties in Washington state. Secretary Zinke's final official engagement on March 23 concludes at 12:00pm in Sedro-Woolley, Washington, which is an approximate two-hour drive to Seattle-Tacoma International Airport. There are currently no non-overnight flights available from Seattle to Washington, D.C., that depart after 2:30pm on March 23. Therefore, Secretary Zinke would have to remain overnight in Seattle and travel back to Washington, D.C., the morning of March 24 on the following contract carrier flight:

❖ Saturday, March 24, 2018
Southwest Airlines #4284
9:20am PDT Depart Seattle, WA
11:45am PDT Arrive Las Vegas, NV
Connection in Las Vegas, NV
Southwest Airlines #5267
1:15pm PDT Depart Las Vegas, NV
8:45pm EDT Arrive Washington, DC (BWI)


The total government contract fare for this flight is \$263.00 (documentation attached).

Although he will be on a period of personal travel, the government is only responsible for the cost of a contract fare from Secretary Zinke's temporary duty station in northwestern Washington to his permanent duty station of Washington, D.C. The Division of General Law has advised that a Department employee can make a personal travel deviation following official travel, and that the Department can pay for the cost of travel from a non-duty station, as long as the government incurs no additional cost as a result of such travel. However, the Division of General Law has also advised that government contract

fares generally should not be used for travel from non-duty stations in such a case. Only non-contract, publicly available fares should be used for travel from non-duty stations. And only non-contract, publicly available fares should be used for the cost analysis related to such travel.

The above cost comparison properly utilizes a non-contract, publicly available fare for the analysis of Secretary Zinke's travel from a non-duty station. The above cost comparison indicates that Secretary Zinke's travel from Los Angeles will result in an additional cost of \$71.98. Therefore, Secretary Zinke will use his personal credit card to pay for the \$71.98 difference when the contract flight ticket is exchanged for the non-contract personal flight ticket. Secretary Zinke will also use his personal credit card to pay any exchange fee resulting from the ticket exchange. Aside from the increased airfare cost, no additional expenses (lodging, M&IE, etc.) will be incurred by the government during Secretary Zinke's personal travel. As noted previously, Secretary Zinke will use personal funds to pay for his travel from Seattle to Santa Barbara on March 23.

Please provide approval for the Department to pay the non-contract, publicly available fare for Secretary Zinke's travel from Los Angeles, California, to Washington, D.C., on April 3, 2018, on Southwest Airlines #4284 and Southwest Airlines #5267. Please provide this approval based on the understanding that Secretary Zinke will use his personal funds to pay the \$71.98 difference in cost between the airfare for this flight and the contract fare for a flight from Seattle, Washington.


Approval Signature

4/2/2018
Date



Invoice # 425021
 Ticket Number 526-6359739489
 Exchange Ticket 6359739460
 Account # D00880
 Issue Date Fri, Mar 23, 2018
 Booking ID MNC6MO
 Issuing Location BGS
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Ticketless Ticket
 Booking Currency USD

*** EXCHANGE ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	SOUTHWEST AIRLINES 73H	1833 / Q * Confirmation: NIA75R	Tue, 04/03/2018 Tue, 04/03/2018	Leave :: LOS ANGELES Arrive :: BALTIMORE	120P 930P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	03/23/2018	\$34.30	(b) (6)	113119
Agent-Assisted Dom Air/Rail	03/23/2018	(\$34.30)	(b) (6)	

Fare	\$334.98
Tax	\$0.00
Ticket Total	\$334.98
Admin / Penalty Fare	\$0.00
Total with Penalty	\$334.98
Exchange Fare	(\$263.00)
Total Amount	\$71.98
Amount Charged	\$71.98
<i>Air only indicated here.</i>	
Fee : Agent-Assisted Dom Air/Rail	\$34.30
Fee : Agent-Assisted Dom Air/Rail	(\$34.30)
Air + Fee	\$71.98
LAX WN BWI	

— Remark(s) —

U22/DOIDOSSIO
U29/TRZINKEDO04032018

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 03/27/2018

Print: Fri, Mar 23, 2018 04:01 PM

Ticketless-Government Services - 4355 River Green Parkway - Duluth GA 30096

Generated by Travel Incorporated

Official Itinerary



Invoice # 424999
 Ticket Number 626-6359739460
 Account # D00880
 Issue Date Fri, Mar 23, 2018
 Booking ID 7SUYZW
 Issuing Location BGS
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Ticketless Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 6359739489 for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel		Home2 Suites Bellingham Airpt 805 Home Lane Bellingham, WA 98226		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 03/22/2018 Fri, 03/23/2018 \$93.00 1 1 A00B5J
		Confirmation Number: Phone Number: GalaxyNet Status:	54447073 1 (360) 754-3111		
✈	SOUTHWEST AIRLINES 73H	4284 / Y * Confirmation: N8BFVF	Sat, 03/24/2018 Sat, 03/24/2018	Leave :: SEATTLE Arrive :: LAS VEGAS *** Connecting ***	920A 1145A
✈	SOUTHWEST AIRLINES 73H	5267 / Y * Confirmation: N8BFVF	Sat, 03/24/2018 Sat, 03/24/2018	Leave :: LAS VEGAS Arrive :: BALTIMORE	115P 845P

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM0000WRBO
 U82/ORFSHOURLY

Fare	\$223.26
Tax	\$39.74
Total Amount	\$263.00
Amount Charged	\$263.00

Air only indicated here.

SEA WN LAS WN BWI

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 03/27/2018

Ticketless Government Services - 4355 River Green Parkway - Duluth GA, 30096

Print: Fri, Mar 23, 2018 03:08 PM

Generated by Travel Incorporated

Official Itinerary

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Dallas, TX

DATES: 04/19/18 – 04/20/18

OFFICIAL: X POLITICAL: PERSONAL:

REVIEWED BY / DATE:

TN / 6/14/18 TIM NIGBOROWICZ

Murphy / 6/20/18 TIM MURPHY (General Law)

Ed McDonnell / 7/3/18 ~~HEATHER GOTTRY~~ (Ethics)
ED McDONNELL

DC / 7/6/18 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: June 1, 2018

Trip Overview:

- Dates: April 19, 2018 – April 20, 2018
- Location: Texas

Trip Summary:

April 19, 2018

- *Commercial flight from Washington, DC (Dulles) to Dallas, TX*
- Remain overnight in Dallas, TX

April 20, 2018

- Remarks at EarthX 2018 America the Beautiful Breakfast (Dallas, TX)
- EarthX 2018 Expo Tour (Dallas, TX)
- *Commercial flight from Dallas, TX to Washington, DC (Dulles)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- On 4/20/18, Secretary Zinke was provided a meal at the EarthX 2018 America the Beautiful Breakfast in Dallas, TX. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 4/20/18.

Trip Notes – Transportation and Miscellaneous:

- On 4/19/18, Secretary Zinke travelled from Washington, DC (Dulles) to Dallas, TX (Love Field) on the appropriate contract carrier, but he utilized an airfare that was less expensive than the regular YCA city pair fare. Email correspondence documenting and clearing this use of a non-city pair fare is attached.
- On 4/19/18, a personal charge was accidentally applied to Secretary Zinke's hotel bill and paid with his government credit card. This charge was later transferred to Secretary Zinke's personal credit card (card number ending in (b)), and the same amount was credited back to his government credit card (card number ending in (b)). Documentation is attached.

- On 4/20/18, Secretary Zinke was provided a complimentary admission fee to attend the EarthX 2018 Expo in Dallas, TX. The appropriate signed DI-2000 form is attached.
- Airfare Ticket 0067100998667 was fully refunded for the amount of \$710.60.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. ticket receipts
- Hotel receipts
- Signed DI-2000 forms (2)
- Email correspondence regarding use of a non-city pair fare
- Final trip schedule



Document Header Information

Document Voucher: DocumentTV0000P2C7
 Type: Name:
 Travel: TANUM0000XC82 Trip 04-19-18 Dallas, TX
 Authorization: Name:
 Number:
 TA Date: 06/01/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document April 19, 2018 . Commercial flight from Washington, DC (Dulles) to Dallas, TX . Remain overnight in
 (Operational) Detail: Dallas, TX April 20, 2018 . Remarks at EarthX 2018 America the Beautiful Breakfast (Dallas, TX) .
 EarthX 2018 Expo Tour (Dallas, TX) . Commercial flight from Dallas, TX to Washington, DC (Dulles) .
 Trip concludes Trip Notes: . On 4/20/18, Secretary Zinke was provided a meal at the EarthX 2018
 America the Beautiful Breakfast in Dallas, TX. The appropriate signed DI-2000 form is attached, and
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 admission fee to attend the EarthX 2018 Expo in Dallas, TX. The appropriate signed DI-2000 form is
 attached. Airfare Ticket 0067100998667 was fully refunded for the amount of \$710.60.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: April 19, 2018 . Commercial flight from Washington, DC (Dulles) to Dallas, TX . Remain overnight in Dallas, TX April 20, 2018 . Remarks
 at EarthX 2018 America the Beautiful Breakfast (Dallas, TX) . EarthX 2018 Expo Tour (Dallas, TX) . Commercial flight from Dallas, TX to
 Washington, DC (Dulles) . Trip concludes Trip Notes: . On 4/20/18, Secretary Zinke was provided a meal at the EarthX 2018 America the
 Beautiful Breakfast in Dallas, TX. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE
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 form is attached. . Airfare Ticket 0067100998667 was fully refunded for the amount of \$710.60.

Itinerary Locations		Itinerary Location	Purpose	Per Diem Rates
From	To			
04/19/18	04/20/18	DALLAS, TX	Mission (Operational)	155.00 / 64.00

Document Totals

Total Expenses: 704.85
 Reimbursable Expenses: 81.00
 Non-Reimbursable Expenses: 623.85
 Advance Applied: .00
 Net to Traveler: 81.00
 Net to Government: 623.85

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	445.60 *	.00
Lodging Taxes & Misc	21.50 *	.00
Lodging-PerDiem	142.00 *	.00
M&IE-PerDiem	81.00 *	.00
Transxn Fees	14.75 *	.00
Total Expenses:	704.85 *	.00

Trip 1 Details						
Expenses						
Trip#:				Total Non-Per Diem Expenses:	Total Per Diem Expenses:	
1				481.85	223.00	
Date	Description	Category	Cost	Pay Method	Per Diem	
04/19/2018	Airline Flight Comment: Total airfare for round-trip flights between Washington, DC (Dulles) and Dallas, TX (DFW). On 4/19/18, Secretary Zinke travelled from Washington, DC (Dulles) to Dallas, TX (Love Field) on the appropriate contract carrier, but he utilized an airfare that was less expensive than the regular YCA city pair fare. Email correspondence documenting and clearing this use of a non-city pair fare is attached.	Com. Carrier	445.60	GOVCC-C		
04/19/2018	Lodging Tax/Lodging Fees Comment: STATE ROOM TAX, CITY TAX, TOURISM PID REIMB FEE	Lodging Taxes & Misc	21.50	GOVCC-C		
04/19/2018	Lodging Comment: On the night of 4/19/18, Secretary Zinke utilized lodging at a rate that was lower than the maximum government lodging rate of \$155.00 per night.	Lodging-PerDiem	142.00	GOVCC-C	*	
04/19/2018	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*	
04/20/2018	M&IE Comment: On 4/20/18, Secretary Zinke was provided a meal at the EarthX 2018 America the Beautiful Breakfast in Dallas, TX. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 4/20/18.	M&IE-PerDiem	33.00	REIMBURSABLE	*	
06/01/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C		
Per Diem Allowances						
Trip#:	Total Per Diem Allowances:			223.00		
1						
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
04/19/2018	155.00/ 64.00	142.00	142.00 *	48.00	48.00 *	
04/20/2018	155.00/ 64.00	0.00	0.00	33.00	33.00 *	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS	Acct Code:	704.85
	Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 445.60	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 21.50	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 142.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 81.00	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
		Total:	704.85

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	623.85
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	81.00

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		704.85
----------------------------------	---	--	--------

Totals by Payment Method

GOVCC-C Total	623.85
REIMBURSABLE Total	81.00

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
04/19/18	AIR Airline Flight	\$445.60

Audits

Audit Name	Result	Reason
EXPENSE RECEIPTS REQUIRED	FAIL	Airline Flight on 04/19/2018 requires a receipt.
ACTUALS EXIST	FAIL	Traveler Justification: All appropriate receipts are properly attached. LODGING ACTUALS EXIST Traveler Justification: On the night of 4/19/18, Secretary Zinke utilized lodging at a rate that was lower than the maximum government lodging rate of \$155.00 per night. On 4/20/18, Secretary Zinke was provided a meal at the EarthX 2018 America the Beautiful Breakfast in Dallas, TX. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 4/20/18.

Document History 06/01/2018 Voucher: TV0000P2C7

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798D

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/01/2018	9:44AM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

RYAN ZINKE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:


JUN 10 2018
MIKE ARGO

7/6/2018



Ticket Number: 006-7101288112
 Account #: D00880
 Issue Date: Wed, Apr 18, 2018
 Booking ID: OD32B3
 Issuing Location: UUN
 Booking Agent ID: 2K
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES M80	1160 / L LDGIAD Confirmation: GWSDWD	Thu, 04/19/2018 Thu, 04/19/2018	Leave :: WASHINGTON-DLS Arrive :: ATLANTA *** Connecting ***	1217P 208P
✈	DELTA AIR LINES 717	2445 / L LDGIAD Confirmation: GWSDWD	Thu, 04/19/2018 Thu, 04/19/2018	Leave :: ATLANTA Arrive :: DALLAS-LOVE FIE	438P 600P
🏨	Hotel: Address:	Hilton Garden Inn Dallas Marke 2325 North Stemmons Freeway Dallas, TX 75207		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 04/19/2018 Fri, 04/20/2018 \$142.00 1 1 A01DCW
✈	DELTA AIR LINES 320	1446 / L LDGIAD Confirmation: GWSDWD	Fri, 04/20/2018 Fri, 04/20/2018	Leave :: DALLAS-LOVE FIE Arrive :: ATLANTA *** Connecting ***	1252P 355P
✈	DELTA AIR LINES M80	2775 / L LDGIAD Confirmation: GWSDWD	Fri, 04/20/2018 Fri, 04/20/2018	Leave :: ATLANTA Arrive :: WASHINGTON-DLS	521P 706P

Remark(s)	Fare	
		\$372.10
	Tax	\$73.50
U22/DOIDOSSIO	Total Amount	\$445.60
U29/TANUM0000X64R	Amount Charged	\$445.60
U82/ORFSHOURLY		

Air only indicated here.

WAS DL X/ATL DL DFW186.05DL X/ATL DL WAS186.05USD372.10END DL ZPIADATLDALATL XT11.20AY18.00XF IAD4.5ATL4.5DAL4.5ATL 4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6399

Print: Tue, May 08, 2018 08:46 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 006-7100998667
 Account # D00880
 Issue Date Mon, Apr 16, 2018
 Booking ID OD32B3
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES M80	1160 / L LDGIAD Confirmation: GWSWDW	Thu, 04/19/2018 Thu, 04/19/2018	Leave :: WASHINGTON-DLS Arrive :: ATLANTA *** Connecting ***	1217P 208P
✈	DELTA AIR LINES 717	2445 / L LDGIAD Confirmation: GWSWDW	Thu, 04/19/2018 Thu, 04/19/2018	Leave :: ATLANTA Arrive :: DALLAS-LOVE FIE	438P 600P
🏨	Hotel: Address:	Hilton Garden Inn Dallas Marke 2325 North Stemmons Freeway Dallas, TX 75207		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 04/19/2018 Fri, 04/20/2018 \$142.00 1 1 A01DCW
	Confirmation Number: Phone Number: GalaxyNet Status:	3437715261 1 (214) 634-8200 Duplicate			
✈	DELTA AIR LINES 320	1448 / Q QA0RA0MA Confirmation: GWSWDW	Fri, 04/20/2018 Fri, 04/20/2018	Leave :: DALLAS-LOVE FIE Arrive :: ATLANTA *** Connecting ***	1252P 355P
✈	DELTA AIR LINES M80	2775 / L LCAIAD Confirmation: GWSWDW	Fri, 04/20/2018 Fri, 04/20/2018	Leave :: ATLANTA Arrive :: WASHINGTON-DLS	521P 706P

Remark(s)	Fare	Tax	Total Amount	Amount Charged
U22/DOIDOSSIO				\$618.60
U29/TANUM0000X64R				\$92.00
U82/ORFSHOURLY				\$710.60
				\$710.60

Air only indicated here.

WAS DL X/ATL DL DFW186.05DL ATL297.67DL WAS134.88USD618.60 END DL ZPIADATLDALATL XT11.20AY18.00XF IAD4.5ATL4.5DAL4.5ATL4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Tue, May 08, 2018 08:48 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 006-7100998667
 Account # D00880
 Issue Date Mon, Apr 16, 2018
 Booking ID OD32B3
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** REFUND ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES M80	1160 / L LDGIAD Confirmation: GWSDWD	Thu, 04/19/2018 Thu, 04/19/2018	Leave :: WASHINGTON-DLS Arrive :: ATLANTA *** Connecting ***	1217P 208P
✈	DELTA AIR LINES 717	2445 / L LDGIAD Confirmation: GWSDWD	Thu, 04/19/2018 Thu, 04/19/2018	Leave :: ATLANTA Arrive :: DALLAS-LOVE FIE	438P 600P
✈	DELTA AIR LINES 320	1448 / Q QA0RA0MA Confirmation: GWSDWD	Fri, 04/20/2018 Fri, 04/20/2018	Leave :: DALLAS-LOVE FIE Arrive :: ATLANTA *** Connecting ***	1252P 355P
✈	DELTA AIR LINES M80	2775 / L LCAIAD Confirmation: GWSDWD	Fri, 04/20/2018 Fri, 04/20/2018	Leave :: ATLANTA Arrive :: WASHINGTON-DLS	521P 706P

Remark(s)	Fare	Tax
U5/JUN/30*C30		(\$618.60)
U22/DOIDOSSIO		(\$92.00)
U25/40210798	Total Amount	(\$710.60)
U29/TANUM0000X64R	Amount Charged	(\$710.60)
U82/ORFSHOURLY	<i>Air only indicated here.</i>	
U89/86A31888729	WAS DL X/ATL DL DFW185.05DL ATL297.67DL WAS134.88USD618.60 END DL ZPIADATLDALATL XT11.20AY18.00XF IAD4.5ATL4.5DAL4 .5ATL4.5	

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-8398

Print: Tue, May 08, 2018 08:48 PM

Generated by Travel Incorporated

Official Invoice

2325 NORTH STEMMONS FREEWAY
DALLAS, TX 75207
TELEPHONE 214-634-8200 • FAX 214-634-8202

ZINKE, RYANKEITH

(b) [REDACTED]
(6) (D) [REDACTED]

519/K1
4/19/2018 1:15:00 PM
4/20/2018 2:06:00 PM

1/0
142.00

Rate Plan:
HH #
AL:
Car:

F.I
(b) (6) [REDACTED]

Confirmation Number: 3437715281

5/31/2018

4/19/2018	2489998	GUEST ROOM
4/19/2018	2489998	STATE ROOM TAX
4/19/2018	2489998	CITY TAX
4/19/2018	2489998	TOURISM PID REIMB FEE
4/20/2018	2490421	(b) (6)
5/31/2018	2490421	(b) (6)

BALANCE

\$142.00	} \$21.50
\$8.52	
\$10.14	
\$2.84	
(\$173.08)	
\$9.58	
\$0.00	

(b) (6) [REDACTED]

ZINKE, RYANKEITH

4/20/2018

604572 A

054188

-163.50

2325 NORTH STEMMONS FREEWAY
DALLAS, TX 75207
TELEPHONE 214-634-8200 • FAX 214-634-8202

ZINKE, RYANKEITH

(b) (6)
(6)

519/K1
4/19/2018 1:15:00 PM
4/20/2018 2:06:00 PM

1/0
142.00

Rate Plan:
HH #
AL:
Car:

F1
(b) (6)

Confirmation Number: 3437715261

5/31/2018

4/19/2018	2489866	PAVILION LOUNGE CHARGE	\$9.58
5/31/2018	2514608	(b) (6)	(\$9.58)
		BALANCE	\$0.00

(b) (6)

ZINKE, RYANKEITH

5/31/2018 604572 B

115570

-9.58

2325 NORTH STEMMONS FREEWAY
DALLAS, TX 75207
TELEPHONE 214-634-8200 * FAX 214-634-8202

ZINKE, RYANKEITH

(b) [REDACTED]
(b) (6) [REDACTED]

519/K1
4/19/2018 1:15:00 PM
4/20/2018 2:06:00 PM

1/0
142.00

Rate Plan:
HH #
AL:
Car:

FJ
(b) (6) [REDACTED]

Confirmation Number: 3437715261

5/11/2018

4/19/2018	2489866	PAVILION LOUNGE CHARGE	
4/19/2018	2489998	GUEST ROOM	\$9.58 - PERSONAL
4/19/2018	2489998	STATE ROOM TAX	\$142.00
4/19/2018	2489998	CITY TAX	\$8.52
4/19/2018	2489998	TOURISM PID REIMB FEE	\$10.14
4/20/2018	2490421	(b) (6) [REDACTED]	\$2.84
		BALANCE	(\$173.08)
			\$0.00

(b) (6) [REDACTED]

ZINKE, RYANKEITH

4/20/2018

604572 A

054189

-173.08

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 04/13/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	04/19/18 – 04/20/18
Location(s)	Texas
Estimated Cost	\$1,000
Funding	DOI will pay most of the travel expenses for this trip. A non-Federal source (EarthX) will pay for Secretary Zinke's EarthX2018 expo registration and for one meal.
Purpose	Secretary Ryan Zinke will travel to Dallas, Texas, to participate at the EarthX2018 expo. He will give formal remarks at the America the Beautiful EarthX Breakfast and he will visit the various exhibits and program venues within the Fair Park expo grounds.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	Secretary Zinke will receive complimentary registration for the EarthX2018 expo. An appropriate DI-2000 is forthcoming. Secretary Zinke will also receive a complimentary meal during his attendance at the America the Beautiful EarthX Breakfast on 4/20/18. The appropriate DI-2000 forms for the complimentary registration and meal are forthcoming.
SOL (General Law) approval for special requests (if necessary)	
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	
APPROVALS and SURNAMES	
Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

20

Document Header Information

Document Authorization Document TANUM0000XC82
 Type: Name:
 Travel TANUM0000XC82 Trip 04-19-18 Dallas, TX
 Authorization Name:
 Number:
 TA Date: 04/13/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Secretary Ryan Zinke will travel to Dallas, Texas, to participate at the EarthX2018 expo. He will give
 (Operational) Detail: formal remarks at the America the Beautiful EarthX Breakfast and he will visit the various exhibits and
 program venues within the Fair Park expo grounds. Secretary Zinke will receive complimentary
 registration for the EarthX2018 expo. An appropriate DI-2000 is forthcoming. Secretary Zinke will
 also receive a complimentary meal during his attendance at the America the Beautiful EarthX Breakfast
 on 4/20/18. The appropriate DI-2000 forms for the complimentary registration and meal are
 forthcoming.
 Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: Secretary Ryan Zinke will travel to Dallas, Texas, to participate at the EarthX2018 expo. He will give formal remarks at the America the
 Beautiful EarthX Breakfast and he will visit the various exhibits and program venues within the Fair Park expo grounds. Secretary Zinke will
 receive complimentary registration for the EarthX2018 expo. An appropriate DI-2000 is forthcoming. Secretary Zinke will also receive a
 complimentary meal during his attendance at the America the Beautiful EarthX Breakfast on 4/20/18. The appropriate DI-2000 forms for
 the complimentary registration and meal are forthcoming.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
04/19/18	04/20/18	DALLAS, TX	Mission (Operational)	155.00 / 64.00 *

Document Totals

Total Expenses: 942.15
 Reimbursable Expenses: 81.00
 Non-Reimbursable Expenses: 861.15
 Advance Authorized: .00
 Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	691.40 *	.00
Lodging-PerDiem	155.00 *	.00
M&IE-PerDiem	81.00 *	.00
Transxn Fees	14.75 *	.00
Total Expenses:	942.15 *	.00

Trip 1 Details

Expenses

Trip#: 1	Total Non-Per Diem Expenses:	706.15	Total Per Diem Expenses:	236.00	
Date	Description	Category	Cost	Pay Method	Per Diem
04/13/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	*
04/19/2018	Airline Flight	Com. Carrier	691.40	GOVCC-C	*
Comment: Total airfare for round-trip flights between Washington, DC (DCA) and Dallas, TX (DFW).					
04/19/2018	Lodging	Lodging-PerDiem	155.00	GOVCC-C	*
04/19/2018	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
04/20/2018	M&IE	M&IE-PerDiem	33.00	REIMBURSABLE	*
Comment: Secretary Zinke will receive a complimentary meal during his attendance at the America the Beautiful EarthX Breakfast on 4/20/18. The appropriate DI-2000 forms for the complimentary registration and meal are forthcoming.					

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 236.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
04/19/2018	155.00/ 64.00	155.00	155.00	* 48.00	48.00	*
04/20/2018	155.00/ 64.00	0.00	0.00	33.00	33.00	*

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////942.15
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 691.40
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 155.00
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 81.00
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75
		Total: 942.15

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	861.15
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	81.00

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	942.15
----------------------------------	---	--------

Totals by Payment Method

GOVCC-C Total	861.15
REIMBURSABLE Total	81.00

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
04/19/18	AIR	\$691.40

Audits

Audit Name	Result	Reason
------------	--------	--------

ACTUALS EXIST FAIL MIE ACTUALS EXIST
 Traveler Secretary Zinke will receive a complimentary meal during his attendance at the America the Beautiful EarthX
 Justification: Breakfast on 4/20/18. The appropriate DI-2000 forms for the complimentary registration and meal are forthcoming.

TRAVEL DATE FAIL OVERLAPS WITH TRIP: TANUM0000X64R
 OVERLAP
 Traveler TANUM0000X64R is a duplicate authorization. There is no trip overlap.
 Justification:

Document History 04/13/2018 Authorization: TANUM0000XC82

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/13/2018	3:06PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

 SIGNED DATE

Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:
 Approver Signature:
 Date:

TIM NIGBOROWICZ
Tim Nigborowicz
 4/13/18
 MIKE ARGO
Mike Argo
 4/16/2018

Scheduling Office

- Draft itinerary prepared and trip name assigned
- Meetings details (subject, participants, location, funding, etc.) confirmed and documented
- Travel Authorization Approved in Concur (at least 3 days prior to travel)
- Funding arrangements confirmed (RSA, funds availability (with POB), outside sources of funding)
- Political/personal deviations documented
- Federal Travel Regulation prior approvals obtained
 - Non-Contract Carrier Personal Deviation
 - Actual Expense Foreign Air Carrier
 - Use of Government Aircraft (OAS 110) Foreign Travel Expenses
 - Premium class travel (ASPMB) Rental Car
 - Non Federal Source payment (verbal) (DI 2000)
- Spouse travel - basis and payment: _____
- Other issues: _____

General Law

- QAP* Federal Travel Regulations review
 - N/A* Non-Contract Carrier-exception: no
 - N/A* Actual expense *N/A* Foreign air carrier
 - N/A* Premium class travel-basis: no
- QAP* Appropriations issues
 - N/A* Purpose, Time, Amount
 - N/A* Donation to Department: _____
- N/A* OAS-110 Completed
- QAN* Other Considerations (litigation, lobbying, FACA, etc): _____
nan, based on info as of 4-18-18

Ethics

- SFM* Political events identified *None*
- SFM* Gifts of travel (§ 1353/DI-2000) pre- approval: *pending determination of whether DI-2000 is necessary*
- SFM* Widely Attended Gatherings-approval: *N/A*
- SFM* Conflict of Interest (208/.502) *N/A*
- SFM* Appearance issues: *N/A*
- SFM* Fundraising *N/A*
- SFM* Other: *Based on info as of 4/18/18*

Travel Approver

- Travel is necessary and the most cost-effective and efficient way to accomplish official business
- FTR approvals: Non-Contract Actual Expense Premium Class Gov. Air
- Other: _____

COMMENTS:

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 2018 and Ending September 30, 2018

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page ___ of ___

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
Earth X 's America the Beautiful Breakfast

4. Sponsor of the Event Earth X

5. Location of Event Dallas, TX

6. Dates of Event
From: April 20, 2018 To: April 20, 2018

7. Nature of Event Presentation of official remarks

8. Employee
Name: Ryan Zinke
Official Title: Secretary
Office: Office of the Secretary
Travel Dates:
From: April 19 To April 20, 2018

9. Accompanying Spouse (If Applicable)
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

- A. Earth X C. _____
 B. _____ D. _____

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 48.00

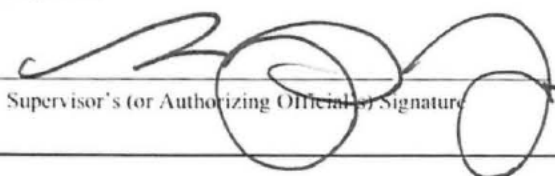
13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


 Employee's Signature _____ Date APR 26 2018

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


 Ethics Review (By Ethics Official) _____ Date 4/19/18

15. Approval.


 Supervisor's (or Authorizing Official's) Signature _____ Title Deputy Chief of Staff Operations
 Date 4/19/2018

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Breakfast	K	E	A	\$48.00 \$47.00
				TN



Getto, Leila <leila_getto@ios.doi.gov>

Fwd: [EXTERNAL] Fwd: Banquet Dinner Costs

Nita Hudson <nita.hudson@earthx.org>
To: "Getto, Leila" <leila_getto@ios.doi.gov>

Fri, Apr 13, 2018 at 4:38 PM

We estimate food and beverage to be \$47 per person.

From: "Getto, Leila" <leila_getto@ios.doi.gov>
Date: Friday, April 13, 2018 at 3:23 PM
To: Nita Hudson <nita.hudson@earthx.org>
Cc: Benjamin Cassidy <benjamin_cassidy@ios.doi.gov>
Subject: Re: [EXTERNAL] Fwd: Banquet Dinner Costs

Can you please tell me what is the per person food and beverage cost Secretary Zinke is speaking at next Friday morning? Thank you!

Leila Sepehri Getto

U.S. Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct: 202-208-5359

Cell: 202-706-9435

Email: leila_getto@ios.doi.gov

On Wed, Apr 11, 2018 at 7:12 AM, Benjamin Cassidy <benjamin_cassidy@ios.doi.gov> wrote:

Please note all emails sent and received are subject to the Freedom of Information Act

Sent from my iPhone

Begin forwarded message:

From: Nita Hudson <nita.hudson@earthx.org>
Date: April 10, 2018 at 10:33:32 PM EDT

To: "Cassidy, Benjamin" <benjamin_cassidy@ios.doi.gov>
Subject: [EXTERNAL] Fwd: Banquet Dinner Costs

Here is the breakdown on costs for the breakfast. We will be applying the same numbers to our luncheon for Greg on Sat.

Let me know if this works.

Nita Hudson

Director of Wildlife Conservation

214-632-4753 cell

From: Julie Burns <julie.burns@earthx.org>
Sent: Tuesday, April 10, 2018 9:30 PM
Subject: Banquet Dinner Costs
To: Nita Hudson <nita.hudson@earthx.org>
Cc: Caitlin Malone <caitlin.malone@earthx.org>

Hi Nita:

My true apologies for the delay!!

Here is a cost of a banquet dinner from last year that had 120 people:

\$36,630

Fixed: 23,350

Variable: 13,280

The fixed costs include venue, AV, security, clean up, rentals (tables, chairs), and centerpieces. We'll also have check in staff added to our costs this year because they were volunteers last year.

The variable costs are food and beverage. Alcohol is not included in these costs so they should be fine for a breakfast comparable.

As you can see, at \$100/person for 120 people, the revenue is \$12,000 and the costs are \$36,630. We are definitely **not** a fundraiser! Haha.

Let me know if you need anything else!

Thanks!

 id:image001.png@01D34E5E.0B7F97C0

JULIE BURNS

VP of Operations

405.245.4043 (Mobile)

julie.burns@EARTHx.org

EARTHx.ORG

 id:image002.png@01D34E5E.0B7F97C0  id:image003.png@01D34E5E.0B7F97C0
 id:image004.png@01D34E5E.0B7F97C0  id:image005.png@01D34E5E.0B7F97C0
 id:image006.png@01D34E5E.0B7F97C0

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 2018 and Ending September 30, 2018

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page ___ of ___

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
Earth X Expo

4. Sponsor of the Event Earth X

5. Location of Event Dallas, TX

6. Dates of Event

From: April 20, 2018 To: April 20, 2018

7. Nature of Event Tour of Earth X Expo

8. Employee

Name: Ryan Zinke
Official Title: Secretary
Office: Office of the Secretary
Travel Dates:
From: April 19 To: April 20, 2018

9. Accompanying Spouse (If Applicable)

Name: _____
Employee: _____
Government Position: _____
Travel Dates:
From: _____ To: _____

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

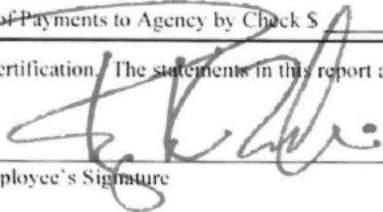
- A. Earth X C. _____
B. _____ D. _____

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 5.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.



APR 26 2018

Employee's Signature

Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.



Ethics Review (By Ethics Official)

4/19/18
Date

15. Approval.



Supervisor's (or Authorizing Official's) Signature

4/19/2018
Title

Deputy Chief of
Staff Operations
Date

Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Admission Fee to Earth X Expo	K	E	A	\$5.00



Getto, Leila <leila_getto@ios.doi.gov>

URGENT Travel Booking for the Secretary

Leila Getto <leila_getto@ios.doi.gov>

Wed, Apr 18, 2018 at 3:43 PM

To: "Ramphal-lane, Vijaya" <vijaya_ramphal-lane@ios.doi.gov>

Cc: "Glenn, Douglas" <douglas_glenn@ios.doi.gov>, "Bradley, Margaret" <margaret_bradley@ios.doi.gov>, Paul Batlan <paul_batlan@ios.doi.gov>, Robert Smith <robert_smith@ios.doi.gov>, jennifer.heindl@sol.doi.gov

Thanks again! I'm CC'ing Jennifer as well just incase there's any additional questions. And reconfirming the delta flight he's booked on for tomorrow to Dallas and return on Friday is the contract carrier and he's compliant. There's no special exceptions or justifications being made. Thank you!

Leila Getto

Deputy Director, Scheduling and Advance

Office of the Secretary

Direct 202-208-5359

Cell 202-706-9435

On Apr 18, 2018, at 11:45 AM, Ramphal-lane, Vijaya <vijaya_ramphal-lane@ios.doi.gov> wrote:

Hello Leila:

This particular city pair is a little tricky.

Delta is the contract carrier from Washington Dulles to Dallas Love Field. The complexity of the fares is purely on Delta who is trying to compete with United, American and Southwest between the Washington DC and Dallas areas.

In the airline booking tool that DTI uses the fare is pricing lower and is fully refundable to be competitive known as METOO or DG fares (\$710.00 vs the lowest contract fare of \$852.00). The highest contract fare of YCA prices at \$1038.00. DTI has the ability to "force" the contract fare if the seats are available at the higher fare of 852.00 or 1038.00

In this case, the Secretary would be compliant in using the contract carrier while saving money because of the way Delta has structured the fares.

I have brought this situation to the attention of GSA's City Pair Program Manager as it certainly creates confusion and questions for travelers to be on the contract carrier and not utilizing a city pair fare even though they may be saving money.

Please let me know if you have any additional questions or need further assistance. I am happy to assist.

Kind regards,

VJ

On Wed, Apr 18, 2018 at 10:11 AM, Getto, Leila <leila_getto@ios.doi.gov> wrote:

Thank you! I spoke to Vijaya.

Leila Sepehri Getto

U.S. Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct: 202-208-5359

Cell: 202-706-9435

Email: leila_getto@ios.doi.gov

On Wed, Apr 18, 2018 at 10:03 AM, Glenn, Douglas <douglas_glenn@ios.doi.gov> wrote:

We'll get an answer to Leila asap.

Thank you,
Douglas A. Glenn
DCFO & Director, Office of Financial Management

"A picture is worth a thousand numbers."

On Wed, Apr 18, 2018 at 9:56 AM, Bradley, Margaret <margaret_bradley@ios.doi.gov> wrote:

Good Morning,

I apologize for the long email, but I have been unable to raise Robert or Vjaya on the phone and I am headed out of the building for a doctor's appointment. The Secretary's Scheduling Office is in need of urgent assistance on a travel matter for the Secretary.

The Scheduling Office is arranging travel for the Secretary to fly to Texas tomorrow (April 19) on official travel. In working with the Duluth Travel representative, there has been some confusion about which airline holds the contract city pair fare between DC and the TDY point for the Secretary's travel. Apparently there is a possibility that Delta Airlines is the contract carrier for "Y" class travel but not other classes. The Scheduling Office is requesting clarification on which airline holds the contract for the relevant TDY locations.

Leila Getto is the point of contact in the Secretary's Scheduling Office. She is copied on this email and her phone number is 208-5359. Could someone from PFM please reach out to her ASAP to discuss the contract issue and assist her in knowing which airline holds the contract.

Thank you,
Margaret

Margaret Bradley
Senior Advisor
Office of the Executive Secretariat
U.S. Department of the Interior
Room 7318
202-208-4523

*Vijaya Ramphal-Lane
Travel Financial Specialist
U.S. Department of the Interior
Office of the Secretary
Office of Financial Management
202-208-5677 (direct line)
202-664-4957 (mobile)*

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATIONS: MT-ND-SD-WY

DATES: 05/18/18 – 05/28/18

OFFICIAL: X POLITICAL: PERSONAL: X

REVIEWED BY / DATE:

TN 19/6/18 TIM NIGBOROWICZ

Murphy 120/2/18 TIM MURPHY (General Law) *Like 2/18
2018*

HB 12-17-18 HEATHER GOTTRY (Ethics) *

DC 112/20/18 DEBBIE COUSINS

* Cleared consistent with ethics guidance previous travels

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: September 5, 2018

Trip Overview:

- Dates: May 18, 2018 – May 28, 2018
- Locations: Montana, North Dakota, South Dakota, Wyoming

Trip Summary:

May 18, 2018

- *Commercial flight from Washington, DC (DCA) to Great Falls, MT*
- Remain overnight in Great Falls, MT

May 19, 2018

- *Drive from Great Falls, MT to Box Elder, MT*
- Meeting with Chippewa Cree Tribal Leadership (Box Elder, MT)
- *Drive from Box Elder, MT to Fort Belknap, MT*
- Personal Deviation in Fort Belknap, MT
- *Drive from Fort Belknap, MT to Glasgow, MT*
- Remain overnight in Glasgow, MT

May 20, 2018

- *Drive from Glasgow, MT to Fort Peck, MT*
- Meeting with Ranchers and Charles M. Russell National Wildlife Refuge Staff (Fort Peck, MT)
- *Drive from Fort Peck, MT to Poplar, MT*
- Meeting with Fort Peck Assiniboine & Sioux Tribes (Poplar, MT)
- *Drive from Poplar, MT to Williston, ND*
- Remain overnight in Williston, ND

May 21, 2018

- Live TV Interview on “Country Morning Today” with NBC Affiliates (Williston, ND)
- *Drive from Williston, ND to Theodore Roosevelt National Park*
- Personal Deviation at Theodore Roosevelt National Park
- Remain overnight in Medora, ND

May 22, 2018

- Theodore Roosevelt National Park All Hands Meeting (Theodore Roosevelt National Park)
- Site Visit and Tour of Maltese Cross Cabin (Theodore Roosevelt National Park)

- Ridgeline Nature Hike (Theodore Roosevelt National Park)
- Deferred Maintenance/Infrastructure Project Site Visit (Theodore Roosevelt National Park)
- *Drive from Theodore Roosevelt National Park to Killdeer, ND*
- Made-in-America Energy Production Tour (Killdeer, ND)
- *Drive from Killdeer, ND to Bismarck, ND*
- Meeting with 7 North Dakota Tribes and Standing Rock North Dakota/South Dakota (Bismarck, ND)
- Remain overnight in Bismarck, ND

May 23, 2018

- Live Interview on *Good Day Dakota* broadcast on CBS stations statewide (Bismarck, ND)
- Remarks at the 2018 Williston Basin Petroleum Conference (Bismarck, ND)
- Post-Conference Press Interview on Live Radio with Scott Hennen (Bismarck, ND)
- Post-Conference Press Interview Live on CNBC (Bismarck, ND)
- Meeting with State Legislators (Bismarck, ND)
- *Drive from Bismarck, ND to Coleharbor, ND*
- Tour of the Snake Creek Pumping Plant and Meeting with North Dakota Delegation (Coleharbor, ND)
- McClusky Canal Driving Tour
- *Drive from McClusky Canal to Bismarck, ND*
- Dinner with North Dakota Governor Doug Burgum (Bismarck, ND)
- Remain overnight in Bismarck, ND

May 24, 2018

- *Drive from Bismarck, ND to Ft. Pierre, SD*
- Meeting with the Great Plains Tribal Chairman's Association (Ft. Pierre, SD)
- *Drive from Ft. Pierre, SD to Wall, SD*
- Remain overnight in Wall, SD

May 25, 2018

- Breakfast at Wall Drug (Wall, SD)
- Visit to Minuteman Missile National Historic Site
- Badlands National Park Tour Stop 1: Hike to Window Trail Overlook & Notch Trailhead
- Badlands National Park Tour Stop 2: Visit Ben Reifel Visitors Center
- Badlands National Park Tour Stop 3: Lunch at Park HQ
- Badlands National Park Tour Stop 4: Tour Cedar Pass Development Concept Plan
- Badlands National Park Tour Stop 5: Badlands Scenic Loop
- Badlands National Park Tour Stop 6: Hike Saddle Pass Trail to Fossil Exhibit Trail
- Badlands National Park Tour Stop 7: Hike on Fossil Exhibit Trail
- Badlands National Park Tour Stop 8: Pinnacles Overlook
- Badlands National Park Tour Stop 9: Bison Corrals
- Dinner at Sheep Mountain Overlook Campsite (Badlands National Park)
- Remain overnight in Badlands National Park

May 26, 2018

- Breakfast at Sheep Mountain Overlook Campsite

- *Drive from Badlands National Park to Mount Rushmore National Memorial*
- Working Lunch with Mount Rushmore National Memorial Superintendent and Park Staff (Mount Rushmore National Memorial)
- Overview of Mount Rushmore National Memorial at Grand View Terrace (Mount Rushmore National Memorial)
- Flag Folding Ceremony with Veteran Visitors (Mount Rushmore National Memorial)
- Visit to Sculptor's Hut and the Hall of Records (Mount Rushmore National Memorial)
- *Drive from Mount Rushmore National Memorial to Sundance, WY*
- Remain overnight in Sundance, WY

May 27, 2018

- *Drive from Sundance, WY to Devils Tower National Monument*
- Devils Tower National Monument All Hands Meeting (Devils Tower National Monument)
- *Drive from Devils Tower National Monument to Rapid City, SD*
- Remain overnight in Rapid City, SD

May 28, 2018

- *Drive from Rapid City, SD to Black Hills National Cemetery*
- Black Hills National Cemetery Veterans Ceremony (Black Hills National Cemetery)
- Black Hills National Cemetery Tribal Service (Black Hills National Cemetery)
- Drive from Black Hills National Cemetery to Rapid City, SD
- Commercial flight from Rapid City, SD to Washington, DC (DCA)
- Trip concludes

Trip Notes – Lodging and M&IE:

- During this travel, Secretary Zinke made two separate personal deviations. The first was on 5/19/18 and the second was on 5/21/18. See the attached trip schedule for further details. Although Secretary Zinke participated in official engagements on both days, he did not claim any M&IE reimbursement on either day due to the personal deviations. Secretary Zinke personally paid for any additional expenses related to these personal deviations, so the government did not incur any additional costs due to the personal deviations. Guidance from the Solicitor's Office Division of General Law regarding these personal deviations is attached.
- On 5/19/18, a personal charge was accidentally applied to Secretary Zinke's hotel bill and paid with his government credit card. This charge, for the amount of \$5.00, was appropriately credited back to his government credit card. Documentation is attached.
- On 5/20/18, a personal charge was accidentally applied to Secretary Zinke's hotel bill and paid with his government credit card. This charge, for the amount of \$4.50, was appropriately charged to his personal credit card (ending in (b)) and credited back to his government credit card (ending in (b)). Documentation is attached.
- Secretary Zinke paid for his own meal at the Dinner with North Dakota Governor Doug Burgum in Bismarck, ND on 5/23/18.
- Secretary Zinke paid for his own meal at the Breakfast at Wall Drug in Wall, SD on 5/25/18.

- Secretary Zinke paid for his own meal at the Lunch at Park HQ in Badlands National Park 5/25/18.
- On the night of 5/25/18, Secretary Zinke camped out on public lands in Badlands National Park in southwestern South Dakota. All camping equipment, gear, and other supplies used during the campout were provided by the National Park Service. Therefore, Secretary Zinke incurred no lodging expenses for the night of 5/25/18. All meals during the campout were prepared from food that was purchased by equal contributions from all participants, including Secretary Zinke. Much of the land comprising Badlands National Park is located within Pennington County in South Dakota, so Pennington County was used as the official per diem location for the campout.
- Secretary Zinke paid for his own meal at the working lunch with the Mount Rushmore National Memorial superintendent and park staff at Mount Rushmore National Memorial on 5/26/18.

Trip Notes – Transportation and Miscellaneous:

- Aside from his outbound flight to Great Falls, Montana, on 5/18/18, and his return flight to Washington, D.C., on 5/28/18, Secretary Zinke travelled in a DOI government rental vehicle driven by a member of his protection detail for all segments of this trip.
- On 5/23/18, Secretary Zinke provided remarks at the 2018 Williston Basin Petroleum Conference. The Departmental Ethics Office determined that no DI-2000 was required for Secretary Zinke's participation at the conference, as his attendance was covered under 5 C.F.R. 2635.203(b)(8) and (g). Email correspondence documenting this guidance from the Departmental Ethics Office is attached.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Hotel receipts
- Email correspondence containing guidance related to attendance at the 2018 Williston Basin Petroleum Conference
- Email correspondence containing guidance related to personal travel deviations
- Final trip schedule



Document Header Information

Document Voucher Document TV0000QP89
Type: Name:
Travel TANUM0000Y170 Trip 05-18-18 MT-ND-SD-WY
Authorization Name:

Number:
TA Date: 09/05/18 Currency: USD
Organization: DOIDOSSIO Current CREATED
Status:

Purpose: Mission Document On May 18, 2018, Secretary Ryan Zinke began official travel to various locations in Montana, North
(Operational) Detail: Dakota, South Dakota and Wyoming. Further details of the trip are included on the attached voucher memo and the attached trip schedule. Trip Notes: . On 5/19/18, a personal charge was accidentally applied to Secretary Zinke's hotel bill and paid with his government credit card. This charge, for the amount of \$5.00, was appropriately credited back to his government credit card. Documentation is attached. . On 5/20/18, a personal charge was accidentally applied to Secretary Zinke's hotel bill and paid with his government credit card. This charge, for the amount of \$4.50, was appropriately charged to his personal credit card (ending in (b)) and credited back to his government credit card (ending in (b)). Documentation is attached. . Secretary Zinke paid for his own meal at the Dinner with North Dakota Governor Doug Burgum in Bismarck, ND on 5/23/18. . Secretary Zinke paid for his own meal at the Breakfast at Wall Drug in Wall, SD on 5/25/18. . Secretary Zinke paid for his own meal at the Lunch at Park HQ in Badlands National Park 5/25/18. . Secretary Zinke paid for his own meal at the working lunch with the Mount Rushmore National Memorial superintendent and park staff at Mount Rushmore National Memorial on 5/26/18. . Aside from his outbound flight to Great Falls, Montana, on 5/18/18, and his return flight to Washington, D.C., on 5/28/18, Secretary Zinke travelled in a DOI government rental vehicle driven by a member of his protection detail for all segments of this trip. . On 5/23/18, Secretary Zinke provided remarks at the 2018 Williston Basin Petroleum Conference. The Departmental Ethics Office determined that no DI-2000 was required for Secretary Zinke's participation at the conference, as his attendance was covered under 5 C.F.R. 2635.203(b)(8) and (g). Email correspondence documenting this guidance from the Departmental Ethics Office is attached .

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
TID: 40210798D Organization: DOIDOSSIO
Title: Duty Station: WASHINGTON DC
Security Cl: CARD: CARD HOLDER
Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone: 2022087551 Cell Phone:
Home Address: Home Phone: 2022087551
Alternate Address: Alternate Phone:

Document Information

Trip
Number
1

Purpose: On May 18, 2018, Secretary Ryan Zinke began official travel to various locations in Montana, North Dakota, South Dakota and Wyoming. Further details of the trip are included on the attached voucher memo and the attached trip schedule. Trip Notes: . On 5/19/18, a personal charge was accidentally applied to Secretary Zinke's hotel bill and paid with his government credit card. This charge, for the amount of \$5.00, was appropriately credited back to his government credit card. Documentation is attached. . On 5/20/18, a personal charge was accidentally applied to Secretary Zinke's hotel bill and paid with his government credit card. This charge, for the amount of \$4.50, was appropriately charged to his personal credit card (ending in (b)) and credited back to his government credit card (ending in (b)). Documentation is attached. . Secretary Zinke paid for his own meal at the Dinner with North Dakota Governor Doug Burgum in Bismarck, ND on 5/23/18. . Secretary Zinke paid for his own meal at the Breakfast at Wall Drug in Wall, SD on 5/25/18. . Secretary Zinke paid for his own meal at the Lunch at Park HQ in Badlands National Park 5/25/18. . Secretary Zinke paid for his own meal at the working lunch with the Mount Rushmore National Memorial superintendent and park staff at Mount Rushmore National Memorial on 5/26/18. . Aside from his outbound flight to Great Falls, Montana, on 5/18/18, and his return flight to Washington, D.C., on 5/28/18, Secretary Zinke travelled in a DOI government rental vehicle driven by a member of his protection detail for all segments of this trip. . On 5/23/18, Secretary Zinke provided remarks at the 2018 Williston Basin Petroleum Conference. The Departmental Ethics Office determined that no DI-2000 was required for Secretary Zinke's participation at the conference, as his attendance was covered under 5 C.F.R. 2635.203(b)(8) and (g). Email correspondence documenting this guidance from the Departmental Ethics Office is attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/18/18	05/19/18	GREAT FALLS, MT	Mission (Operational)	93.00 / 51.00 *
05/19/18	05/20/18	GLASGOW, MT	Mission (Operational)	93.00 / 51.00 *

05/20/18	05/21/18	WILLISTON, ND	Mission (Operational)	94.00 / 69.00
05/21/18	05/22/18	MEDORA, ND	Mission (Operational)	93.00 / 51.00
05/22/18	05/24/18	BISMARCK, ND	Mission (Operational)	93.00 / 51.00
05/24/18	05/25/18	WALL, SD	Mission (Operational)	93.00 / 59.00
05/25/18	05/26/18	PENNINGTON COUNTY, SD	Mission (Operational)	93.00 / 59.00
05/26/18	05/27/18	SUNDANCE, WY	Mission (Operational)	93.00 / 51.00
05/27/18	05/28/18	RAPID CITY, SD	Mission (Operational)	93.00 / 59.00

Document Totals

Total Expenses:	2,115.10
Reimbursable Expenses:	481.50
Non-Reimbursable Expenses:	1,633.60
Advance Applied:	.00
Net to Traveler:	481.50
Net to Government:	1,633.60
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	728.60	.00
Lodging Taxes & Misc	37.63	.00
Lodging-PerDiem	826.00	.00
M&IE-PerDiem	481.50	.00
Transaction Fees	26.62	.00
Transxn Fees	14.75	.00
Total Expenses:	2,115.10	.00

Trip 1 Details

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
Trip#: 1		Total Non-Per Diem Expenses:	807.60	Total Per Diem Expenses:	1,307.50
05/10/2018	TMC Fee	Transaction Fees	26.62	GOVCC-C	*
Comment: SVC-After Hours GovSves					
05/18/2018	Airline Flight	Com. Carrier	728.60	GOVCC-C	*
Comment: Total airfare for round-trip flights from Washington, DC (DCA) to Great Falls, MT and from Rapid City, SD to Washington, DC (DCA).					
05/18/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
05/18/2018	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
05/19/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
Comment: On 5/19/18, a personal charge was accidentally applied to Secretary Zinke's hotel bill and paid with his government credit card. This charge, for the amount of \$5.00, was appropriately credited back to his government credit card. Documentation is attached.					
05/19/2018	M&IE	M&IE-PerDiem	.00	REIMBURSABLE	*
Comment: . During this travel, Secretary Zinke made two separate personal deviations. The first was on 5/19/18 and the second was on 5/21/18, See the attached trip schedule for further details. Although Secretary Zinke participated in official engagements on both days, he did not claim any M&IE reimbursement on either day due to the personal deviations. Secretary Zinke personally paid for any additional expenses related to these personal deviations, so the government did not incur any additional costs due to the personal deviations. Guidance from the Solicitor's Office Division of General Law regarding these personal deviations is attached.					
05/20/2018	Lodging Tax/Lodging Fees	Lodging Taxes & Misc	10.34	GOVCC-C	*
Comment: STATE TAX, CITY TAX					
05/20/2018	Lodging	Lodging-PerDiem	94.00	GOVCC-C	*

	PerDiem		
Comment: On 5/20/18, a personal charge was accidentally applied to Secretary Zinke's hotel bill and paid with his government credit card. This charge, for the amount of \$4.50, was appropriately charged to his personal credit card (ending in (b)) and credited back to his government credit card (ending in (b)). Documentation is attached.			
05/20/2018M&IE	M&IE-PerDiem	69.00	REIMBURSABLE *
05/21/2018Lodging	Lodging-PerDiem	89.00	GOVCC-C *
Comment: On 5/21/18, Secretary Zinke utilized lodging at an actual lodging rate of \$89.00 per night, which is less expensive than the maximum government lodging rate of \$93.00 per night.			
05/21/2018M&IE	M&IE-PerDiem	.00	REIMBURSABLE *
Comment: . During this travel, Secretary Zinke made two separate personal deviations. The first was on 5/19/18 and the second was on 5/21/18. See the attached trip schedule for further details. Although Secretary Zinke participated in official engagements on both days, he did not claim any M&IE reimbursement on either day due to the personal deviations. Secretary Zinke personally paid for any additional expenses related to these personal deviations, so the government did not incur any additional costs due to the personal deviations. Guidance from the Solicitor's Office Division of General Law regarding these personal deviations is attached.			
05/22/2018Lodging Tax/Lodging Fees	Lodging Taxes & Misc	8.46	GOVCC-C
Comment: State Tax, City / County Tax			
05/22/2018Lodging	Lodging-PerDiem	89.00	GOVCC-C *
Comment: On 5/22/18, Secretary Zinke utilized lodging at an actual lodging rate of \$89.00 per night, which is less expensive than the maximum government lodging rate of \$93.00 per night.			
05/22/2018M&IE	M&IE-PerDiem	51.00	REIMBURSABLE *
05/23/2018Lodging Tax/Lodging Fees	Lodging Taxes & Misc	8.46	GOVCC-C
Comment: State Tax, City / County Tax			
05/23/2018Lodging	Lodging-PerDiem	89.00	GOVCC-C *
Comment: On 5/23/18, Secretary Zinke utilized lodging at an actual lodging rate of \$89.00 per night, which is less expensive than the maximum government lodging rate of \$93.00 per night.			
05/23/2018M&IE	M&IE-PerDiem	51.00	REIMBURSABLE *
05/24/2018Lodging	Lodging-PerDiem	93.00	GOVCC-C *
Comment: Secretary Zinke's hotel reservation for the night of 5/24/18 shows a rate that exceeds the maximum government lodging rate. However, management at the Best Western Plains Motel has stated that they will honor the government rate of \$93.00 per night when travelers arrive at the property.			
05/24/2018M&IE	M&IE-PerDiem	59.00	REIMBURSABLE *
05/25/2018Lodging	Lodging-PerDiem	.00	GOVCC-C *
Comment: . On the night of 5/25/18, Secretary Zinke camped out on public lands in Badlands National Park in southwestern South Dakota. All camping equipment, gear, and other supplies used during the campout were provided by the National Park Service. Therefore, Secretary Zinke incurred no lodging expenses for the night of 5/25/18. All meals during the campout were prepared from food that was purchased by equal contributions from all participants, including Secretary Zinke. Much of the land comprising Badlands National Park is located within Pennington County in South Dakota, so Pennington County was used as the official per diem location for the campout.			
05/25/2018M&IE	M&IE-PerDiem	59.00	REIMBURSABLE *
05/26/2018Lodging	Lodging-PerDiem	93.00	GOVCC-C *
05/26/2018M&IE	M&IE-PerDiem	51.00	REIMBURSABLE *
05/27/2018Lodging Tax/Lodging Fees	Lodging Taxes & Misc	10.37	GOVCC-C
Comment: TAXES			
05/27/2018Lodging	Lodging-PerDiem	93.00	GOVCC-C *
05/27/2018M&IE	M&IE-PerDiem	59.00	REIMBURSABLE *
05/28/2018M&IE	M&IE-PerDiem	44.25	REIMBURSABLE *
09/05/2018TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,307.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/18/2018	93.00/ 51.00	93.00	93.00	38.25	38.25	
05/19/2018	93.00/ 51.00	93.00	93.00	0.00	0.00	
05/20/2018	94.00/ 69.00	94.00	94.00	69.00	69.00	
05/21/2018	93.00/ 51.00	89.00	89.00	0.00	0.00	
05/22/2018	93.00/ 51.00	89.00	89.00	51.00	51.00	
05/23/2018	93.00/ 51.00	89.00	89.00	51.00	51.00	
05/24/2018	93.00/ 59.00	93.00	93.00	59.00	59.00	
05/25/2018	93.00/ 59.00	0.00	0.00	59.00	59.00	
05/26/2018	93.00/ 51.00	93.00	93.00	51.00	51.00	
05/27/2018	93.00/ 59.00	93.00	93.00	59.00	59.00	
05/28/2018	93.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	2,115.10
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 728.60	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 37.63	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 826.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 481.50	
Expense Category: Transaction Fees	Fiscal Year: 2018	Amount: 26.62	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
	Total:		2,115.10

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,633.60
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	481.50

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	2,115.10
----------------------------------	---	----------

Totals by Payment Method

GOVCC-C Total	1,633.60
REIMBURSABLE Total	481.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
05/18/18	AIR Airline Flight	\$728.60

Audits

Audit Name	Result	Reason
ACTUALS FAIL EXIST		MIE ACTUALS EXIST

Traveler Justification: During this travel, Secretary Zinke will make two separate personal deviations. The first will be on 5/19/18 and the second will be on 5/21/18. See the attached trip schedule for further details. Although Secretary Zinke will participate in official engagements on each day, he will not claim any M&IE reimbursement on either day due to the personal deviations. Secretary Zinke will personally pay for any additional expenses related to these personal deviations, so the government will not incur any additional costs due to the personal deviations. Guidance from the Solicitor's Office Division of General Law regarding these personal deviations is attached. On the night of 5/25/18, Secretary Zinke will camp out on public lands in Badlands National Park in southwestern South Dakota. All camping equipment, gear, and other supplies used during the campout will be

provided by the National Park Service. Therefore, Secretary Zinke will incur no lodging expenses for the night of 5/25/18. All meals during the campout will be prepared from food that purchased by equal contributions from all participants, including Secretary Zinke. Much of the land comprising Badlands National Park is located within Pennington County in South Dakota, so Pennington County will be used as the official per diem location for the campout.

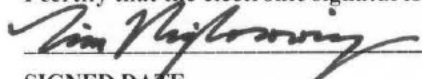
Document History 09/05/2018 Voucher: TV0000QP89

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/05/2018	2:12PMEST	NIGBOROWICZ, TIMOTHY M	

Net Adjustment:0.00

I certify that the electronic signatures listed above are valid and on file

 12/19/18
SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

 Ryan Zinke
12/20/18
 Kate Machregr
12.20.2018.

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 05/17/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz; 202-208-7551

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	05/18/18 – 05/28/18
Location(s)	Montana, North Dakota, South Dakota, Wyoming
Estimated Cost	\$2,200
Funding	DOI will pay for all official travel expenses for this trip.
Purpose	<p>Secretary Ryan Zinke will travel to Montana, North Dakota, South Dakota, and Wyoming for meetings with tribal leaders, ranchers and National Park Service employees. As part of the trip, Secretary Zinke will discuss with tribes, while visiting their tribal lands, the opioid crisis, bison management, DOI reorganization, water issues, law enforcement, and infrastructure problems. Secretary Zinke has accepted the invitation from local tribal communities to participate in cultural traditions and customs.</p> <p>The National Park visits provide the opportunity for Secretary Zinke to meet with park leadership and staff to discuss deferred maintenance issues and infrastructure problems. Park scientists and historians will present some of the most important work being done at National Parks in this part of the country. Secretary Zinke will give remarks at the 26th Annual Williston Basin Petroleum Conference in Bismarck, North Dakota, midway through this trip, after which he will meet with state legislators and the governor at the state capitol building. He will later tour the McClusky Canal and Snake Creek Pumping Plant to discuss irrigation, wetland mitigation, and interagency agreement cooperative with North Dakota Game and Fish.</p> <p>This trip through the Great Plains is scheduled through Memorial Day weekend. Secretary Zinke has committed to participating in several Veterans events, including one ceremony that primarily honors American Indian Veterans on the weekend before the holiday.</p>
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	<p>Aside from his outbound flight to Great Falls, Montana, on 5/18/18, and his return flight to Washington, D.C., on 5/28/18, Secretary Zinke will travel in a DOI government rental vehicle driven by a member of his protection detail for all segments of this trip.</p> <p>On the night of 5/25/18, Secretary Zinke will camp out on public lands in Badlands National Park in southwestern South Dakota. All camping equipment, gear, and other supplies used during the campout will be provided by the National Park Service. Therefore, Secretary Zinke will incur no lodging expenses for the night of 5/25/18. All meals during the campout will be prepared from food that purchased by equal contributions from all participants, including Secretary Zinke. Much of the land comprising Badlands National Park is located within Pennington County in South Dakota, so Pennington County will be used as the official per diem location for the campout.</p> <p>On 5/23/18, Secretary Zinke will provide remarks at the 2018 Williston Basin Petroleum Conference. The Departmental Ethics Office determined that no DI-2000 is required for Secretary Zinke's participation at the conference, as his attendance will be covered under 5 C.F.R. 2635.203(b)(8) and (g). Email correspondence documenting this guidance from the Departmental Ethics Office is attached.</p> <p>During this travel, Secretary Zinke will make two separate personal deviations. The first will be on 5/19/18 and the second will be on 5/21/18. See the attached trip schedule for further details. Although Secretary Zinke will participate in official engagements on each day, he will not claim any M&IE reimbursement on either day due to the personal deviations. Secretary Zinke will personally pay for any additional expenses related to these personal deviations, so the government will not incur any additional costs due to the personal deviations. Guidance from the Solicitor's Office Division of General Law regarding these personal deviations is attached.</p>

Document Header Information

Document Authorization Document TANUM0000Y170
Type: Name:
Travel TANUM0000Y170 Trip 05-18-18 MT-ND-SD-WY
Authorization Name:

Number:
TA Date: 05/17/18 Currency: USD
Organization: DOIDOSSIO Current CREATED
Status:

Purpose: Mission Document Secretary Zinke will travel to Montana, North Dakota, South Dakota, and Wyoming for meetings with (Operational) Detail: tribal leaders, ranchers and National Park Service employees. As part of the trip, Secretary Zinke will discuss with tribes, while visiting their tribal lands, the opioid crisis, bison management, DOI reorganization, water issues, law enforcement, and infrastructure problems. Secretary Zinke has accepted the invitation from local tribal communities to participate in cultural traditions and customs. The National Park visits provide the opportunity for Secretary Zinke to meet with park leadership and staff to discuss deferred maintenance issues and infrastructure problems. Park scientists and historians will present some of the most important work being done at National Parks in this part of the country. Secretary Zinke will give remarks at the 26th Annual Williston Basin Petroleum Conference in Bismarck, North Dakota, midway through this trip, after which he will meet with state legislators and the governor at the state capitol building. He will later tour the McClusky Canal and Snake Creek Pumping Plant to discuss irrigation, wetland mitigation, and interagency agreement cooperative with North Dakota Game and Fish. This trip through the Great Plains is scheduled through Memorial Day weekend. Secretary Zinke has committed to participating in several Veterans events, including one ceremony that primarily honors American Indian Veterans on the weekend before the holiday.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
TID: 40210798D Organization: DOIDOSSIO
Title: Duty Station: WASHINGTON DC
Security Cl: Card: CARD HOLDER
Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone: 2022087551 Cell Phone:
Home Address: , Home Phone: 2022087551
Alternate Address: Alternate Phone:

Document Information

Trip
Number:
1

Purpose: Secretary Zinke will travel to Montana, North Dakota, South Dakota, and Wyoming for meetings with tribal leaders, ranchers and National Park Service employees. As part of the trip, Secretary Zinke will discuss with tribes, while visiting their tribal lands, the opioid crisis, bison management, DOI reorganization, water issues, law enforcement, and infrastructure problems. Secretary Zinke has accepted the invitation from local tribal communities to participate in cultural traditions and customs. The National Park visits provide the opportunity for Secretary Zinke to meet with park leadership and staff to discuss deferred maintenance issues and infrastructure problems. Park scientists and historians will present some of the most important work being done at National Parks in this part of the country. Secretary Zinke will give remarks at the 26th Annual Williston Basin Petroleum Conference in Bismarck, North Dakota, midway through this trip, after which he will meet with state legislators and the governor at the state capitol building. He will later tour the McClusky Canal and Snake Creek Pumping Plant to discuss irrigation, wetland mitigation, and interagency agreement cooperative with North Dakota Game and Fish. This trip through the Great Plains is scheduled through Memorial Day weekend. Secretary Zinke has committed to participating in several Veterans events, including one ceremony that primarily honors American Indian Veterans on the weekend before the holiday.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/18/18	05/19/18	GREAT FALLS, MT	Mission (Operational)	93.00 / 51.00
05/19/18	05/20/18	GLASGOW, MT	Mission (Operational)	93.00 / 51.00
05/20/18	05/21/18	WILLISTON, ND	Mission (Operational)	94.00 / 69.00
05/21/18	05/22/18	MEDORA, ND	Mission (Operational)	93.00 / 51.00
05/22/18	05/24/18	BISMARCK, ND	Mission (Operational)	93.00 / 51.00
05/24/18	05/25/18	WALL, SD	Mission (Operational)	93.00 / 59.00
05/25/18	05/26/18	PENNINGTON COUNTY, SD	Mission (Operational)	93.00 / 59.00
05/26/18	05/27/18	SUNDANCE, WY	Mission (Operational)	93.00 / 51.00
05/27/18	05/28/18	RAPID CITY, SD	Mission (Operational)	93.00 / 59.00

Document Totals

Total Expenses:	2,062.85
Reimbursable Expenses:	481.50
Non-Reimbursable Expenses:	1,581.35
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	728.60	.00
Lodging-PerDiem	838.00	.00
M&IE-PerDiem	481.50	.00
Transxn Fees	14.75	.00
Total Expenses:	2,062.85	.00

Trip 1 Details						
Expenses						
Trip#: 1			Total Non-Per Diem Expenses:	743.35	Total Per Diem Expenses:	1,319.50
Date	Description	Category	Cost	Pay Method	Per Diem	
05/17/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C		
05/18/2018	Airline Flight	Com. Carrier	728.60	GOVCC-C		
Comment: Total airfare for round-trip flights from Washington, DC (DCA) to Great Falls, MT and from Rapid City, SD to Washington, DC (DCA).						
05/18/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*	
05/18/2018	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*	
05/19/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*	
05/19/2018	M&IE	M&IE-PerDiem	.00	REIMBURSABLE	*	
Comment: During this travel, Secretary Zinke will make two separate personal deviations. The first will be on 5/19/18 and the second will be on 5/21/18. See the attached trip schedule for further details. Although Secretary Zinke will participate in official engagements on each day, he will not claim any M&IE reimbursement on either day due to the personal deviations. Secretary Zinke will personally pay for any additional expenses related to these personal deviations, so the government will not incur any additional costs due to the personal deviations. Guidance from the Solicitor's Office Division of General Law regarding these personal deviations is attached.						
05/20/2018	Lodging	Lodging-PerDiem	94.00	GOVCC-C	*	
05/20/2018	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*	
05/21/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*	
05/21/2018	M&IE	M&IE-PerDiem	.00	REIMBURSABLE	*	
Comment: During this travel, Secretary Zinke will make two separate personal deviations. The first will be on 5/19/18 and the second will be on 5/21/18. See the attached trip schedule for further details. Although Secretary Zinke will participate in official engagements on each day, he will not claim any M&IE reimbursement on either day due to the personal deviations. Secretary Zinke will personally pay for any additional expenses related to these personal deviations, so the government will not incur any additional costs due to the personal deviations. Guidance from the Solicitor's Office Division of General Law regarding these personal deviations is attached.						
05/22/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*	
05/22/2018	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*	
05/23/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*	

05/23/2018	M&IE	PerDiem			
		M&IE-	51.00	REIMBURSABLE	*
		PerDiem			
05/24/2018	Lodging	Lodging-	93.00	GOVCC-C	*
		PerDiem			
Comment: Secretary Zinke's hotel reservation for the night of 5/24/18 shows a rate that exceeds the maximum government lodging rate. However, management at the Best Western Plains Motel has stated that they will honor the government rate of \$93.00 per night when travelers arrive at the property.					
05/24/2018	M&IE	M&IE-	59.00	REIMBURSABLE	*
		PerDiem			
05/25/2018	Lodging	Lodging-	.00	GOVCC-C	*
		PerDiem			
Comment: On the night of 5/25/18, Secretary Zinke will camp out on public lands in Badlands National Park in southwestern South Dakota. All camping equipment, gear, and other supplies used during the campout will be provided by the National Park Service. Therefore, Secretary Zinke will incur no lodging expenses for the night of 5/25/18. All meals during the campout will be prepared from food that purchased by equal contributions from all participants, including Secretary Zinke. Much of the land comprising Badlands National Park is located within Pennington County in South Dakota, so Pennington County will be used as the official per diem location for the campout.					
05/25/2018	M&IE	M&IE-	59.00	REIMBURSABLE	*
		PerDiem			
05/26/2018	Lodging	Lodging-	93.00	GOVCC-C	*
		PerDiem			
05/26/2018	M&IE	M&IE-	51.00	REIMBURSABLE	*
		PerDiem			
05/27/2018	Lodging	Lodging-	93.00	GOVCC-C	*
		PerDiem			
05/27/2018	M&IE	M&IE-	59.00	REIMBURSABLE	*
		PerDiem			
05/28/2018	M&IE	M&IE-	44.25	REIMBURSABLE	*
		PerDiem			

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,319.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Cont%
05/18/2018	93.00/ 51.00	93.00	93.00	38.25	38.25	
05/19/2018	93.00/ 51.00	93.00	93.00	0.00	0.00	
05/20/2018	94.00/ 69.00	94.00	94.00	69.00	69.00	
05/21/2018	93.00/ 51.00	93.00	93.00	0.00	0.00	
05/22/2018	93.00/ 51.00	93.00	93.00	51.00	51.00	
05/23/2018	93.00/ 51.00	93.00	93.00	51.00	51.00	
05/24/2018	93.00/ 59.00	93.00	93.00	59.00	59.00	
05/25/2018	93.00/ 59.00	0.00	0.00	59.00	59.00	
05/26/2018	93.00/ 51.00	93.00	93.00	51.00	51.00	
05/27/2018	93.00/ 59.00	93.00	93.00	59.00	59.00	
05/28/2018	93.00/ 59.00	0.00	0.00	44.25	44.25	

Other Authorizations

Trip#: 1	
Other Authorization	Remarks
ACTUAL EXPENSE	<p></p>

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS	Acct Code:	2,062.85
	Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 728.60	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 838.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 481.50	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
		Total:	2,062.85

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,581.35
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	481.50

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		2,062.85
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Totals by Payment Method

GOVCC-C Total	1,581.35
REIMBURSABLE Total	481.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
05/18/18	AIR	\$728.60

Audits

Audit Name Result	Reason
ACTUALS FAIL EXIST	MIE ACTUALS EXIST

Traveler Justification: During this travel, Secretary Zinke will make two separate personal deviations. The first will be on 5/19/18 and the second will be on 5/21/18. See the attached trip schedule for further details. Although Secretary Zinke will participate in official engagements on each day, he will not claim any M&IE reimbursement on either day due to the personal deviations. Secretary Zinke will personally pay for any additional expenses related to these personal deviations, so the government will not incur any additional costs due to the personal deviations. Guidance from the Solicitor's Office Division of General Law regarding these personal deviations is attached. On the night of 5/25/18, Secretary Zinke will camp out on public lands in Badlands National Park in southwestern South Dakota. All camping equipment, gear, and other supplies used during the campout will be provided by the National Park Service. Therefore, Secretary Zinke will incur no lodging expenses for the night of 5/25/18. All meals during the campout will be prepared from food that purchased by equal contributions from all participants, including Secretary Zinke. Much of the land comprising Badlands National Park is located within Pennington County in South Dakota, so Pennington County will be used as the official per diem location for the campout.

TRAVEL DATE OVERLAP FAIL
OVERLAPS WITH TRIP: TANUM0000XQBM

Traveler Justification: TANUM0000XQBM is a duplicate authorization. There is no trip overlap.

Document History 05/18/2018 Authorization: TANUM0000Y170

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/17/2018	3:09PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

TIM NIGBOROWICZ
Tim Nigborowicz
5/18/18
DOWNEY MAGALLANES
D. Magallanes
5/18/18

Scheduling Office

Draft itinerary prepared and trip name assigned
 Meetings details (subject, participants, location, funding, etc.) confirmed and documented
 Travel Authorization Approved in Concur (at least 3 days prior to travel) *being completed today 5/17/18*
 Funding arrangements confirmed (RSA, funds availability (with POB), outside sources of funding)
 Political/personal deviations documented
 Federal Travel Regulation prior approvals obtained
 Non-Contract Carrier Personal Deviation
 Actual Expense Foreign Air Carrier
 Use of Government Aircraft (OAS 110) Foreign Travel Expenses
 Premium class travel (ASPMB) Rental Car
 Non Federal Source payment (verbal) (DI 2000)
 Spouse travel - basis and payment: *N/A*
 Other issues: *none*

General Law

Federal Travel Regulations review *- personal deviation @ no cost to agency*
 Non-Contract Carrier-exception: *N/A*
 Actual expense *N/A* Foreign air carrier
 Premium class travel-basis: *N/A*
 Appropriations issues
 Purpose, Time, Amount *- purchase of flag for presentation / necessary expense determ. Memorial Day*
 Donation to Department: *N/A*
 OAS-110 Completed
 Other Considerations (litigation, lobbying, FACA, etc):

Ethics

Per our discussions and guidance e-mails
 Political events identified
 Gifts of travel (§ 1353/DI-2000) pre- approval: *not completed for conference per discussion to wait approved by official speech*
 Widely Attended Gatherings-approval:
 Conflict of Interest (208/.502)
 Appearance issues:
 Fundraising
 Other: *official speech approval*

Travel Approver

Travel is necessary and the most cost-effective and efficient way to accomplish official business
 FTR approvals: Non-Contract Actual Expense Premium Class Gov. Air
 Other:

COMMENTS:



THE DEPARTMENT OF THE INTERIOR
WASHINGTON

MT-ND-SD ABBREVIATED ITINERARY
Friday, May 18 - Monday, May 28, 2018

Secretary Zinke will travel to Montana, North Dakota and South Dakota for meetings with Tribal Leaders, Ranchers and the National Park Service. As part of the trip, Secretary Zinke will discuss with tribes while visiting their tribal lands the Opioid crisis, bison management, DOI reorganization, water issues, law enforcement, and infrastructure problems. The Secretary has accepted the invitation from local tribal communities to participate in cultural traditions and customs.

The National Park visits provide the opportunity for Secretary Zinke to meet with park leadership and staff to discuss deferred maintenance issues and infrastructure problems. Park scientists and historians will present some of the most important work being done at National Parks in this part of the country.

Secretary Zinke will give remarks at the 26th Annual Williston Basin Petroleum Conference in Bismarck, ND midway through this trip after which he will meet with state legislators and the governor at the state capitol building. He will later tour the McClusky Canal and Snake Creek Pumping Plant to discuss irrigation, wetland mitigation, and interagency agreement cooperative with North Dakota Game and Fish.

This important Secretarial tour through the Great Plains is scheduled through Memorial Day weekend. Secretary Zinke has committed to participating in several veterans events including one ceremony that primarily honors American Indians Veterans on the weekend before the holiday.

Friday, May 18:	5:05 PM	Wheels Up Washington (DCA) en route to MSP Flight Number: Delta FL 1578 Confirmation: GBAIG6 Seat: 25C AiC: Sgt. (b) (6), (b) (7) Manifest: RZ, Heather Swift Flight Time: 2 hours, 29 minutes
	6:54 PM	Wheels Down Minneapolis, MN (MSP) Duration: 1 Hour Staff: Heather Swift
	7:54 PM	Wheels Up MSP en route to Great Falls, MT (GTF) Flight Number: Delta FL 4130 Confirmation: GBAIG6 Seat: 07C AiC: Sgt. (b) (6), (b) (7) Manifest: RZ, Heather Swift Flight Time: 2 hours, 34 minutes
	9:09 PM	Wheels Down Great Falls, MT (GTF) // Proceed to Vehicle Location: 2800 Terminal Dr Great Falls, MT 59404
	9:30 PM	Depart GTF en route to Hilton Garden Inn (RON)

Manifest: RZ, TBD Staff
Drive Time: ~15 minutes

10:00 PM

RON; Great Falls, MT

Location: Hilton Garden Inn Great Falls
2520 14th Street
Great Falls, MT 59404

Note: This concludes the Secretary's official daily schedule.

Saturday, May 19:

8:00 AM

Depart Great Falls, MT en route to Box Elder, MT

Manifest: RZ, TBD Staff
Drive Time: ~2 hour

10:00 AM

Meeting: Chippewa Cree Tribal Leadership

Location: Stone Child College, 8294 Upper Box Elder Road
Elder Box, MT 59521

Advance: Holly Lane

Contact: Richard Sangrey, Chief of Staff
406-395-5705 ext. 2092, Richard@cct.rockyboy.org

Staff: John Tahsuda, Heather Swift

Remarks: Informal

Press: TBD

Participants: TBD

Note: Call next stop contact when leaving

11:30 AM

Lunch

Location: TBD

Note: Meal is pay your own

12:30 PM

Depart Rocky Boy's Reservation

Manifest: RZ
Drive Time: ~2 hour

2:30 AM

Personal Deviation in Fort Belknap (MT)

Staff Note: Staff should proceed to Glasgow - Cottonwood Inn

7:30 PM

Depart Fort Belknap

Manifest: RZ
Drive Time: ~2 hour

9:30 PM

RON; Glasgow, MT

Location: Cottonwood Inn & Suites
54250 US Highway 2
Glasgow, MT 59230

Sunday, May 20:

9:30 AM

Depart RON en route to Fort Peck Interpretive Center

Manifest: RZ, John Tahsuda
Drive Time: ~30 minutes

Note: Embed reporter, Tom Lutley, joins manifest for entire daily schedule.

10:00 AM

Meeting: Ranchers and Charles M. Russell NWR Staff

Location: Fort Peck Interpretive Center
157 Yellowstone Rd, Fort Peck, MT 59223
Layout: Meet & Greet; Roundtable; Press Gaggle
Advance: Holly Lane
Security:
Contact: Sarah Swanson 406-263-3677; Sue Dalbey 406-942-2152
Staff: John Tahsuda, Heather Swift
Remarks: Informal
Press: Meet & Greet: Closed; Roundtable: Open
Participants: TBD
Note: *Embed reporter, Tom Lutley, joins manifest for entire daily schedule.*

11:30 AM Depart Fort Peck for Wolf Point

Manifest: RZ, TBD Staff
Drive Time: ~1 hour drive

12:30 PM Lunch

Location: Missouri Breaks
Wolf Point, MT

Note: *Meal is pay your own*

1:30 PM Depart Wolf Point for Poplar

Manifest: RZ, TBD Staff
Drive Time: ~25 minute drive

2:00 PM Meeting with Fort Peck Assiniboine & Sioux Tribes

Location: 501 Medicine Bear Rd., Poplar, MT 59255

Advance: Holly Lane

Contact: Chairman Floyd Azure

Office: 406-768-2413; Cell Phone: (b) (6)

Security POC: Chief of Police Jim Summers

406-768-2489 Cell: (b) (6)

Staff: John Tahsuda, Heather Swift

Remarks: Informal

Press: Open

Participants: TBD

Note: *Embed reporter, Tom Lutley, joins manifest for entire daily schedule.*

3:30 PM Depart for Williston, ND

Manifest: RZ, TBD Staff

Drive Time: ~1 hour, 30 minute drive (-1 hour time change)

6:00 PM CST Dinner

Location: TBD

Note: *Meal is pay your own*

6:45 PM CST RON Williston, ND

Location: Hampton Inn & Suites
1515 14th Street West

Williston, ND 58801

Advance: Luke Bullock

Note: This concludes the Secretary's official daily schedule.

Monday, May 21:

TBD AM

Depart RON en route to TBD Press/TV

Location: Williston, ND 58801

Manifest: TBD

Drive Time: TBD

6:30 AM

Live TV Interview on "Country Morning Today" with NBC Affiliates

Location: KUMV, NBC, 602 Main St Williston 58801

Advance: N/A

Contact: Scott Aune (day of and advance) 701-391-5461

Staff: Heather Swift

Remarks: Formal

Press: Open

Participants: Reporter is Molly Martinez

7:00 AM

Depart Press/TV en route Theodore Roosevelt National Park

TBD AM

Personal Deviation

Location: Theodore Roosevelt National Park

TBD pm

RON; Medora, ND

Location: Rough Riders Inn

301 3rd Avenue

Medora, ND 58654

Manifest: TBD

Note: This concludes the Secretary's official daily schedule.

Tuesday, May 22:

7:55 AM

Depart RON en route to Theodore Roosevelt NP

Location: Theodore Roosevelt National Park

South Unit

201 East River Rd.

Medora, ND 58645

Manifest: TBD

Drive Time: ~2 minute walk (directly behind RON)

*Note: Superintendent Wendy Ross will greet the Secretary at
RON and depart on foot en route to South Unit Visitors Center.*

8:00 AM

Theodore Roosevelt National Park All Hands Meeting

Location: South Unit Visitor Center

201 East River Rd.

Medora, ND 58645

Room: Visitor Center Auditorium

Advance: Luke Bullock

Contact: Wendy Ross, Superintendent; (701) 623-4732

Staff: John Tahsuda, Andrea Travnicek, Heather Swift

Remarks: Informal w/ Q&A

Press: Open

Participants: TBD

8:30 AM Site Visit & Tour of Maltese Cross Cabin

Location: TBD
Advance: Luke Bullock
Contact: Wendy Ross, Superintendent; (701) 623-4732
Staff: John Tahsuda, Andrea Travnicek, Heather Swift
Remarks: None
Press: Closed
Participants: TBD

Note: Cabin located adjacent to Visitors Center.

9:00 AM Depart Maltese Cross Cabin en route TBD Hike Location

Location: TBD along South Unit Loop
Manifest: TBD
Drive Time: TBD

Note: Superintendent Ross joins manifest and will ride with the Secretary en route to TBD hike location.

9:15 AM TBD Park Trail Infrastructure Project Hike

Location: TBD along South Unit Loop
Theodore Roosevelt National Park
Advance: Luke Bullock
Contact: Wendy Ross, Superintendent; (701) 623-4732
Staff: John Tahsuda, Andrea Travnicek, Heather Swift
Remarks: None
Press: Open
Participants: TBD

11:30 AM Depart Theodore Roosevelt National Park en route to Killdeer, ND

Manifest: TBD
Drive Time: ~1 hour 10 minutes

Note: Tentative call HOLD for the Secretary en route to Dickinson. Advance will identify data coverage issues/ alternative options to connect.

12:45 PM Made-In-America Energy Production Tour

TBD: Production Rig Site #TBD
Killdeer, ND 58640
Advance: Luke Bullock
Contact: Blu Huley; (405) 628-9831
Staff: Andrea Travnicek, Heather Swift
Remarks: None
Press: OPEN: CNBC and AP

CNBC reporter Brian Sullivan will be on the tour and will do a “walk and talk” interview for a few minutes. This footage will be aired throughout the week. AP will also need a few minutes either here or at the conference tomorrow

Participants: TBD Harold Hamm
Agenda: Stop 1: H&P Drilling Rig
Stop 2:

Note: TBD

2:45 PM **Depart TBD Oil/Natural Gas Production Derrick en route to Bismarck, ND**
Manifest: TBD
Drive Time: TBD
Note: En route to Bismarck, ND; at Dunn County/Mercer County Line time changes to Central Standard Time (-1 Hour)

4:00 PM **Meeting with 7 ND Tribes and Standing Rock ND/SD**
Location: United Tribes Technical College
 3315 University Dr,
 Bismarck, ND 58504
Advance: Aaron Thiele
Contact: TBD
Staff: John Tahsuda, Jeannie Hovland, Andrea Travnicek,
 Heather Swift
Remarks: Informal w/ Q&A
Press: Closed
Participants: John Tahsuda
Note: Tentative call time for the Secretary may occur during event. Secretary will connect in hold room.

8:00 PM **Dinner**
Location: Bismarck, ND
Note: Meal is pay your own

9:30 PM **Depart Dinner en route to RON**
Drive Time: TBD

10:00 PM **RON; Bismarck, ND**
Location: Sleep Inn & Suites I-94
 1510 East Century Ave.
 Bismarck, ND 58503
Manifest: TBD
Note: This concludes the Secretary's official daily schedule.

Wednesday, May 23: **6:XX AM** **Depart RON en route to Early A.M. Press**

6:30am **Live Interview: Good Day Dakota broadcast on CBS stations statewide**
Location: KXMB CBS Affiliate, 1811 N 15 St Bismarck, ND
Advance: N/A
Contact: Morning contact, Avery Bofinger 856-313-9690 (Detail contact, Tia 701-400-0916)
Staff: Heather Swift
Remarks: Formal
Press: Open
Participants: TBD

7:15am **Breakfast**

9:10 AM **Remarks at Williston Basin Petroleum 26th Annual Conference**

Location: Bismarck Event Center
315 South 5th Street
Bismarck, ND 58504
Room: Exhibit Hall D
Advance: Aaron Thiele
Contact: Kari Cutting, (710) 390-4048
Staff: Andrea Travnicek, Heather Swift
Remarks: Prepared Remarks
Press: Open
Participants: TBD

9:30am

Post Conference Press time

Interview 1: Press gaggle immediately after speech on/near the stage.
TBD location.

Interview 2: Live radio with Scott Hennen

9:40-10:45 (Live at 9:45)

Booth 2011/2012

Host: Steve Hennen. Rep. Kevin Cramer

Contact: Crystal Lopez 701-331-9024

Notes: Rep Cramer will call and join the interview beginning at 10:00AM.

Interview 3: Live on CNBC

10:20-10:45 (Live at 10:30)

Booth 105ish

Host: Brian Sullivan in booth & two anchors remote in NYC

Contact: Karen 201 270 8014

10:45am

Depart convention center en route state capitol

11:00am

Meeting with State Legislators

Location: 600 E Boulevard Ave
Bismarck, ND 58505

Room: Senate Conference Room

Advance: Aaron Thiele

Contact: Rich Wardner, (701) 590-1178

Staff: Andrea Travnicek, Heather Swift

Remarks: Roundtable

Press: Closed

Participants: Rich Wardner, Senate Majority Leader
Jerry Klein, Senate Assistant Majority Leader
Don Schaible, Senator
Al Carson, House Majority Leader
Tod Porter, House Chairman Energy & Natural Resources
Don Vigessa, House Assistant Majority Leader

12:00pm

Drive time to McClusky Canal/Snake Creek Pumping Plant

Location: 14th St NW,
Coleharbor, ND 58531

Advance: Aaron Thiele
Staff: Andrea Travnicek
Drive Time: ~1 hour 10 minutes
Note: Grab lunch en route

1:10pm Arrive at Snake Creek Pumping Plant

Location: 14th St. NW.
Coleharbor, ND 58531

1:25 DKAO Regional Director Brief and Welcome
1:30 Meeting and Introduction with North Dakota Delegation
1:45 Tour of the SCPP

2:30pm Leave SCPP for trip to McClusky Canal Slide Repair Headworks

Location: TBD
Advance: Aaron Thiele
Staff: Andrea Travnicek

2:50pm Arrive at McClusky Canal Headworks

Location: TBD
Note: Driving discussion of irrigation, wetland mitigation, wildlife scattered tracks, interagency agreement cooperative with ND Game and Fish.
Staff: Andrea Travnicek

3:10pm Drive by 7.5 Mile Marker Irrigation Project

Location: TBD
Advance: Aaron Thiele
Staff: Andrea Travnicek

3:30pm Arrive at McClusky Sky Canal Slide Repair Project - Walking Tour

Location: TBD
Advance: Aaron Thiele
Staff: Andrea Travnicek

3:50pm Depart McClusky Canal en route Bismarck

Location: Hampton Inn & Suites
Bismarck, ND

6:30pm Dinner with Governor of North Dakota and Group

Location: Broadway Grill
100 W Broadway Ave,
Bismarck, ND 58501

Staff:
Note: Pay your own way

6:00pm RON Bismarck

Location: Sleep Inn & Suites I-94
1510 East Century Ave.
Bismarck, ND 58503

Thursday, May 24: **TBD pm** **Depart TBD en route to Pierre, SD**

TBD **Great Plains Tribal Chairman's Association at Wapa Sica**
3 hour drive (1 hour time change)
Location: TBD
Advance: Luke Bullock
Contact: TBD
Staff: John Tahsuda, Jeannie Hovland, Andrea Travnicek,
 Russell Newell
Remarks: TBD
Press: TBD - Nedra
Participants: TBD

TBD PM **Depart Ft. Pierre, SD en route to Wall, SD**
Manifest: TBD
Drive Time: ~1 hour and 55 minutes
Note: TBD

TBD PM **RON in Wall, SD (Best Western Plains Motel)**

Friday, May 25: **7:30 AM** **Breakfast**
Location: Wall, South Dakota
Advance: Holly Lane
Note: Meal is pay your own

8:20 AM **Depart Wall for Minuteman**
Manifest: RZ, TBD Staff
Drive Time: ~20 minutes

8:45 AM **Tour Minuteman Missile - Launch Control Facility (30mins)**
Location: TBD
Advance: Holly Lane
Contact: TBD
Staff: Alex Sterhan, Russell Newell
Press: TBD
Participants: TBD

9:30 AM **Tour Minuteman Missile - New Visitors Center (15mins)**
Location: TBD
Advance: Holly Lane
Contact: TBD
Staff: Alex Sterhan, Russell Newell
Press: TBD
Participants: TBD

9:45 AM **Depart Minuteman for Badlands NP**
Manifest: RZ, TBD Staff
Drive Time: ~15 minutes

10:00 AM **Tour Badlands NP**
Location: Window Overlook

10:05 AM Hike: Notch Trail (2.2 miles)
Location: TBD
Advance: Holly Lane
Staff: Alex Sterhan, Russell Newell
Press: TBD
Participants: TBD

11:30 AM Depart for Badlands - Ben Reifel Visitor Center
Manifest: RZ, TBD Staff
Drive Time: ~TBD minutes

12:00 pm Tour Ben Reifel Visitor Center & Lunch
Location: TBD
Advance: Holly Lane
Contact: TBD
Staff: Alex Sterhan, Russell Newell
Press: TBD
Participants: TBD
Note: Meal is pay your own

1:00pm Depart for Badlands - Scenic Route Drive
Manifest: RZ, TBD Staff
Drive Time: ~TBD minutes

TBD Continue Tour
Location: TBD
Advance: Holly Lane
Contact: TBD
Staff: Alex Sterhan, Russell Newell
Press: TBD
Participants: TBD

TBD Bison Corrals
Location: TBD
Advance: Holly Lane
Staff: Alex Sterhan, Russell Newell
Press: TBD
Participants: TBD

TBD Hike to Campsite
Location: TBD
Advance: Holly Lane
Staff: Alex Sterhan, Russell Newell
Participants: TBD

TBD Dinner at Campsite w/ Tribal Leaders
Location: TBD
Advance: Holly Lane
Staff: Alex Sterhan, Russell Newell

Participants: TBD
Note: Meal is pay your own

TBD **RON: Sheep Mountain Camp**
Location: TBD
Advance: Holly Lane
Staff: Alex Sterhan, Russell Newell
Participants: TBD

Saturday, May 26: **7:00 AM** **Breakfast at Camp**
Location: TBD
Advance: Holly Lane
Staff: Alex Sterhan, Russell Newell
Participants: TBD
Note: Meal is pay your own

8:30 AM **Hike out (45mins)**
Location: TBD
Advance: Holly Lane
Staff: Alex Sterhan, Russell Newell
Participants: TBD

9:15 AM **Depart back to Camp HQ**

10:30 AM **Refresh Break**
Location: TBD
Advance: Holly Lane
Contact: TBD

11:15 AM **Depart for Mount Rushmore**
Location: 13000 SD-244,
Keystone, SD 57751
Manifest: RZ, TBD Staff
Drive Time: ~1 hour, 45 minute drive

1:00 PM **Arrive Mount Rushmore // Greet Superintendent**
Location: 13000 SD-244,
Keystone, SD 57751
Advance: Aaron Thiele
Staff: Russell Newell, Sherman Hogue, Alex Sterhan
Contact: Cheryl Schreier, Superintendent, 605-574-3463,
cheryl_schreier@nps.gov
Participants: TBD // TBD Congressional Members/Staff

1:05 PM **Working Lunch with Superintendent and Park Staff**
Location: 13000 SD-244,
Keystone, SD 57751
Advance: Aaron Thiele
Staff: Russell Newell, Sherman Hogue, Alex Sterhan
Contact: Cheryl Schreier, Superintendent, 605-574-3463,

cheryl_schreier@nps.gov

Participants: TBD // TBD Congressional Members/Staff
Note: Lunch catered by park concessioner, \$10 fixed price.

2:05 PM **Tour of Mount Rushmore National Memorial**
Location: 13000 SD-244,
 Keystone, SD 57751
Advance: Aaron Thiele
Staff: Russell Newell, Sherman Hogue, Alex Sterhan
Contact: Cheryl Schreier, Superintendent, 605-574-3463,
 cheryl_schreier@nps.gov
Participants: TBD // TBD Congressional Members/Staff

3:15 PM **Depart en route Hall of Records**

TBD **Dinner**
Location: TBD

TBD PM **RON; Sundance, WY**
Location: Best Western Sundance
 2719 East Cleveland
 Sundance, WY 82729
Manifest: TBD
Note: This concludes the Secretary's official daily schedule.

Sunday, May 27: **8:00 AM** **Depart RON en route to Devils Tower National Monument**
Location: Visitors Center
 340 WY 110
 Devils Tower, WY 82714
Manifest: TBD
Drive Time: ~35 minutes

8:35 AM **Devils Tower National Monument All Hands Meeting**
Location: Visitor Center
Advance: Luke Bullock
Contact: Nancy Stimson, Acting Superintendent
Staff: Alex Sterhan, Russell Newell
Remarks: TBD
Press: TBD
Participants: TBD

TBD pm **Dinner**

Monday, May 28: **TBD** **Press**
Location: TBD
Advance: Luke Bullock
Contact: TBD
Staff: Alex Sterhan, Russell Newell
Remarks: TBD
Press: TBD
Participants: TBD

TBD **Depart for Black Hills National Cemetery Memorial Day**
Manifest: RZ, TBD Staff
Drive Time: 30 *minute drive*

11:00AM **Black Hills National Cemetery Veterans Ceremony (1 Hour)**
Location: 20901 Pleasant Valley Drive, Sturgis, SD 57785
Advance: Holly Lane
Contact: (605) 347-3830
Staff: Jeannie Hovland, Alex Sterhan, Russell Newell
Remarks: TBD
Press: TBD
Participants: TBD

12:15 PM **Lunch**
Location:
Drive Time:
Note: Lunch is pay your own

1:00 PM **Black Hills National Cemetery Tribal Service (1 Hour)**
Location: 20901 Pleasant Valley Drive, Sturgis, SD 57785
Advance: Holly Lane
Contact: (605) 347-3830
Staff: Alex Sterhan, Russell Newell
Remarks: TBD
Press: TBD - Nedra
Participants: TBD

2:00 PM **Depart for Rapid City Airport**
Manifest: RZ, TBD Staff
Drive Time: 40 *minute drive*

4:09 PM **Wheels Up Rapid City (RAP) en route to MSP**
Location: TBD
Flight Number: Delta FL 3527
Confirmation: TBD
Seat: 8B
AiC: Sgt. (b) (6), (b) (7)
Manifest: RZ, Russell Newell
Flight Time: 1 hour 43 minute

6:52 PM **Wheels Down Minneapolis, MN (MSP)**
Duration: 1 hour 38 minutes
Staff: TBD

8:30 PM **Wheels Up MSP en route to Washington, DC (DCA)**
Departure Gate: TBD
Flight Number: Delta FL 1776
Confirmation: TBD
Seat: 15C
AiC: Sgt. (b) (6), (b) (7)
Manifest: RZ, Russell Newell

Flight Time: 2 hours 27 minutes

11:57 PM **Wheels Down Washington, DC (DCA) // Proceed to Vehicle**

Location: TBD

Note: Baggage Claim TBD



Ticket Number 006-7103182390
 Account # D00880
 Issue Date Tue, May 15, 2018
 Booking ID MQH728
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 320	1578 / Y YCADCA Confirmation: GBAIG6	Fri, 05/18/2018 Fri, 05/18/2018	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: MINNEAPOLIS-STP *** Connecting ***	505P 654P
H	Hotel: Address:	Hilton Garden Inn Great Falls 2520 14th Street Sw Great Falls, MT 59404		Check In: Fri, 05/18/2018 Check Out: Sat, 05/19/2018 Your Nightly Rate: \$93.00 Number of Rooms: 1 Number of People: 1 Room Type: A01A00	
	Confirmation Number: Phone Number: GalaxyNet Status:	3444959088 1 (406) 452-1000			
✈	DELTA AIR LINES CR9	4130 / Y YCADCA Confirmation: GBAIG6	Fri, 05/18/2018 Fri, 05/18/2018	Leave :: MINNEAPOLIS-STP Arrive :: GREAT FALLS	735P 909P
H	Hotel: Address:	Cottonwood Inn And Suites Hwy 2 E Glasgow, MT 59230		Check In: Sat, 05/19/2018 Check Out: Sun, 05/20/2018 Your Nightly Rate: \$93.00 Number of Rooms: 1 Number of People: 1 Room Type: GOV	
	Confirmation Number: Phone Number: GalaxyNet Status:	293818 (406) 228-8213			
H	Hotel: Address:	Hampton Williston 1515 14th Street West Williston, ND 58801		Check In: Sun, 05/20/2018 Check Out: Mon, 05/21/2018 Your Nightly Rate: \$94.00 Number of Rooms: 1 Number of People: 1 Room Type: A03A4D	
	Confirmation Number: Phone Number: GalaxyNet Status:	54979465 1 (701) 774-5909 Cancelled			
H	Hotel: Address:	Rough Riders Hotel 301 Third Ave Medora, ND 58645		Check In: Mon, 05/21/2018 Check Out: Tue, 05/22/2018 Your Nightly Rate: \$89.00 Number of Rooms: 1 Number of People: 1 Room Type: GOV	
	Confirmation Number: Phone Number: GalaxyNet Status:	U9743 (859) 537-7109			
H	Hotel: Address:	Sleep Inn And Suites Bismarck 1510 E Century Avenue Bismarck, ND 58503		Check In: Tue, 05/22/2018 Check Out: Thu, 05/24/2018 Your Nightly Rate: \$89.00 Number of Rooms: 1 Number of People: 1 Room Type: BZ8XC48	
	Confirmation Number: Phone Number: GalaxyNet Status:	82440622 1 (701) 751-4860			
H	Hotel: Address:	Hampton Ste Bismarck Northwest 2020 Schafer Street Bismarck, ND 58501		Check In: Tue, 05/22/2018 Check Out: Thu, 05/24/2018 Your Nightly Rate: \$93.00 Number of Rooms: 1 Number of People: 1 Room Type: A08ASS	
	Confirmation Number: Phone Number: GalaxyNet Status:	93477635 1 (701) 751-5656 Cancelled			
H	Hotel: Address:	Best Western Plains Motel 712 Glenn Street Wall, SD 57790		Check In: Thu, 05/24/2018 Check Out: Fri, 05/25/2018 Your Nightly Rate: \$132.95 Number of Rooms: 1 Number of People: 1 Room Type: A2DRACA	
	Confirmation Number: Phone Number: GalaxyNet Status:	498609961 1 (605) 279-2145			
H	Hotel: Address:	Best Western Inn At Sundance 2719 East Cleveland Sundance, WY 82729		Check In: Sat, 05/26/2018 Check Out: Sun, 05/27/2018 Your Nightly Rate: \$93.00 Number of Rooms: 1 Number of People: 1 Room Type: A1KGOVA	
	Confirmation Number: Phone Number: GalaxyNet Status:	376654964 1 (307) 283-2800			
H	Hotel: Address:	Hilton Garden Inn Rapid City 815 E Mall Drive Rapid City, SD 57701		Check In: Sun, 05/27/2018 Check Out: Mon, 05/28/2018 Your Nightly Rate: \$93.00 Number of Rooms: 1 Number of People: 1 Room Type: A00AUK	
	Confirmation Number: Phone Number: GalaxyNet Status:	3447024719 1 (605) 751-9000			
✈	DELTA AIR LINES CRJ	3527 / Y YCADCA Confirmation: GBAIG6	Mon, 05/28/2018 Mon, 05/28/2018	Leave :: RAPID CITY Arrive :: MINNEAPOLIS-STP *** Connecting ***	409P 652P



DELTA AIR LINES
320

1776 / Y
YCADCA
Confirmation: GBAIG6

Mon, 05/28/2018
Mon, 05/28/2018

Leave :: MINNEAPOLIS-STP
Arrive :: RONALD REAGAN NTL WASHINGTON

830P
1157P

— Remark(s) —

	Fare	\$635.35
	Tax	\$93.25
U22/DOIDOSSIO	Total Amount	\$728.60
U29/TANUM0000XQBM	Amount Charged	\$728.60
U82/ORFSHOURLY		

Air only indicated here

WAS DL X/MSP DL GTF386.05/-RAP DL X/MSP DL WAS249.30USD 635.35END DL ZPDCAMSPRAPMSP XT11.20AY18.00XF DCA4.5MSP4.5R
AP4.5MSP4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Mon, Jul 02, 2018 04:26 PM

Generated by Travel Incorporated

Official Invoice

Date: 05/03/2018
Record Locator: MQH7Z8
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, May 21 2018

check-in **Rough Riders Hotwl** Confirmation No. U9743-
Address: Phone:
Nights: 1 Rooms: 1 room
Guarantee Info: Room Desc:
Other Info: @301 THIRD AVE\$MEDORA ND KZ 58645\$PHONE 8595377109@ Cancel Policy: Cancel By 24hrs Prior To Arrival
Nightly Rate: \$89.00 Local Hotel Time To Avoid Billing. You Must Contact
Hotel Or Agency For Change Or Cancellation.Fax
8595377109

Tue, May 22 2018

check-out **Rough Riders Hotwl** Confirmation No. U9743-
3:00 PM **Sleep Inn And Suites Bismarck** Confirmation No. 82440522
check-in Address: 1510 E Century Avenue Bismarck Nd 58503 Phone: 1-701-751-4860 Fax: 1-701-751-4867
Nights: 2 (name: Zinke Ryankeith) Rooms: 1 room
Guarantee Info: (b) (6) Room Desc: Fedrooms Commissionable Rate Cancel Parking
Other Info: Free Brkfst Wifi Free 2 Queen Beds Nonsmoking Free Hi-spd
Nightly Rate: \$89.00 Cancel Policy: 6 Pm On Day Of Arrival
Total Rate: \$194.91

Thu, May 24 2018

check-out **Sleep Inn And Suites Bismarck** Confirmation No. 82440522
1:00 PM **Best Western Plains Motel** Confirmation No. 498609961
check-in Address: 712 Glenn Street Wall Sd Us 57790 Phone: 1-605-279-2145 Fax: 1-605-279-2977
Nights: 1 (name: Zinke Ryankeith) Rooms: 1 room
Guarantee Info: (b) (6) Room Desc: Flexible Rate*best Least Restrictive Rate 2 Double
Other Info: Beds*nsmk*micfrig*hsia*iron* Hair* Cofmkr*full Breakfast
Nightly Rate: \$132.95 Cancel Policy: To Avoid Being Billed Cancel By 4PM 05 23 18
Total Rate: \$144.25

Fri, May 25 2018

check-out **Best Western Plains Motel** Confirmation No. 498609961

Sat, May 26 2018

3:00 PM **Best Western Inn At Sundance** Confirmation No. 376654964
check-in Address: 2719 East Cleveland Sundance Wy Us 82729 Phone: 1-307-283-2800 Fax: 1-307-283-2727
Nights: 1 (name: Zinke Ryan) Rooms: 1 room
Guarantee Info: (b) (6) Room Desc: Govt Military Rate* Govt Military I.D. At 1 King
Other Info: Bed*nsmk*upstairs*cofmkr*hair*iron* Hi Speed*full Breakfast
Frequent Guest #: (b) (6) Cancel Policy: To Avoid Being Billed Cancel By 4PM 05 25 18
Nightly Rate: \$93.00
Total Rate: \$100.44

Sun, May 27 2018

check-out **Best Western Inn At Sundance** Confirmation No. 376654964
3:00 PM **Hilton Garden Inn Rapid City** Confirmation No. 3447024719
check-in Address: 815 E Mall Drive Rapid City Sd 57701 Phone: 1-605-791-9000 Fax: 1-605-791-9010
Nights: 1 (name: Zinke Ryankeith) Rooms: 1 room
Guarantee Info: (b) (6) Room Desc: Fedrooms -fedrooms-us Government On Duty 2
Other Info: ZD102388999 Queen Beds Comp Wifi- Bed With Adjustable Firmness Dial
Frequent Guest #: (b) (6) Cancel Policy: 4PM CXL On ARR Date
Nightly Rate: \$93.00
Total Rate: \$103.37

Mon, May 28 2018 Ronald Reagan Ntl Washington, DC

check-out **Hilton Garden Inn Rapid City** Confirmation No. 3447024719

4:09 PM **Rapid City (RAP) to Minneapolis-Stp (MSP)** — Confirmation No. GBAIG6

depart **Delta Air Lines**
Flight 3527 **Takeoff:** 4:09 PM
OPERATED BY SKYWEST DBA DELTA Rapid City, SD **Landing:** 6:52 PM (Terminal: 1)
CONNECTION Economy Class [Y] Class | Canadair Minneapolis-Stp, MN
PLEASE CHECK-IN WITH THE OPERATING CARRIER Regional Jet | 1h 43m

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7103182390 Seat: 08B FF#: (b) (6)

8:30 PM **Minneapolis-Stp (MSP) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. GBAIG6

depart **Delta Air Lines**
Flight 1776 **Takeoff:** 8:30 PM Terminal: 1
Minneapolis-Stp, MN **Landing:** 11:57 PM (Terminal: B)
Economy Class [Y] Class | Airbus Ronald Reagan Ntl Washington, DC
Industrie A320-100/200 | Refreshments | 2h 27m

Travelers:

Name: Zinke,
Ryan.Keith

Ticket #:
006-7103182391

Seat:
15C

FF#:
(b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM0000XQBM



Credit Card Receipt

Receipt #: 9243447

Date	Reference Description	Receipt Amount Form of Payment
05/10/2018	Authorization: 075171, Name: Departmental Offices SVC-After Hours GovSvcs	\$26.62  (b) (6)



HILTON GARDEN INN-GREAT FALLS
 2520 14TH STREET SW
 GREAT FALLS, MT 59404
 United States of America
 TELEPHONE 406-452-1000 • FAX 406-452-1021
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYANKEITH

(b)
 (6)
 [REDACTED]
 [REDACTED]

Room No: 431/Q2RZ
 Arrival Date: 5/18/2018 5:59:00 PM
 Departure Date: 5/19/2018 9:42:00 AM
 Adult/Child: 1/0
 Cashier ID: TJW
 Room Rate: 93.00
 AL:
 HH # (b) (6)
 VAT #
 Folio No/Che 271309 A

Confirmation Number: 3444959088

HILTON GARDEN INN-GREAT FALLS 5/30/2018 1:21:00 PM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
5/18/2018	GUEST ROOM EXEMPT	TAH	1078014	\$93.00		
5/19/2018	(b) (6)	TJW	1078137		(\$93.00)	
BALANCE						\$0.00

EXPENSE REPORT SUMMARY

	5/18/2018	STAY TOTAL
ROOM AND TAX	\$93.00	\$93.00
DAILY TOTAL	\$93.00	\$93.00

CREDIT CARD DETAIL

APPR CODE	086076	MERCHANT ID	8013921294
CARD NUMBER	(b) (6)	EXP DATE	(b)
TRANSACTION ID	1078137	TRANS TYPE	Sale



P.O. Box 1240
 Glasgow, MT 59230
 (406) 228-8213 Fax (406) 228-8248
 www.cottonwoodinn.net

Ryan Zinke
 400 N California St
 Helena, MT 59601
 Usa

Room	Folio	CheckIn	CheckOut	Balance
(155)	397342	05/19/2018	05/20/2018	0.00
Master Folio				

Direct Bill Company 0

Date	Room	Description / Voucher	Charges	Credits	Balance
05/19/2018	155	Non Tax Room - Exempt Fed	93.00		93.00
05/20/2018	155	(b) (6) AP: 056977		98.00	-5.00
06/11/2018	155	(b) (6) AP: 14474R	5.00		0.00

Signature: _____
 Thank You For Staying With Us!



HAMPTON INN & SUITES WILLISTON
 1515 14TH STREET WEST
 WILLISTON, ND 58801
 United States of America
 TELEPHONE 701-774-5909 • FAX 701-774-5910
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYANKEITH

(b) (6)

[Redacted]

Room No: 412/NQR
 Arrival Date: 5/20/2018 2:54:00 PM
 Departure Date: 5/21/2018 12:38:00 PM
 Adult/Child: 1/0
 Cashier ID: JMCCULLOH
 Room Rate: 94.00
 AL:
 HH # (b) (6)
 VAT #
 Folio No/Che 114753 A

Confirmation Number: 54979465

HAMPTON INN & SUITES WILLISTON 7/2/2018 3:04:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
5/20/2018	381056	GUEST ROOM	\$94.00
5/20/2018	381056	STATE TAX	\$7.52
5/20/2018	381056	CITY TAX	\$2.82
5/21/2018	381094	(b) (6)	(\$108.84)
6/12/2018	381094	(b) (6)	\$4.50
6/12/2018	384851	*SUITE SHOP - SUNDRY	\$4.17
6/12/2018	384851	MISC STATE TAX	\$0.33
7/2/2018	388571	(b) (6)	(\$4.50)
BALANCE			\$0.00

} \$10.34

PERSONAL }

EXPENSE REPORT SUMMARY

	5/20/2018	STAY TOTAL
ROOM AND TAX	\$104.34	\$104.34
DAILY TOTAL	\$104.34	\$104.34

CREDIT CARD DETAIL

APPR CODE	054936	MERCHANT ID	650000006657855
CARD NUMBER	(b) (6)	EXP DATE	(b) (6)
TRANSACTION ID	381094	TRANS TYPE	Sale

TR Medora Foundation
P.O. BOX 198
Medora, ND 58645
(701) 623-4444

Contact Ryan Zinke
PO Box 198
Medora, ND 58645

Folio/Room : TRU9743 / 6324
Page : 1
Arrival : 05/21/18 9:20A
Depart : 05/22/18
Clerk : Sara Michael (00291)

Date	Voucher	Description	Clerk	Amount
05/21/18	RI 6324	RR-GUEST Room Chg	N/A	89.00
05/22/18	(b) [REDACTED]	Paid - (b) (6) [REDACTED]	OKS	-89.00
	Auth: 016668			
<i>Amount Due</i>				<i>.00</i>

Thank you for staying with us. We hope you enjoyed your stay and look forward to seeing you again soon.

Guest Signature _____

Merchant Detail



Billing Information

Departmental Offices
1849 C Street NW
Washington
DC US 20240

FOP Information

(b) [REDACTED]
Booking Amount \$26.62 USD
Authorization 075171

Notes on Charge/Credit

5/10/2018 Passenger: ZINKE/RYAN.KEITH. MQH7Z8. Explanation:

Accounting Information

Acct System CR MP
Date 05/10/2018
Department 01495
GalaxyID 15566591
US Amount \$26.62
Debit 1015
Credit 4196
Remarks 10825477 4A ZINKE/RYAN.KEITH

Source Fees



Sleep Inn & Suites (ND054)

1510 E. Century Avenue
Bismarck, ND 58503
(701) 751-4860
GM.ND054@choicehotels.com

Account: 586511088

Date: 5/31/18

Room: 331 NXVC

Arrival Date: 5/22/18

Departure Date: 5/24/18

Check In Time: 5/22/18 8:33 AM

Check Out Time: 5/24/18 8:32 AM

Rewards Program ID:

You were checked out by: mjohns

You were checked in by: gm

Total Balance Due: 0.00

Federal Government
ZINKE, RYANKEITH
1510 E Cenutry Ave
Bismarck, ND 58503

Post Date	Description	Comment	Amount
5/22/18	Room Charge	#331 ZINKE, RYANKEITH	89.00
5/22/18	State Tax		5.34
5/22/18	City / County Tax		3.12
5/23/18	Room Charge	#331 ZINKE, RYANKEITH	89.00
5/23/18	State Tax		5.34
5/23/18	City / County Tax		3.12
5/24/18	(b) (6)		(194.92)

Folio Summary 5/22/18 - 5/24/18	
Room Charge	178.00
State Tax	10.68
City / County Tax	6.24
(b) (6)	(194.92)
Balance Due:	0.00

This rate is eligible for partner rewards. If this rate is changed, you may no longer be entitled to partner rewards.

x _____



You could be earning free nights and other great rewards. Join Choice Privileges today, at www.choiceprivileges.com.

Thank you for your stay. Visit ChoiceHotels.com/RealGuestReviews to post your comments about your recent experience (Click the 'Write a Review' button)

Best Western Plains
P.O. Box 393
Wall, SD 57790
605-279-2145

RESERVATION CONFIRMATION

Confirmation#: 124561
RYANKEITH Zinke

Arrival Date: 5/24/2018
Departure Date: 5/25/2018
Number of Nights: 1
Room Type Reserved: 2 Queens Chairbed - QQ,SHV,1
CRS#: 498609961
Membership Tier:

Adults/Children: 1/0

Method of Guarantee: Credit Card: (b) (6)

Total Estimated Stay: \$93.00

Rate Detail: 05/24/18 \$93.00

**BEST WESTERN INN AT SUNDANCE
2719 EAST CLEVELAND ST
SUNDANCE, WY 82729
307-283-2800**

Folio#: 139230	CRS # 376654964
ZINKE, RYAN KEITH	
Company: FEDROOMS (COMMISSIONABLE)	

Room: 224
Arrival: 5/26/2018
Departure: 5/27/2018

Trans #	Date	Posting Description	Charges	Payments	Balance
577929	5/26/2018	Rm: 224 Gov Mil	\$93.00	\$0.00	\$93.00
577930	5/26/2018	(b) (6)	\$0.00	\$93.00	\$0.00
				Balance:	\$0.00

TRUE:
Membership#:
Method of Pay: Credit Card

Signature:

Folio Summary	
Previous Balance:	\$0.00
Room Charges:	\$93.00
Other Charges/Credits:	\$0.00
Phone Charges:	\$0.00
Tax:	\$0.00
Less Payments:	\$93.00
Total Amount Due:	\$0.00

Thank you!
We appreciate your business!
Each Best Western branded hotel is independently owned and operated.
We would like to hear your comments. Please go to bwfeedback.com



HILTON GARDEN INN RAPID CITY
 815 EAST MALL DRIVE
 RAPID CITY, SD 57701
 United States of America
 TELEPHONE 605-791-9000 + FAX 605-791-9010
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYANKEITH

(b) [REDACTED]
 (6) [REDACTED]
 [REDACTED]
 [REDACTED]

Room No: 310/Q2RZ
 Arrival Date: 5/27/2018 10:10:00 AM
 Departure Date: 5/28/2018 10:43:00 PM
 Adult/Child: 1/0
 Cashier ID: CHATCHER1
 Room Rate: 93.00
 AL:
 HH # (b) (6)
 VAT #
 Folio No/Che 182749 A

Confirmation Number: 3447024719

HILTON GARDEN INN RAPID CITY 5/30/2018 10:39:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
5/27/2018	GUEST ROOM	WISCONSI N89	824064	\$93.00		
5/27/2018	TAXES	WISCONSI N89	824064	\$10.37		
5/28/2018	(b) (6)	WISCONSI N89	824323		(\$103.37)	
BALANCE						\$0.00

EXPENSE REPORT SUMMARY

	5/27/2018	STAY TOTAL
ROOM AND TAX	\$103.37	\$103.37
DAILY TOTAL	\$103.37	\$103.37

CREDIT CARD DETAIL

APPR CODE	528	MERCHANT ID	6121859
CARD NUMBER	(b) (6)	EXP DATE	(b) (6)
TRANSACTION ID	824323	TRANS TYPE	Sale



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

FTR on personal deviations.

1 message

Heindl, Jennifer <jennifer.heindl@sol.doi.gov>

Fri, May 18, 2018 at 11:49 AM

To: "Getto, Leila" <leila_getto@ios.doi.gov>, Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>, Timothy Murphy <timothy.murphy@sol.doi.gov>

Hi,

Per our phone call, personal deviations (indirect travel or interrupted travel for personal rather than official reasons) are allowable under the FTR

1. With the travel approving official's specific approval, and

2. As long as any additional costs resulting from the deviation are paid by the traveler: (§301-10.8 WHAT IS MY LIABILITY IF, FOR PERSONAL CONVENIENCE, I TRAVEL BY AN INDIRECT ROUTE OR INTERRUPT TRAVEL BY A DIRECT ROUTE? Your reimbursement will be limited to the cost of travel by a direct route or on an uninterrupted basis. You will be responsible for any additional costs.)

(b) (5)

A large rectangular area of the email body is completely redacted with a solid black fill. The redaction covers approximately two-thirds of the page's width and extends from the top of the main text area down to just above the signature block.

Thanks,
Jennifer

Jennifer A. Heindl

Attorney Advisor

Office of the Solicitor

Division of General Law

Branch of General Legal Services

Voice: 202-208-7094

Fax: 202-219-1790

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Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: Williston Basin Petroleum Conference

1 message

Getto, Leila <leila_getto@ios.doi.gov>
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Fri, May 18, 2018 at 1:42 AM

Fyi only

*Leila Sepehri Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: 202-208-5359
Cell: 202-706-9435
Email: leila_getto@ios.doi.gov*

----- Forwarded message -----

From: **Gottry, Heather** <heather.gottry@sol.doi.gov>
Date: Thu, May 17, 2018 at 5:56 PM
Subject: Williston Basin Petroleum Conference
To: Leila Getto <leila_getto@ios.doi.gov>
Cc: Scott De La Vega <scott.delavega@sol.doi.gov>, Edward McDonnell <edward.mcdonnell@sol.doi.gov>, Samantha Hebert <samantha_hebert@ios.doi.gov>

Leila -

After reviewing the invitation sent by the North Dakota Petroleum Council (NDPC) to Secretary Zinke to serve as the keynote speaker at the 26th annual Williston Basin Petroleum Conference (WBPC) on Wednesday, May 23, 2018 in Bismark, North Dakota, we have determined that there is no legal objection to Secretary Zinke's acceptance, on behalf of the Department of the Interior (DOI), of this invitation. It is our understanding that **his attendance will be in his official capacity** and he will be making official remarks and presenting information on behalf of DOI and the U.S. Government.

Official Capacity Speech – The Secretary has reasonably determined that attendance at this WBPC event is part of his official duties and is an appropriate forum to present information on behalf of the DOI and the Government. We understand that the Secretary's formal remarks as a keynote speaker at the WBPC will focus on matters related to the Department's mission, including American energy production, environmental stewardship, and the importance of energy to economic and national security. The Secretary will also have the opportunity to communicate with various of the anticipated 2,500 attendees at the event about the mission of the DOI and to present information on behalf of the Administration relating to the President's policy goals and priorities. It is our understanding that attendees at the WBPC, which is hosted by the NDPC, the North Dakota Department of Mineral Resources, and the Saskatchewan Ministry of Energy and Resources will include industry representatives, federal and state regulators, and political leaders from the U.S. and Canada. Therefore, attendance at this event will be in his official capacity as Secretary of the DOI. Since he will be presenting information in his official capacity, he may accept any meal, refreshments, and entertainment that is an integral part of the WBPC on May 23, 2018. 5 C.F.R. 2635.203(b)(8) and (g). Additionally, any Department staff whose presence at the WBPC is essential to the Secretary's participation and presentation of official remarks, such as security, may also attend the event pursuant to 5 C.F.R. 2635.203(8)(ii).

Please note the following guidelines for the Secretary speaking/presenting information in an official capacity:

1. **Official Title** – Use of his official title is permitted as the Secretary will be attending and presenting in his official capacity. 5 C.F.R. 2635.702.
2. **Endorsement** – We remind the Secretary that he may not use his official Government position or title or any authority associated with his public office to endorse any product, service, or enterprise, including non-profit and charitable organizations that may have some affiliation with DOI. 5 C.F.R. 2635.702(c).
3. **Nonpublic Information** – The Secretary may not discuss at this event any nonpublic information he has gained by reason of his Federal position. 5 C.F.R. 2635.703.
4. **No Partisan Political Activity** – While the Secretary may discuss the Administration's policy priorities and ideological approach to proposed laws and regulations (especially in regard to DOI related issues), he must strictly avoid partisan political activity in order to remain in compliance with the Hatch Act. Partisan political activity is any

activity directed towards the success or failure of a political party, candidate for a partisan political office, or partisan political group and can include verbal remarks and speech.

Please do not hesitate to contact us if you have any questions or concerns, or if we can be of any additional assistance. Thank you.

--

Heather Gottry
Deputy Director, Departmental Ethics Office
U.S. Department of the Interior
(O) (202) 208-4472
(C) (202) 740-0417
heather.gottry@sol.doi.gov
Visit us online at: www.doi.gov/ethics

Public service is a public trust.

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Indianapolis, IN

DATES: 06/01/18

OFFICIAL: X POLITICAL: _____ PERSONAL: _____

REVIEWED BY / DATE:

TN / 8/28/18 TIM NIGBOROWICZ

TM / 8/31/18 TIM MURPHY (General Law) *Looked DIC 7/11/18*

AG / 9/20/18 HEATHER GOTTRY (Ethics) *

DC / 10/18/18 DEBBIE COUSINS

* Confirmed consistent with information provided to the CEO and prior ethics guidance issued by the CEO. JTB

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: August 23, 2018

Trip Overview:

- Date: June 1, 2018
- Location: Indiana

Trip Summary:

June 1, 2018

- *Commercial flight from Washington, DC (DCA) to Indianapolis, IN*
- Remarks at the 2018 Ducks Unlimited National Convention (Indianapolis, IN)
- *Commercial flight from Indianapolis, IN to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke claimed no lodging expenses and no M&IE reimbursement. ✓

Trip Notes – Transportation and Miscellaneous:

- On 6/1/18, Secretary Zinke was provided complimentary registration to attend and participate at the 2018 Ducks Unlimited National Convention in Indianapolis, Indiana, as it is normally provided for speakers and their accompanying staff. Secretary Zinke did not attend any additional convention events other than the General Business Session at which he spoke. It was originally thought that an appropriate DI-2000 form would be completed to document the acceptance of this complimentary registration from a non-Federal source. However, after the trip concluded, the Departmental Ethics Office determined that no DI-2000 was required for Secretary Zinke's participation at the conference, as his attendance was covered under 5 C.F.R. 2635.203(b)(8) and (g). Email correspondence documenting this guidance from the Departmental Ethics Office is attached. ✓
- On 6/1/18, due to an unexpected cancellation of his original flight, Secretary Zinke travelled via a non-contract carrier flight from Indianapolis, IN to Washington, DC (DCA). Email correspondence authorizing this use of a non-contract carrier flight is attached.

- Per Leila Getto, the pre-trip checklist was reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, because the “pre-trip checklist process” is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.
- Airfare Ticket 0017195346678 was partially refunded for the amount of \$257.51. This refund was processed directly by American Airlines, so the refund was processed under a separate ticket number.
- Airfare Ticket 0167195270035 was fully refunded for the amount of \$486.40.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- American Airlines email receipt
- Email correspondence authorizing use of a non-contract carrier flight
- Email correspondence documenting acceptance of complimentary registration at 2018 Ducks Unlimited National Convention
- Final trip schedule



Document Header Information

Document Voucher Document TV0000QGR2
 Type: Name:
 Travel TANUM0000YA4Y Trip 06-01-18 Indianapolis, IN
 Authorization Name:
 Number:
 TA Date: 08/23/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document June 1, 2018 . Commercial flight from Washington, DC (DCA) to Indianapolis, IN . Remarks at the
 (Operational) Detail: 2018 Ducks Unlimited National Convention (Indianapolis, IN) . Commercial flight from Indianapolis, IN
 to Washington, DC (DCA) Trip Notes: . This trip was less than 12 hours in duration with no overnight
 stay, so Secretary Zinke claimed no lodging expenses and no M&IE reimbursement. . On 6/1/18,
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 American Airlines, so the refund was processed under a separate ticket number. . Airfare Ticket
 0167195270035 was fully refunded for the amount of \$486.40.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: CARD: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
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 refund was processed under a separate ticket number. . Airfare Ticket 0167195270035 was fully refunded for the amount of \$486.40.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/01/18	06/01/18	INDIANAPOLIS, IN	Mission (Operational)	119.00 / 54.00 *

Document Totals

Total Expenses: 688.44

Reimbursable Expenses:	.00
Non-Reimbursable Expenses:	688.44
Advance Applied:	.00
Net to Traveler:	.00
Net to Government:	688.44
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	605.09	.00
Transaction Fees	68.60	.00
Transxn Fees	14.75	.00
Total Expenses:	688.44	.00

Trip 1 Details						
Expenses						
Date	Description	Category	Cost	Pay Method	Per Diem	
Trip#: 1		Total Non-Per Diem Expenses:	688.44	Total Per Diem Expenses:	.00	
05/31/2018	TMC Fee Comment: Agent-Assisted Dom Air/Rail	Transaction Fees	34.30	GOVCC-C	.	
06/01/2018	Airline Flight Comment: Airfare Ticket 0017195346678 was partially refunded for the amount of \$257.51. This refund was processed directly by American Airlines, so the refund was processed under a separate ticket number.	Com. Carrier	243.29	GOVCC-C	*	
06/01/2018	Airline Flight Comment: On 6/1/18, due to an unexpected cancellation of his original flight, Secretary Zinke travelled via a non-contract carrier flight from Indianapolis, IN to Washington, DC (DCA). Email correspondence authorizing this use of a non-contract carrier flight is attached.	Com. Carrier	361.80	GOVCC-C	*	
06/01/2018	TMC Fee Comment: Agent-Assisted Dom Air/Rail	Transaction Fees	34.30	GOVCC-C	.	
08/23/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	*	
Per Diem Allowances						
Trip#: 1		Total Per Diem Allowances:			.00	
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/01/2018	119.00/ 54.00	0.00	0.00	0.00	0.00	.

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	688.44
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 605.09	
Expense Category: Transaction Fees	Fiscal Year: 2018	Amount: 68.60	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
Total:			688.44

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	688.44
Totals by Label				
DOI	FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		688.44
Totals by Payment Method				
			GOVCC-C Total	688.44

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
06/01/18	AIR Airline Flight	\$243.29
06/01/18	AIR Airline Flight	\$361.80

Audits

Audit Name	Result	Reason
EXPENSE RECEIPTS REQUIRED	FAIL	Airline Flight on 06/01/2018 requires a receipt.
	Traveler Justification:	All necessary receipts are properly attached.

Document History 08/27/2018 Voucher: TV0000QGR2

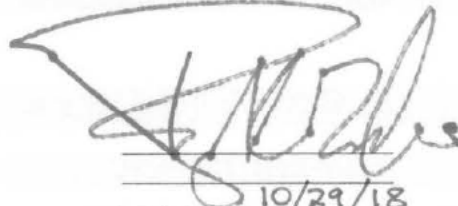
Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798D

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/23/2018	6:24PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

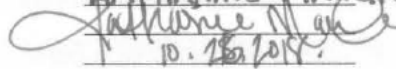
SIGNED DATE

RYAN ZINKE



Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:
 Approver Signature:
 Date:

10/29/18
 KATHARINE MCGREGOR

 10. 29. 2018

Date: 06/01/2018
Record Locator: ONIS1Q
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Fri, Jun 01 2018 Ronald Reagan Ntl Washington, DC

3:00 PM **Indianapolis (IND) to Nyc-Laguardia (LGA)** — Confirmation No. HOJEQA
depart

Delta Air Lines

Flight 5988
OPERATED BY REPUBLIC AIRLINE DELTA
CONNECTION
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 3:00 PM
Indianapolis, IN
Economy Class [H] Class | Embraer
170 | Refreshments | 2h 9m

Landing: 5:09 PM (Terminal: D)
Nyc-Laguardia, NY

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7195346898 Seat: Assigned At Check-in () FF#: (b) (6)

6:00 PM **Nyc-Laguardia (LGA) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. HOJEQA
depart

Delta Air Lines

Flight 6155
OPERATED BY REPUBLIC AIRLINE-DL
CONNECTION-DL SHUTT
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 6:00 PM Terminal: C
Nyc-Laguardia, NY
Economy Class [H] Class | Embraer
170 | 1h 36m

Landing: 7:36 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7195346898 Seat: 17C FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: RZINKE31052018

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.



Ticket Number 001-7196346678
 Account # D00880
 Issue Date Thu, May 31, 2018
 Booking ID 4BOJQS
 Issuing Location UUN
 Booking Agent ID R3
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES E75	4440 / Y YCADCA Confirmation: MAKUZN	Fri, 06/01/2018 Fri, 06/01/2018	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: INDIANAPOLIS *** Connecting ***	855A 1052A
✈	AMERICAN AIRLINES CRJ	5599 / Y YCADCA Confirmation: MAKUZN	Fri, 06/01/2018 Fri, 06/01/2018	Leave :: INDIANAPOLIS Arrive :: RONALD REAGAN NTL WASHINGTON	220P 407P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #	Fare	Tax	Total Amount	Amount Charged
Agent-Assisted Dom Air/Rail	05/31/2018	\$34.30	(b) (6)	031485	\$444.66	\$56.14	\$500.80	\$500.80
					Fee - Agent-Assisted Dom Air/Rail			\$34.30
					Air + Fee			\$535.10

Air only indicated here.

— Remark(s) —

U22/DOIDOSSIO
 U29/RZINKE31052018
 U82/ATRS

WAS AA IND222.33AA WAS222.33USD444.66END AA ZPDCAIND XT 5.60AY9.00XF DCA4.5IND4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 06/05/2018

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855 847-0398

Print: Mon, Jun 04, 2018 04:59 PM

Generated by Travel Incorporated

Official Invoice



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

[EXTERNAL] Re: American Airline Refund Indianapolis Trip

1 message

Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com>

Tue, Jun 5, 2018 at 7:05 PM

To: "Getto, Leila" <leila_getto@ios.doi.gov>, "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>, Samantha Hebert <samantha_hebert@ios.doi.gov>

Additional information

Mr. Zinke 1 June Indianapolis DCA Refund
Involuntary schedule change

On Tue, Jun 5, 2018, 3:53 PM Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com> wrote:

Refund Status

0012191997134

Monday, June 4, 2018

\$257.51

Issued to (b) (6)

--

Tina Ridge-Arndt
Travel Consultant
Tina.Ridge-Arndt@dtigov.com

Office: 202.219.0709





Ticket Number 006-7195346898
 Account # D00880
 Issue Date Fri, Jun 01, 2018
 Booking ID ONI5IQ
 Issuing Location UUN
 Booking Agent ID 2P
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES E70	5988 / H HA0RA0MQ Confirmation: HOJEQA	Fri, 06/01/2018 Fri, 06/01/2018	Leave : INDIANAPOLIS Arrive : NYC-LAGUARDIA *** Connecting ***	300P 509P
✈	DELTA AIR LINES E70	6155 / H HA0RA0MQ Confirmation: HOJEQA	Fri, 06/01/2018 Fri, 06/01/2018	Leave : NYC-LAGUARDIA Arrive : RONALD REAGAN NTL WASHINGTON	600P 736P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	06/01/2018	\$34.30	(b) (6)	065345

Fare	\$316.35
Tax	\$46.45
Total Amount	\$361.80
Amount Charged	\$361.80

Air only indicated here.

Fee Agent-Assisted Dom Air/Rail	\$34.30
Air + Fee	\$396.10

IND DL X/NYC DL WAS315.35USD315.35END DL ZPINDLGA XT 5.60AY8.00XF
 IND4.5LGA4.5

— Remark(s) —

U22/DOIDOSSIO
 U29/RZINKE31052018
 U82/ATRS

* Accounting Note. This invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 06/05/2018

Department of the Interior 4355 River Green Parkway Duluth GA, 30098 Tel 856 847-8398

Print: Mon, Jun 04, 2018 05:02 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 016-7195270035
 Account # D00880
 Issue Date Wed, May 30, 2018
 Booking ID 4BOJQS
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES CRJ	3866 / H HCAIAD Confirmation: IZPXLZ	Fri, 06/01/2018 Fri, 06/01/2018	Leave : WASHINGTON-DLS Arrive : INDIANAPOLIS *** Connecting ***	815A 1004A
✈	AMERICAN AIRLINES CRJ	5599 / Y YCADCA Confirmation: MAKUZN	Fri, 06/01/2018 Fri, 06/01/2018	Leave : INDIANAPOLIS Arrive : RONALD REAGAN NTL WASHINGTON	220P 407P

Remark(s)	Fare	Tax	Total Amount	Amount Charged
U22/DOIDOSSIO				\$426.06
U29/TRZINKEDO06012018				\$60.35
U82/ORFSHOURLY				\$486.40
				\$486.40

Air only indicated here.

WAS UA IND203.72AA WAS222.33USD426.05END UA ZPIADIND XT 11.20AY9.00XF IAD4.5IND4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 06/05/2018

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Mon, Jun 04, 2018 04:59 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 016-7195270035
 Account # D00880
 Issue Date Wed, May 30, 2018
 Booking ID 4BOJQS
 Issuing Location UUN
 Booking Agent ID TS
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** REFUND ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES CRJ	3866 / H HCAIAD Confirmation: IZPX LZ	Fri, 06/01/2018 Fri, 06/01/2018	Leave :: WASHINGTON-DLS Arrive :: INDIANAPOLIS *** Connecting ***	815A 1004A
✈	AMERICAN AIRLINES CRJ	5599 / Y YCADCA Confirmation: MAKUZN	Fri, 06/01/2018 Fri, 06/01/2018	Leave :: INDIANAPOLIS Arrive :: RONALD REAGAN NTL WASHINGTON	220P 407P

Remark(s)	Fare	
U5/UUN/30*C45	Tax	(\$426.05)
U16/EARLYTICKET	Total Amount	(\$60.35)
U22/DOIDOSSIO	Amount Charged	(\$486.40)
U25/40210798D		
U29/TRZINKEDO06012018	<i>Air only indicated here.</i>	
U30/VIP	WAS UA IND203,72AA WAS222,33USD426,05END UA ZPIADIND XT 11,20AY9,00XF IAD4,5IND4,5	
U82/ORFSHOURLY		
U89/C0C82371170		

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 06/05/2018

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 - Tel 855 847-6398

Print: Mon, Jun 04, 2018 04:59 PM

Generated by Travel Incorporated

Official Invoice



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: Secretary's return flight today ...

1 message

Michael Argo <michael_argo@ios.doi.gov>

Mon, Aug 27, 2018 at 8:46 PM

To: "Getto, Leila" <leila_getto@ios.doi.gov>

Cc: Samantha Hebert <samantha_hebert@ios.doi.gov>, Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

I will approve

Sent from my iPhone

On Aug 27, 2018, at 5:47 PM, Getto, Leila <leila_getto@ios.doi.gov> wrote:

Mike -- you may recall the Secretary's flight to Indiana was cancelled due to mechanical issues. There was no contract carrier flight that would allow him and security to be on the same flight and arrive in time for his event. So we had no choice but to book the Secretary on a non-contract carrier at an additional cost of \$111. Can you please reply all with your approval. Thank you!

*Leila Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: 202-208-5359
Main: 202-208-7551
Cell: 202-706-9435
Email: leila_getto@ios.doi.gov*

On Fri, Jun 1, 2018 at 10:59 AM, Getto, Leila <leila_getto@ios.doi.gov> wrote:

Secretary's return flight on American Airlines (contract carrier) today from IND to DCA was cancelled (aircraft mechanical issues). American Airlines has protected (b) (6), (b) (7) (security) on a Delta flight through LGA. And they protected the Secretary on a Delta flight through PHL. American was not able to protect them both on the same flight. Obviously we can't have them traveling on different flights. However, the travel office was able to secure a paid seat for the Secretary on (b) (6), (b) (7) flight (paid government fare versus American Airlines complimentary protection) at an additional cost of \$111. I had them book it.

Thank you!
Leila

*Leila Sepehri Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: 202-208-5359
Cell: 202-706-9435
Email: leila_getto@ios.doi.gov*



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: Ducks Unlimited National Convention

1 message

Getto, Leila <leila_getto@ios.doi.gov>
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Wed, May 30, 2018 at 2:54 PM

----- Forwarded message -----

From: **Getto, Leila** <leila_getto@ios.doi.gov>
Date: Fri, May 18, 2018 at 1:41 AM
Subject: Fwd: Ducks Unlimited National Convention
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

fyi only

*Leila Sepehri Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: 202-208-5359
Cell: 202-706-9435
Email: leila_getto@ios.doi.gov*

----- Forwarded message -----

From: **Gottry, Heather** <heather.gottry@sol.doi.gov>
Date: Thu, May 17, 2018 at 6:09 PM
Subject: Ducks Unlimited National Convention
To: Leila Getto <leila_getto@ios.doi.gov>
Cc: Samantha Hebert <samantha_hebert@ios.doi.gov>, Scott De La Vega <scott.delavega@sol.doi.gov>, Edward McDonnell <edward.mcdonnell@sol.doi.gov>

Leila -

After reviewing the invitation sent by Ducks Unlimited to Secretary Zinke to be a featured speaker at the business session of the Ducks Unlimited National Convention in Indianapolis, Indiana on June 1, 2018, North Dakota, we have determined that there is no legal objection to Secretary Zinke's acceptance, on behalf of the Department of the Interior (DOI), of this invitation. It is our understanding that **his attendance will be in his official capacity** and he will be making official remarks and presenting information on behalf of DOI and the U.S. Government.

Official Capacity Speech – The Secretary has reasonably determined that attendance at the Ducks Unlimited National Convention is part of his official duties and is an appropriate forum to present information on behalf of the DOI and the Government. We understand that the Secretary's formal remarks as a speaker at the Ducks Unlimited National Convention will focus on matters related to the Department's mission, including land and water conservation, public access to national wildlife refuges, and the important relationship between the DOI and sportsmen and women. The Secretary will also have the opportunity to communicate with various of the anticipated 1,100-1,400 attendees at the event about the mission of the DOI and to present information on behalf of the Administration relating to the President's policy goals and priorities. It is our understanding that attendees at the Ducks Unlimited National Convention, which is hosted by Ducks Unlimited, will include members of the public and private sector interested in the conservation, restoration, and management of wetlands and associated habitats for North America's waterfowl. Therefore, attendance at this event will be in his official capacity as Secretary of the DOI. Since he will be presenting information in his official capacity, he may accept any meal, refreshments, and entertainment that is an integral part of the Ducks Unlimited National Convention on June 1, 2018. 5 C.F.R. 2635.203(b)(8) and (g). Additionally, any Department staff whose presence at the WBPC is essential to the Secretary's participation and presentation of official remarks, such as security, may also attend the event pursuant to 5 C.F.R. 2635.203(8)(ii).

Please note the following guidelines for the Secretary speaking/presenting information in an official capacity:

1. **Official Title** – Use of his official title is permitted as the Secretary will be attending and presenting in his official capacity. 5 C.F.R. 2635.702.
2. **Endorsement** – We remind the Secretary that he may not use his official Government position or title or any authority associated with his public office to endorse any product, service, or enterprise, including non-profit and charitable organizations that may have some affiliation with DOI. 5 C.F.R. 2635.702(c).
3. **Nonpublic Information** – The Secretary may not discuss at this event any nonpublic information he has gained by reason of his Federal position. 5 C.F.R. 2635.703.
4. **No Partisan Political Activity** – While the Secretary may discuss the Administration's policy priorities and ideological approach to proposed laws and regulations (especially in regard to DOI related issues), he must strictly avoid partisan political activity in order to remain in compliance with the Hatch Act. Partisan political activity is any activity directed towards the success or failure of a political party, candidate for a partisan political office, or partisan political group and can include verbal remarks and speech.

Please do not hesitate to contact us if you have any questions or concerns, or if we can be of any additional assistance. Thank you.

--

Heather Gottry
Senior Legal Advisor, Departmental Ethics Office
U.S. Department of the Interior
(O) (202) 208-4472
(C) (202) 740-0417
heather.gottry@sol.doi.gov
Visit us online at: www.doi.gov/ethics

Public service is a public trust.

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Boston, MA

DATES: 06/08/18

OFFICIAL: X POLITICAL: PERSONAL:

REVIEWED BY / DATE:

TN / 6/14/18 TIM NIGBOROWICZ

Murphy / 6/22/18 TIM MURPHY (General Law) *211*

HB / 7-3-18 HEATHER GOTTRY (Ethics) *

DC / 9-5-18 DEBBIE COUSINS

** Confirmed consistent with information provided to the DEO,
and prior guidance issued by the DEO. -HB*

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: June 12, 2018

Trip Overview:

- Date: June 8, 2018
- Location: Massachusetts

Trip Summary:

June 8, 2018

- *Non-commercial military aircraft flight from Washington, DC (Andrews Air Force Base) to Boston, MA*
- Underway Demonstration on the USS *Constitution* on Charlestown River Basin
- Italian Alpino-Class Frigate Tour (Boston, MA)
- *Non-commercial military aircraft flight from Boston, MA to Washington, DC (Andrews Air Force Base)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke claimed no lodging expenses and no M&IE reimbursement.

Trip Notes – Transportation and Miscellaneous:

- For this trip, Secretary Zinke travelled with Secretary of the Navy Richard Spencer on a non-commercial military aircraft from Washington, D.C., to Boston, Massachusetts, and then back to Washington. A signed OAS-110 form authorizing this travel is attached.
- During this trip, Secretary Zinke joined Secretary Spencer for an Underway Demonstration on the USS *Constitution*. The Departmental Ethics Office determined that Secretary Zinke could attend the Underway Demonstration aboard the USS *Constitution* in accordance with 5 C.F.R. 2635.203(b)(7). Email correspondence documenting this determination from the Departmental Ethics Office is attached.
- During this trip, Secretary Zinke joined Secretary Spencer for a tour of an Italian Alpino-Class Frigate. This Italian Alpino-Class Frigate is owned by the Italian Government and operated by the Italian Navy.

- Per Leila Getto, the pre-trip checklist was reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, because the “pre-trip checklist process” is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Attachments:

- Travel voucher
- Travel authorization
- Email correspondence regarding the Underway Demonstration on the USS *Constitution*
- Copy of signed OAS-110 form authorizing travel on a non-commercial military aircraft on 6/8/18
- Final trip schedule

DE

Document Header Information

Document Voucher: Document TV0000P8GG
 Type: Name:
 Travel TANUM0000YGDM Trip 06-08-18 Boston, MA
 Authorization Name:
 Number:
 TA Date: 06/12/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document June 8, 2018 . Non-commercial military aircraft flight from Washington, DC (Andrews Air Force Base)
 (Operational) Detail: to Boston, MA . Underway Demonstration on the USS Constitution on Charlestown River Basin . Italian Alpino-Class Frigate Tour (Boston, MA) . Non-commercial military aircraft flight from Boston, MA to Washington, DC (Andrews Air Force Base) . Trip concludes Trip Notes ?" Lodging and M&IE: . This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke claimed no lodging expenses and no M&IE reimbursement. Trip Notes ?" Transportation and Miscellaneous: . For this trip, Secretary Zinke travelled with Secretary of the Navy Richard Spencer on a non-commercial military aircraft from Washington, D.C., to Boston, Massachusetts, and then back to Washington. A signed OAS-110 form authorizing this travel is attached. . During this trip, Secretary Zinke joined Secretary Spencer for an Underway Demonstration on the USS Constitution. The Departmental Ethics Office determined that Secretary Zinke could attend the Underway Demonstration aboard the USS Constitution in accordance with 5 C.F.R. 2635.203(b)(7). Email correspondence documenting this determination from the Departmental Ethics Office is attached. . During this trip, Secretary Zinke joined Secretary Spencer for a tour of an Italian Alpino-Class Frigate. This Italian Alpino-Class Frigate is owned by the Italian Government and operated by the Italian Navy. . Per Leila Getto, the pre-trip checklist was reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 I
 Purpose: June 8, 2018 . Non-commercial military aircraft flight from Washington, DC (Andrews Air Force Base) to Boston, MA . Underway Demonstration on the USS Constitution on Charlestown River Basin . Italian Alpino-Class Frigate Tour (Boston, MA) . Non-commercial military aircraft flight from Boston, MA to Washington, DC (Andrews Air Force Base) . Trip concludes Trip Notes ?" Lodging and M&IE: . This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke claimed no lodging expenses and no M&IE reimbursement. Trip Notes ?" Transportation and Miscellaneous: . For this trip, Secretary Zinke travelled with Secretary of the Navy Richard Spencer on a non-commercial military aircraft from Washington, D.C., to Boston, Massachusetts, and then back to Washington. A signed OAS-110 form authorizing this travel is attached. . During this trip, Secretary Zinke joined Secretary Spencer for an Underway Demonstration on the USS Constitution. The Departmental Ethics Office determined that Secretary Zinke could attend the Underway Demonstration aboard the USS Constitution in accordance with 5 C.F.R. 2635.203(b)(7). Email correspondence documenting this determination from the Departmental Ethics Office is attached. . During this trip, Secretary Zinke joined Secretary Spencer for a tour of an Italian Alpino-Class Frigate. This Italian Alpino-Class Frigate is owned by the Italian Government and operated by the Italian Navy. . Per Leila Getto, the pre-trip checklist was reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/08/18	06/08/18	BOSTON, MA	Mission (Operational)	267.00 / 69.00 *

Document Totals

Total Expenses:	14.75
Reimbursable Expenses:	.00
Non-Reimbursable Expenses:	14.75
Advance Applied:	.00
Net to Traveler:	.00
Net to Government:	14.75
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Transxn Fees	14.75	.00
Total Expenses:	14.75	.00

Trip 1 Details

Expenses

Trip#: 1	Total Non-Per Diem Expenses:	14.75	Total Per Diem Expenses:	.00	
Date	Description	Category	Cost	Pay Method	Per Diem
06/12/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	.00
----------	----------------------------	-----

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
06/08/2018	267.00/ 69.00	0.00	0.00	0.00	0.00	-	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000/////	14.75
Expense Category: Transxn Fees		Fiscal Year: 2018	Amount: 14.75
Total:			14.75

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000/////	GOVCC-C	14.75

Totals by Label

DOI	FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000/////	14.75
-----	------------------------------	--	-------

Totals by Payment Method

GOVCC-C Total	14.75
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Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
------	-------------	------

Audits

Audit Name	Result	Reason
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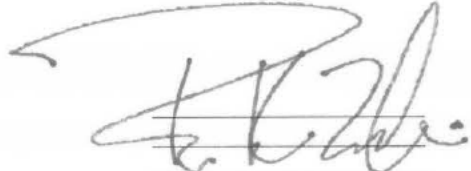
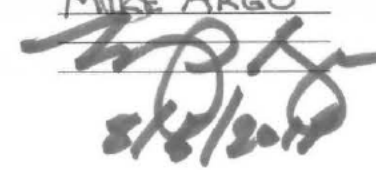
STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/12/2018	11:35AM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

RYAN ZINKE

SEP 10 2018
MIKE ARGO

8/8/2018

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 06/07/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz; 202-208-7551

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	06/08/18
Location(s)	Boston, MA
Estimated Cost	\$100
Funding	DOI will pay most of the travel expenses for this trip. The U.S. Navy will cover all expenses related to the round-trip flights between Washington and Boston, and the Underway Demonstration on the USS <i>Constitution</i> .
Purpose	Secretary Ryan Zinke will travel with Secretary of the Navy Richard Spencer to Boston, Massachusetts, for an Underway Demonstration aboard the USS <i>Constitution</i> . The USS <i>Constitution</i> is the oldest commissioned ship in the United States Navy, and the Navy operates the ship as a historic site in cooperation with the National Park Service at the Charlestown Navy Yard, which is part of Boston National Historical Park. Secretary Zinke will also join Secretary Spencer for a tour of an Italian Alpino-Class Frigate that is docked at the Black Falcon Cruise Terminal in Boston.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	This trip will be less than 12 hours in duration with no overnight stay, so Secretary Zinke will claim no lodging expenses and no M&IE reimbursement. The Departmental Ethics Office determined that Secretary Zinke can attend the Underway Demonstration aboard the USS <i>Constitution</i> in accordance with 5 C.F.R. 2635.203(b)(7). Email correspondence documenting this determination from the Departmental Ethics Office is attached. During this trip, Secretary Zinke will join Secretary Spencer for a tour of an Italian Alpino-Class Frigate. This Italian Alpino-Class Frigate is owned by the Italian Government and operated by the Italian Navy.
SOL (General Law) approval for special requests (if necessary)	Secretary Zinke will travel with Secretary Spencer on a non-commercial military aircraft from Washington, D.C., to Boston, Massachusetts, and then back to Washington. A signed OAS-110 form authorizing this travel is attached. Per Leila Getto, the pre-trip checklist has been reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

APPROVALS and SURNAMES

Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

MB

Document Header Information

Document Authorization Document TANUM0000YGDM
 Type: Name:
 Travel TANUM0000YGDMTrip 06-08-18 Boston, MA
 Authorization Name:
 Number:
 TA Date: 06/07/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Secretary Ryan Zinke will travel with Secretary of the Navy Richard Spencer to Boston, Massachusetts, (Operational) Detail: for an Underway Demonstration aboard the USS Constitution. The USS Constitution is the oldest commissioned ship in the United States Navy, and the Navy operates the ship as a historic site in cooperation with the National Park Service at the Charlestown Navy Yard, which is part of Boston National Historical Park. Secretary Zinke will also join Secretary Spencer for a tour of an Italian Alpino-Class Frigate that is docked at the Black Falcon Cruise Terminal in Boston. This trip will be less than 12 hours in duration with no overnight stay, so Secretary Zinke will claim no lodging expenses and no M&IE reimbursement. The Departmental Ethics Office determined that Secretary Zinke can attend the Underway Demonstration aboard the USS Constitution in accordance with 5 C.F.R. 2635.203(b)(7). Email correspondence documenting this determination from the Departmental Ethics Office is attached. During this trip, Secretary Zinke will join Secretary Spencer for a tour of an Italian Alpino-Class Frigate. This Italian Alpino-Class Frigate is owned by the Italian Government and operated by the Italian Navy. Secretary Zinke will travel with Secretary Spencer on a non-commercial military aircraft from Washington, D.C., to Boston, Massachusetts, and then back to Washington. A signed OAS-110 form authorizing this travel is attached. Per Leila Getto, the pre-trip checklist has been reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security CI: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip Number: I

Purpose: Secretary Ryan Zinke will travel with Secretary of the Navy Richard Spencer to Boston, Massachusetts, for an Underway Demonstration aboard the USS Constitution. The USS Constitution is the oldest commissioned ship in the United States Navy, and the Navy operates the ship as a historic site in cooperation with the National Park Service at the Charlestown Navy Yard, which is part of Boston National Historical Park. Secretary Zinke will also join Secretary Spencer for a tour of an Italian Alpino-Class Frigate that is docked at the Black Falcon Cruise Terminal in Boston. This trip will be less than 12 hours in duration with no overnight stay, so Secretary Zinke will claim no lodging expenses and no M&IE reimbursement. The Departmental Ethics Office determined that Secretary Zinke can attend the Underway Demonstration aboard the USS Constitution in accordance with 5 C.F.R. 2635.203(b)(7). Email correspondence documenting this determination from the Departmental Ethics Office is attached. During this trip, Secretary Zinke will join Secretary Spencer for a tour of an Italian Alpino-Class Frigate. This Italian Alpino-Class Frigate is owned by the Italian Government and operated by the Italian Navy. Secretary Zinke will travel with Secretary Spencer on a non-commercial military aircraft from Washington, D.C., to Boston, Massachusetts, and then back to Washington. A signed OAS-110 form authorizing this travel is attached. Per Leila Getto, the pre-trip checklist has been reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/08/18	06/08/18	BOSTON, MA	Mission (Operational)	267.00 / 69.00

Document Totals

Total Expenses:	14.75
Reimbursable Expenses:	.00
Non-Reimbursable Expenses:	14.75
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Transxn Fees	14.75	.00
Total Expenses:	14.75	.00

Trip 1 Details						
Expenses						
Trip#: 1		Total Non-Per Diem Expenses:		14.75	Total Per Diem Expenses: .00	
Date	Description	Category	Cost	Pay Method	Per Diem	
06/07/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C		
Per Diem Allowances						
Trip#: 1		Total Per Diem Allowances:				.00
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/08/2018	267.00/ 69.00	0.00	0.00	0.00	0.00	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	14.75
Expense Category: Transxn Fees		Fiscal Year: 2018	Amount: 14.75
			Total: 14.75

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	14.75

Totals by Label

DOI	FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	14.75
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Totals by Payment Method

GOVCC-C Total	14.75
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Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
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Audits

Audit Name	Result	Reason
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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/07/2018	10:33AM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

TIM NIGBOROWICZ
Tim Nigborowicz
6/7/18
MIKE ARGO
[Signature]
6/7/18



Getto, Leila <leila_getto@ios.doi.gov>

Underway Demonstration aboard the USS Constitution

Gottry, Heather <heather.gottry@sol.doi.gov>

Thu, May 24, 2018 at 10:39 AM

To: Leila Getto <leila_getto@ios.doi.gov>

Cc: Samantha Hebert <samantha_hebert@ios.doi.gov>, Scott De La Vega <scott.delavega@sol.doi.gov>, Edward McDonnell <edward.mcdonnell@sol.doi.gov>

Leila - After reviewing the invitation sent by the Richard V. Spencer, Secretary of the Navy, to Secretary Zinke to join him on an Underway Demonstration aboard the USS Constitution on June 8, 2018, in Boston, Massachusetts, we have determined that there is no legal objection to Secretary Zinke's acceptance, on behalf of the Department of the Interior (DOI), of this invitation. The USS Constitution is the oldest commissioned ship in the United States Navy and the Navy operates the ship as a historic site in cooperation with the National Park Service at the Charlestown Navy Yard, which is part of the Boston National Historical Park. This invitation from the Secretary of the Navy may be accepted consistent with 5 C.F.R. 2635.203(b)(7) because the gift of free attendance to the Underway Demonstration are paid for by the Government, in this case the Department of the Navy. Please note that this review by the Departmental Ethics Office does not address the travel related to the Secretary's attendance at this event.

Please note the following guidelines for the Secretary attending this event in his official capacity:

1. **Official Title** – Use of his official title is permitted as the Secretary will be attending and presenting in his official capacity. 5 C.F.R. 2635.702.
2. **Endorsement** – We remind the Secretary that he may not use his official Government position or title or any authority associated with his public office to endorse any product, service, or enterprise, including non-profit and charitable organizations that may have some affiliation with DOI. 5 C.F.R. 2635.702(c).
3. **Nonpublic Information** – The Secretary may not discuss at this event any nonpublic information he has gained by reason of his Federal position. 5 C.F.R. 2635.703.
4. **No Partisan Political Activity** – While the Secretary may discuss the Administration's policy priorities and ideological approach to proposed laws and regulations (especially in regard to DOI related issues), he must strictly avoid partisan political activity in order to remain in compliance with the Hatch Act. Partisan political activity is any activity directed towards the success or failure of a political party, candidate for a partisan political office, or partisan political group and can include verbal remarks and speech.

Please do not hesitate to contact us if you have any questions or concerns, or if we can be of any additional assistance. Thank you.

Heather Gottry
Deputy Director, Departmental Ethics Office
U.S. Department of the Interior
(O) (202) 208-4472
(C) (202) 740-0417
heather.gottry@sol.doi.gov
Visit us online at: www.doi.gov/ethics

Public service is a public trust.

For File

**OFFICE OF THE SOLICITOR
CORRESPONDENCE BACKGROUND FORM**

Date: June 7, 2018

Nature and Significance of Document: Request for approval of use of DoD aircraft service for official travel on **June 8, 2018**, weather permitting, of the Secretary and Secretary of the Navy Spencer, as well as one senior DOI official (Scott Hommel, Chief of Staff, DOI), and one non-senior official (Greg Knee, Security, DOI) from Washington, DC, to Boston, MA, and back. The purpose of this travel is an underway demonstration at the USS Constitution at the Charlestown Navy Yard. The Secretary is traveling on military aircraft along with and at the invitation of the Secretary of the Navy, and at no cost to the Department of the Interior.

Background: Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications, or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of DOI or charter aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1).

As the attached OAS-110 indicates, this travel on DoD aircraft is coming at no cost to the agency. Because this flight is at the invitation of another federal agency, and at no cost to DOI, this flight may be approved.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED OAS-110 FORM.**

Contact and telephone number:
Jennifer Heindl 202-208-7094

Surname

Due Date: ASAP

Tim Murphy *Murphy*

- Using this form
to complete the file/
record

Travel Cost Analysis

* for file

OPM - 07 Appendix 6

note: not DOI owned or leased aircraft

OAS-110 (12/12)

TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Table with 4 columns: Location, Date, Hours required to be on site, and a blank column for notes. Row 1: Boston, June 8 2018, 9AM.

Manifest (only persons required to be at TDS):

Table with 2 columns: Name, Hourly Salary. Names listed: Sec. Zinke, Sec. Spencer (Navy), Scott Hummel Ch. of St., Greg Knorr, DOI security.

Annual Salary ÷ 2087 hours x 1.20 = Hourly Salary Rate. NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

TOTAL Hours Cost of All Required Travelers \$

(Continue on attached sheet if needed)

B. COST COMPARISON:

1. Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers. \$

- Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule.
Cost of required per diem and ground transportation.
TOTAL Cost by commercial transportation \$

2. Leased, Contract, or Rental Aircraft.

- Flight hours x flight hour costs 2 x \$7,123 Note: Sec. & other DOI personnel are traveling at no cost on DoD flight.
Cost of total duty hours away from office or regular duty station
Cost of required per diem and ground transportation
Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc.
TOTAL Cost by Lease, Contract, or Rental aircraft. \$ value of flight approx \$14,246.

3. DOI-Operated Aircraft - identify specific aircraft: _____

- Flight hours required x variable flight hour cost. \$
Cost of total duty hours away from office or regular duty station.
Cost of required per diem and ground transportation.
Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.)
Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et.
TOTAL COST by DOI Fleet aircraft. \$

Travel Cost Analysis

C. MOST COST EFFECTIVE METHOD:

- Commercial
- Lease, Contract or Rental - N# _____ Pilot/Crew _____
DoD aircraft
Purpose Underway Demo at USS Constitution @
- DOI Fleet -----N# _____ Pilot/Crew Charleston Boston Navy Yard
Purpose Boston Nat'l Historical Park

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Not a DOI flight. DoD aircraft to & from Boston w/ Sec. of Navy.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Print name of designated approving official Signature Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b, page 6 of OMB Circular A-126)

Print name of designated approving official Signature Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:
(See paragraph 11.c, page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

DAN JORJANI _____ 6-7-18
Print name of designated approving official Signature Date
Principal Dep. Solicitor



Heindl, Jennifer <jennifer.heindl@sol.doi.gov>

Re: [EXTERNAL] RE: [Non-DoD Source] Invite for travel/USS Constitution

1 message

Heindl, Jennifer <jennifer.heindl@sol.doi.gov>

7 June 2018 at 10:20

To: (b) (6), (b) (7)(C) "Getto, Leila" <leila_getto@ios.doi.gov>

Thanks so much, Capt. (b) (6), (b) (7)(C)
Best,
Jennifer

Jennifer A. Heindl
Attorney Advisor
Office of the Solicitor
Division of General Law
Branch of General Legal Services
Voice: 202-208-7094
Fax: 202-219-1790

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On 7 June 2018 at 09:55, (b) (6), (b) (7)(C) wrote:
Ma'am, Sorry for the delayed response.

The approximate cost for the C-37B (Service Secretary Controlled Aircraft) for this trip is \$14,246.00 (2.00 flight time x \$7123/hr for C-37B). This does not factor lost time or any additional costs. Manifest is below. The flight is in line with your regular procedures and has been cleared through our legal department.

Secretary Ryan Zinke
Secretary Spencer
SECNAV PSA
Scott Hommel (Zinek CoS)
(b) (6), (b) (7)(C) Zinke Security

R/S
Captain (b) (6), (b) (7)(C)
(b) (6), (b) (7)(C)

-----Original Message-----

From: Heindl, Jennifer [mailto:jennifer.heindl@sol.doi.gov]
Sent: Tuesday, June 05, 2018 2:52 PM
To: (b) (6), (b) (7)(C); Getto, Leila <leila_getto@ios.doi.gov>
Subject: [Non-DoD Source] Invite for travel/USS Constitution

Good afternoon Capt. (b)

I am part of DOI's Solicitor's Office, Division of General Law, and have been working with Leila Getto of the Secretary's Scheduling Office on the above trip/event. Because the Secretary does not do a great deal of travel on military aircraft, and because (as you are no doubt aware) all non-commercial air travel of senior officials is highly scrutinized, we wanted to confirm some information before the trip this Friday, June 8.

Our understanding is that the Secretary of the Navy has not only invited Secretary Zinke to an Underway Demonstration aboard the USS Constitution, but has also invited the Secretary to travel in company with your Secretary from Washington DC to Boston and back on military aircraft, at no cost to the Department of the Interior. We wanted to confirm that this flight is in line with your regular procedures, and check to see if there is anything additional you need from us as you arrange this travel.

In order that I may thoroughly brief the Deputy Solicitor on this travel, could you please also share with us, to the extent you are able, the manifest, itinerary, and value of the planned flight?

Thank you very much for your help,
Jennifer

Jennifer A. Heindl

Attorney Advisor

Office of the Solicitor

Division of General Law

Branch of General Legal Services

Voice: 202-208-7094

Fax: 202-219-1790

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Heindl, Jennifer <jennifer.heindl@sol.doi.gov>

Re: Invite for travel/USS Constitution

1 message

Getto, Leila <leila_getto@ios.doi.gov>
To: "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>
Cc: Samantha Hebert <samantha_hebert@ios.doi.gov>

6 June 2018 at 13:10

Thanks Jen! I'm adding Sam who's coordinating the trip. And a reminder that Scott Hommel and security have also been invited to be on the mil aircraft to Boston and back.

*Leila Sepehri Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: 202-208-5359
Cell: 202-706-9435
Email: leila_getto@ios.doi.gov*

On Tue, Jun 5, 2018 at 2:51 PM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:
Good afternoon Capt. (b) ,

I am part of DOI's Solicitor's Office, Division of General Law, and have been working with Leila Getto of the Secretary's Scheduling Office on the above trip/event. Because the Secretary does not do a great deal of travel on military aircraft, and because (as you are no doubt aware) all non-commercial air travel of senior officials is highly scrutinized, we wanted to confirm some information before the trip this Friday, June 8.

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In order that I may thoroughly brief the Deputy Solicitor on this travel, could you please also share with us, to the extent you are able, the manifest, itinerary, and value of the planned flight?

Thank you very much for your help,
Jennifer

Jennifer A. Heindl

Attorney Advisor

Office of the Solicitor

Division of General Law

Branch of General Legal Services

Voice: 202-208-7094

Fax: 202-219-1790

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USS Constitution

Underway Information:

- All guests must board the ship no later than 0945 on Friday morning.
- Expected duration of the underway is approximately 3 hours (1000-1300).
- Restrooms will be available on board while the ship is underway.
- We recommend all guests bring a snack and a water bottle for the underway.
- Smoking is prohibited on board USS CONSTITUTION (it is a wooden ship, after all!)

Security:

- All guests must pass through a security screening (similar to an airport) prior to boarding USS CONSTITUTION. Guests will pass through metal detectors and x-ray machine.
- All guests age 18 and older must show a photo ID to board.
- Weapons of any type are not permitted on USS CONSTITUTION.
- Security will open at 0900 on Friday morning.

Parking:

- Vehicle access to Charlestown Navy Yard is restricted and general parking is not available within the Navy Yard.
- Parking is available down the street at Nautica Parking Garage on Constitution Road.
- Parking can be validated at the Navy Yard Visitor Center or USS Constitution Museum for a reduced fee.
- For handicapped or VIP parking, please contact USS CONSTITUTION's Executive Officer, CDR (b) (6), (b) (7)(C) or (617) 242-6289.

Directions:

- The GPS Address is 1 Constitution Road, Charlestown, MA 02129.
- If you are driving, please see parking information above.

Accessibility:

- Wheelchairs are permitted on the top deck of the ship, however, tides at boarding and disembarking times will prevent wheelchair use on the brows.
- All guests must be able to walk across the brows to get underway. Wheelchairs may be brought on board and used on the top deck.



SIO, Scheduling <scheduling_sio@ios.doi.gov>

Fwd: [EXTERNAL] Invitation to sail aboard the USS Constitution on 8 June

Getto, Leila <leila_getto@ios.doi.gov>
To: Scheduling SIO <scheduling_sio@ios.doi.gov>

Wed, May 16, 2018 at 4:01 PM

Leila Sepehri Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: 202-208-5359
Cell: 202-706-9435
Email: leila_getto@ios.doi.gov

----- Forwarded message -----

From: **Getto, Leila** <leila_getto@ios.doi.gov>
Date: Tue, May 15, 2018 at 1:49 PM
Subject: Fwd: [EXTERNAL] Invitation to sail aboard the USS Constitution on 8 June
To: (b) (6), (b) (7)(C)

Thank you for the invitation to the Secretary. I will follow up with you. Thank you!

Leila Sepehri Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: 202-208-5359
Cell: 202-706-9435
Email: leila_getto@ios.doi.gov

----- Forwarded message -----

From: **Werner, Elinor** <elinor_werner@ios.doi.gov>
Date: Tue, May 15, 2018 at 1:40 PM
Subject: Fwd: [EXTERNAL] Invitation to sail aboard the USS Constitution on 8 June
To: Leila Getto <leila_getto@ios.doi.gov>

I think this should go to you.

----- Forwarded message -----

From: (b) (6), (b) (7)(C)
Date: Tue, May 15, 2018 at 1:22 PM
Subject: [EXTERNAL] Invitation to sail aboard the USS Constitution on 8 June
To: "elinor_renner@ios.doi.gov" <elinor_renner@ios.doi.gov>

Good afternoon,

The Secretary of the Navy, Richard V. Spencer cordially invites you to join him on an Underway Demonstration aboard the USS Constitution on 8 June 2018.

Please see attached for details. The Secretary looks forward to seeing you there.

R/S

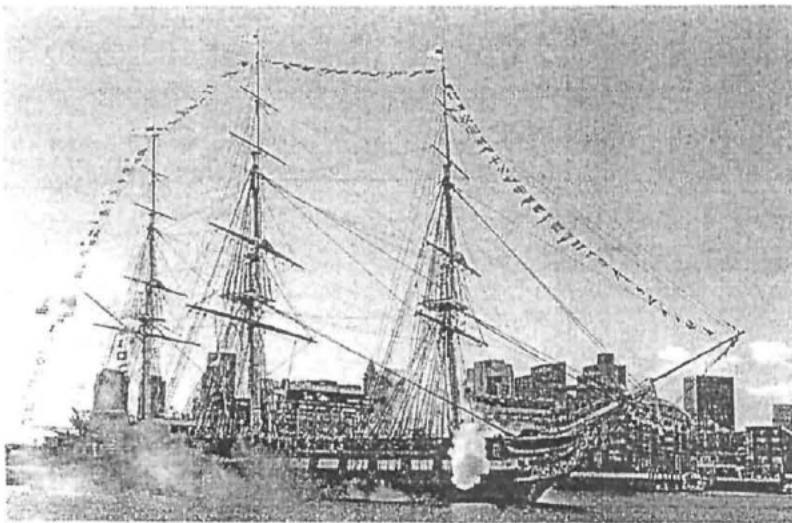
(b) (6), (b) (7)(C)
(b) (6), (b) (7)(C)

Please note: To ensure safety, all visitors wishing to visit USS Constitution will be subject to a security screening. Visitors 18 and older and must present a valid federal or state issued photo ID at the ship's security entrance.

USS *Constitution* is the oldest commissioned ship in the United States Navy. Naval officers and crew still serve aboard her. The Navy operates the ship as a historic site in cooperation with the National Park Service. The Naval History and Heritage Command, Detachment Boston, is housed in Building 24 and is responsible for the maintenance, repair and restoration of USS *Constitution* at the Navy Yard. Across the pier from *Constitution* in Building 22 is the USS *Constitution* Museum. The Museum serves as the memory and educational voice of USS *Constitution* and provides engaging and hands-on experiences for all visitors.

To learn more about *Constitution*'s crew and management, visit the [official website of USS Constitution](http://www.navy.mil/local/constitution/) (<http://www.navy.mil/local/constitution/>).

To learn more about *Constitution*'s history and explore more about how she was built, sailed, and preserved, visit the [USS Constitution Museum website](http://www.usconstitutionmuseum.org/) (<http://www.usconstitutionmuseum.org/>).



Boston's Most Storied Ship

Prior to independence, the thirteen American colonies enjoyed protection from pirates and foreign navies under the British Royal Navy. Once the United States gained recognized independence, however, the young nation had to defend itself. In 1794, Congress authorized the construction of the first six warships to comprise the new United States Navy. Each of the six were built at different seaports along the eastern coast.

Constitution was built at Hartt's shipyard in the North End of Boston. Construction began in 1794 and *Constitution* launched on October 21, 1797. She went on her first cruise the next year as the Quasi-War with France emerged. Later she served in engagements with pirates off the Barbary coast in the Mediterranean.

The greatest glory for *Constitution*, however, came during the War of 1812. *Constitution*'s crew defeated four British frigates during three separate engagements. She earned the nickname "Old Ironsides" because the cannon fire from enemy ships seemed as if they couldn't penetrate her strong oak hull.

Before and after these voyages, *Constitution* had to undergo constant repairs and refits. Most of that work throughout her service was here in Boston at the Charlestown Navy Yard. Established in 1800, the yard was one of six commissioned for the purpose of keeping the Navy afloat. After over 200 years in the Navy, *Constitution* still

calls Charlestown home and relies on the same facilities for maintenance and repair.

Last updated: February 3, 2017

CONTACT THE PARK

Mailing Address:

Charlestown Navy Yard
Boston , MA 02129

Phone:

(617) 242-5601



www.nps.gov
U.S. Department of the Interior



SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATIONS: South Dakota – Montana

DATES: 06/25/18 – 06/27/18

OFFICIAL: X POLITICAL: PERSONAL: X

REVIEWED BY / DATE:

TN 18/23/18 TIM NIGBOROWICZ

Murphy 18/24/18 TIM MURPHY (General Law) *18th 6/24
9/10*

AG 18-28-18 HEATHER GOTTRY (Ethics) *

DC 19-5-18 DEBBIE COUSINS

* Confirmed consistent with information provided to the GEO,
and prior ethics guidance issued by the GEO: *YMS*

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Official Travel for Secretary Ryan Zinke

DATE: August 23, 2018

Trip Overview:

- Dates: June 25, 2018 – June 27, 2018
- Locations: South Dakota, Montana

Trip Summary:

June 25, 2018

- *Commercial flight from Los Angeles, CA to Rapid City, SD*
- *Drive from Rapid City, SD to Mount Rushmore National Memorial*
- Hike and Interview with Brian Kilmeade from Fox News (Mount Rushmore National Memorial)
- *Drive from Mount Rushmore National Memorial to Rapid City, SD*
- Western Governors' Association (WGA) 2018 Annual Meeting Dinner Reception for Governor and WGA Sponsors (Rapid City, SD)
- Remain overnight in Rapid City, SD

June 26, 2018

- *Drive from Rapid City, SD to Mount Rushmore National Memorial*
- WGA 2018 Annual Meeting Governors' Breakfast with WGA Sponsors (Mount Rushmore National Memorial)
- Keynote Remarks at the WGA 2018 Annual Meeting (Mount Rushmore National Memorial)
- Q&A with WGA Governors (Mount Rushmore National Memorial)
- Hike to the Hall of Records (Mount Rushmore National Memorial)
- Private Meetings with WGA Governors (Mount Rushmore National Memorial)
- *Drive from Mount Rushmore National Memorial to Billings, MT*
- Remain overnight in Billings, MT

June 27, 2018

- Live Radio Interview with Scott Fredricks of KYAA (Billings, MT)
- Live Radio Interview with Aaron Flint (Billings, MT)
- Breakfast Meeting with the Montana Association of Counties (Billings, MT)
- PILT ("Payments in Lieu of Taxes") Press Event (Billings, MT)
- Live Radio Interview on Voices of Montana (Billings, MT)
- Pre-taped sit-down press interview with Jon Stepanek (Billings, MT)

- *Commercial flight from Billings, MT to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- On 6/25/18 Secretary Zinke was provided a meal at the WGA 2018 Annual Meeting Dinner Reception for Governors and WGA Sponsors in Rapid City, SD. The cost of this dinner reception was included with the complimentary \$750 registration fee that Secretary Zinke received, for which the appropriate signed DI-2000 is attached. Dinner was deducted from Secretary Zinke's M&IE allocation for 6/25/18.
- On the night of 6/25/18, Secretary Zinke utilized lodging at a rate of \$155.00 per night. This exceeded the maximum allowable government lodging rate of \$148.00 per night. This was the result of a miscommunication with the organizers of the WGA 2018 Annual Meeting, who helped arrange Secretary Zinke's lodging accommodations at the conference hotel. The organizers mistakenly thought that Secretary Zinke should utilize lodging in a larger suite at the hotel, as this was also being done by the other speakers and principal officials attending the conference. The miscommunication was not resolved until after Secretary Zinke had already utilized lodging in the larger suite, at the higher rate. Hotel Management at the Rushmore Plaza Holiday Inn was unwilling to retroactively offer the government lodging rate of \$148.00 per night for the suite. Therefore, Secretary Zinke was charged the lodging rate of \$155.00 per night. Email correspondence detailing these circumstances and the related miscommunication is attached.
- On 6/26/18 Secretary Zinke was provided a meal at the WGA 2018 Annual Meeting Governors' Breakfast with WGA Sponsors at Mount Rushmore National Memorial. The cost of this breakfast was included with the complimentary \$750 registration fee that Secretary Zinke received, for which the appropriate signed DI-2000 is attached. Breakfast was deducted from Secretary Zinke's M&IE allocation for 6/26/18.
- On 6/27/18, Secretary Zinke was provided a meal at his breakfast with officials from the Montana Association of Counties in Billings, Montana. This meal was provided by the Montana Association of Counties, which estimated the cost of the meal to be \$14.00 per person plus 18% gratuity. Secretary Zinke accepted the meal as a gift that does not exceed \$20.00 per occasion, or \$50.00 total from the same source in the current calendar year. Email correspondence containing guidance from the Departmental Ethics Office is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 6/27/18.

Trip Notes – Transportation and Miscellaneous:

- On 6/25/18, Secretary Zinke started his official travel from a non-duty station via his commercial flight from Los Angeles, California, to Rapid City, South Dakota. The Division of General Law reviewed this start of travel from a non-duty station and identified no problems and no issues of concern. A signed memo authorizing this start of official travel from a non-duty station is attached.

- On 6/25/18 and 6/26/18, Secretary Zinke was provided complimentary registration for attendance at the Western Governors' Association (WGA) 2018 Annual Meeting, as is normally provided for all keynote speakers. Secretary Zinke did not participate in any additional conference meetings, events or activities other than those detailed in the attached trip schedule. An appropriate signed DI-2000 form is attached.
- Per Leila Getto, the pre-trip checklist was reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, because the “pre-trip checklist process” is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. ticket receipt
- Hotel receipts
- Signed DI-2000 form
- Email correspondence related to lodging accommodations in Rapid City, SD on 6/25/18
- Signed memo authorizing start of travel from a non-duty station on 6/25/18
- Final trip schedule

Document Header Information

Document Voucher Document TV0000QGEI
 Type: Name:
 Travel TANUM0000YRMA Trip 06-25-18 South Dakota-Montana
 Authorization Name:
 Number:
 TA Date: 08/23/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document June 25, 2018 . Commercial flight from Los Angeles, CA to Rapid City, SD . Drive from Rapid City, SD
 (Operational) Detail: to Mount Rushmore National Memorial . Hike and Interview with Brian Kilmeade from Fox News
 (Mount Rushmore National Memorial) . Drive from Mount Rushmore National Memorial to Rapid City,
 SD . Western Governors' Association (WGA) 2018 Annual Meeting Dinner Reception for Governor and
 WGA Sponsors (Rapid City, SD) . Remain overnight in Rapid City, SD June 26, 2018 . Drive from Rapid
 City, SD to Mount Rushmore National Memorial . WGA 2018 Annual Meeting Governors' Breakfast
 with WGA Sponsors (Mount Rushmore National Memorial) . Keynote Remarks at the WGA 2018
 Annual Meeting (Mount Rushmore National Memorial) . Q&A with WGA Governors (Mount Rushmore
 National Memorial) . Hike to the Hall of Records (Mount Rushmore National Memorial) . Private
 Meetings with WGA Governors (Mount Rushmore National Memorial) . Drive from Mount Rushmore
 National Memorial to Billings, MT . Remain overnight in Billings, MT June 27, 2018 . Live Radio
 Interview with Scott Fredricks of KYAA (Billings, MT) . Live Radio Interview with Aaron Flint
 (Billings, MT) . Breakfast Meeting with the Montana Association of Counties (Billings, MT) . PILT
 ("Payments in Lieu of Taxes") Press Event (Billings, MT) . Live Radio Interview on Voices of Montana
 (Billings, MT) . Pre-taped sit-down press interview with Jon Stepanek (Billings, MT) . Commercial flight
 from Billings, MT to Washington, DC (DCA)

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: June 25, 2018 . Commercial flight from Los Angeles, CA to Rapid City, SD . Drive from Rapid City, SD to Mount Rushmore National
 Memorial . Hike and Interview with Brian Kilmeade from Fox News (Mount Rushmore National Memorial) . Drive from Mount Rushmore
 National Memorial to Rapid City, SD . Western Governors' Association (WGA) 2018 Annual Meeting Dinner Reception for Governor and
 WGA Sponsors (Rapid City, SD) . Remain overnight in Rapid City, SD June 26, 2018 . Drive from Rapid City, SD to Mount Rushmore
 National Memorial . WGA 2018 Annual Meeting Governors' Breakfast with WGA Sponsors (Mount Rushmore National Memorial) . Keynote
 Remarks at the WGA 2018 Annual Meeting (Mount Rushmore National Memorial) . Q&A with WGA Governors (Mount Rushmore National
 Memorial) . Hike to the Hall of Records (Mount Rushmore National Memorial) . Private Meetings with WGA Governors (Mount Rushmore
 National Memorial) . Drive from Mount Rushmore National Memorial to Billings, MT . Remain overnight in Billings, MT June 27, 2018 .
 Live Radio Interview with Scott Fredricks of KYAA (Billings, MT) . Live Radio Interview with Aaron Flint (Billings, MT) . Breakfast Meeting
 with the Montana Association of Counties (Billings, MT) . PILT ("Payments in Lieu of Taxes") Press Event (Billings, MT) . Live Radio
 Interview on Voices of Montana (Billings, MT) . Pre-taped sit-down press interview with Jon Stepanek (Billings, MT) . Commercial flight
 from Billings, MT to Washington, DC (DCA)

Itinerary Locations		Itinerary Location	Purpose	Per Diem Rates
From	To			
06/25/18	06/26/18	RAPID CITY, SD	Mission (Operational)	148.00 / 59.00 *
06/26/18	06/27/18	BILLINGS, MT	Mission (Operational)	93.00 / 51.00 *

Document Totals

Total Expenses: 1,132.81
 Reimbursable Expenses: 85.50
 Non-Reimbursable Expenses: 1,047.31

Advance Applied:	.00
Net to Traveler:	85.50
Net to Government:	1,047.31
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	756.60	.00
Lodging Taxes & Misc	27.96	.00
Lodging-PerDiem	248.00	.00
M&IE-PerDiem	85.50	.00
Transxn Fees	14.75	.00
Total Expenses:	1,132.81	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-799.31	Total Per Diem	333.50
		Expenses:		
Date	Description	Category	Cost	Pay Method
				Per Diem
06/25/2018	Airline Flight	Com. Carrier	756.60	GOVCC-C
	Comment: Total airfare for flights from Los Angeles, CA to Rapid City, SD; and from Billings, MT to Washington, DC (DCA).			
06/25/2018	Lodging Tax/Lodging Fees	Lodging Taxes & Misc	19.45	GOVCC-C
	Comment: Room Occupancy Tax, City Occupancy Tax, Downtown Improvement Fee			
06/25/2018	Lodging	Lodging-PerDiem	155.00	GOVCC-C *
	Comment: On the night of 6/25/18, Secretary Zinke utilized lodging at a rate of \$155.00 per night. This exceeded the maximum allowable government lodging rate of \$148.00 per night. This was the result of a miscommunication with the organizers of the WGA 2018 Annual Meeting, who helped arrange Secretary Zinke's lodging accommodations at the conference hotel. The organizers mistakenly thought that Secretary Zinke should utilize lodging in a larger suite at the hotel, as this was also being done by the other speakers and principal officials attending the conference. The miscommunication was not resolved until after Secretary Zinke had already utilized lodging in the larger suite, at the higher rate. Hotel Management at the Rushmore Plaza Holiday Inn was unwilling to retroactively offer the government lodging rate of \$148.00 per night for the suite. Therefore, Secretary Zinke was charged the lodging rate of \$155.00 per night. Email correspondence detailing these circumstances and the related miscommunication is attached.			
06/25/2018	M&IE	M&IE-PerDiem	18.25	REIMBURSABLE *
	Comment: On 6/25/18 Secretary Zinke was provided a meal at the WGA 2018 Annual Meeting Dinner Reception for Governors and WGA Sponsors in Rapid City, SD. The cost of this dinner reception was included with the complimentary \$750 registration fee that Secretary Zinke received, for which the appropriate signed DI-2000 is attached. Dinner was deducted from Secretary Zinke's M&IE allocation for 6/25/18.			
06/26/2018	Lodging Tax/Lodging Fees	Lodging Taxes & Misc	8.51	GOVCC-C *
	Comment: OCCUPANCY TAX, CITY ASSESSMENT			
06/26/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C *
06/26/2018	M&IE	M&IE-PerDiem	40.00	REIMBURSABLE *
	Comment: On 6/26/18 Secretary Zinke was provided a meal at the WGA 2018 Annual Meeting Governors' Breakfast with WGA Sponsors at Mount Rushmore National Memorial. The cost of this breakfast was included with the complimentary \$750 registration fee that Secretary Zinke received, for which the appropriate signed DI-2000 is attached. Breakfast was deducted from Secretary Zinke's M&IE allocation for 6/26/18.			
06/27/2018	M&IE	M&IE-PerDiem	27.25	REIMBURSABLE *

Comment: On 6/27/18, Secretary Zinke was provided a meal at his breakfast with officials from the Montana Association of Counties in Billings, Montana. This meal was provided by the Montana Association of Counties, which estimated the cost of the meal to be \$14.00 per person plus 18% gratuity. Secretary Zinke accepted the meal as a gift that does not exceed \$20.00 per occasion, or \$50.00 total from the same source in the current calendar year. Email correspondence containing guidance from the Departmental Ethics Office is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 6/27/18.

08/23/2018TDY Voucher Fee

Transxn 14.75 GOVCC-C Fees

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 333.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/25/2018	148.00/ 59.00	155.00	155.00 *	18.25	18.25 *	
06/26/2018	93.00/ 51.00	93.00	93.00 *	40.00	40.00 *	
06/27/2018	93.00/ 51.00	0.00	0.00	27.25	27.25 *	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	1,132.81
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 756.60	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 27.96	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 248.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 85.50	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
		Total:	1,132.81

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,047.31
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	85.50

Totals by Label

DOI FY 2018/2019 OS Travel Total DS10100000/DX10101//189D0102DM/DLSN00000.000000//// 1,132.81

Totals by Payment Method

GOVCC-C Total 1,047.31
REIMBURSABLE Total 85.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
06/25/18	AIR Airline Flight	\$756.60

Audits

Audit Name	Result	Reason
ACTUALS	FAIL	LODGING ACTUALS EXIST
EXIST		

Traveler Justification: . On 6/25/18 Secretary Zinke was provided a meal at the WGA 2018 Annual Meeting Dinner Reception for Governors and WGA Sponsors in Rapid City, SD. The cost of this dinner reception was included with the complimentary \$750 registration fee that Secretary Zinke received, for which the appropriate signed DI-2000 is attached. Dinner was deducted from Secretary Zinke's M&IE allocation for 6/25/18. . On 6/26/18 Secretary Zinke was provided a meal at the WGA 2018 Annual Meeting Governors' Breakfast with WGA Sponsors at Mount Rushmore National Memorial. The cost of this breakfast was included with the complimentary \$750 registration fee that Secretary Zinke received, for which the appropriate signed DI-2000 is attached. Breakfast was deducted from Secretary Zinke's M&IE allocation for 6/26/18. . On

6/27/18, Secretary Zinke was provided a meal at his breakfast with officials from the Montana Association of Counties in Billings, Montana. This meal was provided by the Montana Association of Counties, which estimated the cost of the meal to be \$14.00 per person plus 18% gratuity. Secretary Zinke accepted the meal as a gift that does not exceed \$20.00 per occasion, or \$50.00 total from the same source in the current calendar year. Email correspondence containing guidance from the Departmental Ethics Office is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 6/27/18.

EXPENSE FAIL
RECEIPTS
REQUIRED

Airline Flight on 06/25/2018 requires a receipt.

Traveler All proper receipts are attached.
Justification:

Document History 09/04/2018 Voucher: TV0000QGEI

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798D

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/23/2018	11:43AM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

RYAN ZINKE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:


MIKE ARGO
09/15/2018

SEP 10 2018

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 06/22/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz; 202-208-7551

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	06/25/18 – 06/28/18
Location(s)	South Dakota, Montana
Estimated Cost	\$1,300
Funding	DOI will pay most of the travel expenses for this trip. The Western Governors' Association (WGA) will pay for Secretary Zinke's conference registration fee.
Purpose	Secretary Ryan Zinke will travel to Rapid City, South Dakota, and the surrounding region, to speak at the Western Governors' Association (WGA) 2018 Annual Meeting, and to participate in a number of meetings, events and activities that are part of the Annual Meeting. While in the area, Secretary Zinke will also participate in a video shoot with Fox News at Mount Rushmore National Memorial. Secretary Zinke will travel to Billings, Montana, for a media event and check presentation related to the Department's "Payments in Lieu of Taxes" (PILT) payment program. While in Billings, Secretary Zinke will also participate in a number of press interviews.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	<p>On 6/25/18, Secretary Zinke will start his official travel from a non-duty station via his commercial flight from Los Angeles, California, to Rapid City, South Dakota. A signed memo authorizing this start of official travel from a non-duty station is forthcoming.</p> <p>On 6/25/18 and 6/26/18, Secretary Zinke will be provided complimentary registration for attendance at the Western Governors' Association (WGA) 2018 Annual Meeting, as is normally provided for all keynote speakers. Secretary Zinke will not participate in any additional conference meetings, events or activities other than those detailed in the attached trip schedule. An appropriate signed DI-2000 form is forthcoming.</p> <p>On 6/25/18 Secretary Zinke will be provided a meal at the WGA 2018 Annual Meeting Dinner Reception for Governors and WGA Sponsors in Rapid City, SD. The cost of this dinner reception is included with the complimentary \$750 registration fee that Secretary Zinke will receive, for which the appropriate signed DI-2000 is forthcoming. Dinner will be deducted from Secretary Zinke's M&IE allocation for 6/25/18.</p> <p>On 6/27/18, Secretary Zinke will be provided a meal at his breakfast with officials from the Montana Association of Counties in Billings, Montana. This meal will be provided by the Montana Association of Counties, which estimated the cost of the meal to be \$14.00 per person plus an 18% gratuity. Secretary Zinke will accept the meal as a gift that does not exceed \$20.00 per occasion, or \$50.00 total from the gift source in the current calendar year. Breakfast will be deducted from Secretary Zinke's M&IE allocation for 6/27/18.</p>
SOL (General Law) approval for special requests (if necessary)	Per Leila Getto, the pre-trip checklist has been reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, so no pre-trip checklist is included in this package.
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

MB

Document Header Information

Document Authorization Document TANUM0000YRMA
 Type: Name:
 Travel TANUM0000YRMA Trip 06-25-18 South Dakota-Montana
 Authorization Number: Name:
 TA Date: 06/21/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Secretary Ryan Zinke will travel to Rapid City, South Dakota, and the surrounding region, to speak at
 (Operational) Detail: the Western Governors' Association (WGA) 2018 Annual Meeting, and to participate in a number of meetings, events and activities that are part of the Annual Meeting. While in the area, Secretary Zinke will also participate in a video shoot with Fox News at Mount Rushmore National Memorial. Secretary Zinke will travel to Billings, Montana, for a media event and check presentation related to the Department's "Payments in Lieu of Taxes" (PILT) payment program. While in Billings, Secretary Zinke will also participate in a number of press interviews. On 6/25/18, Secretary Zinke will start his official travel from a non-duty station via his commercial flight from Los Angeles, California, to Rapid City, South Dakota. A signed memo authorizing this start of official travel from a non-duty station is forthcoming. On 6/25/18 and 6/26/18, Secretary Zinke will be provided complimentary registration for attendance at the Western Governors' Association (WGA) 2018 Annual Meeting, as is normally provided for all keynote speakers. Secretary Zinke will not participate in any additional conference meetings, events or activities other than those detailed in the attached trip schedule. An appropriate signed DI-2000 form is forthcoming. Per Leila Getto, the pre-trip checklist has been reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: CARD: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: Secretary Ryan Zinke will travel to Rapid City, South Dakota, and the surrounding region, to speak at the Western Governors' Association (WGA) 2018 Annual Meeting, and to participate in a number of meetings, events and activities that are part of the Annual Meeting. While in the area, Secretary Zinke will also participate in a video shoot with Fox News at Mount Rushmore National Memorial. Secretary Zinke will travel to Billings, Montana, for a media event and check presentation related to the Department's "Payments in Lieu of Taxes" (PILT) payment program. While in Billings, Secretary Zinke will also participate in a number of press interviews. On 6/25/18, Secretary Zinke will start his official travel from a non-duty station via his commercial flight from Los Angeles, California, to Rapid City, South Dakota. A signed memo authorizing this start of official travel from a non-duty station is forthcoming. On 6/25/18 and 6/26/18, Secretary Zinke will be provided complimentary registration for attendance at the Western Governors' Association (WGA) 2018 Annual Meeting, as is normally provided for all keynote speakers. Secretary Zinke will not participate in any additional conference meetings, events or activities other than those detailed in the attached trip schedule. An appropriate signed DI-2000 form is forthcoming. Per Leila Getto, the pre-trip checklist has been reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Itinerary Locations			
From	To	Itinerary Location	Purpose
06/25/18	06/26/18	RAPID CITY, SD	Mission (Operational)
06/26/18	06/27/18	BILLINGS, MT	Mission (Operational)
			Per Diem Rates
			148.00 / 59.00
			93.00 / 51.00

Document Totals

Total Expenses: 1,108.85

Reimbursable Expenses:	96.50
Non-Reimbursable Expenses:	1,012.35
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	756.60	.00
Lodging-PerDiem	241.00	.00
M&IE-PerDiem	96.50	.00
Transxn Fees	14.75	.00
Total Expenses:	1,108.85	.00

Trip 1 Details

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 771.35 Total Per Diem Expenses: 337.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/21/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/25/2018	Airline Flight Comment: Total airfare for flights from Los Angeles, CA to Rapid City, SD; and from Billings, MT to Washington, DC (DCA).	Com. Carrier	756.60	GOVCC-C	
06/25/2018	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
06/25/2018	M&IE	M&IE-PerDiem	18.25	REIMBURSABLE	*
Comment: On 6/25/18 Secretary Zinke will be provided a meal at the WGA 2018 Annual Meeting Dinner Reception for Governors and WGA Sponsors in Rapid City, SD. The cost of this dinner reception is included with the complimentary \$750 registration fee that Secretary Zinke will receive, for which the appropriate signed DI-2000 is forthcoming. Dinner will be deducted from Secretary Zinke's M&IE allocation for 6/25/18.					
06/26/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
06/26/2018	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
06/27/2018	M&IE	M&IE-PerDiem	27.25	REIMBURSABLE	*
Comment: On 6/27/18, Secretary Zinke will be provided a meal at his breakfast with officials from the Montana Association of Counties in Billings, Montana. This meal will be provided by the Montana Association of Counties, which estimated the cost of the meal to be \$14.00 per person plus an 18% gratuity. Secretary Zinke will accept the meal as a gift that does not exceed \$20.00 per occasion, or \$50.00 total from the gift source in the current calendar year. Breakfast will be deducted from Secretary Zinke's M&IE allocation for 6/27/18.					

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 337.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/25/2018	148.00/ 59.00	148.00	148.00	18.25	18.25	
06/26/2018	93.00/ 51.00	93.00	93.00	51.00	51.00	
06/27/2018	93.00/ 51.00	0.00	0.00	27.25	27.25	

Other Authorizations

Other Authorization	Remarks
ACTUAL EXPENSE	<p></p>

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS	Acct Code:	1,108.85
	Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 756.60	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 241.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 96.50	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
		Total:	1,108.85

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,012.35
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	96.50

Totals by Label

DOI	FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	1,108.85
-----	------------------------------	---	----------

Totals by Payment Method

GOVCC-C Total	1,012.35
REIMBURSABLE Total	96.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
06/25/18	AIR	\$756.60

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000YGCE
		Traveler Justification: TANUM0000YGCE and TANUM0000YPDV are duplicate authorizations. There is no trip overlap.
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
		Traveler Justification: On 6/27/18, Secretary Zinke will be provided a meal at his breakfast with officials from the Montana Association of Counties in Billings, Montana. This meal will be provided by the Montana Association of Counties, which estimated the cost of the meal to be \$14.00 per person plus an 18% gratuity. Secretary Zinke will accept the meal as a gift that does not exceed \$20.00 per occasion, or \$50.00 total from the gift source in the current calendar year. Breakfast will be deducted from Secretary Zinke's M&IE allocation for 6/27/18. On 6/25/18 Secretary Zinke will be provided a meal at the WGA 2018 Annual Meeting Dinner Reception for Governors and WGA Sponsors in Rapid City, SD. The cost of this dinner reception is included with the complimentary \$750 registration fee that Secretary Zinke will receive, for which the appropriate signed DI-2000 is forthcoming. Dinner will be deducted from Secretary Zinke's M&IE allocation for 6/25/18.

Document History 06/21/2018 Authorization: TANUM0000YRMA

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/21/2018	3:41PM CST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature:

Date:

Approver Name:

Approver Signature:

Date:

TIM NIGBOROWICZ

Tim Nigborowicz

6/21/18

Mike Argo

MIKE ARGO

6/26/2018



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: URGENT: Secretary Zinke Travel

1 message

Bradley, Margaret <margaret_bradley@ios.doi.gov>

Fri, Jun 22, 2018 at 1:57 PM

To: Leila Getto <leila_getto@ios.doi.gov>, Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>, Nicholas Davis <nicholas_davis@ios.doi.gov>

Please see Mike Argo's approval of the two travel documents submitted today (the TA for SD and MT, as well as the determination to initiate travel from a location other than a permanent duty station). Mike's email approval will substitute for his signature until her returns to the Main Interior Building and applies his signature to the actual documents.

Please let me know if you have any questions.

Thank you,
Margaret

Margaret Bradley
Senior Advisor
Office of the Executive Secretariat
U.S. Department of the Interior
Room 7318
202-208-4523

----- Forwarded message -----

From: **Michael Argo** <michael_argo@ios.doi.gov>
Date: Fri, Jun 22, 2018 at 1:45 PM
Subject: Re: URGENT: Secretary Zinke Travel
To: "Bradley, Margaret" <margaret_bradley@ios.doi.gov>

I approve of the secretaries travel!

Thanks, I've been driving. Not able to check my mail. Call me if you need more.

Sent from my iPhone

On Jun 22, 2018, at 11:50 AM, Bradley, Margaret <margaret_bradley@ios.doi.gov> wrote:

Hi Mike,

I received two documents today for Secretary Zinke that require your attention:

1. A travel authorization for Secretary Zinke to travel to South Dakota and Montana, June 25-28, 2018 to attend and speak at the Western Governor's Association annual meeting, as well as participate in other events and meetings in SD, followed by a visit to Billings, MT, where he will present a check related to the Department's Payment in Lieu of Taxes (PILT) program. The estimated cost for the travel is \$1,300. The travel will start from Los Angeles, CA. I recommend approval.
2. As you know, the Secretary will be in Los Angeles on June 25 concluding a period of personal travel. The Scheduling Office has submitted a memorandum for your approval asking that the Department make a determination that it is officially necessary for Secretary Zinke to begin his official travel from a non-duty station (Los Angeles). As you know, an employee beginning official travel from a location other than his official duty station generally prohibits the use of a government contract fare. However, the Office of the Solicitor and the General Services Administration have advised that the travel authorizing official for a senior official may, on a case-by-case basis, make a prior written determination that his travel from a place other than his duty station location is "officially necessary" (due to, for example, the "24/7" nature of his position, the fact that it would be more cost

effective to the government to initiate travel from the personal residence than from the permanent duty station, etc.). In such a case, the senior official would be able to use a contract carrier. The Scheduling Office is requesting that a determination be made that it is officially necessary for Secretary Zinke to begin his official travel from a non-duty station in Los Angeles. The Scheduling Office has performed a cost comparison to determine the price of flying to Rapid City from Los Angeles and from Washington, DC. The government fare flight to Rapid City from Los Angeles is \$105 cheaper than the government fare flight from Washington, DC to Rapid City. It would be more expensive to bring Secretary Zinke back to Washington, DC to begin this period of official travel from his permanent duty station. I recommend approval.

Can you please let me know if you approve?

Thank you.

Margaret Bradley
Senior Advisor
Office of the Executive Secretariat
U.S. Department of the Interior
Room 7318
202-208-4523



Ticket Number: 006-7197017525
 Account #: D00880
 Issue Date: Fri, Jun 22, 2018
 Booking ID: 3GY7FA
 Issuing Location: UUN
 Booking Agent ID: T5
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 739	1404 / Y YCA Confirmation: HYT8ON	Mon, 06/25/2018 Mon, 06/25/2018	Leave : LOS ANGELES Arrive : SALT LAKE CITY *** Connecting ***	600A 851A
✈	DELTA AIR LINES CRJ	3539 / Y YCA Confirmation: HYT8ON	Mon, 06/25/2018 Mon, 06/25/2018	Leave : SALT LAKE CITY Arrive : RAPID CITY	935A 1122A
🏠	Hotel: Address:	Holiday Inn Rushmore Plaza 505 North Fifth St Rapid City, SD 57701		Check In: Check Out:	Mon, 06/25/2018 Tue, 06/26/2018
	Confirmation Number Phone Number: GalaxyNet Status:	TO BE ADVISED 1 (605) 348-4000		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$148.00 1 1 GEN
🏠	Hotel: Address:	Doubletree By Hilton Billings 27 N 27th Street Billings, MT 59101		Check In: Check Out:	Tue, 06/26/2018 Wed, 06/27/2018
	Confirmation Number Phone Number: GalaxyNet Status:	85723931 1 (406) 252-7400		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$93.00 1 1 A02AL0
✈	DELTA AIR LINES CR9	4133 / Y YCADCA Confirmation: HYT8ON	Wed, 06/27/2018 Wed, 06/27/2018	Leave : BILLINGS Arrive : MINNEAPOLIS-STP *** Connecting ***	140P 438P
✈	DELTA AIR LINES 319	1933 / Y YCADCA Confirmation: HYT8ON	Wed, 06/27/2018 Wed, 06/27/2018	Leave : MINNEAPOLIS-STP Arrive : RONALD REAGAN NTL WASHINGTON	546P 918P
— Remark(s) —		Fare			\$669.77
		Tax			\$86.83
U22/DOIDOSSIO		Total Amount			\$756.60
U29/TANUM0000YPDV		Amount Charged			\$756.60
U82/ORFSHOURLY					
<i>Air only indicated here</i>					
LAX DL X/SLC DL RAP278.14/BIL DL X/MSP DL WAS391 63USD 669.77END DL ZPLAXSLCBILMSP XT11.20AY9.00XF LAX4.5SLC4.5					

Print: Fri, Jun 29, 2018 06:40 PM

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Generated by Travel Incorporated

Official Invoice



107

07-02-18

Ryan Zinke United States	Folio No. :	391592	Room No. :	603
	A/R Number :		Arrival :	06-25-18
	Group Code :	GOV	Departure :	06-26-18
	Company :	Western Governors' Association	Conf. No. :	63897164
	Membership No. :		Rate Code :	
	Invoice No. :		Page No. :	1 of 1

Date	Description	Charges	Credits
06-25-18	Guest Room	155.00	
06-25-18	Room Occupancy Tax	13.95	} 19.45
06-25-18	City Occupancy Tax	2.00	
06-25-18	Downtown Improvement Fee	3.50	
06-26-18	(b) (6) [REDACTED]		174.45
Total		174.45	174.45
Balance		0.00	

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.



DOUBLETREE BY HILTON BILLINGS
 27 N 27TH STREET
 BILLINGS, MT 59101
 United States of America
 TELEPHONE 406-252-7400 • FAX 406-252-2401
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYAN KEITH

(b) (6)
 [Redacted]
 [Redacted]

Room No: 920/NQR
 Arrival Date: 6/26/2018 4:06:00 PM
 Departure Date: 6/27/2018 1:13:00 PM
 Adult/Child: 1/0
 Cashier ID: TEKU
 Room Rate: 93.00
 AL:
 HH # (b) (6)
 VAT #
 Folio No/Che 145159 A

Confirmation Number: 85723931

DOUBLETREE BY HILTON BILLINGS 7/2/2018 3:03:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
6/26/2018	397874	GUEST ROOM	\$93.00
6/26/2018	397874	OCCUPANCY TAX	\$6.51
6/26/2018	397874	CITY ASSESSMENT	\$2.00
6/27/2018	398235	(b) (6)	(\$101.51)
BALANCE			\$0.00

} \$8.51

EXPENSE REPORT SUMMARY

	6/26/2018	STAY TOTAL
ROOM AND TAX	\$101.51	\$101.51
DAILY TOTAL	\$101.51	\$101.51

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 201 8 and Ending September 30, 201 8

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
Western Governors' Association (WGA) 2018 Annual Meeting, including several engagements at Mount Rushmore National Memorial.

4. Sponsor of the Event Western Governors' Association (WGA)

5. Location of Event Rapid City, South Dakota, and surrounding region.

6. Dates of Event

From: June 25, 201 8 To: June 27, 201 8

7. Nature of Event Annual gathering of WGA Governors and partners to discuss issues of critical importance to the Western United States.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 06/25/18 To: 06/28/18

9. Accompanying Spouse (If Applicable)

Name: _____
Employee: _____
Government Position: _____
Travel Dates:
From: _____ To: _____

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

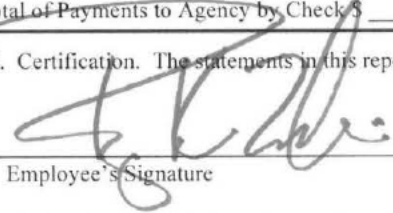
- A. Western Governors' Association (WGA) C. _____
B. _____ D. _____

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)


Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 750.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature


JUL 10 2018
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

6-19-18
Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature

6/26/2018
Title

DCOS
Date



Please select your attendee type from the list below to begin your registration process. The fees listed will apply.

If you have any questions, please contact Rachel at 720-897-4547 or meetings@westgov.org.

REGISTRANT INFORMATION

*First Name:

*Last Name:

*Email Address:

- *Attendee Type:
- Governor
 - Premier/Non-Member Governor - \$550
 - Security
 - Governor/Premier Staff - \$650
 - Speaker
 - Sponsor
 - Public Sector/Non Profit - \$750 (early reg)/\$850
 - Private Sector - \$1175 (early reg)/\$1275
 - Media (NO meals)

REGISTER NOW

AGENDA

**Draft agenda - subject to change*

June 24, 2018

- | | |
|-------------------|--|
| 2:00 PM - 5:00 PM | Early Registration Open |
| 6:00 PM - 8:00 PM | Governors' Reception with WGA
Chairman/Platinum Sponsors
Private Reception with Governors, Spouses and Staff
<i>*WGA Chairman-level and Platinum-level Sponsors welcome</i> |

June 25, 2018

- | | |
|-------------------|---|
| 8:00 AM - 5:00 PM | Registration Open |
| 1:00 PM - 1:30 PM | Welcome and Opening Remarks
Jim Ogsbury, WGA Executive Director
South Dakota Governor Dennis Daugaard, WGA Chair |
| 1:30 PM - 1:50 PM | Keynote I: U.S. Department of Labor Secretary
Alexander Acosta |
| 1:50 PM - 2:45 PM | Roundtable I: Western Governors' Workforce
Development Initiative
This panel will share major findings and best practices that arose during regional workshops and webinars as part of the past year's work on the Chairman's Initiative of Gov. Dennis Daugaard .
<u>Panelists:</u> Stuart Andreason , Director, Center for Workforce and Economic Opportunity, Federal Reserve Bank of Atlanta; Chauncy Lennon , Global Philanthropy, JPMorgan Chase & Co.; Jon Schnur , Chief Executive Officer, America Achieves. |
| 2:45 PM - 3:30 PM | Roundtable II: Technology Tools for Governors
Better hardware and software, lower costs and more data provide greater opportunities – and challenges – for states to better serve citizens and manage government operations. Panelists will share cutting-edge developments that can help policymakers and managers make smarter, informed decisions for their constituents.
<u>Panelists:</u> Denise Pearl , Cloud Senior Business Executive, Google; Tamara Dukes , VP of Business Development, NIC; Marquis Cabrera , Global Leader of Digital Government Transformation, IBM. |
| 3:30 PM - 3:45 PM | Keynote II: U.S. Secretary of the Air Force Heather |

Wilson

- 3:45 PM - 4:30 PM **Roundtable III: Wildfire's Environmental Challenges**
Maintaining the excellence of western water supplies and air quality has always been a difficult practical reality. This panel will examine the impacts that wildfire has on water supplies and regional air quality, and steps that governments and the private sector can take to reduce wildfire's negative effects on the environment.
Panelists: **Christina Burri** - Watershed Scientist, Denver Water; **Mary Uhl** - Executive Director, Western States Air Resources Council.
- 5:00 PM - 6:30 PM **Opening Reception**
Governors, Spouses and all attendees
- 6:45 PM - 9:00 PM **Dinner Reception for Governors and WGA Sponsors**
Governors, Spouses, VIPs and WGA Sponsors*
**Exclusive to Chairman, Platinum and Gold-level Sponsors only*

June 26, 2018

- 7:00 AM - 5:00 PM **Registration Open**
- 7:00 AM **Transportation to Mt. Rushmore**
**Governor/Sponsor Breakfast attendees only.*
- 8:00 AM - 9:00 AM **Governors' Breakfast with WGA Sponsors - Mt. Rushmore**
- 8:15 AM **Group Transportation departs to Mt. Rushmore**
- 9:15 AM - 10:30 AM **Keynotes at Mt. Rushmore**
U.S. Department of Interior Secretary Ryan Zinke
The Secretary will deliver a keynote address followed by a conversation with the Western Governors

"Creating the American West" - Philip Anschutz, Chairman of The Anschutz Corporation, author of two books on the American West and an entrepreneur who owns a variety of businesses across the West, including energy, railroads, real estate, sports, newspapers and more. The Anschutz Entertainment Group owns more than 100 arenas and concert venues worldwide and the Power Company of Wyoming, affiliate of The Anschutz Corporation, is building the country's largest wind farm in the West.
- 10:30 AM - 11:30 AM **Self-Guided Tours of Mt. Rushmore**

11:15 AM - 12:00 PM **Grab & Go Lunch - Mt. Rushmore**

WGA Activities | Tuesday, June 26, 2018

12:00 PM - 4:30 PM **Crazy Horse Memorial and 1880 Train Tour**

Continue your tour of South Dakota's mountain carvings by visiting Crazy Horse Memorial, the world's largest mountain carving in progress. Learn about the Memorial and how this project is much more than a tourist attraction. After visiting the memorial grounds, the tour will depart for Keystone to load the vintage 1880 Train. The historical steam engine passes through forests, meadows and wooded canyons on its way to the Hill City depot.

12:00 PM - 4:30 PM **Custer State Park Buffalo Jeep Safari Tour**

Custer State Park is home to an abundance of wildlife, including bison, that can be seen in their natural habitat during this excursion. This tour includes an off-roading adventure that will get you up close and personal with wildlife. Named one of the "Top 10 Safaris" in the country by MSN, the tour will be educational and entertaining.

12:00 PM - 4:30 PM **Mountain Biking on the Mickelson Trail**

The historic Mickelson Trail is one of the premier trails in the South Dakota park system. One of the state's rails-to-trails projects, the 109-mile trail stretches the length of the Black Hills. This tour will be a 22-mile downhill ride in the beautiful Black Hills National Forest, over trestle bridges and through old railroad tunnels.

12:00 PM - 4:30 PM **Downtown Rapid City Brewery, Winery and Shopping Tour**

Big things are brewing in Rapid City. Tour the host city's booming downtown while visiting local breweries and wineries, as well as local shops offering one-of-a-kind arts and goods. Learn how Main Street Square has helped reinvent downtown and made Rapid City a must-see stop in many Black Hills vacationers' itineraries.

5:45 PM - 6:45 PM **Governors' Reception with WGA Sponsors**

Governors, Spouses, VIPs and WGA Sponsors

7:00 PM - 9:00 PM **Dinner Reception - Main Street Square**

Governors, Spouses and all attendees

June 27, 2018

7:30 AM - 11:30 AM **Registration Open**

8:00 AM - 9:00 AM **WGA Sponsor Breakfast with Staff Advisory Council and Governors' Staff**

9:15 AM - 10:00 AM	<p>Roundtable IV: Battling the Opioid Epidemic</p> <p>Opioid addiction awareness and the need for treatment options has gained welcome attention in recent years. Panelists will examine processes to reduce addiction opportunities, including alternative pain treatments and prescription reforms.</p> <p><u>Panelists:</u> Jennifer Stoll, Vice President of Government and Public Affairs, OCHIN; Briana Duffy, Senior Vice President, Beacon Health Options; Shannon Breitzman, Principal, Health Management Associates; Anne Hazlett, Assistant to the Secretary for Rural Development, U.S. Department of Agriculture</p>
10:00 AM - 10:30 AM	<p>Governors' Policy and Business Session</p> <ul style="list-style-type: none"> • Announcement of WGA Policy Resolutions • Presentation of incoming WGA Chairman and Vice Chairman • Updates on various Initiatives
10:30 AM - 10:45 AM	<p>Break</p>
10:45 AM - 11:45 AM	<p>A Conversation with First Spouses</p> <p>First Spouses will discuss their role in the life of a gubernatorial administration and the opportunities associated with their position.</p>
11:45 AM	<p>Closing Remarks</p>
12:00 PM	<p>Adjourn</p>



DEO Record of Review of Non-Federal Travel Request
Heather Gottry, Deputy Director
June 19, 2018

Requestor: Secretary Ryan Zinke

Event: Western Governors' Association Annual Meeting

Date(s): June 25-26, 2018

This memorandum summarizes the ethics review completed by the Departmental Ethics Office (DEO) of the DI-2000 form submitted for Secretary Ryan Zinke to request the acceptance of the offer of free attendance from the Western Governors' Association (WGA) for their upcoming Annual Meeting in Rapid City, South Dakota.

Pursuant to 31 U.S.C. § 1353, the Department of Interior is authorized to accept reimbursement or in-kind donations from non-Federal sources for an employee's transportation expenses (including food, lodging, incidental expenses, and registration costs) to certain functions related to the employee's official duties. Acceptance of travel expenses from non-Federal sources is only permitted when the employee's travel is for attendance at a conference, meeting, seminar, training course, speaking engagement, or similar event that takes place away from the employee's official duty station. Travel under this authority may not be used for events required to carry out DOI's statutory and regulatory functions, such as investigations, inspections, audits, site visits, or to attend vendor promotional training.

In reviewing this request, consistent with 41 C.F.R. § 304-5.3, the DEO considered whether the acceptance of the non-federal payment under the circumstances would cause a reasonable person with knowledge of all the facts relevant to a particular case to question the integrity of agency programs or operations. In particular, the DEO considered the following factors:

1. Identity of the non-Federal source;
2. Purpose of the meeting;
3. Identity of other expected participants;
4. Nature and sensitivity of any matter pending at the agency which may affect the interest of the non-Federal source;
5. Significance of the employee's role in any such matter; and
6. Monetary value and character of the travel benefits offered by the non-Federal source.

First, the donor of the gift of free attendance is the WGA. The WGA was established in 1984 to represent the Governors of nineteen (19) Western states and three (3) U.S. territories in the Pacific, and serves as an instrument of the Governors for bipartisan policy development, information exchange and collective action on issues of critical importance to the Western United States. Second, the stated purpose of the WGA's annual meeting is to engage in public and private discussions on significant issues facing the West, including land management, environmental challenges of wildfire, battling the opioid epidemic and other issues, and the

WGA Annual Meeting meets the definition of a meeting or similar function defined in 41 C.F.R. § 304-2.1. Third, the attendees of the WGA Annual Meeting include federal, state and local officials, as well as many representatives from the public and private sector. Fourth, while there are a number of policy, regulatory and other matters of interest to the member of the WGA pending at the Department of Interior, it is important that the Department engage in dialog with the Governors of nineteen (19) Western states and three (3) U.S. territories in the Pacific as well as with the other stakeholders present at the WGA Annual Meeting. Finally, the offer of free attendance being provided to Secretary Zinke is also being provided to all other speakers at the WGA Annual Meeting, and he is not receiving any offer or benefit in excess of other speakers at the event.

Based on a review of the factors above, the DEO does not believe that if the Department of Interior accepts the non-federal payment of free attendance offered to Secretary Zinke that a reasonable person with knowledge of all the facts relevant to a particular case would question the integrity of agency programs or operations. Therefore, the DEO has determined that this gift a non-federal source complies with the ethics conditions for acceptance of travel payments.



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: Travel Approvals

1 message

Bradley, Margaret <margaret_bradley@ios.doi.gov>

Fri, Jun 22, 2018 at 9:43 AM

To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>, Gareth Rees <gareth_rees@ios.doi.gov>

Mike Argo has approved the documents listed on this email (a DI-2000 for the Secretary and a travel authorization for David Bernhardt). This email approval will substitute for his signature until he can return to the MIB and apply an actual signature to the documents. Please let me know if you have any questions.

Margaret

Margaret Bradley
Senior Advisor
Office of the Executive Secretariat
U.S. Department of the Interior
Room 7318
202-208-4523

----- Forwarded message -----

From: **Michael Argo** <michael_argo@ios.doi.gov>
Date: Fri, Jun 22, 2018 at 9:34 AM
Subject: Re: Travel Approvals
To: "Bradley, Margaret" <margaret_bradley@ios.doi.gov>

Approved. Sorry I did not get to see this until morning. I was at a memorial service last evening and will into The night

Sent from my iPhone

On Jun 21, 2018, at 3:15 PM, Bradley, Margaret <margaret_bradley@ios.doi.gov> wrote:

Hi Mike,

I've received the following documents for your approval:

- A DI-2000 for Secretary Zinke that documents the Department's acceptance of the waiver of a conference fee by the Western Governor's Association (WGA) to the WGA annual meeting next week in Rapid City, SD, where the Secretary will be speaking in his official capacity. The value of the waived conference fee is \$750. The Ethics Office would like to obtain your approval of the form before the Secretary departs on travel on Monday, June 25. The Ethics Office has signed the form. I recommend approval.
- David Bernhardt has submitted a travel authorization to travel to Denver, CO, Grand Junction, CO, Carson City, NV and Albuquerque, NM, June 24-30, for PILT (Payment in Lieu of Taxes) events, NEPA (National Environmental Policy Act) meetings with DOI employees, and all-hands meetings and press events. The estimated cost of travel is \$2,800 and there are no special requests or personal deviations. I recommend approval.

Thank you!
Margaret

Margaret Bradley
Senior Advisor
Office of the Executive Secretariat
U.S. Department of the Interior



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

RE: [EXTERNAL] RE: WGA

1 message

Meghan Keelean <meghan@westgov.org>

Wed, Aug 8, 2018 at 12:04 PM

To: "Getto, Leila" <leila_getto@ios.doi.gov>

Cc: Rachel Shupe <meetings@westgov.org>, Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Hi Leila,

There's nothing we can do at this point. The hotel isn't able to apply the per diem rate to the suite that the Secretary was in.

Thanks,

Meghan Keelean, CMP

Meeting Planner

Western Governors' Association

720-897-4552

meghan@westgov.org

From: Getto, Leila <leila_getto@ios.doi.gov>

Sent: Tuesday, August 7, 2018 5:48 PM

To: Meghan Keelean <meghan@westgov.org>

Cc: Rachel Shupe <meetings@westgov.org>; Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Subject: Re: [EXTERNAL] RE: WGA

Hi Meghan and Rachel! I just wanted to follow up again. Any chance we can get the room bill corrected? I'm sorry but we have very strict rules on the room rates. Thank you!

Leila Getto

U.S. Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct: 202-208-5359

Main: 202-208-7551

Cell: 202-706-9435

Email: leila_getto@ios.doi.gov

On Fri, Jul 20, 2018 at 5:11 PM, Meghan Keelean <meghan@westgov.org> wrote:

Hi Leila,

I've reached out to the hotel again to see what they can do.

Thanks,

Meghan Keelean, CMP

Meeting Planner

Western Governors' Association
720-897-4552
meghan@westgov.org

From: Rachel Shupe

Sent: Friday, July 20, 2018 12:53 PM

To: Getto, Leila <leila_getto@ios.doi.gov>; Meghan Keelean <meghan@westgov.org>

Subject: RE: [EXTERNAL] RE: WGA

Hi Leila,

I assure you I have not forgotten. Originally the hotel said they cannot honor the per diem rate for the suites. However, we are still in the process of seeing if we can get that honored for you. I don't a confirmed answer at this time, but I will be sure to follow up as soon as I do.

Thank you for your patience!

Best,

Rachel Shupe

Meeting Coordinator

Western Governors' Association
720-897-4547
meetings@westgov.org

From: Getto, Leila [mailto:leila_getto@ios.doi.gov]

Sent: Friday, July 20, 2018 12:34 PM

To: Rachel Shupe <meetings@westgov.org>; Meghan Keelean <meghan@westgov.org>

Subject: Re: [EXTERNAL] RE: WGA

Sorry to be a pest. Any chance you can help me get this resolved? Thank you!

Leila Getto

U.S. Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct: 202-208-5359

Main: 202-208-7551

Cell: 202-706-9435

Email: leila_getto@ios.doi.gov

On Thu, Jul 19, 2018 at 4:03 PM, Getto, Leila <leila_getto@ios.doi.gov> wrote:

Hi Rachel! I greatly appreciate your time and help with correcting his room bill. Please don't hesitate to let me know if you need anything else from me? Thank you!

Leila Getto

U.S. Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct: 202-208-5359

Main: 202-208-7551

Cell: 202-706-9435

Email: leila_getto@ios.doi.gov

On Tue, Jul 3, 2018 at 10:11 AM, Rachel Shupe <meetings@westgov.org> wrote:

Hi Leila,

Thank you for your email! It looks like the room was charged for the group grate as opposed to the per diem rate of \$148.00. I have reached out to the hotel to see if they can honor this for his suite. I apologize for any confusion and I will follow up with you once I have an answer.

Please let me know if you need anything else from me in the meantime!

Best,

Rachel Shupe

Meeting Coordinator

Western Governors' Association

720-897-4547

meetings@westgov.org

From: Getto, Leila [mailto:leila_getto@ios.doi.gov]
Sent: Monday, July 02, 2018 3:15 PM

To: Rachel Shupe <meetings@westgov.org>
Cc: Meghan Keelean <mkeelean@unbridled.com>
Subject: Re: [EXTERNAL] RE: WGA

Hi Rachel! I'm sorry to bother you again. For some reason the hotel charged the Secretary \$155 for his hotel room versus \$148. Do you mind sharing with my your hotel contact so I can get the bills fixed? I greatly appreciate your time and help. Thanks! Leila

Leila Getto

U.S. Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct: 202-208-5359

Main: 202-208-7551

Cell: 202-706-9435

Email: leila_getto@ios.doi.gov

On Tue, Jun 19, 2018 at 6:24 PM, Rachel Shupe <meetings@westgov.org> wrote:

Hi Leila,

Please see below in red. I was able to confirm all of your staff at the Holiday Inn.

Thank you and we look forward to seeing you in Rapid City!

Best,

Rachel Shupe

Meeting Coordinator

Western Governors' Association
720-897-4547
meetings@westgov.org

From: Getto, Leila [mailto:leila_getto@los.doi.gov]
Sent: Tuesday, June 19, 2018 2:40 PM
To: Rachel Shupe <meetings@westgov.org>
Cc: Meghan Keelean <mkeelea@unbridled.com>
Subject: Re: [EXTERNAL] RE: WGA

Hi Rachel!

Sorry to be a pain but any chance we can have Downey Magallanes at the Holiday Inn and move Alex to the Hotel Alex Johnson?

And can we get one more room at Hotel Alex Johnson for - Holly Lane

Here's the updated list:

Holiday Inn

Check in June 23 and Check out June 26th

Raul Matais - Security Advance confirmed

Check in June 24 and Check out June 26th

Downey Magallanes - Deputy Chief of Staff confirmed

Check in June 25 and Check out June 26th

Secretary Ryan Zinke confirmed

(b) (6) – Security confirmed

Hotel Alex Johnson

Check in June 23 and Check out June 26th

Holly Lane - Staff Advance confirmed at Holiday Inn

Alex Sterhan - Staff Advance confirmed at Holiday Inn

Check in June 24 and Check out June 26th

Heather Swift - Press Secretary confirmed at Holiday Inn

And do you mind confirming all the rooms are at the federal government rate of \$148 per night (or less)? Yes, they will be at the \$148.00 rate.

Thank you!

Leila

Leila Sepohri Getto

U.S. Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct: 202-208-5359

Cell: 202-706-9435

Email: leila_getto@ios.doi.gov

On Tue, Jun 19, 2018 at 2:58 PM, Rachel Shupe <meetings@westgov.org> wrote:

Hi Leila,

I apologize for the delay in getting back to you. I have reserved the following for you:

Raul Matais and Alex Sterhan (2 rooms) 6/23 – 6/26 at the Holiday Inn

Secretary Ryan Zinke and Security (b) (6) (2 rooms) 6/25 – 6/26 at the Holiday Inn

Downey Magallanes - Deputy Chief of Staff and Heather Swift - Press Secretary (2 rooms) 6/24 – 6/26 at the Hotel Alex Johnson (5 min walk from Holiday Inn)

Please let me know if there is anything else I can do to assist you further!

Best,

Rachel Shupe

Meeting Coordinator

Western Governors' Association

720-897-4547

meetings@westgov.org

From: Getto, Leila [mailto:leila_getto@ios.doi.gov]

Sent: Monday, June 18, 2018 9:55 AM

To: Rachel Shupe <meetings@westgov.org>
Subject: Re: [EXTERNAL] RE: WGA

Hi Meghan!

Here's a list of rooms needed ...

Check in June 23 and Check out June 26th

Raul Matais - Security Advance

Alex Sterhan - Staff Advance

Check in June 24 and Check out June 26th

Downey Magallanes - Deputy Chief of Staff

Heather Swift - Press Secretary

Check in June 25 and Check out June 26th

Secretary Ryan Zinke

(b) (6) - Security

Thanks for your help!

Leila

Leila Sepehri Getto

U.S. Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct: 202-208-5359

Cell: 202-706-9435

Email: leila_getto@ios.doi.gov

On Fri, Jun 15, 2018 at 1:07 PM, Rachel Shupe <meetings@westgov.org> wrote:

Hi Leila,

I'm checking on the availability of a government per diem rate and will get back to you. How many rooms and what nights do you need?

Thanks,

Meghan Keelean, CMP

Meeting Planner

Western Governors' Association
720-897-4552
meghan@westgov.org

From: Getto, Leila [mailto:leila_getto@ios.doi.gov]
Sent: Thursday, June 14, 2018 4:59 PM
To: Rachel Shupe <meetings@westgov.org>
Subject: WGA

Hi Rachel!

By any chance do you have a block of rooms you're still holding for the WGA? I'm trying to find rooms at government rate for Secretary Zinke and his security detail and staff.

Thank you!

Leila

Leila Sepehri Getto

U.S. Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct: 202-208-5359

Cell: 202-706-9435

Email: leila_getto@ios.doi.gov

MEMORANDUM

TO: Travel Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Start of Official Travel from a Non-Duty Station for Secretary Ryan Zinke

DATE: June 22, 2018

On June 25, 2018, Secretary Ryan Zinke will be in Los Angeles, California, to conclude a period of personal travel. On that same date, Secretary Zinke will begin official travel to Rapid City, South Dakota. Secretary Zinke is currently scheduled to begin this official travel on the following contract carrier flight from Los Angeles:

- ❖ Monday, June 25, 2018
Delta Air Lines #1404
6:00am PDT Depart Los Angeles, CA
8:51am MDT Arrive Salt Lake City, UT
Connection in Salt Lake City, UT
Delta Air Lines #3539
9:35am MDT Depart Salt Lake City, UT
11:22am MDT Arrive Rapid City, SD

The total government contract fare for this flight is \$321.80 (documentation attached)

If Secretary Zinke were not concluding personal travel in Los Angeles on June 25, he would travel to Rapid City from his permanent duty station of Washington, D.C. Secretary Zinke would execute this travel on the following contract carrier flight:

- ❖ Monday, June 25, 2018
Delta Air Lines #4335
6:14am EDT Depart Washington, DC (IAD)
8:00am MDT Arrive Minneapolis, MN
Connection in Minneapolis, MN
Delta Air Lines #4576
8:55am MDT Depart Minneapolis, MN
9:46am MDT Arrive Rapid City, SD

The total government contract fare for this flight is \$426.80 (documentation attached)

The General Services Administration (GSA) has advised the Department that, with the travel authorizing official's approval, a senior official may begin official travel from a place other than his permanent duty station or temporary duty station (TDY) if it serves the agency's purposes. The following guidance was provided from the Department of the Interior's Office of the Solicitor in a draft memo on Secretarial travel:

With respect to a senior official spending time at personal residence in an area away from his duty station, GSA advises that the travel authorizing official for such senior official may, on a case-by-case basis, make a prior written determination that his travel from a place other than his permanent duty station or TDY location is "officially necessary" (due to, for example, the "24/7" nature of his position, the fact that it would be more cost effective to the Agency to initiate travel from the personal residence than from the permanent duty station, etc.). As a result of a determination that it is "officially necessary" for him to travel from a non-duty station, the senior official would be able to use a contract carrier fare from the origin point or use government aircraft (assuming the use of the government aircraft meets the requirements of 301-10.261 & 10-262 and OMB Circular A-126). Absent such a determination, he would be unable to use contract fares or use government aircraft. GSA also advised that while it believes such determinations are legally defensible, they will likely result in enhanced scrutiny for senior officials, particularly in cases where government aircraft was used.

The Office of Scheduling and Advance requests that a determination be made that it is officially necessary for Secretary Zinke to begin his official travel from a non-duty station in Los Angeles. Due to the nature of his position, Secretary Zinke is effectively on official duty 24 hours per day, seven days per week. Therefore, it is important that his time is always managed efficiently so that he can successfully accomplish the goals and missions of the Department. Because Secretary Zinke will be in Los Angeles on June 25, it is most efficient that he travel directly from Los Angeles to Rapid City. It would not be an effective use of Secretary Zinke's time if he first travels to Washington, D.C., on June 24, and then travels back to Rapid City on another cross-country flight the following day.

The above cost comparison indicates that the flight from Los Angeles to Rapid City is less expensive than the flight from Washington to Rapid City by \$105.00. Therefore, Secretary Zinke's start of official travel from a non-duty station will actually save the government money. No additional government expenses (lodging, M&IE, etc.) will be incurred during Secretary Zinke's personal travel.

Please provide approval for Secretary Zinke to travel from Los Angeles, California, to Rapid City, South Dakota, on June 25, 2018, on Delta Air Lines #1404 and Delta Air Lines #3539 because it is officially necessary for him to begin his official travel from a non-duty station.


Approval Signature


Date



06:00a LAX
Delta 1404, 3539

11:22a RAP 1 stop SLC 4h 22m

\$321.80

Hide Fares

Govt. fare(s) available

Hide all details ^

DEPART

Mon, Jun 25 – Los Angeles, CA to Rapid City, SD / 44m layover in Salt Lake City, UT

Hide Details ^

Mon, Jun 25

06:00a LAX 08:51a SLC 1h 51m Delta 1404 **View seats**
Boeing 737-900 / 253 lbs CO₂

Layover in Salt Lake City, UT 44m Salt Lake City Airport

Mon, Jun 25

09:35a SLC 11:22a RAP 1h 47m Delta 3539 **View seats**
Canadair Regional Jet / 218 lbs CO₂

Fare Options

Free Checked Bags

Refundable

Govt. Contract
Rules / Fare Details

Visit Delta

Yes
Fees may apply

\$321.80

Economy (M)
Rules / Fare Details

Visit Delta

No

\$654.80

Lesser policy violation

GSA Information

- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

[View more fares](#)

Worldspan



06:14a IAD
Delta 4335, 4576

09:46a RAP 1 stop MSP 5h 32m

\$426.80

Hide Fares

Lesser policy violation

Govt. fare(s) available

Hide all details ^

DEPART

Mon, Jun 25 – Washington, DC to Rapid City, SD / 55m layover in Minneapolis/St Paul, MN

Hide Details ^

Mon, Jun 25

06:14a IAD 08:00a MSP 2h 46m Delta 4335 **View seats**
Canadair Regional Jet 900 / 389 lbs CO₂

Layover in Minneapolis/St Paul... 55m Minneapolis/St Paul Intl Airport

Mon, Jun 25

08:55a MSP 09:46a RAP 1h 51m Delta 4576 **View seats**
Canadair Regional Jet / 209 lbs CO₂

Fare Options

Free Checked Bags

Refundable

Govt. Contract
Rules / Fare Details

Visit Delta

Yes
Fees may apply

\$426.80

Lesser policy violation

Economy (M)
Rules / Fare Details

Visit Delta

No

\$694.80

Lesser policy violation

GSA Information

- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

[View more fares](#)

Worldspan



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: URGENT: Secretary Zinke Travel

1 message

Bradley, Margaret <margaret_bradley@ios.doi.gov>

Fri, Jun 22, 2018 at 1:57 PM

To: Leila Getto <leila_getto@ios.doi.gov>, Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>, Nicholas Davis <nicholas_davis@ios.doi.gov>

Please see Mike Argo's approval of the two travel documents submitted today (the TA for SD and MT, as well as the determination to initiate travel from a location other than a permanent duty station). Mike's email approval will substitute for his signature until her returns to the Main Interior Building and applies his signature to the actual documents.

Please let me know if you have any questions.

Thank you,
Margaret

Margaret Bradley
Senior Advisor
Office of the Executive Secretariat
U.S. Department of the Interior
Room 7318
202-208-4523

----- Forwarded message -----

From: **Michael Argo** <michael_argo@ios.doi.gov>
Date: Fri, Jun 22, 2018 at 1:45 PM
Subject: Re: URGENT: Secretary Zinke Travel
To: "Bradley, Margaret" <margaret_bradley@ios.doi.gov>

I approve of the secretaries travel!

Thanks, I've been driving. Not able to check my mail. Call me if you need more.

Sent from my iPhone

On Jun 22, 2018, at 11:50 AM, Bradley, Margaret <margaret_bradley@ios.doi.gov> wrote:

Hi Mike,

I received two documents today for Secretary Zinke that require your attention:

1. A travel authorization for Secretary Zinke to travel to South Dakota and Montana, June 25-28, 2018 to attend and speak at the Western Governor's Association annual meeting, as well as participate in other events and meetings in SD, followed by a visit to Billings, MT, where he will present a check related to the Department's Payment in Lieu of Taxes (PILT) program. The estimated cost for the travel is \$1,300. The travel will start from Los Angeles, CA. I recommend approval.
2. As you know, the Secretary will be in Los Angeles on June 25 concluding a period of personal travel. The Scheduling Office has submitted a memorandum for your approval asking that the Department make a determination that it is officially necessary for Secretary Zinke to begin his official travel from a non-duty station (Los Angeles). As you know, an employee beginning official travel from a location other than his official duty station generally prohibits the use of a government contract fare. However, the Office of the Solicitor and the General Services Administration have advised that the travel authorizing official for a senior official may, on a case-by-case basis, make a prior written determination that his travel from a place other than his duty station location is "officially necessary" (due to, for example, the "24/7" nature of his position, the fact that it would be more cost

effective to the government to initiate travel from the personal residence than from the permanent duty station, etc.). In such a case, the senior official would be able to use a contract carrier. The Scheduling Office is requesting that a determination be made that it is officially necessary for Secretary Zinke to begin his official travel from a non-duty station in Los Angeles. The Scheduling Office has performed a cost comparison to determine the price of flying to Rapid City from Los Angeles and from Washington, DC. The government fare flight to Rapid City from Los Angeles is \$105 cheaper than the government fare flight from Washington, DC to Rapid City. It would be more expensive to bring Secretary Zinke back to Washington, DC to begin this period of official travel from his permanent duty station. I recommend approval.

Can you please let me know if you approve?

Thank you.

Margaret Bradley
Senior Advisor
Office of the Executive Secretariat
U.S. Department of the Interior
Room 7318
202-208-4523



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: Breakfast Hosted by the Montana Association of Counties on 6/27/18

1 message

Getto, Leila <leila_getto@ios.doi.gov>
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Tue, Jun 26, 2018 at 1:13 PM

*Leila Sepehri Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: 202-208-5359
Cell: 202-706-9435
Email: leila_getto@ios.doi.gov*

----- Forwarded message -----

From: **Gottry, Heather** <heather.gottry@sol.doi.gov>
Date: Tue, Jun 26, 2018 at 10:55 AM
Subject: Breakfast Hosted by the Montana Association of Counties on 6/27/18
To: Leila Getto <leila_getto@ios.doi.gov>
Cc: Samantha Hebert <samantha_hebert@ios.doi.gov>, Scott De La Vega <scott.delavega@sol.doi.gov>, Edward McDonnell <edward.mcdonnell@sol.doi.gov>

Leila - We have reviewed the unsolicited gift of a meal offered to the Secretary and certain other Department staff by the Montana Associations of Counties at the Yellowstone County Courthouse before a Department PILT event on June 27, 2018. The Secretary and other Department staff, who are staffing the Secretary at the Department PILT event, may accept the breakfast valued at approximately \$14 per person pursuant to 5 C.F.R. 2635.204(a) because the value of the gift is \$20 or less on this occasion. Please let us know if you have additional questions or if we can be of further assistance. Thank you.

--
Heather Gottry
Deputy Director, Departmental Ethics Office
U.S. Department of the Interior
(O) (202) 208-4472
(C) (202) 740-0417
heather.gottry@sol.doi.gov
Visit us online at: www.doi.gov/ethics

Public service is a public trust.

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: North Carolina

DATES: 06/30/18 - 07/01/18

OFFICIAL: X POLITICAL: PERSONAL:

REVIEWED BY / DATE:

TN / 7/12/18 TIM NIGBOROWICZ

Murphy / 7/1/18 TIM MURPHY (General Law)

*one comment
GOTTA*

AD / 8-9-18 HEATHER GOTTRY (Ethics) *

DE / 9-12-18 DEBBIE COUSINS

* Confirmed consistent with information provided to the
JEO, and prior guidance issued by the OEO. *JTB*

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: July 12, 2018

Trip Overview:

- Dates: June 30, 2018 – July 1, 2018
- Location: North Carolina

Trip Summary:

June 30, 2018

- *Commercial flight from Washington, DC (DCA) to Asheville, NC*
- *Drive from Asheville, NC to Bryson City, NC*
- The “North Shore Road” Settlement Event at the Swain County Heritage Museum (Bryson City, NC)
- Photo Op at the “Road to Nowhere” (Swain County, NC)
- Hike on Deep Creek Waterfalls Loop (Swain County, NC)
- *Drive from Bryson City, NC to Great Smoky Mountains National Park*
- Hike on the Oconaluftee River Trail (Great Smoky Mountains National Park)
- *Drive from Great Smoky Mountains National Park to Hendersonville, NC*
- Remain overnight in Hendersonville, NC

July 1, 2018

- *Commercial flight from Asheville, NC to Washington, DC (DCA) to Asheville, NC*
- Trip concludes

Trip Notes – Transportation and Miscellaneous:

- This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were raised by either of those offices. However, because the “pre-trip checklist process” is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.
- Airfare Ticket 0067197275803 was fully refunded for the amount of \$615.60.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary

- Duluth Travel, Inc. ticket receipts
- Hotel receipt
- Final trip schedule



Document Header Information

Document Voucher: Document TV0000PPS7
 Type: Name:
 Travel TANUM0000YV9Q Trip 06-30-18 North Carolina
 Authorization Name:
 Number:
 TA Date: 07/12/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Trip Overview: . Dates: June 30, 2018 ?" July 1, 2018 . Location: North Carolina Trip Summary: June
 (Operational) Detail: 30, 2018 . Commercial flight from Washington, DC (DCA) to Asheville, NC . Drive from Asheville, NC
 to Bryson City, NC . The "North Shore Road" Settlement Event at the Swain County Heritage Museum
 (Bryson City, NC) . Photo Op at the "Road to Nowhere" (Swain County, NC) . Hike on Deep Creek
 Waterfalls Loop (Swain County, NC) . Drive from Bryson City, NC to Great Smoky Mountains National
 Park . Hike on the Oconaluftee River Trail (Great Smoky Mountains National Park) . Drive from Great
 Smoky Mountains National Park to Hendersonville, NC . Remain overnight in Hendersonville, NC July
 1, 2018 . Commercial flight from Asheville, NC to Washington, DC (DCA) to Asheville, NC . Trip
 concludes Trip Notes ?" Transportation and Miscellaneous: . Airfare Ticket 0067197275803 was fully
 refunded for the amount of \$615.60.
 Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: CARD: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: Trip Overview: . Dates: June 30, 2018 ?" July 1, 2018 . Location: North Carolina Trip Summary: June 30, 2018 . Commercial flight from
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 Waterfalls Loop (Swain County, NC) . Drive from Bryson City, NC to Great Smoky Mountains National Park . Hike on the Oconaluftee
 River Trail (Great Smoky Mountains National Park) . Drive from Great Smoky Mountains National Park to Hendersonville, NC . Remain
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 concludes Trip Notes ?" Transportation and Miscellaneous: . Airfare Ticket 0067197275803 was fully refunded for the amount of \$615.60.

Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
06/30/18	07/01/18	HENDERSON, NC	Mission (Operational)	93.00 / 51.00

Document Totals

Total Expenses: 918.78
 Reimbursable Expenses: 76.50
 Non-Reimbursable Expenses: 842.28
 Advance Applied: .00
 Net to Traveler: 76.50
 Net to Government: 842.28
 Pay to Charge Card: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	723.60 *	.00
Lodging Taxes & Misc	10.93 *	.00
Lodging-PerDiem	93.00 .	.00

M&IE-PerDiem	76.50	.00
Transxn Fees	14.75	.00
Total Expenses:	918.78	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	749.28	Total Per Diem Expenses:	169.50
Date	Description	Category	Cost	Pay Method	Per Diem
06/30/2018	Airline Flight Comment: Total airfare for round-trip flights between Washington, DC (DCA) and Asheville, NC.	Com. Carrier	723.60	GOVCC-C	
06/30/2018	Lodging Tax/Lodging Fees Comment: STATE TAX, OCCUPANCY TAX	Lodging Taxes & Misc	10.93	GOVCC-C	
06/30/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
06/30/2018	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
07/01/2018	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
07/12/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	169.50
----------	----------------------------	--------

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/30/2018	93.00/ 51.00	93.00	93.00	38.25	38.25	
07/01/2018	93.00/ 51.00	0.00	0.00	38.25	38.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	918.78
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 723.60	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 10.93	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 93.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 76.50	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
		Total:	918.78

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	842.28
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	76.50

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	918.78
----------------------------------	---	--------

Totals by Payment Method

GOVCC-C Total	842.28
REIMBURSABLE Total	76.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
------	-------------	------

Audits

Audit Name	Result	Reason
EXPENSE RECEIPTS REQUIRED	FAIL	Airline Flight on 06/30/2018 requires a receipt.
	Traveler Justification:	All receipts are properly attached.

Document History 07/12/2018 Voucher: TV0000PPS7

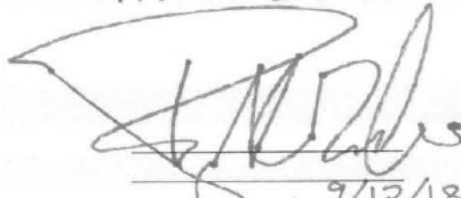
Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798D

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/12/2018	9:25AM CST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

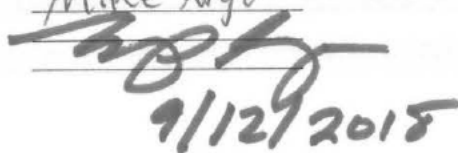
RYAN ZINKE



Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:
 Approver Signature:
 Date:

9/12/18
 Mike Argo



9/12/2018

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 06/29/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz; 202-208-7551

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	06/30/18 – 07/01/18
Location(s)	North Carolina
Estimated Cost	\$1,000
Funding	DOI
Purpose	Secretary Ryan Zinke will travel to western North Carolina to participate in a "North Shore Road" Settlement Event at the Swain County Heritage Museum in Bryson City. He will also take a driving tour of the "Road to Nowhere" in the North Shore area. Secretary Zinke will also visit Great Smoky Mountains National Park and visit the Oconaluftee Visitors Center at the park.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	
SOL (General Law) approval for special requests (if necessary)	Per Leila Getto, the pre-trip checklist has been reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

APPROVALS and SURNAMES

Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

MB

Document Header Information

Document Authorization Document TANUM0000YV9Q
 Type: Name:
 Travel TANUM0000YV9Q Trip 06-30-18 North Carolina
 Authorization Name:
 Number:
 TA Date: 06/27/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Secretary Ryan Zinke will travel to western North Carolina to participate in a "North Shore Road"
 (Operational) Detail: Settlement Event at the Swain County Heritage Museum in Bryson City. He will also take a driving tour of the "Road to Nowhere" in the North Shore area. Secretary Zinke will also visit Great Smoky Mountains National Park and visit the Oconaluftee Visitors Center at the park. Per Leila Getto, the pre-trip checklist has been reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: , Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: Secretary Ryan Zinke will travel to western North Carolina to participate in a "North Shore Road" Settlement Event at the Swain County Heritage Museum in Bryson City. He will also take a driving tour of the "Road to Nowhere" in the North Shore area. Secretary Zinke will also visit Great Smoky Mountains National Park and visit the Oconaluftee Visitors Center at the park. Per Leila Getto, the pre-trip checklist has been reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Itinerary Locations		Itinerary Location	Purpose	Per Diem Rates
From	To	HENDERSON, NC	Mission (Operational)	93.00 / 51.00

Document Totals

Total Expenses: 907.85
 Reimbursable Expenses: 76.50
 Non-Reimbursable Expenses: 831.35
 Advance Authorized: .00
 Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	723.60	.00
Lodging-PerDiem	93.00	.00
M&IE-PerDiem	76.50	.00
Transxn Fees	14.75	.00
Total Expenses:	907.85	.00

Trip 1 Details**Expenses**

Trip#: 1		Total Non-Per Diem Expenses:	738.35	Total Per Diem Expenses:	169.50
Date	Description	Category	Cost	Pay Method	Per Diem
06/27/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
06/30/2018	Airline Flight	Com. Carrier	723.60	GOVCC-C	
Comment: Total airfare for round-trip flights between Washington, DC (DCA) and Asheville, NC.					
06/30/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
06/30/2018	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
07/01/2018	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 169.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/30/2018	93.00/ 51.00	93.00	93.00	38.25	38.25	
07/01/2018	93.00/ 51.00	0.00	0.00	38.25	38.25	

Account Summary for the Selected Trip

Org: DOI Label: FY 2018/2019 OS Travel Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////907.85

Expense Category: Com. Carrier Fiscal Year: 2018 Amount: 723.60

Expense Category: Lodging-PerDiem Fiscal Year: 2018 Amount: 93.00

Expense Category: M&IE-PerDiem Fiscal Year: 2018 Amount: 76.50

Expense Category: Transxn Fees Fiscal Year: 2018 Amount: 14.75

Total: 907.85

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	831.35
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	76.50

Totals by Label

DOI FY 2018/2019 OS Travel Total DS10100000/DX10101//189D0102DM/DLSN00000.000000//// 907.85

Totals by Payment Method

GOVCC-C Total 831.35
REIMBURSABLE Total 76.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
06/30/18	AIR	\$723.60

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000YO18
Traveler Justification:		TANUM0000YO18 is a duplicate authorization. There is no trip overlap.

Document History 06/29/2018 Authorization: TANUM0000YV9Q

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/27/2018	11:53AM CST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

TIM NIGBOROWICZ
Tim Nigborowicz
6/29/18
MIKE ARGO
Mike Argo
6/29/2018

Date: 06/18/2018
Record Locator: 3XS46Z
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Sat, Jun 30 2018 Asheville, NC

6:00 AM depart **Ronald Reagan Ntl Washington (DCA) to Atlanta (ATL)** — Confirmation No. GRW6DM



Delta Air Lines
Flight 839

Takeoff: 6:00 AM Terminal: B
Ronald Reagan Ntl Washington, DC
Prem Econ/First US-CA [R] Class |
Airbus Industrie A320-100/200 | 1h
39m

Landing: 7:39 AM (Terminal: S)
Atlanta, GA

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7197377066 Seat: 02B FF#: (b) (6)

8:35 AM depart **Atlanta (ATL) to Asheville (AVL)** — Confirmation No. GRW6DM



Delta Air Lines
Flight 3650
OPERATED BY SKYWEST DBA DELTA
CONNECTION
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 8:35 AM Terminal: S
Atlanta, GA
Economy Class [Y] Class | Canadair
Regional Jet | 0h 59m

Landing: 9:34 AM
Asheville, NC

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7197377066 Seat: 04B FF#: (b) (6)

3:00 PM check-in **Hampton Inn Hendersonville** Confirmation No. 90703716



Address: 155 Sugarloaf Road Hendersonville Nc 28792
Nights: 1 (name: Zinke Ryankeith Mr)
Guarantee Info:
Other Info:
Frequent Guest #: (b) (6)
Nightly Rate: \$93.00
Total Rate: \$103.93

Phone: 1-828-697-2333 Fax: 1-828-693-5280
Rooms: 1 room
Room Desc: Fedrooms -fedrooms-us Government On Duty 1
King Bed Nonsmoking Hdtv-free Wi-fi-microwave-minifridge
Cancel Policy: 4PM Cancel Day Of Arrival

Sun, Jul 01 2018 Ronald Reagan Ntl Washington, DC

check-out **Hampton Inn Hendersonville** Confirmation No. 90703716

7:30 AM depart **Asheville (AVL) to Atlanta (ATL)** — Confirmation No. GRW6DM



Delta Air Lines
Flight 5311
OPERATED BY ENDEAVOR AIR DBA
DELTA CONNECTION
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 7:30 AM
Asheville, NC
Prem Econ/First US-CA [R] Class |
Canadair Regional Jet 900 | 1h 11m

Landing: 8:41 AM (Terminal: S)
Atlanta, GA

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7197377066 Seat: 03C FF#: (b) (6)

9:50 AM depart **Atlanta (ATL) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. GRW6DM



Delta Air Lines
Flight 2602

Takeoff: 9:50 AM Terminal: S
Atlanta, GA
Prem Econ/First US-CA [R] Class |
Airbus Industrie A321 | 1h 51m

Landing: 11:41 AM (Terminal: B)
Ronald Reagan Ntl Washington, DC

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7197377066 Seat: 04A FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM0000Y018

A Message From Your Agent

PER TIM SEAT ASSIGNMENT CHANGE



Ticket Number 006-7197377066
 Account # D00880
 Issue Date Thu, Jun 28, 2018
 Booking ID 3XS46Z
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 320	839 / Y YCADCA Confirmation: GRW6DM	Sat, 06/30/2018 Sat, 06/30/2018	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: ATLANTA *** Connecting ***	600A 739A
✈	DELTA AIR LINES CRJ	3650 / Y YCADCA Confirmation: GRW6DM	Sat, 06/30/2018 Sat, 06/30/2018	Leave :: ATLANTA Arrive :: ASHEVILLE	835A 934A
🏨	Hotel Address:	Hampton Inn Hendersonville 155 Sugarloaf Road Hendersonville, NC 28792		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Sat, 06/30/2018 Sun, 07/01/2018 \$93.00 1 1 A0EA0S
	Confirmation Number: Phone Number: GalaxyNet Status:	90703716 1 (828) 697-2333			
✈	DELTA AIR LINES CR9	5311 / Y YCADQA Confirmation: GRW6DM	Sun, 07/01/2018 Sun, 07/01/2018	Leave :: ASHEVILLE Arrive :: ATLANTA *** Connecting ***	730A 841A
✈	DELTA AIR LINES 321	2602 / Y YCADCA Confirmation: GRW6DM	Sun, 07/01/2018 Sun, 07/01/2018	Leave :: ATLANTA Arrive :: RONALD REAGAN NTL WASHINGTON	950A 1141A

Remark(s)	Fare	
		\$630.70
	Tax	\$92.90
U22/DOIDOSSIO	Total Amount	\$723.60
U29/TANUM0000Y018	Amount Charged	\$723.60
U82/ORFSHOURLY		

Air only indicated here.

WAS DL X/ATL DL AVL315.35DL X/ATL DL WAS315.35USD630.70END DL ZPDCAATLAVLATL XT11.20AY18.00XF DCA4.5ATL4.5AVL4.5ATL 4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Mon, Jul 09, 2018 01:05 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 006-7197275803
 Account # D00880
 Issue Date Wed, Jun 27, 2018
 Booking ID 3XS46Z
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

VOID

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 320	839 / Y YCADCA Confirmation: GRW6DM	Sat, 06/30/2018 Sat, 06/30/2018	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: ATLANTA *** Connecting ***	600A 739A
✈	DELTA AIR LINES CRJ	3650 / Y YCADCA Confirmation: GRW6DM	Sat, 06/30/2018 Sat, 06/30/2018	Leave :: ATLANTA Arrive :: ASHEVILLE	835A 934A
✈	DELTA AIR LINES CRJ	4885 / L LCADCA Confirmation: GRW6DM	Sat, 06/30/2018 Sat, 06/30/2018	Leave :: ASHEVILLE Arrive :: ATLANTA *** Connecting ***	345P 455P
✈	DELTA AIR LINES 321	2909 / L LCADCA Confirmation: GRW6DM	Sat, 06/30/2018 Sat, 06/30/2018	Leave :: ATLANTA Arrive :: RONALD REAGAN NTL WASHINGTON	530P 731P

Remark(s)	Fare	Tax
U22/DOIDOSSIO		\$530.23
U29/TANUM0000Y018	Total Amount	\$85.37
U82/ORFSHOURLY	Amount Charged	\$615.60

Air only indicated here.

WAS DL X/ATL DL AVL315.35DL X/ATL DL WAS214.88USD530.23END DL ZPDCAATLAVLATL XT11.20AY18.00XF DCA4.5ATL4.5AVL4.5ATL 4 5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Mon, Jul 09, 2018 01:05 PM

Generated by Travel Incorporated

Official Invoice



HAMPTON INN HENDERSONVILLE
 HAMPTON INN HENDERSONVILLE, 155 SUGARLOAF ROAD
 HENDERSONVILLE, NC 28792
 United States of America
 TELEPHONE 828-697-2333 • FAX 828-693-5280
 Reservations
 www.hamptoninn.com or 1 800 HAMPTON

ZINKE, RYANKEITH

(b) (6)
 [REDACTED]
 [REDACTED]

Room No: 210/KXTD
 Arrival Date: 6/30/2018 9:17:00 PM
 Departure Date: 7/1/2018 11:38:00 AM
 Adult/Child: 1/0
 Cashier ID: POP
 Room Rate: 93.00
 AL:
 HH # (b) (6)
 VAT #
 Folio No/Che: 453239 A

Confirmation Number: 90703716

HAMPTON INN HENDERSONVILLE 7/9/2018 1:47:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
6/30/2018	1652968	GUEST ROOM	\$93.00
6/30/2018	1652968	STATE TAX	\$6.28
6/30/2018	1652968	OCCUPANCY TAX	\$4.65
7/1/2018	1654237	(b) (6)	(\$103.93)
BALANCE			\$0.00

} \$10.93

EXPENSE REPORT SUMMARY

	6/30/2018	STAY TOTAL
ROOM AND TAX	\$103.93	\$103.93
DAILY TOTAL	\$103.93	\$103.93

CREDIT CARD DETAIL

APPR CODE	090280	MERCHANT ID	266276089882
CARD NUMBER	(b) (6)	EXP DATE	(b) (6)
TRANSACTION ID	1654237	TRANS TYPE	Sale

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: St. Louis, MO

DATES: 07/02/18 - 07/03/18

OFFICIAL: X POLITICAL: PERSONAL:

REVIEWED BY / DATE:

TN / 7/16/18 TIM NIGBOROWICZ

Murphy / 8/2/18 TIM MURPHY (General Law) *add*

HS / 8-9-18 HEATHER GOTTRY (Ethics)* *add to this memo concerning checklist*

DC / 9/12/18 DEBBIE COUSINS

* Confirmed consistent with information provided to the CEO,
and prior ethics guidance issued by the CEO. -HS

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: July 13, 2018

Trip Overview:

- Dates: July 2, 2018 – July 3, 2018
- Location: Missouri

Trip Summary:

July 2, 2018

- *Commercial flight from Washington, DC (DCA) to St. Louis, MO*
- Remain overnight in St. Louis, MO

July 3, 2018

- Tour of the Gateway Arch and the Gateway Arch National Park Visitor Center (St. Louis, MO)
- VIP Breakfast for the Gateway Arch Grand Opening Event (St. Louis, MO)
- Gateway Arch Grand Opening Ribbon Cutting Ceremony (St. Louis, MO)
- *Commercial flight from St. Louis, MO to Washington, DC*
- Trip concludes

Trip Notes – Lodging and M&IE:

- On 7/3/18, Secretary Zinke was provided a meal at the VIP Breakfast preceding the ribbon-cutting event to celebrate the grand opening of the new visitor center and Museum at the Gateway Arch. This meal was provided by the Gateway Arch Park Foundation, which estimated the cost of the meal to be \$16.00 per person. Secretary Zinke accepted the meal as a gift that did not exceed \$20.00 per occasion, or \$50.00 total from the same source in the current calendar year. Email correspondence from the Departmental Ethics Office regarding this meal is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 7/3/18.

Trip Notes – Transportation and Miscellaneous:

- This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the “pre-trip checklist process” is currently

being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

- Airfare Ticket 0017197377163 was fully refunded for the amount of \$306.50.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Hotel receipt
- Email correspondence regarding the VIP Breakfast on 7/3/18
- Final trip schedule

02

Document Header Information

Document Voucher Document TV0000PPXE
Type: Name:
Travel TANUM0000YX2Q Trip 07-02-18 St. Louis, MO
Authorization Name:
Number:
TA Date: 07/12/18 Currency: USD
Organization: DOIDOSSIO Current CREATED

Purpose: Mission Document July 2, 2018 . Commercial flight from Washington, DC (DCA) to St. Louis, MO . Remain overnight in
(Operational) Detail: St. Louis, MO July 3, 2018 . Tour of the Gateway Arch and the Gateway Arch National Park Visitor Center (St. Louis, MO) . VIP Breakfast for the Gateway Arch Grand Opening Event (St. Louis, MO) . Gateway Arch Grand Opening Ribbon Cutting Ceremony (St. Louis, MO) . Commercial flight from St. Louis, MO to Washington, DC . Trip concludes Trip Notes ?" Lodging and M&IE: . On 7/3/18, Secretary Zinke was provided a meal at the VIP Breakfast preceding the ribbon-cutting event to celebrate the grand opening of the new visitor center and Museum at the Gateway Arch. This meal was provided by the Gateway Arch Park Foundation, which estimated the cost of the meal to be \$16.00 per person. Secretary Zinke accepted the meal as a gift that did not exceed \$20.00 per occasion, or \$50.00 total from the same source in the current calendar year. Email correspondence from the Departmental Ethics Office regarding this meal is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 7/3/18. Trip Notes ?" Transportation and Miscellaneous: . Per Leila Getto, the pre-trip checklist was reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package. . Airfare Ticket 0017197377163 was fully refunded for the amount of \$306.50.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
TID: 40210798D Organization: DOIDOSSIO
Title: Duty Station: WASHINGTON DC
Security CI: Card: CARD HOLDER
Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone: 2022087551 Cell Phone:
Home Address: Home Phone: 2022087551
Alternate Address: Alternate Phone:

Document Information

Trip
Number:
1

Purpose: July 2, 2018 . Commercial flight from Washington, DC (DCA) to St. Louis, MO . Remain overnight in St. Louis, MO July 3, 2018 . Tour of the Gateway Arch and the Gateway Arch National Park Visitor Center (St. Louis, MO) . VIP Breakfast for the Gateway Arch Grand Opening Event (St. Louis, MO) . Gateway Arch Grand Opening Ribbon Cutting Ceremony (St. Louis, MO) . Commercial flight from St. Louis, MO to Washington, DC . Trip concludes Trip Notes ?" Lodging and M&IE: . On 7/3/18, Secretary Zinke was provided a meal at the VIP Breakfast preceding the ribbon-cutting event to celebrate the grand opening of the new visitor center and Museum at the Gateway Arch. This meal was provided by the Gateway Arch Park Foundation, which estimated the cost of the meal to be \$16.00 per person. Secretary Zinke accepted the meal as a gift that did not exceed \$20.00 per occasion, or \$50.00 total from the same source in the current calendar year. Email correspondence from the Departmental Ethics Office regarding this meal is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 7/3/18. Trip Notes ?" Transportation and Miscellaneous: . Per Leila Getto, the pre-trip checklist was reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package. . Airfare Ticket 0017197377163 was fully refunded for the amount of \$306.50.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/02/18	07/03/18	ST. LOUIS, MO	Mission (Operational)	130.00 / 54.00 *

Document Totals

Total Expenses: 448.49
Reimbursable Expenses: 69.00
Non-Reimbursable Expenses: 379.49
Advance Applied: .00

Net to Traveler:	69.00
Net to Government:	379.49
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	224.40	.00
Lodging Taxes & Misc	21.34	.00
Lodging-PerDiem	119.00	.00
M&IE-PerDiem	69.00	.00
Transxn Fees	14.75	.00
Total Expenses:	448.49	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	Total Per Diem Expenses:	188.00
Date	Description	Category	Cost	Pay Method
07/02/2018	Airline Flight	Com. Carrier	224.40	GOVCC-C
Comment: Total airfare for round-trip flights between Washington, DC (DCA) and St. Louis, MO.				
07/02/2018	Lodging Tax/Lodging Fees	Lodging Taxes & Misc	21.34	GOVCC-C
Comment: CITY TAX - ROOM, OCCUPANCY TAX - ROOM, STATE TAX - ROOM				
07/02/2018	Lodging	Lodging-PerDiem	119.00	GOVCC-C
Comment: On the night of 7/2/18, Secretary Zinke utilized lodging at a rate that was less than the maximum government rate of \$130.00 per night.				
07/02/2018	M&IE	M&IE-PerDiem	40.50	REIMBURSABLE
07/03/2018	M&IE	M&IE-PerDiem	28.50	REIMBURSABLE
Comment: On 7/3/18, Secretary Zinke was provided a meal at the VIP Breakfast preceding the ribbon-cutting event to celebrate the grand opening of the new visitor center and Museum at the Gateway Arch. This meal was provided by the Gateway Arch Park Foundation, which estimated the cost of the meal to be \$16.00 per person. Secretary Zinke accepted the meal as a gift that did not exceed \$20.00 per occasion, or \$50.00 total from the same source in the current calendar year. Email correspondence from the Departmental Ethics Office regarding this meal is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 7/3/18.				
07/12/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 188.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
07/02/2018	130.00/ 54.00	119.00	119.00	40.50	40.50	
07/03/2018	130.00/ 54.00	0.00	0.00	28.50	28.50	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS	Acct Code:	448.49
	Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 224.40	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 21.34	

Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 119.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 69.00	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
		Total:	448.49

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	379.49
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	69.00

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		448.49
----------------------------------	---	--	--------

Totals by Payment Method

GOVCC-C Total	379.49
REIMBURSABLE Total	69.00

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
07/02/18	AIR Airline Flight	\$224.40

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	On the night of 7/2/18, Secretary Zinke utilized lodging at a rate that was less than the maximum government rate of \$130.00 per night.
EXPENSE RECEIPTS REQUIRED	FAIL	Airline Flight on 07/02/2018 requires a receipt.
	Traveler Justification:	All required receipts are properly attached.

Document History 07/13/2018 Voucher: TV0000PPXE

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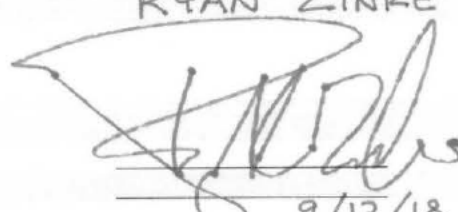
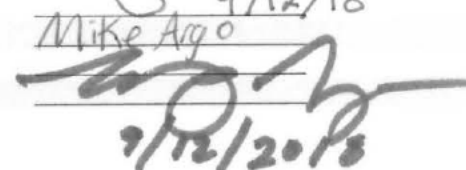
STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/12/2018	11:24AMCST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:
 Approver Signature:
 Date:

RYAN ZINKE

 9/12/18
 Mike Argo

 9/12/2018

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 06/29/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz; 202-208-7551

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	07/02/18 – 07/03/18
Location(s)	St. Louis, MO
Estimated Cost	\$600
Funding	DOI will pay most of the travel expenses for this trip. The Gateway Arch Park Foundation will pay for one meal for Secretary Zinke.
Purpose	Secretary Ryan Zinke will travel to St. Louis, Missouri, and the surrounding metropolitan area, for a number of official engagements. He will speak at a ribbon-cutting event to celebrate the grand opening of the new visitor center and Museum at the Gateway Arch. He will also attend a breakfast before the event and take a tour of the museum and visitor center afterwards.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	On 7/3/18, Secretary Zinke will be provided a meal at the breakfast preceding the ribbon-cutting event to celebrate the grand opening of the new visitor center and Museum at the Gateway Arch. This meal will be provided by the Gateway Arch Park Foundation, which estimates the cost of the meal to be \$16.00 per person. Secretary Zinke will accept the meal as a gift that does not exceed \$20.00 per occasion, or \$50.00 total from the same source in the current calendar year. Breakfast will be deducted from Secretary Zinke's M&IE allocation for 7/3/18.
SOL (General Law) approval for special requests (if necessary)	Per Leila Getto, the ^{trip} pre-trip checklist has been reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

APPROVALS and SURNAMES

Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

MS

Document Header Information

Document Authorization Document TANUM0000YX2Q
 Type: Name:
 Travel TANUM0000YX2Q Trip 07-02-18 St. Louis, MO
 Authorization Name:
 Number:
 TA Date: 06/29/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Secretary Ryan Zinke will travel to St. Louis, Missouri, and the surrounding metropolitan area, for a
 (Operational) Detail: number of official engagements. He will speak at a ribbon-cutting event to celebrate the grand opening of the new visitor center and Museum at the Gateway Arch. He will also attend a breakfast before the event and take a tour of the museum and visitor center afterwards. While in the St. Louis metropolitan area, Secretary Zinke will also visit the Ulysses S. Grant National Historical Site. On 7/3/18, Secretary Zinke will be provided a meal at the continental breakfast preceding the ribbon-cutting event to celebrate the grand opening of the new visitor center and Museum at the Gateway Arch. This meal will be provided by the Gateway Arch Park Foundation, which estimates the cost of the meal to be \$16.00 per person. Secretary Zinke will accept the meal as a gift that does not exceed \$20.00 per occasion, or \$50.00 total from the same source in the current calendar year. Breakfast will be deducted from Secretary Zinke's M&IE allocation for 7/3/18. Per Leila Getto, the pre-trip checklist has been reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: CARD: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: Secretary Ryan Zinke will travel to St. Louis, Missouri, and the surrounding metropolitan area, for a number of official engagements. He will speak at a ribbon-cutting event to celebrate the grand opening of the new visitor center and Museum at the Gateway Arch. He will also attend a breakfast before the event and take a tour of the museum and visitor center afterwards. While in the St. Louis metropolitan area, Secretary Zinke will also visit the Ulysses S. Grant National Historical Site. On 7/3/18, Secretary Zinke will be provided a meal at the continental breakfast preceding the ribbon-cutting event to celebrate the grand opening of the new visitor center and Museum at the Gateway Arch. This meal will be provided by the Gateway Arch Park Foundation, which estimates the cost of the meal to be \$16.00 per person. Secretary Zinke will accept the meal as a gift that does not exceed \$20.00 per occasion, or \$50.00 total from the same source in the current calendar year. Breakfast will be deducted from Secretary Zinke's M&IE allocation for 7/3/18. Per Leila Getto, the pre-trip checklist has been reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
07/02/18	07/03/18	ST. LOUIS, MO	Mission (Operational)	130.00 / 54.00

Document Totals

Total Expenses: 509.25
 Reimbursable Expenses: 69.00
 Non-Reimbursable Expenses: 440.25
 Advance Authorized: .00
 Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	306.50	.00
Lodging-PerDiem	119.00	.00
M&IE-PerDiem	69.00	.00
Transxn Fees	14.75	.00
Total Expenses:	509.25	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	321.25	Total Per Diem Expenses:	188.00	
Date	Description	Category	Cost	Pay Method	Per Diem	
06/29/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C		
07/02/2018	Airline Flight Comment: Total airfare for round-trip flights between Washington, DC (DCA) and St. Louis, MO.	Com. Carrier	306.50	GOVCC-C		
07/02/2018	Lodging Comment: On the night of 7/2/18, Secretary Zinke will utilize lodging at a rate that is less than the maximum government rate of \$130.00 per night.	Lodging-PerDiem	119.00	GOVCC-C	*	
07/02/2018	M&IE	M&IE-PerDiem	40.50	REIMBURSABLE	*	
07/03/2018	M&IE Comment: On 7/3/18, Secretary Zinke will be provided a meal at the continental breakfast preceding the ribbon-cutting event to celebrate the grand opening of the new visitor center and Museum at the Gateway Arch. This meal will be provided by the Gateway Arch Park Foundation, which estimates the cost of the meal to be \$16.00 per person. Secretary Zinke will accept the meal as a gift that does not exceed \$20.00 per occasion, or \$50.00 total from the same source in the current calendar year. Breakfast will be deducted from Secretary Zinke's M&IE allocation for 7/3/18.	M&IE-PerDiem	28.50	REIMBURSABLE	*	
Per Diem Allowances						
Trip#: 1		Total Per Diem Allowances:			188.00	
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
07/02/2018	130.00/ 54.00	119.00	119.00	40.50	40.50	
07/03/2018	130.00/ 54.00	0.00	0.00	28.50	28.50	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000//509.25
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 306.50
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 119.00
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 69.00
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75
	Total:	509.25

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000//	GOVCC-C	440.25
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000//	REIMBURSABLE	69.00

Totals by Label

Totals by Payment Method

GOVCC-C Total 440.25
 REIMBURSABLE Total 69.00

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
07/02/18	AIR	\$306.50

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000YWBD
	Traveler Justification:	On 7/3/18, Secretary Zinke will be provided a meal at the continental breakfast preceding the ribbon-cutting event to celebrate the grand opening of the new visitor center and Museum at the Gateway Arch. This meal will be provided by the Gateway Arch Park Foundation, which estimates the cost of the meal to be \$16.00 per person. Secretary Zinke will accept the meal as a gift that does not exceed \$20.00 per occasion, or \$50.00 total from the same source in the current calendar year. Breakfast will be deducted from Secretary Zinke's M&IE allocation for 7/3/18. On the night of 7/2/18, Secretary Zinke will utilize lodging at a rate that is less than the maximum government rate of \$130.00 per night.
	Traveler Justification:	TANUM0000YWBD is a duplicate reservation. There is no trip overlap.

Document History 06/29/2018 Authorization: TANUM0000YX2Q

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/29/2018	1:22PM CST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:
 Approver Signature:
 Date:

TIM NIGBOROWICZ
Tim Nigborowicz
 6/29/18
 MIKE ARGO
Mike Argo
 6/29/18

Date: 06/15/2018
Record Locator: 3LHFYW
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, Jul 02 2018 St Louis, MO

7:50 PM depart **Ronald Reagan Ntl Washington (DCA) to St Louis (STL)** — Confirmation No. 06L8XS

American Airlines

Flight 4265
OPERATED BY TRANS STATES AS
AMERICAN EAGLE
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 7:50 PM Terminal: C
Ronald Reagan Ntl Washington, DC
Economy [G] Class | Embraer RJ145 | St Louis, MO
Landing: 9:23 PM (Terminal: 1)
Food for Purchase | 2h 33m

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 001-7197498712 Seat: 13A FF#: (b) (6)

3:00 PM check-in **Hilton St Louis Downtown Arch** Confirmation No. 3457469974

Address: 400 Olive St Saint Louis Mo 63102
Nights: 1 (name: Zinke Ryankeith Mr)
Guarantee Info:
Other Info:
Frequent Guest #: (b) (6)
Nightly Rate: \$119.00
Total Rate: \$139.73

Phone: 1-314-436-0002 Fax: 1-314-436-4252
Rooms: 1 room
Room Desc: Flexible Rate 1 King Bed Hsia-37 Inch Flat Panel
Tv-mp3 Clock
Cancel Policy: CXL 2 Days Prior To Arrival

Tue, Jul 03 2018 Ronald Reagan Ntl Washington, DC

check-out **Hilton St Louis Downtown Arch** Confirmation No. 3457469974

12:51 PM depart **St Louis (STL) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. 06L8XS

American Airlines

Flight 4585
OPERATED BY REPUBLIC AIRLINES AS
AMERICAN EAGLE
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 12:51 PM Terminal: 1
St Louis, MO
Economy [G] Class | EMBRAER 175 |
Landing: 3:59 PM (Terminal: C)
Ronald Reagan Ntl Washington, DC
Food for Purchase | 2h 8m

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 001-7197498712 Seat: 10D FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM0000YWBD

A Message From Your Agent

REVISED FINAL ITINERARY - RETURN FLIGHT CHANGED
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION
HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS
OR QUESTIONS PLEASE CALL YOUR DEDICATED
TRAVEL TEAM.



Ticket Number: 001-7197498712
 Account #: D00880
 Issue Date: Mon, Jul 02, 2018
 Booking ID: 3LHFYW
 Issuing Location: UUN
 Booking Agent ID: T5
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel: Address:	Hilton St Louis Downtown Arch 400 Olive St Saint Louis, MO 63102			Check In: Mon, 07/02/2018 Check Out: Tue, 07/03/2018 Your Nightly Rate: \$119.00 Number of Rooms: 1 Number of People: 1 Room Type: A03LV8
	Confirmation Number: Phone Number: GalaxyNet Status:	3457469974 1 (314) 436-0002			
	AMERICAN AIRLINES ER4	4285 / G GCADCA Confirmation: OELBXS	Mon, 07/02/2018 Mon, 07/02/2018	Leave : RONALD REAGAN NTL WASHINGTON Arrive : ST LOUIS	750P 923P
	AMERICAN AIRLINES E75	4585 / G GCADCA Confirmation: OELBXS	Tue, 07/03/2018 Tue, 07/03/2018	Leave : ST LOUIS Arrive : RONALD REAGAN NTL WASHINGTON	1251P 359P

Remark(s)	Fare	
U22/DOIDOSSIO	Tax	\$182.32
U29/TANUM0000YWBD	Total Amount	\$42.08
U82/ORFSHOURLY	Amount Charged	\$224.40
		\$224.40

Air only indicated here,

WAS AA STL91.16AA WAS91.16USD182.32END AA ZPDCASTL XT 11.20AY9.00XF DCA4.5STL4.5

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 655 847-6398

Print: Mon, Jul 09, 2018 03:22 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 001-7197377163
 Account # D00880
 Issue Date Fri, Jun 29, 2018
 Booking ID 3LHFYW
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel: Address:	Hilton St Louis Downtown Arch 400 Olive St Saint Louis, MO 63102			Check In: Mon, 07/02/2018 Check Out: Tue, 07/03/2018 Your Nightly Rate: \$119.00 Number of Rooms: 1 Number of People: 1 Room Type: A03LV8
	Confirmation Number: Phone Number: GalaxyNet Status:	3457469974 1 (314) 436-0002 Duplicate			
	AMERICAN AIRLINES ER4	4285 / G GCADCA Confirmation: OELBXS	Mon, 07/02/2018 Mon, 07/02/2018	Leave : RONALD REAGAN NTL WASHINGTON Arrive : ST LOUIS	750P 923P
	AMERICAN AIRLINES CR9	5554 / Y YGADCA Confirmation: OELBXS	Tue, 07/03/2018 Tue, 07/03/2018	Leave : ST LOUIS Arrive : CHARLOTTE *** Connecting ***	420P 718P
	AMERICAN AIRLINES 320	545 / Y YCADCA Confirmation: OELBXS	Tue, 07/03/2018 Tue, 07/03/2018	Leave : CHARLOTTE Arrive : RONALD REAGAN NTL WASHINGTON	840P 1015P

Remark(s)	Fare	Amount
	Fare	\$252.09
	Tax	\$54.41
U22/DOIDOSSIO	Total Amount	\$306.50
U29/TANUM0000YWBD	Amount Charged	\$306.50
U82/ORFSHOURLY		

Air only indicated here.

WAS AA STL91.16AA X/CLT AA WAS160.93USD252.09END AA ZPDCASTLCLT XT11.20AY12.00XF DCA4.5STL4.5CLT3

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855 847-6399

Print: Mon, Jul 09, 2018 03:22 PM

Generated by Travel Incorporated

Official Invoice



HILTON ST. LOUIS DOWNTOWN AT THE ARCH
 400 OLIVE STREET
 ST. LOUIS, MO 63102
 United States of America
 TELEPHONE 314-436-0002 • FAX 314-436-4252
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYANKEITH

(b) [REDACTED]
 (6) [REDACTED]
 [REDACTED]
 [REDACTED]

Room No: 802/K1
 Arrival Date: 7/2/2018 5:47:00 PM
 Departure Date: 7/3/2018 1:18:00 PM
 Adult/Child: 1/0
 Cashier ID: LWILLIAMS
 Room Rate: 119.00
 AL: DL 2116736568
 HH #: (b) (6)
 VAT #
 Folio No/Che: 535716 A

Confirmation Number: 3457469974

HILTON ST. LOUIS DOWNTOWN AT THE ARCH 7/11/2018 3:41:00 PM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
7/2/2018	GUEST ROOM	LA113	2739683	\$119.00		
7/2/2018	CITY TAX - ROOM	LA113	2739683	\$4.46		
7/2/2018	OCCUPANCY TAX - ROOM	LA113	2739683	\$4.17		
7/2/2018	STATE TAX - ROOM	LA113	2739683	\$12.71		
7/3/2018	(b) (6)	HSANDER S2	2739890		(\$140.34)	
				BALANCE		\$0.00

EXPENSE REPORT SUMMARY

	7/2/2018	STAY TOTAL
ROOM AND TAX	\$140.34	\$140.34
DAILY TOTAL	\$140.34	\$140.34

CREDIT CARD DETAIL

APPR CODE	088530	MERCHANT ID	83580-08974
CARD NUMBER	(b) (6)	EXP DATE	(b) (6)
TRANSACTION ID	2739890	TRANS TYPE	Sale



Getto, Leila <leila_getto@ios.doi.gov>

Breakfast Hosted by the Gateway Arch Park Foundation on 7/3/18

Gottry, Heather <heather.gottry@sol.doi.gov>

Wed, Jun 27, 2018 at 11:09 AM

To: Leila Getto <leila_getto@ios.doi.gov>

Cc: Samantha Hebert <samantha_hebert@ios.doi.gov>, Scott De La Vega <scott.delavega@sol.doi.gov>, Edward McDonnell <edward.mcdonnell@sol.doi.gov>

Leila - We have reviewed the unsolicited gift of a continental breakfast offered to the Secretary and certain other Department staff by the Gateway Arch Park Foundation before the grand opening ceremony of the new visitor center and museum at the Gateway Arch on July 3, 2018. The Secretary and other Department staff, who are staffing the Secretary at the grand opening ceremony, may accept the breakfast valued at approximately \$16 per person pursuant to 5 C.F.R. 2635.204(a) because the value of the gift is \$20 or less on this occasion.

Additionally, we understand that a commemorative coin will be offered to all members of the public who attend the public remarks and ribbon cutting at the grand opening ceremony of the new visitor center and museum at the Gateway Arch, while supplies last. The Secretary and other Department staff, who are staffing the Secretary at the grand opening ceremony, may accept and retain the commemorative coin pursuant to 5 C.F.R. 2635.203(b)(2) which excludes "items of little intrinsic value" intended primarily for presentation from the definition of a gift.

Please let us know if you have additional questions or if we can be of further assistance. Thank you.

--
Heather Gottry
Deputy Director, Departmental Ethics Office
U.S. Department of the Interior
(O) (202) 208-4472
(C) (202) 740-0417
heather.gottry@sol.doi.gov
Visit us online at: www.doi.gov/ethics

Public service is a public trust.



Getto, Leila <leila_getto@ios.doi.gov>

July 2-3 event ...

Ward, Michael <michael_ward@nps.gov>

Wed, Jun 20, 2018 at 12:16 PM

To: "Getto, Leila" <leila_getto@ios.doi.gov>

Cc: Holly Lane <holly_lane@ios.doi.gov>, VICTORIA DUGAN <victoria_dugan@nps.gov>, Samantha Hebert <samantha_hebert@ios.doi.gov>, "Picavet, Alexandra" <alexandra_picavet@nps.gov>

Hi Leila,

Thanks on the RSVPs!

So the breakfast is actually July 3rd and the reception is July 2nd. I will send you both invites shortly. They should have already been sent to you by our partner Gateway Arch Park Foundation who is paying for the snacks and refreshments and the breakfast. The invites for both, while produced and sent by partners are from the park and our partner mutually. Breakdown of the two events:

July 2nd Reception

6 pm to 8 pm. Invitees (approximately 300+) consist of staff from the partner organizations and the park including Gateway Arch Park Foundation (GAP), Great Rivers Greenway (GRG), Jefferson National Parks Association (JNPA), and Bi-state Development (BSD). It also includes the Board of Directors from those organizations. Members of an organization called Civic Progress, which also includes several of the major donors of the project. Former Park Superintendents, former employees at the park, State and local leaders such as the Mayor, Governor, State representatives. Our Federal congressional delegation. All invites have a plus one which in most cases will be the spouse or a family member. Staff from the park will be in attendance and some will be working.

Remarks this event will be from myself, the Executive Directors of GAPF, JNPA, GRG, the CEO of BSD, the Mayor and County Executive, and a beginning Invocation by the Priest at the Old Cathedral located at the Arch grounds.

The cost of the drinks and appetizers is \$10.50 per person.

July 3rd Breakfast

There will be a breakfast held at 8:30 a.m. prior to the 10:00 a.m. ceremony. It will be held in the Gateway Arch West entrance lobby (same area as the July 2 reception). The press will be allowed in at 9:15 to interact with VIPs. The invitees (approximately 100) will include the speakers and those on stage for the 10:00 event and VIPs in the reserved seating. Reserved seating includes 10 of the original builders of the Arch and their spouses, former Superintendents of the Park, Board Chairs of the partners, Susan Saarinen the ribbon cutter, and some of the major donors.

No speakers for this portion of the event.

The cost per person is \$16.00

Thanks,

Michael M. Ward
Superintendent
Gateway Arch National Park

Signature of Michael M. Ward

THE NEW MUSEUM AT
THE GATEWAY ARCH
GRAND OPENING
JULY 3, 2018



Please join us to celebrate the grand opening of the new visitor center and Museum at the Gateway Arch with a cocktail reception on July 2. The next morning, breakfast will be served at 8:30 am before the ribbon cutting ceremony at 10 am.

July 2

6-8
pm

You and a guest are invited to join us for cocktails and hors d'oeuvres in the new Museum at the Gateway Arch. Remarks at 7 pm

July 3

8:30
am

You and a guest are invited to join us for a continental breakfast in the new Museum at the Gateway Arch.

10
am

Public remarks and ribbon cutting at the new west entry of the museum. Visitors will receive a commemorative coin.*

12
pm

Doors open to the new museum and visitor center at the Gateway Arch

The community is invited to continue the celebration in the North Gateway near Eads Bridge with live music, food trucks, and family friendly activities following the ribbon cutting ceremony until 2pm.

FOR MORE INFORMATION, PLEASE VISIT ARCHPARK.ORG/GRANDOPENING

*While supplies last. One per visitor.



PLEASE RSVP TO GINA WAKE AT
GINA.WAKE@ARCHPARK.ORG

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: CA-NM-UT-MT-ND-WI-MN

DATES: 07/19/18 - 07/30/18

OFFICIAL: X POLITICAL: PERSONAL:

REVIEWED BY / DATE:

TN / 10/16/18 TIM NIGBOROWICZ

Murphy / 10/22/18 TIM MURPHY (General Law) ^{copy of} ₂₀₁₈

HB / 12-17-18 HEATHER GOTTRY (Ethics) *

DC / 12/20/18 DEBBIE COUSINS

* Cleared consistent with ethics advice previously provided. HB

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Official Travel for Secretary Ryan Zinke

DATE: October 16, 2018

Trip Overview:

- Dates: July 19, 2018 – July 30, 2018
- Locations: California, New Mexico, Utah, Montana, North Dakota, Wisconsin, Minnesota

Trip Summary:

July 19, 2018

- *Commercial flight from Washington, DC (Dulles) to Sacramento, CA*
- Remain overnight in Sacramento, CA

July 20, 2018

- *Drive from Sacramento, CA to Modesto, CA*
- Meet and Greet with Stakeholders (Modesto, CA)
- *Drive from Modesto, CA to Don Pedro Vista/Dam Powerhouse*
- Tour Don Pedro Dam Powerhouse (La Grange, CA)
- Lunch at Don Pedro Visitors Center (La Grange, CA)
- Don Pedro Press Gaggle (La Grange, CA)
- *Drive from La Grange, CA to Angels Camp, CA*
- Glory Hole Marina Tour (Angels Camp, CA)
- *Drive from Angels Camp, CA to Yosemite National Park*
- Remain overnight in Yosemite National Park

July 21, 2018

- *Drive from Yosemite National Park to Ahwahnee, CA*
- Tour of the Nipinnawasee Fire Camp (Ahwahnee, CA)
- Fire Briefing at Nipinnawasee Fire Camp (Ahwahnee, CA)
- Nipinnawasee Fire Camp Press Gaggle (Ahwahnee, CA)
- Lunch at Nipinnawasee Fire Camp (Ahwahnee, CA)
- *Drive from Ahwahnee, CA to Yosemite National Park*
- Tour Mariposa Grove (Yosemite National Park)
- *Drive from Mariposa Grove to Yosemite Valley*
- Meet with Concessionaires (Yosemite National Park)
- Remain overnight in Yosemite National Park

July 22, 2018

- *Drive to Crane Flat Heli-Base*
- Meet and Greet with Fire, Aviation and Law Enforcement Staff (Yosemite National Park)
- *Drive from Crane Flat Heli-Base to Evergreen Lodge*
- Hetch Hetchy Meeting (Yosemite National Park)
- *Drive from Evergreen Lodge to Hetch Hetchy Dam*
- Hetch Hetchy Dam Visit (Yosemite National Park)
- *Drive from Yosemite National Park to Sacramento, CA*
- *Commercial flight from Sacramento, CA to Las Vegas, NV*
- Remain overnight in Las Vegas, NV

July 23, 2018

- *Drive from Las Vegas, NV to Kelso, CA*
- Meeting with Mojave National Preserve Staff (Kelso, CA)
- Brown Bag Lunch with National Park Service Staff at Kelso Depot Visitors Center (Kelso, CA)
- *Drive from Kelso, CA to Castle Mountains National Monument*
- Castle Mountains National Monument Meeting (Castle Mountain National Monument)
- *Drive from Castle Mountains National Monument to Las Vegas, NV*
- *Commercial flight from Las Vegas, NV to Albuquerque, NM*
- Remain overnight in Albuquerque, NM

July 24, 2018

- *Drive from Albuquerque, NM to Santa Ana Pueblo, NM*
- Speech at the 2018 Conference of Western Attorneys General (CWAG) Annual Meeting (Santa Ana Pueblo, NM)
- *Drive from Santa Ana Pueblo, NM to Albuquerque, NM*
- *Commercial flight from Albuquerque, NM to Salt Lake City, UT*
- Ogden Pioneer Days Rodeo Event (Salt Lake City, UT)
- *Commercial flight from Salt Lake City, UT to Billings, MT*
- Remain overnight in Billings, MT

July 25, 2018

- Event at MetraPark Pavilion with Vice President Mike Pence (Billings, MT)
- *Non-commercial military aircraft flight from Billings, MT to Grand Forks Air Force Base (AFB), ND*
- Tour of RQ-4 Global Hawk with Vice President Pence (Grand Forks AFB, ND)
- Vice President Pence Gives Remarks to Troops (Grand Forks AFB, ND)
- *Drive from Grand Forks AFB, ND to Fargo, ND*
- Dinner Meeting with North Dakota Governor Doug Burgum (Fargo, ND)
- Remain overnight in Fargo, ND

July 26, 2018

- Bureau of Indian Affairs (BIA) Officer Commendation Presentation (Fargo, ND)
- BIA Roundtable (Fargo, ND)
- *Commercial flight from Fargo, ND to Milwaukee, WI*
- Remain overnight in Milwaukee, WI

July 27, 2018

- *Drive from Milwaukee, WI to Sheboygan, WI*

- Engagement at U.S. Coast Guard Station Sheboygan (Sheboygan, WI)
- Sheboygan Yacht Club Lunch (Sheboygan, WI)
- *Drive from Sheboygan, WI to Thiensville, WI*
- Engagement at Thiensville Dam and Fishway Site (Thiensville, WI)
- *Drive from Thiensville, WI to Milwaukee, WI*
- Remain overnight in Milwaukee, WI

July 28, 2018

- *Drive from Milwaukee, WI to Richfield, WI*
- Engagement at The Range of Richfield (Richfield, WI)
- *Drive from Richfield, WI to Milwaukee, WI*
- Remain overnight in Milwaukee, WI

July 29, 2018

- *Commercial flight from Milwaukee, WI to Bemidji, MN*
- *Drive from Bemidji, MN to Bena, MN*
- Bug-O-Nay-Ge-Shig High School Tour (Bena, MN)
- *Drive from Bena, MN to Bemidji, MN*
- Remain overnight in Bemidji, MN

July 30, 2018

- *Drive from Bemidji, MN to Bena, MN*
- Bug-O-Nay-Ge-Shig High School Event Reception (Bena, MN)
- Bug-O-Nay-Ge-Shig High School Opening (Bena, MN)
- *Drive from Bena, MN to Bemidji, MN*
- *Commercial flight from Bemidji, MN to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- Secretary Zinke paid for his own meal at the lunch at the Don Pedro Visitors Center in La Grange, CA on 7/20/18.
- Secretary Zinke paid for his own meal at the lunch at the Nipinnawasee Fire Camp in Ahwahnee, CA on 7/21/18.
- Secretary Zinke paid for his own meal at the brown bag lunch with NPS Staff at Kelso Depot Visitors Center in Kelso, CA on 7/23/18.
- On 7/24/18, Secretary Zinke participated at an event at the Ogden Pioneer Days Rodeo in Salt Lake City, UT. The Departmental Ethics Office determined that no DI-2000 was required for Secretary Zinke's participation at the event, as his attendance was covered under 5 C.F.R. 2635.203(b)(8) and (g). This clearance to accept the offered gift of free attendance to the Ogden Pioneer Days Rodeo event included the partaking of the VIP BBQ, parade, opening ceremony, and viewing of rodeo events. Email correspondence documenting this guidance from the Departmental Ethics Office is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 7/24/18.
- On the night of 7/24/18, Secretary Zinke utilized lodging at the Hampton Inn & Suites Billings West I-90 in Billings, Montana, at a lodging rate of \$129.00 per night. This exceeded the maximum government rate of \$93.00 per night in July of 2018 for Billings, which is located in Yellowstone County in Montana. Secretary Zinke travelled to Billings

at the request of Vice President Mike Pence, and he travelled in a motorcade with Vice President Pence for all official engagements in Billings. Vice President Pence's staff utilized lodging on 7/24/18 at the Hampton Inn & Suites Billings West I-90. In order to best coordinate logistics, the Vice President's office requested that Secretary Zinke also utilize lodging at this same hotel. Secretary Zinke's lodging at the Hampton Inn & Suites Billings West I-90 was paid via a reimbursable agreement between the Executive Office of the President and the Department of the Interior. Therefore, this lodging expense is not itemized on Secretary Zinke's travel voucher. Documentation related to this payment for lodging is attached.

- Secretary Zinke paid for his own meal at the Dinner Meeting with North Dakota Governor Doug Burgum in Fargo, ND on 7/25/18.
- Secretary Zinke paid for his own meal at the Sheboygan Yacht Club Lunch in Sheboygan, WI on 8/27/18.
- After this trip started, it was determined that Secretary Zinke would utilize lodging in Milwaukee, Wisconsin, for the nights of 7/27/18 and 7/28/18. He was originally scheduled to utilize lodging in Weston, Wisconsin, on those dates. Therefore, Secretary Zinke's official per diem location from 7/27/18 through 7/28/18 is not properly noted in his original travel authorization.

Trip Notes – Transportation and Miscellaneous:

- For this trip, Secretary Zinke utilized first class accommodations on his flights, when available. Signed memos detailing and authorizing this use of first class airline accommodations are attached.
- On 7/24/18, Secretary Zinke gave a speech at the 2018 Conference of Western Attorneys General (CWAG) Annual Meeting. Secretary Zinke received complimentary registration to attend and participate at the conference, as it is normally provided for speakers and their accompanying staff. The Departmental Ethics Office determined that Secretary Zinke's participation at the conference was covered under 5 C.F.R. 2635.203(b)(8) and (g). The Departmental Ethics Office also determined that no DI-2000 form was required to document this in-kind payment from a non-Federal source. Email correspondence documenting these determinations from the Departmental Ethics Office is attached.
- On 7/24/18, Secretary Zinke travelled on a non-contract carrier flight from Albuquerque, NM to Salt Lake City, UT. A signed justification memo authorizing use of this non-contract carrier flight is attached.
- On 7/25/18, Secretary Zinke traveled from Billings, MT to Grand Forks, ND on Air Force Two with Vice President Pence. The Department of the Interior Division of General Law advised that flights on Air Force Two are outside the scope of OMB Circular A-126. Documentation related to the Department's payment for this travel on Air Force Two is attached.
- This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

- Airfare Ticket 0067198571436 was fully exchanged for Airfare Ticket 0067198921094 for the amount of \$2,952.80.
- Airfare Ticket 0167198386935 was fully refunded for the amount of \$1,148.60.
- Airfare Ticket 0167198459845 was fully refunded for the amount of \$2,326.20.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itineraries
- Duluth Travel, Inc. ticket receipts
- Hotel receipts
- Signed memos authorizing use of first class airline accommodations
- Email correspondence regarding attendance at the 2018 CWAG Annual Meeting
- Signed memo authorizing use of a non-contract carrier flight on 7/24/18
- Email correspondence regarding attendance at the Ogden Pioneer Days Rodeo
- Documentation related to payment for lodging in Billings, MT and travel on Air Force Two from Billings to Grand Forks, ND
- Trip schedule



Document Header Information

Document Voucher Document TV0000R9VN
Type: Name:
Travel TANUM0000ZCL7Trip 07-19-18 CA-NV-NM-UT-MT-ND-WI-MN
Authorization Name:
Number:
TA Date: 10/12/18 Currency: USD
Organization: DOIDOSSIO Current CREATED
Status:

Purpose: Mission Document From July 19, 2018, through July 30, 2018, Secretary Ryan Zinke was on official travel to various (Operational) Detail: locations in California, New Mexico, Utah, Montana, North Dakota, Wisconsin and Minnesota. Further details of the trip are included in the attached voucher memo and in the attached trip schedule. Trip Notes: . Secretary Zinke paid for his own meal at the lunch at the Don Pedro Visitors Center in La Grange, CA on 7/20/18. . Secretary Zinke paid for his own meal at the lunch at the Nipinnawasee Fire Camp in Ahwahnee, CA on 7/21/18. . Secretary Zinke paid for his own meal at the brown bag lunch with NPS Staff at Kelso Depot Visitors Center in Kelso, CA on 7/23/18. . Secretary Zinke paid for his own meal at the Dinner Meeting with North Dakota Governor Doug Burgum in Fargo, ND on 7/25/18. . Secretary Zinke paid for his own meal at the Sheboygan Yacht Club Lunch in Sheboygan, WI on 8/27/18. . On 7/25/18, Secretary Zinke traveled from Billings, MT to Grand Forks, ND on Air Force Two with Vice President Pence. The Department of the Interior Division of General Law advised that flights on Air Force Two are outside the scope of OMB Circular A-126. Documentation related to the Department's payment for this travel on Air Force Two is attached. . This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package. . Airfare Ticket 0067198571436 was fully exchanged for Airfare Ticket 0067198921094 for the amount of \$2,952.80. . Airfare Ticket 0167198386935 was fully refunded for the amount of \$1,148.60. . Airfare Ticket 0167198459845 was fully refunded for the amount of \$2,326.20.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
TID: 40210798D Organization: DOIDOSSIO
Title: Duty Station: WASHINGTON DC
Security Cl: CARD HOLDER
Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone: 2022087551 Cell Phone:
Home Address: Home Phone: 2022087551
Alternate Address: Alternate Phone:

Document Information

Trip Number: 1

Purpose: From July 19, 2018, through July 30, 2018, Secretary Ryan Zinke was on official travel to various locations in California, New Mexico, Utah, Montana, North Dakota, Wisconsin and Minnesota. Further details of the trip are included in the attached voucher memo and in the attached trip schedule. Trip Notes: . Secretary Zinke paid for his own meal at the lunch at the Don Pedro Visitors Center in La Grange, CA on 7/20/18. . Secretary Zinke paid for his own meal at the lunch at the Nipinnawasee Fire Camp in Ahwahnee, CA on 7/21/18. . Secretary Zinke paid for his own meal at the brown bag lunch with NPS Staff at Kelso Depot Visitors Center in Kelso, CA on 7/23/18. . Secretary Zinke paid for his own meal at the Dinner Meeting with North Dakota Governor Doug Burgum in Fargo, ND on 7/25/18. . Secretary Zinke paid for his own meal at the Sheboygan Yacht Club Lunch in Sheboygan, WI on 8/27/18. . On 7/25/18, Secretary Zinke traveled from Billings, MT to Grand Forks, ND on Air Force Two with Vice President Pence. The Department of the Interior Division of General Law advised that flights on Air Force Two are outside the scope of OMB Circular A-126. Documentation related to the Department's payment for this travel on Air Force Two is attached. . This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package. . Airfare Ticket 0067198571436 was fully exchanged for Airfare Ticket 0067198921094 for the amount of \$2,952.80. . Airfare Ticket 0167198386935 was fully refunded for the amount of \$1,148.60. . Airfare Ticket 0167198459845 was fully refunded for the amount of \$2,326.20.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/19/18	07/20/18	SACRAMENTO, CA	Mission (Operational)	128.00 / 64.00 *
07/20/18	07/22/18	MARIPOSA, CA	Mission (Operational)	123.00 / 69.00 *
07/22/18	07/23/18	LAS VEGAS, NV	Mission (Operational)	106.00 / 64.00 *
07/23/18	07/24/18	ALBUQUERQUE, NM	Mission (Operational)	93.00 / 51.00 *

07/24/18	07/25/18	BILLINGS, MT	Mission (Operational)	93.00 / 51.00
07/25/18	07/26/18	FARGO, ND	Mission (Operational)	93.00 / 51.00
07/26/18	07/29/18	MILWAUKEE, WI	Mission (Operational)	120.00 / 64.00
07/29/18	07/30/18	BEMIDJI, MN	Mission (Operational)	93.00 / 51.00

Document Totals

Total Expenses:	7,631.43
Reimbursable Expenses:	661.25
Non-Reimbursable Expenses:	6,970.18
Advance Applied:	.00
Net to Traveler:	661.25
Net to Government:	6,970.18
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	5,753.30	.00
Lodging Taxes & Misc	85.13	.00
Lodging-PerDiem	1,117.00	.00
M&IE-PerDiem	661.25	.00
Transxn Fees	14.75	.00
Total Expenses:	7,631.43	.00

Trip 1 Details					
Expenses					
Trip#: 1		Total Non-Per Diem Expenses:	Total Per Diem Expenses:	1,778.25	
Date	Description	Category	Cost	Pay Method	Per Diem
07/19/2018	Airline Flight	Com. Carrier	986.20	GOVCC-C	
Comment: For this trip, Secretary Zinke utilized first class accommodations on his flights, when available. Signed memos detailing and authorizing this use of first class airline accommodations are attached.					
07/19/2018	Lodging Tax/Lodging Fees	Lodging Taxes & Misc	4.09	GOVCC-C	
Comment: City of Sacramento Tourism Assessment; CA Tourism Assessment					
07/19/2018	Lodging	Lodging-PerDiem	128.00	GOVCC-C	*
07/19/2018	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
07/20/2018	Lodging	Lodging-PerDiem	123.00	GOVCC-C	*
07/20/2018	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
07/21/2018	Lodging	Lodging-PerDiem	123.00	GOVCC-C	*
07/21/2018	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
07/22/2018	Airline Flight	Com. Carrier	517.40	GOVCC-C	
Comment: Total airfare for flight from Sacramento, CA to Las Vegas, NV; and flight from Las Vegas to Albuquerque, NM.					
07/22/2018	Lodging Tax/Lodging Fees	Lodging Taxes & Misc	13.78	GOVCC-C	
Comment: OCCUPANCY TAX					
07/22/2018	Lodging	Lodging-PerDiem	106.00	GOVCC-C	*
07/22/2018	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*

07/23/2018Lodging Tax/Lodging Fees	Lodging Taxes & Misc	12.90	GOVCC-C	
Comment: STATE TAX; CITY LODGER'S TAX				
07/23/2018Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
07/23/2018M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/24/2018Airline Flight	Com. Carrier	649.80	GOVCC-C	
Comment: On 7/24/18, Secretary Zinke travelled on a non-contract carrier flight from Albuquerque, NM to Salt Lake City, UT. A signed justification memo authorizing use of this non-contract carrier flight is attached. For this trip, Secretary Zinke utilized first class accommodations on his flights, when available. Signed memos detailing and authorizing this use of first class airline accommodations are attached.				
07/24/2018Airline Flight	Com. Carrier	3,599.90	GOVCC-C	
Comment: Airfare Ticket 0067198571436 was fully exchanged for Airfare Ticket 0067198921094 for the amount of \$2,952.80. For this trip, Secretary Zinke utilized first class accommodations on his flights, when available. Signed memos detailing and authorizing this use of first class airline accommodations are attached.				
07/24/2018Lodging	Lodging-PerDiem	.00	GOVCC-C	*
Comment: On the night of 7/24/18, Secretary Zinke utilized lodging at the Hampton Inn & Suites Billings West I-90 in Billings, Montana, at a lodging rate of \$129.00 per night. This exceeded the maximum government rate of \$93.00 per night in July of 2018 for Billings, which is located in Yellowstone County in Montana. Secretary Zinke travelled to Billings at the request of Vice President Mike Pence, and he travelled in a motorcade with Vice President Pence for all official engagements in Billings. Vice President Pence's staff utilized lodging on 7/24/18 at the Hampton Inn & Suites Billings West I-90. In order to best coordinate logistics, the Vice President's office requested that Secretary Zinke also utilize lodging at this same hotel. Secretary Zinke's lodging at the Hampton Inn & Suites Billings West I-90 was paid via a reimbursable agreement between the Executive Office of the President and the Department of the Interior. Therefore, this lodging expense is not itemized on Secretary Zinke's travel voucher. Documentation related to this payment for lodging is attached.				
07/24/2018M&IE	M&IE-PerDiem	28.00	REIMBURSABLE	*
Comment: On 7/24/18, Secretary Zinke participated at an event at the Ogden Pioneer Days Rodeo in Salt Lake City, UT. The Departmental Ethics Office determined that no DI-2000 was required for Secretary Zinke's participation at the event, as his attendance was covered under 5 C.F.R. 2635.203(b)(8) and (g). This clearance to accept the offered gift of free attendance to the Ogden Pioneer Days Rodeo event included the partaking of the VIP BBQ, parade, opening ceremony, and viewing of rodeo events. Email correspondence documenting this guidance from the Departmental Ethics Office is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 7/24/18.				
07/25/2018Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
07/25/2018M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/26/2018Lodging Tax/Lodging Fees	Lodging Taxes & Misc	18.12	GOVCC-C	
Comment: STATE SALES TAX; CITY TAX; EXPO TAX				
07/26/2018Lodging	Lodging-PerDiem	120.00	GOVCC-C	*
07/26/2018M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
07/27/2018Lodging Tax/Lodging Fees	Lodging Taxes & Misc	18.12	GOVCC-C	
Comment: STATE SALES TAX; CITY TAX; EXPO TAX				
07/27/2018Lodging	Lodging-PerDiem	120.00	GOVCC-C	*
07/27/2018M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
07/28/2018Lodging Tax/Lodging Fees	Lodging Taxes & Misc	18.12	GOVCC-C	
Comment: STATE SALES TAX; CITY TAX; EXPO TAX				
07/28/2018Lodging	Lodging-PerDiem	120.00	GOVCC-C	*
07/28/2018M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*

07/29/2018 Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
Comment: On the night of 7/29/18, Secretary Zinke utilized lodging at an actual lodging rate of \$91.00 per night, which is less expensive than the maximum government lodging rate of \$93.00 per night.				
07/29/2018 M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/30/2018 M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
10/12/2018 TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,778.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
07/19/2018	128.00/ 64.00	128.00	128.00	48.00	48.00	
07/20/2018	123.00/ 69.00	123.00	123.00	69.00	69.00	
07/21/2018	123.00/ 69.00	123.00	123.00	69.00	69.00	
07/22/2018	106.00/ 64.00	106.00	106.00	64.00	64.00	
07/23/2018	93.00/ 51.00	93.00	93.00	51.00	51.00	
07/24/2018	93.00/ 51.00	0.00	0.00	28.00	28.00	
07/25/2018	93.00/ 51.00	93.00	93.00	51.00	51.00	
07/26/2018	120.00/ 64.00	120.00	120.00	64.00	64.00	
07/27/2018	120.00/ 64.00	120.00	120.00	64.00	64.00	
07/28/2018	120.00/ 64.00	120.00	120.00	64.00	64.00	
07/29/2018	93.00/ 51.00	91.00	91.00	51.00	51.00	
07/30/2018	93.00/ 51.00	0.00	0.00	38.25	38.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	7,631.43
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 5,753.30	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 85.13	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 1,117.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 661.25	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
Total:			7,631.43

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	6,970.18
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	661.25

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	7,631.43
----------------------------------	---	----------

Totals by Payment Method

GOVCC-C Total	6,970.18
REIMBURSABLE Total	661.25

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
07/19/18	AIR Airline Flight	\$986.20
07/22/18	AIR Airline Flight	\$517.40
07/24/18	AIR Airline Flight	\$649.80
07/24/18	AIR Airline Flight	\$3,599.90

Audits

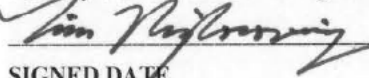
Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	On the night of 7/24/18, Secretary Zinke utilized lodging at the Hampton Inn & Suites Billings West I-90 in Billings, Montana, at a lodging rate of \$129.00 per night. This exceeded the maximum government rate of \$93.00 per night in July of 2018 for Billings, which is located in Yellowstone County in Montana. Secretary Zinke travelled to Billings at the request of Vice President Mike Pence, and he travelled in a motorcade with Vice President Pence for all official engagements in Billings. Vice President Pence's staff utilized lodging on 7/24/18 at the Hampton Inn & Suites Billings West I-90. In order to best coordinate logistics, the Vice President's office requested that Secretary Zinke also utilize lodging at this same hotel. Secretary Zinke's lodging at the Hampton Inn & Suites Billings West I-90 was paid via a reimbursable agreement between the Executive Office of the President and the Department of the Interior. Therefore, this lodging expense is not itemized on Secretary Zinke's travel voucher. Documentation related to this payment for lodging is attached.
EXPENSE RECEIPTS REQUIRED	FAIL	Airline Flight on 07/19/2018 requires a receipt.
	Traveler Justification:	All appropriate receipts are properly attached.
EXPENSE THRESHOLD	FAIL	Airline Flight exceeds the single threshold of 2,000.00
	Traveler Justification:	For this trip, Secretary Zinke utilized first class accommodations on his flights, when available. Signed memos detailing and authorizing this use of first class airline accommodations are attached.

Document History 12/19/2018 Voucher: TV0000R9VN

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	10/12/2018	2:38PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	


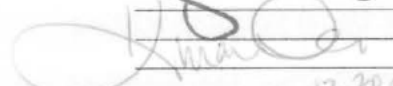
I certify that the electronic signatures listed above are valid and on file

 12/19/18
SIGNED DATE

RYAN ZINKE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

 12/20/18
KATHARINE MACGREGOR
 12.20.2018



Ticket Number 016-7198571435
 Account # D00880
 Issue Date Wed, Jul 18, 2018
 Booking ID 32XJNH
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 319	291 / A UAA0AFFY Confirmation: C2VFHC	Thu, 07/19/2018 Thu, 07/19/2018	Leave :: WASHINGTON-DLS (IAD) Arrive :: SACRAMENTO (SMF)	514P 754P
🏨	Hotel: Address:	The Citizen Hotel 926 J Street Sacramento, CA 95814		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 07/19/2018 Fri, 07/20/2018 \$128.00 1 1 GOVA00
	Confirmation Number: Phone Number: GalaxyNet Status:	88229020 1 (916) 447-2700 Duplicate			
🏨	Hotel: Address:	Hilton Garden Inn Las Vegas 7830 South Las Vegas Boulevard Las Vegas, NV 89123		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Sun, 07/22/2018 Mon, 07/23/2018 \$106.00 1 1 A03A07
	Confirmation Number: Phone Number: GalaxyNet Status:	3467744601 1 (702) 453-7830 Duplicate			
🏨	Hotel: Address:	Hilton Grdn Inn Albuquerque Jo 5320 San Antonio Drive Ne Albuquerque, NM 87109		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Mon, 07/23/2018 Tue, 07/24/2018 \$93.00 1 1 A01A0L
	Confirmation Number: Phone Number: GalaxyNet Status:	3467874718 1 (505) 314-0800 Duplicate			
🏨	Hotel: Address:	Home2 Suites By Hilton Fargo 1652 44th Street South Fargo, ND 58103		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 07/25/2018 Thu, 07/26/2018 \$93.00 1 1 A00BB9
	Confirmation Number: Phone Number: GalaxyNet Status:	52652130 1 (701) 492-4502 Duplicate			
🏨	Hotel: Address:	Hilton Garden Inn Milwaukee 11600 West Park Place Milwaukee, WI 53224		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 07/26/2018 Fri, 07/27/2018 \$120.00 1 1 A0ECME
	Confirmation Number: Phone Number: GalaxyNet Status:	3466126211 1 (414) 359-9823 Duplicate			
🏨	Hotel: Address:	Fairfield Inn N Stes Marriott 7100 Stone Ridge Dr Weston, WI 54478		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Fri, 07/27/2018 Sun, 07/29/2018 \$93.00 1 1 GOVB00
	Confirmation Number: Phone Number: GalaxyNet Status:	88015813 1 (715) 241-8400 Duplicate			
🏨	Hotel: Address:	Country Inn And Suites Bemidji 927 Lake Shore Drive Ne Bemidji, MN 56601		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Sun, 07/29/2018 Mon, 07/30/2018 \$91.00 1 1 IA00236
	Confirmation Number: Phone Number: GalaxyNet Status:	QY2N4NF 1 (218) 441-4800 Duplicate			

— Remark(s) —

	Fare	\$904.19
	Tax	\$82.01
U22/DOIDOSSIO	Total Amount	\$986.20
U29/TANUM0000Z56N	Amount Charged	\$986.20
U82/ORFSHOURLY		

Air only indicated here.

WAS UA SAC904.19USD904.19END UA ZPIAD XT67.81US5 60AY 4.50XF IAD4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA 30096 - Tel 855 847-6398



Invoice # 467121
 Agency Transaction # 526-6359816667
 Expense # 526-1469436793
 Account # D00880
 Issue Date Fri, Jul 20, 2018
 Booking ID 32XJNH
 Issuing Location BGS
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Ticketless Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel		The Citizen Hotel 926 J Street Sacramento, CA 95814			Check In: Thu, 07/19/2018 Check Out: Fri, 07/20/2018 Your Nightly Rate: \$128.00 Number of Rooms: 1 Number of People: 1 Room Type: GOVA00
		Confirmation Number: 88229020 Phone Number: 1 (916) 447-2700 GalaxyNet Status:			
Hotel		Hilton Garden Inn Las Vegas 7830 South Las Vegas Boulevard Las Vegas, NV 89123			Check In: Sun, 07/22/2018 Check Out: Mon, 07/23/2018 Your Nightly Rate: \$106.00 Number of Rooms: 1 Number of People: 1 Room Type: A03A07
		Confirmation Number: 3467744601 Phone Number: 1 (702) 453-7830 GalaxyNet Status:			
FLY	SOUTHWEST AIRLINES 73W	4638 / P * Confirmation: LK8QXH	Sun, 07/22/2018 Sun, 07/22/2018	Leave :: SACRAMENTO (SMF) Arrive :: LAS VEGAS (LAS)	705P 825P
Hotel		Hilton Grdn Inn Albuquerque Jo 5320 San Antonio Drive Ne Albuquerque, NM 87109			Check In: Mon, 07/23/2018 Check Out: Tue, 07/24/2018 Your Nightly Rate: \$93.00 Number of Rooms: 1 Number of People: 1 Room Type: A01A0L
		Confirmation Number: 3467874718 Phone Number: 1 (505) 314-0800 GalaxyNet Status:			
FLY	SOUTHWEST AIRLINES 73W	2030 / Y * Confirmation: LK8QXH	Mon, 07/23/2018 Mon, 07/23/2018	Leave :: LAS VEGAS (LAS) Arrive :: ALBUQUERQUE (ABQ)	800P 1025P
Hotel		Home2 Suites By Hilton Fargo 1652 44th Street South Fargo, ND 58103			Check In: Wed, 07/25/2018 Check Out: Thu, 07/26/2018 Your Nightly Rate: \$93.00 Number of Rooms: 1 Number of People: 1 Room Type: A00BB9
		Confirmation Number: 52652130 Phone Number: 1 (701) 492-4502 GalaxyNet Status: Duplicate			
Hotel		Hilton Garden Inn Milwaukee 11600 West Park Place Milwaukee, WI 53224			Check In: Thu, 07/26/2018 Check Out: Fri, 07/27/2018 Your Nightly Rate: \$120.00 Number of Rooms: 1 Number of People: 1 Room Type: A0ECME
		Confirmation Number: 3466126211 Phone Number: 1 (414) 359-9823 GalaxyNet Status: Duplicate			
Hotel		Fairfield Inn N Stes Marriott 7100 Stone Ridge Dr Weston, WI 54476			Check In: Fri, 07/27/2018 Check Out: Sun, 07/29/2018 Your Nightly Rate: \$93.00 Number of Rooms: 1 Number of People: 1 Room Type: GOVB00
		Confirmation Number: 88015813 Phone Number: 1 (715) 241-8400 GalaxyNet Status: Cancelled			
Hotel		Country Inn And Suites Bemidji 927 Lake Shore Drive Ne Bemidji, MN 56601			Check In: Sun, 07/29/2018 Check Out: Mon, 07/30/2018 Your Nightly Rate: \$91.00 Number of Rooms: 1 Number of People: 1 Room Type: IA00236
		Confirmation Number: QY2N4NF Phone Number: 1 (218) 441-4800 GalaxyNet Status: Duplicate			

Fee(s)

Fare	\$464.89
Tax	\$62.61
Total Amount	\$517.40
Amount Charged	\$517.40

Air only indicated here.

Fee : SVC-After Hours GovSvcs \$26.62

Air + Fee \$544.02

SMF WN LAS WN ABQ

Remark(s)

U22/DOIDOSSIO
 U29/TANUM0000Z56N
 U82/ORFSHOURLY



Ticket Number 016-7198571440
 Account # D00880
 Issue Date Wed, Jul 18, 2018
 Booking ID L4BR9D
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES CRJ	5262 / Y YCA Confirmation: AZ4XCH	Tue, 07/24/2018 Tue, 07/24/2018	Leave :: ALBUQUERQUE (ABQ) Arrive :: DENVER (DEN) *** Connecting ***	105P 229P
✈	UNITED AIRLINES E70	3608 / A MAADAFFY Confirmation: AZ4XCH	Tue, 07/24/2018 Tue, 07/24/2018	Leave :: DENVER (DEN) Arrive :: SALT LAKE CITY (SLC)	329P 508P

Remark(s)	Fare	Tax	Total Amount	Amount Charged
U22/DOIDOSSIO				\$583.25
U29/TANUM0000ZBT5				\$66.55
U82/ORFSHOURLY				\$649.80

Air only indicated here.

ABQ UA DEN133.02UA SLC450.23USD583.25END UA ZPABQDEN XT 5.60AY9.00XF ABQ4.5DEN4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Fri, Aug 24, 2018 01:35 PM

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Official Invoice



*** EXCHANGE ***

Ticket Number 006-7198921094
 Exchange Ticket 7198671436
 Account # D00880
 Issue Date Wed, Jul 25, 2018
 Booking ID 32XJNH
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel:		Home2 Suites By Hilton Fargo 1652 44th Street South Fargo, ND 58103			Check In: Wed, 07/25/2018 Check Out: Thu, 07/26/2018 Your Nightly Rate: \$93.00 Number of Rooms: 1 Number of People: 1 Room Type: A00B89
Confirmation Number:		52852130			
Phone Number:		1 (701) 492-4502			
GalaxyNet Status:					
Hotel:		Hilton Garden Inn Milwaukee 11600 West Park Place Milwaukee, WI 53224			Check In: Thu, 07/26/2018 Check Out: Sun, 07/29/2018 Your Nightly Rate: \$120.00 Number of Rooms: 1 Number of People: 1 Room Type: A0ECME
Confirmation Number:		3466126211			
Phone Number:		1 (414) 359-9823			
GalaxyNet Status:					
DELTA AIR LINES CR7		4761 / F F0 Confirmation: HO4KH3	Thu, 07/26/2018 Thu, 07/26/2018	Leave :: FARGO (FAR) Arrive :: MINNEAPOLIS-STP (MSP) *** Connecting ***	712P 819P
DELTA AIR LINES 739		1452 / F F0 Confirmation: HO4KH3	Thu, 07/26/2018 Thu, 07/26/2018	Leave :: MINNEAPOLIS-STP (MSP) Arrive :: MILWAUKEE (MKE)	1026P 1140P
DELTA AIR LINES 739		1686 / P BA0PA0FL Confirmation: HO4KH3	Sun, 07/29/2018 Sun, 07/29/2018	Leave :: MILWAUKEE (MKE) Arrive :: MINNEAPOLIS-STP (MSP) *** Connecting ***	625A 748A
DELTA AIR LINES CRJ		7371 / Y YCA Confirmation: HO4KH3	Sun, 07/29/2018 Sun, 07/29/2018	Leave :: MINNEAPOLIS-STP (MSP) Arrive :: BEMIDJI (BJI)	1115A 1224P
Hotel:		Country Inn And Suites Bemidji 927 Lake Shore Drive Ne Bemidji, MN 56601			Check In: Sun, 07/29/2018 Check Out: Mon, 07/30/2018 Your Nightly Rate: \$91.00 Number of Rooms: 1 Number of People: 1 Room Type: IA00236
Confirmation Number:		QY2N4NF			
Phone Number:		1 (218) 441-4800			
GalaxyNet Status:					
DELTA AIR LINES CRJ		7371 / Y YCA Confirmation: HO4KH3	Mon, 07/30/2018 Mon, 07/30/2018	Leave :: BEMIDJI (BJI) Arrive :: MINNEAPOLIS-STP (MSP) *** Connecting ***	1249P 150P
DELTA AIR LINES 320		1664 / P BA0RA0FL Confirmation: HO4KH3	Mon, 07/30/2018 Mon, 07/30/2018	Leave :: MINNEAPOLIS-STP (MSP) Arrive :: RONALD REAGAN NTL WASHINGTON (DCA)	311P 633P

Remark(s)	Fare	
		\$3,300.46
	Tax	\$299.44
U22/DOIDOSSIO	Ticket Total	\$3,599.90
U29/TANUM0000Z56N	Admin / Penalty Fare	\$0.00
U82/ORFSHOURLY	Total with Penalty	\$3,599.90
	Exchange Fare	(\$2,952.80)
	Total Amount	\$647.10
	Amount Charged	\$647.10

Air only indicated here

SLC DL BIL653.95/-FAR DL X/MSP DL MKE883.72DL MSP598.14DL BJI166.51DL MSP166.51DL WAS831.63USD3300.46END DL ZPSLCFARMSPMKEMSP0BJ0MSP XT22.40AY9.0DXF SLC4.5FAR4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA 30096 - Tel 855 847-6398

Print: Fri, Aug 24, 2018 01:32 PM

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Official Invoice



Ticket Number 006-7198571436
 Account # D00880
 Issue Date Wed, Jul 18, 2018
 Booking ID 32XJNH
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 7198921094 for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel	Hotel: Address:	The Citizen Hotel 926 J Street Sacramento, CA 95814			Check In: Thu, 07/19/2018 Check Out: Fri, 07/20/2018 Your Nightly Rate: \$128.00 Number of Rooms: 1 Number of People: 1 Room Type: GOVA00
	Confirmation Number: Phone Number: GalaxyNet Status:	88229020 1 (916) 447-2700 Duplicate			
Hotel	Hotel: Address:	Hilton Garden Inn Las Vegas 7830 South Las Vegas Boulevard Las Vegas, NV 89123			Check In: Sun, 07/22/2018 Check Out: Mon, 07/23/2018 Your Nightly Rate: \$106.00 Number of Rooms: 1 Number of People: 1 Room Type: A03A07
	Confirmation Number: Phone Number: GalaxyNet Status:	3467744601 1 (702) 453-7830 Duplicate			
Hotel	Hotel: Address:	Hilton Grdn Inn Albuquerque Jo 5320 San Antonio Drive Ne Albuquerque, NM 87109			Check In: Mon, 07/23/2018 Check Out: Tue, 07/24/2018 Your Nightly Rate: \$93.00 Number of Rooms: 1 Number of People: 1 Room Type: A01A0L
	Confirmation Number: Phone Number: GalaxyNet Status:	3467874718 1 (505) 314-0800 Duplicate			
DELTA AIR LINES	320	2664 / P BA0PA0FL Confirmation: HO4KH3	Tue, 07/24/2018 Tue, 07/24/2018	Leave :: SALT LAKE CITY (SLC) Arrive :: BILLINGS (BIL)	1012P 1130P
Hotel	Hotel: Address:	Home2 Suites By Hilton Fargo 1652 44th Street South Fargo, ND 58103			Check In: Wed, 07/25/2018 Check Out: Thu, 07/26/2018 Your Nightly Rate: \$93.00 Number of Rooms: 1 Number of People: 1 Room Type: A00BB9
	Confirmation Number: Phone Number: GalaxyNet Status:	52652130 1 (701) 492-4502 Duplicate			
Hotel	Hotel: Address:	Hilton Garden Inn Milwaukee 11600 West Park Place Milwaukee, WI 53224			Check In: Thu, 07/26/2018 Check Out: Fri, 07/27/2018 Your Nightly Rate: \$120.00 Number of Rooms: 1 Number of People: 1 Room Type: A0ECME
	Confirmation Number: Phone Number: GalaxyNet Status:	3466126211 1 (414) 359-9823 Duplicate			
DELTA AIR LINES	CR7	4761 / F F0 Confirmation: HO4KH3	Thu, 07/26/2018 Thu, 07/26/2018	Leave :: FARGO (FAR) Arrive :: MINNEAPOLIS-STP (MSP) *** Connecting ***	712P 819P
DELTA AIR LINES	739	1452 / F F0 Confirmation: HO4KH3	Thu, 07/26/2018 Thu, 07/26/2018	Leave :: MINNEAPOLIS-STP (MSP) Arrive :: MILWAUKEE (MKE)	1026P 1140P
Hotel	Hotel: Address:	Fairfield Inn N Stes Marriott 7100 Stone Ridge Dr Weston, VI 54476			Check In: Fri, 07/27/2018 Check Out: Sun, 07/29/2018 Your Nightly Rate: \$93.00 Number of Rooms: 1 Number of People: 1 Room Type: GOVB00
	Confirmation Number: Phone Number: GalaxyNet Status:	88015813 1 (715) 241-8400 Duplicate			
DELTA AIR LINES	CRJ	7371 / Y YCA Confirmation: HO4KH3	Sun, 07/29/2018 Sun, 07/29/2018	Leave :: MINNEAPOLIS-STP (MSP) Arrive :: BEMIDJI (BJI)	1115A 1224P
Hotel	Hotel: Address:	Country Inn And Suites Bemidji 927 Lake Shore Drive Ne Bemidji, MN 56601			Check In: Sun, 07/29/2018 Check Out: Mon, 07/30/2018 Your Nightly Rate: \$91.00 Number of Rooms: 1 Number of People: 1 Room Type: IA00236
	Confirmation Number: Phone Number: GalaxyNet Status:	QY2N4NF 1 (218) 441-4800 Duplicate			
DELTA AIR LINES	CRJ	7371 / Y YCA Confirmation: HO4KH3	Mon, 07/30/2018 Mon, 07/30/2018	Leave :: BEMIDJI (BJI) Arrive :: MINNEAPOLIS-STP (MSP) *** Connecting ***	1249P 150P
DELTA AIR LINES	320	1684 / P BA0RA0FL Confirmation: HO4KH3	Mon, 07/30/2018 Mon, 07/30/2018	Leave :: MINNEAPOLIS-STP (MSP) Arrive :: RONALD REAGAN NTL WASHINGTON (DCA)	311P 633P

— Remark(s) —

Fare

\$2,702.32

U22/DOIDOSSIO	Tax	\$250.48
U29/TANUM0000Z56N	Total Amount	\$2,952.80
U82/ORFSHOURLY	Amount Charged	\$2,952.80

Air only indicated here.

SLC DL BIL653.95/-FAR DL X/MSP DL MKE883.72/-MSP DL BJI 166.51DL MSP166.51DL WAS831.63USD2702.32END DL
 ZPSLCFARMSPMSP0BJI0MSP XT202.68US22.40AY9.00XF SLC4.5FAR 4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Fri, Aug 24, 2018 01:32 PM

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Official Invoice



Ticket Number 016-7198386935
 Account # D00880
 Issue Date Mon, Jul 16, 2018
 Booking ID 32XJNH
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD



Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 319	291 / W WCAIAD Confirmation: C2VFHC	Thu, 07/19/2018 Thu, 07/19/2018	Leave :: WASHINGTON-DLS (IAD) Arrive :: SACRAMENTO (SMF)	514P 754P
✈	UNITED AIRLINES CRJ	5262 / E EDG Confirmation: C2VFHC	Tue, 07/24/2018 Tue, 07/24/2018	Leave :: ALBUQUERQUE (ABQ) Arrive :: DENVER (DEN) *** Connecting ***	105P 229P
✈	UNITED AIRLINES E70	3608 / E EDG Confirmation: C2VFHC	Tue, 07/24/2018 Tue, 07/24/2018	Leave :: DENVER (DEN) Arrive :: SALT LAKE CITY (SLC)	329P 508P
✈	DELTA AIR LINES CRJ	7371 / Y YCA Confirmation: HO4KH3	Sun, 07/29/2018 Sun, 07/29/2018	Leave :: MINNEAPOLIS-STP (MSP) Arrive :: BEMIDJI (BJI)	1115A 1224P
✈	DELTA AIR LINES CRJ	7371 / Y YCA Confirmation: HO4KH3	Mon, 07/30/2018 Mon, 07/30/2018	Leave :: BEMIDJI (BJI) Arrive :: MINNEAPOLIS-STP (MSP) *** Connecting ***	1249P 150P
✈	DELTA AIR LINES 320	1664 / L LGADCA Confirmation: HO4KH3	Mon, 07/30/2018 Mon, 07/30/2018	Leave :: MINNEAPOLIS-STP (MSP) Arrive :: RONALD REAGAN NTL WASHINGTON (DCA)	311P 633P

Remark(s)	Fare	
U22/DOIDOSSIO	Tax	\$1,026.04
U29/TANUM0000Z56N	Total Amount	\$122.56
U82/ORFSHOURLY	Amount Charged	\$1,148.60

Air only indicated here

WAS UA SAC255.81/-ABQ UA X/DEN UA SLC242.79/-MSP DL BJI 166.51DL MSP166.51DL WAS194.42USD1026.04END UA ZPIADABQDENMSP0BJI0MSP XT76.96US11.20AY16.00XF IAD4.5ABQ 4.5BJI4.5MSP4.5

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 856 847-6398

Print: Fri, Aug 24, 2018 01:32 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 016-7198459845
 Account # D00880
 Issue Date Tue, Jul 17, 2018
 Booking ID 32XJNH
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** VOID ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	UNITED AIRLINES 319	291 / F FUA Confirmation: C2VFHC	Thu, 07/19/2018 Thu, 07/19/2018	Leave :: WASHINGTON-DLS (IAD) Arrive :: SACRAMENTO (SMF)	514P 754P

Remark(s)			
— Remark(s) —	Fare		\$2,150.70
	Tax		\$175.50
U22/DOIDOSSIO	Total Amount		\$2,326.20
U29/TANUM0000Z56N	Amount Charged		\$2,326.20
U82/ORFSHOURLY			

Air only indicated here.

WAS UA SAC2150.70USD2150.70END UA ZPIAD XT181,30US5.60AY 4,50XF IAD4.5

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 || Tel 855 847-6398

Print: Fri, Aug 24, 2018 01:32 PM

Generated by Travel Incorporated

Official Invoice

Date: 07/11/2018
Record Locator: 32XJNH
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Tue, Jul 24 2018

1:05 PM **Albuquerque (ABQ) to Denver (DEN)** — Confirmation No. AZ4XCH
depart

United Airlines

Flight 5262
OPERATED BY /SKYWEST DBA UNITED
EXPRESS
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 1:05 PM
Albuquerque, NM
Economy [Y] Class | Canadair Regional
Jet | 1h 24m

Landing: 2:29 PM
Denver, CO

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 016-7198571440 Seat: 12D FF#: (b) (6)

3:29 PM **Denver (DEN) to Salt Lake City (SLC)** — Confirmation No. AZ4XCH
depart

United Airlines

Flight 3608
OPERATED BY /REPUBLIC AIRLINES DBA
UNITED EXPRESS
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 3:29 PM
Denver, CO
First [A] Class | Embraer 170 |
Refreshments | 1h 39m

Landing: 5:08 PM (Terminal: 1)
Salt Lake City, UT

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 016-7198571440 Seat: 02A FF#: (b) (6)

Wed, Jul 25 2018

3:00 PM **Home2 Suites By Hilton Fargo** Confirmation No. 52652130
check-in

Address: 1652 44th Street South Fargo Nd 58103
Nights: 1 (name: Zinke Ryankeith Mr)
Guarantee Info:
Other Info:
Frequent Guest #: (b) (6)
Nightly Rate: \$93.00
Total Rate: \$102.77

Phone: 1-701-492-4502 Fax: 1-701-492-4503
Rooms: 1 room
Room Desc: Fedrooms -fedrooms - U.S. Govt 1 King Bed
Studio Suite Nonsmoking Free Brkfst-internet-kitchen
W-micro-fridge
Cancel Policy: 4PM Cancel Day Of Arrival

Thu, Jul 26 2018

check-out **Home2 Suites By Hilton Fargo** Confirmation No. 52652130

3:00 PM **Hilton Garden Inn Milwaukee** Confirmation No. 3466126211
check-in

Address: 11600 West Park Place Milwaukee WI 53224
Nights: 3 (name: Zinke Ryankeith Mr)
Guarantee Info:
Other Info: ALLOW ACCESS TO KEYS AND ROOM ARANGMENTS TO MR MATIAS
Frequent Guest #: (b) (6)
Nightly Rate: \$120.00
Total Rate: \$414.36

Phone: 1-414-359-9823 Fax: 1-414-359-9824
Rooms: 1 room
Room Desc: Fedrooms -fedrooms-us
Government On Duty 1 King Bed With Full Size
Sofa-bed Comp Wifi- Bed With Adjustable
Firmness Dial
Cancel Policy: 4PM CXL On ARR Date

7:12 PM **Fargo (FAR) to Minneapolis-Stp (MSP)** — Confirmation No. HQ4KH3
depart

Delta Air Lines

Flight 4761
OPERATED BY SKYWEST DBA DELTA
CONNECTION
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 7:12 PM
Fargo, ND
First Class [F] Class | Canadair
Regional Jet 700 | 1h 7m

Landing: 8:19 PM (Terminal: 1)
Minneapolis-Stp, MN

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7198921094 Seat: 02A FF#: (b) (6)

10:26 PM **Minneapolis-Stp (MSP) to Milwaukee (MKE)** — Confirmation No. HQ4KH3
depart

Delta Air Lines

Flight 1452

Takeoff: 10:26 PM Terminal: 1
Minneapolis-Stp, MN
First Class [F] Class | Boeing 737-900
| 1h 14m

Landing: 11:40 PM
Milwaukee, WI

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7198921094 Seat: 01B FF#: (b) (6)

Sun, Jul 29 2018

check-out **Hilton Garden Inn Milwaukee** Confirmation No. 3466126211

6:25 AM **Milwaukee (MKE) to Minneapolis-Stp (MSP)** — Confirmation No. HQ4KH3
depart

Delta Air Lines

Flight 1686

Takeoff: 6:25 AM
Milwaukee, WI
Prem Econ/First US-CA [P] Class |
Boeing 737-900 | 1h 23m

Landing: 7:48 AM (Terminal: 1)
Minneapolis-Stp, MN

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7198921094 Seat: 01A FF#: (b) (6)

11:15 AM depart

Minneapolis-Stp (MSP) to Bemidji (BJI) — Confirmation No. HQ4KH3

Delta Air Lines

Flight 7371
OPERATED BY SKYWEST DBA DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Takeoff: 11:15 AM Terminal: 1
Minneapolis-Stp, MN
Economy Class [Y] Class | Canadair Regional Jet | 1h 9m

Landing: 12:24 PM
Bemidji, MN

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7198921094 Seat: 05B FF#: (b) (6)

3:00 PM check-in

Country Inn And Suites Bemidji Confirmation No. QY2N4NF

Address: 927 Lake Shore Drive Ne Bemidji Mn 56601

Nights: 1 (name: Zinke Ryankeith)

Guarantee Info:

Other Info: ALLOW ACCESS TO KEYS AND ROOM ARANGMENTS TO MR SOMERVILLE

Frequent Guest #: (b) (6)

Nightly Rate: \$91.00

Total Rate: \$100.91

Phone: 1-218-441-4800 Fax:

1-218-441-4801

Rooms: 1 room

Room Desc; Fedrooms-comp Brkfst-free

Net King Bed-non Smoking -rate For

Federal Govt Employees - Id Required

Cancel Policy: CXL By 1800 JUL 29 2018 To

Avoid A 100.91usd Charge.

Mon, Jul 30 2018

check-out

Country Inn And Suites Bemidji Confirmation No. QY2N4NF

12:49 PM depart

Bemidji (BJI) to Minneapolis-Stp (MSP) — Confirmation No. HQ4KH3

Delta Air Lines

Flight 7371
OPERATED BY SKYWEST DBA DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER

Takeoff: 12:49 PM
Bemidji, MN
Economy Class [Y] Class | Canadair Regional Jet | 1h 1m

Landing: 1:50 PM (Terminal: 1)
Minneapolis-Stp, MN

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7198921095 Seat: 04B FF#: (b) (6)

3:11 PM depart

Minneapolis-Stp (MSP) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. HQ4KH3

Delta Air Lines
Flight 1664

Takeoff: 3:11 PM Terminal: 1
Minneapolis-Stp, MN
Prem Econ/First US-CA [P] Class | Airbus Industrie A320-100/200 | Refreshments | 2h 22m

Landing: 6:33 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7198921095 Seat: 02C FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398
- *****
- Southwest Airlines Does Not Preassign Seats Ticket Is Non Refundable Due To Airline Imposed Policies.
- Restrictions And/Or Penalties May Apply To Changes And Cancellations.
- No Shows May Result In Full Loss Of Fare Value.
- For Expense Report Purposes - Your Southwest
- Ticket Number Is -1469436793.
- Southwest E-Ticket Confirmation Number Is - Lk8qxh.
- *****
- Your Southwest Frequent Flyer Nbr Is (b) (6).
- New Exchange Ticket Number - 0067198921094-095
- Org Code: DOIDOSSIO
- TA Number: TANUM0000Z56N

A Message From Your Agent

FINAL ITINERARY REVISED AND TICKETED
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION
HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS
OR QUESTIONS PLEASE CALL YOUR DEDICATED
TRAVEL TEAM.

Date: 07/19/2018
Record Locator: L4BR9D
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Tue, Jul 24 2018

1:05 PM **Albuquerque (ABQ) to Denver (DEN)** — Confirmation No. #Z4XCH

depart

United Airlines

Flight 5262
OPERATED BY /SKYWEST DBA UNITED
EXPRESS
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 1:05 PM

Albuquerque, NM
Economy [Y] Class | Canadair Regional Denver, CO
Jet | 1h 24m

Landing: 2:29 PM

Travelers:

Name: Zinke, Ryan.Keith	Ticket #: 016-7198571440	Seat: 12D	FF#: (b) (6)
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3:29 PM **Denver (DEN) to Salt Lake City (SLC)** — Confirmation No. #Z4XCH

depart

United Airlines

Flight 3608
OPERATED BY /REPUBLIC AIRLINES DBA
UNITED EXPRESS
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 3:29 PM

Denver, CO
First [A] Class | Embraer 170 |
Refreshments | 1h 39m

Landing: 5:08 PM (Terminal: 1)
Salt Lake City, UT

Travelers:

Name: Zinke, Ryan.Keith	Ticket #: 016-7198571440	Seat: 02A	FF#: (b) (6)
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Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM0000ZBT5

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION
HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS
OR QUESTIONS PLEASE CALL YOUR DEDICATED
TRAVEL TEAM.

The
CITIZEN
HOTEL

AUTOGRAPH COLLECTION[®]
HOTELS

Ryan Zinke
Please Complete
Washington DC 20240
United States

Room Number: 0600
Arrival Date: 07-19-18
Departure Date: 07-20-18
CRS Number: 88229020
Rewards No: (b) (6)

INVOICE

Folio No: 139237

Date	Description	Charges	Credits
07-19-18	Room Charge	128.00	
07-19-18	City of Sacramento Tourism Assess	3.84	
07-19-18	CA Tourism Assessment	0.25	
07-20-18	(b) (6) (b) (6) XX/XX		132.09
07-20-18	Amenity Water	3.00	
07-20-18	(b) (6) (b) (6) XX/XX		3.00
10-09-18	Adj Amenity Water	-3.00	
10-09-18	(b) (6) Post Error		-3.00
	(b) (6) XX/XX		
Total		132.09	132.09
Balance		0.00	

Your Marriott Rewards Points/Frequent Flyer Miles earned will be credited to your account and will appear on your next statement.



YOSEMITE
NATIONAL PARK

888.413.8869
www.TravelYosemite.com

Zinke, Ryan
Lane, Holly
US Dept of the Interior
1849 C Street, NW
Room 6241
Washington, DC 20240

FOLIO NO: 11V2W1
ROOM NO: MR706 CLERK: TJ
ARRIVE: 07/20/18
DEPART: 07/22/18
RATE/PACKAGE:
RATE/PACKAGE DESCRIPTION: SPBLL
NO. IN PARTY: 2
DEPOSIT REC'D: 369.38

DATE	DESCRIPTION		CHARGES	PAYMENTS
07/20/18	RMREV	1 Room Revenue	-- 123.00	
07/21/18	RMREV	1 Room Revenue	-- 123.00	
07/22/18	(b) (6)	1 (b) (6)	J6	246.00
07/21/18	MBIKE	2 Majestic Bike Rentals	CZ 33.50	
07/21/18	MBIKE	2 Majestic Bike Rentals	WD 24.00	
07/21/18	YOS323	2 Micros-Hotel Bar	J1 10.63	
07/21/18	YOS323	2 Micros-Hotel Bar	J1 17.28	
07/21/18	YOS323	2 Micros-Hotel Bar	J1 37.97	
07/22/18	(b) (6)	2 (b) (6)	J6	123.38
Subtotals			\$ 369.38	369.38

PAID IN FULL --- THANK YOU!

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

Guest Signature _____



HILTON GARDEN INN LAS VEGAS STRIP
 7830 LAS VEGAS BLVD S
 LAS VEGAS, NV 89123
 United States of America
 TELEPHONE 702-453-7830 • FAX 702-453-7850
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYANKEITH

(b) [REDACTED]
 (6) [REDACTED]
 [REDACTED]
 [REDACTED]

Room No: 418/Q2
 Arrival Date: 7/22/2018 5:13:00 PM
 Departure Date: 7/23/2018 2:04:00 PM
 Adult/Child: 2/0
 Cashier ID: GSAGN
 Room Rate: 106.00
 AL: DL 2116736568
 HH #: (b) (6)
 VAT #
 Folio No/Che: 449229 A

Confirmation Number: 3467744601

HILTON GARDEN INN LAS VEGAS STRIP 8/24/2018 12:07:00 PM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
7/22/2018	GUEST ROOM	ILIANA06	1988300	\$106.00		
7/22/2018	OCCUPANCY TAX	ILIANA06	1988300	\$13.78		
7/23/2018	(b) (6)	GSASW	1988427		(\$119.78)	
BALANCE						\$0.00

CREDIT CARD DETAIL

APPR CODE 040262
 CARD NUMBER (b) (6)
 TRANSACTION ID 1988427

MERCHANT ID 329347081997
 EXP DATE (b)
 TRANS TYPE Sale



HILTON GARDEN INN- ALBUQUERQUE JOURNAL CENTER
 5320 SAN ANTONIO BLVD N.E.
 ALBUQUERQUE, NM 87109
 United States of America
 TELEPHONE 505-314-0800 • FAX 505-822-8191
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYANKEITH

(b)
 (b)
 [Redacted]
 [Redacted]

Room No: 325/K1
 Arrival Date: 7/23/2018 8:59:00 AM
 Departure Date: 7/24/2018 1:12:00 PM
 Adult/Child: 1/0
 Cashier ID: DPINON
 Room Rate: 93.00
 AL: DL 2116736568
 HH #: (b) (6)
 VAT #
 Folio No/Che: 279479 A

Confirmation Number: 3487874718

HILTON GARDEN INN- ALBUQUERQUE JOURNAL CENTER 8/24/2018
 1:16:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
7/23/2018	1210880	GUEST ROOM	\$93.00
7/23/2018	1210880	STATE TAX	\$7.32
7/23/2018	1210880	CITY LODGER'S TAX	\$5.58
7/24/2018	1211002	(b) (6)	(\$105.90)
BALANCE			\$0.00

} \$12.90

CREDIT CARD DETAIL

APPR CODE	020532	MERCHANT ID	101386
CARD NUMBER	(b) (6)	EXP DATE	(b) (6)
TRANSACTION ID	1211002	TRANS TYPE	Sale



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: [EXTERNAL] RE: Billings Hotel

1 message

Samantha Hebert <samantha_hebert@ios.doi.gov>

Thu, Jul 19, 2018 at 3:46 PM

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>, Leila Getto <leila_getto@ios.doi.gov>

----- Forwarded message -----

From: **Purucker, Katherine M. EOP/OVP** <(b) (6) gov>

Date: Thu, Jul 19, 2018 at 3:40 PM

Subject: [EXTERNAL] RE: Billings Hotel

To: Samantha Hebert <samantha_hebert@ios.doi.gov>, Holly Lane <holly_lane@ios.doi.gov>

Cc: (b) (6), (b) (7)(C) @ios.doi.gov

I am so sorry for the delayed response. The nightly rate is \$129. We will have everyone in our block though if that matters.

Thanks!

Katie

Katie Purucker

Director of Administration

Office of the Vice President

202-881-8611

From: Samantha Hebert <samantha_hebert@ios.doi.gov>

Sent: Thursday, July 19, 2018 3:07 PM

To: Holly Lane <holly_lane@ios.doi.gov>

Cc: Purucker, Katherine M. EOP/OVP <(b) (6) gov>; (b) (6), (b) (7)(C)

(b) (6), (b) (7)(C) @ios.doi.gov

Subject: Re: Billings Hotel

Katie,

Sorry to bother you. I have to get the rate for the hotel rooms for the purpose of the travel voucher, which is supposed to be complete before the Secretary leaves for travel. He is leaving in two hours.

We cannot get the rate because it's already totally booked. Do you have the rate you are paying for the rooms?

Thanks,

Sam

On Wed, Jul 18, 2018 at 11:06 AM Holly Lane <holly_lane@ios.doi.gov> wrote:

Hey Katie!

How are you? I wanted to follow up about hotel rooms in Billings MT.

I figure it's best to ask for the moon but we understand if our staff needs to stay elsewhere too.

23-25:

Holly Lane

Advance Security (1)

24-25:

Sec

(b) (6), (b) (7)(C) Sec)

Advance Security (1)

Heather Swift (TBD)

Holly Lane

Let me know what you guys may be able to accommodate and we will make arrangements.

Talk soon!

Holly Lane

Senior Advance Representative

Department of Interior

+1-202-706-9330 - Cell

+1-202-208-1327 - Office

holly_lane@ios.doi.gov

Begin forwarded message:

From: Samantha Hebert <samantha_hebert@ios.doi.gov>

Date: July 17, 2018 at 3:46:17 PM PDT

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>, Holly Lane <holly_lane@ios.doi.gov>

Subject: Fwd: [EXTERNAL] RE: Billings/North Forks

----- Forwarded message -----

From: Purucker, Katherine M. EOP/OVP - (b) (6) .gov>
Date: Tue, Jul 17, 2018 at 2:43 PM
Subject: [EXTERNAL] RE: Billings/North Forks
To: Samantha Hebert <samantha_hebert@ios.doi.gov>

Sam, so sorry for the delay. I've been in meetings all day.

Yes, we are in Billings and Grand Forks on the 25th. I apologize if I sent you the wrong dates initially.

Answers to your questions below!

Hotel information – we are at the hotel below, but depending on how many rooms you all need, we were planning on including the Secretary in our room block. We have two hotels due to availability but would be able to have the Secretary and 1-2 others at the VP's hotel at the Homewood Suites.

Advance Teams and VP RON:

Homewood Suites Billings

Darcy Chirrick, General Manager

3420 Ember Lane

Billings, MT 59102

(406) 656-0525, phone

(406) 656-0510, fax

darcy.chirrick@hilton.com

Game Day Travel:

Hampton Inn & Suites Billings West I-90

Stephanie Brown

3550 Ember Lane

Billings, MT 59102

(406) 656-7511, phone

(406) 656-7513, fax

stephanie.brown@hilton.com

Schedule for the day – As of now, we are planning to participate in the tax event from 10-11. We are holding time for media for the VP after this event. We will go to a political event after the official

event and then be in ND by 3 for the political event. The Official event at the Grand Forks Air Force Base is scheduled from 4-5 and we would leave from there to go back to DC.

AF2 – we can absolutely accommodate a plus 1 for the Secretary and potentially a plus 2 for the plane ride. I will make this request and let you know!

Please let me know if there is anything else I can answer for you!

Thanks,

Katie

Katie Purucker

Director of Administration

Office of the Vice President

202-881-8611

From: Samantha Hebert <samantha_hebert@ios.doi.gov>

Sent: Tuesday, July 17, 2018 1:55 PM

To: Purucker, Katherine M. EOP/OVP (b) (6) gov>

Subject: Re: Billings/North Forks

Hi Katie,

I am getting word now that the Billings and North Forks events are both on the 25, not the 26 of July. Can you confirm this for me? The Secretary was supposed to speak on the 26 in Denver, CO at an event. We were moving that over to the Dep Sec because of the event in North Forks on the 26. If Billings and North Forks are both on the 25 then the Secretary can speak in Denver and I need to let the Dep Sec know ASAP.

Thanks so much,

Sam

On Tue, Jul 17, 2018 at 9:48 AM Samantha Hebert <samantha_hebert@ios.doi.gov> wrote:

Hi Kate,

I am waiting on confirmation from the Dep Sec that he can speak in Colorado on the 26th but I believe that is not going to be an issue. So, the Secretary is going to do Billings, MT and North Forks, ND with the VP.

This is falling in the middle of a nine day road trip for the Secretary and I need to get flights and hotels changed for him, security, staff etc. Do you have some more specifics on what hotels are being booked for both visits, timelines etc? I'll also need to work on the Secretary's schedule for the day of the 26 in North Forks prior to the meet and greet at the AFB.

And my last question is if he is traveling with the VP from Billings to North Forks I am assuming it would be just him and security/staff would need to meet him in North Forks, but correct me if I am wrong.

Thanks so much!

Sam

--

Samantha Hebert

U.S. Department of the Interior

Immediate Office of the Secretary

Director, Scheduling and Advance

Direct: 202-208-4025

Cell: 202-412-6142

Email: Samantha_Hebert@ios.doi.gov

NOTE: Every email I send or receive is subject to release under the Freedom of Information Act.

--

Samantha Hebert

U.S. Department of the Interior

Immediate Office of the Secretary

Director, Scheduling and Advance

Direct: 202-208-4025

Cell: 202-412-6142

Email: Samantha_Hebert@ios.doi.gov



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION
WASHINGTON, D.C. 20503

CAM 1 CODE: OVPV80724BIL

July 18, 2018

REIMBURSABLE AGREEMENT
BETWEEN
THE
EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION
AND
DEPARTMENT OF INTERIOR
PROJECT NAME: OVPV80724DOIX-DOIX
PROJECT NUMBER: OVPV80724DOIX

SUBJECT: Letter of Financial Commitment

1. The **Department of Interior** will provide financial support by funding official travel and event costs associated with the visit of the Vice President of the United States to Billings, MT on July 24, 2018. This Reimbursable Agreement (RA) between the **Department of Interior** and the Executive Office of the President (EOP), Office of Administration (OA), authorizes an amount not to exceed **Ten Thousand Dollars (\$10,000.00)**.
2. Pursuant to the Economy Act (31U.S.C. 1535), **Department of Interior** and the EOP enter into this agreement with respect to the event of the Vice President of the United States on **July 24, 2018**. This agreement reduced into writing, is entered into by **Department of Interior** and the EOP orally and/or electronically prior to that date.
3. Funds for this event will be collected immediately via the U.S. Treasury Intra-Governmental Payment and Collection (IPAC) System by the Executive Office of the President, Office of Administration. Following the event, once the event costs have been finalized, notification will be made of any funds available for return. Please provide your Agency Location Code and any other financial information needed to process this transaction. The financial point of contact of the supporting agency will be notified prior to the collection of funds.
4. The amounts authorized to be paid under this RA are for official DOI matters only. The July 25, 2018 tax reform event in Billings, MT is an official event involving significant discussion by the Secretary and the Vice President of policy matters directly related to the DOI mission, DOI programs, and DOI operations. The primary purpose for the Secretary to join the Vice President on the flight to Grand Forks is for the Secretary to brief the Vice President on several official DOI matters, including issues and pending regulations and legislation relating to the Endangered Species Act, National Park Service, energy policy, and



**EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION
WASHINGTON, D.C. 20503**

the DOI reorganization plan. While the Vice President is travelling to Grand Forks, ND for, inter alia, a political event, no portion of the DOI funds authorized under this RA are to be used for support of any political event. The Secretary will not be attending any political event with the Vice President. The Secretary will be engaged in official DOI matters in or near Grand Forks while the Vice President is at a political event. After his official duty matters, the Secretary will join the Vice President for an official event involving military personnel at the Grand Forks Air Force Base. The Secretary will continue to engage in official DOI business later in the evening of July 25, 2018 when he travels by motor vehicle from Grand Forks to Fargo for a meeting with the Governor of North Dakota. The purpose of the meeting is for the Secretary to address concerns under DOI jurisdiction previously raised by the governor.

5. The point of contact for this letter of commitment is Allison Johnson at (b) (6)

6. **Agency Accounting Information:**
Agency Location Code:
Treasury Account Symbol:
Appropriation:
Accounting Data:
DUNS #

EOP Accounting Information
Agency Location Code: 11030001
Treasury Account Symbol:
011201820181454000
Appropriation: 11181454
DUNS# 031649358

_____ Date

NAME
TITLE
DEPARTMENT/AGENCY

**ALLISON
JOHNSON**

Digitally signed by ALLISON
JOHNSON
DN: cn=US, ou=U.S. Government,
ou=Executive Office of the
President, cn=ALLISON JOHNSON,
o=923421620030010011911001
e=243005
Date: 2018.08.13 08:17:35 -0400

_____ Date

Allison Johnson
Director of Travel and Events
Executive Office of the President
Office of Administration



HOME2 SUITES BY HILTON FARGO
 1652 44TH STREET SOUTH
 FARGO, ND 58103
 United States of America
 TELEPHONE 701-492-4502 • FAX 701-492-4503
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYANKEITH

(b) (6)

(b) (6)

Room No: 429/NKJ
 Arrival Date: 7/25/2018 2:17:00 PM
 Departure Date: 7/26/2018 1:03:00 PM
 Adult/Child: 1/0
 Cashier ID: CVINJE
 Room Rate: 93.00
 AL:
 HH # (b) (6)
 VAT #
 Folio No/Che: 115791 A

Confirmation Number: 52652130

HOME2 SUITES BY HILTON FARGO 8/24/2018 2:42:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
7/26/2018	339870	GUEST ROOM	\$93.00
7/26/2018	339873	(b) (6)	(\$93.00)
BALANCE			\$0.00

EXPENSE REPORT SUMMARY

	7/25/2018	STAY TOTAL
ROOM AND TAX	\$93.00	\$93.00
DAILY TOTAL	\$93.00	\$93.00

CREDIT CARD DETAIL

APPR CODE	051681	MERCHANT ID	8026812175
CARD NUMBER	(b) (6)	EXP DATE	(b) (6)
TRANSACTION ID	339873	TRANS TYPE	Sale



HGI-MILWAUKEE PARK PLACE
 11600 W PARK PLACE
 MILWAUKEE, WI 53224
 United States of America
 TELEPHONE 414-359-9823 • FAX 414-359-9824
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYANKEITH

(b) [REDACTED]
 (6) [REDACTED]
 [REDACTED]
 [REDACTED]

Room No: 339/K1J
 Arrival Date: 7/26/2018 5:18:00 PM
 Departure Date: 7/29/2018 1:39:00 PM
 Adult/Child: 1/0
 Cashier ID: ESTEBAN
 Room Rate: 120.00
 AL: DL 2116736568
 HH #: (b) (6)
 VAT #
 Folio No/Che: 450890 A

Confirmation Number: 3466126211

HGI-MILWAUKEE PARK PLACE 8/24/2018 3:22:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
7/26/2018	1826009	GUEST ROOM	\$120.00
7/26/2018	1826009	STATE SALES TAX	\$6.00
7/26/2018	1826009	CITY TAX	\$12.00
7/26/2018	1826009	EXPO TAX	\$0.12
7/27/2018	1826398	GUEST ROOM	\$120.00
7/27/2018	1826398	STATE SALES TAX	\$6.00
7/27/2018	1826398	CITY TAX	\$12.00
7/27/2018	1826398	EXPO TAX	\$0.12
7/28/2018	1826699	GUEST ROOM	\$120.00
7/28/2018	1826699	STATE SALES TAX	\$6.00
7/28/2018	1826699	CITY TAX	\$12.00
7/28/2018	1826699	EXPO TAX	\$0.12
7/29/2018	1826925	(b) (6)	(\$414.36)
BALANCE			\$0.00

CREDIT CARD DETAIL

APPR CODE 020595
 CARD NUMBER (b) (6)
 TRANSACTION ID 1826925

MERCHANT ID 33936
 EXP DATE (b) (6)
 TRANS TYPE Sale



Ryankeith Zinke
United States

Room No. : 314
Arrival : 07-29-18
Departure : 07-30-18
Page No. : 1 of 1
Folio No. : 43655
Conf. No. : 52997161
Cashier No. : 2083

INFORMATION INVOICE

Membership No. : GR 6015995068875924
A/R Number :
Group Code :
Company Name :

09-05-18 09:44:31 PM EST

Date	Text	Charges	Credits
07-29-18	Room	91.00	
07-30-18	(b) (6)		91.00
	(b) (6) XX/XX		
Total		91.00	91.00
Balance			0.00

Radisson Rewards: Members enjoy Member Only Rates, have access to exclusive benefits, and earn towards free nights across Radisson Hotel Group™ portfolio of hotels. Enroll and learn more at the front desk or at radissonhotels.com/rewards.

Thank You For Staying With Us

I agree that my liability for this bill is not waived and agree to be held personally responsible in the event that the indicated person, company or association fails to pay for any portion or the full amount of these charges.

Guest Signature _____

Country Inn & Suites Bemidji
927 Lake Shore Drive NE
Bemidji, MN 56601
Phone: 218-441-4800 Fax: 218-441-4801
cx_bemni@countryinn.com

MEMORANDUM

TO: Authorizing Officials
FROM: Office of Scheduling and Advance
SUBJECT: Additional Utilization of First Class Accommodations for Secretary Ryan Zinke
DATE: July 24, 2018

On July 23, 2018, a number of changes were made to Secretary Ryan Zinke's official travel schedule (see attached trip schedule). Due to these changes, Secretary Zinke will now utilize lodging in Milwaukee, Wisconsin, on the nights of July 27 and July 28. Originally, Secretary Zinke was scheduled to utilize lodging in Weston, Wisconsin, on those nights.

Due to this change in lodging location, Secretary Zinke will now take an additional flight from Milwaukee to Minneapolis, Minnesota, on July 29 before taking his previously scheduled flight from Minneapolis to Bemidji, Minnesota, later that day.

Secretary Zinke's use of first class accommodations on his flights during this trip was previously approved (see attached memo). Therefore, the Office of Scheduling and Advance recommends that Secretary Zinke utilize first class accommodations for the first segment of the following connecting flight from Milwaukee to Bemidji, for the following fare (see attached email):

July 29, 2018

Delta Air Lines #1686 (First Class)
6:25am CDT Depart Milwaukee, WI
7:48am CDT Arrive Minneapolis, MN
Connection in Minneapolis, MN
Delta Air Lines #7371 (Coach Class)
11:15am CDT Depart Minneapolis, MN
12:24pm CDT Arrive Bemidji, MN
Combined Coach and First Class Fare: \$836.20

Please provide approval for Secretary Zinke to use first class accommodations on the flight listed above.

MIKE ARGO

Travel Approving Official Name


Travel Approving Official Signature

7/27/2018
Date

TERESA HUNTER

Director, Office of Financial Management Name

for [Signature]
Director, Office of Financial Management Signature

7/26/18
Date

KATE F. SAWYER MD, MPH

Approving Official, Office of Occupational Safety
and Health Name

[Signature]
Approving Official, Office of Occupational Safety
and Health Signature

7/27/18
Date

Scott J. CAMERON

Principal Deputy
ACTING Assistant Secretary, Office of Policy, Management
and Budget Name

*EXERCISE THE AUTHORITIES
OF THE ASSISTANT SECRETARY*


Principal Deputy
ACTING [Signature]
Assistant Secretary, Office of Policy, Management
and Budget Signature

*EXERCISE THE AUTHORITIES
OF THE ASSISTANT SECRETARY*

7/27/18
Date

TERESA HUNTER

Director, Office of Financial Management Name

for 

Director, Office of Financial Management Signature

7/26/18

Date

Approving Official, Office of Occupational Safety
and Health Name

Approving Official, Office of Occupational Safety
and Health Signature

Date

Assistant Secretary, Office of Policy, Management
and Budget Name

Assistant Secretary, Office of Policy, Management
and Budget Signature

Date



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

[EXTERNAL] Fwd: First Class Fare MKE BJI 836.20 USD

1 message

Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Tue, Jul 24, 2018 at 4:25 PM

Tim,

Clarification -

The following price is reflective of a first class coach class combination ticket.

DL1686P 29JUL SU MKE MSP HK1 625A 748A First Class
DL7371Y 29JUL SU MSP BJI HK1 1115A 1224P Coach Class

836.20 USD

Thank you,
Tina

--

----- Forwarded message -----

From: **Tina Ridge-Arndt** <tina.ridge-arndt@dtigov.com>
Date: Tue, Jul 24, 2018 at 12:10 PM
Subject: First Class Fare MKE BJI 836.20 USD
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

DL1686P 29JUL SU MKEMSP HK1 625A 748A/O \$ E
*DL7371Y 29JUL SU MSPBJI HK1 1115A 1224P/O \$ SK E

836.20 USD

--

Tina Ridge-Arndt
Travel Consultant
Tina.Ridge-Arndt@dtigov.com

Office: 202.219.0709



--

Tina Ridge-Arndt
Travel Consultant
Tina.Ridge-Arndt@dtigov.com

Office: 202.219.0709

MEMORANDUM

TO: Authorizing Officials
FROM: Office of Scheduling and Advance
SUBJECT: Utilization of First Class Accommodations for Secretary Ryan Zinke
DATE: July 19, 2018

From July 19, 2018, through July 30, 2018, Secretary Ryan Zinke will be on official travel to numerous locations in California, New Mexico, Utah, Montana, North Dakota, Wisconsin, and Minnesota. Secretary Zinke will participate in various official engagements at each of these locations (see attached trip schedule).

Secretary Zinke recently underwent a medical procedure, and it has been determined that it is medically necessary that he be afforded business/first class accommodations (when available) for any flights he takes during the 6-week period following the procedure (see attached memorandum for record). This 6-week period includes the above-referenced travel from July 19 through July 30.

Therefore, the Office of Scheduling and Advance recommends that Secretary Zinke utilize first class accommodations that are available for the following flights, for the following fares (see attached email):

July 19, 2018

United Airlines #291
5:14pm EDT Depart Washington, DC (Dulles)
7:54pm PDT Arrive Sacramento, CA
First Class Fare: \$986.20

July 24, 2018

United Airlines #5262 (Coach Class)
1:05pm MDT Depart Albuquerque, NM
2:29pm MDT Arrive Denver, CO
Connection in Denver, CO
United Airlines #3608 (First Class)
3:29pm MDT Depart Denver, CO
5:08pm MDT Arrive Salt Lake City, UT
Combined Coach and First Class Fare: \$649.80

July 24, 2018

Delta Air Lines #2664
10:12pm MDT Depart Salt Lake City, UT
11:30pm MDT Arrive Billings, MT
First Class Fare: \$717.20

July 26, 2018

Delta Air Lines #4761

7:12pm CDT Depart Fargo, ND

8:19pm CDT Arrive Minneapolis, MN

Connection in Minneapolis, MN

Delta Air Lines #1452

10:26pm CDT Depart Minneapolis, MN

11:40pm CDT Arrive Milwaukee, WI

First Class Fare: \$972.80

July 30, 2018

Delta Air Lines #7371 (Coach Class)

12:49pm CDT Depart Bemidji, MN

1:50pm CDT Arrive Minneapolis, MN

Connection in Denver, CO

Delta Air Lines #1664 (First Class)

3:11pm CDT Depart Minneapolis, MN

6:33pm EDT Arrive Washington, DC (DCA)

Combined Coach and First Class Fare: \$1,091.70

We seek authorization for Secretary Zinke to use first class accommodations under CFR 301-10.123(a)(2)(i):

§ 301-10.123 When may I use other than coach-class airline accommodations?

(a) Your agency may authorize/approve first class accommodations if any of the following apply:

(2) When use of other than coach-class is necessary to accommodate a medical disability or other special need.

(i) A disability must be certified annually in a written statement by a competent medical authority. However, if the disability is a lifelong condition, then a one-time certification statement is required. Certification statements must include at a minimum:

(A) A written statement by a competent medical authority stating that special accommodation is necessary;

(B) An approximate duration of the special accommodation; and

(C) A recommendation as to the suitable class of transportation accommodations based on the disability.

Our recommendation is additionally supported by guidance from the Office of the Solicitor Division of General Law regarding this use of first class accommodations (see attached email). Please provide approval for Secretary Zinke to use first class accommodations on the flights listed above.

Michael P. Argo
Travel Approving Official Name


Travel Approving Official Signature

7/19/2018
Date

Doug Glenn
Director, Office of Financial Management Name

D.A. Glenn
Director, Office of Financial Management Signature

7/19/18
Date

Kate F. Sawyer MD MPH
Approving Official, Office of Occupational Safety
and Health Name

[Signature] MD MPH
Approving Official, Office of Occupational Safety
and Health Signature

7/19/18
Date

Scott Cameron
Acting Assistant Secretary, Office of Policy, Management
and Budget Name

[Signature]
Acting Assistant Secretary, Office of Policy, Management
and Budget Signature

7/19/18
Date

Doug Glenn

Director, Office of Financial Management Name

D.A. Glenn

Director, Office of Financial Management Signature

7/19/18

Date

Approving Official, Office of Occupational Safety
and Health Name

Approving Official, Office of Occupational Safety
and Health Signature

Date

SCOTT J CAMERON

Acting Assistant Secretary, Office of Policy, Management
and Budget Name

Scott J Cameron

Acting Assistant Secretary, Office of Policy, Management
and Budget Signature

7/19/18

Date



DEPARTMENT OF DEFENSE
HEADQUARTERS, US ARMY MEDICAL DEPARTMENT ACTIVITY

MCXA-FBCH-ORTII

7 July 2018

MEMORANDUM FOR RECORD

SUBJECT: Medical Fitness Ryan K. Zinke (DOB: 11/1/1961)

1. Mr. Zinke underwent right knee arthroscopic surgery on 12 July 2018 at Walter Reed National Military Medical Center.
2. Mr. Zinke is at increased risk for development of blood clots and stiffness and pain in the knee with prolonged sitting and changes in barometric pressure associated with flying. He has received medications to assist with these risks, but we also would like for you to consider it medically necessary that he be afforded the accommodations of more leg room to allow for knee motion and stretching during the flight. As he is a tall person to begin with, the tightness of coach seats will put him at increased risk for the previously mentioned complications. Please consider all flight plans for the 6 weeks following surgery to allow for business/first class accommodations.
3. POC for this memo is the undersigned at (202) 757-2489.

CHRISTOPHER J. TUCKER, MD
LTC, USA, Medical Corps
Orthopedic Surgeon
Medical Evaluation & Treatment Unit
White House Medical Unit



Re: Memo

1 message

Jennifer Heindl <jennifer.heindl@sol.doi.gov>

Wed, Jul 18, 2018 at 3:31 PM

To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>, Timothy Murphy <timothy.murphy@sol.doi.gov>, Edward Keable <edward.keable@sol.doi.gov>, Daniel Jorjani <daniel.jorjani@sol.doi.gov>

Cc: Michael Argo <michael_argo@ios.doi.gov>, Scott Cameron <scott_cameron@ios.doi.gov>, Samantha Hebert <samantha_hebert@ios.doi.gov>

Hello all,

In regard to the attached memo from the Secretary's doctor concerning necessary accommodation of a temporary medical disability through use of premium class travel, I wanted to provide you with the relevant parts of the Federal Travel Regulations (FTR) and DOI travel policy regarding such travel.

As you all probably know, coach class is the general default under the FTR for all official travel on common carriers. See FTR 301-10.122. That said, the FTR does provide a number of exceptions to this general rule. One of the exceptions, under 301-10.123(a) and (b), allows the agency to authorize first or business class travel when necessary to accommodate a medical disability:

Your agency may authorize/approve [first or business-class] accommodations if any of the following apply:

1. When use of other than coach-class is necessary to accommodate a medical disability or other special need.
 - i. A disability must be certified annually in a written statement by a competent medical authority. However, if the disability is a lifelong condition, then a one-time certification statement is required. Certification statements must include at a minimum:
 1. A written statement by a competent medical authority stating that special accommodation is necessary;
 2. An approximate duration of the special accommodation; and
 3. A recommendation as to the suitable class of transportation accommodations based on the disability.
 - ii. A special need must be certified annually in writing according to your agency's procedures. However, if the special need is a lifelong condition, then a one-time certification statement is required;
 - iii. If you are authorized under §302-9.3(a) of this Subchapter to have an attendant accompany you, your agency may also authorize the attendant to use other than coach-class accommodations if you require the attendant's services en route...

(b) (5)

(b) (5)

(b) (5)

Happy to discuss any questions you may have.


Thanks,
Jennifer

Jennifer A. Heindl
Attorney Advisor
Office of the Solicitor
Division of General Law
Branch of General Legal Services
Voice: 202-208-7094
Fax: 202-219-1790

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On Tue, 17 Jul 2018 at 18:57, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
For your reference, please see the attached memo.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

 Memorandum for Record (2).pdf
300K



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: [EXTERNAL] MR. ZINKE 19 - 30 JULY INDIVIDUAL TICKET PRICES INCLUDING CLASS OF SERVICE

1 message

Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Thu, Jul 19, 2018 at 10:22 AM

Tim,

New price on this ticketed first / coach ticket -

7*UA5262Y 24JUL TU ABQDEN HK1 105P 229P ...
8*UA3608A 24JUL TU DENSLC HK1 329P 508P

TTL:USD 649.80 NEW TICKETED PRICE

529.67 USD COACH AND FIRST CLASS

Sorry for the inconvenience.

Tina

On Wed, Jul 18, 2018 at 5:51 PM, Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com> wrote:
Hi Tim, sorry for the delayed response. Your Welcome! .. Tina

On Wed, Jul 18, 2018 at 5:48 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
Thank you.

On Wed, Jul 18, 2018 at 5:46 PM, Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com> wrote:
Hi Tim,

The following flight in first class Fargo to Milwaukee on Delta is **972.80 USD**

DL4761F 26JUL TH FARMSP HK1 712P 819P
DL1452F 26JUL TH MSPMKE HK1 1026P 1140P

Thank you,
Tina

On Wed, Jul 18, 2018 at 12:50 PM, Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com> wrote:
Tim, Your Welcome. Thanks, Tina

On Wed, Jul 18, 2018 at 12:49 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
Thanks, Tina. I was just writing the email to request this.

On Wed, Jul 18, 2018 at 12:47 PM, Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com> wrote:
Hi Tim,

Please find the following prices and class of service per individual flights.

Please let me know if you need additional information.

1 UA 291A 19JUL TH IADSMF HK1 514P 754P **986.20 USD FIRST CLASS**

3 WN4638P 22JUL SU SMFLAS MK1 705P 825P/ ... 217.20 USD COACH

5 WN2030Y 23JUL MO LASABQ MK1 800P 1025P 300.30 USD COACH

7*UA5262Y 24JUL TU ABQDEN HK1 105P 229P ... 529.67 USD COACH AND FIRST CLASS

8*UA3608A 24JUL TU DENSLC HK1 329P 508P

9 DL2664P 24JUL TU SLCBIL HK1 1012P 1130P 717.20 USD FIRST CLASS

12*DL4938L 26JUL TH BISMSP HK1 239P 406P ... 1048.80 USD COACH AND FIRST CLASS

13 DL1278P 26JUL TH MSPMKE HK1 540P 656P

17*DL7371Y 29JUL SU MSPBJI HK1 1115A 1224P ... 184.60 USD COACH

19*DL7371Y 30JUL MO BJIMSP HK1 1249P 150P ... 1091.70 USD COACH AND FIRST CLASS

20 DL1664P 30JUL MO MSPDCA HK1 311P 633P

)>

Thank you,

Tina Ridge-Arndt
Travel Consultant
Tina.Ridge-Arndt@dtigov.com

Office: 202.219.0709



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Tina Ridge-Arndt
Travel Consultant
Tina.Ridge-Arndt@dtigov.com

Office: 202.219.0709



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Tina Ridge-Arndt
Travel Consultant
Tina.Ridge-Arndt@dtigov.com

Office: 202.219.0709

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Non-Contract Carrier Flight for Secretary Ryan Zinke
DATE: July 19, 2018

I. OVERVIEW

On July 24, 2018, Secretary Ryan Zinke is scheduled to travel from Albuquerque, New Mexico, to Salt Lake City, Utah. Due to Secretary Zinke’s schedule and the corresponding commercial flight availability, the Office of Scheduling and Advance recommends that Secretary Zinke utilize a non-contract carrier flight in order to successfully complete the mission requirements of this travel.

II. SCHEDULING CONSIDERATIONS

On July 24, 2018, Secretary Zinke will be on official travel in Santa Ana Pueblo, New Mexico. His final engagement in Santa Ana Pueblo is a speech at the 2018 Conference of Western Attorneys General (CWAG) Annual Meeting. This engagement is scheduled to conclude at approximately 11:45am MDT. Secretary Zinke must then make an approximate thirty-minute drive to Albuquerque International Sunport in order to catch a commercial flight to Salt Lake City, Utah. Secretary Zinke must travel to Salt Lake City that evening in order to participate in an event at the Ogden Pioneer Days Rodeo. This event is scheduled to begin at approximately 6:00pm MDT.

Both the CWAG Annual Meeting and the Ogden Pioneer Days Rodeo are large events that involve many external participants. Both engagements have been planned for months in advance and cannot easily be cancelled or rescheduled. Secretary Zinke is a featured speaker at the CWAG Annual Meeting, and his speech is the main purpose of his travel to New Mexico. Similarly, the Ogden Pioneer Days Rodeo event is the main purpose of Secretary Zinke’s travel to Utah. Additionally, he is attending the event as a surrogate for Vice President Mike Pence, at the specific request of the White House. Therefore, it is imperative that Secretary Zinke participate fully at the event and properly represent the Administration in place of the Vice President.

Due to the importance of both engagements, Secretary Zinke has a very short time-frame in which he must travel from Albuquerque to Salt Lake City so that he can fully participate at both the CWAG Annual Meeting and the Ogden Pioneer Days Rodeo event on July 24.

III. CONTRACT CARRIER FLIGHT OPTIONS

The following are the best available contract carrier flight options for Secretary Zinke’s travel, and explanations for why they do not meet mission requirements:

July 24, 2018 – Albuquerque, NM to Salt Lake City, UT

❖ **Delta Air Lines #3728**

11:55am MDT Depart Albuquerque, NM
1:31pm MDT Arrive Salt Lake City, UT

Explanation: This flight's 1:31pm arrival time in Salt Lake City would enable Secretary Zinke to be on time for the start of the Ogden Pioneer Days Rodeo event at 6:00pm. However, the 11:55am departure time from Albuquerque means that he would have to depart the CWAG Annual Meeting in Santa Ana Pueblo by 10:25am in order to catch the flight. Secretary Zinke is scheduled to speak at the CWAG Annual Meeting at 11:00am, so this flight is not an option.

July 24, 2018 – Albuquerque, NM to Salt Lake City, UT

❖ **Delta Air Lines #5721**

6:05pm MDT Depart Albuquerque, NM
7:43pm MDT Arrive Salt Lake City, UT

Explanation: This flight's 6:05pm departure time would allow Secretary Zinke to speak at the CWAG Annual Meeting at 11:00am, as scheduled. However, the 7:43pm arrival time in Salt Lake City means that Secretary Zinke would not arrive at the Ogden Pioneer Days Rodeo event until after 8:00pm. The event is scheduled to begin at 6:00pm and it is scheduled to conclude at 9:00pm. Taking this flight would cause Secretary Zinke to miss the majority of the event.

IV. RECOMMENDATION FOR USE OF A NON-CONTRACT CARRIER FLIGHT

Due to the lack of feasible contract carrier options, we recommend that Secretary Zinke utilize the following non-contract carrier flight:

July 24, 2018 – Albuquerque, NM to Salt Lake City, UT

❖ **United Airlines #5262**

1:05pm MDT Depart Albuquerque, NM
2:29pm MDT Arrive Denver, CO
Connection in Denver, CO

United Airlines #3608

3:29pm MDT Depart Denver, CO
5:08pm MDT Arrive Salt Lake City, UT

Explanation: This connecting flight's 1:05pm departure time will allow Secretary Zinke to speak at the CWAG Annual Meeting at 11:00am, as scheduled. The 5:08pm arrival time in Salt Lake City ensures that Secretary Zinke will also be properly on time for the start of the Ogden Pioneer Days Rodeo event at 6:00pm. This is the optimal flight option that allows Secretary Zinke to fully participate in both important engagements on July 24.

During this trip, Secretary Zinke has been authorized to utilize first class accommodations on his flights, where available. This connecting flight has first class accommodations available for the second segment of the flight (Denver to Salt Lake City), but not for the first segment (Albuquerque to Denver).

The total combined coach and first class fare for this non-contract carrier connecting flight is \$649.80. The first class government fare for the contract carrier flight departing Albuquerque at 11:55am is \$443.20. The first class government fare for the contract carrier flight departing Albuquerque at 6:05pm is \$859.20. The non-contract fare is more expensive than the contract fare for the 11:55am flight by \$206.60. The non-contract fare is less expensive than the contract fare for the 6:05pm flight by \$209.40. (documentation attached).

To enable Secretary Zinke to give his speech at the 2018 CWAG Annual Meeting at 11:00am, and to enable him to be on time for the Ogden Pioneer Days Rodeo event at 6:00pm, we recommend that Secretary Zinke utilize the above non-contract carrier flight.

We seek authorization for Secretary Zinke to forego use of a contract city-pair fare under FTR 301-10.107(a):

§ 301-10.107 Are there any exceptions to the use of a contract city-pair fare?

Yes, your agency may authorize use of a fare other-than a contract city-pair fare when—

- (a) Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel, or use of contract service would require you to incur unnecessary overnight lodging costs which would increase the total cost of the trip

Please provide approval of Secretary Zinke's use of a non-contract fare during his travel from Albuquerque, New Mexico, to Salt Lake City, Utah, on July 24, 2018, on United Airlines #5262 and United Airlines #3608.

Mike Argo

Travel Approving Official Name


Travel Approving Official Signature

7/20/2018
Date



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: [EXTERNAL] MR. ZINKE 19 - 30 JULY INDIVIDUAL TICKET PRICES INCLUDING CLASS OF SERVICE

1 message

Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Thu, Jul 19, 2018 at 10:22 AM

Tim,

New price on this ticketed first / coach ticket -

7*UA5262Y 24JUL TU ABQDEN HK1 105P 229P ...
8*UA3608A 24JUL TU DENSLC HK1 329P 508P

TTL:USD 649.80 NEW TICKETED PRICE

529.67 USD COACH AND FIRST CLASS

Sorry for the inconvenience.

Tina

On Wed, Jul 18, 2018 at 5:51 PM, Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com> wrote:
Hi Tim, sorry for the delayed response. Your Welcome! .. Tina

On Wed, Jul 18, 2018 at 5:48 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
Thank you.

On Wed, Jul 18, 2018 at 5:46 PM, Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com> wrote:
Hi Tim,

The following flight in first class Fargo to Milwaukee on Delta is 972.80 USD

DL4761F 26JUL TH FARMSP HK1 712P 819P
DL1452F 26JUL TH MSPMKE HK1 1026P 1140P

Thank you,
Tina

On Wed, Jul 18, 2018 at 12:50 PM, Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com> wrote:
Tim, Your Welcome. Thanks, Tina

On Wed, Jul 18, 2018 at 12:49 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
Thanks, Tina. I was just writing the email to request this.

On Wed, Jul 18, 2018 at 12:47 PM, Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com> wrote:
Hi Tim,

Please find the following prices and class of service per individual flights.

Please let me know if you need additional information.

1 UA 291A 19JUL TH IADSMF HK1 514P 754P 986.20 USD FIRST CLASS

3 WN4638P 22JUL SU SMFLAS MK1 705P 825P/ ... 217.20 USD COACH

5 WN2030Y 23JUL MO LASABQ MK1 800P 1025P 300.30 USD COACH

7*UA5262Y 24JUL TU ABQDEN HK1 105P 229P ... 529.67 USD COACH AND FIRST CLASS

8*UA3608A 24JUL TU DENSLC HK1 329P 508P

9 DL2664P 24JUL TU SLCBIL HK1 1012P 1130P 717.20 USD FIRST CLASS

12*DL4938L 26JUL TH BISMSP HK1 239P 406P ... 1048.80 USD COACH AND FIRST CLASS

13 DL1278P 26JUL TH MSPMKE HK1 540P 656P

17*DL7371Y 29JUL SU MSPBJI HK1 1115A 1224P ... 184.60 USD COACH

19*DL7371Y 30JUL MO BJIMSP HK1 1249P 150P ... 1091.70 USD COACH AND FIRST CLASS

20 DL1664P 30JUL MO MSPDCA HK1 311P 633P

)>

Thank you,

Tina Ridge-Arndt
Travel Consultant
Tina.Ridge-Arndt@dtigov.com

Office: 202.219.0709



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Tina.Ridge-Arndt@dtigov.com

Office: 202.219.0709



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Travel Consultant
Tina.Ridge-Arndt@dtigov.com

Office: 202.219.0709



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

[EXTERNAL] Re: GOVERNMENT CONTRACT PRICE ESTIMATES

1 message

Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Thu, Jul 19, 2018 at 1:58 PM

correction

1*DL3728L 24JUL TU ABQSLC SS1 1155A 131P/O \$ E
443.20 USD

1*DL5721Y 24JUL TU ABQSLC SS1 605P 743P/O \$ E
859.20 USD

On Thu, Jul 19, 2018 at 1:39 PM, Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com> wrote:

1*DL3728L 24JUL TU ABQSLC SS1 1155A 131P/O \$ E
275.20 USD

1*DL5721Y 24JUL TU ABQSLC SS1 605P 743P/O \$ E
454.20 USD

Tina Ridge-Arndt
Travel Consultant
Tina.Ridge-Arndt@dtigov.com

Office: 202.219.0709



DULUTH TRAVEL
INCORPORATED
A SERVICE DISABLED VETERAN OWNED BUSINESS

--
Tina Ridge-Arndt
Travel Consultant
Tina.Ridge-Arndt@dtigov.com

Office: 202.219.0709



DULUTH TRAVEL
INCORPORATED
A SERVICE DISABLED VETERAN OWNED BUSINESS



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: Annual CWAG Meeting on July 24, 2018

1 message

Gottry, Heather <heather.gottry@sol.doi.gov>

Wed, Jul 18, 2018 at 10:56 AM

To: "Getto, Leila" <leila_getto@ios.doi.gov>, Scott De La Vega <scott.delavega@sol.doi.gov>

Cc: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Leila - Yes, that is correct. We meet with GSA earlier this week and as a result of our discussions with them will no longer request that the Secretary or any other DOI official file a "DI-2000" or any other 1353-type report for the sole purpose of reporting the waiver of a "registration fee" for an event where the DOI official simply briefly attended to present a speech. To be clear, if a DOI official attends an event in travel status that has a registration fee and stays for the duration of the event and participates in meals, substantive activities, entertainment, etc. or receives any other type of "payment in kind" such as lodging or transportation, these gifts/payments, along with the registration fee, will certainly be reported pursuant to 31 U.S.C. 1353. Therefore, since the Secretary is only presenting official remarks at the annual CWAG meeting and not otherwise participating in the event, he does not need to file a DI-2000. Thanks.

- Heather

On Tue, Jul 17, 2018 at 6:23 PM, Getto, Leila <leila_getto@ios.doi.gov> wrote:

Heather -- just confirming we don't need to fill out a DI-2000 for this event?

Leila Getto

U.S. Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct: 202-208-5359

Main: 202-208-7551

Cell: 202-706-9435

Email: leila_getto@ios.doi.gov

On Tue, Jul 17, 2018 at 2:10 PM, Gottry, Heather <heather.gottry@sol.doi.gov> wrote:

Leila -

After reviewing the invitation sent by Karen White, Executive Director, Conference of Western Attorneys General (CWAG), to Secretary Zinke to attend the the annual CWAG meeting and present official remarks on Tuesday, July 24, 2018, we have determined that there is no legal objection to Secretary Zinke's acceptance, on behalf of the Department of the Interior (DOI), of this invitation. It is our understanding that the Secretary will not participate in any annual CWAG meeting agenda activities or meals other than when he is presenting his official remarks to attendees. Consistent with this, it is also our understanding that his attendance at the annual CWAG meeting on July 24, 2018 will be in his official capacity and that he will be making official remarks and presenting information on behalf of DOI and the U.S. Government at this event.

Official Capacity Speech – The Secretary has reasonably determined that attendance at the annual CWAG meeting is part of his official duties and is an appropriate forum to present information on behalf of the DOI and the Government. We understand that the Secretary's formal remarks as a speaker at the annual CWAG meeting on July 24, 2018 will focus on matters related to the Department's mission, including the Secretary's desired new approach to the regulatory relationship between the DOI and the states, which reflects the need for sensible regulatory reform and an effective, reasonable, and workable regulatory framework. The Secretary will also have the opportunity to communicate with various attendees at the event about the mission of the DOI and to present information on behalf of the Administration relating to the President's policy goals and priorities. Therefore, since the Secretary's attendance at this event will be in his official capacity, he may attend the event pursuant to 5 C.F.R. 2635.203(b)(8) and (g). Additionally, any Department staff member whose presence at the annual CWAG meeting is essential to the Secretary's participation and presentation of official remarks, such as security, may also attend the event pursuant to 5 C.F.R. 2635.203(8)(ii).

Please note the following guidelines for the Secretary speaking/presenting information in an official capacity:

1. **Official Title** – Use of his official title is permitted as the Secretary will be attending and presenting in his official capacity. 5 C.F.R. 2635.702.

2. **Endorsement** – We remind the Secretary that he may not use his official Government position or title or any authority associated with his public office to endorse any product, service, or enterprise, including non-profit and charitable organizations that may have some affiliation with DOI. 5 C.F.R. 2635.702(c).
3. **Nonpublic Information** – The Secretary may not discuss at this event any nonpublic information he has gained by reason of his Federal position. 5 C.F.R. 2635.703.
4. **No Partisan Political Activity** – While the Secretary may discuss the Administration's policy priorities and ideological approach to proposed laws and regulations (especially in regard to DOI related issues), he must strictly avoid partisan political activity in order to remain in compliance with the Hatch Act. Partisan political activity is any activity directed towards the success or failure of a political party, candidate for a partisan political office, or partisan political group and can include verbal remarks and speech.

Please do not hesitate to contact us if you have any questions or concerns, or if we can be of any additional assistance. Thank you.

--
Heather Gottry
Deputy Director, Departmental Ethics Office
U.S. Department of the Interior
(O) (202) 208-4472
(C) (202) 740-0417
heather.gottry@sol.doi.gov
Visit us online at: www.doi.gov/ethics

Public service is a public trust.

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Heather Gottry
Deputy Director, Departmental Ethics Office
U.S. Department of the Interior
(O) (202) 208-4472
(C) (202) 740-0417
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Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: Pioneer Day Celebration at the 2018 Days of '47 Cowboy Games & Rodeo on July 24, 2018

1 message

Gottry, Heather <heather.gottry@sol.doi.gov>

Wed, Aug 8, 2018 at 7:08 PM

To: "Getto, Leila" <leila_getto@ios.doi.gov>

Cc: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Yes, you are correct. As we noted in the approval, since the Secretary's participation and attendance at the Pioneer Day Rodeo did not qualify as a meeting or similar function as defined in 41 C.F.R. 304-2.1, the DEO did not analyze acceptance of this invitation under 31 U.S.C. 1353, but rather under the regulations that govern gifts from outside sources as set forth in 5 C.F.R. 2635.201 *et seq.* Please let me know if it would be helpful to discuss further. Thanks.

On Tue, Aug 7, 2018 at 7:45 PM, Getto, Leila <leila_getto@ios.doi.gov> wrote:

Hi Heather! Can you please confirm no DI2000 is needed? Thanks.

Leila Getto

U.S. Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct: 202-208-5359

Main: 202-208-7551

Cell: 202-706-9435

Email: leila_getto@ios.doi.gov

On Fri, Jul 20, 2018 at 7:13 PM, Getto, Leila <leila_getto@ios.doi.gov> wrote:

Thank you! Do we need to report on DI 2000 or in any other forms?

Leila Getto

U.S. Department of the Interior

Immediate Office of the Secretary

Deputy Director, Scheduling and Advance

Direct: 202-208-5359

Main: 202-208-7551

Cell: 202-706-9435

Email: leila_getto@ios.doi.gov

On Fri, Jul 20, 2018 at 6:16 PM, Gottry, Heather <heather.gottry@sol.doi.gov> wrote:

Leila -

After reviewing the information provided on the invitation extended to Secretary Zinke to attend the Pioneer Day Celebration at the 2018 Days of '47 Cowboy Games & Rodeo (Pioneer Day Rodeo) on Tuesday, July 24, 2018, in Salt Lake City, Utah, the Departmental Ethics Office (DEO) has determined that there is no legal objection to Secretary Zinke's acceptance, on behalf of the Department of the Interior (DOI), of this invitation. It is our understanding that the Secretary was asked by the White House to attend the Pioneer Day Rodeo and to present President Trump's Pioneer Day Proclamation to the attendees at the event. At the event, we have been informed that he will also eat dinner at the VIP BBQ, participate in the Pioneer Day Rodeo parade and opening ceremony with Utah Governor Gary Herbert, and possibly watch some of the events at the Pioneer Day Rodeo. Consistent with this, it is also our understanding that his attendance at the Pioneer Day Rodeo on July 24, 2018 will be in his official capacity, and that he will be making official remarks and presenting information on behalf of the U.S. Government at this event.

Official Capacity Speech – Please note that since the Secretary's participation and attendance at the Pioneer Day Rodeo does not qualify as a meeting or similar function as defined in 41 C.F.R. 304-2.1, the DEO is not analyzing acceptance of this invitation under 31 U.S.C. 1353, but rather under the regulations that govern gifts from outside sources as set forth in 5 C.F.R. 2635.201 *et seq.* It is our understanding that the Secretary has reasonably determined that attendance at the Pioneer Day Rodeo is part of his official duties as both Secretary and as a member of the President's Cabinet. We understand that the Secretary's official remarks as a speaker at the Pioneer Day Rodeo on July 24, 2018 will focus on the presentation of President Trump's Pioneer Day Proclamation to the

attendees at the event. While at the event, the Secretary will also have the opportunity to communicate with various attendees at the event about the mission of the DOI and to present information on behalf of the Administration relating to the President's policy goals and priorities, including to Utah Governor Gary Herbert and other public and private sector event attendees. Therefore, since the Secretary's attendance at the Pioneer Day Rodeo will be in his official capacity, he may accept the offered gift of free attendance to the Pioneer Day Rodeo, including the partaking of the VIP BBQ, parade, opening ceremony, and viewing of rodeo events pursuant to 5 C.F.R. 2635.203(b) (8) and (g). Additionally, any DOI staff member whose presence at the Pioneer Day Rodeo is essential to the Secretary's participation and presentation of official remarks, such as security, may also attend the portions of event attended by the Secretary pursuant to 5 C.F.R. 2635.203(8)(ii).

Presentation Gift - It is our understanding that, in addition to the invitation to the event, that the organizers of the 2018 Days of '47 Cowboy Games & Rodeo plan to present Secretary Zinke at the VIP BBQ with a copy of *The Last Cowboy*, a book about the Wright family of ranchers and championship rodeo-riders with a value of \$26.95, and potentially also present a copy of the same book to be given to President Trump. The Secretary may accept the presentation copy of the book, and consistent with agency practice for gifts given to the Secretary, it will be reviewed for appropriate disposition pursuant to 5 C.F.R. 2635.206 and DOI-specific gift acceptance authorities. If the Secretary is presented with a gift for the President, he may accept it for transfer to the White House Gift Office upon his return to Washington, DC.

Please note the following guidelines for the Secretary speaking/presenting information in an official capacity:

1. **Official Title** – Use of his official title is permitted as the Secretary will be attending and presenting in his official capacity. 5 C.F.R. 2635.702.
2. **Endorsement** – We remind the Secretary that he may not use his official Government position or title or any authority associated with his public office to endorse any product, service, or enterprise, including non-profit and charitable organizations that may have some affiliation with DOI. 5 C.F.R. 2635.702(c).
3. **Nonpublic Information** – The Secretary may not discuss at this event any nonpublic information he has gained by reason of his Federal position. 5 C.F.R. 2635.703.
4. **No Partisan Political Activity** – While the Secretary may discuss the Administration's policy priorities and ideological approach to proposed laws and regulations (especially in regard to DOI related issues), he must strictly avoid partisan political activity in order to remain in compliance with the Hatch Act. Partisan political activity is any activity directed towards the success or failure of a political party, candidate for a partisan political office, or partisan political group and can include verbal remarks and speech.

Please do not hesitate to contact us if you have any questions or concerns, or if we can be of any additional assistance. Thank you.

--

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Deputy Director, Departmental Ethics Office
U.S. Department of the Interior
(O) (202) 208-4472
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**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 07/19/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz; 202-208-7551

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	07/19/18 – 07/30/18
Location(s)	California, Nevada, New Mexico, Utah, Montana, North Dakota, Wisconsin, Minnesota
Estimated Cost	\$7,100
Funding	DOI will pay most of the travel expenses for this trip. The Conference of Western Attorneys General (CWAG) will pay for Secretary Zinke’s conference registration fee for his attendance at the 2018 CWAG Annual Meeting. A non-Federal entity may also pay for Secretary’s attendance at the Ogden Pioneer Days Rodeo.
Purpose	<p>On July 19 Secretary Zinke will begin travel to California, Nevada, New Mexico, Utah, Montana, North Dakota, Wisconsin and Minnesota.</p> <p>Modesto, CA is located on the Stanislaus River which is dealing with predation issues under the Fish and Wildlife Service, and water supply matters under the Bureau of Reclamation. There are also BLM Lands around the Don Pedro Reservoir. On July 20 the Secretary will visit Modesto for a meet and greet at the McHenry Museum before departing to Don Pedro Vista/Dam Powerhouse. The Secretary will tour the Don Pedro Dam Powerhouse and stop by the visitors’ center. New Melones is one of the largest reservoirs in the state of California and is operated by the Bureau of Reclamation. From Modesto he will move on to New Melones where he will stop at the New Melones Visitors Center Museum and Mark Twain Recreation area.</p> <p>On July 21 Secretary Zinke will visit Yosemite National Park. He will visit and participate in a series of activities related to management of the Ferguson Fire which broke out on July 13. While there he will also see some of the park’s infrastructure issues. July 22 will begin with the final aspects of the tour of Yosemite National Park and then the Secretary will participate in a meeting regarding Hetch Hetchy.</p> <p>Secretary Zinke will fly to Las Vegas, NV on July 22 and utilize lodging there that evening due to the location of his official engagements the next day.</p> <p>The Secretary will visit the Mohave National Preserve on July 23 to discuss deferred maintenance, mining issues, hunting and recreational access. He will then fly to Albuquerque, NM for his speaking engagement the next day.</p> <p>Secretary Zinke will give remarks at the Western Attorneys General Conference on July 24 in Santa Ana Pueblo, NM. He will then fly to Salt Lake City, UT to participate and give remarks at the Pioneer Day celebration in lieu of Vice President Mike Pence. The Vice President was unable to attend this already scheduled event and requested Secretary Zinke replace him. At the completion of this event Secretary Zinke will fly to Billings, MT, also at the request of Vice President Mike Pence.</p> <p>In Billings, MT on July 25 Secretary Zinke will join Vice President Pence for a Tax Reform Event. He will then travel with Vice President Pence on Air Force 2 to Grand Forks, ND for a meet and greet at the Grand Forks AFB. This request from the office of the Vice President was very recent and further information is not available at this time. Once we have the cost for traveling on Air Force 2 from the office of the Vice President and more details on both events all information will be added.</p> <p>On July 26 Secretary Zinke will meet with the Governor of North Dakota in Fargo to discuss gravel pit issues and then he will participate in a round table discussion with some of the North Dakota tribes on opioid issues in this area. The Secretary will also be presenting a letter of commendation to a BIA officer while in Fargo.</p> <p>The Secretary will be in Sheboygan and Wausau, Wisconsin on July 27 and 28 to tour FWS and Recreational projects in this area.</p> <p>On July 29 Secretary Zinke will travel to Bena, Minnesota to tour a new BIA school. He will stay and participate in the grand opening of the new school on July 30 before flying back to DC.</p>

<p>Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)</p>	<p>For this trip, Secretary Zinke will utilize first class accommodations on his flights, when available. A signed memo detailing and authorizing this use of first class accommodations is attached.</p> <p>On the nights of 7/20/18 and 7/21/18, Secretary Zinke will utilize lodging at the Majestic Yosemite Hotel in Yosemite National Park, at a lodging rate of \$124.00 per night. This exceeds the maximum government rate of \$123.00 per night for Yosemite National Park. The Yosemite National Park superintendent has specifically requested that Secretary Zinke stay at this hotel because of the ongoing firefighting operations at the park. Staying at this hotel will enable Secretary Zinke to most effectively observe and review these operations. It will also enable Secretary Zinke to safely and efficiently evacuate or move to protected areas if park officials determine that such moves are necessary due to the ongoing fire activity.</p> <p>On 7/24/18, Secretary Zinke will provide remarks at the 2018 Conference of Western Attorneys General (CWAG) Annual Meeting. Secretary Zinke will receive complimentary registration to attend and participate at the conference, as it is normally provided for speakers and their accompanying staff. The Departmental Ethics Office determined that Secretary Zinke's participation at the conference is covered under 5 C.F.R. 2635.203(b)(8) and (g). The Departmental Ethics Office also determined that no DI-2000 form is required to document this in-kind payment from a non-Federal source. Email correspondence documenting these determinations from the Departmental Ethics Office is attached.</p> <p>On 7/24/18, Secretary Zinke will travel on a non-contract carrier flight from Albuquerque, NM to Salt Lake City, UT. A signed justification memo authorizing use of this non-contract carrier flight is attached.</p> <p>On 7/24/18, Secretary Zinke will participate at an event at the Ogden Pioneer Days Rodeo in Salt Lake City, UT. The Departmental Ethics Office is currently reviewing this event to determine what documentation is necessary to properly record and authorize Secretary Zinke's participation at the event. Additional documentation will be provided once that determination has been made.</p> <p>On the night of 7/24/18, Secretary Zinke will utilize lodging in Billings, MT at the Homewood Suites by Hilton Billings, MT at a lodging rate of \$129.00 per night. This exceeds the maximum government rate of \$93.00 per night for Billings. Secretary Zinke will travel to Billings at the request of Vice President Mike Pence, and he will travel in a motorcade with Vice President Pence for all official engagements in Billings. Vice President Pence and some of his staff will utilize lodging on 7/24/18 at the Homewood Suites by Hilton Billings, MT. In order to best coordinate logistics, the Vice President's office has requested that Secretary Zinke also utilize lodging at this same hotel.</p> <p>On 7/25/18, Secretary Zinke will travel from Billings, MT to Grand Forks, ND on Air Force Two with Vice President Mike Pence. The Department of the Interior Division of General Law has advised that flights on Air Force Two are outside the scope of OMB Circular A-126. Secretary Zinke will travel with Vice President Pence at the request of the office of the Vice President. This request was very recent and further information is not available at this time. Once we have received the cost for traveling on Air Force Two from the office of the Vice President, that information will be properly documented..</p>
<p>SOL (General Law) approval for special requests (if necessary)</p>	<p>Per Leila Getto, the pre-trip checklist has been reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, so no pre-trip checklist is included in this package.</p>

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

MB

Document Header Information

Document Type: Authorization Document Name: TANUM0000ZCL7
 Travel Authorization Number: TANUM0000ZCL7 Trip Name: 07-19-18 CA-NV-NM-UT-MT-ND-WI-MN
 TA Date: 07/19/18 Currency: USD
 Organization: DOIDOSSIO Current Status: CREATED
 Purpose: Mission Document Detail: July 19 will begin travel to CA, NV, NM, UT, MT, ND, WI and MN. Full details included on (Operational) attached travel authorization cover sheet and trip schedule.
 Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: CARD: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: , Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip Number: I
 Purpose: July 19 will begin travel to CA, NV, NM, UT, MT, ND, WI and MN. Full details included on attached travel authorization cover sheet and trip schedule.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
07/19/18	07/20/18	SACRAMENTO, CA	Mission (Operational)	128.00 / 64.00
07/20/18	07/22/18	MARIPOSA, CA	Mission (Operational)	123.00 / 69.00
07/22/18	07/23/18	LAS VEGAS, NV	Mission (Operational)	106.00 / 64.00
07/23/18	07/24/18	ALBUQUERQUE, NM	Mission (Operational)	93.00 / 51.00
07/24/18	07/25/18	BILLINGS, MT	Mission (Operational)	93.00 / 51.00
07/25/18	07/26/18	FARGO, ND	Mission (Operational)	93.00 / 51.00
07/26/18	07/27/18	MILWAUKEE, WI	Mission (Operational)	120.00 / 64.00
07/27/18	07/29/18	WESTON, WI	Mission (Operational)	93.00 / 51.00
07/29/18	07/30/18	BEMIDJI, MN	Mission (Operational)	93.00 / 51.00

Document Totals

Total Expenses: 6,975.30
 Reimbursable Expenses: 658.25
 Non-Reimbursable Expenses: 6,317.05
 Advance Authorized: .00
 Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	5,106.30	.00
Lodging-PerDiem	1,196.00	.00
M&IE-PerDiem	658.25	.00
Transxn Fees	14.75	.00
Total Expenses:	6,975.30	.00

Trip 1 Details

Expenses

Trip#: 1

Total Non-Per Diem Expenses: 5,121.05
Total Per Diem Expenses: 1,854.25

Date	Description	Category	Cost	Pay Method	Per Diem
07/19/2018	Airline Flight	Com. Carrier	986.20	GOVCC-C	
	Comment: For this trip, Secretary Zinke will utilize first class accommodations on his flights, when available. A signed memo detailing and authorizing this use of first class accommodations is attached.				
07/19/2018	Lodging	Lodging-PerDiem	128.00	GOVCC-C	*
07/19/2018	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
07/19/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
07/20/2018	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
	Comment: On the nights of 7/20/18 and 7/21/18, Secretary Zinke will utilize lodging at the Majestic Yosemite Hotel in Yosemite National Park, at a lodging rate of \$124.00 per night. This exceeds the maximum government rate of \$123.00 per night for Yosemite National Park. The Yosemite National Park superintendent has specifically requested that Secretary Zinke stay at this hotel because of the ongoing firefighting operations at the park. Staying at this hotel will enable Secretary Zinke to most effectively observe and review these operations. It will also enable Secretary Zinke to safely and efficiently evacuate or move to protected areas if park officials determine that such moves are necessary due to the ongoing fire activity.				
07/20/2018	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
07/21/2018	Lodging	Lodging-PerDiem	124.00	GOVCC-C	*
	Comment: On the nights of 7/20/18 and 7/21/18, Secretary Zinke will utilize lodging at the Majestic Yosemite Hotel in Yosemite National Park, at a lodging rate of \$124.00 per night. This exceeds the maximum government rate of \$123.00 per night for Yosemite National Park. The Yosemite National Park superintendent has specifically requested that Secretary Zinke stay at this hotel because of the ongoing firefighting operations at the park. Staying at this hotel will enable Secretary Zinke to most effectively observe and review these operations. It will also enable Secretary Zinke to safely and efficiently evacuate or move to protected areas if park officials determine that such moves are necessary due to the ongoing fire activity.				
07/21/2018	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
07/22/2018	Airline Flight	Com. Carrier	217.20	GOVCC-C	
07/22/2018	Lodging	Lodging-PerDiem	106.00	GOVCC-C	*
07/22/2018	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
07/23/2018	Airline Flight	Com. Carrier	300.30	GOVCC-C	
07/23/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
07/23/2018	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
07/24/2018	Airline Flight	Com. Carrier	649.80	GOVCC-C	
	Comment: On 7/24/18, Secretary Zinke will travel on a non-contract carrier flight from Albuquerque, NM to Salt Lake City, UT. A signed justification memo authorizing use of this non-contract carrier flight is attached. For this trip, Secretary Zinke will utilize first class accommodations on his flights, when available. A signed memo detailing and authorizing this use of first class accommodations is attached.				
07/24/2018	Airline Flight	Com. Carrier	2,952.80	GOVCC-C	
	Comment: For this trip, Secretary Zinke will utilize first class accommodations on his flights, when available. A signed memo detailing and authorizing this use of first class accommodations is attached.				
07/24/2018	Lodging	Lodging-PerDiem	129.00	GOVCC-C	*
	Comment: On the night of July 24, Secretary Zinke will utilize lodging in Billings, MT at the Homewood Suites by Hilton Billings, MT at a lodging rate of \$129.00 per night. This exceeds the maximum government rate of \$93.00 per night for Billings. Secretary Zinke will travel to Billings at the request of Vice President Mike Pence, and he will travel with				

Vice President Pence for all official engagements in Billings. Vice President Pence and some of his staff will utilize lodging on July 24 at the Homewood Suites by Hilton Billings, MT. In order to best coordinate logistics, the Vice President's office has requested that Secretary Zinke also utilize lodging at the same hotel.

07/24/2018M&IE	M&IE-PerDiem	51.00	REIMBURSABLE *
07/25/2018Lodging	Lodging-PerDiem	93.00	GOVCC-C *
07/25/2018M&IE	M&IE-PerDiem	51.00	REIMBURSABLE *
07/26/2018Lodging	Lodging-PerDiem	120.00	GOVCC-C *
07/26/2018M&IE	M&IE-PerDiem	64.00	REIMBURSABLE *
07/27/2018Lodging	Lodging-PerDiem	93.00	GOVCC-C *
07/27/2018M&IE	M&IE-PerDiem	51.00	REIMBURSABLE *
07/28/2018Lodging	Lodging-PerDiem	93.00	GOVCC-C *
07/28/2018M&IE	M&IE-PerDiem	51.00	REIMBURSABLE *
07/29/2018Lodging	Lodging-PerDiem	93.00	GOVCC-C *
07/29/2018M&IE	M&IE-PerDiem	51.00	REIMBURSABLE *
07/30/2018M&IE	M&IE-PerDiem	38.25	REIMBURSABLE *

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,854.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
07/19/2018	128.00/ 64.00	128.00	128.00	48.00	48.00	
07/20/2018	123.00/ 69.00	124.00	124.00	69.00	69.00	
07/21/2018	123.00/ 69.00	124.00	124.00	69.00	69.00	
07/22/2018	106.00/ 64.00	106.00	106.00	64.00	64.00	
07/23/2018	93.00/ 51.00	93.00	93.00	51.00	51.00	
07/24/2018	93.00/ 51.00	129.00	129.00	51.00	51.00	
07/25/2018	93.00/ 51.00	93.00	93.00	51.00	51.00	
07/26/2018	120.00/ 64.00	120.00	120.00	64.00	64.00	
07/27/2018	93.00/ 51.00	93.00	93.00	51.00	51.00	
07/28/2018	93.00/ 51.00	93.00	93.00	51.00	51.00	
07/29/2018	93.00/ 51.00	93.00	93.00	51.00	51.00	
07/30/2018	93.00/ 51.00	0.00	0.00	38.25	38.25	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	<p></p>

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS	Acct Code:	6,975.30
	Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 5,106.30	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 1,196.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 658.25	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
		Total:	6,975.30

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	6,317.05
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	658.25

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		6,975.30
----------------------------------	---	--	----------

Totals by Payment Method

GOVCC-C Total	6,317.05
REIMBURSABLE Total	658.25

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
07/19/18	AIR	\$986.20
07/22/18	AIR	\$217.20
07/23/18	AIR	\$300.30
07/24/18	AIR	\$649.80
07/24/18	AIR	\$2,952.80

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST

Traveler Justification: On the nights of 7/20/18 and 7/21/18, Secretary Zinke will utilize lodging at the Majestic Yosemite Hotel in Yosemite National Park, at a lodging rate of \$124.00 per night. This exceeds the maximum government rate of \$123.00 per night for Yosemite National Park. The Yosemite National Park superintendent has specifically requested that Secretary Zinke stay at this hotel because of the ongoing firefighting operations at the park. Staying at this hotel will enable Secretary Zinke to most effectively observe and review these operations. It will also enable Secretary Zinke to safely and efficiently evacuate or move to protected areas if park officials determine that such moves are necessary due to the ongoing fire activity. On the night of 7/24/18, Secretary Zinke will utilize lodging in Billings, MT at the Homewood Suites by Hilton Billings, MT at a lodging rate of \$129.00 per night. This exceeds the maximum government rate of \$93.00 per night for Billings. Secretary Zinke will travel to Billings at the request of Vice President Mike Pence, and he will travel in a motorcade with Vice President Pence for all official engagements in Billings. Vice President Pence and some of his staff will utilize lodging on 7/24/18 at the Homewood Suites by Hilton Billings, MT. In order to best coordinate logistics, the Vice President's office has requested that Secretary Zinke also utilize lodging at this same hotel.

EXPENSE THRESHOLD FAIL Airline Flight exceeds the single threshold of 2,000.00

Traveler Justification: For this trip, Secretary Zinke will utilize first class accommodations on his flights, when available. A signed memo detailing and authorizing this use of first class accommodations is attached.

TRAVEL DATE OVERLAP FAIL OVERLAPS WITH TRIP: TANUM0000Z56N

Traveler Justification: TANUM0000Z56N and TANUM0000ZBT5 are duplicate authorizations. There is no trip overlap.

Document History 07/19/2018 Authorization: TANUM0000ZCL7

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/19/2018	1:17PM CST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:

TIM NIGBOROWICZ
Tim Nigborowicz
 7/19/18

Approver Name:
Approver Signature:
Date:

MIKE ARGO

Mike Argo
07/19/2018

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: MS-CO-CA

DATES: 08/03/18 - 08/14/18

OFFICIAL: X POLITICAL: PERSONAL: X

REVIEWED BY / DATE:

TN 10/26/18 TIM NIGBOROWICZ

Murphy 11/26/18 TIM MURPHY (General Law) *like ok a copy of notes*

HS 12/17-18 HEATHER GOTTRY (Ethics) †

OC 12/20/18 DEBBIE COUSINS

† Cleared consistent with ethics guidance previous periods

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: October 17, 2018

Trip Overview:

- Dates: August 3, 2018 – August 14, 2018
- Locations: Mississippi, Colorado, California

Trip Summary:

August 3, 2018

- *Commercial flight from Washington, DC (DCA) to Jackson, MS*
- Meet and Greet at Tougaloo College (Tougaloo, MS)
- Tougaloo College Ceremony (Tougaloo, MS)
- Medgar and Myrlie Evers Home Tour and Press Conference (Jackson, MS)
- Remain overnight in Flowood, MS

August 4, 2018

- *Commercial flight from Jackson, MS to Durango, CO*
- Tribal Council Meeting and Presentations (Ignacio, CO)
- Field Tour of the North Carracas – West Pilot Project, the Pine River Indian Irrigation Project (PRIIP), and the Oxford Solar Farm (Southern Ute Indian Reservation)
- Remain overnight in Durango, CO

August 5, 2018

- *Commercial flight from Durango, CO to Denver, CO*
- *Drive from Denver, CO to Rocky Mountain National Park*
- Rocky Mountain National Park Press Availability (Rocky Mountain National Park)
- Hike to The Loch (Rocky Mountain National Park)
- Meet with Park Staff and Visit to Medical Center (Rocky Mountain National Park)
- Meet with Park Concessionaires (Rocky Mountain National Park)
- Visit to Beaver Meadows Visitors Center and Nearby Housing Areas (Rocky Mountain National Park)
- *Drive from Rocky Mountain National Park to Denver, CO*
- Remain overnight in Denver, CO

August 6, 2018

- Breakfast with Casey Stemler (Denver, CO)
- Meeting with Colorado State Legislators (Denver, CO)

- Meeting with Western Energy Alliance (Denver, CO)
- *Commercial flight from Denver, CO to Los Angeles, CA*
- No official engagements.

August 7, 2018 – August 8, 2018

- No official engagements.

August 9, 2018

- *Commercial flight from Los Angeles, CA to Denver, CO*
- *Drive from Denver, CO to Steamboat Springs, CO*
- Remain overnight in Steamboat Springs, CO

August 10, 2018

- Press with Local News Outlets (Steamboat Springs, CO)
- Speech and Dinner at the Steamboat Institute 10th Annual Freedom Conference & Festival (Steamboat Springs, CO)
- Remain overnight in Steamboat Springs, CO

August 11, 2018

- *Drive from Steamboat Springs, CO to Denver, CO*
- *Commercial flight from Denver, CO to Sacramento, CA*
- Remain overnight in Sacramento, CA

August 12, 2018

- Live Interview on KCRA TV (Sacramento, CA)
- Driving Tour of Fire-Impacted Areas of Whiskeytown National Recreation Area, Keswick Lake Estates, and the Western Area Power Administration (WAPA)
- Visit to Shasta Dam and Lunch Meeting with Bureau of Reclamation (BOR) Employees (Shasta Lake, CA)
- *Drive from Shasta Lake, CA to Red Bluff, CA*
- Remain overnight in Red Bluff, CA

August 13, 2018

- *Drive from Red Bluff, CA to Redding, CA*
- Live TV Interview on KRCR TV Redding (Redding, CA)
- *Drive from Redding, CA to Anderson, CA*
- Visit to Carr Fire Incident Command Post (Anderson, CA)
- *Drive from Anderson, CA to Redding, CA*
- Meeting with Community Members and Local Elected Officials (Redding, CA)
- Smokejumper Base Visit and Lunch Meeting (Redding, CA)
- California Fire Joint Press Conference and Interviews with Secretary of Agriculture Sonny Perdue (Redding, CA)
- Meet and Greet with DOI Employees (Redding, CA)
- *Drive from Redding, CA to Sacramento, CA*
- Remain overnight in Sacramento, CA

August 14, 2018

- *Commercial flight from Sacramento, CA to Washington, DC (Dulles)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- On 8/3/18, Secretary Zinke utilized lodging in Flowood, Mississippi, just outside of Jackson, Mississippi. Flowood is located in Rankin County, Mississippi, so Rankin County was used as Secretary Zinke's per diem location for 8/3/18.
- Secretary Zinke paid for his own meal during his breakfast with Casey Stemler in Denver, CO on 8/6/18.
- After this trip started, it was determined that Secretary Zinke would utilize lodging in Durango, Colorado, on the night of 8/5/18. He was originally scheduled to utilize lodging in Denver, Colorado, on that date. Therefore, Secretary Zinke's official per diem location on 8/5/18 is not properly noted on his original travel authorization.
- From 8/6/18 through 8/9/18, Secretary Zinke made a personal time deviation from his temporary duty station in Denver, Colorado. Therefore, Secretary Zinke incurred no lodging expenses and he claimed no M&IE reimbursement from 8/6/18 through 8/8/18. Secretary Zinke utilized personal funds to pay for all expenses during his personal time deviation, including round-trip flights to and from Los Angeles, California. A signed memo authorizing this personal time deviation is attached.
- On 8/10/18, Secretary Zinke provided keynote remarks at a dinner at The Steamboat Institute 10th Annual Freedom Conference & Festival in Steamboat Springs, Colorado. Secretary Zinke received complimentary Full Conference Registration to attend and participate at the conference, as it is normally provided for speakers and their accompanying staff. Speakers and one staff member were also offered complimentary lodging for this conference. Secretary Zinke accepted this complimentary lodging on the nights of 8/9/18 and 8/10/18, and thus incurred no lodging expenses on those dates. Full Conference Registration covered the dinner on 8/10/18, and also breakfast and lunch on the same date. Therefore, breakfast, lunch and dinner were deducted from Secretary Zinke's M&IE for 8/10/18. The appropriate, signed DI-2000 form authorizing the receipt of these in-kind payments from a non-Federal source is attached.
- After this trip started, it was determined that Secretary Zinke's travel should be extended for several days to visit areas impacted by wildfires in California. Therefore, Secretary Zinke's official travel to California from 8/11/18 through 8/14/18 is not included in his original travel authorization.
- Secretary Zinke paid for his own meal during his visit to Shasta Dam and lunch meeting with BOR employees on 8/12/18.
- Secretary Zinke paid for his own meal during his visit to the smokejumper base and lunch meeting in Redding, CA on 8/13/18.

Trip Notes – Transportation and Miscellaneous:

- For this trip, Secretary Zinke utilized first class accommodations on his flights, when available. Signed memos detailing and authorizing this use of first class airline accommodations are attached.
- On 8/10/18, Secretary Zinke travelled via gondola to a dinner event at The Steamboat Institute 10th Annual Freedom Conference & Festival in Steamboat Springs, Colorado. This gondola ride was included as part of the complimentary Full Conference

Registration fee that Secretary Zinke received for the conference. The appropriate, signed DI-2000 form is attached.

- On 8/11/18, Secretary Zinke travelled on a non-contract carrier flight from Denver, CO to Sacramento, CA. A signed justification memo authorizing use of this non-contract carrier flight is attached.
- On 8/13/18, coffee and light refreshments were provided at the Meet and Greet with DOI Employees in Redding, CA. The Departmental Ethics Office determined that this coffee and light fare were modest food items not offered as part of a meal and, therefore, no DI-2000 or DI-1958 form was required.
- This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the “pre-trip checklist process” is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.
- On 8/4/18, Secretary Zinke’s original flight from Jackson, MS to Durango, CO was cancelled due to weather. American Airlines directly exchanged Secretary Zinke’s airfare ticket to a ticket on a later flight. The new flight did not offer first class seating accommodations. Since the original ticket was for first class accommodations, American Airlines refunded \$75.25 as part of the exchange. Since American Airlines processed the refund directly, it was done under a different ticket number than the original ticket. Documentation is attached.
- Airfare Ticket 0167199647842 was fully refunded for the amount of \$561.20.
- Airfare Ticket 0167199205673 was partially exchanged for Airfare Ticket 0167199337570 for the amount of \$1,015.40. The remaining amount of \$358.00 was refunded back to Secretary Zinke’s government credit card. Airfare Ticket 0167199337570 was then partially exchanged for Airfare Ticket 0167199465332 for the amount of \$1,010.40. The remaining amount of \$5.00 was refunded back to Secretary Zinke’s government credit card. Airfare Ticket 0167199465332 was then additionally refunded for the amount of \$727.20, resulting in a final value of \$283.20.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket invoices
- Hotel receipts
- Signed DI-2000 form
- Signed memos authorizing use of first class airline accommodations
- Signed memo authorizing personal time deviation from a temporary duty station
- Signed memo authorizing us of a non-contract carrier flight on 8/11/18
- Trip schedules



Document Header Information

Document Voucher Document TV0000RJSY
Type: Name:
Travel TANUM0000ZNLUTrip 08-03-18 MS-CO-CA
Authorization Name:
Number:
TA Date: 10/25/18 Currency: USD
Organization: DOIDOSSIO Current CREATED
Status:

Purpose: Mission Document On August 3, 2019, Secretary Ryan Zinke started official travel to various locations in Mississippi, (Operational) Detail: Colorado and California. Further details of the trip are included on the attached the attached trip schedules. Trip Notes: . Secretary Zinke paid for his own meal during his breakfast with Casey Stemler in Denver, CO on 8/6/18. . After this trip started, it was determined that Secretary Zinke's travel should be extended for several days to visit areas impacted by wildfires in California. Therefore, Secretary Zinke's official travel to California from 8/11/18 through 8/14/18 is not included in his original travel authorization. . Secretary Zinke paid for his own meal during his visit to Shasta Dam and lunch meeting with BOR employees on 8/12/18. . Secretary Zinke paid for his own meal during his visit to the smokejumper base and lunch meeting in Redding, CA on 8/13/18. . For this trip, Secretary Zinke utilized first class accommodations on his flights, when available. Signed memos detailing and authorizing this use of first class airline accommodations are attached. . On 8/10/18, Secretary Zinke travelled via gondola to a dinner event at The Steamboat Institute 10th Annual Freedom Conference & Festival in Steamboat Springs, Colorado. This gondola ride was included as part of the complimentary Full Conference Registration fee that Secretary Zinke received for the conference. The appropriate, signed DI-2000 form is attached. . On 8/13/18, coffee and light refreshments were provided at the Meet and Greet with DOI Employees in Redding, CA. The Departmental Ethics Office determined that this coffee and light fare were modest food items not offered as part of a meal and, therefore, no DI-2000 or DI-1958 form was required. . Airfare Ticket 0167199647842 was fully refunded for the amount of \$561.20.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
TID: 40210798D Organization: DOIDOSSIO
Title: Duty Station: WASHINGTON DC
Security Cl: CARD HOLDER
Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone: 2022087551 Cell Phone:
Home Address: Home Phone: 2022087551
Alternate Address: Alternate Phone:

Document Information

Trip
Number:
1

Purpose: On August 3, 2019, Secretary Ryan Zinke started official travel to various locations in Mississippi, Colorado and California. Further details of the trip are included on the attached the attached trip schedules. Trip Notes: . Secretary Zinke paid for his own meal during his breakfast with Casey Stemler in Denver, CO on 8/6/18. . After this trip started, it was determined that Secretary Zinke's travel should be extended for several days to visit areas impacted by wildfires in California. Therefore, Secretary Zinke's official travel to California from 8/11/18 through 8/14/18 is not included in his original travel authorization. . Secretary Zinke paid for his own meal during his visit to Shasta Dam and lunch meeting with BOR employees on 8/12/18. . Secretary Zinke paid for his own meal during his visit to the smokejumper base and lunch meeting in Redding, CA on 8/13/18. . For this trip, Secretary Zinke utilized first class accommodations on his flights, when available. Signed memos detailing and authorizing this use of first class airline accommodations are attached. . On 8/10/18, Secretary Zinke travelled via gondola to a dinner event at The Steamboat Institute 10th Annual Freedom Conference & Festival in Steamboat Springs, Colorado. This gondola ride was included as part of the complimentary Full Conference Registration fee that Secretary Zinke received for the conference. The appropriate, signed DI-2000 form is attached. . On 8/13/18, coffee and light refreshments were provided at the Meet and Greet with DOI Employees in Redding, CA. The Departmental Ethics Office determined that this coffee and light fare were modest food items not offered as part of a meal and, therefore, no DI-2000 or DI-1958 form was required. . Airfare Ticket 0167199647842 was fully refunded for the amount of \$561.20.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/03/18	08/04/18	RANKIN COUNTY, MS	Mission (Operational)	93.00 / 51.00 *
08/04/18	08/05/18	DURANGO, CO	Mission (Operational)	160.00 / 64.00 -
08/05/18	08/09/18	DENVER, CO	Mission (Operational)	180.00 / 69.00 -
08/09/18	08/11/18	STEAMBOAT SPRINGS, CO	Mission (Operational)	114.00 / 74.00 *
08/11/18	08/12/18	SACRAMENTO, CA	Mission (Operational)	128.00 / 64.00 *
08/12/18	08/13/18	RED BLUFF, CA	Mission (Operational)	93.00 / 51.00 *

Document Totals

Total Expenses:	4,756.13
Reimbursable Expenses:	477.25
Non-Reimbursable Expenses:	4,278.88
Advance Applied:	.00
Net to Traveler:	477.25
Net to Government:	4,278.88
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	3,394.20	.00
Lodging Taxes & Misc	91.93	.00
Lodging-PerDiem	778.00	.00
M&IE-PerDiem	477.25	.00
Transxn Fees	14.75	.00
Total Expenses:	4,756.13	.00

Trip 1 Details

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
Trip#: 1		Total Non-3,500.88		Total Per Diem	1,255.25
		Expenses:		Expenses:	
08/03/2018	Airline Flight	Com. Carrier	1,553.60	GOVCC-C	
Comment: On 8/4/18, Secretary Zinke's original flight from Jackson, MS to Durango, CO was cancelled due to weather. American Airlines directly exchanged Secretary Zinke's airfare ticket to a ticket on a later flight. The new flight did not offer first class seating accommodations. Since the original ticket was for first class accommodations, American Airlines refunded \$75.25 as part of the exchange. Since American Airlines processed the refund directly, it was done under a different ticket number than the original ticket. Documentation is attached.					
08/03/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
Comment: On 8/3/18, Secretary Zinke utilized lodging in Flowood, Mississippi, just outside of Jackson, Mississippi. Flowood is located in Rankin County, Mississippi, so Rankin County was used as Secretary Zinke's per diem location for 8/3/18.					
08/03/2018	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
08/04/2018	Lodging Tax/Lodging Fees	Lodging Taxes & Misc	15.84	GOVCC-C	
Comment: HOTEL TAX-9.9%					
08/04/2018	Lodging	Lodging-PerDiem	160.00	GOVCC-C	*
08/04/2018	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
08/05/2018	Airline Flight	Com. Carrier	283.20	GOVCC-C	
Comment: Airfare Ticket 0167199205673 was partially exchanged for Airfare Ticket 0167199337570 for the amount of \$1,015.40. The remaining amount of \$358.00 was refunded back to Secretary Zinke's government credit card. Airfare Ticket 0167199337570 was then partially exchanged for Airfare Ticket 0167199465332 for the amount of \$1,010.40. The remaining amount of \$5.00 was refunded back to Secretary Zinke's government credit card. Airfare Ticket 0167199465332 was then additionally refunded for the amount of \$727.20, resulting in a final value of \$283.20.					
08/05/2018	Lodging Tax/Lodging Fees	Lodging Taxes & Misc	28.19	GOVCC-C	

Comment: STATE TAX, CITY TAX, TID TAX 08/05/2018Lodging	Lodging-PerDiem	179.00	GOVCC-C	*
Comment: On the night of 8/5/18, Secretary Zinke utilized lodging at the rate of \$179.00 per night, which was less expensive than the maximum government lodging rate of \$180.00 per night.				
08/05/2018M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
08/06/2018Lodging	Lodging-PerDiem	.00	GOVCC-C	*
Comment: From 8/6/18 through 8/9/18, Secretary Zinke made a personal time deviation from his temporary duty station in Denver, Colorado. Therefore, Secretary Zinke incurred no lodging expenses and he claimed no M&IE reimbursement from 8/6/18 through 8/8/18. A signed memo authorizing this personal time deviation is attached.				
08/06/2018M&IE	M&IE-PerDiem	.00	REIMBURSABLE	*
Comment: From 8/6/18 through 8/9/18, Secretary Zinke will make a personal time deviation from his temporary duty station in Denver, Colorado. Therefore, Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement from 8/6/18 through 8/8/18. A signed memo authorizing this personal time deviation is attached.				
08/07/2018Lodging	Lodging-PerDiem	.00	GOVCC-C	*
Comment: From 8/6/18 through 8/9/18, Secretary Zinke made a personal time deviation from his temporary duty station in Denver, Colorado. Therefore, Secretary Zinke incurred no lodging expenses and he claimed no M&IE reimbursement from 8/6/18 through 8/8/18. A signed memo authorizing this personal time deviation is attached.				
08/07/2018M&IE	M&IE-PerDiem	.00	REIMBURSABLE	*
Comment: From 8/6/18 through 8/9/18, Secretary Zinke will make a personal time deviation from his temporary duty station in Denver, Colorado. Therefore, Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement from 8/6/18 through 8/8/18. A signed memo authorizing this personal time deviation is attached.				
08/08/2018Lodging	Lodging-PerDiem	.00	GOVCC-C	*
Comment: From 8/6/18 through 8/9/18, Secretary Zinke made a personal time deviation from his temporary duty station in Denver, Colorado. Therefore, Secretary Zinke incurred no lodging expenses and he claimed no M&IE reimbursement from 8/6/18 through 8/8/18. A signed memo authorizing this personal time deviation is attached.				
08/08/2018M&IE	M&IE-PerDiem	.00	REIMBURSABLE	*
Comment: From 8/6/18 through 8/9/18, Secretary Zinke will make a personal time deviation from his temporary duty station in Denver, Colorado. Therefore, Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement from 8/6/18 through 8/8/18. A signed memo authorizing this personal time deviation is attached.				
08/09/2018Lodging	Lodging-PerDiem	.00	GOVCC-C	*
Comment: On 8/10/18, Secretary Zinke provided keynote remarks at a dinner at The Steamboat Institute 10th Annual Freedom Conference & Festival in Steamboat Springs, Colorado. Secretary Zinke received complimentary Full Conference Registration to attend and participate at the conference, as it is normally provided for speakers and their accompanying staff. Speakers and one staff member were also offered complimentary lodging for this conference. Secretary Zinke accepted this complimentary lodging on the nights of 8/9/18 and 8/10/18, and thus incurred no lodging expenses on those dates. Full Conference Registration covered the dinner on 8/10/18, and also breakfast and lunch on the same date. Therefore, breakfast, lunch and dinner were deducted from Secretary Zinke's M&IE for 8/10/18. The appropriate, signed DI-2000 form authorizing the receipt of these in-kind payments from a non-Federal source is attached.				
08/09/2018M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
08/10/2018Lodging	Lodging-PerDiem	.00	GOVCC-C	*
Comment: On 8/10/18, Secretary Zinke provided keynote remarks at a dinner at The Steamboat Institute 10th Annual Freedom Conference & Festival in Steamboat Springs, Colorado. Secretary Zinke received complimentary Full Conference Registration to attend and participate at the conference, as it is normally provided for speakers and their accompanying staff. Speakers and one staff member were also offered complimentary lodging for this conference. Secretary Zinke accepted this complimentary lodging on the nights of 8/9/18 and 8/10/18, and thus incurred no lodging expenses on those dates. Full Conference Registration covered the dinner on 8/10/18, and also breakfast and lunch on the same date. Therefore, breakfast, lunch and dinner were deducted from Secretary Zinke's M&IE for 8/10/18. The appropriate, signed DI-2000 form authorizing the receipt of these in-kind payments from a non-Federal source is attached.				
08/10/2018M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*

Comment: On 8/3/18, Secretary Zinke utilized lodging in Flowood, Mississippi, just outside of Jackson, Mississippi. Flowood is located in Rankin County, Mississippi, so Rankin County was used as Secretary Zinke's per diem location for 8/3/18.

08/11/2018 Airline Flight Com. 1,557.40 GOVCC-C ✓
Carrier

Comment: On 8/11/18, Secretary Zinke travelled on a non-contract carrier flight from Denver, CO to Sacramento, CA. A signed justification memo authorizing use of this non-contract carrier flight is attached. For this trip, Secretary Zinke utilized first class accommodations on his flights, when available. Signed memos detailing and authorizing this use of first class airline accommodations are attached.

08/11/2018 Lodging Tax/Lodging Fees Lodging 19.45 GOVCC-C
Taxes & Misc

Comment: Occupancy Tax, City of Sacramento Tourism Assessment, CA Tourism Assessment

08/11/2018 Lodging Lodging-PerDiem 128.00 GOVCC-C *

08/11/2018 M&IE M&IE-PerDiem 64.00 REIMBURSABLE *

08/12/2018 Lodging Tax/Lodging Fees Lodging 9.00 GOVCC-C
Taxes & Misc

Comment: Occupancy Tax

08/12/2018 Lodging Lodging-PerDiem 90.00 GOVCC-C *

Comment: On the night of 8/12/18, Secretary Zinke utilized lodging at the rate of \$90.00 per night, which was less expensive than the maximum government lodging rate of \$93.00 per night.

08/12/2018 M&IE M&IE-PerDiem 51.00 REIMBURSABLE *

08/13/2018 Lodging Tax/Lodging Fees Lodging 19.45 GOVCC-C
Taxes & Misc

Comment: Occupancy Tax, City of Sacramento Tourism Assessment, CA Tourism Assessment

08/13/2018 Lodging Lodging-PerDiem 128.00 GOVCC-C *

08/13/2018 M&IE M&IE-PerDiem 64.00 REIMBURSABLE *

08/14/2018 M&IE M&IE-PerDiem 48.00 REIMBURSABLE *

10/25/2018 TDY Voucher Fee Transxn 14.75 GOVCC-C
Fees

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,255.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
08/03/2018	93.00/ 51.00	93.00	93.00 *	38.25	38.25 †	
08/04/2018	160.00/ 64.00	160.00	160.00 †	64.00	64.00 †	
08/05/2018	180.00/ 69.00	179.00	179.00 *	69.00	69.00 †	
08/06/2018	180.00/ 69.00	0.00	0.00 *	0.00	0.00 †	
08/07/2018	180.00/ 69.00	0.00	0.00 *	0.00	0.00 †	
08/08/2018	180.00/ 69.00	0.00	0.00 *	0.00	0.00 †	
08/09/2018	114.00/ 74.00	0.00	0.00 *	74.00	74.00 †	
08/10/2018	114.00/ 74.00	0.00	0.00 †	5.00	5.00 †	
08/11/2018	128.00/ 64.00	128.00	128.00 †	64.00	64.00 †	
08/12/2018	93.00/ 51.00	90.00	90.00 †	51.00	51.00 †	
08/13/2018	128.00/ 64.00	128.00	128.00 †	64.00	64.00 †	
08/14/2018	128.00/ 64.00	0.00	0.00 †	48.00	48.00 †	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS	Acct Code:	4,756.13
	Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 3,394.20	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 91.93	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 778.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 477.25	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
	Total:		4,756.13

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	4,278.88
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	477.25

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		4,756.13
----------------------------------	---	--	----------

Totals by Payment Method

GOVCC-C Total	4,278.88
REIMBURSABLE Total	477.25

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
08/03/18	AIR Airline Flight	\$1,553.60
08/05/18	AIR Airline Flight	\$283.20
08/11/18	AIR Airline Flight	\$1,557.40

Audits

Audit Name	Result	Reason
ACTUALS FAIL EXIST		LODGING ACTUALS EXIST

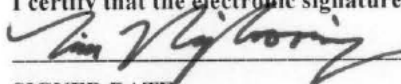
Traveler Justification: From 8/6/18 through 8/9/18, Secretary Zinke will make a personal time deviation from his temporary duty station in Denver, Colorado. Therefore, Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement from 8/6/18 through 8/8/18. A signed memo authorizing this personal time deviation is attached. On 8/10/18, Secretary Zinke will provide keynote remarks at a dinner at The Steamboat Institute 10th Annual Freedom Conference & Festival in Steamboat Springs, Colorado. Secretary Zinke will receive complimentary Full Conference Registration to attend and participate at the conference, as it is normally provided for speakers and their accompanying staff. Speakers and one staff member are also normally provided complimentary lodging for this conference. Secretary Zinke will accept this complimentary lodging on the nights of 8/9/18 and 8/10/18, and thus incur no lodging expenses on those dates. Full Conference Registration covers the dinner on 8/10/18, and also breakfast and lunch on the same date. Therefore, breakfast, lunch and dinner will be deducted from Secretary Zinke's M&IE for 8/10/18. An appropriate, signed DI-2000 form authorizing the receipt of these in-kind payments from a non-Federal source is attached.

Document History 10/25/2018 Voucher: TV0000RJSY

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798D

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	10/25/2018	8:46PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

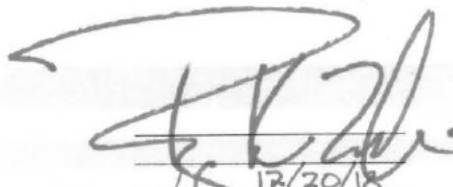

I certify that the electronic signatures listed above are valid and on file


 SIGNED DATE 12/19/18

RYAN ZINKE

Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:
 Approver Signature:
 Date:


12/20/18
 KATHARINE MACGREGOR

12.21.2018



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

[EXTERNAL] Fwd: Your refund is complete

1 message

Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com>

Wed, Aug 22, 2018 at 9:26 AM

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>, Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com>

Hi Tim.

Below is a refund for 75.25 USD, which is the result of the refund request submitted for the involuntary downgrade / schedule change between Jackson MS and Durgango CO.

Please let me know if you have any questions or concerns.

Thank you,
Tina

----- Forwarded message -----

From: **American Airlines** <no-reply@notify.email.aa.com>

Date: Wed, Aug 22, 2018 at 6:18 AM

Subject: Your refund is complete

To: "TINA.RIDGE-ARNDT@DTIGOV.COM" <TINA.RIDGE-ARNDT@dtigov.com>

American Airlines 



Your refund is complete

Ticket number: **0012103689067**

Record locator: **KVFBVQH**

RYANKEITH ZINKE

Refund amount: **75.25 USD**

Refund to: **(b) (6)**

Date refund issued: **08/21/2018**



Ticket Number 001-7199205655
 Account # D00880
 Issue Date Tue, Jul 31, 2018
 Booking ID NBYC2D
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 320	400 / D K0AWZRD1 Confirmation: KVFVQH	Fri, 08/03/2018 Fri, 08/03/2018	Leave : RONALD REAGAN NTL WASHINGTON (DCA) Arrive : CHARLOTTE (CLT) *** Connecting ***	659A 839A
✈	AMERICAN AIRLINES CR7	5102 / D K0AWZRD1 Confirmation: KVFVQH	Fri, 08/03/2018 Fri, 08/03/2018	Leave : CHARLOTTE (CLT) Arrive : JACKSON (JAN)	925A 1010A
🏨	Hotel: Address:	Hgt Jackson Flowood 118 Laurel Park Cove Flowood, MS 39232		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Fri, 08/03/2018 Sat, 08/04/2018 \$93.00 1 1 A02A1P
	Confirmation Number: Phone Number: GalaxyNet Status:	3465922699 1 (601) 487-0800 Duplicate			
✈	AMERICAN AIRLINES CR9	5877 / D K0AWZRD1 Confirmation: KVFVQH	Sat, 08/04/2018 Sat, 08/04/2018	Leave : JACKSON (JAN) Arrive : DALLAS FT. WORTH (DFW) *** Connecting ***	626A 804A
✈	AMERICAN AIRLINES CR9	5999 / D K0AWZRD1 Confirmation: KVFVQH	Sat, 08/04/2018 Sat, 08/04/2018	Leave : DALLAS FT. WORTH (DFW) Arrive : DURANGO (DRO)	910A 1009A
🏨	Hotel: Address:	Doubletree By Hilton Durango 501 Camino Del Rio Durango, CO 81301		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Sat, 08/04/2018 Sun, 08/05/2018 \$160.00 1 1 A02A7H
	Confirmation Number: Phone Number: GalaxyNet Status:	84987181 1 (970) 259-6580 Duplicate			
🏨	Hotel: Address:	Hilton Den City Ctr 1701 California Street Denver, CO 80202		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Sun, 08/05/2018 Tue, 08/07/2018 \$179.00 1 1 A06A0A
	Confirmation Number: Phone Number: GalaxyNet Status:	3468228417 1 (303) 297-1300 Duplicate			
🏨	Hotel: Address:	Hampton Inn And Stes Steamboat 725 South Lincoln Po Box 88151 Steamboat Springs, CO 80488		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 08/09/2018 Sat, 08/11/2018 \$114.00 1 1 A09A0Q
	Confirmation Number: Phone Number: GalaxyNet Status:	81582029 1 (970) 871-8900 Duplicate			
🏨	Hotel: Address:	Fairfield Inn N Stes Marriott 3200 South Lincoln Ave Steamboat Springs, CO 80477		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 08/09/2018 Sat, 08/11/2018 \$114.00 1 1 GOVB00
	Confirmation Number: Phone Number: GalaxyNet Status:	99296816 1 (970) 870-9000 Duplicate			

Remark(s)	Fare	
		\$1,482.56
	Tax	\$146.29
U22/DOIDOSSIO	Total Amount	\$1,628.85
U29/TANUM0000ZJ6Q	Amount Charged	\$1,628.85
U82/QRFSHOURLY		

Air only indicated here.

WAS AA X/CLT AA JAN711 63AA X/DFW AA DRO720.93 2S50.00 USD 1482.56END AA ZPDCACLJANDFW XT111.19US11.20AY7.50XF DCA4.5 CLT3

Print: Fri, Sep 07, 2018 12:04 AM

Department of the Interior - 4355 River Green Parkway - Duluth, GA, 30095 - Tel 855 847-6398

Official Invoice

Generated by Travel Incorporated

offset 75.25
\$ 1553.60



VOID

Ticket Number 016-7199647842
 Account # D00880
 Issue Date Tue, Aug 07, 2018
 Booking ID NBYC2D
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 320	282 / A JAA0AFFY Confirmation: FRME5K	Sat, 08/11/2018 Sat, 08/11/2018	Leave :: DENVER (DEN) Arrive :: SACRAMENTO (SMF)	1115A 1243P

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Fare	\$508.84
U29/TANUM0000ZJ6Q	Tax	\$62.36
U82/ORFSHOURLY	Total Amount	\$561.20
	Amount Charged	\$561.20

Air only indicated here.

DEN UA SAC508.84USD508.84END UA ZPDEN XT5.60AY4.50XF DEN4.5

Print: Fri, Sep 07, 2018 12:04 AM

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Official Invoice

Generated by Travel Incorporated

Date: 07/27/2018
Record Locator: NBYC2D
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Sat, Aug 11 2018

11:15 AM **Denver (DEN) to Sacramento (SMF)** — Confirmation No. FRMESH
depart **Takeoff:** 11:15 AM

 **United Airlines**
Flight 282

Denver, CO
First [A] Class | Airbus Industrie
A320-100/200 | Snack or Brunch | 2h
28m

Landing: 12:43 PM (Terminal: A)
Sacramento, CA

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 016-7199760094 Seat: 02F FF#: (b) (6)

3:00 PM **The Citizen Hotel** Confirmation No. 76922898
check-in Address: 926 J Street Sacramento Ca Us 95814
Nights: 1 (name: Zinke Ryankeith)
Guarantee Info:
Other Info: PLS PROVIDE ROOM ACCESS AND KEYS TO MR MATIAS
Frequent Guest #: (b) (6)
Nightly Rate: \$128.00

Phone: 1-916-447-2700 Fax: 1-916-447-2701
Rooms: 1 room
Room Desc: Govt Military Federal Government Id Required
Deluxe Guest Room 1 Queen
Cancel Policy: Cancel Permitted Up To 02 Days Before
Arrival. 147.45 Cancel Fee Per Room.

Sun, Aug 12 2018

check-out **The Citizen Hotel** Confirmation No. 76922898

2:00 PM **Comfort Inn Red Bluff** Confirmation No. 24856547
check-in Address: 90 Sale Lane Red Bluff Ca 96080
Nights: 1 (name: Zinke Ryankeith)
Guarantee Info:
Other Info: PLS PROVIDE KEYS AND ROOM ACCESS TO MR MATIAS
Frequent Guest #: (b) (6)
Nightly Rate: \$90.00
Total Rate: \$99.00

Phone: 1-530-529-7060 Fax: 1-530-529-7077
Rooms: 1 room
Room Desc: XVC Rate Cancel-parking Free-brkfst-wifi Free 1
King Bed-nonsmoking-refrigerator
Cancel Policy: 6 Pm On Day Of Arrival

Mon, Aug 13 2018

check-out **Comfort Inn Red Bluff** Confirmation No. 24856547

3:00 PM **The Citizen Hotel** Confirmation No. 76959369
check-in Address: 926 J Street Sacramento Ca Us 95814
Nights: 1 (name: Zinke Ryankeith)
Guarantee Info:
Other Info: PLS PROVIDE ROOM ACCESS AND KEYS TO MR MATIAS
Frequent Guest #: (b) (6)
Nightly Rate: \$128.00

Phone: 1-916-447-2700 Fax: 1-916-447-2701
Rooms: 1 room
Room Desc: Govt Military Federal Government Id Required
Deluxe Guest Room 1 King
Cancel Policy: Cancel Permitted Up To 02 Days Before
Arrival. 147.45 Cancel Fee Per Room.

Tue, Aug 14 2018

check-out **The Citizen Hotel** Confirmation No. 76959369

8:10 AM **Sacramento (SMF) to Washington-DIs (IAD)** — Confirmation No. FRMESH
depart **Takeoff:** 8:10 AM Terminal: A

 **United Airlines**
Flight 822

Sacramento, CA
First [A] Class | Airbus Industrie A319
| Breakfast | 4h 53m

Landing: 4:03 PM
Washington-DIs, DC

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 016-7199760094 Seat: 02A FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398 New Exchange Ticket Number - 0167199337570 New Exchange Ticket Number - 0167199465332
- Org Code: DOIDOSSIO
- TA Number: TANUM0000ZJ6Q

A Message From Your Agent

FINAL ITINERARY - AIRLINE TICKET REISSUED
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION
HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS
OR QUESTIONS PLEASE CALL YOUR DEDICATED
TRAVEL TEAM.



Ticket Number 016-7199760094
 Account # D00880
 Issue Date Wed, Aug 08, 2018
 Booking ID NBYC2D
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 320	282 / A UAA0AFFY Confirmation: FRME5K	Sat, 08/11/2018 Sat, 08/11/2018	Leave :: DENVER (DEN) Arrive :: SACRAMENTO (SMF)	1115A 1243P
🏠	Hotel Address:	The Citizen Hotel 926 J Street Sacramento, CA 95814		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Sat, 08/11/2018 Sun, 08/12/2018 \$128.00 1 1 GOVA00
	Confirmation Number: Phone Number: GalaxyNet Status:	76922698 1 (916) 447-2700			
🏠	Hotel Address:	Comfort Inn Red Bluff 90 Sale Lane Red Bluff, CA 96080		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Sun, 08/12/2018 Mon, 08/13/2018 \$90.00 1 1 97SOEJP
	Confirmation Number: Phone Number: GalaxyNet Status:	24856547 1 (530) 529-7060			
🏠	Hotel Address:	The Citizen Hotel 926 J Street Sacramento, CA 95814		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Mon, 08/13/2018 Tue, 08/14/2018 \$128.00 1 1 GOVB00
	Confirmation Number: Phone Number: GalaxyNet Status:	76959369 1 (916) 447-2700			
✈	UNITED AIRLINES 319	822 / A UAA0AFFY Confirmation: FRME5K	Tue, 08/14/2018 Tue, 08/14/2018	Leave :: SACRAMENTO (SMF) Arrive :: WASHINGTON-DLS (IAD)	810A 403P

Remark(s)	Fare	
U22/DOIDOSSIO	Tax	\$1,422.33
U29/TANUM0000ZJ6Q	Total Amount	\$135.07
U82/ORFSHOURLY	Amount Charged	\$1,557.40

Air only indicated here.

DEN UA SAC508.84UA WAS913.49USD1422.33END UA ZPDENSMF XT11:20AY9.00XF DEN4.5SMF4.5

Department of the Interior · 4355 River Green Parkway · Duluth GA, 30096 · Tel 855 847-6358

Print: Fri, Sep 07, 2018 12:04 AM

Generated by Travel Incorporated

Official Invoice



Account # D00880
 Issue Date Tue, Aug 07, 2018
 Booking ID NBYC2D
 Issuing Location UUN
 Booking Agent ID T5
 Transaction Type Non Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel:		Hyatt Regency Sacramento			Check In: Sat, 08/11/2018
Address:		1209 L St Sacramento, CA 95814			Check Out: Sun, 08/12/2018
					Your Nightly Rate: \$128.00
Confirmation Number:		9833448			Number of Rooms: 1
Phone Number:		1 (916) 443-1234			Number of People: 1
GalaxyNet Status:		Duplicate			Room Type: KNGFPLP
Hotel:		Comfort Inn Red Bluff			Check In: Sun, 08/12/2018
Address:		90 Sale Lane Red Bluff, CA 96080			Check Out: Mon, 08/13/2018
					Your Nightly Rate: \$90.00
Confirmation Number:		24856547			Number of Rooms: 1
Phone Number:		1 (530) 529-7060			Number of People: 1
GalaxyNet Status:		Duplicate			Room Type: 97SOEJP

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM0000ZJ6Q
 U82/ORFSHOURLY

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Fri, Sep 07, 2018 12:04 AM

Generated by Travel Incorporated

Official Itinerary



Ticket Number 016-7199206673
 Account # D00880
 Issue Date Tue, Jul 31, 2018
 Booking ID NBYC2D
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 7199337670 for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel	Hgi	Jackson Flowood 118 Laurel Park Cove Flowood, MS 39232			Check In: Fri, 08/03/2018 Check Out: Sat, 08/04/2018 Your Nightly Rate: \$93.00 Number of Rooms: 1 Number of People: 1 Room Type: A02A1P
Confirmation Number:		3465922899			
Phone Number:		1 (601) 487-0800			
GalaxyNet Status:		Duplicate			
Hotel	Hgi	Doubletree By Hilton Durango 501 Camino Del Rio Durango, CO 81301			Check In: Sat, 08/04/2018 Check Out: Sun, 08/05/2018 Your Nightly Rate: \$160.00 Number of Rooms: 1 Number of People: 1 Room Type: A02A7H
Confirmation Number:		84987181			
Phone Number:		1 (970) 259-6580			
GalaxyNet Status:		Cancelled			
UNITED AIRLINES		3449 / A BAA0AFFY Confirmation: FRME5K	Sun, 08/05/2018 Sun, 08/05/2018	Leave : DURANGO (DRO) Arrive : DENVER (DEN)	745A 855A
Hotel	Hgi	Hilton Den City Ctr 1701 California Street Denver, CO 80202			Check In: Sun, 08/05/2018 Check Out: Tue, 08/07/2018 Your Nightly Rate: \$179.00 Number of Rooms: 1 Number of People: 1 Room Type: A06A0A
Confirmation Number:		3468228417			
Phone Number:		1 (303) 297-1300			
GalaxyNet Status:		Cancelled			
Hotel	Hgi	Hampton Inn And Stes Steamboat 725 South Lincoln Po Box 88161 Steamboat Springs, CO 80488			Check In: Thu, 08/09/2018 Check Out: Sat, 08/11/2018 Your Nightly Rate: \$114.00 Number of Rooms: 1 Number of People: 1 Room Type: A09A0Q
Confirmation Number:		81582029			
Phone Number:		1 (970) 871-8900			
GalaxyNet Status:		Duplicate			
Hotel	Hgi	Fairfield Inn N Stes Marriott 3200 South Lincoln Ave Steamboat Springs, CO 80477			Check In: Thu, 08/09/2018 Check Out: Sat, 08/11/2018 Your Nightly Rate: \$114.00 Number of Rooms: 1 Number of People: 1 Room Type: GOVB00
Confirmation Number:		99296816			
Phone Number:		1 (970) 870-9000			
GalaxyNet Status:		Duplicate			
UNITED AIRLINES		1767 / A EAA0AKFY Confirmation: FRME5K	Sat, 08/11/2018 Sat, 08/11/2018	Leave : DENVER (DEN) Arrive : RONALD REAGAN NTL WASHINGTON (DCA)	946A 259P
Remark(s)		Fare			\$1,251.17
		Tax			\$122.23
U22/DOIDOSSIO		Total Amount			\$1,373.40
U29/TANUM0000ZJ6Q		Amount Charged			\$1,373.40
U82/ORFSHOURLY					

Air only indicated here.

DRO UA DEN583.26UA WAS667.91USD1251.17END UA ZPDRDEN XT93.83US11.20AY9.00XF DRO4.5DEN4 5

off set
\$ 283.20



*** EXCHANGE ***

Ticket Number 016-7199337570
 Exchange Ticket 7199205673
 Account # D00880
 Issue Date Thu, Aug 02, 2018
 Booking ID NBYC2D
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 7199465332 for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel:	Hgi Jackson Flowood				Check In: Fri, 08/03/2018
Address:	118 Laurel Park Cove				Check Out: Sat, 08/04/2018
	Flowood, MS 39232				Your Nightly Rate: \$93.00
Confirmation Number:	3465922699				Number of Rooms: 1
Phone Number:	1 (601) 487-0800				Number of People: 1
GalaxyNet Status:	Duplicate				Room Type: A02A1P
Hotel:	Hilton Den City Ctr				Check In: Sat, 08/04/2018
Address:	1701 California Street				Check Out: Mon, 08/06/2018
	Denver, CO 80202				Your Nightly Rate: \$179.00
Confirmation Number:	3468228417				Number of Rooms: 1
Phone Number:	1 (303) 297-1300				Number of People: 1
GalaxyNet Status:					Room Type: A06A0A
UNITED AIRLINES ERJ	4727 / M		Sat, 08/04/2018	Leave : DURANGO (DRO)	550P
	MCA		Sat, 08/04/2018	Arrive : DENVER (DEN)	700P
	Confirmation: FRME5K				
Hotel:	Hampton Inn And Stes Steamboat				Check In: Thu, 08/09/2018
Address:	725 South Lincoln Po Box 88151				Check Out: Sat, 08/11/2018
	Steamboat Springs, CO 80486				Your Nightly Rate: \$114.00
Confirmation Number:	81582029				Number of Rooms: 1
Phone Number:	1 (970) 871-8900				Number of People: 1
GalaxyNet Status:	Cancelled				Room Type: A09A0Q
Hotel:	Fairfield Inn N Stes Marriott				Check In: Thu, 08/09/2018
Address:	3200 South Lincoln Ave				Check Out: Sat, 08/11/2018
	Steamboat Springs, CO 80477				Your Nightly Rate: \$114.00
Confirmation Number:	99296816				Number of Rooms: 1
Phone Number:	1 (970) 870-9000				Number of People: 1
GalaxyNet Status:	Cancelled				Room Type: GOVB00
UNITED AIRLINES 753	1767 / A		Sat, 08/11/2018	Leave : DENVER (DEN)	946A
	EAA0AKFY		Sat, 08/11/2018	Arrive : RONALD REAGAN NTL WASHINGTON (DCA)	259P
	Confirmation: FRME5K				

Remark(s)	Fare	
	Tax	\$918.14
U22/DOIDOSSIO	Ticket Total	\$97.26
U29/TANUM0000ZJ6Q	Admin / Penalty Fare	\$1,015.40
U82/ORFSHOURLY	Total with Penalty	\$0.00
	Exchange Fare	\$1,015.40
	Total Amount	(\$1,373.40)
	Amount Charged	(\$358.00)
		(\$358.00)

Air only indicated here.

DRO UA DEN250.23UA WAS667.91USD918.14END UA ZPDRDEN XT 11.20AY9.00XF DRO4.5DEN4.5

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 856 847-5398

Print: Fri, Sep 07, 2018 12:04 AM

Generated by Travel Incorporated

Official Invoice



*** EXCHANGE ***

Ticket Number 016-7199465332
 Exchange Ticket 7199337570
 Account # D00880
 Issue Date Fri, Aug 03, 2018
 Booking ID NBYC2D
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel:		Hgi Jackson Flowood 118 Laurel Park Cove Flowood, MS 39232			Check In: Fri, 08/03/2018 Check Out: Sat, 08/04/2018 Your Nightly Rate: \$93.00 Number of Rooms: 1 Number of People: 1 Room Type: A02A1P
Confirmation Number:		3465922699			
Phone Number:		1 (601) 487-0800			
GalaxyNet Status:					
Hotel:		Doubletree By Hilton Durango 501 Camino Del Rio Durango, CO 81301			Check In: Sat, 08/04/2018 Check Out: Sun, 08/05/2018 Your Nightly Rate: \$160.00 Number of Rooms: 1 Number of People: 1 Room Type: A02A7H
Confirmation Number:		85346648			
Phone Number:		1 (970) 259-6580			
GalaxyNet Status:		No Show			
UNITED AIRLINES CRJ		5888 / M MCA Confirmation: FRME5K	Sun, 08/05/2018 Sun, 08/05/2018	Leave : DURANGO (DRO) Arrive : DENVER (DEN)	600A 710A
Hotel:		Hilton Den City Ctr 1701 California Street Denver, CO 80202			Check In: Sun, 08/05/2018 Check Out: Mon, 08/06/2018 Your Nightly Rate: \$179.00 Number of Rooms: 1 Number of People: 1 Room Type: A06A0A
Confirmation Number:		3468228417			
Phone Number:		1 (303) 297-1300			
GalaxyNet Status:					
UNITED AIRLINES 753		1767 / A EAA0AKFY Confirmation: FRME5K	Sat, 08/11/2018 Sat, 08/11/2018	Leave : DENVER (DEN) Arrive : RONALD REAGAN NTL WASHINGTON (DCA)	946A 259P

Remark(s)	Fare	
	Tax	\$913.49
	Ticket Total	\$96.91
U22/DOIDOSSIO	Admin / Penalty Fare	\$1,010.40
U29/TANUM0000ZJ6Q	Total with Penalty	\$0.00
U82/ORFSHOURLY	Exchange Fare	\$1,010.40
	Total Amount	(\$1,015.40)
	Amount Charged	(\$5.00)

Air only indicated here

DRO UA DEN250.23UA WAS663.26USD913.49END UA ZPDRODEN XT 11.20AY9.00XF DRO4.5DEN4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Fri, Sep 07, 2018 12:04 AM

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Official Invoice



*** REFUND ***

Ticket Number: 016-7199465332
 Exchange Ticket: 7199337570
 Account #: D00880
 Issue Date: Fri, Aug 03, 2018
 Booking ID: NBYC2D
 Issuing Location: UUN
 Booking Agent ID: T5
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 753	1767 / A EAA0AKFY Confirmation: FRME5K	Sat, 08/11/2018 Sat, 08/11/2018	Leave :: DENVER (DEN) Arrive :: RONALD REAGAN NTL WASHINGTON (DCA)	846A 259P

--- Remark(s) ---

U5/UUN/30*C45
 U22/DOIDOSSIO
 U25/40210798D
 U29/TANUM0000ZJ6Q
 U30/VIP
 U82/ORFSHOURLY
 U84/AGTRR
 U89/C0C82371170
 U93/*913.49*XT20.20*US68.51*ZP8.20*1010.40*0.00*0.00*R

Fare	(\$663.26)
Tax	(\$63.94)
Ticket Total	(\$727.20)
Admin / Penalty Fare	\$0.00
Total with Penalty	(\$727.20)
Exchange Fare	\$0.00
Total Amount	(\$727.20)
Amount Charged	(\$727.20)

Air only indicated here.

DRO UA DEN250.23UA WAS663.26USD913.49END UA ZPDR0DEN XT 11.20AY9.00XF DRO4.5DEN4.5

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Fri, Sep 07, 2018 12:04 AM

Generated by Travel Incorporated

Official Invoice



HILTON GARDEN INN JACKSON/FLOWOOD
 118 LAUREL PARK COVE
 FLOWOOD, MS 39232
 United States of America
 TELEPHONE 601-487-0800 • FAX 601-487-0801
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYANKEITH

(b) [REDACTED]
 (b) [REDACTED]
 [REDACTED]
 [REDACTED]

Room No: 202/Q2
 Arrival Date: 8/3/2018 11:48:00 AM
 Departure Date: 8/4/2018 12:24:00 PM
 Adult/Child: 1/0
 Cashier ID: KAGR
 Room Rate: 93.00
 AL:
 HH # (b) (6)
 VAT #
 Folio No/Che 94516 A

Confirmation Number: 3465922699

HILTON GARDEN INN JACKSON/FLOWOOD 9/17/2018 8:53:00 PM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
8/3/2018	GUEST ROOM EXEMPT	COWI	273628	\$93.00		
8/4/2018	(b) (6)	SHIHU	273848		(\$93.00)	
BALANCE						\$0.00

CREDIT CARD DETAIL

APPR CODE 019430
 CARD NUMBER (b) (6)
 TRANSACTION ID 273848

MERCHANT ID 431296330886
 EXP DATE (b)
 TRANS TYPE Sale



DOUBLETREE HOTEL DURANGO
 501 CAMINO DEL RIO
 DURANGO, CO 81301
 United States of America
 TELEPHONE 970-259-6580 • FAX (970) 259-4398
 Reservations
 www.doubletree.com or 1-800-222-TREE

ZINKE, RYANKEITH

(b) (6)
 [Redacted]
 [Redacted]

Room No: /NK1C
 Arrival Date: 8/4/2018
 Departure Date: 8/5/2018
 Adult/Child: 1/0
 Cashier ID: MBZ
 Room Rate: 160.00
 AL:
 HH # (b) (6)
 VAT #
 Folio No/Che 612812 A

TAX #:
 Confirmation Number: 85346648

DOUBLETREE HOTEL DURANGO 9/7/2018 4:13:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
8/5/2018	3478629	GUEST ROOM	\$160.00
8/5/2018	3478629	HOTEL TAX-9.9%	\$15.84
8/5/2018	3478630	(b) (6)	(\$175.84)
BALANCE			\$0.00

EXPENSE REPORT SUMMARY

	8/4/2018	STAY TOTAL
ROOM AND TAX	\$175.84	\$175.84
DAILY TOTAL	\$175.84	\$175.84

CREDIT CARD DETAIL

APPR CODE	024010	MERCHANT ID	65953
CARD NUMBER	(b) (6)	EXP DATE	(b) (6)
TRANSACTION ID	3478630	TRANS TYPE	Sale



HILTON DENVER CITY CENTER
1701 CALIFORNIA STREET
DENVER, CO 80202
United States of America
TELEPHONE 303-297-1300 • FAX 303-298-7474
Reservations
www.hilton.com or 1 800 HILTONS

ZINKE, RYANKEITH

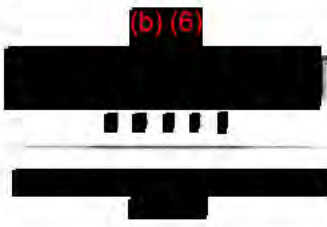
(b)
(6)
[Redacted]
[Redacted]
[Redacted]

Room No: 1816/Q2E
Arrival Date: 8/5/2018 10:44:00 PM
Departure Date: 8/6/2018 1:51:00 PM
Adult/Child: 1/0
Cashier ID: RAJO
Room Rate: 179.00
AL:
HH # (b) (6)
VAT #
Folio No/Che 117889 A

Confirmation Number: 3468228417

HILTON DENVER CITY CENTER 10/25/2018 11:56:00 AM

DATE	DESCRIPTION	JD	REF NO	CHARGES	CREDIT	BALANCE
8/5/2018	GUEST ROOM	DAJA	341846	\$179.00		
8/5/2018	STATE TAX	DAJA	341846	\$7.16		
8/5/2018	CITY TAX	DAJA	341846	\$19.24		
8/5/2018	TID TAX	DAJA	341846	\$1.79		
8/6/2018	(b) (6)	KLO	342501		(\$207.19)	
BALANCE						\$0.00



Ryan Zinke
Please Complete
Washington DC 20240
United States

Room Number: 0208
Arrival Date: 08-11-18
Departure Date: 08-12-18
CRS Number: 76922898
Rewards No: (b) (6)

INFORMATION INVOICE

Folio No: 142519

Date	Description	Charges	Credits
08-11-18	Room Charge	128.00	
08-11-18	Occupancy Tax	15.36	
08-11-18	City of Sacramento Tourism Assess	3.84	} 19.45
08-11-18	CA Tourism Assessment	0.25	
08-12-18	[REDACTED]	[REDACTED]	147.45
Total		147.45	147.45
Balance		0.00	

Your Marriott Rewards Points/Frequent Flyer Miles earned will be credited to your account and will appear on your next statement.



Comfort Inn (CA771)

90 Sale Lane
Red Bluff, CA 96080
(530) 529-7060
GM.CA771@choicehotels.com

Account: 604407069

Date: 9/17/18

Room: 319 NXVC

Arrival Date: 8/12/18

Departure Date: 8/13/18

Check In Time: 8/12/18 5:50 PM

Check Out Time: 8/13/18 8:20 AM

Rewards Program ID: (b) (6)

You were checked out by: cmora

You were checked in by: cmora

Total Balance Due: 0.00

ZINKE, RYANKEITH

(b) (6)
[Redacted]

Post Date	Description	Comment	Amount
8/12/18	(b) (6)	(b) (6)	(99.00)
8/12/18	Room Charge	#319 ZINKE, RYANKEITH	90.00
8/12/18	Occupancy Tax		9.00
Folio Summary 8/12/18 - 8/12/18			
	Room Charge		90.00
	Occupancy Tax		9.00
	(b) (6)		(99.00)
	Balance Due:		0.00

This rate is eligible for partner rewards. If this rate is changed, you may no longer be entitled to Choice Privileges points.

If payment by credit card, I agree to pay the above total charge amount according to the card issuer agreement.

x _____



Congratulations. You are earning Choice Privileges Points for this stay.

The
CITIZEN
HOTEL

AUTOGRAPH COLLECTIONSM
HOTELS

Ryan Zinke
Please Complete
Washington DC 20240
United States

Room Number: 1206
Arrival Date: 08-13-18
Departure Date: 08-14-18
CRS Number: 76959369
Rewards No: (b) (6)

INFORMATION INVOICE

Folio No:

Date	Description	Charges	Credits
08-13-18	Room Charge	128.00	
08-13-18	Occupancy Tax	15.36	
08-13-18	City of Sacramento Tourism Asses:	3.84	
08-13-18	CA Tourism Assessment	0.25	
			19.45
10-18-18	(b) (6)	(b) (6)	XX/XX 147.45
Total		147.45	147.45
Balance		0.00	

Your Marriott Rewards Points/Frequent Flyer Miles earned will be credited to your account and will appear on your next statement.

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 201 8 and Ending September 30, 201 8

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)*
The Steamboat Institute 10th Annual Freedom Conference & Festival, including keynote dinner on Aug. 10 and gondola ride to the dinner.

4. Sponsor of the Event The Steamboat Institute

5. Location of Event Steamboat Springs, Colorado

6. Dates of Event

From: August 10, 201 8 To: August 11, 201 8

7. Nature of Event Annual gathering for the nation's conservative thought and policy leaders and citizens to meet and collaborate

8. Employee

Name: Ryan Zinke
 Official Title: Secretary of the Interior
 Office: Office of the Secretary
 Travel Dates:
 From: 08/03/18 To 08/11/18

9. Accompanying Spouse *(If Applicable)*

Name:
 Employee:
 Government Position:
 Travel Dates:
 From: _____ To _____

10. Non-Federal Sources of Payment *(Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

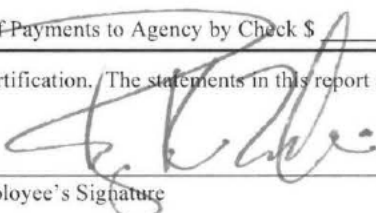
- A. The Steamboat Institute C. _____
 B. _____ D. _____

11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 695.00

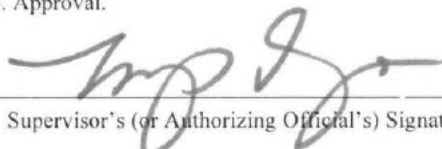
13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


 Employee's Signature _____ Date 8/15/18

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


 Ethics Review (By Ethics Official) _____ Date 8-16-18

15. Approval.


 Supervisor's (or Authorizing Official's) Signature _____ Title DCOS Date 8/18/2018

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Full Conference Registration (includes dinner and gondola ride on 8/10/18)	K	E	A	\$ 375.00
Lodging (2 nights - 8/9/18 and 8/10/18)	K	E	A	\$ 320.00 (\$160.00 /night)

The Steamboat Institute



Welcome to the 10th Annual Freedom Conference Registration Site

We look forward to seeing you in Steamboat, August 10-11, 2018 for an immersion in ideas to further the ideals of liberty and inspire Americans to greatness.

To begin the registration process, please enter your email address and select your registration type. Additional information on pricing and benefits for each registration type is available by clicking "details" once you select a registration type below or by clicking this link [2018 Sponsorship Opportunities](#).

Once you select your registration type, you will be prompted to continue to the next phase of registration.

To view the full agenda, please [click here](#)

The Steamboat Institute's 10th Annual Freedom Conference & Festival

Friday, August 10, 2018 8:00 AM (2018-08-10T08:00-06:00) - Saturday, August 11, 2018 7:00 PM (2018-08-11T19:00-06:00) (Mountain Time)

Steamboat Grand
2300 Mount Werner Circle

Steamboat Springs, Colorado 80487
United States
Event Details

Email: events@steamboatinstitute.org
Phone: 303-562-6762

[Email Us](#)

Description

Set in the spectacular Rocky Mountain setting of Steamboat Springs, Colorado, the Steamboat Institute's Annual Freedom Conference & Festival provides a retreat-like setting for the nation's conservative thought and policy leaders and citizens to meet and collaborate on the important policy issues facing our nation.

Start Your Registration

Select registrant type *

Full Conference \$375

[Details](#)

Email Address *

[View or Change Your Existing Registration](#)
You can also register a group. [Learn More](#)

[Continue](#)

The Freedom Conference is brought to you by:



Full Conference \$375 Details

Full Conference Registrations Include:

- One (1) ticket to all speaker sessions, Friday-Saturday breakfast and lunch, Friday keynote dinner, gondola ride to dinner, Coyote Gold margarita party and concert
- The Steamboat Institute is a 501(c)(3) organization. Payments for sponsorships are tax deductible to the extent that they exceed the value of the Full Conference attendance (\$375).
- All donations to the Steamboat Institute are tax deductible to the extent allowed by law.

DEO Record of Review of Non-Federal Travel Request

Heather Gottry, Deputy Director

~~June 19, 2018~~
Aug 6 *AB*

Requestor: Secretary Ryan Zinke

Event: The Steamboat Institute 10th Annual Freedom Conference & Festival

Date(s): August 10-11, 2018

This memorandum summarizes the ethics review completed by the Departmental Ethics Office (DEO) of the DI-2000 form submitted for Secretary Ryan Zinke to request the acceptance of the offer of free attendance and lodging from The Steamboat Institute (SI) for their upcoming 10th Annual Freedom Conference & Festival in Steamboat Springs, Colorado.

Pursuant to 31 U.S.C. § 1353, the Department of Interior is authorized to accept reimbursement or in-kind donations from non-Federal sources for an employee's transportation expenses (including food, lodging, incidental expenses, and registration costs) to certain functions related to the employee's official duties. Acceptance of travel expenses from non-Federal sources is only permitted when the employee's travel is for attendance at a conference, meeting, seminar, training course, speaking engagement, or similar event that takes place away from the employee's official duty station. Travel under this authority may not be used for events required to carry out DOI's statutory and regulatory functions, such as investigations, inspections, audits, site visits, or to attend vendor promotional training.

In reviewing this request, consistent with 41 C.F.R. § 304-5.3, the DEO considered whether the acceptance of the non-federal payment under the circumstances would cause a reasonable person with knowledge of all the facts relevant to a particular case to question the integrity of agency programs or operations. In particular, the DEO considered the following factors:

1. Identity of the non-Federal source;
2. Purpose of the meeting;
3. Identity of other expected participants;
4. Nature and sensitivity of any matter pending at the agency which may affect the interest of the non-Federal source;
5. Significance of the employee's role in any such matter; and
6. Monetary value and character of the travel benefits offered by the non-Federal source.

First, the donor of the gift of free attendance and lodging is the SI. The SI was established as an educational 501(c)(3) non-profit organization in 2008 with a focus on providing tools and information to individuals about the founding principles of the United States of America. Second, the SI's 10th Annual Freedom Conference & Festival meets the definition of a meeting or similar function defined in 41 C.F.R. § 304-2.1 and will provide the approximately 350 attendees with the opportunity to engage in public and private discussions on significant issues facing the country and the DOI. Third, the attendees of the SI's 10th Annual Freedom

Conference & Festival include federal, state and local officials, as well as many representatives from the public and private sector. Fourth, while there are potentially a number of policy, regulatory and other matters of interest to both SI and the attendees of the 10th Annual Freedom Conference & Festival pending at the Department of Interior, it is important that the Secretary be able to official present information in his official remarks about the mission and work of the Department, and also be able to engage in informal dialog with the diverse stakeholders of the DOI that will attend at the event. Finally, the offer of free attendance and lodging being provided to Secretary Zinke is also being provided to other speakers at the 10th Annual Freedom Conference & Festival, and he is not receiving any offer or benefit in excess of other speakers at the event.

Based on a review of the factors above, the DEO does not believe that if the Department of Interior accepts the non-federal payment of free attendance and lodging offered by SI to Secretary Zinke that a reasonable person with knowledge of all the facts relevant to a particular case would question the integrity of agency programs or operations. Therefore, the DEO has determined that this gift a non-federal source complies with the ethics conditions for acceptance of travel payments under 31 U.S.C. § 1353.

MEMORANDUM

TO: Travel Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Personal Time Deviation from a Temporary Duty Station for Secretary Ryan Zinke
DATE: August 1, 2018

On August 6, 2018, Secretary Ryan Zinke will be in Denver, Colorado, following a number of official engagements in Denver and at Rocky Mountain National Park on August 5 and August 6. Secretary Zinke will then make a personal deviation with a flight from Denver to Los Angeles, California, on the afternoon of August 6. Secretary Zinke personally paid for this flight from Denver to Los Angeles. At the conclusion of his personal deviation, Secretary Zinke will take a flight from Los Angeles back to Denver on August 9. Secretary Zinke also personally paid for this flight from Los Angeles to Denver. Secretary Zinke will then drive from Denver to Steamboat Springs, Colorado, where he is scheduled to give a speech at The Steamboat Institute's 10th Annual Freedom Conference & Festival the next night.

Because Secretary Zinke is temporarily concluding official travel on August 6 in Denver, and then resuming official travel on August 9, also in Denver, it can be determined that he is making a personal time deviation from a temporary duty station during that time period.

The Department of the Interior Division of General Law has advised that a personal time deviation from a temporary duty station is permitted during official travel if the Department incurs no additional cost as a result of the deviation. From August 6 through August 8, Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement. No additional expenses will be incurred by the government during that time period. Therefore, Secretary Zinke's personal time deviation will result in no increased cost to the Department.

Please provide approval for Secretary Zinke to make a personal time deviation from his temporary duty station in Denver, Colorado, from August 6, 2018, through August 9, 2018.

Michael P. Argo

Travel Authorizing Official Name


Travel Authorizing Official Signature

8/1/2018
Date

MEMORANDUM

TO: Approving Officials
FROM: Office of Scheduling and Advance
SUBJECT: Utilization of First Class Airline Accommodations for Secretary Ryan Zinke
DATE: July 31, 2018

From August 3, 2018, through August 11, 2018, Secretary Ryan Zinke will be on official travel to numerous locations in Mississippi and Colorado. Secretary Zinke will participate in various official engagements at these locations (see attached trip schedules).

Secretary Zinke recently underwent a medical procedure, and it was determined that it is medically necessary that he be afforded business/first class accommodations (when available) for any flights he takes during the 6-week period following the procedure (see attached memorandum for record). This 6-week period includes the above-referenced travel from August 3 through August 11.

Therefore, the Office of Scheduling and Advance recommends that Secretary Zinke utilize first class accommodations that are available for the following flights, for the following fares (see attached email):

August 3, 2018

American Airlines #400
6:59am EDT Depart Washington, DC (DCA)
8:39am EDT Arrive Charlotte, NC
Connection in Charlotte, NC
American Airlines #5102
9:25am EDT Depart Charlotte, NC
10:10am CDT Arrive Jackson, MS
First Class Fare: \$813.18

August 4, 2018

American Airlines #5877
6:26am EDT Depart Jackson, MS
8:04am CDT Arrive Dallas, TX
Connection in Dallas, TX
American Airlines #5999
9:10am CDT Depart Dallas, TX
10:09am MDT Arrive Durango, CO
First Class Fare: \$824.67

August 5, 2018

United Airlines #3449
7:45am MDT Depart Durango, CO
8:55am MDT Arrive Denver, CO
First Class Fare: \$641.20

August 11, 2018

United Airlines #1767

9:46am MDT Depart Denver, CO

2:59pm EDT Arrive Washington, DC (DCA)

First Class Fare: \$732.20

We seek authorization for Secretary Zinke to use first class airline accommodations under CFR 301-10.123(a)(2)(i):

§ 301-10.123 When may I use other than coach-class airline accommodations?

(a) Your agency may authorize/approve first class accommodations if any of the following apply:

(2) When use of other than coach-class is necessary to accommodate a medical disability or other special need.

(i) A disability must be certified annually in a written statement by a competent medical authority. However, if the disability is a lifelong condition, then a one-time certification statement is required. Certification statements must include at a minimum:

(A) A written statement by a competent medical authority stating that special accommodation is necessary;

(B) An approximate duration of the special accommodation; and

(C) A recommendation as to the suitable class of transportation accommodations based on the disability.

Our recommendation is additionally supported by guidance from the Office of the Solicitor Division of General Law regarding this use of first class accommodations (see attached email). Please provide approval for Secretary Zinke to use first class accommodations on the flights listed above.

Michael P. Argo

Travel Approving Official Name


Travel Approving Official Signature

8/1/2018
Date

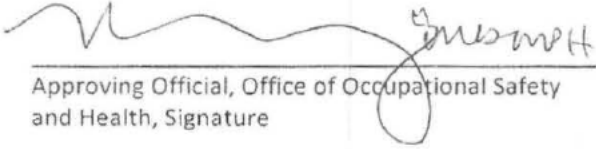
Doug Glenn
Director, Office of Financial Management, Name

D.A. Glenn
Director, Office of Financial Management, Signature

8/1/18
Date

Kate F. Sawyer MD MPH

Approving Official, Office of Occupational Safety
and Health, Name


Approving Official, Office of Occupational Safety
and Health, Signature

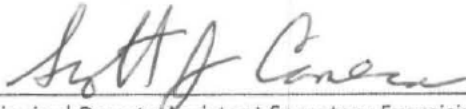
8/1/18

Date



Scott J. Cameron

Principal Deputy Assistant Secretary Exercising the
Authorities of the Assistant Secretary, Office of
Policy, Management and Budget, Name



Principal Deputy Assistant Secretary Exercising the
Authorities of the Assistant Secretary, Office of
Policy, Management and Budget, Signature

8/2/18

Date



DEPARTMENT OF DEFENSE
HEADQUARTERS, US ARMY MEDICAL DEPARTMENT ACTIVITY

MCXA-FBCH-ORTH

7 July 2018

MEMORANDUM FOR RECORD

SUBJECT: Medical Fitness Ryan K. Zinke (DOB: 11/1/1961)

1. Mr. Zinke underwent right knee arthroscopic surgery on 12 July 2018 at Walter Reed National Military Medical Center.
2. Mr. Zinke is at increased risk for development of blood clots and stiffness and pain in the knee with prolonged sitting and changes in barometric pressure associated with flying. He has received medications to assist with these risks, but we also would like for you to consider it medically necessary that he be afforded the accommodations of more leg room to allow for knee motion and stretching during the flight. As he is a tall person to begin with, the tightness of coach seats will put him at increased risk for the previously mentioned complications. Please consider all flight plans for the 6 weeks following surgery to allow for business/first class accommodations.
3. POC for this memo is the undersigned at (202) 757-2489.

CHRISTOPHER J. TUCKER, MD
LTC, USA, Medical Corps
Orthopedic Surgeon
Medical Evaluation & Treatment Unit
White House Medical Unit



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

[EXTERNAL] Mr. Zinke's Trip 3-11 August First Class Fare Prices

1 message

Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Tue, Jul 31, 2018 at 10:15 AM

Hi Tim,

1 AA 400D 03AUG FR	DCA CLT	659A 839A
2*AA5102D 03AUG FR	CLT JAN	925A 1010A	FIRST CLASS ... 813.18 USD
4*AA5877D 04AUG SA	JAN DFW	626A 804A
5*AA5999D 04AUG SA	DFW DRO	910A 1009A	FIRST CLASS ... 824.67 USD
7*UA3449A 05AUG SU	DRO DEN	745A 855A	FIRST CLASS ... 641.20 USD
11 UA1767A 11AUG SA	DEN DCA	946A 259P	FIRST CLASS ... 732.20 USD

Airfares subject to change until ticketed.

Ticketing deadline 7/31/18

Thank you,

--
Tina Ridge-Arndt
Travel Consultant
Tina.Ridge-Arndt@dtigov.com

Office: 202.219.0709





Re: Memo

1 message

Jennifer Heindl <jennifer.heindl@sol.doi.gov>

Wed, Jul 18, 2018 at 3:31 PM

To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>, Timothy Murphy <timothy.murphy@sol.doi.gov>, Edward Keable <edward.keable@sol.doi.gov>, Daniel Jorjani <daniel.jorjani@sol.doi.gov>

Cc: Michael Argo <michael_argo@ios.doi.gov>, Scott Cameron <scott_cameron@ios.doi.gov>, Samantha Hebert <samantha_hebert@ios.doi.gov>

Hello all,

In regard to the attached memo from the Secretary's doctor concerning necessary accommodation of a temporary medical disability through use of premium class travel, I wanted to provide you with the relevant parts of the Federal Travel Regulations (FTR) and DOI travel policy regarding such travel.

As you all probably know, coach class is the general default under the FTR for all official travel on common carriers. See FTR 301-10.122. That said, the FTR does provide a number of exceptions to this general rule. One of the exceptions, under 301-10.123(a) and (b), allows the agency to authorize first or business class travel when necessary to accommodate a medical disability:

Your agency may authorize/approve [first or business-class] accommodations if any of the following apply:

1. When use of other than coach-class is necessary to accommodate a medical disability or other special need.
 - i. A disability must be certified annually in a written statement by a competent medical authority. However, if the disability is a lifelong condition, then a one-time certification statement is required. Certification statements must include at a minimum:
 1. A written statement by a competent medical authority stating that special accommodation is necessary;
 2. An approximate duration of the special accommodation; and
 3. A recommendation as to the suitable class of transportation accommodations based on the disability.
 - ii. A special need must be certified annually in writing according to your agency's procedures. However, if the special need is a lifelong condition, then a one-time certification statement is required;
 - iii. If you are authorized under §302-9.3(a) of this Subchapter to have an attendant accompany you, your agency may also authorize the attendant to use other than coach-class accommodations if you require the attendant's services en route...

(b) (5)
[Redacted]

(b) (6)
[Redacted]

(b) (6)
[Redacted]

(b) (6)

(b) (5)

(b) (6)

Happy to discuss any questions you may have.


Thanks,
Jennifer

Jennifer A. Heindl
Attorney Advisor
Office of the Solicitor
Division of General Law
Branch of General Legal Services
Voice: 202-208-7094
Fax: 202-219-1790

This e-mail (including any attachments) is intended for the use of the individual or entity to whom or which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient or the employee or agent responsible for delivery of this e-mail to the intended recipient, you are hereby notified that any dissemination, distribution, copying, or use of this e-mail or its contents is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately and destroy all copies. Thank you.

On Tue, 17 Jul 2018 at 18:57, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
For your reference, please see the attached memo.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

 Memorandum for Record (2).pdf
300K

MEMORANDUM

TO: Authorizing Officials
FROM: Office of Scheduling and Advance
SUBJECT: Additional Utilization of First Class Accommodations for Secretary Ryan Zinke
DATE: August 10, 2018

Secretary Ryan Zinke was originally scheduled to begin a period of official travel on August 3, 2018, and then conclude that official travel on August 11, with a personal deviation from August 6 to August 9. However, a number of changes have been made to his schedule, and Secretary Zinke's official travel has now been extended through August 14 (see attached trip schedule).

Due to this travel extension, Secretary Zinke will now take an additional flight from Denver, Colorado, to Sacramento, California, on August 11, and an additional flight from Sacramento to Washington, D.C., on August 14.

Secretary Zinke's use of first class airline accommodations on his flights during this trip was previously approved (see attached memo). Therefore, the Office of Scheduling and Advance recommends that Secretary Zinke utilize first class accommodations for these two additional flights for the following fares (see attached email):

August 11, 2018

United Airlines #282

11:15am MDT Depart Denver, CO

12:43pm PDT Arrive Sacramento, CA

First Class Fare: \$561.20

August 14, 2018

United Airlines #822

8:10am PDT Depart Sacramento, CA

4:03pm EDT Arrive Washington, DC (Dulles)

First Class Fare: \$996.20

Please provide approval for Secretary Zinke to use first class accommodations on the flights listed above.

Michael P. Argo

Travel Approving Official Name


Travel Approving Official Signature

8/10/2018
Date

Doug Glenn
Director, Office of Financial Management Name

D. A. Glenn
Director, Office of Financial Management Signature

8-10-18
Date

Kate Sawyer MD MPH
Approving Official, Office of Occupational Safety
and Health Name

[Signature] MD MPH
Approving Official, Office of Occupational Safety
and Health Signature

8/13/18
Date

[Signature]
Scott J. Cameron
Principal Deputy Assistant Secretary Exercising the
Authorities of the Assistant Secretary, Office of
Policy, Management and Budget, Name

[Signature]
Principal Deputy Assistant Secretary ~~Exercising the~~
~~Authorities of the Assistant Secretary~~, Office of
Policy, Management and Budget, Signature

8/13/18
Date

Doug Glenn

Director, Office of Financial Management Name

D. A. Glenn

Director, Office of Financial Management Signature

8-10-18

Date

Approving Official, Office of Occupational Safety
and Health Name

Approving Official, Office of Occupational Safety
and Health Signature

Date

Scott J. Cameron

Principal Deputy Assistant Secretary Exercising the
Authorities of the Assistant Secretary, Office of
Policy, Management and Budget, Name

Principal Deputy Assistant Secretary Exercising the
Authorities of the Assistant Secretary, Office of
Policy, Management and Budget, Signature

Date



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

[EXTERNAL] MR. ZINKE FIRST CLASS PRICES DEN SACRAMENTO AND SMF DULLES

1 message

Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Thu, Aug 9, 2018 at 3:57 PM

Hi Tim,

Ticket prices -

UA 282A 11AUG SA DEN SMF 1115A 1243P FIRST CLASS

561.20 USD

and

UA 822A 14AUG TU SMF IAD 810A 403P FIRST CLASS

996.20 USD

Thank you,

Tina Ridge-Arndt
Travel Consultant
Tina.Ridge-Arndt@dtigov.com

Office: 202.219.0709



MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Non-Contract Carrier Flight for Secretary Ryan Zinke
DATE: August 10, 2018

I. OVERVIEW

On August 11, 2018, Secretary Ryan Zinke is scheduled to travel from Denver, Colorado, to Sacramento, California. Due to Secretary Zinke's schedule and the corresponding commercial flight availability, the Office of Scheduling and Advance recommends that Secretary Zinke utilize a non-contract carrier flight in order to successfully accomplish the purpose of this travel.

II. CONSIDERATIONS

Secretary Zinke recently underwent a medical procedure, and it was determined that it is medically necessary that he be afforded business/first class accommodations (when available) for any flights he takes during the 6-week period following the procedure (see attached memorandum for record). Secretary Zinke's travel from Denver to Sacramento on August 11 falls within this 6-week period.

Secretary Zinke's use of first class airline accommodations on his flights during this trip was previously approved (see attached memo). Therefore, the Office of Scheduling and Advance recommends that Secretary Zinke also utilize first class accommodations for his flight on August 11.

III. CONTRACT CARRIER FLIGHT OPTION

The following is the best available contract carrier flight option for Secretary Zinke's travel, and an explanation for why it does not meet mission requirements:

Saturday, August 11, 2018 – Denver, CO to Sacramento, CA

- ❖ **Southwest Airlines #6928**
1:20pm MDT Depart Denver, CO
2:45pm PDT Arrive Sacramento, CA

Explanation: This flight is fully compatible with Secretary Zinke's official travel schedule. However, Southwest Airlines does not offer first/business class accommodations on any flights, including this flight. Therefore, this flight option does not comply with the recommendation that Secretary Zinke utilize first/business class accommodations.

IV. RECOMMENDATION FOR USE OF A NON-CONTRACT CARRIER FLIGHT

Due to the lack of a feasible contract carrier option, we recommend that Secretary Zinke utilize the following non-contract carrier flight:

Saturday, August 11, 2018 – Denver, CO to Sacramento, CA

❖ **United Airlines #282**

11:15am MDT Depart Denver, CO
12:43pm PDT Arrive Sacramento, CA

Explanation: This flight is also fully compatible with Secretary Zinke’s official travel schedule. However, unlike the contract flight, this flight offers first class accommodations. Therefore, this flight option allows Secretary Zinke to follow the medical recommendation that he utilize first/business class accommodations.

The total first class fare for this non-contract carrier flight is \$561.20. The government fare for the contract carrier Southwest Airlines flight is \$183.20. The non-contract fare is more expensive than the contract fare by \$378.00 (documentation attached).

Please provide approval for Secretary Zinke to use a non-contract fare during his travel from Denver, Colorado, to Sacramento, California, on August 11, 2018, on United Airlines #282.

Michael P. Argo

Travel Approving Official Name



Travel Approving Official Signature

8/10/2018

Date



DEPARTMENT OF DEFENSE
HEADQUARTERS, US ARMY MEDICAL DEPARTMENT ACTIVITY

MCXA-FBCH-ORTH

7 July 2018

MEMORANDUM FOR RECORD

SUBJECT: Medical Fitness Ryan K. Zinke (DOB: 11/1/1961)

1. Mr. Zinke underwent right knee arthroscopic surgery on 12 July 2018 at Walter Reed National Military Medical Center.
2. Mr. Zinke is at increased risk for development of blood clots and stiffness and pain in the knee with prolonged sitting and changes in barometric pressure associated with flying. He has received medications to assist with these risks, but we also would like for you to consider it medically necessary that he be afforded the accommodations of more leg room to allow for knee motion and stretching during the flight. As he is a tall person to begin with, the tightness of coach seats will put him at increased risk for the previously mentioned complications. Please consider all flight plans for the 6 weeks following surgery to allow for business/first class accommodations.
3. POC for this memo is the undersigned at (202) 757-2489.

CHRISTOPHER J. TUCKER, MD
LTC, USA, Medical Corps
Orthopedic Surgeon
Medical Evaluation & Treatment Unit
White House Medical Unit



01:20p DEN
Southwest 6928

02:45p SMF

Nonstop

2h 25m

\$183.20

Hide Fares

Govt. fare(s) available / Least Cost Logical Fare

Hide all details ^

DEPART

Sat, Aug 11 – Denver, CO to Sacramento, CA

Hide Details ^

Sat, Aug 11

01:20p DEN

02:45p SMF

2h 25m

Southwest 6928
389 lbs CO₂

Fare Options

Free Checked Bags

Refundable

Govt. Contract
Rules

Visit Southwest

Yes
Fees may apply

\$183.20

Anytime (Y)
Rules

Visit Southwest

Yes
Fees may apply

\$354.98

Lesser policy violation

Business Select (K)
Rules

Visit Southwest

Yes
Fees may apply

\$376.98

Lesser policy violation

GSA Information

- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

Southwest



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

[EXTERNAL] MR. ZINKE FIRST CLASS PRICES DEN SACRAMENTO AND SMF DULLES

1 message

Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Thu, Aug 9, 2018 at 3:57 PM

Hi Tim,

Ticket prices -

UA 282A 11AUG SA DEN SMF 1115A 1243P FIRST CLASS

561.20 USD

and

UA 822A 14AUG TU SMF IAD 810A 403P FIRST CLASS

996.20 USD

Thank you,

Tina Ridge-Arndt
Travel Consultant
Tina.Ridge-Arndt@dtigov.com

Office: 202.219.0709



**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 08/02/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz; 202-208-7551

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	08/03/18 – 08/11/18
Location(s)	Mississippi, Colorado
Estimated Cost	\$3,500
Funding	DOI will pay most of the travel expenses for this trip. The Steamboat Institute will pay for Secretary Zinke's conference registration fee for his attendance at the 10 th Annual Freedom Conference & Festival. The Steamboat Institute will also pay for Secretary Zinke's lodging on the nights of 8/9/18 and 8/10/18.
Purpose	<p>Secretary Ryan Zinke will travel to Mississippi and Colorado from 8/3/18 through 8/11/18 to participate in a Civil Rights Network designation, tribal meetings, a national park visit, and to give remarks at the Steamboat Institute Conference. On 8/3/18, the former home of Medgar and Myrlie Evers will be designated as part of the African American Civil Rights Network. Secretary Zinke will attend the event in Jackson, Mississippi, and give official remarks. He will then travel to Durango, Colorado on 8/4/18 for meetings, tours and discussions with the Southern Ute Indian Tribe. On 8/5/18, the Secretary will do a site visit at Rocky Mountain National Park, where he will meet with staff, view deferred maintenance issues, and discuss some of the challenges the park is experiencing. Secretary Zinke will meet with the Governor of Colorado and Colorado state legislators on 8/6/18 at the state capitol building in Denver, Colorado. On 8/6/18 he will also meet with representatives of the Western Energy Alliance to discuss reorganization plans, energy and conservation.</p> <p>The evening of 8/6/18, Secretary Zinke will depart from Colorado on a personal deviation through the morning of 8/9/18.</p> <p>On 8/9/18, Secretary Zinke will return to Colorado for the Steamboat Springs Institute Conference in Steamboat Springs, Colorado, where he will give official remarks on 8/10/18. The Secretary will return to Washington, D.C., on 8/11/18.</p>
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	<p>For this trip, Secretary Zinke will utilize first class accommodations on his flights, when available. A signed memo detailing and authorizing this use of first class accommodations is attached.</p> <p>On 8/3/18, Secretary Zinke will utilize lodging in Flowood, Mississippi, just outside of Jackson, Mississippi. Flowood is located in Rankin County, Mississippi, so Rankin County will be used as Secretary Zinke's per diem location for 8/3/18.</p> <p>From 8/6/18 through 8/9/18, Secretary Zinke will make a personal time deviation from his temporary duty station in Denver, Colorado. Therefore, Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement from 8/6/18 through 8/8/18. A signed memo authorizing this personal time deviation is attached.</p> <p>On 8/10/18, Secretary Zinke will provide keynote remarks at a dinner at The Steamboat Institute 10th Annual Freedom Conference & Festival in Steamboat Springs, Colorado. Secretary Zinke will receive complimentary Full Conference Registration to attend and participate at the conference, as it is normally provided for speakers and their accompanying staff. Speakers and one staff member are also normally provided complimentary lodging for this conference. Secretary Zinke will accept this complimentary lodging on the nights of 8/9/18 and 8/10/18, and thus incur no lodging expenses on those dates. Full Conference Registration covers the dinner on 8/10/18, and also breakfast and lunch on the same date. Therefore, breakfast, lunch and dinner will be deducted from Secretary Zinke's M&IE for 8/10/18. An appropriate, signed DI-2000 form authorizing the receipt of these in-kind payments from a non-Federal source is attached.</p> <p>Due to change in flight schedule, Airfare Ticket 016719205673 was partially exchanged for Airfare Ticket 0167199337570 for the amount of \$1,015.40. The remaining amount of \$358.00 was refunded back to Secretary Zinke's government credit card.</p>

SOL (General Law) approval for special requests (if necessary)	Per Leila Getto, the pre-trip checklist has been reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, so no pre-trip checklist is included in this package.
--	---

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

715

Document Header Information

Document Type: Authorization Document Name: TANUM0000ZNLU
 Travel Authorization Number: TANUM0000ZNLU Trip Name: 08-03-18 Mississippi-Colorado
 TA Date: 08/02/18 Currency: USD
 Organization: DOIDOSSIO Current Status: CREATED
 Purpose: Mission (Operational) Document Detail: On August 3, 2019, Secretary Ryan Zinke will begin official travel to various locations in Mississippi and Colorado. Further details of the trip are included on the attached travel authorization cover sheet and the attached trip schedules.
 Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip Number: 1
 Purpose: On August 3, 2019, Secretary Ryan Zinke will begin official travel to various locations in Mississippi and Colorado. Further details of the trip are included on the attached travel authorization cover sheet and the attached trip schedules.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
08/03/18	08/04/18	RANKIN COUNTY, MS	Mission (Operational)	93.00 / 51.00
08/04/18	08/04/18	DURANGO, CO	Mission (Operational)	160.00 / 64.00
08/04/18	08/09/18	DENVER, CO	Mission (Operational)	180.00 / 69.00
08/09/18	08/11/18	STEAMBOAT SPRINGS, CO	Mission (Operational)	114.00 / 74.00

Document Totals

Total Expenses: 3,422.75
 Reimbursable Expenses: 310.75
 Non-Reimbursable Expenses: 3,112.00
 Advance Authorized: .00
 Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	2,644.25	.00
Lodging-PerDiem	453.00	.00
M&IE-PerDiem	310.75	.00
Transxn Fees	14.75	.00
Total Expenses:	3,422.75	.00

Trip 1 Details	
Expenses	
Trip#: 1	Total Non-2,659.00 Total Per Diem 763.75

Date	Description	Per Diem Expenses:		Pay Method	Per Diem
		Category	Cost		
08/02/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/03/2018	Airline Flight	Com. Carrier	1,628.85	GOVCC-C	
	Comment: Total airfare for flights from: Washington, DC (DCA) to Jackson, MS; and from Jackson, MS to Durango, CO. For this trip, Secretary Zinke will utilize first class accommodations on his flights, when available. A signed memo detailing and authorizing this use of first class accommodations is attached.				
08/03/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
	Comment: On 8/3/18, Secretary Zinke will utilize lodging in Flowood, Mississippi, just outside of Jackson, Mississippi. Flowood is located in Rankin County, Mississippi, so Rankin County will be used as Secretary Zinke's per diem location for 8/3/18.				
08/03/2018	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
08/04/2018	Airline Flight	Com. Carrier	1,015.40	GOVCC-C	
	Comment: Due to change in flight schedule, Airfare Ticket 016719205673 was partially exchanged for Airfare Ticket 0167199337570 for the amount of \$1,015.40. The remaining amount of \$358.00 was refunded back to Secretary Zinke's government credit card. For this trip, Secretary Zinke will utilize first class accommodations on his flights, when available. A signed memo detailing and authorizing this use of first class accommodations is attached.				
08/04/2018	Lodging	Lodging-PerDiem	180.00	GOVCC-C	*
08/04/2018	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
08/05/2018	Lodging	Lodging-PerDiem	180.00	GOVCC-C	*
08/05/2018	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
08/06/2018	Lodging	Lodging-PerDiem	.00	GOVCC-C	*
	Comment: From 8/6/18 through 8/9/18, Secretary Zinke will make a personal time deviation from his temporary duty station in Denver, Colorado. Therefore, Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement from 8/6/18 through 8/8/18. A signed memo authorizing this personal time deviation is attached.				
08/06/2018	M&IE	M&IE-PerDiem	.00	REIMBURSABLE	*
	Comment: From 8/6/18 through 8/9/18, Secretary Zinke will make a personal time deviation from his temporary duty station in Denver, Colorado. Therefore, Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement from 8/6/18 through 8/8/18. A signed memo authorizing this personal time deviation is attached.				
08/07/2018	Lodging	Lodging-PerDiem	.00	GOVCC-C	*
	Comment: From 8/6/18 through 8/9/18, Secretary Zinke will make a personal time deviation from his temporary duty station in Denver, Colorado. Therefore, Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement from 8/6/18 through 8/8/18. A signed memo authorizing this personal time deviation is attached.				
08/07/2018	M&IE	M&IE-PerDiem	.00	REIMBURSABLE	*
	Comment: From 8/6/18 through 8/9/18, Secretary Zinke will make a personal time deviation from his temporary duty station in Denver, Colorado. Therefore, Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement from 8/6/18 through 8/8/18. A signed memo authorizing this personal time deviation is attached.				
08/08/2018	Lodging	Lodging-PerDiem	.00	GOVCC-C	*
	Comment: From 8/6/18 through 8/9/18, Secretary Zinke will make a personal time deviation from his temporary duty station in Denver, Colorado. Therefore, Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement from 8/6/18 through 8/8/18. A signed memo authorizing this personal time deviation is attached.				
08/08/2018	M&IE	M&IE-PerDiem	.00	REIMBURSABLE	*
	Comment: From 8/6/18 through 8/9/18, Secretary Zinke will make a personal time deviation from his temporary duty station in Denver, Colorado. Therefore, Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement from 8/6/18 through 8/8/18. A signed memo authorizing this personal time deviation is attached.				
08/09/2018	Lodging	Lodging-PerDiem	.00	GOVCC-C	*
	Comment: On 8/10/18, Secretary Zinke will provide keynote remarks at a dinner at The Steamboat Institute 10th Annual Freedom Conference & Festival in Steamboat Springs, Colorado.				

Secretary Zinke will receive complimentary Full Conference Registration to attend and participate at the conference, as it is normally provided for speakers and their accompanying staff. Speakers and one staff member are also normally provided complimentary lodging for this conference. Secretary Zinke will accept this complimentary lodging on the nights of 8/9/18 and 8/10/18, and thus incur no lodging expenses on those dates. Full Conference Registration covers the dinner on 8/10/18, and also breakfast and lunch on the same date. Therefore, breakfast, lunch and dinner will be deducted from Secretary Zinke's M&IE for 8/10/18. An appropriate, signed DI-2000 form authorizing the receipt of these in-kind payments from a non-Federal source is attached.

08/09/2018	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE *
08/10/2018	Lodging	Lodging-PerDiem	.00	GOVCC-C *

Comment: On 8/10/18, Secretary Zinke will provide keynote remarks at a dinner at The Steamboat Institute 10th Annual Freedom Conference & Festival in Steamboat Springs, Colorado. Secretary Zinke will receive complimentary Full Conference Registration to attend and participate at the conference, as it is normally provided for speakers and their accompanying staff. Speakers and one staff member are also normally provided complimentary lodging for this conference. Secretary Zinke will accept this complimentary lodging on the nights of 8/9/18 and 8/10/18, and thus incur no lodging expenses on those dates. Full Conference Registration covers the dinner on 8/10/18, and also breakfast and lunch on the same date. Therefore, breakfast, lunch and dinner will be deducted from Secretary Zinke's M&IE for 8/10/18. An appropriate, signed DI-2000 form authorizing the receipt of these in-kind payments from a non-Federal source is attached.

08/10/2018	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE *
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Comment: On 8/10/18, Secretary Zinke will provide keynote remarks at a dinner at The Steamboat Institute 10th Annual Freedom Conference & Festival in Steamboat Springs, Colorado. Secretary Zinke will receive complimentary Full Conference Registration to attend and participate at the conference, as it is normally provided for speakers and their accompanying staff. Speakers and one staff member are also normally provided complimentary lodging for this conference. Secretary Zinke will accept this complimentary lodging on the nights of 8/9/18 and 8/10/18, and thus incur no lodging expenses on those dates. Full Conference Registration covers the dinner on 8/10/18, and also breakfast and lunch on the same date. Therefore, breakfast, lunch and dinner will be deducted from Secretary Zinke's M&IE for 8/10/18. An appropriate, signed DI-2000 form authorizing the receipt of these in-kind payments from a non-Federal source is attached.

08/11/2018	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE *
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Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 763.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
08/03/2018	93.00/ 51.00	93.00	93.00	38.25	38.25	
08/04/2018	180.00/ 69.00	180.00	180.00	69.00	69.00	
08/05/2018	180.00/ 69.00	180.00	180.00	69.00	69.00	
08/06/2018	180.00/ 69.00	0.00	0.00	0.00	0.00	
08/07/2018	180.00/ 69.00	0.00	0.00	0.00	0.00	
08/08/2018	180.00/ 69.00	0.00	0.00	0.00	0.00	
08/09/2018	114.00/ 74.00	0.00	0.00	74.00	74.00	
08/10/2018	114.00/ 74.00	0.00	0.00	5.00	5.00	
08/11/2018	114.00/ 74.00	0.00	0.00	55.50	55.50	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	<p></p>

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS	Acct Code:	3,422.75
	Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 2,644.25	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 453.00	

Expense Category: M&IE-PerDiem Fiscal Year: 2018
Expense Category: Transxn Fees Fiscal Year: 2018

Amount: 310.75
Amount: 14.75
Total:

3,422.75

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	3,112.00
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	310.75

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		3,422.75
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Totals by Payment Method

GOVCC-C Total	3,112.00
REIMBURSABLE Total	310.75

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
08/03/18	AIR	\$1,628.85
08/04/18	AIR	\$1,015.40

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000ZJ6Q
Traveler		TANUM0000ZJ6Q is a duplicate authorization. There is no trip overlap.
Justification:		
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
Traveler		From 8/6/18 through 8/9/18, Secretary Zinke will make a personal time deviation from his temporary duty station in Denver, Colorado. Therefore, Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement from 8/6/18 through 8/8/18. A signed memo authorizing this personal time deviation is attached. On 8/10/18, Secretary Zinke will provide keynote remarks at a dinner at The Steamboat Institute 10th Annual Freedom Conference & Festival in Steamboat Springs, Colorado. Secretary Zinke will receive complimentary Full Conference Registration to attend and participate at the conference, as it is normally provided for speakers and their accompanying staff. Speakers and one staff member are also normally provided complimentary lodging for this conference. Secretary Zinke will accept this complimentary lodging on the nights of 8/9/18 and 8/10/18, and thus incur no lodging expenses on those dates. Full Conference Registration covers the dinner on 8/10/18, and also breakfast and lunch on the same date. Therefore, breakfast, lunch and dinner will be deducted from Secretary Zinke's M&IE for 8/10/18. An appropriate, signed DI-2000 form authorizing the receipt of these in-kind payments from a non-Federal source is attached.
Justification:		

Document History 08/02/2018 Authorization: TANUM0000ZNLU

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/02/2018	10:12AM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

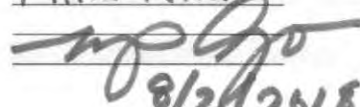
SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:

TIM NIGBOROWICZ
Tim Nigborowicz
8/2/18

Approver Name:
Approver Signature:
Date:

MIKE ARGO

8/21/2018

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Hawaii-Nauru-PNG-Guam-CNMI-American Samoa

DATES: 09/02/18 - 09/10/18

OFFICIAL: X POLITICAL: _____ PERSONAL: _____

REVIEWED BY / DATE:

TN 11/16/18 TIM NIGBOROWICZ

Murphy 11/18/18 TIM MURPHY (General Law) *later OK. 2/18*

HB 12-17-18 HEATHER GOTTRY (Ethics) *

DC 12/20/18 DEBBIE COUSINS

* cleared comment with ethics guidelines previously provided HB

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: November 15, 2018

Trip Overview:

- Dates: September 2, 2018 – September 10, 2018
- Locations: Hawaii, Nauru, Papua New Guinea, Guam, Northern Mariana Islands, American Samoa

Trip Summary:

September 2, 2018

- *Commercial flight from Washington, DC (Dulles) to Honolulu, HI*
- Trip Briefing/Discussion at Pacific Command (PACOM) Headquarters (Honolulu, HI)
- Social Reception hosted by PACOM (Honolulu, HI)
- Remain overnight in Honolulu, HI

September 3, 2018

- *Non-commercial military aircraft (MILAIR) overnight flight from Honolulu, HI to the Republic of Nauru*

September 4, 2018

- *Arrive in Republic of Nauru*
- U.S.-Hosted Roundtable Meeting with Pacific Island Leaders (Republic of Nauru)
- Pacific Islands Forum (PIF) Forum Dialogue Partners Program (Republic of Nauru)
- Bilateral Meeting with Nauru President Baron Waqa (Republic of Nauru)
- Bilateral Meeting with Palau Minister of State Faustina K. Rehuher-Marugg (Republic of Nauru)
- Lunch Meeting with Taiwan Foreign Minister Joseph Wu (Republic of Nauru)
- Bilateral Meeting with Peter Christian, President of Federated States of Micronesia (Republic of Nauru)
- Bilateral Meeting with Hilda Heine, President of the Marshall Islands (Republic of Nauru)
- PIF Press Conference and Roundtable (Republic of Nauru)
- *MILAIR flight from the Republic of Nauru to Port Moresby, Papua New Guinea (PNG)*
- Remain overnight in Port Moresby, PNG

September 5, 2018

- Breakfast Meeting with Catherine Ebert-Gray, U.S. Ambassador to Papua New Guinea (Port Moresby, PNG)
- Meeting with PNG Prime Minister Peter O'Neill (Port Moresby, PNG)

- *MILAIR flight from Port Moresby, PNG to Guam*
- Office Call with Guam Governor Eddie Baza Calvo (Adelup, Guam)
- Meet and Greet with On-Island DOI Employees (Guam)
- Roundtable Discussion and Social Reception with Island Business Leaders (Hagatna, Guam)
- Remain overnight in Tumon Bay, Guam

September 6, 2018

- Joint Region Marianas 101 Briefing (Anderson Air Force Base, Guam)
- *MILAIR flight from Guam to Tinian, Commonwealth of the Northern Mariana Islands (CNMI)*
- Tour of Tinian Points of Interest (Tinian, CNMI)
- *MILAIR flight from Tinian, CNMI to Saipan, CNMI*
- Windshield Tour of Saipan Points of Interest (Saipan, CNMI)
- Visit to Eloy S. Inos Peace Park (Saipan, CNMI)
- American Memorial Park Visit with DOI Employees (Saipan, CNMI)
- Reception with CNMI Business and Government Leaders (Saipan, CNMI)
- *MILAIR flight from Saipan, CNMI to Tutuila, American Samoa*
- Visit to StarKist Samoa Cannery (Tutuila, American Samoa)
- Ava Ceremony and Luncheon at Suigaula o le Atuvasa Park (Tutuila, American Samoa)
- *MILAIR flight from Tutuila, American Samoa, to Honolulu, HI*
- Remain overnight in Honolulu, HI

September 7, 2018

- Visit to Honouliuli National Monument
- PACOM Meeting with Admiral Philip S. Davidson (Aiea, HI)
- Pearl Harbor NPS Meet and Greet and Navy Detachment (Pearl Harbor Historic Sites)
- Pearl Harbor Dive
- Dinner with PACOM Leadership (Aiea, HI)
- Remain overnight in Honolulu, HI

September 8, 2018

- *Commercial flight from Honolulu, HI to Hilo, HI*
- Overview Briefing of Volcano Eruption and Response with FEMA and State Emergency Management Officials (Hilo, HI)
- Charter Helicopter Overflight of Lower East Rift Zone Volcano Areas and Kilauea Volcano Summit (Hawaii Island, HI)
- Visit and Briefing at the Hawaiian Volcano Observatory (Hawaii Island, HI)
- Meet with NPS Employees at Volcano House (Hawaii Island, HI)
- *Drive from the Hawaiian Volcano Observatory to Hilo, HI*
- *Commercial flight from Hilo, HI to Honolulu, HI*
- Remain overnight in Honolulu, HI

September 9, 2018

- Breakfast Meeting with General Fenton (Honolulu, HI)
- *Commercial overnight flight from Honolulu, HI to Washington, DC (DCA)*

September 10, 2018

- *Arrive in Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- On 9/2/18, Secretary Zinke attended a social reception hosted by PACOM in Honolulu, HI. Light refreshments were provided at the reception, which were paid for by the U.S. Department of Defense. The Departmental Ethics Office determined that no DI-2000 form and no DI-1958 form was required, and the Division of General Law determined that no meal was required to be deducted from Secretary Zinke's M&IE. Email correspondence providing guidance from the Departmental Ethics Office regarding this reception is attached.
- During this trip, Secretary Zinke travelled extensively to several locations on a non-commercial military aircraft provided by the U.S. Department of Defense. Secretary Zinke personally paid for all meals and snacks provided on the aircraft during this travel. Email correspondence providing guidance from the Departmental Ethics Office regarding these MILAIR flights and the meals on the flights is attached.
- On the morning of 9/3/18, Secretary Zinke began travel from Honolulu, Hawaii, to the Republic of Nauru on a MILAIR flight. Due to the change in international time zones and the crossing of the International Date Line, this flight arrived in Nauru on 9/4/18. Therefore, Secretary Zinke incurred no lodging expense and claimed no M&IE reimbursement for 9/3/18.
- On 9/4/18, Secretary Zinke was provided a meal at his lunch meeting with Taiwan Minister of Foreign Affairs Joseph Wu. This meal was provided by the government of Taiwan (formally the Republic of China). Receipt of this gift was reviewed and cleared by the Office of the Solicitor's Departmental Ethics Office (DEO). Email correspondence providing guidance from the DEO is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 9/4/18.
- The exchange rate for Secretary Zinke's lodging expenses on the night of 9/4/18 was \$1.00 USD = \$3.3222 PGK (documentation attached).
- During this official travel, Secretary Zinke incurred an international transaction fee of \$2.48 for payment of his lodging expenses on 9/4/18. A copy of Secretary Zinke's government credit card statement is attached, with the appropriate fee indicated.
- On 9/5/18, Secretary Zinke attended a breakfast meeting with Catherine Ebert-Gray, U.S. Ambassador to Papua New Guinea, Solomon Islands and Vanuatu. The breakfast that was served was included in the cost of Secretary Zinke's lodging at The Stanley Hotel & Suites. Email correspondence providing guidance from the Departmental Ethics Office regarding this breakfast is attached.
- On 9/5/18, immediately following his Roundtable Discussion with Island Business Leaders, Secretary Zinke attended a social reception at the Guam Museum hosted by the Guam Chamber of Commerce and Guam Governor Eddie Baza Calvo. Email correspondence providing guidance from the Departmental Ethics Office is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 9/5/18.
- On 9/6/18, Secretary Zinke attended a reception with business and government leaders on the island of Saipan, within the Commonwealth of the Northern Mariana Islands (CNMI). This reception was hosted by CNMI Governor Ralph Torres, and paid for the by the CNMI government. Email correspondence providing guidance from the Departmental Ethics Office regarding this reception is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 9/6/18.

- On 9/6/18, Secretary Zinke travelled from the island of Saipan, CNMI to American Samoa on a MILAIR flight. Due to the change in international time zones and the crossing of the International Date Line, this flight resulted in the extension of the day to a 48-hour time period. Therefore, Secretary Zinke claimed two M&IE reimbursements for 9/6/18.
- On 9/6/18, Secretary Zinke received a meal during the Ava Ceremony and Luncheon at Suigaula o le Atuvasa Park on Tutuila, American Samoa. This meal was provided by the Government of American Samoa. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 9/6/18.
- Secretary Zinke paid for his own meal at his Dinner with PACOM Leadership in Aiea, HI on 9/7/18.
- Secretary Zinke paid for his own meal at his Breakfast Meeting with General Fenton in Honolulu, HI on 9/9/18.
- On the evening of 9/9/18, Secretary Zinke began travel from Honolulu, Hawaii, to Washington, D.C., on an overnight connecting flight. This flight arrived at Washington National Airport on 9/10/18. Because this was an overnight flight, Secretary Zinke incurred no lodging expenses for the night of 9/9/18.

Trip Notes – Transportation and Miscellaneous:

- This trip involved international travel to the Republic of Nauru and to Papua New Guinea. Secretary Zinke received all proper authorizations for this foreign travel. The appropriate, signed DI-1175 Foreign Travel Certification Form is attached.
- From 9/3/18 through 9/6/18, Secretary Zinke traveled from Honolulu, HI to the Republic of Nauru, Papua New Guinea, Guam, the Northern Mariana Islands, American Samoa, and back to Honolulu on non-commercial government aircraft provided by the U.S. Department of Defense. No additional cost was incurred by the U.S. Department of the Interior for this travel. Email correspondence providing guidance from the Departmental Ethics Office regarding these MILAIR flights is attached.
- During his official travel in the Republic of Nauru, Papua New Guinea, Guam and in the Northern Mariana Islands, Secretary Zinke travelled with other members of his delegation in vehicles provided by the U.S. Department of Defense. No additional cost was incurred by the U.S. Department of the Interior for this travel.
- On 9/5/18, during his travel in Guam, Secretary Zinke was scheduled to participate in a brown tree snake hunt as part of an ongoing program jointly directed and operated by the U.S. Geological Survey and the U.S. Fish & Wildlife Service. However, due to scheduling conflicts, Secretary Zinke did not actually participate in this activity.
- During his official travel in American Samoa, Secretary Zinke travelled with other members of his delegation in vehicles provided by the Government of American Samoa. The appropriate signed DI-2000 form is attached to document this in-kind payment from a non-Federal source.
- On 9/7/18, Secretary Zinke participated in a dive in Pearl Harbor on the island of Oahu, Hawaii. The boat and diving equipment that Secretary Zinke utilized for this dive was provided by the National Park Service.

- On 9/8/18, Secretary Zinke participated in a charter helicopter overflight of the Lower East Rift Zone (LERZ) and the Kilauea Volcano Summit on Hawaii's Big Island. A signed OAS-110 form authorizing this charter helicopter overflight is attached.
- On 9/9/18, Secretary Zinke utilized first class airline accommodations for his overnight, connecting flight from Honolulu, HI to Washington, DC. An appropriate signed memo authorizing this use of first class airline accommodations is attached.
- This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.
- Airfare Ticket 0067200922094 was fully refunded for the amount of \$339.90.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Hotel receipts
- Copy of government credit card statement
- Email correspondence providing guidance from the Departmental Ethics Office
- Copy of signed DI-1175 Foreign Travel Certification Form
- Copy of signed OAS-110 form authorizing use of a non-commercial charter helicopter on 9/8/18
- Signed memo authorizing use of first class airline accommodations
- Signed DI-2000 form
- Trip schedules



Document Header Information

Document Voucher Document TV0000RVFD
 Type: Name:
 Travel TANUM00010CSJ Trip 09-02-18 Hawaii-Nauru-PNG-Guam-CNMI-American Samoa
 Authorization Name:
 Number:
 TA Date: 11/14/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document
 (Operational) Detail: On August 3, 2018, Secretary Ryan Zinke will started official travel to various locations in Hawaii, the Republic of Nauru, Papua New Guinea, the Northern Mariana Islands of Tinian and Saipan, and American Samoa. Further details of the trip are included in the attached voucher memo and the attached trip schedules. Trip Notes: . On 9/5/18, Secretary Zinke attended a breakfast meeting with Catherine Ebert-Gray, U.S. Ambassador to Papua New Guinea, Solomon Islands and Vanuatu. The breakfast that was served was included in the cost of Secretary Zinke's lodging at The Stanley Hotel & Suites. Email correspondence providing guidance from the Departmental Ethics Office regarding this breakfast is attached. . Secretary Zinke paid for his own meal at his Breakfast Meeting with General Fenton in Honolulu, HI on 9/9/18. . This trip involved international travel to the Republic of Nauru and to Papua New Guinea. Secretary Zinke received all proper authorizations for this foreign travel. The appropriate, signed DI-1175 Foreign Travel Certification Form is attached. . During his official travel in American Samoa, Secretary Zinke travelled with other members of his delegation in vehicles provided by the Government of American Samoa. The appropriate signed DI-2000 form is attached to document this in-kind payment from a non-Federal source. . On 9/7/18, Secretary Zinke participated in a dive in Pearl Harbor on the island of Oahu, Hawaii. The boat and diving equipment that Secretary Zinke utilized for this dive was provided by the National Park Service. . On 9/8/18, Secretary Zinke is participated in a charter helicopter overflight of the Lower East Rift Zone (LERZ) and the Kilauea Volcano Summit on Hawaii's Big Island. A signed OAS-110 form authorizing this charter helicopter overflight is attached. . Airfare Ticket 0067200922094 was fully refunded for the amount of \$339.90.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: DUTY STATION: WASHINGTON DC
 Security Cl: CARD: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip Number:

1

Purpose: On August 3, 2018, Secretary Ryan Zinke will started official travel to various locations in Hawaii, the Republic of Nauru, Papua New Guinea, the Northern Mariana Islands of Tinian and Saipan, and American Samoa. Further details of the trip are included in the attached voucher memo and the attached trip schedules. Trip Notes: . On 9/5/18, Secretary Zinke attended a breakfast meeting with Catherine Ebert-Gray, U.S. Ambassador to Papua New Guinea, Solomon Islands and Vanuatu. The breakfast that was served was included in the cost of Secretary Zinke's lodging at The Stanley Hotel & Suites. Email correspondence providing guidance from the Departmental Ethics Office regarding this breakfast is attached. . Secretary Zinke paid for his own meal at his Breakfast Meeting with General Fenton in Honolulu, HI on 9/9/18. . This trip involved international travel to the Republic of Nauru and to Papua New Guinea. Secretary Zinke received all proper authorizations for this foreign travel. The appropriate, signed DI-1175 Foreign Travel Certification Form is attached. . During his official travel in American Samoa, Secretary Zinke travelled with other members of his delegation in vehicles provided by the Government of American Samoa. The appropriate signed DI-2000 form is attached to document this in-kind payment from a non-Federal source. . On 9/7/18, Secretary Zinke participated in a dive in Pearl Harbor on the island of Oahu, Hawaii. The boat and diving equipment that Secretary Zinke utilized for this dive was provided by the National Park Service. . On 9/8/18, Secretary Zinke is participated in a charter helicopter overflight of the Lower East Rift Zone (LERZ) and the Kilauea Volcano Summit on Hawaii's Big Island. A signed OAS-110 form authorizing this charter helicopter overflight is attached. . Airfare Ticket 0067200922094 was fully refunded for the amount of \$339.90.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/02/18	09/03/18	HONOLULU, HI	Mission (Operational)	177.00 / 138.00 *
09/03/18	09/04/18	NAURU, NRU	Mission (Operational)	148.00 / 101.00 *
09/04/18	09/05/18	PORT MORESBY, PNG	Mission (Operational)	286.00 / 91.00 *
09/05/18	09/06/18	GUAM (INCL ALL MIL INSTAL), GU	Mission (Operational)	159.00 / 87.00 *

Document Totals

Total Expenses:	4,623.32
Reimbursable Expenses:	927.00
Non-Reimbursable Expenses:	3,696.32
Advance Applied:	.00
Net to Traveler:	927.00
Net to Government:	3,696.32
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	2,399.02	.00
Lodging Taxes & Misc	187.32	.00
Lodging-PerDiem	1,092.75	.00
M&IE-PerDiem	927.00	.00
Misc Expense - Reimb	2.48	.00
Transxn Fees	14.75	.00
Total Expenses:	4,623.32	.00

Trip 1 Details

Expenses

Trip#: 1		Total	2,603.57	Total Per Diem	2,019.75
		Non-Per Diem Expenses:			
Date	Description	Category	Cost	Pay Method	Per Diem
09/02/2018	Airline Flight	Com. Carrier	407.30	GOVCC-C	
Comment: Flight from Washington, DC (Dulles) to Honolulu, HI.					
09/02/2018	Lodging Tax/Lodging Fees	Lodging Taxes & Misc	68.36	GOVCC-C	
Comment: RESORT CHARGE, GENERAL EXCISE TAXES, ROOM TAX					
09/02/2018	Lodging	Lodging-PerDiem	177.00	GOVCC-C	*
09/02/2018	M&IE	M&IE-PerDiem	103.50	REIMBURSABLE	*
09/03/2018	Lodging	Lodging-PerDiem	.00	GOVCC-C	*
Comment: On the morning of 9/3/18, Secretary Zinke began travel from Honolulu, Hawaii, to the Republic of Nauru on a MILAIR flight. Due to the change in international time zones and the crossing of the International Date Line, this flight arrived in Nauru on 9/4/18. Therefore, Secretary Zinke incurred no lodging expense and claimed no M&IE reimbursement for 9/3/18.					
09/03/2018	M&IE	M&IE-PerDiem	.00	REIMBURSABLE	*
Comment: On the morning of 9/3/18, Secretary Zinke began travel from Honolulu, Hawaii, to the Republic of Nauru on a MILAIR flight. Due to the change in international time zones and the crossing of the International Date Line, this flight arrived in Nauru on 9/4/18. Therefore, Secretary Zinke incurred no lodging expense and claimed no M&IE reimbursement for 9/3/18.					
09/04/2018	Lodging Tax/Lodging Fees	Lodging Taxes & Misc	22.58	GOVCC-C	
Comment: GST. The exchange rate for Secretary Zinke's lodging expenses on the night of 9/4/18 was \$1.00 USD = \$3.3222 PGK (documentation attached).					
09/04/2018	Lodging	Lodging-PerDiem	225.75	GOVCC-C	*
Comment: On the night of 9/4/18, Secretary Zinke utilized lodging at a rate of \$225.75 USD per night, which was less expensive than the maximum government rate of \$286.00 USD per					

night. The exchange rate for Secretary Zinke's lodging expenses on the night of 9/4/18 was \$1.00 USD = \$3.3222 PGK (documentation attached).

09/04/2018M&IE	M&IE- PerDiem	68.00	REIMBURSABLE *
Comment: On 9/4/18, Secretary Zinke was provided a meal at his lunch meeting with Taiwan Minister of Foreign Affairs Joseph Wu. This meal was provided by the government of Taiwan (formally the Republic of China). Receipt of this gift was reviewed and cleared by the Office of the Solicitor's Departmental Ethics Office (DEO). Email correspondence providing guidance from the DEO is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 9/4/18.			
09/04/2018Misc. Expense	Misc Expense - Reimb	2.48	GOVCC-C
Comment: During this official travel, Secretary Zinke incurred an international transaction fee of \$2.48 for payment of his lodging expenses on 9/4/18. A copy of Secretary Zinke's government credit card statement is attached, with the appropriate fee indicated.			
09/05/2018Lodging Tax/Lodging Fees	Lodging Taxes & Misc	16.94	GOVCC-C
Comment: TAXES			
09/05/2018Lodging	Lodging- PerDiem	159.00	GOVCC-C *
09/05/2018M&IE	M&IE- PerDiem	52.00	REIMBURSABLE *
Comment: On 9/5/18, immediately following his Roundtable Discussion with Island Business Leaders, Secretary Zinke attended a social reception at the Guam Museum hosted by the Guam Chamber of Commerce and Guam Governor Eddie Baza Calvo. Email correspondence providing guidance from the Departmental Ethics Office is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 9/5/18.			
09/06/2018Lodging Tax/Lodging Fees	Lodging Taxes & Misc	26.48	GOVCC-C
Comment: STATE ROOM TAX, STATE EXCISE TAX			
09/06/2018Lodging	Lodging- PerDiem	177.00	GOVCC-C *
09/06/2018M&IE	M&IE- PerDiem	186.00	REIMBURSABLE *
Comment: On 9/6/18, Secretary Zinke travelled from the island of Saipan, CNMI to American Samoa on a MILAIR flight. Due to the change in international time zones and the crossing of the International Date Line, this flight resulted in the extension of the day to a 48-hour time period. Therefore, Secretary Zinke claimed two M&IE reimbursements for 9/6/18. On 9/6/18, Secretary Zinke attended a reception with business and government leaders on the island of Saipan, within the Commonwealth of the Northern Mariana Islands (CNMI). This reception was hosted by CNMI Governor Ralph Torres, and paid for the by the CNMI government. Email correspondence providing guidance from the Departmental Ethics Office regarding this reception is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 9/6/18. On 9/6/18, Secretary Zinke travelled from the island of Saipan, CNMI to American Samoa on a MILAIR flight. Due to the change in international time zones and the crossing of the International Date Line, this flight resulted in the extension of the day to a 48-hour time period. Therefore, Secretary Zinke claimed two M&IE reimbursements for 9/6/18. On 9/6/18, Secretary Zinke received a meal during the Ava Ceremony and Luncheon at Suigaula o le Atuvasa Park on Tutuila, American Samoa. This meal was provided by the Government of American Samoa. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 9/6/18.			
09/07/2018Lodging Tax/Lodging Fees	Lodging Taxes & Misc	26.48	GOVCC-C
Comment: STATE ROOM TAX, STATE EXCISE TAX			
09/07/2018Lodging	Lodging- PerDiem	177.00	GOVCC-C *
09/07/2018M&IE	M&IE- PerDiem	138.00	REIMBURSABLE *
09/08/2018Airline Flight	Com. Carrier	351.80	GOVCC-C
Comment: Total airfare for round-trip flights between Honolulu, HI and Hilo, HI.			
09/08/2018Lodging Tax/Lodging Fees	Lodging Taxes & Misc	26.48	GOVCC-C
Comment: STATE ROOM TAX, STATE EXCISE TAX			
09/08/2018Lodging	Lodging- PerDiem	177.00	GOVCC-C *
09/08/2018M&IE	M&IE- PerDiem	138.00	REIMBURSABLE *

09/09/2018	Airline Flight	Com. Carrier	1,639.92	GOVCC-C
Comment: On 9/9/18, Secretary Zinke utilized first class airline accommodations on his overnight, connecting flight from Honolulu, HI to Washington, DC. An appropriate signed memo authorizing this use of first class airline accommodations is attached.				
09/09/2018	Lodging	Lodging-PerDiem	.00	GOVCC-C *
Comment: On the evening of 9/9/18, Secretary Zinke began travel from Honolulu, Hawaii, to Washington, D.C., on an overnight connecting flight. This flight arrived at Washington National Airport on 9/10/18. Because this was an overnight flight, Secretary Zinke incurred no lodging expenses for the night of 9/9/18.				
09/09/2018	M&IE	M&IE-PerDiem	138.00	REIMBURSABLE *
09/10/2018	M&IE	M&IE-PerDiem	103.50	REIMBURSABLE *
11/14/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,019.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/02/2018	177.00/138.00	177.00	177.00	103.50	103.50	
09/03/2018	148.00/101.00	0.00	0.00	0.00	0.00	
09/04/2018	286.00/ 91.00	225.75	225.75	68.00	68.00	
09/05/2018	159.00/ 87.00	159.00	159.00	52.00	52.00	
09/06/2018	177.00/138.00	177.00	177.00	186.00	186.00	
09/07/2018	177.00/138.00	177.00	177.00	138.00	138.00	
09/08/2018	177.00/138.00	177.00	177.00	138.00	138.00	
09/09/2018	177.00/138.00	0.00	0.00	138.00	138.00	
09/10/2018	177.00/138.00	0.00	0.00	103.50	103.50	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	4,623.32
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 2,399.02	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 187.32	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 1,092.75	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 927.00	
Expense Category: Misc Expense - Reimb	Fiscal Year: 2018	Amount: 2.48	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
Total:			4,623.32

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	3,696.32
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	927.00

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	4,623.32
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Totals by Payment Method

GOVCC-C Total	3,696.32
REIMBURSABLE Total	927.00

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
09/02/18	AIR Airline Flight	\$407.30
09/08/18	AIR Airline Flight	\$351.80
09/09/18	AIR Airline Flight	\$1,639.92

Audits

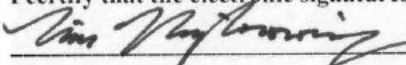
Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	On the morning of 9/3/18, Secretary Zinke began travel from Honolulu, Hawaii, to the Republic of Nauru on a MILAIR flight. Due to the change in international time zones and the crossing of the International Date Line, this flight arrived in Nauru on 9/4/18. Therefore, Secretary Zinke incurred no lodging expense and claimed no M&IE reimbursement for 9/3/18. . On 9/4/18, Secretary Zinke was provided a meal at his lunch meeting with Taiwan Minister of Foreign Affairs Joseph Wu. This meal was provided by the government of Taiwan (formally the Republic of China). Receipt of this gift was reviewed and cleared by the Office of the Solicitor's Departmental Ethics Office (DEO). Email correspondence providing guidance from the DEO is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 9/4/18. . On 9/5/18, immediately following his Roundtable Discussion with Island Business Leaders, Secretary Zinke attended a social reception at the Guam Museum hosted by the Guam Chamber of Commerce and Guam Governor Eddie Baza Calvo. Email correspondence providing guidance from the Departmental Ethics Office is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 9/5/18. . On 9/6/18, Secretary Zinke attended a reception with business and government leaders on the island of Saipan, within the Commonwealth of the Northern Mariana Islands (CNMI). This reception was hosted by CNMI Governor Ralph Torres, and paid for the by the CNMI government. Email correspondence providing guidance from the Departmental Ethics Office regarding this reception is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 9/6/18.
DAILY EXPENSE THRESH	FAIL	Lodging Tax/Lodging Fees for 09/02/2018 exceeds the daily threshold of 50.00
	Traveler Justification:	The actual total cost for lodging taxes and fees on 9/2/18 was \$68.36. Documentation is attached.
DFLT PMT METHOD USED	FAIL	Misc. Expense ON 09/04/18 HAS PMT METHOD OF GOVCC-C - NOT USING DEFAULT PAYMENT METHOD - REIMBURSABLE
	Traveler Justification:	During this official travel, Secretary Zinke incurred an international transaction fee of \$2.48 for payment of his lodging expenses on 9/4/18. A copy of Secretary Zinke's government credit card statement is attached, with the appropriate fee indicated.
EXPENSE RECEIPTS REQUIRED	FAIL	Airline Flight on 09/02/2018 requires a receipt.
	Traveler Justification:	All appropriate receipts are properly attached.
EXPENSE THRESHOLD	FAIL	Misc. Expense exceeds the single threshold of 1.00
	Traveler Justification:	During this official travel, Secretary Zinke incurred an international transaction fee of \$2.48 for payment of his lodging expenses on 9/4/18. A copy of Secretary Zinke's government credit card statement is attached, with the appropriate fee indicated.
FOREIGN TRAVEL 1	FAIL	Foreign Travel Document
	Traveler Justification:	This trip involved international travel to the Republic of Nauru and to Papua New Guinea. Secretary Zinke received all proper authorizations for this foreign travel. The appropriate, signed DI-1175 Foreign Travel Certification Form is attached.

Document History 11/14/2018 Voucher: TV0000RVFD

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	11/14/2018	8:24PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

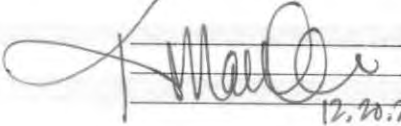
 12/19/18
 SIGNED DATE

Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:

 Ryan Zinke
 12/20/18

Approver Name:
Approver Signature:
Date:

 Kate MacGregor
12.20.2018

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 08/31/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz; 202-208-7551

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	09/02/18 – 09/10/18
Location(s)	Hawaii, Republic of Nauru, Papua New Guinea, Guam, Northern Mariana Islands, American Samoa
Estimated Cost	\$4,818.77
Funding	DOI will pay much of the travel expenses for this trip. The U.S. Department of Defense and the U.S. Department of State will pay for a number of travel expenses, and several non-Federal sources will also pay for a number expenses. See the 'Special Requests' section below for more details.
Purpose	<p>Secretary Ryan Zinke is scheduled to travel to the Republic of Nauru as part of a U.S. government delegation that will attend the 30th Pacific Islands Forum (PIF) Leaders Session with Forum Dialogue Partners. The U.S. delegation will host a roundtable with Pacific Islands leaders on September 4, 2018. Members of the delegation will also conduct bilateral consultations with heads of state of Pacific Islands Forum members and other senior foreign officials to discuss issues of regional and global importance.</p> <p>The majority of the official PIF engagements will take place in the Republic of Nauru. However, much of the U.S. delegation, including Secretary Zinke, will utilize overnight lodging in Papua New Guinea (PNG). In addition, while in Papua New Guinea, Secretary Zinke is scheduled to hold a breakfast meeting with Catherine Ebert-Gray, U.S. Ambassador to Papua New Guinea, Solomon Islands and Vanuatu. He is also scheduled to visit the PNG National Museum and hold a bilateral meeting with PNT Prime Minister Peter O'Neill.</p> <p>Secretary Zinke will travel to Guam to meet with DOI employees stationed there, and to hold a round-table discussion with select island business leaders. Secretary Zinke will also participate in a brown tree snake hunt as part of an ongoing program that is jointly directed and operated by the U.S. Geological Survey and the U.S. Fish & Wildlife Service.</p> <p>Secretary Zinke will travel to two islands that are part of the Commonwealth of the Northern Mariana Islands (CNMI). He will travel to Tinian to meet with Tinian Mayor Joey San Nicholas and the legislative delegation, and he will take a tour of several points of interest on the island. Secretary Zinke will travel to Saipan to take a similar tour of several points of interest on that island. He will also visit the Eloy S. Inos Peace Park, meet with DOI employees at American Memorial Park, and attend a reception with business and government leaders.</p> <p>Secretary Zinke will travel to American Samoa to attend an Ava Ceremony conducted by the American Samoa Community College and meet with local military veterans. He will also attend a luncheon hosted by American Samoa Governor Lolo M. Moliga.</p> <p>Secretary Zinke will travel to Hawaii to visit Honouliuli National Monument and visit Pearl Harbor and the World War II Valor in the Pacific National Monument. He will also travel to the Big Island to visit the U.S. Geological Survey (USGS) Hawaiian Volcano Observatory and meet with USGS employees stationed there. Secretary Zinke will receive briefings on the recent volcano activity in Hawaii and he will take a helicopter overflight of the Lower East Rift Zone (LERZ). He is also scheduled to meet with FEMA and state emergency management officials, observe a demonstration by the USGS Unmanned Aircraft Systems (UAS) Team, and meet with National Park Service employees stationed on the Big Island.</p>

Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)

This trip will include international travel to the Republic of Nauru and to Papua New Guinea. Secretary Zinke received all proper authorizations for this foreign travel. The appropriate, signed DI-1175 Foreign Travel Certification Form is attached.

On 9/2/18, Secretary Zinke will attend a reception hosted by the U.S. Department of Defense's U.S. Indo-Pacific Command (PACOM). Email correspondence providing guidance from the Departmental Ethics Office regarding this reception is attached.

From 9/3/18 through 9/6/18, Secretary Zinke will travel to numerous locations on non-commercial military aircraft (MILAIR) provided by the U.S. Department of Defense. Secretary Zinke is scheduled to begin this travel in Honolulu, Hawaii, with a MILAIR flight to the Republic of Nauru. He will then continue with subsequent MILAIR flights to Papua New Guinea, Guam, the Northern Mariana Islands of Tinian and Saipan, and American Samoa, before finally returning again to Honolulu. No costs will be incurred by the U.S. Department of the Interior for any of these MILAIR flights. In addition, several meals will be provided on these MILAIR flights, and Secretary Zinke and other travelers on the flights will all pay individually for all meals. Email correspondence providing guidance from the Departmental Ethics Office regarding these MILAIR flights and the meals on the flights is attached.

On the morning of 9/3/18, Secretary Zinke will begin travel from Honolulu, Hawaii, to the Republic of Nauru on a MILAIR flight. Due to the change in international time zones and the crossing of the International Date Line, this flight will arrive in Nauru on 9/4/18. Therefore, Secretary Zinke will incur no lodging expense and claim no M&IE reimbursement for 9/3/18.

On 9/4/18, Secretary Zinke will be provided a meal at a lunch with Taiwan Minister of Foreign Affairs Joseph Wu. This meal will be provided by the government of Taiwan (formally the Republic of China). Receipt of this gift was reviewed and cleared by the Office of the Solicitor's Departmental Ethics Office (DEO). Email correspondence providing guidance from the DEO is attached, and lunch will be deducted from Secretary Zinke's M&IE allocation for 9/4/18.

On 9/5/18, Secretary Zinke will attend a breakfast with Catherine Ebert-Gray, U.S. Ambassador to Papua New Guinea, Solomon Islands and Vanuatu. Email correspondence providing guidance from the Departmental Ethics Office regarding this breakfast is attached.

On 9/5/18, Secretary Zinke will attend a social reception at the Guam Museum hosted by the Guam Chamber of Commerce and Guam Governor Eddie Baza Calvo. Email correspondence providing guidance from the Departmental Ethics Office is attached, and dinner will be deducted from Secretary Zinke's M&IE allocation for 9/5/18.

On 9/5/18, Secretary Zinke will participate in a brown tree snake hunt in Guam. This hunt will be part of an ongoing program that is jointly directed and operated by the U.S. Geological Survey and the U.S. Fish & Wildlife Service. All equipment and materials utilized during the hunt will be provided by one of those two bureaus.

On 9/6/18, Secretary Zinke will attend a reception with business and government leaders on the island of Saipan, within the Commonwealth of the Northern Mariana Islands (CNMI). This reception will be hosted by CNMI Governor Ralph Torres, and paid for the by the CNMI government. Email correspondence providing guidance from the Departmental Ethics Office regarding this reception is attached, and dinner will be deducted from Secretary Zinke's M&IE allocation for 9/6/18.

During this travel, Secretary Zinke may additionally receive several in-kind gifts of travel from non-Federal sources that are not noted above. In particular, these gifts may be provided by the government of the Commonwealth of the Northern Mariana Islands and the government of American Samoa. Email correspondence

	<p>providing guidance from the Departmental Ethics Office regarding these additional gifts is attached. Proper documentation will be completed and proper M&IE adjustments will be made for Secretary Zinke after this travel is completed and the necessary determinations regarding these gifts are finalized.</p> <p>On 9/8/18, Secretary Zinke is scheduled to participate in a helicopter overflight of the Lower East Rift Zone (LERZ) on Hawaii's Big Island. A signed OAS-110 form authorizing this helicopter overflight is forthcoming.</p> <p>Secretary Zinke will use Business Class accommodations for his flight from Honolulu, HI to Washington, DC on 9/9/18. An appropriate signed memo authorizing this use of Business Class accommodations is forthcoming.</p>
SOL (General Law) approval for special requests (if necessary)	Per Leila Getto, the pre-trip checklist has been reviewed by both the Departmental Ethics Office and the Division of General Law. No issues of concern were noted by either of those offices. However, the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, so no pre-trip checklist is included in this package.

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Document Header Information

Document Type: Authorization Document TANUM00010CSJ
 Name:
 Travel TANUM00010CSJ Trip Name: 09-02-18 Hawaii-Nauru-PNG-Guam-CNMI-American Samoa
 Authorization
 Number:
 TA Date: 08/31/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document On August 3, 2019, Secretary Ryan Zinke will begin official travel to various locations in Hawaii, the
 (Operational) Detail: Republic of Nauru, Papua New Guinea, the Northern Mariana Islands of Tinian and Saipan, and
 American Samoa. Further details of the trip are included on the attached travel authorization cover
 sheet and the attached trip schedules.
 Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security CI: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number: 1
 Purpose: On August 3, 2019, Secretary Ryan Zinke will begin official travel to various locations in Hawaii, the Republic of Nauru, Papua New Guinea,
 the Northern Mariana Islands of Tinian and Saipan, and American Samoa. Further details of the trip are included on the attached travel
 authorization cover sheet and the attached trip schedules.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/02/18	09/03/18	HONOLULU, HI	Mission (Operational)	177.00 / 138.00
09/03/18	09/04/18	NAURU, NRU	Mission (Operational)	148.00 / 101.00
09/04/18	09/05/18	PORT MORESBY, PNG	Mission (Operational)	286.00 / 91.00
09/05/18	09/06/18	GUAM (INCL ALL MIL INSTAL), GU	Mission (Operational)	159.00 / 87.00
09/06/18	09/10/18	HONOLULU, HI	Mission (Operational)	177.00 / 138.00

Document Totals

Total Expenses: 4,818.77
 Reimbursable Expenses: 1,075.00
 Non-Reimbursable Expenses: 3,743.77
 Advance Authorized: .00
 Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	2,399.02	.00
Lodging-PerDiem	1,330.00	.00
M&IE-PerDiem	1,075.00	.00
Transxn Fees	14.75	.00
Total Expenses:	4,818.77	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	2,413.77	Total Per Diem Expenses:	2,405.00
Date	Description	Category	Cost	Pay Method	Per Diem
08/31/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/02/2018	Airline Flight	Com. Carrier	407.30	GOVCC-C	
Comment: Flight from Washington, DC (Dulles) to Honolulu, HI.					
09/02/2018	Lodging	Lodging-PerDiem	177.00	GOVCC-C	*
09/02/2018	M&IE	M&IE-PerDiem	103.50	REIMBURSABLE	*
09/03/2018	Lodging	Lodging-PerDiem	.00	GOVCC-C	*
09/03/2018	M&IE	M&IE-PerDiem	.00	REIMBURSABLE	*
09/04/2018	Lodging	Lodging-PerDiem	286.00	GOVCC-C	*
09/04/2018	M&IE	M&IE-PerDiem	91.00	REIMBURSABLE	*
09/05/2018	Lodging	Lodging-PerDiem	159.00	GOVCC-C	*
09/05/2018	M&IE	M&IE-PerDiem	87.00	REIMBURSABLE	*
09/06/2018	Lodging	Lodging-PerDiem	177.00	GOVCC-C	*
09/06/2018	M&IE	M&IE-PerDiem	276.00	REIMBURSABLE	*
09/07/2018	Lodging	Lodging-PerDiem	177.00	GOVCC-C	*
09/07/2018	M&IE	M&IE-PerDiem	138.00	REIMBURSABLE	*
09/08/2018	Airline Flight	Com. Carrier	351.80	GOVCC-C	
Comment: Total airfare for round-trip flights between Honolulu, HI and Hilo, HI.					
09/08/2018	Lodging	Lodging-PerDiem	177.00	GOVCC-C	*
09/08/2018	M&IE	M&IE-PerDiem	138.00	REIMBURSABLE	*
09/09/2018	Airline Flight	Com. Carrier	1,639.92	GOVCC-C	
Comment: Flight from Honolulu, HI to Washington, DC.					
09/09/2018	Lodging	Lodging-PerDiem	177.00	GOVCC-C	*
09/09/2018	M&IE	M&IE-PerDiem	138.00	REIMBURSABLE	*
09/10/2018	M&IE	M&IE-PerDiem	103.50	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 2,405.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/02/2018	177.00/138.00	177.00	177.00	103.50	103.50	
09/03/2018	148.00/101.00	0.00	0.00	0.00	0.00	
09/04/2018	286.00/ 91.00	286.00	286.00	91.00	91.00	
09/05/2018	159.00/ 87.00	159.00	159.00	87.00	87.00	
09/06/2018	177.00/138.00	177.00	177.00	276.00	276.00	
09/07/2018	177.00/138.00	177.00	177.00	138.00	138.00	
09/08/2018	177.00/138.00	177.00	177.00	138.00	138.00	
09/09/2018	177.00/138.00	177.00	177.00	138.00	138.00	
09/10/2018	177.00/138.00	0.00	0.00	103.50	103.50	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	4,818.77
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 2,399.02	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 1,330.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 1,075.00	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
Total:			4,818.77

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	3,743.77
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	1,075.00

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	4,818.77
----------------------------------	---	----------

Totals by Payment Method

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
09/02/18	AIR	\$407.30
09/08/18	AIR	\$351.80
09/09/18	AIR	\$1,639.92

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000ZZVG
	Traveler Justification:	TANUM0000ZZVG is a duplicate authorization. There is no trip overlap.

Document History 08/31/2018 Authorization: TANUM00010CSJ

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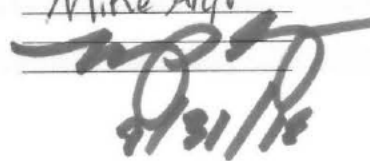
STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/31/2018	10:32AM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:
 Approver Signature:
 Date:

TIM NIGBOROWICZ
Tim Nigborowicz
 8/31/18
 Mike Argu

 8/31/18



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: Secretary's Travel Authorization

1 message

Bradley, Margaret <margaret_bradley@ios.doi.gov>
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Fri, Aug 31, 2018 at 3:22 PM

Here is Mike Argo's approval of the Secretary's TA. This email approval is in lieu of a wet signature until one can be obtained next week.

Margaret Bradley
Senior Advisor
Office of the Executive Secretariat
U.S. Department of the Interior
Room 7318
202-208-4523

----- Forwarded message -----

From: **Michael Argo** <michael_argo@ios.doi.gov>
Date: Fri, Aug 31, 2018 at 3:21 PM
Subject: Re: Secretary's Travel Authorization
To: "Bradley, Margaret" <margaret_bradley@ios.doi.gov>

Got it! I went over the schedule yesterday with ethics, looks like we're good to go.

Sent from my iPhone

On Aug 31, 2018, at 2:40 PM, Bradley, Margaret <margaret_bradley@ios.doi.gov> wrote:

Hi Mike,

I just received the Secretary's travel authorization for his travel to the insular areas commencing on Sunday, September 2. The estimated cost of the travel is \$4,818.77. The purpose of the trip is to serve as part of the delegation of US representatives to the Pacific Islands Forum, as well as visits to Guam to meet with employees, hold round table discussions with business leaders, conducting similar visits to the Commonwealth of Northern Mariana Islands and American Samoa. Towards the conclusion of his travel in Hawaii, the Secretary will visit the World War II Valor in the Pacific National Monument and visit with employees at the Hawaii Volcano Observatory and meet with FEMA officials among other official visits. You should know that the Secretary is currently scheduled to use business class accommodations for his flight from Honolulu to DC on September 9. An appropriate signed memo authorizing the use of business class accommodations is forthcoming.

Please let me know if you approve.

Thank you,
Margaret

Margaret Bradley
Senior Advisor
Office of the Executive Secretariat
U.S. Department of the Interior
Room 7318
202-208-4523

Date: 08/16/2018
Record Locator: ZUYVWM
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398


Sun, Sep 09 2018

5:33 PM **Honolulu (HNL) to Dallas Ft. Worth (DFW)** — Confirmation No. IOKJXA
depart
 **American Airlines**
Flight 8
Takeoff: 5:33 PM Terminal: 2
Honolulu, HI
Business/First US only [D] Class |
Boeing 777-200 | Dinner | 7h 21m

Landing: 10 Sep, 5:54 AM (Terminal: 0)
Dallas Ft. Worth, TX

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-7201029135 Seat: 04L FF#: (b) (6)

Mon, Sep 10 2018

6:59 AM **Dallas Ft. Worth (DFW) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. IOKJXA
depart
 **American Airlines**
Flight 1354
Takeoff: 6:59 AM Terminal: 0
Dallas Ft. Worth, TX
Business/First US only [D] Class |
Airbus Industrie A321 (Sharklets) |
Breakfast | 2h 56m

Landing: 10:55 AM (Terminal: C)
Ronald Reagan Ntl Washington, DC

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-7201029135 Seat: 02A FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM0000ZZVG

A Message From Your Agent

UPDATED - BETTER SEAT ASSIGNMENTS
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION
HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS
OR QUESTIONS PLEASE CALL YOUR DEDICATED
TRAVEL TEAM.



Ticket Number 016-7200922092
 Account # D00880
 Issue Date Wed, Aug 29, 2018
 Booking ID 2UYVWM
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	UNITED AIRLINES 763	345 / S SCAIAD Confirmation: DTBF8Z	Sun, 09/02/2018 Sun, 09/02/2018	Leave :: WASHINGTON-DLS (IAD) Arrive :: HONOLULU (HNL)	835A 1250P
	Hotel: Address:	Hilton Hawaiian Village 2005 Kalia Road Honolulu, HI 96815		Check In: Check Out:	Sun, 09/02/2018 Mon, 09/03/2018
	Confirmation Number: Phone Number: GalaxyNet Status:	3478016294 1 (808) 949-4321 Duplicate		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$177.00 1 1 A0FA8Z
	Hotel: Address:	Hilton Guam Resort And Spa 202 Hilton Road Tumon Bay, GU 96913		Check In: Check Out:	Wed, 09/05/2018 Thu, 09/06/2018
	Confirmation Number: Phone Number: GalaxyNet Status:	3473537988 1 (671) 646-1835 Duplicate		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$159.00 1 1 A10AD3
	Hotel: Address:	Dbtree Alana Waikiki Beach 1956 Ala Moana Boulevard Honolulu, HI 96815		Check In: Check Out:	Thu, 09/06/2018 Sun, 09/09/2018
	Confirmation Number: Phone Number: GalaxyNet Status:	93726831 1 (808) 941-7275 Duplicate		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$177.00 1 1 A09CBW
— Remark(s) —		Fare			\$369.91
		Tax			\$37.39
U22/DOIDOSSIO		Total Amount			\$407.30
U29/TANUM0000ZZVG		Amount Charged			\$407.30
U82/ORFSHOURLY					
<i>Air only indicated here.</i>					
WAS UA HNL369.91USD369.91END UA ZPIAD XT5.60AY4.50XF IAD4.5					

Department of the Interior • 4355 River Green Parkway • Duluth GA, 30096 • Tel 855 847-6398

Print: Fri, Oct 26, 2018 03:53 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 006-7200922094
 Account # D00880
 Issue Date Wed, Aug 29, 2018
 Booking ID 2UYVWM
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** REFUND ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 763	2768 / T TDG Confirmation: H6LRFQ	Sun, 09/09/2018 Mon, 09/10/2018	Leave :: HONOLULU (HNL) Arrive :: SALT LAKE CITY (SLC) *** Connecting ***	845P 657A
✈	DELTA AIR LINES 738	1189 / T TDG Confirmation: H6LRFQ	Mon, 09/10/2018 Mon, 09/10/2018	Leave :: SALT LAKE CITY (SLC) Arrive :: BALTIMORE (BWI)	946A 404P

Remark(s)	Fare	Time
U5/UUN/30*C45		(\$296.70)
U22/DOIDOSSIO	Tax	(\$43.20)
U25/40210798D	Total Amount	(\$339.90)
U29/TANUM0000ZZVG	Amount Charged	(\$339.90)
U30/VIP	<i>Air only indicated here.</i>	
U82/ORFSHOURLY	HNL DL X/SLC DL BWI296.70USD296.70END DL ZPHNLSLC XT 5.60AY9.00XF HNL4.5SLC4.5	
U89/C0C82371170		

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-8398

Print: Fri, Oct 26, 2018 03:53 PM

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Official Invoice



Ticket Number: 006-7200922094
 Account #: D00880
 Issue Date: Wed, Aug 29, 2018
 Booking ID: 2UYVWM
 Issuing Location: UUN
 Booking Agent ID: T5
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel		Hilton Hawaiian Village 2005 Kalia Road Honolulu, HI 96815			Check In: Sun, 09/02/2018 Check Out: Mon, 09/03/2018 Your Nightly Rate: \$177.00 Number of Rooms: 1 Number of People: 1 Room Type: A0FA&Z
		Confirmation Number: 3478016294 Phone Number: 1 (808) 949-4321 GalaxyNet Status: Duplicate			
Hotel		Hilton Guam Resort And Spa 202 Hilton Road Tumon Bay, GU 96913			Check In: Wed, 09/05/2018 Check Out: Thu, 09/06/2018 Your Nightly Rate: \$159.00 Number of Rooms: 1 Number of People: 1 Room Type: A10AD3
		Confirmation Number: 3473537988 Phone Number: 1 (671) 646-1835 GalaxyNet Status: Duplicate			
Hotel		Dbtree Alana Waikiki Beach 1956 Ala Moana Boulevard Honolulu, HI 96815			Check In: Thu, 09/06/2018 Check Out: Sun, 09/09/2018 Your Nightly Rate: \$177.00 Number of Rooms: 1 Number of People: 1 Room Type: A09CBW
		Confirmation Number: 93726831 Phone Number: 1 (808) 941-7275 GalaxyNet Status: Duplicate			
DELTA AIR LINES 763		2768 / T TDG Confirmation: H6LRFQ	Sun, 09/09/2018 Mon, 09/10/2018	Leave :: HONOLULU (HNL) Arrive :: SALT LAKE CITY (SLC) *** Connecting ***	845P 657A
DELTA AIR LINES 738		1189 / T TDG Confirmation: H6LRFQ	Mon, 09/10/2018 Mon, 09/10/2018	Leave :: SALT LAKE CITY (SLC) Arrive :: BALTIMORE (BWI)	946A 404P
Remark(s)		Fare			\$296.70
		Tax			\$43.20
U22/DOIDOSSIO		Total Amount			\$339.90
U29/TANUM0000ZZVG		Amount Charged			\$339.90
U82/ORESHOURLY					

Air only indicated here.

HNL DL X/SLC DL BWI296.70USD296.70END DL ZPHNLSLC XT 5.60AY9.00XF HNL4.5SLC4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 655 847-6398

Print: Fri, Oct 26, 2018 03:53 PM

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Official Invoice



Ticket Number 173-7200922093
 Account # D00880
 Issue Date Wed, Aug 29, 2018
 Booking ID 2UYVWM
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel		Hilton Hawaiian Village 2005 Kalia Road Honolulu, HI 96815			Check In: Sun, 09/02/2018 Check Out: Mon, 09/03/2018 Your Nightly Rate: \$177.00 Number of Rooms: 1 Number of People: 1 Room Type: A0FA8Z
		Confirmation Number: 3478016294 Phone Number: 1 (808) 949-4321 GalaxyNet Status: Duplicate			
Hotel		Hilton Guam Resort And Spa 202 Hilton Road Tumon Bay, GU 96913			Check In: Wed, 09/05/2018 Check Out: Thu, 09/06/2018 Your Nightly Rate: \$159.00 Number of Rooms: 1 Number of People: 1 Room Type: A10AD3
		Confirmation Number: 3473537988 Phone Number: 1 (671) 646-1835 GalaxyNet Status: Duplicate			
Hotel		Dbtree Alana Waikiki Beach 1956 Ala Moana Boulevard Honolulu, HI 96815			Check In: Thu, 09/06/2018 Check Out: Sun, 09/09/2018 Your Nightly Rate: \$177.00 Number of Rooms: 1 Number of People: 1 Room Type: A09CBW
		Confirmation Number: 93726831 Phone Number: 1 (808) 941-7275 GalaxyNet Status: Duplicate			
✈	HAWAIIAN AIRLINES 717	232 / Y YCA Confirmation: GTGULZ	Sat, 09/08/2018 Sat, 09/09/2018	Leave :: HONOLULU (HNL) Arrive :: HILO (ITO)	930A 1026A
✈	HAWAIIAN AIRLINES 717	141 / Y YCA Confirmation: GTGULZ	Sat, 09/08/2018 Sat, 09/08/2018	Leave :: HILO (ITO) Arrive :: HONOLULU (HNL)	655P 748P

Remark(s)		
— Remark(s) —	Fare	\$314.42
	Tax	\$37.38
U22/DOIDOSSIO	Total Amount	\$351.80
U29/TANUM0000ZZVG	Amount Charged	\$351.80
U82/ORFSHOURLY		

Air only indicated here.

HNL HA ITO157.21HA HNL157.21USD314.42END HA ZPHNLITO

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Fri, Oct 26, 2018 03:53 PM

Official Invoice

Generated by Travel Incorporated



Ticket Number 001-7201029135
 Account # D00880
 Issue Date Fri, Aug 31, 2018
 Booking ID 2UYVWM
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel		Hilton Hawaiian Village 2005 Kalia Road Honolulu, HI 96815			Check In: Sun, 09/02/2018 Check Out: Mon, 09/03/2018 Your Nightly Rate: \$177.00 Number of Rooms: 1 Number of People: 1 Room Type: A0FA8Z
Confirmation Number:		3478016294			
Phone Number:		1 (808) 949-4321			
GalaxyNet Status:					
Hotel		Hilton Guam Resort And Spa 202 Hilton Road Tumon Bay, GU 96913			Check In: Wed, 09/05/2018 Check Out: Thu, 09/06/2018 Your Nightly Rate: \$159.00 Number of Rooms: 1 Number of People: 1 Room Type: A10AD3
Confirmation Number:		3473537988			
Phone Number:		1 (671) 646-1835			
GalaxyNet Status:		Cancelled			
Hotel		Dbttree Alana Waikiki Beach 1956 Ala Moana Boulevard Honolulu, HI 96815			Check In: Thu, 09/06/2018 Check Out: Sun, 09/09/2018 Your Nightly Rate: \$177.00 Number of Rooms: 1 Number of People: 1 Room Type: A09CBW
Confirmation Number:		93726831			
Phone Number:		1 (808) 941-7275			
GalaxyNet Status:					
AMERICAN AIRLINES		8 / D	Sun, 09/09/2018	Leave :: HONOLULU (HNL)	533P
772		Y0AUPRDF	Mon, 09/10/2018	Arrive :: DALLAS FT. WORTH (DFW)	554A
		Confirmation: IOKJXA		*** Connecting ***	
AMERICAN AIRLINES		1354 / D	Mon, 09/10/2018	Leave :: DALLAS FT. WORTH (DFW)	659A
32B		Y0AUPRDF	Mon, 09/10/2018	Arrive :: RONALD REAGAN NTL WASHINGTON (DCA)	1055A
		Confirmation: IOKJXA			

Remark(s)	Fare	
U22/DOIDOSSIO	Tax	\$1,549.00
U29/TANUM0000ZZVG	Total Amount	\$90.92
U82/ORFSHOURLY	Amount Charged	\$1,639.92

Air only indicated here.

HNL AA X/DFW AA WAS Q HNLWAS100,00 1449,00USD1549,00END AA ZPHNLDWFXT5,60AY9,00XF HNL4,5DFW4,5

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Fri, Oct 26, 2018 03:53 PM

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Official Invoice



HILTON HAWAIIAN VILLAGE
 2005 KALIA ROAD
 HONOLULU, HI 96815
 United States of America
 TELEPHONE 808-949-4321 • FAX (808) 951-5458
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYANKEITH

(b) [REDACTED]
 (6) [REDACTED]
 [REDACTED]
 [REDACTED]

Room No: R2413/KITVU1
 Arrival Date: 9/2/2018 11:00:00 AM
 Departure Date: 9/3/2018 12:21:00 PM
 Adult/Child: 1/0
 Cashier ID: ELEE1
 Room Rate: 177.00
 AL: DL 2116736568
 HH #: (b) (6)
 VAT #
 Folio No/Che: 6662280 A

Confirmation Number: 3478016294

HILTON HAWAIIAN VILLAGE 10/18/2018 11:55:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
9/2/2018	RESORT CHARGE0406 - \$40	CKUDO	52566375	\$40.00		
9/2/2018	GENERAL EXCISE TAX	CKUDO	52566375	\$1.88		
9/2/2018	GUEST ROOM	CKUDO	52566376	\$177.00		
9/2/2018	ROOM TAX	CKUDO	52566376	\$18.14		
9/2/2018	GENERAL EXCISE TAX	CKUDO	52566376	\$8.34		
9/3/2018	(b) (6)	JVEITCH	52573586		(\$245.36)	
BALANCE						\$0.00

Handwritten notes:
 \$41.88 (sum of \$1.88 and \$39.92)
 \$26.48 (sum of \$18.14 and \$8.34)
 \$68.36 (sum of \$41.88 and \$26.48)

MAHALO FOR CHOOSING THE HILTON HAWAIIAN VILLAGE WAIKIKI BEACH RESORT. WE LOOK FORWARD TO YOUR RETURN! VISIT US AT HILTONHAWAIIANVILLAGE.COM FOR MORE INFORMATION AND FUTURE RESERVATIONS. ALOHA, AND MAHALO!

CREDIT CARD DETAIL

APPR CODE: 028777
 CARD NUMBER: (b) (6)
 TRANSACTION ID: 52573586
 MERCHANT ID: 500356170
 EXP DATE: (b)
 TRANS TYPE: Sale



RYAN K ZINKE
 TAX EXEMPT ID 140001849
 1849 C STREET NW
 MAILSTOP 7328
 WASHINGTON DC 20240-0001

ACCOUNT NUMBER

(b) (6)

STATEMENT DATE: 09/19/18

EXCHANGE RATE
 FOR LODGING
 EXPENSES

TRANSACTION
 FEE FOR
 LODGING
 EXPENSES

Post Date	Tran Date	Reference Number	MCC	Transaction Description	Type	Amount
09-19	09-05	008557515963	7011	STANLEY INVESTMENT L PORT MORESBY		248.33
				Memo Transaction (FOREIGN CURRENCY) \$825.00 PGK 09/19 (RATE) 3.3222 P.O.S.: SALES TAX:		
09-19	09-05	008557515963	0000	INTERNATIONAL TRANSACTION FEE		2.48
				Memo Transaction P.O.S.: SALES TAX:		
09-07	09-05	038008161769	3504	HILTON GUAM RESORT & S TUMON GUM		175.94
				Memo Transaction 816176 ARRIVAL: 09-06-18 P.O.S.: SALES TAX:		
09-11	09-09	152538471103	3692	DOUBLETREE ALANA HONOLULU HI		610.44
				Memo Transaction 4980910125 ARRIVAL: 09-09-18 P.O.S.: SALES TAX:		
08-31	08-29	872423274087	3196	HAWAIIAN 17372009220930 DULUTH GA		351.80
				Memo Transaction ZINKE/RYAN.KEIT DEPARTURE: 09-08-18 P.O.S.: SALES TAX: HNL HA Y ITO HA Y HNL		
08-31	08-29	872424351652	3058	DELTA 00672009220945 DULUTH GA		339.90
				Memo Transaction ZINKE/RYAN.KEIT DEPARTURE: 09-09-18 P.O.S.: SALES TAX: HNL DL T SLC DL T BWI		
09-03	08-31	872450304515	3001	AMERICAN 00172010291353 DULUTH GA		1,639.92
				Memo Transaction ZINKE/RYAN.KEIT DEPARTURE: 09-09-18 P.O.S.: SALES TAX: HNL AA D DFW AA D DCA		
09-07	08-31	582490514587	3058	DELTA 00672009220941 DULUTH GA		339.90CR
				Memo Transaction ZINKE/RYAN.KEIT DEPARTURE: - - P.O.S.: SALES TAX:		



THE STANLEY
HOTEL & SUITES

T: +675 302 8888 F: +675 302 8899 E: info@thestanleypng.com
www.thestanleypng.com

Mr Sec. Ryan Zinke
United States
Account for: Zinke, Sec. Ryan

Reference # 182243
Room No 1701
Arrival Date 04-09-18
Departure/Invoice Date 05-09-18
Cashier # 10
Voucher No #
Print Date 05-09-18
Tax Invoice No 50739
External Ref #

TAX INVOICE

Page (s) 1 of 1

Date	Description	Debit	Credit
04-09-18	Accommodation Package	825.00	
05-09-18	(b) (6)		825.00

In signing this bill I hereby acknowledge that all charges incurred are correct. I also agree that my liability for the account is not waived and I agree to be held personally responsible in the event that the indicated person, company or association fails to pay all or part of these charges.

Signature _____

Total in PGK	825.00	825.00
Total charges in PGK	825.00	= 248.33 USD
Total includes GST of PGK	75.00	= 22.58 USD
* Indicates non-taxable supply		
Balance in PGK	0.00	GST Included

$$\begin{array}{r}
 248.33 \\
 - 22.58 \\
 \hline
 225.75 = \text{ROOM RATE}
 \end{array}$$



HILTON GUAM RESORT & SPA
 202 HILTON ROAD
 TUMON BAY96913
 Guam
 TELEPHONE +1 671 646 1835 • FAX +1 671 646 6038
 Reservations
 www.hilton.com or 1 800 HILTONS.

SEC RYAN ZINKE
 SECRETARY USDOJ

 GUAM

Room Number 1371
 Arrival Date 9/5/2018
 Departure Date 9/6/2018
 Adults/Children 1/0
 Cashier ID SUSO/SUBIN
 Room Rate 159.00 USD
 Frequent Flyer
 Hilton Honors (b) (6)
 Folio No./Check No. 816176 A

Confirmation Number 3477906035

INFORMATION BILL

HILTON GUAM RESORT & SPA 10/30/2018 4:03:00 AM

Date	Transaction Description	Transaction ID	Debit	Credit
9/5/2018	GOVERNMENT RATE	11608812	\$159.00	
9/5/2018	TAXES	11608812	\$16.94	
9/6/2018	(b) (6)	11611639		(\$175.94)
	Debit and Credit Totals		\$175.94	(\$175.94)
			Balance	\$0.00

Guest Signature _____

Credit Card Details

Credit Card Approval Code	011170	Credit Card Merchant ID	102170860997
Credit Card Number	(b) (6)	Credit Card Expiration Date	(b) (6)
Credit Card Transaction ID	11611639	Credit Card Transaction Type	Sale



Name and Address

ZINKE, RYAN
(b) (6)

Hotel Address

1956 ALA MOANA BOULEVARD
HONOLULU, HI 96815

DOUBLETREE ALANA WAIKIKI HOTEL

Room 1413//NQRXNO
Arrival Date 09/06/18
Departure Date 09/09/18
Adult/Child 2/0
Room Rate \$177.00
Rate Plan L-GR1
Honors # (b) (6)
Airline: DL #2116736568

Reservations
www.doubletree.com or
1-800-222-TREE

Confirmation # 93726831

09/09/18 PAGE 1

DATE	REFERENCE	DESCRIPTION	AMOUNT
09/06/18	6963746	GUEST ROOM	\$177.00
09/06/18	6963746	STATE ROOM TAX	\$26.48 { \$18.14 \$8.34
09/06/18	6963746	STATE EXCISE TAX	
09/07/18	6964911	GUEST ROOM	\$177.00
09/07/18	6964911	STATE ROOM TAX	\$26.48 { \$18.14 \$8.34
09/07/18	6964911	STATE EXCISE TAX	
09/08/18	6965909	GUEST ROOM	\$177.00
09/08/18	6965909	STATE ROOM TAX	\$26.48 { \$18.14 \$8.34
09/08/18	6965909	STATE EXCISE TAX	
09/09/18	6966691	(b) (6)	(\$610.44)
		** BALANCE **	\$0.00

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Ethics Guidance on PIF Events

1 message

Gottry, Heather <heather.gottry@sol.doi.gov>

Thu, Aug 30, 2018 at 8:54 PM

To: "Domenech, Douglas" <douglas_domenech@ios.doi.gov>

Cc: Scott De La Vega <scott.delavega@sol.doi.gov>, Samantha Hebert <samantha_hebert@ios.doi.gov>, Leila Getto <leila_getto@ios.doi.gov>, Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>, "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>, Edward McDonnell <edward.mcdonnell@sol.doi.gov>

Doug – Thank you again for meeting with us today and for providing additional information about the events set forth on the attached Itinerary for the Pacific Island Forum (PIF)/Oceania Visit that you, Secretary Zinke, Mr. Pula, and the Secretary's security will attend. The President and the Secretary of State have requested that the Secretary lead the U.S. delegation to the Pacific Islands Forum. The Forum is the premier annual gathering of Pacific Islands leaders. The Departmental Ethics Office (DEO) understands that, as head of the U.S. delegation, the Secretary will be involved in activities that constitute the discharge of official responsibilities on behalf of the Administration and the Department.

Based on the information provided, the DEO has determined that:

- You, the Secretary, Mr. Pula, and the Secretary's security may attend the PACOM Hosted Social on September 2, 2018, because the food and beverages provided will be paid for by the U.S. Government and are excluded from the definition of a gift under 5 C.F.R. § 2635.203(b)(7).
- You, the Secretary, Mr. Pula, and the Secretary's security may attend and accept the free meal provided by Taiwan, Republic of China, on September 4, 2018 pursuant to the Foreign Gifts and Decorations Act (FGDA), 5 U.S.C. § 7342. Congress authorized federal employees in 5 U.S.C. § 7342(c)(1) to accept gifts of travel, including meals, from foreign governments and the lunch provided by Taiwan, Republic of China on September 4, 2018 may be accepted under this authority.
- You and the Secretary may attend the breakfast scheduled on September 5, 2018 with Ambassador Ebert, because the food and beverages provided will be paid for by the U.S. Government as part of the cost of your hotel room at the Stanley Hotel Port Moresby in Papua New Guinea, and are excluded from the definition of a gift under 5 C.F.R. § 2635.203(b)(7).
- You, the Secretary, Mr. (b) , and the Secretary's security may accept the gift of free attendance to the Social at the Guam Museum hosted by the Guam Chamber of Commerce and Governor Eddie Baza Calvo of Guam on September 5, 2018 pursuant to 5 C.F.R. 2635.203(b)(8) and (g). It is our understanding that the Secretary will be making official remarks to all attendees at this event about the work of the Administration and the Department. Because the Secretary will be making official remarks at this event, any DOI staff member whose presence at the event is essential to the Secretary's participation and presentation of official remarks, such as security, may also attend the portions of event attended by the Secretary pursuant to 5 C.F.R. 2635.203(8)(ii).
- You, the Secretary, Mr. Pula, and the Secretary's security may accept the gift of free attendance to the Reception with business and government representatives at the Fiesta Resort and Spa hosted by Governor Ralph Torres of the Commonwealth of the Northern Mariana Islands (CNMI) on September 6, 2018 pursuant to 5 C.F.R. 2635.203(b)(8) and (g). It is our understanding that the Secretary will be making official remarks to all attendees at this event about the work of the Administration and the Department. Because the Secretary will be making official remarks at this event, any DOI staff member whose presence at the event is essential to the Secretary's participation and presentation of official remarks, such as security, may also attend the portions of event attended by the Secretary pursuant to 5 C.F.R. 2635.203(8)(ii).

As previously set forth in an e-mail dated August 27, 2018 from Scott de la Vega, the DEO has no legal objection to the Secretary (and a limited number of DOI employees deemed essential to support the Secretary) travelling in his official capacity on U.S. military aircraft while in-theater and on a non-reimbursable basis during the 2018 Pacific Islands Forum. It is our understanding that you, the Secretary, Mr. Pula and the Secretary's security will pay individually for all meals provided on military aircraft. Additionally, as we discussed, if you, the Secretary, Mr. Pula, and the Secretary's security are offered any other free meals and, if you pay the market value of any meals, then those meals will be excluded from the definition of a gift under 5 C.F.R. § 2635.203(b)(10).

Based on our discussion, it is also our understanding that the Secretary and other Department staff working on this official trip may also be given tangible gifts by a variety of individuals and entities as a souvenir or mark of courtesy. The Secretary and other Department staff working on this official trip may accept these gifts to avoid any negative consequences, and consistent with agency practice for gifts given to the Secretary and others, the gifts will be subsequently reviewed for appropriate disposition pursuant to 5 C.F.R. § 2635.206, the FGDA, and DOI-specific gift acceptance authorities. In order to help ensure the appropriate disposition of any gifts, please create and maintain records to document the donor and recipients of gifts given to the Secretary and other Department staff working on this official trip.

Finally, in our discussions this afternoon, we identified the possibility that the Secretary and other Department staff working on this official trip might be offered travel costs, including transportation and meals, on the CNMI and/or American Samoa that could either potentially be accepted by the Department under appropriate legal authorities or require that the Department reimburse the entity for the costs of the travel. Given the uncertainty of whether these travel costs will be offered to and accepted by the Secretary and other Department staff working on this official trip, the DEO in consultation with General Law determined that in this limited circumstance it would be acceptable to address these travel costs once this trip was complete. This will ensure that the Department has all of the relevant facts necessary to make a determination about whether these travel costs should be paid for by the Department or potentially, if offered, accepted by the Department under appropriate legal authorities. As we discussed, please do not hesitate to reach out with any questions about these travel costs while you are on this trip.

Please note the following guidelines for the Secretary speaking/presenting information in his official capacity:

- **Official Title** – Use of his official title is permitted as the Secretary will be attending and presenting in his official capacity. 5 C.F.R. § 2635.702.
- **Endorsement** – We remind the Secretary that he may not use his official Government position or title or any authority associated with his public office to endorse any product, service, or enterprise, including non-profit and charitable organizations that may have some affiliation with DOI. 5 C.F.R. § 2635.702(c). This includes the StarKist Cannery on American Samoa.
- **Nonpublic Information** – The Secretary may not discuss at these events any nonpublic information he has gained by reason of his Federal position. 5 C.F.R. § 2635.703.
- **No Partisan Political Activity** – As we discussed extensively, while the Secretary may discuss the Administration's policy priorities and ideological approach to proposed laws and regulations (especially in regard to DOI related issues), he must strictly avoid partisan political activity in order to remain in compliance with the Hatch Act. Partisan political activity is any activity directed towards the success or failure of a political party, candidate for a partisan political office, or partisan political group and can include verbal remarks and speech.


As always, thank you for checking with the DEO, and please do not hesitate to let us know if it would be helpful to discuss our guidance further, or if we can be of any additional assistance. Thank you.

- Heather

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Heather Gottry
Deputy Director, Departmental Ethics Office
U.S. Department of the Interior
(O) (202) 208-4472
(C) (202) 740-0417
heather.gottry@sol.doi.gov
Visit us online at: www.doi.gov/ethics

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 DV-Z Trip Book CAO 20180829 (2).docx

203K



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: Pacific Trip

1 message

Gottry, Heather <heather.gottry@sol.doi.gov>
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Wed, Aug 29, 2018 at 5:16 PM

Per our discussion.

----- Forwarded message -----

From: **de la Vega, Scott** <scott.delavega@sol.doi.gov>

Date: Mon, Aug 27, 2018 at 4:44 PM

Subject: Fwd: Pacific Trip

To: Heather Gottry <heather.gottry@sol.doi.gov>, "McDonnell, Edward" <edward.mcdonnell@sol.doi.gov>, Alice Bartek-Santiago <alice.bartek-santiago@sol.doi.gov>

FYSA

----- Forwarded message -----

From: **de la Vega, Scott** <scott.delavega@sol.doi.gov>

Date: Mon, Aug 27, 2018 at 4:27 PM

Subject: Re: Pacific Trip

To: Douglas Domenech <douglas_domenech@ios.doi.gov>, Harry Humbert <harry_humbert@ios.doi.gov>

Cc: Scott Hommel <scott_hommel@ios.doi.gov>, Daniel Jorjani <daniel.jorjani@sol.doi.gov>

Doug -

The Departmental Ethics Office (DEO) has no legal objection to the Secretary (and a limited number of DOI employees deemed essential to support the Secretary) travelling in his official capacity on U.S. military aircraft while in-theater and on a non-reimbursable basis during the 2018 Pacific Islands Forum.

The President and the Secretary of State have requested that Secretary Zinke lead the U.S. delegation to the Pacific Islands Forum. The Forum is the premier annual gathering of Pacific Islands leaders. The DEO understands that, as head of the U.S. delegation, the Secretary will be involved in activities that constitute the discharge of official responsibilities and that both State and DoD have determined that military aircraft is required to be used. While the DEO is not privy to the likely bona fide communications or security needs that make the military aircraft "required use," we have certainly been informed that exceptional scheduling requirements make the use of the military aircraft "required use." The official schedule of the U.S. delegation in visiting multiple island nations in a very short period of time (where regularly scheduled commercial airline service is often unavailable) reasonably appears to be "exceptional scheduling requirements."

In accordance with OMB Memo M-17-32 (September 29, 2017), *Travel on Government-Owned, Rented, Leased, or Chartered Aircraft*, I contacted White House Counsel's Office on August 23, 2018 and again earlier today to confirm that the White House was fully aware of the Secretary's travel plans aboard military aircraft during the Forum. In a telephone call earlier today with Scott F. Gast, Associate Counsel and Special Assistant to the President, Mr. Gast stated that the Secretary's use of military aircraft under these circumstances appeared to be in furtherance of "mission requirements" and "required use" and was not inappropriate.

Regards,

Scott

Scott A. de la Vega
Director, Departmental Ethics Office
& Designated Agency Ethics Official
U.S. Department of the Interior
(O) (202) 208-3038

(C) (202) 740-0359
scott.delavega@sol.doi.gov
Visit us online at: www.doi.gov/ethics

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On Wed, Aug 22, 2018 at 7:30 PM, Douglas Domenech <douglas_domenech@ios.doi.gov> wrote:
Yes. Non reimbursable milair from HI.

U.S. DEPARTMENT OF STATE
Office of the Spokesperson

For Immediate Release
MEDIA NOTE
August 20, 2018

U.S. Delegation Attends the 30th Pacific Islands Forum

A high-level U.S. government delegation comprised of senior officials from the U.S. Department of State, U.S. Department of Defense, U.S. Coast Guard, and the U.S. Agency for International Development will attend the 30th Pacific Islands Forum (PIF) Leaders Session with Forum Dialogue Partners on September 4, 2018 in Nauru. The delegation will be led by Secretary of the Interior Ryan Zinke. This visit will underscore our close partnership with the Pacific Islands in promoting sustainable growth and prosperity, ensuring regional stability, and addressing global concerns.

The U.S. delegation will host a roundtable with Pacific Islands leaders on September 4, 2018. Members of the U.S. delegation will also conduct bilateral consultations with heads of state of Pacific Islands Forum members and other senior foreign officials to discuss issues of regional and global importance, including regional security, responding to the threat posed by the activities of the DPRK, combatting illegal fishing, and sustainable development.

The Pacific Islands region is an enduring foreign policy priority for the United States. Through 17 of our departments and agencies – the United States committed more than \$350 million in FY 2016 to our engagement with the Pacific Islands via projects, assistance, and operations that directly benefit the 9 million people of the region.

For more information: Follow the State Department's Bureau of East Asia Pacific Affairs at @USAsiaPacific for updates on U.S. participation in the Pacific Islands Forum 2018.

Sent from my iPhone

On Aug 22, 2018, at 6:57 PM, de la Vega, Scott <scott.delavega@sol.doi.gov> wrote:

Thanks Doug. With my understanding of the facts here (please confirm - the Secretary is heading an official Presidential delegation and the DoD and/or State is paying for the in theater air transport), I'm sure we'll be just fine, but let me get back to you with something in writing.

Scott

Scott A. de la Vega
Director, Departmental Ethics Office
& Designated Agency Ethics Official
U.S. Department of the Interior
(O) (202) 208-3038
(C) (202) 740-0359
scott.delavega@sol.doi.gov

Visit us online at: www.doi.gov/ethics

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On Wed, Aug 22, 2018 at 6:25 PM, Domenech, Douglas <douglas_domenech@ios.doi.gov> wrote:
Just wanted to check in with you to be sure we cover our bases on this.

The Secretary is serving as the US Head of Delegation to the Pacific Islands Forum. Delegation of 10 or so from NSC, DOD, PACOM, STATE, USAID, etc will travel from Honolulu to the country of Nauru, then to Papua New Guinea, then to Guam, CNMI, and American Samoa.

DOD providing milair. Two different planes.

Let me know if you need more information.

Doug

*Doug Domenech
Assistant Secretary Insular and International Affairs
Oceans, Great Lakes, and Coastlines
Natural and Cultural Resource Hurricane Recovery USVI/Puerto Rico
US Department of the Interior*

NOTE: Every email I send or receive is subject to release under the Freedom of Information Act.

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Scott A. de la Vega
Director, Departmental Ethics Office
& Designated Agency Ethics Official
U.S. Department of the Interior
(O) (202) 208-3038
(C) (202) 740-0359
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Heather Gottry
Deputy Director, Departmental Ethics Office
U.S. Department of the Interior
(O) (202) 208-4472
(C) (202) 740-0417
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**U.S. DEPARTMENT OF THE INTERIOR
Foreign Travel Certification Form**

Bureau:
Office of the Secretary (OS)

Traveler is a retiree, contractor, or other non-DOI employee

Traveler's Name: Secretary Zinke	Traveler's Phone Number: 202-208-7551	Traveler's E-mail Address: timothy_nigborowicz@ios.doi.gov
Traveler's Supervisor Name:		

Traveler Supervisor's Name:

Position Title: Secretary of the Interior	Grade: ES	Home Duty Station: Washington, DC
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- Traveler is a political appointee
- Traveler is a political appointee confirmed by the senate

Check here to enter travel costs

COUNTRY	Major Cities to be Visited	Dates of Travel
Country: Nauru	Major Cities to be Visited: Yaren	Start Date: 9/3/2018 End Date: 9/4/2018
Country: Papua New Guinea	Major Cities to be Visited: Port Moresby	Start Date: 9/4/2018 End Date: 9/5/2018

Purpose of Travel:
Official USG Delegate

Justification for Travel:

Secretary Ryan Zinke is scheduled to travel to the Republic of Nauru as part of a U.S. government delegation that will attend the 30th Pacific Islands Forum (PIF) Leaders Session with Forum Dialogue Partners. The U.S. delegation will host a roundtable with Pacific Islands leaders on September 4, 2018. Members of the U.S. delegation will also conduct bilateral consultations with heads of state of Pacific Islands Forum members and other senior foreign officials to discuss issues of regional and global importance.

The majority of the official PIF engagements will take place in the Republic of Nauru. However, much of the U.S. delegation, including Secretary Zinke, will utilize overnight lodging in Papua New Guinea. In addition, while in Papua New Guinea, Secretary Zinke is tentatively scheduled to hold a bilateral meeting with Papua New Guinea government officials, and tour a number of Asia-Pacific Economic Cooperation (APEC) sites.

In Country Contact's Name: Mark Mineo; Christy Buzzard	In Country Contact's Phone Number: +6753082136	In Country Contact's E-mail Address: MineoMR@state.gov; BuzzardCE@state....
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In Country Contact's Organization:
U.S. Department of State

** Use of non-Federal funds require additional clearances under 31 USC Section 1353. Please consult your bureau's ethics office. If ethics clearance is required, please attach ethics clearance. The attachments section is at the bottom of this form.*

Traveler Certifications

"I HEREBY CERTIFY that the travel proposed is essential and supported by the considerations listed below."

Travel is limited to the minimum necessary to accomplish the agency's program (41 CFR 301);

Yes

If required, traveler will issue a report within (10) days of return to be distributed to interested officials to share in the benefits;

Yes

Annual leave of more than one workday is described here or is attached;

No

Clearance by the US Mission/Embassy has been requested and travel will not occur if the US Mission/Embassy objects;

Yes

No other Bureau employees to be traveling to this destination at this time;

No

Provide the names of other bureau officials to attend:

Domenech, Douglas W.; Pula Nikolao I

Submitter:

Date Submitted:

8/30/2018

Bureau Approval

"I HEREBY APPROVE THE TRAVEL AND CERTIFY that the travel proposed is essential and supported by the considerations listed above."

Approve

Bureau Approver Comments:

Control Number:

Check this box to add additional bureau signatures

Additional Bureau Signatures		
Title	Name	Signature
Deputy Chief of Staff to the Secretary	Argo, Michael Patrick	

OIA Approval

OIA Approval:

Approve

OIA Approver Comments:



2018 Nauru-Papua New Guinea DI-1175 Signed.pdf
888.07 KB



U.S. DEPARTMENT OF THE INTERIOR
Foreign Travel Certification Form

Bureau:

Office of the Secretary (OS)

Traveler is a retiree, contractor, or other non-DOI employee

Traveler's Name: Secretary Zinke	Traveler's Phone Number: 202-208-7551	Traveler's E-mail Address: timothy_nigborowicz@ios.doi.gov
Traveler's Supervisor Name: Traveler Supervisor's Name:		
Position Title: Secretary of the Interior	Grade: ES	Home Duty Station: Washington, DC

Traveler is a political appointee

Traveler is a political appointee confirmed by the senate

Check here to enter travel costs

COUNTRY	Major Cities to be Visited	Dates of Travel
Country: Nauru	Major Cities to be Visited: Yaren	Start Date: 9/3/2018 End Date: 9/4/2018
Country: Papua New Guinea	Major Cities to be Visited: Port Moresby	Start Date: 9/4/2018 End Date: 9/5/2018

Purpose of Travel:
Official USG Delegate

Justification for Travel:

Secretary Ryan Zinke is scheduled to travel to the Republic of Nauru as part of a U.S. government delegation that will attend the 30th Pacific Islands Forum (PIF) Leaders Session with Forum Dialogue Partners. The U.S. delegation will host a roundtable with Pacific Islands leaders on September 4, 2018. Members of the U.S. delegation will also conduct bilateral consultations with heads of state of Pacific Islands Forum members and other senior foreign officials to discuss issues of regional and global importance.

The majority of the official PIF engagements will take place in the Republic of Nauru. However, much of the U.S. delegation, including Secretary Zinke, will utilize overnight lodging in Papua New Guinea. In addition, while in Papua New Guinea, Secretary Zinke is tentatively scheduled to hold a bilateral meeting with Papua New Guinea government officials, and tour a number of Asia-Pacific Economic Cooperation (APEC) sites.

In Country Contact's Name: Mark Mineo; Christy Buzzard	In Country Contact's Phone Number: +6753082136	In Country Contact's E-mail Address: MineoMR@state.gov; BuzzardCE@state....
In Country Contact's Organization: U.S. Department of State		

* Use of non-Federal funds require additional clearances under 31 USC Section 1353. Please consult your bureau's ethics office. If ethics clearance is required, please attach ethics clearance. The attachments section is at the bottom of this form.

Traveler Certifications

"I HEREBY CERTIFY that the travel proposed is essential and supported by the considerations listed below."

Travel is limited to the minimum necessary to accomplish the agency's program (41 CFR 301);

Yes

If required, traveler will issue a report within (10) days of return to be distributed to interested officials to share in the benefits;

Yes

Annual leave of more than one workday is described here or is attached;

No

Clearance by the US Mission/Embassy has been requested and travel will not occur if the US Mission/Embassy objects;

Yes

No other Bureau employees to be traveling to this destination at this time;

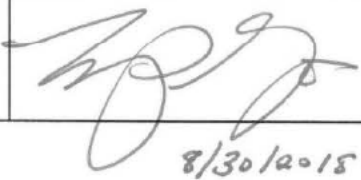
No

Provide the names of other bureau officials to attend:

Domenech, Douglas W.; Pula Nikolao I

Check this box to add additional bureau signatures

Additional Bureau Signatures

Title	Name	Signature
Deputy Chief of Staff to the Secretary	Argo, Michael Patrick	

8/30/2015

Show Buttons

**OFFICE OF THE SOLICITOR
CORRESPONDENCE BACKGROUND FORM**

Date: September 6, 2018

Nature and Significance of Document: Request for approval of use of charter aircraft service for official travel on **September 8, 2018**, weather permitting, of the Secretary, one senior DOI officials (James Reilly, Director, USGS), and 3 other DOI employees (Greg Knee, Security; Holly Land, Advance, OS; Frank Trusdell, Research Geologist, USGS) from Hilo, HI, for an aerial tour of and visit to USGS volcano monitoring facilities on the Big Island, and back to Hilo.

Background: Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications, or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of DOI or charter aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1).

As the attached OAS-110 indicates, DOI and commercial aircraft service are not available to meet the operational and scheduling needs of the travel, which includes an aerial tour. The cost of charter aircraft service, not including total duty hours away is \$14,784. Because the use of charter aircraft is the only means of meeting the operational and scheduling needs of this trip, this travel may be approved.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED OAS-110 FORM.**

Contact and telephone number:
Jennifer Heindl 202-208-7094

Surname

Due Date: ASAP

Tim Murphy Murphy 9/6/18

TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Location <u>Hilo, HI</u>	Date <u>9/8/2018</u>	Hours required to be on site	<u>1100</u> to <u>1900</u>
Location _____	Date _____	Hours required to be on site	_____ to _____
Location _____	Date _____	Hours required to be on site	_____ to _____

Manifest (only persons required to be at TDS):

Name	Hourly Salary
<u>Secretary Zinke, DOI, PAS</u>	<u>\$107.52</u>
<u>SGT (b) (6)</u>	<u>\$53.16</u>
<u>Holly Lane, DOI Sr Advance Rep., GS-12</u>	<u>\$53.16</u>
<u>James Reilly, USGS Director, SES</u>	<u>\$90.60</u>
<u>Frank Trusdell, USGS Research Geologist, GS-15</u>	<u>\$87.84</u>
TOTAL Hours Cost of All Required Travelers	\$ <u>498.60</u>

Annual Salary = 2087 hours x 1.20
Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

(Continue on attached sheet if needed)

B. COST COMPARISON:

1. <u>Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.</u>	\$ <u>0.00</u>
• Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule.	_____
• Cost of required per diem and ground transportation	_____
TOTAL Cost by commercial transportation:	\$ <u>0.00</u>
2. <u>Leased, Contract, or Rental Aircraft:</u>	
1. Flight hours x flight hour costs	\$ <u>7,800.00</u>
2. Cost of total duty hours away from office or regular duty station	_____
3. Cost of required per diem and ground transportation	_____
4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tie-down fees, overnight parking, extra crew, etc.	_____
TOTAL Cost by Lease, Contract, or Rental aircraft	\$ <u>14,784.00</u>
3. <u>DOI-Operated Aircraft - identify specific aircraft</u> <u>N/A</u>	
• Flight hours required x variable flight hour cost	\$ <u>0.00</u>
• Cost of total duty hours away from office or regular duty station	_____
• Cost of required per diem and ground transportation	_____
• Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.)	_____
• Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tie-down fees, overnight parking, et	_____
TOTAL COST by DOI Fleet aircraft	\$ <u>0.00</u>

N/A see remarks

not avail. see remarks

C. MOST COST EFFECTIVE METHOD:

Commercial N11MO Timothy Perry PIC / Darl Evans SIC
 Lease, Contract or Rental N# _____ Pilot/Crew _____
 Purpose _____
 DOI Fleet N# _____ Pilot/Crew _____
 Purpose _____

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Request approval to utilize Department of Interior contract helicopter to transport Secretary Zinke and other team members on September 8, 2018.

Purpose of Flights: On September 8, 2018, Secretary Ryan Zinke and three other members will board helicopter in Hilo, HI to conduct overflights of several volcano spots in the lower East Rift Zone and at the Summit over the course of the day before returning to Hilo, HI.

Commerical airlines was not considered in this cost analysis due to inability to conduct aerial flights of various volcano sites. DOI does not have any Fleet helicopters located in Hawaii and therefore was also not considered in this cost analysis.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

 Print name of designated approving official Signature Date

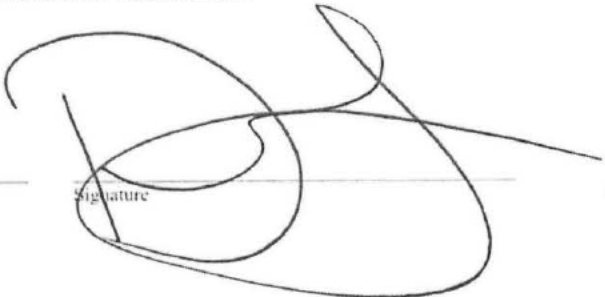
E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b. page 6 of OMB Circular A-126)

 Print name of designated approving official Signature Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE: (See paragraph 11.c. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

Daniel H. Jorjani _____
 Print name of designated approving official Signature Date





Hebert, Samantha <samantha_hebert@ios.doi.gov>

Hawaii

Hilo -> Volcanos Observ.

Alina [Signature]

Wed, Sep 5, 2018 at 6:54 PM

Helicopter Information

4 messages

Holly Lane <holly_lane@ios.doi.gov>

To: srbrant@usgs.gov, dpsmith@usgs.gov, adevaris@usgs.gov

Cc: tlmurray@usgs.gov, jgillespie@usgs.gov, Raul Matias <raul_matias@nps.gov>, samantha_hebert@ios.doi.gov

Hello team,

I need some additional information on the usage of the helicopter for the upcoming visit to see the the volcano damage.

We would need to know more on how often USGS rents helicopter since you don't have any of your own, why the use of a helicopter is needed to access some of these locations and any information on past visits where you needed a larger helicopter.

If you could send this by COB today then Sam will have it by the ethics meeting in the morning.

Thank you all for your assistance.

Holly Lane
Senior Advance Representative
Department of Interior
+1-202-706-9330 - Cell
+1-202-208-1327 - Office
holly_lane@ios.doi.gov

Wed, Sep 5, 2018 at 7:18 PM

Brantley, Steven <srbrant@usgs.gov>

To: Holly Lane <holly_lane@ios.doi.gov>

Cc: Durelle Smith <dpsmith@usgs.gov>, Aimee Devaris <adevaris@usgs.gov>, Thomas Murray <tlmurray@usgs.gov>, jgillespie@usgs.gov, Raul Matias <raul_matias@nps.gov>, samantha_hebert@ios.doi.gov

Hi,

USGS Hawaiian Volcano Observatory (HVO) utilizes small helicopters (average 80-100 hours per year) for the purpose of installing and maintaining volcano and earthquake monitoring and telemetry networks in remote areas on the Island of Hawai'i, including Hawaii Volcanoes National Park, and for the purpose of performing geologic mapping and research, and aerial reconnaissance of eruptive activity. During the current eruption and summit collapse, HVO has flown about 170 hours between March and September 2018. During the past year, HVO has utilized three helicopter vendors on contract through the DOI Office of Aviation Services, including Blue Hawaiian, K&S Helicopters (Paradise Helicopters), and Manuiwa Helicopters Inc. (Volcano Helicopters). HVO typically utilizes a Hughes 500 model helicopter for the transport of as many as 3 people at a time and for external loads, but we also utilize a larger helicopter (for example, Eurocopter EC 130 T2) to accommodate additional passengers for aerial reconnaissance or at high elevations.

Steve

Steven Brantley
U.S. Geological Survey
Hawaiian Volcano Observatory
PO Box 1026
Hilo, HI 96721
cell 808-937-8470
email: srbrant@usgs.gov

On Wed, Sep 5, 2018 at 12:54 PM, Holly Lane <holly_lane@ios.doi.gov> wrote:

Hello team,

I need some additional information on the usage of the helicopter for the upcoming visit to see the the volcano damage.

We would need to know more on how often USGS rents helicopter since you don't have any of your own, why the use of a helicopter is needed to access some of these locations and any information on past visits where you needed a larger helicopter.

If you could send this by COB today then Sam will have it by the ethics meeting in the morning.

Thank you all for your assistance.

Holly Lane
Senior Advance Representative
Department of Interior
+1-202-706-9330 - Cell
+1-202-208-1327 - Office
holly_lane@ios.doi.gov

Durelle Smith <dpsmith@usgs.gov>

Wed, Sep 5, 2018 at 8:04 PM

To: Steven Brantley <srbrant@usgs.gov>, Holly Lane <holly_lane@ios.doi.gov>

Cc: Aimee Devaris <adevaris@usgs.gov>, Thomas Murray <tlmurray@usgs.gov>, jgillespie@usps.gov, Raul Matias <raul_matias@nps.gov>, Samantha Hebert <samantha_hebert@ios.doi.gov>, Shari Moultrie <shari_moultrie@ios.doi.gov>

To close the loop – here is some information that was included on the OMD-110 form that is being submitted by Shari Moultrie to the DOI Solicitor for review and approval:

Request review and approval for Secretary Zinke to utilize contract helicopter on September 8, 2018 to survey impacts of recent Kilauea eruption.

On September 8, 2018, Secretary Ryan Zinke and three other members (DOI required security staff, USGS Director and USGS Hawaiian Volcano Observatory scientific expert) will board helicopter in Hilo, HI to conduct overflights of several key lava eruption flows in the lower East Rift Zone and at the Summit over the course of the day before returning to Hilo, HI.

Commercial airlines were not considered due to inability to conduct aerial flights of various volcano sites.

From: Brantley, Steven <srbrant@usgs.gov>

Sent: Wednesday, September 5, 2018 3:19 PM

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Cc: Durelle Smith <dpsmith@usgs.gov>; Aimee Devaris <adevaris@usgs.gov>; Thomas Murray <tlmurray@usgs.gov>; jgillespie@usps.gov; Raul Matias <raul_matias@nps.gov>; samantha_hebert@ios.doi.gov

Subject: Re: Helicopter Information

Hi,

9/6/2018,

DEPARTMENT OF THE INTERIOR Mail - Helicopter Information

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holly_lane@ios.doi.gov

Moultrie, Shari <shari_moultrie@ios.doi.gov>

Thu, Sep 6, 2018 at 10:22 AM

To: Durelle Smith <dpsmith@usgs.gov>

Cc: Steven Brantley <srbrant@usgs.gov>, Holly Lane <holly_lane@ios.doi.gov>, Aimee Devaris <adevaris@usgs.gov>,

Thomas Murray <tmurray@usgs.gov>, jgillespie@usps.gov, Raul Matias <raul_matias@nps.gov>,

samantha_hebert@ios.doi.gov

All - Solicitor's office is requiring a more detailed itinerary. Can someone provide me a more outlined trip with the helicopter other than it will be reviewing several sites throughout the day. Will the helicopter be landing for meetings and if so where. Once I receive this I will provide the more detailed itinerary to the SOL.

Thanks so much.

Shari Moultrie

Flight Coordination Specialist

US Department of the Interior

Office of Aviation Services

Cell: (770) 598-3021

shari_moultrie@ios.doi.gov

We are dedicated to providing exceptional service and always looking for input to improve our services; please assist us by completing a brief survey at:

<https://www.surveymonkey.com/s/EROCustomerSurvey>

On Wed, Sep 5, 2018 at 8:05 PM Durelle Smith <dpsmith@usgs.gov> wrote:

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9/6/2018

DEPARTMENT OF THE INTERIOR Mail - Helicopter Information

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holly_lane@ios.doi.gov



Heindl, Jennifer <jennifer.heindl@sol.doi.gov>

Fwd: Helicopter Information

1 message

Hebert, Samantha <samantha_hebert@ios.doi.gov>

6 September 2018 at 14:22

To: Jennifer Heindl <jennifer.heindl@sol.doi.gov>, "de la Vega, Scott" <scott.delavega@sol.doi.gov>, Heather Gottry <heather.gottry@sol.doi.gov>

----- Forwarded message -----

From: **Moultrie, Shari** <shari_moultrie@ios.doi.gov>

Date: Thu, Sep 6, 2018 at 2:05 PM

Subject: Re: Helicopter Information

To: Thomas Murray <tmurray@usgs.gov>

Cc: Durelle Smith <dpsmith@usgs.gov>, Steven Brantley <srbrant@usgs.gov>, Holly Lane <holly_lane@ios.doi.gov>, Aimee Devaris <adevaris@usgs.gov>, <jgillespie@usps.gov>, Raul Matias <raul_matias@nps.gov>, <samantha_hebert@ios.doi.gov>

Thank you kindly. I will pass this detail info on to the Solicitors.

Shari Moultrie

Flight Coordination Specialist

US Department of the Interior
Office of Aviation Services
Cell: (770) 598-3021
shari_moultrie@ios.doi.gov

We are dedicated to providing exceptional service and always looking for input to improve our services; please assist us by completing a brief survey at:

<https://www.surveymonkey.com/s/EROCustomerSurvey>

On Thu, Sep 6, 2018 at 2:03 PM Murray, Thomas <tlmurray@usgs.gov> wrote:

Note that no lava flows are occurring now.

1. Depart ITO approximately 12:30 pm Sept. 8.
2. Overflight of lower Puna area where the lava flows occurred. Overfly Fissure 8 and flow the lava channel to the ocean. Overfly areas overrun by lava.
3. One stop to look at recent lava flows from the ground level.
 1. 19.480873, 154.890323
 2. The spot is on the entrance road to the Puna Geothermal Venture but we will not be visiting any of the PGV facility. Instead the crew will walk in the opposite direction towards the lava flow. It is spot where USGS has landed before.
 3. We will not be meeting or likely encounter anyone.
4. Continue overflight departing the lower Puna lava flow area and fly up to the summit area.
5. Overfly the summit area.
6. Return to ITO and touch down at approximately 2:15 pm

On Thu, Sep 6, 2018 at 4:22 AM, Moultrie, Shari <shari_moultrie@ios.doi.gov> wrote:

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holly_lane@ios.doi.gov

--
Tom Murray, tmurray@usgs.gov
Director, Volcano Science Center
U.S. Geological Survey
(desk) 907-786-7443

--
Samantha Hebert
U.S. Department of the Interior
Immediate Office of the Secretary
Director, Scheduling and Advance
Direct: 202-208-4025
Cell: 202-412-6142
Email: Samantha_Hebert@ios.doi.gov

NOTE: Every email I send or receive is subject to release under the Freedom of Information Act.

MEMORANDUM

TO: Authorizing Officials
FROM: Office of Scheduling and Advance
SUBJECT: Utilization of First Class Airline Accommodations for Secretary Ryan Zinke
DATE: September 5, 2018

On September 2, 2018, Secretary Ryan Zinke started an extended period of official travel to a number of locations in the Pacific region. This trip includes official engagements in the Republic of Nauru, Papua New Guinea, Guam, the Northern Mariana Islands, and American Samoa. This is a rigorous travel schedule that involves significant distances between destinations and two crossings of the International Date Line.

The trip ends with Secretary Zinke returning to Hawaii for a full schedule of official engagements over several days, including visits to Honouliuli National Monument, the World War II Valor in the Pacific National Monument, and the Hawaiian Volcano Observatory. Please refer to the attached trip schedules for further details regarding the entire trip.

Secretary Zinke will conclude his official travel with an overnight flight from Honolulu, Hawaii, to Washington, D.C., which is scheduled to arrive at Washington National Airport at 10:55am on September 10. The following day, Secretary Zinke will travel with President Donald Trump to western Pennsylvania to attend a memorial service at the Flight 93 National Memorial.

In addition to the memorial service, Secretary Zinke's travel with President Trump will include discussions with the President on a number of issues and policies related to the Department and its work. To ensure that he is properly prepared for these discussions, Secretary Zinke must receive extensive briefings immediately after he returns from Hawaii. Therefore, he will not have a significant period of "down time" between the arrival of his flight and the briefings and meetings he will attend on September 10.

Due to such a tight and demanding schedule, the Office of Scheduling and Advance recommends that Secretary Zinke utilize first class accommodations on his flight from Honolulu to Washington for the following fare (see attached email):

September 9, 2018

American Airlines #8

5:33pm PDT Depart Honolulu, HI

5:54am CDT Arrive Dallas, TX

Connection in Dallas, TX

American Airlines #1354

6:59am CDT Depart Dallas, TX

10:55am EDT Arrive Washington, DC (DCA)

First Class Fare: \$1,639.92

We seek authorization for Secretary Zinke to use first class accommodations under CFR 301-10.123(a)(4):

§ 301-10.123 When may I use other than coach-class airline accommodations?

(a) Your agency may authorize/approve first class accommodations if any of the following apply:

(4) When required because of agency mission, consistent with your agency's internal procedures pursuant to § 301-70.102(i).

Our recommendation is additionally supported by guidance from the Office of the Solicitor Division of General Law regarding this use of first class accommodations (see attached email). Please provide approval for Secretary Zinke to use first class airline accommodations on his connecting flight from Honolulu, Hawaii, to Washington, D.C., on September 9, 2018, on American Airlines #8 and American Airlines #1354.

Michael P. Argo

Travel Authorizing Official Name


Travel Authorizing Official Signature

8/5/2018
Date

DA. Glenn

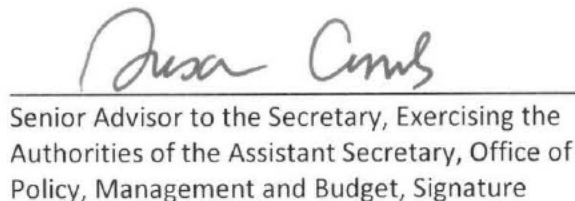
Director, Office of Financial Management, Name


Director, Office of Financial Management, Signature

9-6-18
Date

Susan Combs

Senior Advisor to the Secretary, Exercising the Authorities of the Assistant Secretary, Office of Policy, Management and Budget, Name


Senior Advisor to the Secretary, Exercising the Authorities of the Assistant Secretary, Office of Policy, Management and Budget, Signature

Sept 6, 2018
Date



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

[EXTERNAL] FIRST CLASS AND COACH CLASS PRICES HONOLULU TO DCA 9 SEPTEMBER

1 message

Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Tue, Sep 4, 2018 at 3:10 PM

Hi Tim,

FIRST CLASS AND COACH CLASS PRICES
HONOLULU TO DCA 9 SEPTEMBER

HNLDFW AA8 09SEP18
DFWDCA AA1354 10SEP18
1639.92 USD FIRST CLASS FARE

HNLDFW AA8 09SEP18
DFWDCA AA1354 10SEP18
359.90 USD COACH CLASS FARE

--

Tina Ridge-Arndt
Travel Consultant
Tina.Ridge-Arndt@dtigov.com

Office: 202.219.0709





Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Travel from Hawaii

1 message

Heindl, Jennifer <jennifer.heindl@sol.doi.gov>

Fri, Aug 31, 2018 at 12:01 PM

To: "Getto, Leila" <leila_getto@ios.doi.gov>, Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>, Timothy Murphy <timothy.murphy@sol.doi.gov>, Samantha Hebert <samantha_hebert@ios.doi.gov>, Edward Keable <edward.keable@sol.doi.gov>

Hi all,

(b) (5)

[REDACTED]

[REDACTED]

[REDACTED]

Happy to discuss more.

Thanks,
Jennifer

Jennifer A. Heindl

Attorney Advisor

Office of the Solicitor

Division of General Law

Branch of General Legal Services

Voice: 202-208-7094

Fax: 202-219-1790

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**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 201 8 and Ending September 30, 201 8

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event

Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)

Visit to the U.S. territory of American Samoa as part of a larger trip to several nations and territories in the Pacific region, and Hawaii.

4. Sponsor of the Event Government of American Samoa

5. Location of Event Various locations on Tutuila, American Samoa

6. Dates of Event

From: September 6, 201 8 To: September 6, 201 8

7. Nature of Event Various engagements, including a visit to the StarKist Cannery and a luncheon at Suigaula o le Atuvasa Beach Park.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 09/02/18 To 09/10/18

9. Accompanying Spouse (If Applicable)

Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

A. Government of American Samoa C. _____

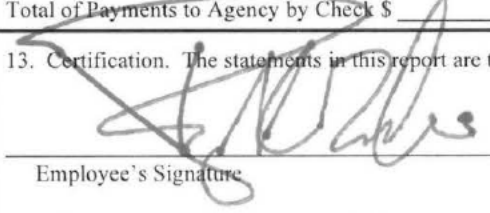
B. _____ D. _____

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

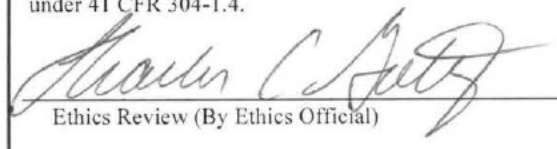
Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 191.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature

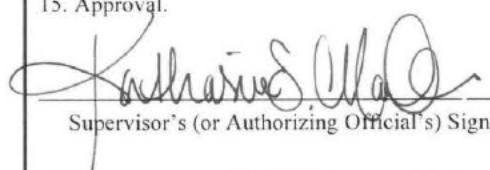
11/14/18
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

11-6-18
Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature

Deputy Chief of Staff
Title

11.07.2018
Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Transportation in SUV	K	E	A	\$171.00
to various locations on				
Tutuila, American Samoa				
Meal (Lunch)	K	E	A	\$20.00

4 Your Information

Pick-Up

Pago Pago Intl Airport, PPG

Thu, Nov 08, 8:00 AM

Return

Pago Pago Intl Airport, PPG

Fri, Nov 09, 8:00 AM



Intermediate 4 Wheel Drive

Toyota Rav4 or similar

Automatic Transmission

Estimated Total

Base Rate

\$156.31

Mileage: Unlimited

Rental Options

\$0.00

Discount Codes

[Modify / View Rental Details](#) \$171.00

Fees & Taxes

\$14.69

Estimated Total

\$171.00

First Name

Last Name

Email

DEO Record of Review of Non-Federal Travel Request
Heather Gottry, Deputy Director
November 6, 2018

Requestor: Secretary Ryan Zinke

Event: Pacific Island Forum (PIF)/Oceania Visit to American Samoa

Date(s): September 6, 2018

This memorandum summarizes the ethics review completed by the Departmental Ethics Office (DEO) of the DI-2000 form submitted for Secretary Ryan Zinke to request that the Department of Interior accept a meal and transportation offered by the Government of American Samoa on September 6, 2018 during the Secretary's Pacific Island Forum (PIF)/Oceania visit to American Samoa.

On August 6, 2018, the DEO provided ethics guidance to the Secretary about various events scheduled during his upcoming Pacific Island Forum (PIF)/Oceania visit, and noted that there was a possibility that the Secretary and other Department staff working on this official trip might be offered travel costs, including transportation and meals, on the CNMI and/or American Samoa that could either potentially be accepted by the Department under appropriate legal authorities or require that the Department reimburse the entity for the costs of the travel. The DEO in consultation with General Law determined that, given the uncertainty of whether these travel costs will be offered to and accepted by the Secretary and other Department staff working on this official trip, in this limited circumstance it would be acceptable to address these travel costs once this trip was complete. Consistent with this guidance the Secretary submitted a DI-2000 form when the relevant facts necessary to make a determination about whether these travel costs should be paid for by the Department or potentially, if offered, accepted by the Department under appropriate legal authorities were available.

Pursuant to 31 U.S.C. § 1353, the Department of Interior is authorized to accept reimbursement or in-kind donations from non-Federal sources for an employee's transportation expenses (including food, lodging, incidental expenses, and registration costs) to certain functions related to the employee's official duties. Acceptance of travel expenses from non-Federal sources is only permitted when the employee's travel is for attendance at a conference, meeting, seminar, training course, speaking engagement, or similar event that takes place away from the employee's official duty station. Travel under this authority may not be used for events required to carry out DOI's statutory and regulatory functions, such as investigations, inspections, audits, site visits, or to attend vendor promotional training.

In reviewing this request, consistent with 41 C.F.R. § 304-5.3, the DEO considered whether the acceptance of the non-federal payment under the circumstances would cause a reasonable person with knowledge of all the facts relevant to a particular case to question the integrity of agency programs or operations. In particular, the DEO considered the following factors:

1. Identity of the non-Federal source;
2. Purpose of the meeting;
3. Identity of other expected participants;
4. Nature and sensitivity of any matter pending at the agency which may affect the interest of the non-Federal source;
5. Significance of the employee's role in any such matter; and
6. Monetary value and character of the travel benefits offered by the non-Federal source.

First, the donor of the gift of the meal and transportation is the government of American Samoa. Second, the Secretary's visit and meetings with the government of American Samoa meet the definition of a meeting or similar function defined in 41 C.F.R. § 304-2.1, and the Secretary made official remarks about the mission of the Department to government officials and citizens of American Samoa at lunch on September 6, 2018. Third, the identity of the other expected participants invited to the meeting and lunch include the federal and local government officials, business leaders, and citizens of American Samoa. Fourth, while there are a number of policy, regulatory and other matters of interest to the government of American Samoa, pending at the Department of Interior, it is important that the Secretary have the opportunity to engage in discussions with government officials and other representatives from American Samoa. Finally, it is our understanding that the meal and transportation provided to Secretary Zinke were also offered to other federal and local officials members and, and he is not asking that the Department accept any offer or benefit in excess of those offered to those individuals.

Based on a review of the factors above, the DEO does not believe that if the Department of Interior accepts the non-federal payment of the meal and transportation provided to Secretary Zinke during his Pacific Island Forum (PIF)/Oceania visit to American Samoa that a reasonable person with knowledge of all the facts relevant to a particular case would question the integrity of agency programs or operations. Therefore, the DEO has determined that this gift a non-federal source complies with the ethics conditions for acceptance of travel payments under 31 U.S.C. § 1353.

USINDOPACOM

ITINERARY for the PIF/OCEANIA VISIT

As of 8/28 7:40 pm HST

Sunday, September 2, 2018

- 0835 Delegation Departs IAD on United 345 ert HNL
- 1250 Arrive HNL (Greeted by PACOM Action Office Major Susan Wong (In Uniform; 415-867-6020) at the Baggage Claim Carousel
- 1300 Travel to PACOM HQ in DOD Provided Vehicles from HNL Intl
- o Vehicle 1 (DOI Provided): SGT (b) (6), (b) Secretary Zinke, LT Knee
 - o Vehicle 2 (DOD Provided 15 Pax Van + Luggage Vehicle): Mr. Domenech, Mr. Killeen, Mr. Pula, Mr. Johnson
 - o Personally Arranged Trans: LTG (b) (6), RADM (b) (6), Dr. Berry, CPT (b) (6), (b) (6)
- 1300 Travel to PACOM HQ from Hilton Hawaiian Village
- o Vehicle 1 (DOD (J9) Provided): DAS Matthews, CDA Goldman, Mr. Callahan
 - o PACOM Escort Officer CDR Michael Baldwin (619-987-3366)
- 1345 Arrive PACOM Headquarters
- o Attire:
 - o Civilian: Casual Travel Attire
 - o Military: UOD / Type III / OCP
- 1350-1530 Trip Briefing/Discussion
- Briefing - Theater challenges and foreign influences (PACOM-led)
- Briefing - Trip Schedule (PACOM-led)
- Discussion - Nauru (STATE-Led)
- Overview of the PIF, member countries, overall issues in the region.
- Planned US deliverables for the PIF
- Discussion - PNG (STATE and PACOM-led)
- Discussion - Guam, CNMI (PACOM-led)
- Discussion - American Samoa (Interior-led)
- Discussion - Overall US Government messages for the trip (Principals)
- 1530-1615 PACOM Hosted Social w/ light Pupus and Beverages (PACOM Flag Mess)
- 1615 Transit to Lodging (Hilton Hawaiian Village Waikiki Beach Resort)
- o Vehicle 1 (DOI Provided): SGT (b) (6) Secretary Zinke, LT (b) (6)
 - o Vehicle 2 (DOD Provided 15 Pax Van + Luggage Vehicle): Mr. (b) (6) Domenech, Mr. Killeen, Mr. Pula, Mr. Johnson
- 1645-0115 Personal Time
- PROVIDE DELEGATION BAG TAGS FOR LUGGAGE**

Monday, September 3, 2018

- 0100-0115 Check Out
- 0115 Delegation loads DOD Provided Surry w/ Luggage
- o Attire: As Desired; LTG Fenton will be in Civilian attire for the flight and change on board into Class B for the PIF.
- 0130 Delegation transit to DV1
- o Vehicle 1 (DOI Provided): SGT (b) (6) Secretary Zinke, LT (b) (6)
 - o Vehicle 2 (DOD Provided Surry Bus): Mr. Domenech, Mr. Killeen, Mr. Callahan, Mr. Pula, DAS Matthews, Mr. Johnson, CDA Goldman
 - o Personally Arranged Trans: LTG (b) (6), RADM (b) (6), Dr. Berry, CPT (b) (6).
- 0200 Arrive Hickam AFB (DV1)
- 0220 All Staff on Aircraft; Baggage Loaded
- o Secretary Zinke and LTG Fenton Luggage onboard
 - o DV cabin has personal bathroom
 - o All other Passengers luggage loaded under aircraft
 - o C-40 has normal overhead bins for carry-ons, First Class Size Seats
 - o Normal airplane bathrooms if you'd like to change enroute
- 0230 Aircraft Doors Closed
- 0245 Depart Hickam AFB (DV1) enroute Nauru
- Flight time 6:00
- RON in Flight

<u>Breakfast</u>
Biscuits and Sausage Gravy
Breakfast Potatoes
Pineapple & Raspberry Cup
Cranberry Juice

Cross IDL

Tuesday, September 4, 2018

- 0645 Arrive Nauru for Pacific Island Forum (PIF)
- o You will need Australian Dollars to Purchase anything. No Credit Cards!!
 - o Attire Civilian: Island shirt, dress pants, dress shoes
 - o Attire Military: Class B / Summer White
- 0645 Move to VIP Room for Immigration Processing
- o CPT Lehner Remains on Aircraft w/ Crew
- 0700-0730 Load DoS Provided Transportation w/ Drivers enroute Menen Hotel
- o Vehicle 1 (Sedan): Nauru Police driver, Secretary Zinke, LT (b) (6), DAS Matthews
 - o Vehicle 2 (Sedan): Nauru driver, A/S Domenech, CDA Goldman, Nik Pula
 - o Vehicle 3 (8 Pax van): Nauru driver, Amon Killeen (OSD-P), Sean Callahan (USAID), Mark Mineo (DOS, in Nauru), Jenny Morrell (DOS, in Nauru), Lisa Kalajian (DOS, in Nauru), Eric Vogel (DOS, in Nauru), Dr. Berry

- 0730-0830 **U.S.-hosted Roundtable Meeting with Pacific Island Leaders**
- Location: Menen Hotel (Tomano Room)
 - Attendees: Pacific Islands HOD +1
 - All USDEL
- 0830 Depart Menen Hotel enroute Civic Center
- 0900-1030 **PIF Forum Dialogue Partners Program**
- Location: Civic Center Conference Room
 - Attendees: Secretary Zinke
- 1030-1040 **Official Photograph**
- Location: Civic Center Conference room
 - Attendees: Secretary Zinke
- 1040 Depart Civic Center enroute TBD
- 1100-1130 **Bilateral Meeting with Nauru President Waqa (TBC)**
- Location: TBD
 - U.S. Attendees:
 - Secretary Zinke
 - A/S Doug Domenech
 - DAS Matt Matthews
 - CDA Mike Goldman
 - Eric Johnson, NSC
 - LTG (b) (6), (b) (7)
 - RADM (b) (6), (b) (7)
 - Sean Callahan, USAID
 - Note-taker TBD
- 1145-1215 **Bilateral Meeting with Palau Minister of State Faustina K. Rehuher-Marugg (TBC)**
- Location: U.S. Bilat Room at USP
 - Attendees:
 - Secretary Zinke
 - A/S Doug Domenech
 - DAS Matt Matthews
 - Eric Johnson, NSC
 - LTG (b) (6), (b) (7)
 - RADM Kevin Lunday
 - Sean Callahan, USAID
 - Amon Killeen, DOD/OSD
 - Note-taker TBD
- 1215 Depart enroute TBD
- 1230-1330 **Lunch with Taiwan FM Wu (Confirmed)Wu**

- o Location: Nauru Parliament (TBC)

Taiwan:

1. H.E. Dr. Jaushieh Joseph Wu, Minister, MOFA
2. H.E. Tien-yie Hsiang, Secretary General, Taiwan International Cooperation and Development Fund (TaiwanICDF)
3. H.E. Bau-shuan Ger, Director-General, Department of East Asian and Pacific Affairs, MOFA
4. H.e. Tai-chin Chiu, Representative, Head of Trade Mission of the Republic of China (Taiwan) to the Republic of Fiji
5. Mr. Yi-hsiang Chao, Director, Minister's Office, MOFA
6. Ms. I-chieh Chou, Senior Secretary, Minister's Office, MOFA
7. Mr. Ming-jan Lu, Deputy Counselor, Embassy of the ROC (Taiwan) to Tuvalu
8. Ms. Mei-chun Huang, Section Chief, Department of East Asian and Pacific Affairs, MOFA
9. Mr. Han-min Chen, Executive Officer, Department of East Asian and Pacific Affairs, MOFA
10. Mr. Ting-yih Wen, Desk Officer, Department of East Asian and Pacific Affairs, MOFA

U.S. Attendees:

1. Sec. Zinke
2. A/S Domenech
3. DAS Matthews
4. Eric Johnson, NSC
5. Nik Pula, DOI
6. Sean Callahan, USAID
7. Notetaker TBD
8. Lt (b) (6)

1230-1330 **UK-Hosted Likemindeds (FVEY + Japan + France) Lunch**

- o Location: TBD

Attendees:

1. UK Minister of State for Asia and the Pacific Mark Field
2. Australia FM Payne
3. NZ FM Peters
4. Canada Assistant Deputy Minister for Asia-Pacific Donald Bobiash (TBC)
5. Japan Parliamentary Vice-Minister Iwao Horii (TBC)
6. France Ambassador to the Pacific Community Christian Lechervy (TBC)

U.S. Attendees:

1. LTG (b) (6)
2. RADM (b) (6)
3. CDA Goldman
4. Amon Killeen, DOD (TBC)
5. Dr. Berry, INDOPACOM (TBC)
6. Lisa Kalajian (notetaker)

1345 Depart Lunch enroute Bilats

1400-1430 **Bilateral Meeting with President of Federated States of Micronesia (TBC)**

- Location: U.S. Bilat Room at USP
- Attendees:
 - Secretary Zinke
 - A/S Doug Domenech
 - DAS Matt Matthews
 - Eric Johnson, NSC
 - LTG (b) (6), (b) (7)
 - RADM (b) (6), (b) (7)
 - Sean Callahan, USAID
 - Amon Killeen, DOD/OSD
 - Note-taker TBD

1500-1530 **Bilateral Meeting with President of Republic of the Marshall Islands (Confirmed)**

- Location: U.S. Bilat Room at USP
- Attendees:
 - Secretary Zinke
 - A/S Doug Domenech
 - DAS Matt Matthews
 - Eric Johnson, NSC
 - LTG (b) (6), (b) (7)
 - RADM (b) (6), (b) (7)
 - Sean Callahan, USAID
 - Amon Killeen, DOD/OSD
 - Note-taker TBD

16:00-16:30 **Press Conference/Roundtable**

- Location: TBD
 - Secretary Zinke
 - DAS Matthews
 - CDA Goldman
 - Lisa Kalajian

- Others TBC

1630 Depart for Airfield
 1645 Arrive Airfield
 1715 Depart Nauru enroute Port Moresby, PNG
 Flight time 3:30 Clock rolls back 2 hours
 CPT Lehner Collects Passports &
 Immigration cards

Dinner
Cheesy Chicken Spinach Bake
Garlic Red Skinned Mashed Potatoes
Honey Glazed Carrots
Chocolate Covered Strawberries
Beverage of Choice

1845 Arrive Port Moresby
 1845 Travel to hotel in DOD provided Trans
 RON Stanley Hotel Port Moresby, PNG

Zinke 182243	(b) 182256	Berry 182253
(b) (6), 182246	(b) (6), 182247	Callahan 182250
(b) (7), Domenech 182244	Matthews 182245	Killeen 182252
(b) (6), 182254	Goldman 182249	
Johnson 182248	Pula 182251	

Wednesday, September 5, 2018

0700-0730 Check out of Stanley Hotel / Drop Baggage in Lobby
 0730-0830 Breakfast w/ Ambassador Ebert –Gray at Stanley Hotel

- Attendees:
 - Ambassador Ebert-Gray
 - Secretary of The Interior Ryan Zinke
 - EAP Deputy Assistant Secretary Matt Matthews
 - INDOPACOM Deputy Commander LTG (b) (6), (b) (7)
 - DOI Assistant Secretary Doug Domenech
 - USCG District 14 Commander RADM (b) (6), (b) (7)
 - Director, NSC, Asia Directorate Eric Johnson
 - DCM Bernie Link
 - Marine Attaché Maj Eric Chase

0830 Delegation Departs Stanley Hotel on Split Itineraries (DV-Z)

- Attire Civilian: Business Suit with tie, as in Washington
- Vehicle (DOD Provided): Secretary Zinke, LT (b) (6), A/S Domenech, Mr. Pula, Mr. Johnson, CDA Goldman, Mr. Callahan, DAS Matthews

0900 Arrive National Museum (and possible biodiversity announcement)
 0940 Depart for Meeting w/ PM
 0945 Meeting w/ PNG Prime Minister O'Neill (or Acting Prime Minister if PM is not

available)

1045 Depart for Airport

1100 Arrive at Airport

0830 Delegation Departs Stanley Hotel on Split Itineraries (DV-F)

- o Attire Civilian: Business Suit with tie, as in Washington
- o Attire Military: Class B / Summer White
- o Vehicle (DOD Provided): LTG (b) (6), RADM (b) (6), Dr. Berry, CPT (b) (6), Mr. Killeen

0900-1000 Office Call with Honorable Solan Mirisim, Minister for Defence and CAPT (b) (6), Chief of Staff PNGDF

- o Location: ICC

1000-1100 Office Call with Joint Security Task Force Leadership

- o Location: ICC
- o Attendees:
 - Commissioner (b) (6), (b) (7)(C)
 - Deputy Commander (b) (6), (b) (7)(C)
 - Deputy Commander (b) (6), (b) (7)(C)

1100-1130 Movement to Jackson Airport

1200 Depart Port Moresby enroute Guam

Flight 3:30

Change on board aircraft into Guam Attire

1530 Arrive Guam

Lunch

Cajun Shrimp & Sausage Pasta
 5 Cheese Garlic Bread
 Buckeye Square
 Beverage of Choice

- o Attire: Island shirt, dress pants, dress shoes
- o Met By:
 - o RDML (b) (6), (b) (7)(C)
 - o Brig Gen (b) (6), (b) (7)(C)

1530 Depart AAFB in DOD Provided Trans enroute Adelup

- o 22 Pax Bus & Luggage Truck

1600 Office Call with Governor Calvo

1700 Travel to DOI Meet and Greet

1715 Meet and Greet with on-island DOI employees

1750 Travel to Guam Museum

1800 Round-table discussion with select island business leaders, Guam Museum

1900 Social at Guam Museum hosted by Guam Chamber of Commerce. Governor Calvo and select Staff attending.

- o Attendees: Full USDEL

2000 Depart enroute Hilton Guam, Check in & Change

2100 Depart Hilton Guam enroute Marbo Cave

2130 Brown Tree Snake Hunt

- o POC: Bob Reed, USGS 970-226-9464

- o Attire: shoes with traction that can get wet (running shoes are fine), long pants, short or long sleeves. Bug spray will be provided.

RON Hilton Guam

Zinke	(b) (6) 3475448773	Berry 3475448773
(b) (6) 3475448773	(b) (6)	Thompson 3475448773
Domenech	Johnson	(b) (6) 3475448773
Killeen 3475661776	Pula	

Thursday, September 6, 2018

- 0700 DOD Provided 22 Pax Bus & Luggage Truck on Standby at Hilton Guam
- NLT 0745 Check out of Hilton Guam
- 0745 Depart Hilton Guam enroute to 36th Wing Headquarters AAFB
 - o Vehicle 1 (22 pax van) (15): Official Party, CAPT Sholley, JRM Protocol
 - o Attire Civilian: Island shirt, dress pants, dress shoes
 - o Attire Military: OCP / Camouflage
- 0830 Arrive 36th Wing Headquarters AAFB
 - o Met by: RDML (b) (6), (b) (7)(C)
- 0830-1015 Joint Region Marianas (JRM) 101 Brief
 - o Briefers:
 - RDML (b) (6), (b) (7)(C)
 - CAPT (b) (6), (b) (7)(C)
 - Dr. Michael Paulovich, Executive Director, Joint Region Marianas
 - Col (b) (6), (b) (7)(C)
 - Col (b) (6), (b) (7)(C)
- 1015-1030 Depart 36th Wing HQ enroute to Meridian Cafe
- 1030-1130 No Host Lunch at Meridian Cafe
- TBD CNMI Governor Torres and Security Officer Arrive at Flight Line
 - o Baggage is authorized (1 Checked Bag, 1 Carry on is fine)
- 1130-1145 Transit to Flight line
 - o Vehicle 1: Secretary Zinke, LT (b) (6), A/S Domenech, LTG (b) (6), RDML (b) (6), Mr. Pula, Mr. Johnson, Mr. Killeen, Governor Torres, (b) (6), (b) (7)

C-12 Passenger List:

- o Secretary Ryan Zinke
- o Assistant Secretary Doug Domenech
- o LTG (b) (6), (b) (7)(C)

- RDML (b) (6), (b) (7)(C)
 - Eric Johnson (NSC)
 - Director Nik Pula, DOI
 - Governor Ralph Torres
 - LT (b) (6), (b) (7)(C)
 - Amon Killeen, Director of Oceania, OSD
 - (b) (6), (b) (7)(C) (Gov's Security Officer)
- 1130 Separate DOD Trans for Passengers not going to CNMI
- Vehicle 1: CPT (b) (6), (b) (7)(C), Dr. Berry
- 1200 Depart Guam enroute Tinian, CNMI
- Note: Plane switch to C-12.
 - Flight time 1:00
 - Personal Laptop bag only + Governor/Security Luggage
- 1300 Arrive Tinian
- Met By: Randy Sablan Director CJCO
 - CPT Lehner provides \$\$ for Vehicle Rental
- 1300-1315 Load DOD Provided Trans / Transit to Mayor's Office
- 1 x Surrey
- 1315-1345 Courtesy Call w/ Tinian Mayor Joey San Nicholas and Legislative Delegation
- 1345-1500 Tinian Points of Interest Tour
- 1400 Stop 1- House of Taga
- 1430 Stop 2- New Tinian Potable Water Tank (DOI Funded)
- 1500 Stop 3- WWII Atomic Bomb Pits at North Field
- Transit Points of Interest
 - Dynasty Casino
 - Medical Clinic Project
 - Japanese Communications Building
 - Japanese Shrine
 - Blow Hole
 - Runways Able and Baker
 - Tinian Harbor (Biosecurity Facility-DOI Funded)
 - Bridge Capital Casino (under construction)
- 1500-1515 Transit to Tinian Airport
- 1530 Depart Tinian enroute Saipan, CNMI
- Flight time 0:30
- 1600 Arrive Saipan
- Met by: Tim Brasuell, CJCO
- 1610-1700 Windshield Tour enroute to American Memorial Park
- Vehicle 1 Potential Gov Provided Vehicle
 - Vehicle 2 (DOD Provided Minivan) (4): Mr. Domenech, Mr. Pula, Mr. Killeen, RDML Chatfield, Mr. Johnson
 - Vehicle 3 (DOD Provided 15 Pax Van) (4): Driver, Gov Torres, Mr.

(b) (6), (b) , Secretary Zinke, LT (b) , LTG (b) (6),

[Airport to Marpi via Isa Drive through Route 31]

- o Route 31, Isa Drive
- o Bird Island
- o Banzai Cliff
- o Veteran’s Cemetery

1715-1730 The Honorable Eloy S. Inos Peace Park
 1730-1800 American Memorial Park visit with DOI employees
 1800-1900 Reception with Business and Government Leaders

- o Location: Hibiscus Hall, Fiesta Resort & Spa
- o Menu: Island Buffet

Windshield Tour Casino Facility enr Fiesta Resort & Spa

1900 Depart for Airport via San Antonio Village

- o (Drive-by TOUR via Central & Southern End of Saipan)
- o Vehicle 1 (DOD Provided Minivan) (4): Driver, Mr. Domenech, Mr. Pula, Mr. Killeen, RDML (b) (6), Mr. Johnson
- o Vehicle 2 (DOD Provided 15 Pax Van) (4): Driver, Secretary Zinke, LT (b) (6), LTG (b) (6), Mr. Domenech

1910 Arrive at Airport

1930 Depart Saipan enroute Guam
Flight time 1:00 (C-12)

2030 Arrive Guam + Transfer Planes

2045 Depart Guam enroute American Samoa
Flight time 7:30 (C-40)

<p>Heavy Snack TBD</p>

Cross the IDL

Thursday, September 6, 2018

0715 Arrive American Samoa

- Meet & Greet: Traditional Leaders and Leaders of the Executive, Legislative, and Judicial Branches. Airport VIP Lounge.
- Attire Civilian: Island shirt, dress pants, dress shoes
- Attire Military: Class B / Summer White

0745 Depart Airport for Suigaula o le Atuvasa Park, Utulei

The Delegation’s motorcade towards town: DPS escort from airport to StarKist Cannery and return to Suigaula Park. No stops.

Road-side wave involving ASDOE students between the airport stretch and the Bay area heading to Suigaula.

0900 Ava Ceremony at Suigaula o le Atuvasa Park, Utulei

The Ava Ceremony: Conducted by the American Samoa Community College
 Gift Presentation: Presentation of gifts after Ava Ceremony

The Secretary and LTG Fenton have an opportunity to meet with local military veterans at Suigaula

1000

Luncheon & Entertainment at Suigaula Park

- Lunch hosted by Governor
- Welcoming-HTC Fiu J. Saelua, Chief of Staff
- Invocation-Reverend Deacon Malaki Timu
- Special Remarks:
 - Honorable Lolo M. Moliga, Governor of American Samoa
 - Honorable Ryan Zinke, United States Secretary of the Interior
- Luncheon & Entertainment
- * Entertainment By: Malaeloa Methodist Youth
- Announcements-HTC Fiu J. Saelua
- Benediction-Reverend Deacon Malaki Timu

TBD

Movement to the Airfield

- DPS Escort back to Airport

1245

Depart American Samoa enroute Honolulu

Flight time: 5:30

1915

Arrive Hickam AFB (DV-1)

1915

Trans to Hilton Hawaiian Village

- Vehicle 1 (DOI Provided): SGT (b) (6), (b) Secretary Zinke, LT (b) (6)
- Vehicle 2 (DOD Provided): Mr. Killeen, Mr. Johnson, Mr. Domenech w/ stop enroute for Mr. Domenech at HNL International for American 675 HNL to PHX departs at 2252

<u>Lunch</u>
Parmesan Meatball Sub
Tri Colored Chips
Blueberry Pie
Beverage of Choice

<u>Airlift Planners</u>	<u>C-40 Air Crew</u>	<u>C-12 Air Crew</u>
(b) (6), (b) (7)	(b) (6), (b) (7)(C), Maj,	Maj (b) (6), (b)
(b) (6), (b) (7)(C)	USAF	(b) (6), (b)
(b) (6), (b)	(b) (6), (b) (7)(C)	DSN: (b) (6), (b)
(b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)	(b)
(b) (6), (b)	Hawaii	
(b) (6), (b) (7)(C)	DSN: (b) (6),	
Org Email:	COMM: (b) (6), (b)	
(b) (6), (b) (7)(C)	Execution Cell: (b) (6), (b)	
	Personal: (b) (6), (b)	
	(b) (6), (b) (7)(C)	
	<u>C-40 Flight Attendant Crew</u>	
	(b) (6), (b) (7)(C) SSgt	
	(b) (6), (b) (7)(C)	

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Pennsylvania

DATE: 09/11/18

OFFICIAL: X POLITICAL: PERSONAL:

REVIEWED BY / DATE:

TN 10/19/18 TIM NIGBOROWICZ

Murphy 10/22/18 TIM MURPHY (General Law) *border OK*

AB 12/7/18 HEATHER GOTTRY (Ethics) *OK*

De 11/20/18 DEBBIE COUSINS

* Cleared consistent with ethics guidance previously provided. *AB*

> 2 months?

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: October 19, 2018

Trip Overview:

- Date: September 11, 2018
- Location: Pennsylvania

Trip Summary:

September 11, 2018

- *Non-commercial military aircraft flight from Washington, DC (Andrews Air Force Base) to Johnstown, PA*
- *Drive from Johnstown, PA to Flight 93 National Memorial*
- Memorial Service with President Donald Trump at the Flight 93 National Memorial
- *Drive from Flight 93 National Memorial to Johnstown, PA*
- *Non-commercial military aircraft flight from Johnstown, PA to Washington, DC (Andrews Air Force Base)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement.

Trip Notes – Transportation and Miscellaneous:

- Secretary Zinke travelled between Washington, D.C., and western Pennsylvania on Air Force One with President Donald Trump. The Department of the Interior Division of General Law has advised that flights on Air Force One are outside the scope of OMB Circular A-126. Documentation related to the Department's payment for travel on Air Force One is attached.
- This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Attachments:

- Travel voucher
- Travel authorization
- Documentation related to the Department's payment for travel on Air Force One
- Trip schedule

de

Document Header Information

Document Voucher Document TV0000RFHD
Type: Name:
Travel TANUM00010JN0 Trip 09-11-18 Pennsylvania
Authorization Name:
Number:
TA Date: 10/19/18 Currency: USD
Organization: DOIDOSSIO Current CREATED
Status:
Purpose: Mission Document September 11, 2018 . Non-commercial military aircraft flight from Washington, DC (Andrews Air Force
(Operational) Detail: Base) to Johnstown, PA . Drive from Johnstown, PA to Flight 93 National Memorial . Memorial Service with President Donald Trump at the Flight 93 National Memorial . Drive from Flight 93 National Memorial to Johnstown, PA . Non-commercial military aircraft flight from Johnstown, PA to Washington, DC (Andrews Air Force Base) . Trip concludes Trip Notes: . This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement. . Secretary Zinke travelled between Washington, D.C., and western Pennsylvania on Air Force One with President Donald Trump. The Department of the Interior Division of General Law has advised that flights on Air Force One are outside the scope of OMB Circular A-126. Documentation related to the Department's payment for travel on Air Force One is attached. . This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Travel Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
TID: 40210798D Organization: DOIDOSSIO
Title: Duty Station: WASHINGTON DC
Security Cl: Card: CARD HOLDER
Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone: 2022087551 Cell Phone:
Home Address: Home Phone: 2022087551
Alternate Address: Alternate Phone:

Document Information

Trip
Number:
1
Purpose: September 11, 2018 . Non-commercial military aircraft flight from Washington, DC (Andrews Air Force Base) to Johnstown, PA . Drive from Johnstown, PA to Flight 93 National Memorial . Memorial Service with President Donald Trump at the Flight 93 National Memorial . Drive from Flight 93 National Memorial to Johnstown, PA . Non-commercial military aircraft flight from Johnstown, PA to Washington, DC (Andrews Air Force Base) . Trip concludes Trip Notes: . This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement. . Secretary Zinke travelled between Washington, D.C., and western Pennsylvania on Air Force One with President Donald Trump. The Department of the Interior Division of General Law has advised that flights on Air Force One are outside the scope of OMB Circular A-126. Documentation related to the Department's payment for travel on Air Force One is attached. . This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/11/18	09/11/18	SOMERSET COUNTY, PA	Mission (Operational)	93.00 / 51.00 *

Document Totals

Total Expenses:	14.75
Reimbursable Expenses:	.00
Non-Reimbursable Expenses:	14.75
Advance Applied:	.00
Net to Traveler:	.00
Net to Government:	14.75
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Transxn Fees	14.75	.00
Total Expenses:	14.75	.00

Trip 1 Details						
Expenses						
Trip#: 1	Total Non-Per Diem Expenses:		14.75	Total Per Diem Expenses:		.00
Date	Description	Category	Cost	Pay Method	Per Diem	
10/19/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C		
Per Diem Allowances						
Trip#: 1	Total Per Diem Allowances:					.00
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/11/2018	93.00/ 51.00	0.00	0.00	0.00	0.00	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	14.75
Expense Category: Transxn Fees		Fiscal Year: 2018	Amount: 14.75
Total:			14.75

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	14.75

Totals by Label

DOI	FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	14.75
-----	------------------------------	---	-------

Totals by Payment Method

GOVCC-C Total	14.75
---------------	-------

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
------	-------------	------

Audits

Audit Name	Result	Reason
------------	--------	--------

Document History 10/19/2018 Voucher: TV0000RFHD

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798D

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	10/19/2018	12:55PMEST	NIGBOROWICZ, TIMOTHY M	
Net Adjustment:0.00				

I certify that the electronic signatures listed above are valid and on file

Kim Nylstrom

12/19/18

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature:

Date:

Approver Name:

Approver Signature:

Date:

[Handwritten signature]
[Handwritten signature]
12.20.2018

Ryan Zinke

12/20/18

Kate MacGregor

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 09/10/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz; 202-208-7551

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	09/11/18
Location(s)	Pennsylvania
Estimated Cost	\$30,000 (for all expenses related to President Trump's and accompanying travelers' transportation to and attendance at the event)
Funding	DOI will pay all travel expenses for this trip.
Purpose	Secretary Ryan Zinke will travel with President Donald Trump to western Pennsylvania to attend a memorial service at the Flight 93 National Memorial. During this travel, Secretary Zinke will also hold discussions with the President on a number of issues and policies related to the Department and its work.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	Secretary Zinke will travel between Washington, D.C., and western Pennsylvania on Air Force One with President Donald Trump. The Department of the Interior Division of General Law has advised that flights on Air Force One are outside the scope of OMB Circular A-126. Documentation related to the Department's payment for travel on Air Force One is attached. This trip will be less than 12 hours in duration with no overnight stay, so Secretary Zinke will claim no lodging expenses and no M&IE reimbursement.
SOL (General Law) approval for special requests (if necessary)	This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	
APPROVALS and SURNAMES	
Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

11B

Document Header Information

Document Authorization Document TANUM00010JN0
 Type: Name:
 Travel TANUM00010JN0 Trip 09-11-18 Pennsylvania
 Authorization Name:
 Number:
 TA Date: 09/10/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Secretary Ryan Zinke will travel with President Donald Trump to western Pennsylvania to attend a
 (Operational) Detail: memorial service at the Flight 93 National Memorial. During this travel, Secretary Zinke will also hold discussions with the President on a number of issues and policies related to the Department and its work. Secretary Zinke will travel between Washington, D.C., and western Pennsylvania on Air Force One with President Donald Trump. The Department of the Interior Division of General Law has advised that flights on Air Force One are outside the scope of OMB Circular A-126. Documentation related to the Department's payment for travel on Air Force One is attached. This trip will be less than 12 hours in duration with no overnight stay, so Secretary Zinke will claim no lodging expenses and no M&IE reimbursement. This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security CI: CARD: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: Secretary Ryan Zinke will travel with President Donald Trump to western Pennsylvania to attend a memorial service at the Flight 93 National Memorial. During this travel, Secretary Zinke will also hold discussions with the President on a number of issues and policies related to the Department and its work. Secretary Zinke will travel between Washington, D.C., and western Pennsylvania on Air Force One with President Donald Trump. The Department of the Interior Division of General Law has advised that flights on Air Force One are outside the scope of OMB Circular A-126. Documentation related to the Department's payment for travel on Air Force One is attached. This trip will be less than 12 hours in duration with no overnight stay, so Secretary Zinke will claim no lodging expenses and no M&IE reimbursement. This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/11/18	09/11/18	SOMERSET COUNTY, PA	Mission (Operational)	93.00 / 51.00

Document Totals

Total Expenses: 14.75
 Reimbursable Expenses: .00
 Non-Reimbursable Expenses: 14.75
 Advance Authorized: .00
 Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Transxn Fees	14.75	.00

Total Expenses: 14.75 .00

Trip 1 Details

Expenses

Trip#: 1	Total Non-Per Diem Expenses:	14.75	Total Per Diem Expenses:	.00	
Date	Description	Category	Cost	Pay Method	Per Diem
09/10/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: .00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/11/2018	93.00/ 51.00	0.00	0.00	0.00	0.00	

Account Summary for the Selected Trip

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
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Totals by Label

Totals by Payment Method

Attachments No Attachments Exist

Receipt Checklist

Date	Description	Cost
------	-------------	------

Audits

Audit Name	Result	Reason
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Document History 09/10/2018 Authorization: TANUM00010JN0

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798D

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/10/2018	11:29AM EST	NIGBOROWICZ, TIMOTHY M	
Net Adjustment:0.00				

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE


Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:

TIM NIGBOROWICZ
Tim Nigborowicz
 9/10/18
 MIKE ARGO

Approver Signature:

Date:

 4/10/2010



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION
WASHINGTON, D.C. 20503

CAM 1 CODE: WHOP80911SHA

September 11, 2018

REIMBURSABLE AGREEMENT
BETWEEN
THE
EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION
AND
DEPARTMENT OF THE INTERIOR
PROJECT NAME: WHOP80911DOIX-DOIX
PROJECT NUMBER: WHOP80911DOIX

SUBJECT: Letter of Financial Commitment

1. The **Department of the Interior** will provide financial support by funding official costs associated with the visit of the President of the United States to **Shanksville, PA on September 11, 2018**. This Reimbursable Agreement (RA) between the **Department of the Interior** and the Executive Office of the President (EOP), Office of Administration (OA), authorizes an amount not to exceed **Thirty Thousand Dollars (\$30,000.00)**.
2. Pursuant to the Economy Act (31U.S.C. 1535), **Department of the Interior** and the EOP enter into this agreement with respect to the visit of the President of the United States on **September 11, 2018**. This agreement reduced into writing, is entered into by **Department of the Interior** and the EOP orally and/or electronically prior to that date.
3. Funds for this event will be collected immediately via the U.S. Treasury Intra-Governmental Payment and Collection (IPAC) System by the Executive Office of the President, Office of Administration. Following the event, once the event costs have been finalized, notification will be made of any funds available for return. Please provide your Agency Location Code and any other financial information needed to process this transaction. The financial point of contact of the supporting agency will be notified prior to the collection of funds.
4. The point of contact for this letter of commitment is Robert Kryder at (b) (6) or (b) (6) gov.



**EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION
WASHINGTON, D.C. 20503**

5. **Agency Accounting Information:**
Agency Location Code: 14-10-1099
Treasury Account Symbol:
014201820181036000
Appropriation: 1481036
Accounting Data:
188 PPWOCOMPC0 PPMPSAS1Y.Y00000
DUNS # 926180977

EOP Accounting Information
Agency Location Code: 11030001
Treasury Account Symbol:
011201820180110000
Appropriation: 1180110
DUNS# 031649358

Naly Ngan 8/27/2018 Date

Naly Ngan
Deputy Manager, Financial Operations
National Park Service (DOI)

ALLISON JOHNSON Digitally signed by ALLISON JOHNSON
Date: 2018.08.27 14:12:42 -04'00' Date

Allison Johnson
Director
Executive Office of the President
Office of Administration



UNITED STATES DEPARTMENT OF THE INTERIOR
INTER/INTRA-AGENCY AGREEMENT (IAA)



1. Period of Performance

START	END
08/27/2018	09/11/2018

Buyer has work performed for them by the Seller named in item 6b.

Seller to perform work as described herein for the agency named in item 6a.

SEE INSTRUCTIONS ON PAGE 2

IA 180216

2. Common Document Number (Agreement Number) *4500125477*

3. Check appropriate box
 Original Modification No.

4. Under the authority of (Cite authorities):

43 U.S.C. 1701 et seq. (FLPMA) Working Capital Fund (WCF)

Department of the Interior Appropriation Act for FY Other: _____

31 U.S.C. 1535 (the Economy Act)

5. Description of Work (If more space is needed, attach additional sheets):
 Funding for official event and travel costs associated with the visit of the President of the United States to Shanksville, PA. NPS Line Item #11

PROJECT TITLE: POTUS Travel to Shanksville, PA

Buyer	Seller
6a. Agency: National Park Service Address: 1849 C St. NW MS- 2280 Address: Washington, D.C. 20240 Administrative POC Email: _____ Phone _____ Technical Point of Contact: Cristen Hazur Email: _____ Phone 202-513-0899 Fax _____	6b. Agency: Executive Office of the President Address: _____ Address: Washington DC 20240 Administrative POC: Robert Kryder Email: _____ Phone (202) 395-1141 Fax: _____ Technical Point of Contact: _____ Email: _____ Phone _____ Fax: _____

ACCOUNT DATA

	BUYER	SELLER
7. Agency Location Code	7a. 14-10-0099	7b. 11-03-0001
8. BPN Number (DUNS #) FSN	8a. 926180977	8b. 031649358
9. Treasury Account Symbol (TAS)	9a. 014201820181036000	9b. 011201820180110000
10. Standard General Ledger	10a.	10b.
11. Cost Structure/Account	11a. 188 PPWOCOMPC0 PPMPAS1Y.Y00000	11b.
12. Business Event Type Code	12a. COLL	12b. DISB
13. Requisition Number for Buyer/Project Account for Seller	13a.	13b.
14. Contract Line Number for Buyer/ Proposal Number or other data for Seller	14a.	14b.
15. Buyer provide Expiration of Funding Source (Date or indefinite)	15a. 9/30/2018	15b. NOTE: Seller, ensure project completion by this date (Seller must not incur additional costs) See Block 15a

16. Amount Obligated by Buyer

a. Initial or current obligation:	\$30,000.00
b. Modification Amount (check one)	\$
<input type="checkbox"/> Increase <input type="checkbox"/> Decrease	
c. Total obligation:	\$30,000.00

17. Bill To (Name and Address, including zip code of **Finance Office**):
 Name: National Park Service (NPS)- Accounting Operations Center
 Address: 13461 Sunrise Valley Drive, Suite 201
 Address: Herndon, VA 20171-3283

18. Billing for Federal Agencies and DOD will be processed via IPAC. (billing will be done bi-weekly monthly quarterly in advance)

Upon Approval, this agreement constitutes an obligation against Buyer requesting the work; or authority to proceed with work by Seller for the herein named agency in anticipation of reimbursement.

19. Approved for Buyer: *Naly Ngan*
 (Contracting Officer or other Authorized Signature) *other only for WCF

20. Approved by Seller: ALLISON JOHNSON
 ALLISON JOHNSON
 Date: 2018.08.27
 14:12:12 -0400
 (Seller's Authorizing Signature)

19a. Name (Type): Naly Ngan	20a. Name (Type): Allison Johnson
19b. Title: Deputy Manager, Financial Operations	20b. Title: Director of Travel and Events
19c. Date: <i>8/27/2018</i>	20c. Date:

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: New York – Louisiana

DATES: 09/16/18 – 09/18/18

OFFICIAL: X POLITICAL: PERSONAL:

REVIEWED BY / DATE:

TN / 10/22/18 TIM NIGBOROWICZ

Murphy / 10/22/18 TIM MURPHY (General Law) *Looks OK
9/25/18*

HS / 12-17-18 HEATHER GOTTRY (Ethics)

De / 12/20/18 DEBBIE COUSINS

**Cleared consistent with ethics guidance previously provided*

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Official Travel for Secretary Ryan Zinke

DATE: October 22, 2018

Trip Overview:

- Dates: September 16, 2018 – September 18, 2018
- Locations: New York, Louisiana

Trip Summary:

September 16, 2018

- *Train from Washington, DC to New York City*
- Remain overnight in New York City

September 17, 2018

- TV Interview with Varney & Co. on Fox Business (New York City)
- Radio Interview: Kilmeade and Friends (New York City)
- Meeting with Rupert Murdoch and Jay Wallace, President of Fox News Channel (New York City)
- Off the Record with Wall Street Journal (New York City)
- Meeting with Dana Perino (New York City)
- National Fish and Wildlife Foundation (NFWF) Celebrating the Great Outdoors 15th Annual Fundraiser (New York City)
- Remain overnight in New York City

September 18, 2018

- *Commercial flight from New York City to Lafayette, LA*
- Keynote Remarks at the Louisiana Oil and Gas Association (LOGA) 2018 Fall Meeting & Seminar (Lafayette, LA)
- Visit and Tour the Acadiana Park Footbridge (Lafayette, LA)
- Press Event at Acadiana Park Footbridge (Lafayette, LA)
- Visit and Tour of Jean Lafitte National Historical Park's Acadian Cultural Center (Lafayette, LA)
- *Commercial flight from Lafayette, LA to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- On 9/17/18, Secretary Zinke gave remarks at the NFWF Celebrating the Great Outdoors 15th Annual Fundraiser in New York City. Secretary Zinke received a complimentary ticket to attend the event, as normally provided to speakers and their accompanying staff. The event included a reception and dinner. An appropriate, signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE for 9/17/18.
- On 9/18/18, Secretary Zinke provided keynote remarks at a lunch at the LOGA 2018 Fall Meeting & Seminar in Lafayette, Louisiana. Secretary Zinke received complimentary One Day Registration to attend and participate at the event, as normally provided for speakers and their accompanying staff. One Day Registration included the meal at the lunch. An appropriate, signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE for 9/18/18.

Trip Notes – Transportation and Miscellaneous:

- This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Amtrak eTicket and receipt
- Hotel receipt
- Signed DI-2000 forms (2)
- Trip schedule

Document Header Information

Document Voucher Document TV0000RGKN
 Type: Name:
 Travel TANUM00010097 Trip 09-16-18 New York-Louisiana
 Authorization Name:
 Number:
 TA Date: 10/22/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document September 16, 2018 . Train from Washington, DC to New York City . Remain overnight in New York
 (Operational) Detail: City September 17, 2018 . TV Interview with Varney & Co. on Fox Business (New York City) . Radio
 Interview: Kilmeade and Friends (New York City) . Meeting with Rupert Murdoch and Jay Wallace,
 President of Fox News Channel (New York City) . Off the Record with Wall Street Journal (New York
 City) . Meeting with Dana Perino (New York City) . National Fish and Wildlife Foundation (NFWF)
 Celebrating the Great Outdoors 15th Annual Fundraiser (New York City) . Remain overnight in New York
 City September 18, 2018 . Commercial flight from New York City to Lafayette, LA . Keynote Remarks
 at the Louisiana Oil and Gas Association (LOGA) 2018 Fall Meeting & Seminar (Lafayette, LA) . Visit
 and Tour the Acadiana Park Footbridge (Lafayette, LA) . Press Event at Acadiana Park Footbridge
 (Lafayette, LA) . Visit and Tour of Jean Lafitte National Historical Park's Acadian Cultural Center
 (Lafayette, LA) . Commercial flight from Lafayette, LA to Washington, DC (DCA) Trip Notes: This
 trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than
 the items noted above, no issues of concern were raised by either of those offices. However, because the
 "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics
 Office, no pre-trip checklist is included in this package.

Type Code: Trip By Trip

Traveler Profile

Name:	ZINKE, RYAN KEITH	ID:	1001181010
TID:	40210798D	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:		Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip
 Number:
 1
 Purpose: September 16, 2018 . Train from Washington, DC to New York City . Remain overnight in New York City September 17, 2018 . TV
 Interview with Varney & Co. on Fox Business (New York City) . Radio Interview: Kilmeade and Friends (New York City) . Meeting with
 Rupert Murdoch and Jay Wallace, President of Fox News Channel (New York City) . Off the Record with Wall Street Journal (New York
 City) . Meeting with Dana Perino (New York City) . National Fish and Wildlife Foundation (NFWF) Celebrating the Great Outdoors 15th
 Annual Fundraiser (New York City) . Remain overnight in New York City September 18, 2018 . Commercial flight from New York City to
 Lafayette, LA . Keynote Remarks at the Louisiana Oil and Gas Association (LOGA) 2018 Fall Meeting & Seminar (Lafayette, LA) . Visit and
 Tour the Acadiana Park Footbridge (Lafayette, LA) . Press Event at Acadiana Park Footbridge (Lafayette, LA) . Visit and Tour of Jean
 Lafitte National Historical Park's Acadian Cultural Center (Lafayette, LA) . Commercial flight from Lafayette, LA to Washington, DC
 (DCA) Trip Notes: This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items
 noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being
 revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
09/16/18	09/18/18	NEW YORK, NY	Mission (Operational)	291.00 / 74.00 *
09/18/18	09/18/18	LAFAYETTE, LA	Mission (Operational)	93.00 / 51.00 *

Document Totals

Total Expenses:	1,807.21
Reimbursable Expenses:	133.00
Non-Reimbursable Expenses:	1,674.21
Advance Applied:	.00
Net to Traveler:	133.00

Net to Government:
Pay to Charge Card:

1,674.21
.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	810.60	.00
Lodging Taxes & Misc	92.86	.00
Lodging-PerDiem	582.00	.00
M&IE-PerDiem	133.00	.00
Train	174.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,807.21	.00

Trip 1 Details

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 1,092.21 Total Per Diem Expenses: 715.00

Date	Description	Category	Cost	Pay Method	Per Diem
09/16/2018	Lodging Tax/Lodging Fees	Lodging Taxes & Misc	46.43	GOVCC-C	
Comment: RM TAX, CITY TAX, OCC JAV					
09/16/2018	Lodging	Lodging-PerDiem	291.00	GOVCC-C	*
09/16/2018	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
09/16/2018	Train	Train	174.00	GOVCC-C	
Comment: Train from Washington, DC to New York City.					
09/17/2018	Lodging Tax/Lodging Fees	Lodging Taxes & Misc	46.43	GOVCC-C	
Comment: RM TAX, CITY TAX, OCC JAV					
09/17/2018	Lodging	Lodging-PerDiem	291.00	GOVCC-C	*
Comment: On the night of 9/17/18, Secretary Zinke will utilize lodging in New York City at the government lodging rate of \$291.00 per night.					
09/17/2018	M&IE	M&IE-PerDiem	40.00	REIMBURSABLE	*
Comment: On 9/17/18, Secretary Zinke gave remarks at the NFWF Celebrating the Great Outdoors 15th Annual Fundraiser in New York City. Secretary Zinke received a complimentary ticket to attend the event, as normally provided to speakers and their accompanying staff. The event included a reception and dinner. An appropriate, signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE for 9/17/18.					
09/18/2018	Airline Flight	Com, Carrier	810.60	GOVCC-C	
Comment: Total airfare for flights from New York City to Lafayette, LA and from Lafayette, LA to Washington, DC (DCA).					
09/18/2018	M&IE	M&IE-PerDiem	37.50	REIMBURSABLE	*
Comment: On 9/18/18, Secretary Zinke provided keynote remarks at a lunch at the LOGA 2018 Fall Meeting & Seminar in Lafayette, Louisiana. Secretary Zinke received complimentary One Day Registration to attend and participate at the event, as normally provided for speakers and their accompanying staff. One Day Registration included the meal at the lunch. An appropriate, signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE for 9/18/18.					
10/22/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 715.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
------	------	----------	-------------	-----------	--------------	-------------

09/16/2018	291.00/ 74.00	291.00	291.00	55.50	55.50
09/17/2018	291.00/ 74.00	291.00	291.00	40.00	40.00
09/18/2018	93.00/ 51.00	0.00	0.00	37.50	37.50

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	1,807.21
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 810.60	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 92.86	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 582.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 133.00	
Expense Category: Train	Fiscal Year: 2018	Amount: 174.00	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
Total:			1,807.21

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,674.21
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	133.00

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	1,807.21
----------------------------------	---	----------

Totals by Payment Method

GOVCC-C Total	1,674.21
REIMBURSABLE Total	133.00

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
09/18/18	AIR Airline Flight	\$810.60

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
EXPENSE RECEIPTS REQUIRED	FAIL	<p>Traveler . On 9/17/18, Secretary Zinke gave remarks at the NFWF Celebrating the Great Outdoors 15th Annual Fundraiser in New York City. Secretary Zinke received a complimentary ticket to attend the event, as normally provided to speakers and their accompanying staff. The event included a reception and dinner. An appropriate, signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE for 9/17/18. . On 9/18/18, Secretary Zinke provided keynote remarks at a lunch at the LOGA 2018 Fall Meeting & Seminar in Lafayette, Louisiana. Secretary Zinke received complimentary One Day Registration to attend and participate at the event, as normally provided for speakers and their accompanying staff. One Day Registration included the meal at the lunch. An appropriate, signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE for 9/18/18.</p> <p>Train on 09/16/2018 requires a receipt.</p>
	Traveler	All appropriate receipts are properly attached.
	Justification:	

Document History 12/20/2018 Voucher: TV0000RGKN

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798D

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	10/22/2018	10:50AM EST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

Sion MacGregor

12/20/18

SIGNED DATE

RYAN ZINKE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature:

Date:

Approver Name:

Approver Signature:

Date:

[Handwritten Signature]

12/20/18

[Handwritten Signature]

12.20.2018

KATHARINE MACGREGOR

Date: 09/11/2018
Record Locator: 26HG2L
Travelers:
Zinke, Ryan,Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Sun, Sep 16 2018

2:15 PM **Amtrak**
departure-time Depart Station: Washington, D.C., Union Station
Arriving Station: New York, New York Penn Station
Time of Arrival: 5:48 PM
Cost:
Info:

4:00 PM **New York Marriott Marquis** Confirmation No. 72609995
check-in Address: 1535 Broadway New York Ny Us 10036 Phone: 1-212-398-1900 Fax: 1-212-704-8930
Nights: 2 (name: Zinke Ryankeith) Rooms: 1 room
Guarantee Info: Room Desc: Govt Military Valid Id Required See Rate Rules
Other Info: Marquis Deluxe Guest Room 1 King Sofa Bed
Frequent Guest #: (b) (6) Cancel Policy: Cancel Permitted Up To 03 Days Before Arrival.
Nightly Rate: \$291.00 337.43 Cancel Fee Per Room.

Tue, Sep 18 2018

check-out **New York Marriott Marquis** Confirmation No. 72609995

6:00 AM **Nyc-Laguardia (LGA) to Atlanta (ATL)** — Confirmation No. JLVUKC
depart **Delta Air Lines** **Takeoff:** 6:00 AM Terminal: D
Flight 2101 Nyc-Laguardia, NY **Landing:** 8:16 AM (Terminal: S)
Atlanta, GA
Economy Class [U] Class | Airbus
Industrie A321 | Breakfast | 2h 16m

Travelers:
Name: Zinke, Ticket #: Seat: FF#:
Ryan.Keith 006-7201811074 15D (b) (6)

9:33 AM **Atlanta (ATL) to Lafayette (LFT)** — Confirmation No. JLVUKC
depart **Delta Air Lines** **Takeoff:** 9:33 AM Terminal: S
Flight 3530 Atlanta, GA **Landing:** 10:20 AM
OPERATED BY SKYWEST DBA DELTA Lafayette, LA
CONNECTION Economy Class [L] Class | Canadair
PLEASE CHECK-IN WITH THE Regional Jet | 1h 47m
OPERATING CARRIER

Travelers:
Name: Zinke, Ticket #: Seat: FF#:
Ryan.Keith 006-7201811074 10C (b) (6)

5:36 PM **Lafayette (LFT) to Atlanta (ATL)** — Confirmation No. JLVUKC
depart **Delta Air Lines** **Takeoff:** 5:36 PM
Flight 3550 Lafayette, LA **Landing:** 8:28 PM (Terminal: S)
OPERATED BY SKYWEST DBA DELTA Atlanta, GA
CONNECTION Economy Class [L] Class | Canadair
PLEASE CHECK-IN WITH THE Regional Jet | 1h 52m
OPERATING CARRIER

Travelers:
Name: Zinke, Ticket #: Seat: FF#:
Ryan.Keith 006-7201811074 10B (b) (6)

9:04 PM **Atlanta (ATL) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. JLVUKC
depart **Delta Air Lines** **Takeoff:** 9:04 PM Terminal: S
Flight 974 Atlanta, GA **Landing:** 10:50 PM (Terminal: B)
Economy Class [L] Class | Airbus Ronald Reagan Ntl Washington, DC
Industrie A320-100/200 | 1h 46m

Travelers:
Name: Zinke, Ticket #: Seat: FF#:
Ryan.Keith 006-7201811074 13D (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398
- Check Amtrak Website For Their Baggage Policies
- *****
- Your E-Ticket Confirmation Number Is - A4b6da.
- *****
- Org Code: DOIDOSSIO
- TA Number: TANUM00010KHS

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.



Invoice # 471931
 Agency Transaction # 554-6359854921
 Expense # 554-A4B6DA
 Account # D00880
 Issue Date Thu, Sep 13, 2018
 Booking ID 26HG2L
 Issuing Location BGS
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Ticketless Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel: Address:	New York Marriott Marquis 1535 Broadway New York, NY 10036			Check In: Sun, 09/16/2018 Check Out: Tue, 09/18/2018 Your Nightly Rate: \$291.00 Number of Rooms: 1 Number of People: 1 Room Type: GOVA00
	Confirmation Number: Phone Number: GalaxyNet Status:	72609995 1 (212) 398-1900 Duplicate			
	AMTRAK	156 / Y Confirmation: A4B6DA	Sun, 09/16/2018 Sun, 09/16/2018	Leave :: WASHINGTON DC (WAS) Arrive :: NEW YORK-PENN (NYP) *** Connecting ***	215P 548P

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM00010KHS
 U82/ORFSHOURLY

Fare	\$174.00
Tax	\$0.00
Total Amount	\$174.00
Amount Charged	\$174.00

Air only indicated here.

WAS 2V NYP

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (A.R.C.) on 09/18/2018

Ticketless-Government Services 4355 River Green Parkway - Duluth GA, 30096

Print: Fri, Sep 14, 2018 01:43 PM

Generated by Travel Incorporated

Official Itinerary



Ticket Number 006-7201811074
 Account # D00880
 Issue Date Thu, Sep 13, 2018
 Booking ID 26HG2L
 Issuing Location UUN
 Booking Agent ID TS
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel:		New York Marriott Marquis 1535 Broadway New York, NY 10036			Check In: Sun, 09/16/2018 Check Out: Tue, 09/18/2018 Your Nightly Rate: \$291.00 Number of Rooms: 1 Number of People: 1 Room Type: GOVA00
Confirmation Number:		72609995			
Phone Number:		1 (212) 398-1900			
GalaxyNet Status:					
✈	DELTA AIR LINES 321	2101 / U UDG Confirmation: JLVUKC	Tue, 09/18/2018 Tue, 09/18/2018	Leave :: NYC-LAGUARDIA (LGA) Arrive :: ATLANTA (ATL) *** Connecting ***	600A 816A
✈	DELTA AIR LINES CRJ	3530 / L LCA Confirmation: JLVUKC	Tue, 09/18/2018 Tue, 09/18/2018	Leave :: ATLANTA (ATL) Arrive :: LAFAYETTE (LFT)	933A 1020A
✈	DELTA AIR LINES CRJ	3550 / L LCADCA Confirmation: JLVUKC	Tue, 09/18/2018 Tue, 09/18/2018	Leave :: LAFAYETTE (LFT) Arrive :: ATLANTA (ATL) *** Connecting ***	536P 828P
✈	DELTA AIR LINES 320	974 / L LCADCA Confirmation: JLVUKC	Tue, 09/18/2018 Tue, 09/18/2018	Leave :: ATLANTA (ATL) Arrive :: RONALD REAGAN NTL WASHINGTON (DCA)	904P 1050P

Remark(s)	Fare	
		\$720.01
	Tax	\$90.59
U22/DOIDOSSIO	Total Amount	\$810.60
U29/TANUM00010KHS	Amount Charged	\$810.60
U82/ORFSHOURLY		

Air only indicated here:

NYC DL ATL146.05DL LFT381.40DL X/ATL DL WAS192.56USD720.01 END DL ZPLGAATLLFTATL XT11.20AY9.00XF LGA4.5ATL4.5

* Accounting Note: This invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (A.R.C.) on 09/18/2018

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855 847-8398

Print: Fri, Sep 14, 2018 01:43 PM

Generated by Travel Incorporated

Official Invoice



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

[EXTERNAL] Fwd: Amtrak: eTicket and Receipt for Your 09/16/2018 Trip - RYANKEITH ZINKE

1 message

Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com>

Thu, Sep 13, 2018 at 6:12 PM

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>, Holly Lane <holly_lane@ios.doi.gov>

----- Forwarded message -----

From: <etickets@amtrak.com>

Date: Thu, Sep 13, 2018 at 6:10 PM

Subject: Amtrak: eTicket and Receipt for Your 09/16/2018 Trip - RYANKEITH ZINKE

To: TINA.RIDGE-ARNDT@dtigov.com

SALES RECEIPT



Purchased: 09/13/2018 3:10 PM PT Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 066491 Massachusetts Ave NW Washington, DC 20001800-USA-RAIL Amtrak.com

Reservation Number - A4B6DAWASHINGTON, DC - NEW YORK PENN, NY (One-Way) SEPTEMBER 11, 2018

Billing Information

RYANKEITH ZINKE

(b) (6) (Purchase) Authorization Code 000393

Total \$174.00

Purchase Summary - Ticket Number 2566649071816

Train 156: WASHINGTON, DC - NEW YORK (PENN STATION), NY Depart 2:15 PM, Sunday, September 16, 2018

1 RESERVED COACH SEAT

\$174.00

Ticket Terms & Conditions FEDERAL GOVT BUSINESS TRAVEL

Subtotal

\$174.00

Total Charged by Amtrak

\$174.00

Passengers

Ryankeith Zinke

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit Amtrak.com/changes.
- Summary of Conditions of Contract: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage between Amtrak and the ticket holder, which is subject to specific terms and conditions, which are available for inspection at Amtrak ticket counters, on the Amtrak website at Amtrak.com/conditionsofcontract, or by calling 1-800-USA-RAIL. Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.
- Questions? Contact us online at Amtrak.com/contact or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-800-523-6590.



PRESENT THIS DOCUMENT FOR BOARDING

RESERVATION NUMBER A4B6DA

RES# A4B6DA-11SEP18

WAS



NYP

One-Way

WASHINGTON, DC

NEW YORK PENN, NY

SEPTEMBER 16, 2018

TRAIN	NORTHEAST REGIONAL	WASHINGTON - NEW YORK (PENN STATION)	DEPARTS	ARRIVES (Sun Sep 16)
156	Sep 16, 2018	1 Reserved Coach Seat	2:15 PM	5:48 PM

PASSENGERS (1)

AMTRAK GUEST REWARDS

ZINKE, RYANKEITH

ADULT

No member number provided. Join at Amtrak.com

Proper identification is required for all passengers. This document is valid for only passengers listed. See www.amtrak.com/ID for details.

IMPORTANT INFORMATION

FEDERAL GOVT BUSINESS TRAVEL

- For passenger safety the boarding gate at Washington Union Station will close two minutes prior to train departure time.
- Try the FindYourWay app for personalized train and station information at New York Penn Station. Download it on Google Play or the Apple App Store today, or learn more at Amtrak.com/findyourway.
- eTickets for **Reserved services** are valid only for the specific train number, date and accommodation type booked.
- When should you arrive at the station? Check the recommended arrival times for your departure station at Amtrak.com/stations. Allow additional time if you require ticketing/baggage services or boarding assistance, or if you are boarding at a Canadian station.
- Tickets are non-transferable. They are valid only for the personal use of the passenger(s) named on the ticket.
- For Amtrak travel information, or to make adjustments to your travel plans, please visit Amtrak.com, or call 1-800-USA-RAIL (1-800-872-7245).
- Your printed eTicket travel document shows the services you booked. If you change your booking but do not reprint the document, it will not reflect your current itinerary. You may obtain an updated copy of your eTicket at Amtrak.com. At some stations, a gate agent may need to view your eTicket prior to boarding (learn more at Amtrak.com/boarding).
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. For more information please visit Amtrak.com/changes.
- Carry-on baggage is limited to 2 personal items, 14x11x7" / 25lbs per item, and 2 bags, 28x22x14" / 50lbs per bag, per passenger. **You may be charged a baggage fee or denied boarding if your items exceed these limitations.** See the baggage policy at Amtrak.com/baggage.
- Check the departure board or ask a uniformed Amtrak employee to find out where to board your train.
- If You See Something Say Something!** Contact Amtrak Police at 1-800-331-0008 or Text to APD11 (27311).

New York Marriott Marquis
1535 Broadway
New York, NY 10036 US
+1 212-398-1900

Summary of Charges

Guest Information	RYAN ZINKE PLEASE COMPLETE WASHINGTON, DC 20240 US	Dates of Stay	09/16/2018 - 09/18/2018
		Room number	4544
		Guest number	1262
		Member Number	(b) (6)
		Group Number	

Date	Description	Reference	Charges	Credits
09/16/2018	ROOM TR	4544, 1	291.00	
09/16/2018	RM TAX	4544, 1	25.83	
09/16/2018	CITY TAX	4544, 1	17.10	
09/16/2018	OCC JAV	4544, 1	3.50	
09/17/2018	CONC LVL	42904544	0.00	
09/17/2018	ROOM TR	4544, 1	291.00	
09/17/2018	RM TAX	4544, 1	25.83	
09/17/2018	CITY TAX	4544, 1	17.10	
09/17/2018	OCC JAV	4544, 1	3.50	
09/18/2018	CCARD (b)			674.86
09/18/2018	CASH		0.00	
Total balance				0.00 USD

Important information

Authenticity of Hotel Bills

Marriott retains official records of all charges and credits to your account and will honor only these records.

Privacy

Your privacy is important to us. For full details, please view our [Privacy Statement](#).

Credit of Marriott Rewards Points

After a stay, it may take up to seven days for Marriott Rewards points to be credited to your account.

Questions about your bill? Please contact your hotel directly at +1 212-398-1900

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 2018 and Ending September 30, 2018

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)*

National Fish and Wildlife Foundation (NFWF) Celebrating the Great Outdoors 15th Annual Fundraiser, including a dinner and reception.

4. Sponsor of the Event National Fish and Wildlife Foundation

5. Location of Event American Museum of Nat. History in New York, NY

6. Dates of Event

From: September 17, 2018 To: September 17, 2018

7. Nature of Event Annual fundraising and award event that this year honors Ray Dalio and Mark Dalio for their conservation efforts.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 09/16/18 To 09/18/18

9. Accompanying Spouse *(If Applicable)*

Name: _____
Employee: _____
Government Position: _____
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment *(Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

- A. National Fish and Wildlife Foundation (NFWF) C. _____
B. _____ D. _____

11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 1,500.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee's Signature

9/14/18
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official)

9-12-18
Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature

DCOS
Title

9/14/18
Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Individual ticket to attend the event (includes reception and dinner)	K	E	A	\$1,500.00

DEO Record of Review of Non-Federal Travel Request
Heather Gottry, Deputy Director 
September 12, 2018

Requestor: Secretary Ryan Zinke

Event: The National Fish and Wildlife Foundations 15th Annual Fundraiser: Celebrating the Great Outdoors

Date(s): September 17, 2018

This memorandum summarizes the ethics review completed by the Departmental Ethics Office (DEO) of the DI-2000 form submitted for Secretary Ryan Zinke to request the acceptance of the offer of free attendance from National Fish and Wildlife Foundation (NFWF) for their upcoming 15th Annual Fundraiser: Celebrating the Great Outdoors in New York, New York.

Pursuant to 31 U.S.C. § 1353, the Department of Interior is authorized to accept reimbursement or in-kind donations from non-Federal sources for an employee's transportation expenses (including food, lodging, incidental expenses, and registration costs) to certain functions related to the employee's official duties. Acceptance of travel expenses from non-Federal sources is only permitted when the employee's travel is for attendance at a conference, meeting, seminar, training course, speaking engagement, or similar event that takes place away from the employee's official duty station. Travel under this authority may not be used for events required to carry out DOI's statutory and regulatory functions, such as investigations, inspections, audits, site visits, or to attend vendor promotional training.

In reviewing this request, consistent with 41 C.F.R. § 304-5.3, the DEO considered whether the acceptance of the non-federal payment under the circumstances would cause a reasonable person with knowledge of all the facts relevant to a particular case to question the integrity of agency programs or operations. In particular, the DEO considered the following factors:

1. Identity of the non-Federal source;
2. Purpose of the meeting;
3. Identity of other expected participants;
4. Nature and sensitivity of any matter pending at the agency which may affect the interest of the non-Federal source;
5. Significance of the employee's role in any such matter; and
6. Monetary value and character of the travel benefits offered by the non-Federal source.

First, the donor of the gift of free attendance is the NFWF. The NFWF is a 501(c)(3) nonprofit organization that was chartered by Congress in 1984 and which has partnered with the Department's U.S. Fish and Wildlife Service (FWS) since its establishment to support American fish and wildlife resources. The Secretary appoints NFWF's board members and FWS funding serves as the seed money for NFWF to build new partnerships and attract private sector resources. Second, the NFWF 15th Annual Fundraiser: Celebrating the Great Outdoors meets the

definition of a meeting or similar function defined in 41 C.F.R. § 304-2.1 and will provide the approximately 400 attendees with the opportunity to engage in public and private discussions on significant ocean conservation issues. Third, the attendees of the NFWF 15th Annual Fundraiser: Celebrating the Great Outdoors include federal, state and local officials, as well as many representatives from the public and private sector interested in conservation issues and the broader mission of the FWS. Fourth, while there are potentially a number of policy, regulatory and other matters of interest to both NFWF and the attendees of the 15th Annual Fundraiser: Celebrating the Great Outdoors pending at the Department of Interior, in particular at the FWS, it is important that the Secretary be able to present information in his official remarks about the mission and work of the Department, and also be able to engage in informal dialog with the diverse stakeholders of the DOI that will attend at the event. In his official remarks, the Secretary will discuss the reorganization of the Department, including the mission focus on watersheds, as well as the Department's focus on public lands infrastructure and the conservation benefits of fishing. Finally, it is our understanding that the offer of free attendance and dinner being provided to Secretary Zinke is also being provided to other speakers at the 15th Annual Fundraiser: Celebrating the Great Outdoors, and he is not receiving any offer or benefit in excess of other speakers at the event.

Based on a review of the factors above, the DEO does not believe that if the Department of Interior accepts the non-federal payment of free attendance and lodging offered by NFWF to Secretary Zinke that a reasonable person with knowledge of all the facts relevant to a particular case would question the integrity of agency programs or operations. Therefore, the DEO has determined that this gift a non-federal source complies with the ethics conditions for acceptance of travel payments under 31 U.S.C. § 1353.

Event Information Request Form

To ensure that the appropriate individual within the Department of the Interior is participating at your event and because the Office of the Secretary is committed to maintaining the highest ethical standards, we request you answer the following questions before we can agree to confirm a speaker.

Please note, this form is to be used for requests for official participation in events or activities.

Please complete this form and send to scheduling@ios.doi.gov. If you have any questions you may contact the Scheduling office at 202-208-7551

Requested Speaker:	The Honorable Ryan Zinke
Specific Request to the Secretary (i.e. deliver keynote remarks, attend an event, etc):	Attend an event
Title of the Event (please note if the event is a weekly, quarterly, annual, etc.):	Celebrating the Great Outdoors National Fish and Wildlife Foundation's 15 th annual fundraiser
Date of Event (please note if the date is flexible):	Monday, September 17, 2018
Location (city and state):	New York, NY
Point of Contact(s) (please include both email and phone numbers):	Nancy Olkewicz 301-437-6603 (cell) nancy@nfwf.org
Briefly describe the event in detail including the purpose and desired role of the Secretary :	Annual fundraiser/award event that this year honors Ray Dalio and Mark Dalio for their contributions to conservation. Secretary Zinke would be a distinguished guest.
Is the event a fundraiser? If yes, please explain who it is benefiting (i.e. specific charity, a political candidate, etc.)?	Yes. Fundraiser to benefit the National Fish and Wildlife Foundation
Event Host and Sponsor:	
Who is the event host/organizer? Please describe the person or provide background information on the organization.	NFWF is the organizer.
Is the event host/organizer a candidate, or a party, or a lobbying organization/lobbyist, or nonprofit, or has a registered political action committee (PAC)?	No.
Who are the event sponsors? Please describe the person or provide background information on the organization.	NFWF is a 501(c)3 that was chartered by Congress in 1984 to leverage private and public funding for on the ground conservation activities.
What is the relationship between the event host/organizer with the Department of the	By statute the Secretary of Interior appoints the Board members of the Foundation. In addition, the

Interior? Please include any business pending before the Department such as permits, contracts, litigation, grants, etc.?	head of FWS and NOAA sit on the Board. The Foundation receives funding for conservation activities from the Department annually through appropriations and cooperative agreements.
What is the relationship between the event sponsor(s) with the Department of the Interior? Does the event sponsor have any business pending before the Department such as permits, contracts, litigation, grants, etc.?	Same as above.
<u>Audience, Other Speakers, and Remarks</u>	
Approximately how many people are expected to attend?	400
Describe the audience (local elected officials, community leaders, graduate students, University researchers, energy company engineers, accountants, members of a specific industry, etc):	Friends of Board members and other individual supporters of conservation, primarily from the New York metropolitan area.
Is the event open to the public? If not, who is invited?	Private event. New York metropolitan area conservation supporters.
Are there any VIPs invited? If yes, who has confirmed?	No
Who are the other speakers invited? Have they confirmed?	NFWF Board Chairman Rod Rodriguez, NFWF Board Members Paul Tudor Jones and Michael Cline, and honorees Ray Dalio and Mark Dalio.
Are there any specific issues you would like the Secretary to highlight/address in his remarks?	Ocean conservation related activities within the Department of Interior.
What is the desired format of his remarks (will he be delivering the keynote, sharing the stage, a panel, etc.)?	To welcome guests and thank them for their support of NFWF.
What is the public registration/ticket fee to attend/participate in the event?	\$1,500 per person
<u>Communications</u>	
Is the event open or closed to press?	Closed to press
If open, are you expecting local, trade, state, or national news coverage?	No
If this is an annual event, which news outlets typically cover the event?	No.
Will you be advertising or live streaming the event on any social media outlets? If yes, please explain.	No.
<u>Logistics/Other</u>	

Please supply any other pertinent background information for the event (draft agendas, existing websites, confirmed and invited speaker, if this is an annual event, can you share last year agenda etc.) :	Yes, when available.
If the Secretary is not able to attend, is a surrogate desired? If yes, anyone specific?	No.
Any additional notes or information?	

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 2018 and Ending September 30, 2018

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event

Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)

The Louisiana Oil & Gas Association (LOGA) 2018 Fall Meeting & Seminar, including the keynote lunch event on September 18.

4. Sponsor of the Event Louisiana Oil & Gas Association (LOGA)

5. Location of Event The DoubleTree Hotel in Lafayette, Louisiana

6. Dates of Event

From: September 18, 2018 To: September 19, 2018

7. Nature of Event Annual gathering of state and national oil and gas industry representatives to discuss the Louisiana oil and gas market.

8. Employee

Name: Ryan Zinke

Official Title: Secretary of the Interior

Office: Office of the Secretary

Travel Dates:

From: 09/16/18 To: 09/18/18

9. Accompanying Spouse (If Applicable)

Name:

Employee:

Government Position:

Travel Dates:

From: _____ To: _____

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

A. Louisiana Oil & Gas Association (LOGA) C. _____

B. _____ D. _____

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 175.00

13. Certification. ~~The statements~~ in this report are true, complete, and correct to the best of my knowledge and belief.

Employee's Signature

Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official)

Date

15. Approval.

Supervisor's (or Authorizing Official's) Signature

Title

Date

DEO Record of Review of Non-Federal Travel Request
Heather Gottry, Deputy Director *AG*
September 12, 2018

Requestor: Secretary Ryan Zinke

Event: Louisiana Oil & Gas Association Fall Meeting

Date(s): September 18, 2018

This memorandum summarizes the ethics review completed by the Departmental Ethics Office (DEO) of the DI-2000 form submitted for Secretary Ryan Zinke to request the acceptance of the offer of free attendance from Louisiana Oil & Gas Association (LOGA) for their upcoming Fall Meeting in Lafayette, Louisiana.

Pursuant to 31 U.S.C. § 1353, the Department of Interior is authorized to accept reimbursement or in-kind donations from non-Federal sources for an employee's transportation expenses (including food, lodging, incidental expenses, and registration costs) to certain functions related to the employee's official duties. Acceptance of travel expenses from non-Federal sources is only permitted when the employee's travel is for attendance at a conference, meeting, seminar, training course, speaking engagement, or similar event that takes place away from the employee's official duty station. Travel under this authority may not be used for events required to carry out DOI's statutory and regulatory functions, such as investigations, inspections, audits, site visits, or to attend vendor promotional training.

In reviewing this request, consistent with 41 C.F.R. § 304-5.3, the DEO considered whether the acceptance of the non-federal payment under the circumstances would cause a reasonable person with knowledge of all the facts relevant to a particular case to question the integrity of agency programs or operations. In particular, the DEO considered the following factors:

1. Identity of the non-Federal source;
2. Purpose of the meeting;
3. Identity of other expected participants;
4. Nature and sensitivity of any matter pending at the agency which may affect the interest of the non-Federal source;
5. Significance of the employee's role in any such matter; and
6. Monetary value and character of the travel benefits offered by the non-Federal source.

First, the donor of the gift of free attendance is the LOGA, a 501(c)(6) trade association with over 1,000 members, including independent producers and service companies that support and participate in Louisiana's oil and gas industry. Second, LOGA's Fall Meeting meets the definition of a meeting or similar function defined in 41 C.F.R. § 304-2.1 and will provide the approximately 250 attendees with the opportunity to engage in public and private discussions on matters of interest to the oil and gas industry, including offshore energy extractions. Third, the attendees of LOGA's Fall Meeting include federal, state and local officials, as well as many

representatives from the oil and gas industry that operate in Louisiana. Fourth, while there are potentially a number of policy, regulatory and other matters of interest to both LOGA, its members, and the attendees of the Fall Meeting pending at the Department of Interior, it is important that the Secretary be able to present information in his official remarks about the mission and work of the Department, and also be able to engage in informal dialog with the stakeholders of the Department that will attend at the event. In his official remarks, the Secretary will discuss how the Department is working to build innovation into the regulatory framework so that it supports an all of the above energy plan for oil, coal, wind, solar and hydro energy while at the same time promotes worker safety and environmental conservation. Finally, it is our understanding that the offer of free attendance and lunch being provided to Secretary Zinke on the day that he is the keynote speaker is also being provided to other speakers at the Fall Meeting, and he is not receiving any offer or benefit in excess of other speakers at the event.

Based on a review of the factors above, the DEO does not believe that if the Department of Interior accepts the non-federal payment of free attendance and lodging offered by LOGA to Secretary Zinke that a reasonable person with knowledge of all the facts relevant to a particular case would question the integrity of agency programs or operations. Therefore, the DEO has determined that this gift a non-federal source complies with the ethics conditions for acceptance of travel payments under 31 U.S.C. § 1353.



FALL MEETING AND SEMINAR 2018

PRESENTED BY THE LOUISIANA OIL & GAS ASSOCIATION

SEPTEMBER 18TH - 19TH | DOUBLETREE BY HILTON HOTEL | LAFAYETTE, LA

This two-day event will be your opportunity to network with state and national oil and gas industry representatives, while gaining valuable insight into the ever changing oil and gas market within Louisiana. Hear from top industry leaders covering issues that directly impact your business while learning from and interacting with top state regulators about doing business in Louisiana.

REGISTRATION AND SPONSORSHIPS

EARLY REGISTRATION RATE \$250

Includes DAY 1 & 2. Rate ends July 31st.

FULL REGISTRATION - \$275 (LOGA Members) or \$325 (Non LOGA Member)

Includes DAY 1 & 2. Rate ends July 31st.

ONE DAY REGISTRATION - \$150 (LOGA Members) or \$175 (Non LOGA Member)

For either Tuesday or Wednesday.

TUESDAY KEYNOTE LUNCH SPONSOR: \$5,000

Includes 4 full registrations – company listed on website, email blasts, print media and signage at event.

TUESDAY BREAKFAST SPONSOR: \$3,000

Includes 2 full registrations – company listed on website, email blasts, print media and signage at event.

TUESDAY RECEPTION SPONSOR: \$2,500

Includes 2 full registrations – company listed on website, email blasts, print media and signage at event.

WEDNESDAY BREAKFAST SPONSOR: \$2,000

Includes 2 full registrations – company listed on website, email blasts, print media and signage at event.

GOLD SPONSOR: \$1,750

Includes 4 full registrations – company listed on website, email blasts, print media and signage at meeting.

SILVER SPONSOR: \$1,000

Includes 2 full registrations – company listed on website, email blasts, print media and signage at meeting.

BRONZE SPONSOR: \$500

Includes 1 full registration – company listed on website, email blasts, print media and signage at meeting.

EXHIBITOR: \$1,000

Includes 1 registration – company listed on website, email blasts, print media and signage at the meeting. Reserved 10' x 10' space in reception / break area for tabletop booth. Only 4 booths available.

REFRESHMENT SPONSOR: \$2,500

Includes 2 registrations – company listed on website, email blasts, print media and signage both days of the meeting.

REGISTER ONLINE AT <http://loga.la/fallmeeting/>
QUESTIONS? CONTACT MEG CHASE, DIRECTOR OF MARKETING
(337) 288-8237 | MEG@LOGA.LA





LOGA FALL MEETING & SEMINAR 2018

Tuesday, September 19th – Wednesday, September 20th
Doubletree Hotel
Lafayette, LA

IT MATTERS TO INDUSTRY, IT MATTERS TO YOU. BE INFORMED.

The Louisiana Oil & Gas Association (LOGA) is excited to announce the 2018 LOGA Fall Meeting & Seminar, coming to Lafayette, Louisiana on Tuesday, September 18th through Wednesday, September 19th. This two-day event will be your opportunity to network with state and national oil and gas industry representatives, while gaining valuable insight into the ever changing oil and gas market within Louisiana. At the Fall Meeting & Seminar, you will hear from top industry leaders covering issues that directly impact your business while learning from and interacting with top state regulators about doing business in Louisiana.

EVENT SPONSOR



<http://www.bp.com>



(<http://www.lafayette.org/fallmeeting/>)

(<http://www.lafayette.org/site.php>)



LAFAYETTE ECONOMIC
DEVELOPMENT AUTHORITY

EATEL

Business



SCHEDULE OF EVENTS

Tuesday, September 18, 2018

7:15 am

Registration/Continental Breakfast

8:00 am

Welcome – Art Price – LOGA Chairman, President, Badger Oil Corporation

Joel Robideaux – Lafayette Mayor – President (invited)

8:10 am

Congressman Clay Higgins

8:15 am

Matt Most – Vice President of Government Relations, Encana

LOGA (<http://loga.la/fallmeeting/>)
Tackling Public Opinion



9:00 am

Attorney General Jeff Landry

State of Our State

9:30 am

Michelle McGann – Republican Legislative Campaign Committee, Executive Director

Republican State Leadership Committee

10:15 am

“Women In Energy” Panel

Sen. Sharon Hewitt – Moderator

Felicia Frederick – Chevron U.S.A. Inc., State Government Affairs Manager, SE Region

Jaime Glas – HauteWork, Founder

Jessica Roger – Wellsite Fishing & Rental Services, LLC, VP, Administration

11:00 am

Harold Kim – US Chamber Institute for Legal Reform

11:45 am

Lunch – Secretary Ryan Zinke – Department of the Interior

1:15 pm

Daron Frederickson – Merit Advisors, LLC, LOGA Tax Committee Chairman

Update on Louisiana property tax rules

1:45 pm

Colleen Jarrott and Rob Wollfarth – Baker Donelson

The distinction between movables and immovables for Louisiana state and local tax purposes within the oil and gas industry


2:30 pm

Cheryl Mollere Kornick – Liskow & Lewis

Recent Ad Valorem Tax Decision – Can you ask the Tax Assessor to reduce your property tax assessment if it's too high?

3:00 pm

LOGA Tax Committee Meeting – Meeting Room to be determined

3:15 pm  LOGA (<http://loga.la/fallmeeting/>)

Sarah Stogner – Carver Darden

Pressing Issues with Insurance & Indemnity Obligations for Louisiana Operators

3:45 pm

Marjorie McKeithen and Nicole Duarte – Jones Walker

Coastal Use and Corps of Engineers Permitting and Permit Defense in the Midstream and Energy Infrastructure Space

4:15 pm

Charles G. Blaize, Jr. – Mayhall, Fondren, Blaize

Why Can't I Drill Here? Land & Title Issues that Frustrate Operators, Engineers & Geologists

5:00 pm

Reception

Wednesday, September 19, 2018

7:30 am

Registration Open/Continental Breakfast

8:00 am

Welcome – Art Price, LOGA Chairman, President, Badger Oil Corporation

8:15 am

Discussion with Office of Conservation District Office Managers – Questions from audience on regulation topics and the state's oil and gas programs:

Gifford Briggs, Moderator; Pat Molbert, Lafayette District Office; Jim York, Monroe District Office; Jackie DeVall, Shreveport District Office

9:15 am

Kellie McNamara and Jeffrey Miller – Office of Conservation

Online Underground Injection Control Reporting and Saltwater Disposal

10:00 am

Carrie Wiebelt – Office of Conservation, Oil and Gas Well Information, Maneuvering in SONRIS

Kevin Masden – DOA Office of Technology Services, DNR SONRIS GIS and Maps

10:45 am

Becky Henry and Stacie Massey – Office of Conservation
LOGA (<http://loga.la/fallmeeting/>)
Online Oil and Gas Production reporting and OR1 Submissions



11:30 am

Lunch – Brad Lambert – Deputy Secretary Louisiana Economic Development (LED)
LED update and forecast

1:00 pm

Carrie Wiebelt – Office of Conservation
Online Well Test and Reports

1:30 pm

Christine Charrier – Office of Coastal Management
Coastal Zone Permitting and Data Access

2:00 pm

Marty James – Office of Conservation
Online Well Logs

2:30 pm

Teri Tharp – Office of Conservation
Groundwater Rules and Water Well Registration

3:00 pm

Beverly Kahl and Taletha Shorter – Office of Mineral Resources
State Mineral Leasing and Royalty, Document Review and Reporting



**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 09/14/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz; 202-208-7551

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	09/16/18 – 09/18/18
Location(s)	New York, Louisiana
Estimated Cost	\$1,800
Funding	DOI will pay most of the travel expenses for this trip. The National Fish and Wildlife Foundation (NFWF) will pay for a reception, meal and attendance at a NFWF fundraiser. The Louisiana Oil & Gas Association (LOGA) will pay for a meal and attendance at the LOGA Fall Meeting. See the 'Special Requests' section below for more details.
Purpose	Secretary Ryan Zinke will travel to New York City to speak at the National Fish and Wildlife Foundation (NFWF) Celebrating the Great Outdoors 15th Annual Fundraiser. While in New York, Secretary Zinke will also participate in a number of media interviews and meet with Jay Wallace, President of Fox News Channel. Secretary Zinke will travel to Lafayette, Louisiana, to provide keynote remarks at the Louisiana Oil & Gas Association (LOGA) 2018 Fall Meeting & Seminar. While in southern Louisiana, Secretary Zinke will also hold a press event regarding Land and Water Conservation Fund (LWCF) program funding for a project to construct a pedestrian footbridge across the Dan Debaillon drainage channel in Acadiana Park. See the attached trip schedule for additional details regarding this official travel.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	On 9/17/18, Secretary Zinke will give remarks at the NFWF Celebrating the Great Outdoors 15th Annual Fundraiser in New York City. Secretary Zinke will receive a complimentary ticket to attend the event, as normally provided to speakers and their accompanying staff. The event includes a reception and dinner. An appropriate, signed DI-2000 form is attached, and dinner will be deducted from Secretary Zinke's M&IE for 9/17/18. On 9/18/18, Secretary Zinke will provide keynote remarks at a lunch at the LOGA 2018 Fall Meeting & Seminar in Lafayette, Louisiana. Secretary Zinke will receive complimentary One Day Registration to attend and participate at the event, as normally provided for speakers and their accompanying staff. One Day Registration includes the lunch. An appropriate, signed DI-2000 form is attached, and lunch will be deducted from Secretary Zinke's M&IE for 9/18/18.
SOL (General Law) approval for special requests (if necessary)	This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	
APPROVALS and SURNAMES	
Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

7MB

Document Header Information

Document Authorization Document TANUM00010097
Type: Name:
Travel TANUM00010097 Trip 09-16-18 New York-Louisiana
Authorization Name:
Number:
TA Date: 09/14/18 Currency: USD
Organization: DOIDOSSIO Current CREATED
Status:

Purpose: Mission Document On September 16, 2018, Secretary Ryan Zinke will begin official travel to various locations in New York
(Operational) Detail: and Louisiana. Further details of the trip are included on the attached travel authorization cover sheet and the attached trip schedule. On 9/17/18, Secretary Zinke will give remarks at the NFWF Celebrating the Great Outdoors 15th Annual Fundraiser in New York City. Secretary Zinke will receive a complimentary ticket to attend the event, as normally provided to speakers and their accompanying staff. The event includes a reception and dinner. An appropriate, signed DI-2000 form is attached, and dinner will be deducted from Secretary Zinke's M&IE for 9/17/18. On 9/18/18, Secretary Zinke will provide keynote remarks at a lunch at the LOGA 2018 Fall Meeting & Seminar in Lafayette, Louisiana. Secretary Zinke will receive complimentary One Day Registration to attend and participate at the event, as normally provided for speakers and their accompanying staff. One Day Registration includes the lunch. An appropriate, signed DI-2000 form is attached, and lunch will be deducted from Secretary Zinke's M&IE for 9/18/18. This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
TID: 40210798D Organization: DOIDOSSIO
Title: Duty Station: WASHINGTON DC
Security CI: Card: CARD HOLDER
Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone: 2022087551 Cell Phone:
Home Address: , Home Phone: 2022087551
Alternate Address: Alternate Phone:

Document Information

Trip
Number:
1

Purpose: On September 16, 2018, Secretary Ryan Zinke will begin official travel to various locations in New York and Louisiana. Further details of the trip are included on the attached travel authorization cover sheet and the attached trip schedule. On 9/17/18, Secretary Zinke will give remarks at the NFWF Celebrating the Great Outdoors 15th Annual Fundraiser in New York City. Secretary Zinke will receive a complimentary ticket to attend the event, as normally provided to speakers and their accompanying staff. The event includes a reception and dinner. An appropriate, signed DI-2000 form is attached, and dinner will be deducted from Secretary Zinke's M&IE for 9/17/18. On 9/18/18, Secretary Zinke will provide keynote remarks at a lunch at the LOGA 2018 Fall Meeting & Seminar in Lafayette, Louisiana. Secretary Zinke will receive complimentary One Day Registration to attend and participate at the event, as normally provided for speakers and their accompanying staff. One Day Registration includes the lunch. An appropriate, signed DI-2000 form is attached, and lunch will be deducted from Secretary Zinke's M&IE for 9/18/18. This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/16/18	09/18/18	NEW YORK, NY	Mission (Operational)	291.00 / 74.00
09/18/18	09/18/18	LAFAYETTE, LA	Mission (Operational)	93.00 / 51.00

Document Totals

Total Expenses:	1,714.35
Reimbursable Expenses:	133.00
Non-Reimbursable Expenses:	1,581.35
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	810.60	.00
Lodging-PerDiem	582.00	.00
M&IE-PerDiem	133.00	.00
Train	174.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,714.35	.00

Trip 1 Details

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
Trip#: 1		Total Non-Per Diem Expenses:	999.35	Total Per Diem Expenses:	715.00
09/14/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/16/2018	Lodging	Lodging-PerDiem	291.00	GOVCC-C	*
09/16/2018	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
09/16/2018	Train	Train	174.00	GOVCC-C	
Comment: Train from Washington, DC to New York City.					
09/17/2018	Lodging	Lodging-PerDiem	291.00	GOVCC-C	*
Comment: On the night of 9/17/18, Secretary Zinke will utilize lodging in New York City at the government lodging rate of \$291.00 per night.					
09/17/2018	M&IE	M&IE-PerDiem	40.00	REIMBURSABLE	*
Comment: On 9/17/18, Secretary Zinke will give remarks at the NFWF Celebrating the Great Outdoors 15th Annual Fundraiser in New York City. Secretary Zinke will receive a complimentary ticket to attend the event, as normally provided to speakers and their accompanying staff. The event includes a reception and dinner. An appropriate, signed DI-2000 form is attached, and dinner will be deducted from Secretary Zinke's M&IE for 9/17/18.					
09/18/2018	Airline Flight	Com. Carrier	810.60	GOVCC-C	
Comment: Total airfare for flights from New York City to Lafayette, LA and from Lafayette, LA to Washington, DC (DCA).					
09/18/2018	M&IE	M&IE-PerDiem	37.50	REIMBURSABLE	*
Comment: On 9/18/18, Secretary Zinke will provide keynote remarks at a lunch at the LOGA 2018 Fall Meeting & Seminar in Lafayette, Louisiana. Secretary Zinke will receive complimentary One Day Registration to attend and participate at the event, as normally provided for speakers and their accompanying staff. One Day Registration includes the lunch. An appropriate, signed DI-2000 form is attached, and lunch will be deducted from Secretary Zinke's M&IE for 9/18/18.					

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 715.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/16/2018	291.00/ 74.00	291.00	291.00	55.50	55.50	
09/17/2018	291.00/ 74.00	291.00	291.00	40.00	40.00	
09/18/2018	93.00/ 51.00	0.00	0.00	37.50	37.50	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS	Acct Code:	1,714.35
	Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 810.60	
Expense Category: Lodging-	Fiscal Year: 2018	Amount: 582.00	

PerDiem	Amount: 133.00	
Expense Category: M&IE-PerDiem Fiscal Year: 2018	Amount: 174.00	
Expense Category: Train Fiscal Year: 2018	Amount: 14.75	
Expense Category: Transxn Fees Fiscal Year: 2018	Total:	1,714.35

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,581.35
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	133.00

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		1,714.35
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Totals by Payment Method

GOVCC-C Total	1,581.35
REIMBURSABLE Total	133.00

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
09/18/18	AIR	\$810.60

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM00010KHS
Traveler Justification:		TANUM00010KHS is a duplicate authorization. There is no trip overlap.
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
Traveler Justification:		On the night of 9/17/18, Secretary Zinke will utilize lodging in New York City at the government lodging rate of \$291.00 per night. On 9/17/18, Secretary Zinke will give remarks at the NFWF Celebrating the Great Outdoors 15th Annual Fundraiser in New York City. Secretary Zinke will receive a complimentary ticket to attend the event, as normally provided to speakers and their accompanying staff. The event includes a reception and dinner. An appropriate, signed DI-2000 form is attached, and dinner will be deducted from Secretary Zinke's M&IE for 9/17/18. On 9/18/18, Secretary Zinke will provide keynote remarks at a lunch at the LOGA 2018 Fall Meeting & Seminar in Lafayette, Louisiana. Secretary Zinke will receive complimentary One Day Registration to attend and participate at the event, as normally provided for speakers and their accompanying staff. One Day Registration includes the lunch. An appropriate, signed DI-2000 form is attached, and lunch will be deducted from Secretary Zinke's M&IE for 9/18/18.

Document History 09/14/2018 Authorization: TANUM00010O97

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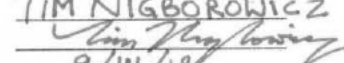
STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/14/2018	11:02AM EST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment: 0.00	

I certify that the electronic signatures listed above are valid and on file

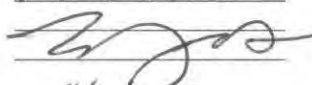
SIGNED DATE

Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:

TIM NIGBOROWICZ

 9/14/18

Approver Name:
Approver Signature:
Date:

MIKE ARGO

2/14/15

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: AZ-UT-NY

DATES: 09/21/18 – 09/26/18

OFFICIAL: X POLITICAL: PERSONAL:

REVIEWED BY / DATE:

TN 1/10/25/18 TIM NIGBOROWICZ

Murphy 1/12/19/18 TIM MURPHY (General Law) *only one*

AS 1/12/19/18 HEATHER GOTTRY (Ethics) †

DC 1/17/20/18 DEBBIE COUSINS

† Approved consistent with prior ethics guidance provided and as set forth in the attached memorandum on the record.

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: October 24, 2018

Trip Overview:

- Dates: September 21, 2018 – September 26, 2018
- Locations: Arizona, Utah, New York

Trip Summary:

September 21, 2018

- *Commercial flight from Washington, DC (DCA) to Phoenix, AZ*
- *Drive from Phoenix, AZ to Grand Canyon National Park*
- Remain overnight in Grand Canyon Village, AZ

September 22, 2018

- Meet and Greet with Park Employees and Volunteers (Grand Canyon National Park)
- Deferred Maintenance Driving Tour and Press Gaggle (Grand Canyon National Park)
- Volunteer Project (Grand Canyon National Park)
- Lunch Meeting with Stakeholders (Grand Canyon National Park)
- Visit to Grand Canyon School (Grand Canyon Village, AZ)
- Remain overnight in Grand Canyon Village, AZ

September 23, 2018

- Hike in the Grand Canyon (Grand Canyon National Park)
- Remain overnight in Grand Canyon Village, AZ

September 24, 2018

- *Drive from Grand Canyon National Park to Springdale, UT*
- Meet with Local Elected Officials with Chairman Rob Bishop (Springdale, UT)
- Roundtable Meeting on National Park Service Deferred Maintenance and Parks Bill (Springdale, UT)
- Zion National Park Deferred Maintenance Tour at Campground (Zion National Park)
- Deferred Maintenance Press Gaggle with Members of Congress (Zion National Park)
- Working Lunch with Park Superintendent and Senior Staff (Zion National Park)
- Meet and Greet with Zion National Park Employees (Zion National Park)
- Hike in Zion National Park
- *Drive from Zion National Park to St. George, UT*
- Remain overnight in St. George, UT

September 25, 2018

- *Commercial flight from St. George, UT to New York City (LaGuardia)*
- Tour Horse Soldier Statue (America's Response Monument) at Liberty Park (New York City)
- Tour World Trade Center Memorial (New York City)
- Remain overnight in New York City

September 26, 2018

- *Train from New York City to Washington, DC*
- Trip concludes

Trip Notes – Lodging and M&IE:

- Secretary Zinke paid for his own meal at the Lunch Meeting with Stakeholders in Grand Canyon National Park on 9/22/18.
- Secretary Zinke paid for his own meal at the working lunch with the park superintendent and senior staff at Zion National Park on 9/24/18.

Trip Notes – Transportation and Miscellaneous:

- On 9/24/18, during parts of his visit to Zion National Park, Secretary Zinke travelled in a shuttle with Members of Congress and local elected officials. The shuttle was provided by the National Park Service.
- This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Amtrak eTicket and receipt
- Hotel receipts
- Government credit card transaction record
- Trip schedule



Document Header Information

Document Voucher Document TV0000RHQ8
 Type: Name:
 Travel TANUM00010SQXTrip 09-21-18 AZ-UT-NY
 Authorization Name:
 Number:
 TA Date: 10/23/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document On September 21, 2018, Secretary Ryan Zinke began official travel to various locations in Arizona, Utah
 (Operational) Detail: and New York. Further details of the trip are included in the attached voucher memo and the attached trip schedule. Trip Notes ?" Lodging and M&IE: . Secretary Zinke paid for his own meal at the Lunch Meeting with Stakeholders in Grand Canyon National Park on 9/22/18. . Secretary Zinke paid for his own meal at the working lunch with the park superintendent and senior staff at Zion National Park on 9/24/18. Trip Notes ?" Transportation and Miscellaneous: . On 9/24/18, during parts of his visit to Zion National Park, Secretary Zinke travelled in a shuttle with Members of Congress and local elected officials. The shuttle was provided by the National Park Service. . This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: CARD: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: On September 21, 2018, Secretary Ryan Zinke began official travel to various locations in Arizona, Utah and New York. Further details of the trip are included in the attached voucher memo and the attached trip schedule. Trip Notes ?" Lodging and M&IE: . Secretary Zinke paid for his own meal at the Lunch Meeting with Stakeholders in Grand Canyon National Park on 9/22/18. . Secretary Zinke paid for his own meal at the working lunch with the park superintendent and senior staff at Zion National Park on 9/24/18. Trip Notes ?" Transportation and Miscellaneous: . On 9/24/18, during parts of his visit to Zion National Park, Secretary Zinke travelled in a shuttle with Members of Congress and local elected officials. The shuttle was provided by the National Park Service. . This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Itinerary Locations		Itinerary Location	Purpose	Per Diem Rates
From	To			
09/21/18	09/24/18	GRAND CANYON, AZ	Mission (Operational)	142.00 / 64.00 *
09/24/18	09/25/18	SAINT GEORGE, UT	Mission (Operational)	93.00 / 51.00 *
09/25/18	09/26/18	NEW YORK, NY	Mission (Operational)	291.00 / 74.00 *

Document Totals

Total Expenses: 2,022.77
 Reimbursable Expenses: 356.50
 Non-Reimbursable Expenses: 1,666.27
 Advance Applied: .00
 Net to Traveler: 356.50
 Net to Government: 1,666.27
 Pay to Charge Card: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	651.00	.00
Excess Air/Bag Fees	40.00	.00
Lodging Taxes & Misc	57.52	.00
Lodging-PerDiem	810.00	.00
M&IE-PerDiem	356.50	.00
Train	93.00	.00
Transxn Fees	14.75	.00
Total Expenses:	2,022.77	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	856.27	Total Per Diem Expenses:	1,166.50
Date	Description	Category	Cost	Pay Method	Per Diem
09/21/2018	Airline Flight Comment: Flight from Washington, DC (DCA) to Phoenix, AZ.	Com. Carrier	205.20	GOVCC-C	
09/21/2018	Lodging	Lodging-PerDiem	142.00	GOVCC-C	*
09/21/2018	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/22/2018	Lodging	Lodging-PerDiem	142.00	GOVCC-C	*
09/22/2018	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/23/2018	Lodging	Lodging-PerDiem	142.00	GOVCC-C	*
09/23/2018	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/24/2018	Lodging Tax/Lodging Fees Comment: RM-STATE TAX, RM-COUNTY TAX, RM-MUNICIPAL TAX, RM-TRANSIENT TAX	Lodging Taxes & Misc	11.09	GOVCC-C	
09/24/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
09/24/2018	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
09/25/2018	Airline Flight Comment: Flight from St. George, UT to New York City.	Com. Carrier	445.80	GOVCC-C	
09/25/2018	Baggage Fee-Ist bag Comment: Baggage fee for flight from St. George, UT to New York City.	Excess Air/Bag Fees	40.00	GOVCC-C	
09/25/2018	Lodging Tax/Lodging Fees Comment: RM TAX, CITY TAX, OCC JAV	Lodging Taxes & Misc	46.43	GOVCC-C	
09/25/2018	Lodging	Lodging-PerDiem	291.00	GOVCC-C	*
09/25/2018	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
09/26/2018	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
09/26/2018	Train Comment: Train from New York City to Washington, DC.	Train	93.00	GOVCC-C	
10/23/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,166.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/21/2018	142.00/ 64.00	142.00	142.00	48.00	48.00	
09/22/2018	142.00/ 64.00	142.00	142.00	64.00	64.00	
09/23/2018	142.00/ 64.00	142.00	142.00	64.00	64.00	
09/24/2018	93.00/ 51.00	93.00	93.00	51.00	51.00	
09/25/2018	291.00/ 74.00	291.00	291.00	74.00	74.00	
09/26/2018	291.00/ 74.00	0.00	0.00	55.50	55.50	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS	Acct Code:	2,022.77
	Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 651.00	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2018	Amount: 40.00	
Expense Category: Lodging Taxes &	Fiscal Year: 2018	Amount: 57.52	

Misc			
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 810.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 356.50	
Expense Category: Train	Fiscal Year: 2018	Amount: 93.00	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
		Total:	2,022.77

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,666.27
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	356.50

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		2,022.77
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Totals by Payment Method

GOVCC-C Total	1,666.27
REIMBURSABLE Total	356.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
09/21/18	AIR Airline Flight	\$205.20
09/25/18	AIR Airline Flight	\$445.80

Audits

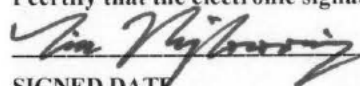
Audit Name	Result	Reason
EXPENSE RECEIPTS REQUIRED	FAIL	Airline Flight on 09/21/2018 requires a receipt.
	Traveler Justification:	All appropriate receipts are properly attached.

Document History 10/24/2018 Voucher: TV0000RHQ8

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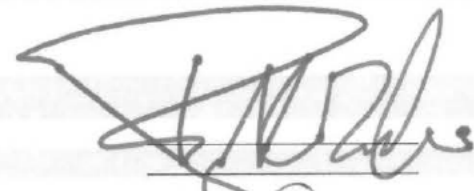
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			Net Adjustment:0.00	

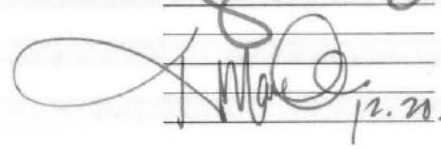
I certify that the electronic signatures listed above are valid and on file

 12/19/18
SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

 Ryan Zinke
12-20-18

 Kate MacGregor
12.20.2018

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 09/20/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz; 202-208-7551

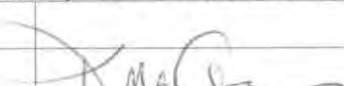
OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	09/21/18 – 09/26/18
Location(s)	Arizona, Utah, New York
Estimated Cost	\$2,000
Funding	DOI will pay for all travel expenses for this trip.
Purpose	<p>National Public Lands Day is Saturday, September 22. Secretary Zinke, Arizona state and federal officials, and stakeholders will visit Grand Canyon National Park in Arizona and host a press event to raise awareness for the \$12 billion deferred maintenance backlog and pending legislation. They will also participate in a volunteer project with several groups in the area.</p> <p>On Monday, September 24, Secretary Zinke will participate in a field visit with local and federal officials at Zion National Park in Utah. He will meet with officials and participate in a roundtable with NPS staff on deferred maintenance and the parks bill, before doing a deferred maintenance tour with park employees and elected officials.</p> <p>On Tuesday, September 25, Secretary Zinke will travel to New York City to visit the Horse Soldier Statue (America's Response Monument) at Liberty Park and the National September 11 Memorial & Museum. Secretary Zinke will return to Washington, D.C., on Wednesday, September 26, for meetings and events in the local area.</p> <p>See the attached trip schedule for additional details regarding this official travel.</p>
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	
SOL (General Law) approval for special requests (if necessary)	This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

APPROVALS and SURNAMES

Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

WB

Document Header Information

Document Authorization Document TANUM00010SQX
 Type: Name:
 Travel TANUM00010SQX Trip 09-21-18 AZ-UT-NY
 Authorization Name:
 Number:
 TA Date: 09/20/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document National Public Lands Day is Saturday, September 22. Secretary Zinke, Arizona state and federal officials,
 (Operational) Detail: and stakeholders will visit Grand Canyon National Park in Arizona and host a press event to raise awareness for the \$12 billion deferred maintenance backlog and pending legislation. They will also participate in a volunteer project with several groups in the area. On Monday, September 24, Secretary Zinke will participate in a field visit with local and federal officials at Zion National Park in Utah. He will meet with officials and participate in a roundtable with NPS staff on deferred maintenance and the parks bill, before doing a deferred maintenance tour with park employees and elected officials. On Tuesday, September 25, Secretary Zinke will travel to New York City to visit the Horse Soldier Statue (America's Response Monument) at Liberty Park and the National September 11 Memorial & Museum. Secretary Zinke will return to Washington, D.C., on Wednesday, September 26, for meetings and events in the local area. This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOL.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 Purpose: National Public Lands Day is Saturday, September 22. Secretary Zinke, Arizona state and federal officials, and stakeholders will visit Grand Canyon National Park in Arizona and host a press event to raise awareness for the \$12 billion deferred maintenance backlog and pending legislation. They will also participate in a volunteer project with several groups in the area. On Monday, September 24, Secretary Zinke will participate in a field visit with local and federal officials at Zion National Park in Utah. He will meet with officials and participate in a roundtable with NPS staff on deferred maintenance and the parks bill, before doing a deferred maintenance tour with park employees and elected officials. On Tuesday, September 25, Secretary Zinke will travel to New York City to visit the Horse Soldier Statue (America's Response Monument) at Liberty Park and the National September 11 Memorial & Museum. Secretary Zinke will return to Washington, D.C., on Wednesday, September 26, for meetings and events in the local area. This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/21/18	09/24/18	GRAND CANYON, AZ	Mission (Operational)	142.00 / 64.00
09/24/18	09/25/18	SAINT GEORGE, UT	Mission (Operational)	93.00 / 51.00
09/25/18	09/26/18	NEW YORK, NY	Mission (Operational)	291.00 / 74.00

Document Totals

Total Expenses: 1,925.25
 Reimbursable Expenses: 356.50
 Non-Reimbursable Expenses: 1,568.75
 Advance Authorized: .00
 Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	651.00	.00
Lodging-PerDiem	810.00	.00
M&IE-PerDiem	356.50	.00
Train	93.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,925.25	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	758.75	Total Per Diem Expenses:	1,166.50
Date	Description	Category	Cost	Pay Method	Per Diem
09/20/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/21/2018	Airline Flight	Com. Carrier	205.20	GOVCC-C	
Comment: Flight from Washington, DC (DCA) to Phoenix, AZ.					
09/21/2018	Lodging	Lodging-PerDiem	142.00	GOVCC-C	*
09/21/2018	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
09/22/2018	Lodging	Lodging-PerDiem	142.00	GOVCC-C	*
09/22/2018	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/23/2018	Lodging	Lodging-PerDiem	142.00	GOVCC-C	*
09/23/2018	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
09/24/2018	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
09/24/2018	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
09/25/2018	Airline Flight	Com. Carrier	445.80	GOVCC-C	
Comment: Flight from St. George, UT to New York City.					
09/25/2018	Lodging	Lodging-PerDiem	291.00	GOVCC-C	*
09/25/2018	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE	*
09/26/2018	M&IE	M&IE-PerDiem	55.50	REIMBURSABLE	*
09/26/2018	Train	Train	93.00	GOVCC-C	
Comment: Train from New York City to Washington, DC.					

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,166.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/21/2018	142.00/ 64.00	142.00	142.00	48.00	48.00	
09/22/2018	142.00/ 64.00	142.00	142.00	64.00	64.00	
09/23/2018	142.00/ 64.00	142.00	142.00	64.00	64.00	
09/24/2018	93.00/ 51.00	93.00	93.00	51.00	51.00	
09/25/2018	291.00/ 74.00	291.00	291.00	74.00	74.00	
09/26/2018	291.00/ 74.00	0.00	0.00	55.50	55.50	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS	Acct Code:	1,925.25
	Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 651.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 810.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 356.50	
Expense Category: Train	Fiscal Year: 2018	Amount: 93.00	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
		Total:	1,925.25

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,568.75
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	356.50

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		1,925.25
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Totals by Payment Method

GOVCC-C Total	1,568.75
REIMBURSABLE Total	356.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
09/21/18	AIR	\$205.20
09/25/18	AIR	\$445.80

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM00010KK9
	Traveler Justification:	TANUM00010KK9 is a duplicate authorization. There is no trip overlap.

Document History 09/20/2018 Authorization: TANUM00010SQX

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/20/2018	8:52AM EST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

TIM NIGBOROWICZ
Tim Nigborowicz
9/20/18
KATE MACGREGOR
Katherine MacGregor
9.20.2018.

Date: 09/11/2018
Record Locator: M6UAER
Travelers:
Zinke, Ryan,Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, Sep 24 2018

3:00 PM check-in **Hampton Suites St George** Confirmation No. 87411371
Address: 1250 West Sunriver Parkway St George Ut 84790
Nights: 1 (name: Zinke Ryankeith Mr)
Guarantee Info:
Other Info: PLS ALLOW ROOM ACCESS AND KEYS TO MR MATIAS AND MR CAMERON
Frequent Guest #: (b) (6)
Nightly Rate: \$93.00
Total Rate: \$104.09
Phone: 1-435-656-9900 Fax: 1-435-656-9901
Rooms: 1 room
Room Desc: Us Government On Duty
Travel 1 King Mobility Access With Tub
Microwv-fridge-hdtv-work Area
Cancel Policy: 48 Hr Cancellation Required

Tue, Sep 25 2018

check-out **Hampton Suites St George** Confirmation No. 87411371

7:10 AM depart **St George (SGU) to Denver (DEN)** — Confirmation No. DPS0171

United Airlines
Flight 5151
OPERATED BY /SKYWEST DBA UNITED EXPRESS
PLEASE CHECK-IN WITH THE OPERATING CARRIER
Takeoff: 7:10 AM
St George, UT
Economy [Y] Class | Canadair Regional Jet | Food and Beverage for Purchase | 1h 43m
Landing: 8:53 AM
Denver, CO

Travelers:

Name: Zinke, Ryan,Keith Ticket #: 016-7201873997 Seat: 02B FF#: (b) (6)

10:15 AM depart **Denver (DEN) to Nyc-Laguardia (LGA)** — Confirmation No. DPS0171

United Airlines
Flight 303
Takeoff: 10:15 AM
Denver, CO
Economy [Y] Class | Boeing 737-800 | Food for Purchase | 3h 45m
Landing: 4:00 PM (Terminal: B)
Nyc-Laguardia, NY

Travelers:

Name: Zinke, Ryan,Keith Ticket #: 016-7201873997 Seat: 22F FF#: (b) (6)

Wed, Sep 26 2018

5:30 AM departure-time **Amtrak**
Depart Station: New York, New York Penn Station
Arriving Station: Washington, D.C., Union Station
Time of Arrival: 8:56 AM
Cost:
Info:

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398
- Check Amtrak Website For Their Baggage Policies
- *****
- Your E-Ticket Confirmation Number Is - A4d29c.
- *****
- Org Code: DOIDOSSIO
- TA Number: TANUM00010KK9

A Message From Your Agent

REVISED - EMBASSY SUITES HOTEL CANCELLED
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION
HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS
OR QUESTIONS PLEASE CALL YOUR DEDICATED
TRAVEL TEAM.



Ticket Number 001-7201873999
 Account # D00880
 Issue Date Mon, Sep 17, 2018
 Booking ID M6UAER
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 738	1218 / G GCADCA Confirmation: PWDJCB	Fri, 09/21/2018 Fri, 09/21/2018	Leave :: RONALD REAGAN NTL WASHINGTON (DCA) Arrive :: PHOENIX (PHX)	1045A 1239P
🏨	Hotel: Address:	Hampton Suites St George 1250 West Sunriver Parkway St. George, UT 84790		Check In: Check Out:	Mon, 09/24/2018 Tue, 09/25/2018
	Confirmation Number: Phone Number: GalaxyNet Status:	87411371 1 (435) 656-9900 Duplicate		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$93.00 1 1 A06A3A
🏨	Hotel: Address:	Holiday Inn Nyc Times Sq 585 8th Avenue New York, NY 10018		Check In: Check Out:	Tue, 09/25/2018 Wed, 09/26/2018
	Confirmation Number: Phone Number: GalaxyNet Status:	28797628 1 (212) 473-6200 Duplicate		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$291.00 1 1 KNGNXVU
🏨	Hotel: Address:	Embassy Suites New York City 60 West 37th Street New York City, NY 10018		Check In: Check Out:	Tue, 09/25/2018 Wed, 09/26/2018
	Confirmation Number: Phone Number: GalaxyNet Status:	82319435 1 (212) 912-0111 Duplicate		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$291.00 1 1 A02AFY
— Remark(s) —		Fare			\$177.67
		Tax			\$27.53
U22/DOIDOSSIO		Total Amount			\$205.20
U29/TANUM00010KK9		Amount Charged			\$205.20
U82/ORFSHOURLY					
				Air only indicated here.	
				WAS AA PHX177.67USD177.67END AA ZPDCA XT5.60AY4.50XF DCA4,5	

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855 847-8398

Print: Mon, Oct 22, 2018 10:28 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 016-7201873997
 Account # D00880
 Issue Date Mon, Sep 17, 2018
 Booking ID M6UAER
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel: Address:	Hampton Suites St George 1250 West Sunriver Parkway St. George, UT 84790			Check In: Mon, 09/24/2018 Check Out: Tue, 09/25/2018 Your Nightly Rate: \$93.00 Number of Rooms: 1 Number of People: 1 Room Type: A06A3A
	Confirmation Number: Phone Number: GalaxyNet Status:	87411371 1 (435) 656-9900 Duplicate			
	UNITED AIRLINES CRJ	5151 / Y YCA Confirmation: OPSDT4	Tue, 09/25/2018 Tue, 09/25/2018	Leave : ST GEORGE (SGU) Arrive : DENVER (DEN) *** Connecting ***	710A 853A
	UNITED AIRLINES 738	303 / Y YCALGA Confirmation: OPSDT4	Tue, 09/25/2018 Tue, 09/25/2018	Leave : DENVER (DEN) Arrive : NYC-LAGUARDIA (LGA)	1015A 400P
	Hotel: Address:	Holiday Inn Nyc Times Sqr 585 8th Avenue New York, NY 10018			Check In: Tue, 09/25/2018 Check Out: Wed, 09/26/2018 Your Nightly Rate: \$291.00 Number of Rooms: 1 Number of People: 1 Room Type: KINGNXVU
	Confirmation Number: Phone Number: GalaxyNet Status:	28797628 1 (212) 473-6200 Duplicate			
	Hotel: Address:	Embassy Suites New York City 60 West 37th Street New York City, NY 10018			Check In: Tue, 09/25/2018 Check Out: Wed, 09/26/2018 Your Nightly Rate: \$291.00 Number of Rooms: 1 Number of People: 1 Room Type: A02AFY
	Confirmation Number: Phone Number: GalaxyNet Status:	82319435 1 (212) 912-0111 Duplicate			
— Remark(s) —	Fare				\$402.80
	Tax				\$53.00
U22/DOIDOSSIO	Total Amount				\$455.80
U29/TANUM00010KK9	Amount Charged				\$455.80
U82/ORFSHOURLY					

Air only indicated here.

SGU UA DEN221.40UA NYC181.40USD402.80END UA ZPSGUDEN XT 5.60AY9.00XF SGU4,5DEN4.5

Department of the Interior · 4355 River Green Parkway · Duluth GA, 30096 · Tel 855 847-6398

Print: Mon, Oct 22, 2018 10:28 PM

Generated by Travel Incorporated

Official Invoice



Invoice # 473717
 Agency Transaction # 554-6359859867
 Expense # 554-A4D29C
 Account # D00880
 Issue Date Thu, Sep 20, 2018
 Booking ID M6UAER
 Issuing Location BGS
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Ticketless Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel:	Hampton Suites St George			Check In: Mon, 09/24/2018
	Address:	1250 West Sunriver Parkway St. George, UT 84790			Check Out: Tue, 09/25/2018
	Confirmation Number:	87411371			Your Nightly Rate: \$93.00
	Phone Number:	1 (435) 656-9900			Number of Rooms: 1
	GalaxyNet Status:	Cancelled			Number of People: 1
					Room Type: A06A3A
	Hotel:	Holiday Inn Nyc Times Sqr			Check In: Tue, 09/25/2018
	Address:	585 8th Avenue New York, NY 10018			Check Out: Wed, 09/26/2018
	Confirmation Number:	28797628			Your Nightly Rate: \$291.00
	Phone Number:	1 (212) 473-6200			Number of Rooms: 1
	GalaxyNet Status:	Cancelled			Number of People: 1
					Room Type: KNGNXVU
	Hotel:	Embassy Suites New York City			Check In: Tue, 09/25/2018
	Address:	60 West 37th Street New York City, NY 10018			Check Out: Wed, 09/26/2018
	Confirmation Number:	82319435			Your Nightly Rate: \$291.00
	Phone Number:	1 (212) 912-0111			Number of Rooms: 1
	GalaxyNet Status:	Cancelled			Number of People: 1
					Room Type: A02AFY
	AMTRAK	111 / Y	Wed, 09/26/2018	Leave : NEW YORK-PENN (NYP)	530A
		Confirmation: A4D29C	Wed, 09/26/2018	Arrive : WASHINGTON DC (WAS)	856A
				*** Connecting ***	

— Remark(s) —

Fare	\$93.00
Tax	\$0.00
Total Amount	\$93.00
Amount Charged	\$93.00

Air only indicated here.

NYP 2V WAS

Ticketless-Government Services - 4355 River Green Parkway - Duluth GA, 30096

Print: Mon, Oct 22, 2018 10:28 PM

Generated by Travel Incorporated

Official Itinerary



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

[EXTERNAL] Fwd: Amtrak: eTicket and Receipt for Your 09/26/2018 Trip - RYANKEITH ZINKE

1 message

Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com>

Thu, Sep 20, 2018 at 1:27 PM

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>, "Knee, Gregory" <gregory_knee@ios.doi.gov>

Tim, fyi sent to Greg . Thanks, Tina

----- Forwarded message -----

From: <atickets@amtrak.com>

Date: Thu, Sep 20, 2018 at 1:24 PM

Subject: Amtrak: eTicket and Receipt for Your 09/26/2018 Trip - RYANKEITH ZINKE

To: <TINA.RIDGE-ARNDT@dtigov.com>

SALES RECEIPT



Purchased: 09/20/2018 10:23 AM PT Thank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 047461 Massachusetts Ave NW Washington, DC 20001800-USA-RAIL Amtrak.com

Reservation Number - A4D29C NEW YORK PENN, NY - WASHINGTON, DC (One-Way) SEPTEMBER 11, 2018

Billing Information

RYANKEITH ZINKE

(b) (6) (Purchase) Authorization Code 094442

Total \$93.00

Purchase Summary - Ticket Number 2634746062011

Train 111: NEW YORK (PENN STATION), NY - WASHINGTON, DC Depart 5:30 AM, Wednesday, September 26, 2018

1 RESERVED COACH SEAT

\$93.00

Ticket Terms & Conditions FEDERAL GOVT BUSINESS TRAVEL

Subtotal

\$93.00

Total Charged by Amtrak

\$93.00

Passengers

Ryankeith Zinke

Important Information

- Tickets are non-transferable.
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit Amtrak.com/changes.
- Summary of Conditions of Contract: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage between Amtrak and the ticket holder, which is subject to specific terms and conditions, which are available for inspection at Amtrak ticket counters, on the Amtrak website at Amtrak.com/conditionsofcontract, or by calling 1-800-USA-RAIL. Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.



PRESENT THIS DOCUMENT FOR BOARDING

RESERVATION NUMBER A4D29C

RES# A4D29C-11SEP18

NYP



WAS

One-Way

NEW YORK PENN, NY

WASHINGTON, DC

SEPTEMBER 26, 2018

TRAIN	NORTHEAST REGIONAL	NEW YORK (PENN STATION) - WASHINGTON	DEPARTS	ARRIVES (Wed Sep 26)
111	Sep 26, 2018	1 Reserved Coach Seat	5:30 AM	8:56 AM

PASSENGERS (1)

AMTRAK GUEST REWARDS

ZINKE, RYANKEITH

ADULT

No member number provided. Join at Amtrak.com

Proper identification is required for all passengers. This document is valid for only passengers listed. See www.amtrak.com/ID for details.

IMPORTANT INFORMATION

FEDERAL GOVT BUSINESS TRAVEL

- Try the FindYourWay app for personalized train and station information at New York Penn Station. Download it on Google Play or the Apple App Store today, or learn more at Amtrak.com/findyourway.
- eTickets for **Reserved services** are valid only for the specific train number, date and accommodation type booked.
- When should you arrive at the station? Check the recommended arrival times for your departure station at Amtrak.com/stations. Allow additional time if you require ticketing/baggage services or boarding assistance, or if you are boarding at a Canadian station.
- Tickets are non-transferable. They are valid only for the personal use of the passenger(s) named on the ticket.
- For Amtrak travel information, or to make adjustments to your travel plans, please visit Amtrak.com, or call 1-800-USA-RAIL (1-800-872-7245).
- Your printed eTicket travel document shows the services you booked. If you change your booking but do not reprint the document, it will not reflect your current itinerary. You may obtain an updated copy of your eTicket at Amtrak.com. At some stations, a gate agent may need to view your eTicket prior to boarding (learn more at Amtrak.com/boarding).
- Changes to your itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. For more information please visit Amtrak.com/changes.
- Carry-on baggage is limited to 2 personal items, 14x11x7" / 25lbs per item, and 2 bags, 28x22x14" / 50lbs per bag, per passenger. **You may be charged a baggage fee or denied boarding if your items exceed these limitations.** See the baggage policy at Amtrak.com/baggage.
- Check the departure board or ask a uniformed Amtrak employee to find out where to board your train.
- **If You See Something Say Something! Contact Amtrak Police at 1-800-331-0008 or Text to APD11 (27311).**



Xanterra
SOUTH RIM, L.L.C.
at Grand Canyon National Park

El Tovar Hotel
Grand Canyon National Park
Grand Canyon, AZ 86023
Tel: 928-638-2631

Room: 6491
Arrival: 09-21-18
Departure: 09-24-18
Page #: 1 of 1
Folio #: 218289
Confirmation #: 5220412
Cashier: 2759
Printed: September 24, 2018
A/R Number:
Group Code:
Company Name:

For Guest

Sec. Ryan Zinke
Dept of the Interior
United States

Date	Description	Charges	Credits
09-21-18	Room Charge (No NPF Donator	142.00	
09-21-18	Tax Lodging	9.80	
09-22-18	Room Charge (No NPF Donator	142.00	
09-22-18	Tax Lodging	9.80	
09-23-18	Room Charge (No NPF Donator	142.00	
09-23-18	Tax Lodging	9.80	
09-24-18	Adj Tax Lodging Tax ID 140001849	-29.40	
09-24-18	(b) (6)		426.00
Total		426.00	426.00
Balance Due		0.00	

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of charges. If prior written credit card authorization has not been secured, these charges are due and payable in full prior to departure. In the event that full payment is not timely made, a late charge of 12% per annum will be assessed on the amount unpaid from the date the payment was due, as well as reasonable attorney's fees and/or collection costs, if such are necessary.

Signature: _____



Hampton Inn & Suites St George Sun River
 1250 West Sun River Parkway
 St George, UT 84790
 United States of America
 TELEPHONE 435-656-9900 • FAX 435-656-9901
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYANKEITH

(b) (6)
 [Redacted]
 [Redacted]

Room No: 302/NKJZG
 Arrival Date: 9/24/2018 11:33:00 AM
 Departure Date: 9/25/2018 2:34:00 PM
 Adult/Child: 1/0
 Cashier ID: STIL
 Room Rate: 93.00
 AL:
 HH # (b) (6)
 VAT #
 Folio No/Che 46956 A

Confirmation Number: 87411371

Hampton Inn & Suites St George Sun River 10/22/2018 9:47:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
9/24/2018	68872	GUEST ROOM	\$93.00
9/24/2018	68872	RM-STATE TAX	\$5.91
9/24/2018	68872	RM-COUNTY TAX	\$3.95
9/24/2018	68872	RM-MUNICIPAL TAX	\$0.93
9/24/2018	68872	RM-TRANSIENT TAX	\$0.30
9/25/2018	69078	(b) (6)	(\$104.09)
BALANCE			\$0.00

\$11.09

CREDIT CARD DETAIL

APPR CODE	092788	MERCHANT ID	000100682400
CARD NUMBER	(b) (6)	EXP DATE	(b)
TRANSACTION ID	69078	TRANS TYPE	Sale



NEW YORK MARRIOTT MARQUIS

GUEST FOLIO

4544 ZINKE/RYAN/SECRETARY/VIP 291.00 09/26/18 07:53 10404
 ROOM NAME RATE DEPART TIME ACCT#
 PRES US DEPARTMENT OF INT 09/25/18 07:57
 TYPE 1849 C. STREET, NW ARRIVE TIME
 174 WASHINGTON DC
 ROOM 20240 PASSPORT: (b) (6)
 CLERK ADDRESS PAYMENT RWD#: (b) (6)

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
09/25	ROOM TR 4544, 1	291.00		
09/25	RM TAX 4544, 1	25.83	A	
09/25	CITY TAX 4544, 1	17.10	B	
09/25	OCC JAV 4544, 1	3.50	C	
09/26	CCARD (b) (6)			337.43
	PAYMENT RECEIVED BY (b) (6)	(b) (6)		.00

DESCRIPTION	TAXED AMOUNT	TAX
I PHONE SALES TAX	.00	.00
J NYC 2.35% UTILITY TX	.00	.00
L NYS GROSS REC. TAX	.00	.00
NET CHARGES 337.43	TAX .00	CREDITS 337.43
		FOLIO .00

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 NEW YORK, NY 10036
 212-398-1900

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This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.



U.S. Department of the Interior

Transactions Reports Help



Transaction Addendum Detail - Airline

[List](#)

General Information: Addendum

[History](#)

Transaction Date 09/25/2018
Post Date 9/27/2018
Merchant UNITED 01626094082502
 800-932-2732, TX
Transaction ID 218529535
Transaction Amount \$40.00

Passenger Name ZINKE /SECOND CHECKED
Depart Date 9/25/2018
Ticket Number 01626094082502
Exchange Ticket Number
Travel Agency Code
Travel Agency Name
Internet Indicator False
Electronic Ticket Indicator

Total Tax Amount \$0.00
Total Fee Amount \$0.00
Exchange Ticket Amount \$0.00
Total Fare Amount \$40.00

Leg	Carrier	Flight	Coupon / Conjunction Ticket	Fare Basis	Stop Over	Origination	Destination
3	United Airlines	5151	1	EDD	X	St George - 9/25/2018 12:00 PM	Denver - 9/25/2018 12:00 AM
4	United Airlines	0303	2	EDD	X	Denver - 9/25/2018 12:00 PM	La Guardia - 9/25/2018 12:00 AM

Memorandum for the Record

From: Heather C. Gottry, 
Deputy Director, Departmental Ethics Office &
Alternate Designated Agency Ethics Official

Date: December 19, 2018

Subject: Upgrade to Presidential Suite at El Tovar Hotel

From September 21-23, 2018, while conducting official business on behalf of the U.S. Department of the Interior, Secretary Ryan Zinke stayed at the El Tovar Hotel at Grand Canyon National Park. As reflected on the bill from Xanterra South Rim, L.L.C. (Xanterra), the Secretary was charged \$142 per evening for his lodging, which is the approved government rate for standard rooms in that geographic location.

On the afternoon of September 21, 2018, in a telephone conversation with Christine Lehnertz, then the Superintendent of Grand Canyon National Park, she informed me that Xanterra, who holds a concession to operate the hotel from the National Park Service, had on an unsolicited basis upgraded the Secretary to the Presidential Suite at the El Tovar Hotel for his stay. Based on publically available information, the rates for the Presidential Suite at the El Tovar Hotel range in excess of \$350 per night depending on the time of year. I next confirmed that the Secretary had received an unsolicited upgrade in telephone conversations with Samantha Hebert, Director of Scheduling, and Holly Lane, who advanced this trip for the Secretary, also on September 21, 2018. Additionally, in conversations on September 21, 2018, with Dan Jorjani, Acting Solicitor, and Ed Keable, Deputy Solicitor –General Law, I was informed that Scott de la Vega, Director, Departmental Ethics Office, had discussed this matter with the Secretary prior to his departure. Ms. Lane also informed me that it was her understanding that it was the practice for all Secretaries of the Interior to stay at the Presidential Suite at the El Tovar Hotel when visiting Grand Canyon National Park. I next confirmed that the El Tovar Hotel was completely booked on September 21, 22, and 23, 2018, and there were no standard rooms available to reserve.

As a federal employee, the Secretary is prohibited by 5 C.F.R. § 2635.202 from soliciting or accepting any gifts from a prohibited source given because of his official position. Xanterra meets the definition of a prohibited source in 5 C.F.R. § 2635.203(d). In this case, it is my understanding that neither the Secretary nor his staff requested the upgrade, and it is also my understanding that it was not possible to switch the Secretary's reservation to a standard room given the prior booking commitments at the El Tovar Hotel and the short time before the Secretary would be checking in that evening. Additionally in subsequent discussions with General Law, we determined that the Department does not have a policy on unsolicited upgrades. However, we recognized that it is possible that unsolicited room upgrades generally would not qualify as gifts as defined in 5 C.F.R. § 2635.203(b) so long as they are not requested by the employee and so long as the hotel in question has made the upgrade based on availability to stay in the type of lodging reserved at the government rate. The Department intends to clarify its policy in this regard in the near future. Accordingly, I determined that the Secretary did not accept a prohibited or reportable gift in these circumstances, and the Department may reimburse the Secretary for the government rate that he was charged by Xanterra for his stay at the El Tovar Hotel on September 21-23, 2018.

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Asheville, NC

DATE: 09/27/18

OFFICIAL: X POLITICAL: _____ PERSONAL: _____

REVIEWED BY / DATE:

TN 1/10/22/18 TIM NIGBOROWICZ

Murphy 1/10/22/18 TIM MURPHY (General Law) *Code OK 9/22/18*

HS 1/10/22/18 HEATHER GOTTRY (Ethics) *

De 1/12/20/18 DEBBIE COUSINS

**Clearance consistent with ethics guidance previously provided.*

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: October 22, 2018

Trip Overview:

- Date: September 27, 2018
- Location: North Carolina

Trip Summary:

September 27, 2018

- *Commercial flight from Washington, DC (DCA) to Asheville, NC*
- Meet and Greet with Law Enforcement and Tribal Leaders (Asheville, NC)
- Press Conference Announcing Joint Opioid Task Force Operation (Asheville, NC)
- *Commercial flight from Asheville, NC to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- This trip did not include an overnight stay, so Secretary Zinke incurred no lodging expenses for this official travel.

Trip Notes – Transportation and Miscellaneous:

- Secretary Zinke started this official travel with a non-contract carrier flight from Washington, D.C., to Asheville, North Carolina. A signed memo authorizing this use of a non-contract flight is attached.
- This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the item noted above, no issues of concern were raised by either of those offices. However, because the “pre-trip checklist process” is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Attachments:

- Travel voucher
- Travel authorization

- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Signed memo authorizing non-contract carrier flight on 9/27/18
- Trip schedule

Document Header Information

Document Voucher Document TV0000RGRH
 Type: Name:
 Travel TANUM00010WM4Trip 09-27-18 Asheville, NC
 Authorization Name:
 Number:
 TA Date: 10/22/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Trip Summary: September 27, 2018 . Commercial flight from Washington, DC (DCA) to Asheville, (Operational) Detail: NC . Meet and Greet with Law Enforcement and Tribal Leaders (Asheville, NC) . Press Conference Announcing Joint Opioid Task Force Operation (Asheville, NC) . Commercial flight from Asheville, NC to Washington, DC (DCA) . Trip concludes Trip Notes ?" Lodging and M&IE: . This trip did not include an overnight stay, so Secretary Zinke incurred no lodging expenses for this official travel. Trip Notes ?" Transportation and Miscellaneous: . Secretary Zinke started this official travel with a non-contract carrier flight from Washington, D.C., to Asheville, North Carolina. A signed memo authorizing this use of a non-contract flight is attached. . This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the item noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: CARD: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: , Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1

Purpose: Trip Summary: September 27, 2018 . Commercial flight from Washington, DC (DCA) to Asheville, NC . Meet and Greet with Law Enforcement and Tribal Leaders (Asheville, NC) . Press Conference Announcing Joint Opioid Task Force Operation (Asheville, NC) . Commercial flight from Asheville, NC to Washington, DC (DCA) . Trip concludes Trip Notes ?" Lodging and M&IE: . This trip did not include an overnight stay, so Secretary Zinke incurred no lodging expenses for this official travel. Trip Notes ?" Transportation and Miscellaneous: . Secretary Zinke started this official travel with a non-contract carrier flight from Washington, D.C., to Asheville, North Carolina. A signed memo authorizing this use of a non-contract flight is attached. . This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the item noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/27/18	09/27/18	ASHEVILLE, NC	Mission (Operational)	118.00 / 59.00

Document Totals

Total Expenses: 673.10
 Reimbursable Expenses: 44.25
 Non-Reimbursable Expenses: 628.85
 Advance Applied: .00
 Net to Traveler: 44.25
 Net to Government: 628.85
 Pay to Charge Card: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	614.10	.00
M&IE-PerDiem	44.25	.00
Transxn Fees	14.75	.00
Total Expenses:	673.10	.00

Trip 1 Details

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
09/27/2018	Airline Flight Comment: Secretary Zinke started this official travel with a non-contract carrier flight from Washington, D.C., to Asheville, North Carolina. A signed memo authorizing this use of a non-contract flight is attached.	Com. Carrier	361.80	GOVCC-C	*
09/27/2018	Airline Flight Comment: Flight from Asheville, NC to Washington, DC (DCA).	Com. Carrier	252.30	GOVCC-C	,
09/27/2018	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
10/22/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	,

Per Diem Allowances

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/27/2018	118.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	673.10
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 614.10	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 44.25	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
Total:			673.10

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	628.85
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	44.25

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	673.10
----------------------------------	---	--------

Totals by Payment Method

GOVCC-C Total	628.85
REIMBURSABLE Total	44.25

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
09/27/18	AIR Airline Flight	\$361.80
09/27/18	AIR Airline Flight	\$252.30

Audits

Audit Name	Result	Reason
EXPENSE RECEIPTS REQUIRED	FAIL	Airline Flight on 09/27/2018 requires a receipt.
	Traveler Justification:	All appropriate receipts are properly attached.

Document History 10/22/2018 Voucher: TV0000RGRH

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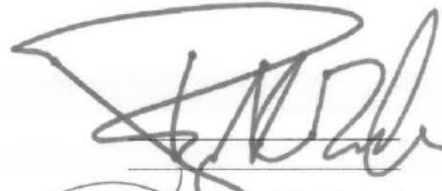
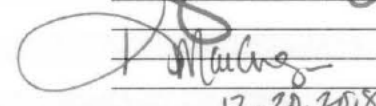
STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	10/22/2018	12:20PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

 12/19/18
SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

 Ryan Zinke
12-20-18
 Kate MacGregor
12.20.2018

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 09/26/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz; 202-208-7551

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	09/27/18
Location(s)	Asheville, NC
Estimated Cost	\$750
Funding	DOI will pay for all travel expenses for this trip.
Purpose	On September 27, 2018, Secretary Ryan Zinke will travel to Asheville, North Carolina, in order to meet with various law enforcement officials and tribal leaders from the surrounding region, and then hold a press conference announcing a Joint Opioid Task Force Operation. See the attached trip schedule for additional details regarding this official travel.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	Secretary Zinke will begin this trip by travelling via a non-contract carrier flight from Washington, D.C., to Asheville, North Carolina. A memo detailing the justification for this use of a non-contract flight is attached. This trip will not include an overnight stay, so Secretary Zinke will incur no lodging expenses for this official travel.
SOL (General Law) approval for special requests (if necessary)	This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

APPROVALS and SURNAMES

Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	<i>Katherine S. MacGregor</i> 09/26/2018

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

MB

Document Header Information

Document Authorization Document TANUM00010WM4
 Type: Name:
 Travel TANUM00010WM4 Trip 09-27-18 Asheville, NC
 Authorization Name:
 Number:
 TA Date: 09/26/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document On September 27, 2018, Secretary Ryan Zinke will travel to Asheville, North Carolina, in order to
 (Operational) Detail: meet with various law enforcement officials and tribal leaders from the surrounding region, and then hold a press conference announcing a Joint Opioid Task Force Operation. Secretary Zinke will begin this trip by travelling via a non-contract carrier flight from Washington, D.C., to Asheville, North Carolina. A memo detailing the justification for this use of a non-contract flight is attached. This trip will not include an overnight stay, so Secretary Zinke will incur no lodging expenses for this official travel. This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOL.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: On September 27, 2018, Secretary Ryan Zinke will travel to Asheville, North Carolina, in order to meet with various law enforcement officials and tribal leaders from the surrounding region, and then hold a press conference announcing a Joint Opioid Task Force Operation. Secretary Zinke will begin this trip by travelling via a non-contract carrier flight from Washington, D.C., to Asheville, North Carolina. A memo detailing the justification for this use of a non-contract flight is attached. This trip will not include an overnight stay, so Secretary Zinke will incur no lodging expenses for this official travel. This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/27/18	09/27/18	ASHEVILLE, NC	Mission (Operational)	118.00 / 59.00

Document Totals

Total Expenses: 673.10
 Reimbursable Expenses: 44.25
 Non-Reimbursable Expenses: 628.85
 Advance Authorized: .00
 Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	614.10	.00
M&IE-PerDiem	44.25	.00
Transxn Fees	14.75	.00
Total Expenses:	673.10	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	628.85	Total Per Diem Expenses:	44.25
Date	Description	Category	Cost	Pay Method	Per Diem
09/26/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
09/27/2018	Airline Flight	Com. Carrier	361.80	GOVCC-C	
Comment: Secretary Zinke will begin this trip by travelling via a non-contract carrier flight from Washington, D.C., to Asheville, North Carolina. A memo detailing the justification for this use of a non-contract flight is attached.					
09/27/2018	Airline Flight	Com. Carrier	252.30	GOVCC-C	
Comment: Flight from Asheville, NC to Washington, DC (DCA).					
09/27/2018	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	44.25
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Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/27/2018	118.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	673.10
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 614.10	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 44.25	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
Total:			673.10

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	628.85
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	44.25

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	673.10
----------------------------------	---	--------

Totals by Payment Method

GOVCC-C Total	628.85
REIMBURSABLE Total	44.25

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
09/27/18	AIR	\$361.80
09/27/18	AIR	\$252.30

Audits

Audit Name	Result	Reason
------------	--------	--------

Document History 09/26/2018 Authorization: TANUM00010WM4

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/26/2018	11:49AM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment: 0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

TIM NIGBOROWICZ
Tim Nigborowicz
9/26/18
KATE MACGREGOR
Kate Macgregor
9.26.2018



Ticket Number: 001-7202305688
 Account #: D00880
 Issue Date: Mon, Sep 24, 2018
 Booking ID: 3HAZ0J
 Issuing Location: UUN
 Booking Agent ID: T5
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 319	1865 / S SDGDCA Confirmation: YKZOVN	Thu, 09/27/2018 Thu, 09/27/2018	Leave : RONALD REAGAN NTL WASHINGTON (DCA) Arrive : CHARLOTTE (CLT) *** Connecting ***	530A 654A
✈	AMERICAN AIRLINES CR7	5559 / S SDGDCA Confirmation: YKZOVN	Thu, 09/27/2018 Thu, 09/27/2018	Leave : CHARLOTTE (CLT) Arrive : ASHEVILLE (AVL)	740A 830A

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Tax	\$214.88
U29/TANUM0001DOPB	Total Amount	\$37.42
U82/ORFSHOURLY	Amount Charged	\$252.30

Air only indicated here.

WAS AA X/CLT AA AVL214.88USD214.88END AA ZPDCACLT XT 5.60AY7.50XF DCA4.5CLT3

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Wed, Sep 26, 2018 01:17 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number: 006-7202305689
 Account #: D00880
 Issue Date: Mon, Sep 24, 2018
 Booking ID: 3HAZOJ
 Issuing Location: UUN
 Booking Agent ID: T5
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES CRJ	5008 / Y YCADCA Confirmation: F95ERG	Thu, 09/27/2018 Thu, 09/27/2018	Leave :: ASHEVILLE (AVL) Arrive : ATLANTA (ATL) *** Connecting ***	1217P 126P
✈	DELTA AIR LINES 321	2238 / Y YCADCA Confirmation: F95ERG	Thu, 09/27/2018 Thu, 09/27/2018	Leave : ATLANTA (ATL) Arrive : RONALD REAGAN NTL WASHINGTON (DCA)	316P 506P

Remark(s)	Fare	Tax	Total Amount	Amount Charged
U22/DOIDOSSIO				\$315.35
U29/TANUM000100PB				\$46.45
U82/ORFSHOURLY				\$361.80

Air only indicated here:

AVL DL X/ATL DL WAS315.35USD315.35END DL ZPAVLATL XT 5.60AY9.00XF AVL4.5ATL4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-8398

Print: Wed, Sep 26, 2018 01:17 PM

Generated by Travel Incorporated.

Official Invoice

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Non-Contract Carrier Flight for Secretary Ryan Zinke
DATE: September 25, 2018

I. OVERVIEW

On September 27, 2018, Secretary Ryan Zinke is scheduled to travel from Washington, D.C., to Asheville, North Carolina. Due to Secretary Zinke's schedule and the corresponding commercial flight availability, the Office of Scheduling and Advance recommends that Secretary Zinke utilize a non-contract carrier flight in order to successfully accomplish the purpose of this travel.

II. SCHEDULING CONSIDERATIONS

On September 27, Secretary Zinke will travel to Asheville in order to meet with various law enforcement officials and tribal leaders from the surrounding region, and then hold a press conference announcing a Joint Opioid Task Force Operation. Immediately following the press conference, Secretary Zinke will return to Washington to attend the swearing-in ceremony of the Department's new Assistant Secretary for Indian Affairs. Secretary Zinke's first meeting in Asheville is scheduled to begin at 9:00am. Because of the very tight schedule, this meeting cannot be started at a later time.

III. CONTRACT CARRIER FLIGHT OPTION

The following is the best available contract carrier flight option for Secretary Zinke's travel, and an explanation for why it does not meet mission requirements:

Thursday, September 27, 2018 – Washington, DC (DCA) to Asheville, NC

❖ **Delta Air Lines #839**

6:00am EDT Depart Washington, DC (DCA)

7:46am EDT Arrive Atlanta, GA

Connection in Atlanta, GA

Delta Air Lines #5082

8:34am EDT Depart Atlanta, GA

9:35am EDT Arrive Asheville, NC

Explanation: This is the earliest available contract carrier flight from Washington, D.C., to Asheville, North Carolina, on September 27. Secretary Zinke's meeting with law enforcement

officials and tribal leaders in Asheville is scheduled to begin at 9:00am. Therefore, Secretary Zinke is not able to utilize this flight.

IV. RECOMMENDATION FOR USE OF A NON-CONTRACT CARRIER FLIGHT

Due to the lack of a feasible contract carrier option, the Office of Scheduling and Advance recommends that Secretary Zinke utilize the following non-contract carrier flight:

Thursday, September 27, 2018 – Washington, DC (DCA) to Asheville, NC

❖ **American Airlines #1865**

5:30am EDT Depart Washington, DC (DCA)

6:54am EDT Arrive Charlotte, NC

Connection in Charlotte, NC

American Airlines #5559

7:40am EDT Depart Charlotte, NC

8:30am EDT Arrive Asheville, NC

Explanation: This flight's 8:30am arrival time will enable Secretary Zinke to fully participate in all of his scheduled engagements in Asheville on September 27, including his meeting with law enforcement officials and tribal leaders at 9:00am. If Secretary Zinke does not take this flight, he will have to travel to Asheville on the evening of September 26 on a contract carrier flight, thus incurring unnecessary overnight lodging and M&IE costs which would increase the total cost of the trip.

The total fare for this non-contract carrier flight is \$252.30. The government lodging rate that has been established by the General Services Administration (GSA) for Asheville, North Carolina, in September of 2018 is \$118.00 per night. The government fare for the contract carrier flight that Secretary Zinke would take on September 26 is \$201.30 (documentation attached). Therefore, if Secretary Zinke does not utilize this non-contract flight, the government will incur an additional cost of at least \$67.00.

To enable Secretary Zinke to fully participate in all of his scheduled engagements in Asheville on September 27, and to prevent him from incurring unnecessary overnight lodging and M&IE costs which would increase the total cost of his trip, we recommend that Secretary Zinke utilize the above non-contract carrier flight.

We seek authorization for Secretary Zinke to forego use of a contract city-pair fare under CFR 301-10.107(a):

§ 301-10.107 Are there any exceptions to the use of a contract city-pair fare?

Yes, your agency may authorize use of a fare other-than a contract city-pair fare when—

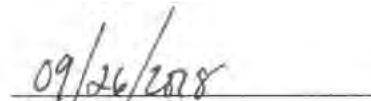
- (a) Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel, or use of contract service would require you to incur unnecessary overnight lodging costs which would increase the total cost of the trip

The following individuals are currently scheduled to travel with Secretary Zinke as support staff:

- Sgt. (b) (6)
- Heather Swift
- Tami Heilemann

Please provide approval for Secretary Zinke and the above staff to use non-contract fares during their travel from Washington, D.C., to Asheville, North Carolina, on September 27, 2018, on American Airlines #1865 and American Airlines #5559.


Approval Signature


Date



Ticket Number 001-7202305688
 Account # D00880
 Issue Date Mon, Sep 24, 2018
 Booking ID 3HAZOJ
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 319	1865 / S SDGDCA Confirmation: YKZOVN	Thu, 09/27/2018 Thu, 09/27/2018	Leave :: RONALD REAGAN NTL WASHINGTON (DCA) Arrive :: CHARLOTTE (CLT) *** Connecting ***	530A 654A
✈	AMERICAN AIRLINES CR7	5559 / S SDGDCA Confirmation: YKZOVN	Thu, 09/27/2018 Thu, 09/27/2018	Leave :: CHARLOTTE (CLT) Arrive :: ASHEVILLE (AVL)	740A 830A

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Fare	\$214.88
U29/TANUM000100PB	Tax	\$37.42
U82/ORFSHOURLY	Total Amount	\$252.30
	Amount Charged	\$252.30

Air only indicated here.

WAS AA X/CLT AA AVL214.88USD214.88END AA ZPDCACT XT 5.60AY7.50XF DCA4.5CLT3

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (A.R.C.) on 09/25/2018.

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Tue, Sep 25, 2018 08:21 PM

Generated by Travel Incorporated

Official Invoice



07:49p IAD 11:32p AVL 1 stop CLT 3h 43m
 American Airlines 1733, 5588

\$201.30

Hide Fares

Govt. fare(s) available

Hide all details ^

DEPART

Wed, Sep 26 – Washington, DC to
 Asheville/Hendersonville, NC / 1h 13m layover in
 Charlotte, NC

Flight details v

Fare Options

Free Checked Bags

Refundable

Govt. Contract
 Discounted
 Rules / Fare Details

Visit American
 Airlines

Yes
 Fees may apply

\$201.30

Govt. Contract
 Rules / Fare Details

Visit American
 Airlines

Yes
 Fees may apply

\$337.30

Significant policy violation

GSA Information

- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

View more fares

Worldspan

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Pittsburgh, PA

DATE: 09/28/18

OFFICIAL: X POLITICAL: PERSONAL:

REVIEWED BY / DATE:

TN / 10/23/18 TIM NIGBOROWICZ

Murphy / 11/26/18 TIM MURPHY (General Law) *Letter #16 For 7*

HB / 12-17-18 HEATHER GOTTRY (Ethics)

De / 12/20/18 DEBBIE COUSINS

** Cleared consistent with ethics guidance previously provided #2*

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: October 22, 2018

Trip Overview:

- Date: September 28, 2018
- Location: Pennsylvania

Trip Summary:

September 28, 2018

- *Commercial flight from Washington, DC (DCA) to Pittsburgh, PA*
- Remarks and Q&A at Pennsylvania Energy and Manufacturing Summit (Pittsburgh, PA)
- *Commercial flight from Pittsburgh, PA to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement.

Trip Notes – Transportation and Miscellaneous:

- The Pennsylvania Energy and Manufacturing Summit was free for all attendees. The Departmental Ethics Office determined that no DI-2000 was required for Secretary Zinke's participation at the conference, as his attendance was covered under 5 C.F.R. 2635.203(b)(8) and (g). Email correspondence documenting this guidance from the Departmental Ethics Office is attached.
- This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the item noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.
- Airfare Ticket 0017202494970 was partially refunded for the amount of \$260.20.
- Airfare Ticket 0017202454419 was fully refunded for the amount of \$260.20.
- Airfare Ticket 0067202454420 was fully refunded for the amount of \$1,021.60.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Email correspondence regarding attendance at the Pennsylvania Energy and Manufacturing Summit
- Trip schedule

DC

Document Header Information

Document Voucher Document TV0000RH0X
Type: Name:
Travel TANUM00010XH5 Trip 09-28-18 Pittsburgh, PA
Authorization Name:

Number:
TA Date: 10/22/18 Currency: USD
Organization: DOIDOSSIO Current CREATED
Status:

Purpose: Mission Document Trip Summary: September 28, 2018 Commercial flight from Washington, DC (DCA) to Pittsburgh, (Operational) Detail: PA . Remarks and Q&A at Pennsylvania Energy and Manufacturing Summit (Pittsburgh, PA) . Commercial flight from Pittsburgh, PA to Washington, DC (DCA) . Trip concludes Trip Notes ?
Lodging and M&IE: . This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement. Trip Notes ?
Transportation and Miscellaneous: . The Pennsylvania Energy and Manufacturing Summit was free for all attendees. The Departmental Ethics Office determined that no DI-2000 was required for Secretary Zinke's participation at the conference, as his attendance was covered under 5 C.F.R. 2635.203(b)(8) and (g). Email correspondence documenting this guidance from the Departmental Ethics Office is attached. . This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the item noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package. . Airfare Ticket 0017202494970 was partially refunded for the amount of \$260.20. . Airfare Ticket 0017202454419 was fully refunded for the amount of \$260.20. . Airfare Ticket 0067202454420 was fully refunded for the amount of \$1,021.60.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
TID: 40210798D Organization: DOIDOSSIO
Title: Duty Station: WASHINGTON DC
Security Cl: Card: CARD HOLDER
Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone: 2022087551 Cell Phone:
Home Address: Home Phone: 2022087551
Alternate Address: Alternate Phone:

Document Information

Trip
Number:
1
Purpose: Trip Summary: September 28, 2018 Commercial flight from Washington, DC (DCA) to Pittsburgh, PA . Remarks and Q&A at Pennsylvania Energy and Manufacturing Summit (Pittsburgh, PA) . Commercial flight from Pittsburgh, PA to Washington, DC (DCA) . Trip concludes Trip Notes ?
Lodging and M&IE: . This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement. Trip Notes ?
Transportation and Miscellaneous: . The Pennsylvania Energy and Manufacturing Summit was free for all attendees. The Departmental Ethics Office determined that no DI-2000 was required for Secretary Zinke's participation at the conference, as his attendance was covered under 5 C.F.R. 2635.203(b)(8) and (g). Email correspondence documenting this guidance from the Departmental Ethics Office is attached. . This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the item noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package. . Airfare Ticket 0017202494970 was partially refunded for the amount of \$260.20. . Airfare Ticket 0017202454419 was fully refunded for the amount of \$260.20. . Airfare Ticket 0067202454420 was fully refunded for the amount of \$1,021.60.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
09/28/18	09/28/18	PITTSBURGH, PA	Mission (Operational)	129.00 / 54.00 *

Document Totals

Total Expenses: 453.15
Reimbursable Expenses: .00
Non-Reimbursable Expenses: 453.15
Advance Applied: .00
Net to Traveler: .00

Net to Government:
 Pay to Charge Card:

453.15
 .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	438.40	.00
Transxn Fees	14.75	.00
Total Expenses:	453.15	.00

Trip 1 Details						
Expenses						
Trip#: 1		Total Non-Per Diem Expenses:	453.15	Total Per Diem Expenses:	.00	
Date	Description	Category	Cost	Pay Method	Per Diem	
09/28/2018	Airline Flight Comment: Airfare Ticket 0017202494970 was partially refunded for the amount of \$260.20.	Com. Carrier	260.20	GOVCC-C		
09/28/2018	Airline Flight Comment: Flight from Pittsburgh, PA to Washington, DC (BWI).	Com. Carrier	178.20	GOVCC-C		
10/22/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C		
Per Diem Allowances						
Trip#: 1		Total Per Diem Allowances:			.00	
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/28/2018	129.00/ 54.00	0.00	0.00	0.00	0.00	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	453.15
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 438.40	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
Total:			453.15

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	453.15
Totals by Label				
DOI	FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		453.15
Totals by Payment Method				
			GOVCC-C Total	453.15

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
09/28/18	AIR Airline Flight	\$260.20
09/28/18	AIR Airline Flight	\$178.20

Audits

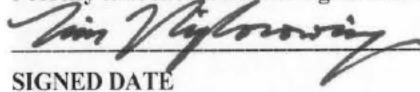
Audit Name	Result	Reason
EXPENSE RECEIPTS REQUIRED	FAIL	Airline Flight on 09/28/2018 requires a receipt.
	Traveler Justification:	All appropriate receipts are properly attached.

Document History 10/22/2018 Voucher: TV0000RH0X

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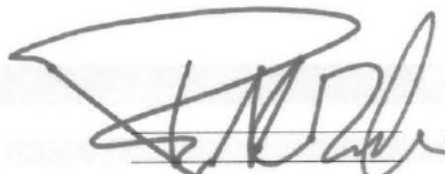
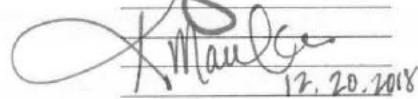
STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	10/22/2018	2:56PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

 12/19/18
SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

 Ryan Zinke
12/20/18
 Kate Macgregor
12.20.2018

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 09/27/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz; 202-208-7551

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	09/28/18
Location(s)	Pittsburgh, PA
Estimated Cost	\$600
Funding	DOI will pay all travel expenses for this trip.
Purpose	On September 28, 2018, Secretary Ryan Zinke will travel to Pittsburgh, Pennsylvania, to give keynote remarks and participate in a Q&A session at the Pennsylvania Energy and Manufacturing Summit (PEMS). See the attached trip schedule for additional details regarding this official travel.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	The Pennsylvania Energy and Manufacturing Summit is free for all attendees. The Departmental Ethics Office determined that no DI-2000 is required for Secretary Zinke's participation at the conference, as his attendance will be covered under 5 C.F.R. 2635.203(b)(8) and (g). Email correspondence documenting this guidance from the Departmental Ethics Office is attached. This trip will be less than 12 hours in duration with no overnight stay, so Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement.
SOL (General Law) approval for special requests (if necessary)	This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

APPROVALS and SURNAMES

Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.



Document Header Information

Document Authorization Document TANUM00010XH5
 Type: Name:
 Travel TANUM00010XH5 Trip 09-28-18 Pittsburgh, PA
 Authorization Name:
 Number:
 TA Date: 09/27/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document On September 28, 2018, Secretary Ryan Zinke will travel to Pittsburgh, Pennsylvania, to give keynote
 (Operational) Detail: remarks and participate in a Q&A session at the Pennsylvania Energy and Manufacturing Summit (PEMS). The Pennsylvania Energy and Manufacturing Summit is free for all attendees. The Departmental Ethics Office determined that no DI-2000 is required for Secretary Zinke's participation at the conference, as his attendance will be covered under 5 C.F.R. 2635.203(b)(8) and (g). Email correspondence documenting this guidance from the Departmental Ethics Office is attached. This trip will be less than 12 hours in duration with no overnight stay, so Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement. This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: , Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: On September 28, 2018, Secretary Ryan Zinke will travel to Pittsburgh, Pennsylvania, to give keynote remarks and participate in a Q&A session at the Pennsylvania Energy and Manufacturing Summit (PEMS). The Pennsylvania Energy and Manufacturing Summit is free for all attendees. The Departmental Ethics Office determined that no DI-2000 is required for Secretary Zinke's participation at the conference, as his attendance will be covered under 5 C.F.R. 2635.203(b)(8) and (g). Email correspondence documenting this guidance from the Departmental Ethics Office is attached. This trip will be less than 12 hours in duration with no overnight stay, so Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement. This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Itinerary Locations		Itinerary Location	Purpose	Per Diem Rates
From	To	PITTSBURGH, PA	Mission (Operational)	129.00 / 54.00

Document Totals

Total Expenses: 535.15
 Reimbursable Expenses: .00
 Non-Reimbursable Expenses: 535.15
 Advance Authorized: .00
 Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	520.40	.00

Transxn Fees	14.75	.00
Total Expenses:	535.15	.00

Trip 1 Details						
Expenses						
Trip#: 1		Total Non-Per Diem Expenses:	535.15	Total Per Diem Expenses:	.00	
Date	Description	Category	Cost	Pay Method	Per Diem	
09/27/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C **		
09/28/2018	Airline Flight	Com. Carrier	520.40	GOVCC-C **		
Comment: Total airfare for round-trip flights between Washington, DC (DCA) and Pittsburgh, PA.						
Per Diem Allowances						
Trip#: 1		Total Per Diem Allowances:				.00
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
09/28/2018	129.00/ 54.00	0.00	0.00	0.00	0.00	*

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000/////	535.15
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 520.40	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
Total:			535.15

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000/////	GOVCC-C	535.15
Totals by Label				
DOI	FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000/////		535.15
Totals by Payment Method				
			GOVCC-C Total	535.15

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
09/28/18	AIR	\$520.40

Audits

Audit Name	Result	Reason
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Document History 09/27/2018 Authorization: TANUM00010XH5

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/27/2018	12:23PMEST	NIGBOROWICZ, TIMOTHY M	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature:

Date:

Approver Name:

Approver Signature:

Date:

TIM NIGBOROWICZ

Tim Nigborowicz

9/27/18

KATHARINE MACGREGOR

Katharine MacGregor

9.27.2018

Date: 09/14/2018
Record Locator: 3HDF6Z
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Fri, Sep 28 2018

8:30 AM depart **Ronald Reagan Ntl Washington (DCA) to Pittsburgh (PIT) — Confirmation No. NKCE0G**

American Airlines

Flight 5060
OPERATED BY PSA AIRLINES AS
AMERICAN EAGLE
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 8:30 AM Terminal: C
Ronald Reagan Ntl Washington, DC
Economy [G] Class | Canadair Regional Pittsburgh, PA
Jet 700 | 1h 8m
Landing: 9:38 AM

Travelers:

Name: Zinke, Ryan.Keith	Ticket #: 001-7202494970	Seat: 16C	FF#: (b) (6)
----------------------------	-----------------------------	--------------	------------------------

4:35 PM depart **Pittsburgh (PIT) to Baltimore (BWI) — Confirmation No. N57AB4**

Southwest Airlines
Flight 3992

Takeoff: 4:35 PM
Pittsburgh, PA
First Class Premium [P] Class | Boeing 737-800 (winglets) | 1h 0m
Landing: 5:35 PM
Baltimore, MD

Travelers:

Name: Zinke, Ryan.Keith	Ticket #: 001-7202494970	Seat: Assigned At Check-in ()
----------------------------	-----------------------------	-----------------------------------

Notes: Seat assigned at check in. Airline confirmation-n57ab4

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- *****
- Southwest Airlines Does Not Preassign Seats Ticket Is Non Refundable Due To Airline Imposed Policies.
- Restrictions And/Or Penalties May Apply To Changes And Cancellations.
- No Shows May Result In Full Loss Of Fare Value.
- For Expense Report Purposes - Your Southwest
- Ticket Number Is -0000000000.
- Southwest E-Ticket Confirmation Number Is - N57ab4.
- *****
- Your Southwest Frequent Flyer Nbr Is **(b) (6)**
- Org Code: DOIDOSSIO
- TA Number: TANUM000100PY

A Message From Your Agent

PIT TO DCA CANCELLED AND REFUND REQUESTED WITH AMERICAN
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.



Ticket Number 001-7202494970
 Account # D00880
 Issue Date Wed, Sep 26, 2018
 Booking ID 3HDF6Z
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES CR7	5060 / G GCADCA Confirmation: NKCEDG	Fri, 09/28/2018 Fri, 09/28/2018	Leave :: RONALD REAGAN NTL WASHINGTON (DCA) Arrive :: PITTSBURGH (PIT)	830A 938A
✈	AMERICAN AIRLINES ER4	4231 / G GCADCA Confirmation: NKCEDG	Fri, 09/28/2018 Fri, 09/28/2018	Leave :: PITTSBURGH (PIT) Arrive :: RONALD REAGAN NTL WASHINGTON (DCA)	300P 429P

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Tax	\$457.68
U29/TANUM00010OPY	Total Amount	\$62.72
U82/ORFSHOURLY	Amount Charged	\$520.40

Air only indicated here.

WAS AA PIT228.84AA WAS228.84USD457.68END AA ZPDCAPIIT XT 11.20AY9.00XF DCA4.5PIT4.5

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Mon, Oct 22, 2018 03:58 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 001-7202494970
 Account # D00880
 Issue Date Wed, Sep 26, 2018
 Booking ID 3HDF6Z
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** REFUND ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES ER4	4231 / G GCADCA Confirmation: NKCEDG	Fri, 09/28/2018 Fri, 09/29/2018	Leave :: PITTSBURGH (PIT) Arrive :: RONALD REAGAN NTL WASHINGTON (DCA)	300P 429P

Remark(s)	Fare	Amount
U5/UUN/30*C45	Fare	(\$228.84)
U22/DOIDOSSIO	Tax	(\$31.36)
U25/40210798D	Total Amount	(\$260.20)
U29/TANUM00010OPY	Amount Charged	(\$260.20)
U30/VIP	<i>Air only indicated here.</i>	
U82/ORFSHOURLY	WAS AA PIT228.84AA WAS228.84USD457.58END AA ZPDCAPIT XT 11.20AY9.00XF DCA4.5PIT4.5	
U89/C0C82371170		

Department of the Interior - 4355 River Green Parkway || Duluth GA, 30096 || Tel 855 847-6308

Print: Mon, Oct 22, 2018 03:58 PM

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Official Invoice



Invoice # 475298
 Agency Transaction # 526-6359865742
 Expense # 526-0000000000
 Account # D00880
 Issue Date Fri, Sep 28, 2018
 Booking ID 3HDF6Z
 Issuing Location BGS
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Ticketless Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	SOUTHWEST AIRLINES 73H	3992 / P *	Fri, 09/28/2018 Fri, 09/28/2018	Leave :: PITTSBURGH (PIT) Arrive :: BALTIMORE (BWI)	435P 535P
Confirmation: N57AB4					

Remark(s)	Fare	Amount
U22/DOIDOSSIO	\$152.56	
U29/TANUM00010OPY	Tax \$25.64	\$178.20
U82/ORFSHOURLY	Total Amount	\$178.20
	Amount Charged	\$178.20
	<i>Air only indicated here.</i>	
	PIT WN BWI	

Ticketless-Government Services :: 4355 River Green Parkway :: Duluth GA, 30096

Print: Mon, Oct 22, 2018 03:58 PM

Generated by Travel Incorporated

Official Itinerary



Ticket Number 001-7202454419
 Account # D00880
 Issue Date Tue, Sep 25, 2018
 Booking ID 3HDF6Z
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** VOID ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	AMERICAN AIRLINES CR7	5060 / G GCADCA Confirmation: NKCEDG	Fri, 09/28/2018 Fri, 09/28/2018	Leave : RONALD REAGAN NTL WASHINGTON (DCA) Arrive : PITTSBURGH (PIT)	830A 938A

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Tax	\$228.84
U29/TANUM00010OPY	Total Amount	\$31.36
U82/ORFSHOURLY	Amount Charged	\$260.20

Air only indicated here

WAS AA PIT228.84USD228.84END AA ZPDCA XT5.60AY4.50XF DCA4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Mon, Oct 22, 2018 03:58 PM

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Official Invoice



*** VOID ***

Ticket Number 006-7202454420
 Account # D00880
 Issue Date Tue, Sep 25, 2018
 Booking ID 3HDF6Z
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 739	1560 / Y Y0 Confirmation: GAOC7W	Fr, 09/28/2018 Fr, 09/28/2018	Leave :: PITTSBURGH (PIT) Arrive :: ATLANTA (ATL) *** Connecting ***	440P 625P
✈	DELTA AIR LINES M88	1928 / Y Y0 Confirmation: GAOC7W	Fr, 09/28/2018 Fri, 09/28/2018	Leave :: ATLANTA (ATL) Arrive :: LEXINGTON (LEX)	833P 946P
✈	DELTA AIR LINES CR8	3422 / L LCADCA Confirmation: GAOC7W	Sat, 09/29/2018 Sat, 09/29/2018	Leave :: LEXINGTON (LEX) Arrive :: DETROIT (DTW) *** Connecting ***	530P 651P
✈	DELTA AIR LINES 319	2800 / L LCADCA Confirmation: GAOC7W	Sat, 09/29/2018 Sat, 09/29/2018	Leave :: DETROIT (DTW) Arrive :: RONALD REAGAN NTL WASHINGTON (DCA)	815P 948P

Remark(s)	Fare	Amount
— Remark(s) —	Fare	\$916.28
	Tax	\$105.32
U22/DOIDOSSIO	Total Amount	\$1,021.60
U29/TANUM00010OPY	Amount Charged	\$1,021.60
U82/ORFSHOURLY		

Air only indicated here.

PIT DL X/ATL DL LEX552.56DL X/DTT DL WAS363.72USD916.28END DL ZPPITATLLEXDTWXT11.20AY9.00XF PIT4.5ATL4.5

Department of the Interior · 4355 River Green Parkway · Duluth GA, 30096 · Tel 855 847-6398

Print: Mon, Oct 22, 2018 03:58 PM

Generated by Travel Incorporated

Official Invoice



Fwd: [EXTERNAL] Invitation to CEA Pittsburgh Event

Gottry, Heather <heather.gottry@sol.doi.gov>

Mon, Sep 24, 2018 at 3:18 PM

To: "SIO, Scheduling" <scheduling_sio@ios.doi.gov>

Cc: Leila Getto <leila_getto@ios.doi.gov>, Samantha Hebert <samantha_hebert@ios.doi.gov>, Scott De La Vega <scott.delavega@sol.doi.gov>, Edward McDonnell <edward.mcdonnell@sol.doi.gov>

Leila - After reviewing the information provided on the invitation extended to Secretary Zinke to attend and make official keynote remarks at the Pennsylvania Energy and Manufacturing Summit (PEMS) hosted by the Consumer Energy Alliance on Friday, September 28, 2018, in Pittsburgh, PA, the Departmental Ethics Office (DEO) has determined that there is no legal objection to Secretary Zinke's acceptance, on behalf of the Department of the Interior (DOI), of this invitation. It is our understanding that his attendance at the PEMS will be in his official capacity and that he will be making official remarks and presenting information on behalf of the U.S. Government at this event.

Official Capacity Speech – It is our understanding that the Secretary's official keynote remarks at the PEMS on September 28, 2018, will emphasize the Department's work on energy and conservation efforts, including a discussion about how the Department is working to build innovation into the regulatory framework so that it supports an all of the above energy plan. While at the event, the Secretary will also have the opportunity to engage with and to present information on behalf of the Administration relating to the President's policy goals and priorities to the approximately 100-120 attendees, including local elected officials, labor union representatives, manufacturers, energy developers, educators, and the press. Because the Secretary's attendance at the PEMS will be in his official capacity and he will be presenting information on behalf of the Department, he may accept the offered gift of free attendance to the PEMS on September 28, 2018, pursuant to 5 C.F.R. § 2635.203(b)(8) and (g). Please note that consistent with guidance from GSA, the Secretary's attendance at this event does not require the submission of a DI-2000 and is not being analyzed under 31 U.S.C. § 1353 because it is our understanding that he will only be present at the event while making his official remarks.

Additionally, any DOI staff member whose presence at the PEMS is essential to the Secretary's participation and presentation of official remarks, such as security, may also attend the portions of event attended by the Secretary pursuant to 5 C.F.R. § 2635.203(8)(ii). An employee is considered essential for these purposes when the primary purpose of the employee's presence is to accompany the Secretary and to directly and substantially support the Secretary's participation in the event. If there are any questions about whether an employee should be considered essential for this event or whether that employee's attendance should be evaluated separately for compliance with the ethics regulations, please contact the DEO for further guidance.

Please note the following guidelines for the Secretary speaking/presenting information in an official capacity:

1. **Official Title** – Use of his official title is permitted as the Secretary will be attending and presenting in his official capacity. 5 C.F.R. § 2635.702.
2. **Endorsement** – We remind the Secretary that he may not use his official Government position or title or any authority associated with his public office to endorse any product, service, or enterprise, including non-profit and charitable organizations that may have some affiliation with DOI. 5 C.F.R. § 2635.702(c).
3. **Nonpublic Information** – The Secretary may not discuss at this event any nonpublic information he has gained by reason of his Federal position. 5 C.F.R. § 2635.703.
4. **No Partisan Political Activity** – While the Secretary may discuss the Administration's policy priorities and ideological approach to proposed laws and regulations (especially in regard to DOI related issues), he must strictly avoid partisan political activity in order to remain in compliance with the Hatch Act. Partisan political activity is any activity directed towards the success or failure of a political party, candidate for a partisan political office, or partisan political group and can include verbal remarks and speech. At PEMS, candidates for partisan political office from both parties have also been invited to attend and speak at this event, and the Secretary therefore must ensure that his official keynote remarks and participate at this event complies with the requirements of the Hatch Act.

As always, thank you for checking with the DEO, and please do not hesitate to let us know if it would be helpful to discuss our guidance further, or if we can be of any additional assistance. Thank you.

- Heather

FYI on the latest agenda ...

U.S. Department of the Interior
Office of Scheduling and Advance
Immediate Office of the Secretary
Office: 202-208-7551

----- Forwarded message -----

From: **Michael Zehr** <MZehr@hbwresources.com>
Date: Thu, Sep 20, 2018 at 1:23 PM
Subject: RE: [EXTERNAL] Invitation to CEA Pittsburgh Event
To: "SIO, Scheduling" <scheduling_sio@ios.doi.gov>

Pennsylvania Energy and Manufacturing Forum September 28th, 2018 (Draft Agenda)

Time: 9:00 AM to 12:00 PM

Location: Energy and Innovation Center
1435 Bedford Ave, Pittsburgh, PA 15219

Attendees: 100-120 Available Seating Open to Public & Press with RSVP

Agenda: 8:45 AM—Doors Open & Registration

9:00 AM—Welcome and Opening (Mike Butler, Executive Director CEA-Mid Atlantic)

9:10 AM—Energy Industry and Workforce Panel

- Marcellus Shale Coalition
- Dominion
- Committee in formation

9:55 AM—Energy and Innovation Center Presentation on PA Energy Activities

10:00 AM—Congressional Energy Panel Discussion (Invited)

- Rep. Mike Kelly

- Rep. Connor Lamb
- Rep. Keith Rothfus
- Rep. Bill Shuster
- Rep. Mike Doyle
- Rep. GT Thompson

10:30 AM- Labor and Industry Discussion

- Terry O'Sullivan, General Manager, LiUNA
- Alan Armstrong, CEO, Williams

11:00 AM—CEA Introduction of Secretary Zinke

11:05 AM—Keynote Remarks by Secretary of Interior, the Honorable Ryan Zinke

11:45—CEA Conclusion

From: leila_getto@ios.doi.gov [mailto:leila_getto@ios.doi.gov] **On Behalf Of** SIO, Scheduling
Sent: Thursday, September 20, 2018 12:21 PM

To: Michael Zehr <MZehr@hbwresources.com>
Subject: Re: [EXTERNAL] Invitation to CEA Pittsburgh Event

Thanks Michael! We just sent it to our legal team and hope to have approvals for you soon. But i noticed one typo -- the word "the" is missing in the Department's name -- after after Featuring: U.S. Department of the Interior. Also, can you send me the latest agenda for the conference. thank you!

U.S. Department of the Interior

Office of Scheduling and Advance

Immediate Office of the Secretary

Office: 202-208-7551

On Thu, Sep 20, 2018 at 11:15 AM, Michael Zehr <MZehr@hbwresources.com> wrote:

Nick and Leila,

Hope you are doing well. Attached is a copy of the HTML invitation that will go out to our members. Wanted to make sure this would work for you guys.

Thanks,

Michael Zehr

Tel: 202-210-6647

From: nicholas_davis@ios.doi.gov [mailto:nicholas_davis@ios.doi.gov] **On Behalf Of** SIO, Scheduling
Sent: Monday, August 27, 2018 1:56 PM
To: Michael Zehr <MZehr@hbwresources.com>
Subject: Re: [EXTERNAL] Invitation to CEA Pittsburgh Event

Hello, thank you for your kind invitation to the Secretary. Could you please fill out the attached event information form so we can properly work to accommodate your request?

Thank you!

Nick

Nick Davis

Office of Scheduling and Advance

Immediate Office of the Secretary

U.S. Department of the Interior

Office: 202-208-7551

Cell: 202-805-9898

----- Forwarded message -----

From: Michael Zehr <MZehr@hbwresources.com>
Date: Thu, Aug 23, 2018 at 5:07 PM
Subject: [EXTERNAL] Invitation to CEA Pittsburgh Event
To: Timothy Williams <timothy_williams@ios.doi.gov>, "Wynn, Todd" <todd_wynn@ios.doi.gov>

Tim and Todd,

Hope you are doing well. Attached is an invitation from David Holt, the President of Consumer Energy Alliance, for Secretary Zinke to attend and speak at the Pennsylvania Energy and Manufacturing Summit in September. The Summit will be held at the Energy & Innovation Center in downtown Pittsburgh from 9:00 AM to 12:00 noon on Friday September 28, 2018, and it will feature Members of Congress, Union and Industry executives and stakeholders representing all sectors of Pennsylvania's economy. The event will highlight the importance of sound

energy policies to families, small businesses, the environment, labor and manufacturers. We hope the Secretary will consider joining us for this event. If you have any questions or need any additional information, please let me know.

Thanks again for all of your help. Look forward to talking to you soon.

Thanks,

Michael Zehr

Tel: 202-429-6081

--

Tim Williams
Deputy Director External Affairs
Office of the Secretary
U.S. Department of the Interior
Desk: (202) 208-6015

NOTE: Every email I send or receive is subject to release under the Freedom of Information Act.

--

Heather Gottry
Deputy Director, Departmental Ethics Office
U.S. Department of the Interior
(O) (202) 208-4472
(C) (202) 740-0417
heather.gottry@sol.doi.gov
Visit us online at: www.doi.gov/ethics

Public service is a public trust.

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: MO-MA-WY-MT

DATES: 10/04/18 - 10/08/18

OFFICIAL: X POLITICAL: PERSONAL:

REVIEWED BY / DATE:

TN 11/0/26/18 TIM NIGBOROWICZ

Murphy 11/26/18 TIM MURPHY (General Law) ⁹⁰¹

HB 12-17-18 HEATHER GOTTRY (Ethics) *

DC 12/20/18 DEBBIE COUSINS

* Cleared consistent with ethics guidance previously
granted HB

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: October 26, 2018

Trip Overview:

- Dates: October 4, 2018 – October 8, 2018
- Locations: Missouri, Massachusetts, Wyoming, Montana

Trip Summary:

October 4, 2018

- *Commercial flight from Washington, DC (DCA) to Springfield, MO*
- Remarks at Partners for Conservation 11th Annual Private Lands Partners Day (Springfield, MO)
- *Commercial flight from Springfield, MO to Boston, MA*
- Remain overnight in Cambridge, MA

October 5, 2018

- Ceremony and Announcement for Visitor Experience Plan and Activation Funds for the USS Constitution Museum (Charlestown, MA)
- USS Constitution Museum Ceremony Public Reception (Charlestown, MA)
- *Commercial flight from Boston, MA to Jackson, WY*
- *Drive from Jackson, WY to Moran, WY*
- Remain overnight in Moran, WY

October 6, 2018

- Hike in Grand Teton National Park
- Grand Teton National Park Press Gaggle (Grand Teton National Park)
- Meet and Greet with National Park Service Employees (Grand Teton National Park)
- Join Congressional Delegation (CODEL) Visit to Yellowstone National Park
- CODEL Tour of Old Faithful Area and Old Faithful Visitor Education Center (Yellowstone National Park)
- Remain overnight in Yellowstone National Park

October 7, 2018

- CODEL Visits to Lake Area Employee Housing, Fishing Bridge Road Construction Project, and Hayden Valley (Yellowstone National Park)
- CODEL Tour of North and South Rims and Newly Restored Viewing Areas of Grand Canyon of the Yellowstone (Yellowstone National Park)
- CODEL Tour of Canyon Lodge Area and Deferred Maintenance Project (Yellowstone National Park)

- Depart from CODEL Visit at Yellowstone National Park
- *Drive from Yellowstone National Park to Pray, MT*
- Remain overnight in Pray, MT

October 8, 2018

- Radio Interview (Pray, MT)
- Paradise Valley Mineral Withdrawal Press Conference and Document Signing (Pray, MT)
- *Drive from Pray, MT to Bozeman, MT*
- Commercial flight from Bozeman, MT to Washington, DC (Dulles)
- Trip concludes

Trip Notes – Lodging and M&IE:

- After the beginning of this trip, Secretary Zinke's travel to Lexington, Kentucky, was postponed to a later date. Therefore, although this travel to Lexington is noted in Secretary Zinke's Travel Authorization, it did not actually occur.
- On 10/5/18, a personal charge was accidentally applied to Secretary Zinke's hotel bill and paid with his government credit card. This charge, for the amount of \$2.00, was appropriately charged to his personal credit card (ending in (b)) and credited back to his government credit card (ending in (b)). Documentation is attached.
- On 10/6/18 and 10/7/18, Secretary Zinke joined an official Congressional Delegation (CODEL) visit to Yellowstone National Park. Secretary Zinke paid for all of his own meals during this CODEL portion of the trip.

Trip Notes – Transportation and Miscellaneous:

- On 10/4/18, Secretary Zinke provided remarks at the Partners for Conservation 11th Annual Private Lands Partners Day event in Springfield, Missouri. Secretary Zinke received complimentary registration to attend and participate at the event, as normally provided for speakers and their accompanying staff. The Departmental Ethics Office determined that Secretary Zinke's participation at the event is covered under 5 C.F.R. 2635.203(b)(8) and (g). The Departmental Ethics Office also determined that no DI-2000 form is required to document this in-kind payment from a non-Federal source. Email correspondence documenting these determinations from the Departmental Ethics Office is attached.
- On 10/5/18, Secretary Zinke provided remarks at a formal ceremony announcing a new Visitor Experience Plan and related Activation Funds for the USS Constitution Museum in Charleston, Massachusetts. Following the ceremony, there was a public reception with light refreshments, which Secretary Zinke attended. Since the reception was truly free and open to the public, the Departmental Ethics Office determined that no DI-1958 form was required.
- On 10/6/18 and 10/7/18, Secretary Zinke joined an official Congressional Delegation (CODEL) visit to Yellowstone National Park. During some segments of the CODEL visit, Secretary Zinke travelled on a bus with the rest of the delegation. This bus was provided by the Department and paid for with government funds.

- This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the “pre-trip checklist process” is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.
- Airfare Ticket 0067202698984 was fully refunded for the amount of \$1,445.60.
- Airfare Ticket 0067202944790 was fully refunded for the amount of \$376.80.
- Airfare Ticket 0067202984640 was fully refunded for the amount of \$1,602.60.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Email correspondence regarding the Partners for Conservation 11th Annual Private Lands Partners Day event
- Trip schedule

Document Header Information

Document Voucher DocumentTV0000RK65
 Type: Name:
 Travel TANUM0001127ITrip 10-04-18 MO-MA-WY-MT
 Authorization Name:
 Number:
 TA Date: 10/26/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document
 (Operational) Detail: On October 4, 2018, Secretary Ryan Zinke started official travel to various locations in Missouri, Massachusetts, Wyoming and Montana. Further details of the trip are included in the attached voucher memo and in the attached trip schedule. Trip Notes: . After the beginning of this trip, Secretary Zinke's travel to Lexington, Kentucky, was postponed to a later date. Therefore, although this travel to Lexington is noted in Secretary Zinke's Travel Authorization, it did not actually occur. . On 10/4/18, Secretary Zinke provided remarks at the Partners for Conservation 11th Annual Private Lands Partners Day event in Springfield, Missouri. Secretary Zinke received complimentary registration to attend and participate at the event, as normally provided for speakers and their accompanying staff. The Departmental Ethics Office determined that Secretary Zinke's participation at the event is covered under 5 C.F.R. 2635.203(b)(8) and (g). The Departmental Ethics Office also determined that no DI-2000 form is required to document this in-kind payment from a non-Federal source. Email correspondence documenting these determinations from the Departmental Ethics Office is attached. . On 10/6/18 and 10/7/18, Secretary Zinke joined an official Congressional Delegation (CODEL) visit to Yellowstone National Park. During some segments of the CODEL visit, Secretary Zinke travelled on a bus with the rest of the delegation. This bus was provided by the Department and paid for with government funds. . Airfare Ticket 0067202698984 was fully refunded for the amount of \$1,445.60. . Airfare Ticket 0067202944790 was fully refunded for the amount of \$376.80. . Airfare Ticket 0067202984640 was fully refunded for the amount of \$1,602.60.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip Number: 1

Purpose: On October 4, 2018, Secretary Ryan Zinke started official travel to various locations in Missouri, Massachusetts, Wyoming and Montana. Further details of the trip are included in the attached voucher memo and in the attached trip schedule. Trip Notes: . After the beginning of this trip, Secretary Zinke's travel to Lexington, Kentucky, was postponed to a later date. Therefore, although this travel to Lexington is noted in Secretary Zinke's Travel Authorization, it did not actually occur. . On 10/4/18, Secretary Zinke provided remarks at the Partners for Conservation 11th Annual Private Lands Partners Day event in Springfield, Missouri. Secretary Zinke received complimentary registration to attend and participate at the event, as normally provided for speakers and their accompanying staff. The Departmental Ethics Office determined that Secretary Zinke's participation at the event is covered under 5 C.F.R. 2635.203(b)(8) and (g). The Departmental Ethics Office also determined that no DI-2000 form is required to document this in-kind payment from a non-Federal source. Email correspondence documenting these determinations from the Departmental Ethics Office is attached. . On 10/6/18 and 10/7/18, Secretary Zinke joined an official Congressional Delegation (CODEL) visit to Yellowstone National Park. During some segments of the CODEL visit, Secretary Zinke travelled on a bus with the rest of the delegation. This bus was provided by the Department and paid for with government funds. . Airfare Ticket 0067202698984 was fully refunded for the amount of \$1,445.60. . Airfare Ticket 0067202944790 was fully refunded for the amount of \$376.80. . Airfare Ticket 0067202984640 was fully refunded for the amount of \$1,602.60.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
10/04/18	10/04/18	SPRINGFIELD, MO	Mission (Operational)	94.00 / 55.00 *
10/04/18	10/05/18	BOSTON, MA	Mission (Operational)	273.00 / 71.00 *
10/05/18	10/06/18	MORAN, WY	Mission (Operational)	152.00 / 76.00 *
10/06/18	10/07/18	TETON COUNTY, WY	Mission (Operational)	152.00 / 76.00 *
10/07/18	10/08/18	PRAY, MT	Mission (Operational)	94.00 / 55.00 *

Document Totals

Total Expenses:	1,833.71
Reimbursable Expenses:	301.50
Non-Reimbursable Expenses:	1,532.21
Advance Applied:	.00
Net to Traveler:	301.50
Net to Government:	1,532.21
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	841.90	.00
Lodging Taxes & Misc	4.56	.00
Lodging-PerDiem	671.00	.00
M&IE-PerDiem	301.50	.00
Transxn Fees	14.75	.00
Total Expenses:	1,833.71	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	Total Per Diem Expenses:	972.50
Date	Description	Category	Cost	Pay Method
10/04/2018	Airline Flight Comment: Flight from Washington, DC (DCA) to Springfield, MO.	Com. Carrier	161.30	GOVCC-C *
10/04/2018	Airline Flight Comment: Total airfare for flight from Springfield, MO to Boston, MA; and flight from Boston to Jackson Hole, WY.	Com. Carrier	680.60	GOVCC-C *
10/04/2018	Lodging	Lodging-PerDiem	273.00	GOVCC-C *
10/04/2018	M&IE	M&IE-PerDiem	53.25	REIMBURSABLE *
10/05/2018	Lodging Comment: On 10/5/18, a personal charge was accidentally applied to Secretary Zinke's hotel bill and paid with his government credit card. This charge, for the amount of \$2.00, was appropriately charged to his personal credit card (ending in (b)) and credited back to his government credit card (ending in (b)). Documentation is attached.	Lodging-PerDiem	152.00	GOVCC-C *
10/05/2018	M&IE	M&IE-PerDiem	76.00	REIMBURSABLE *
10/06/2018	Lodging Tax/Lodging Fees Comment: TAX	Lodging Taxes & Misc	4.56	GOVCC-C
10/06/2018	Lodging	Lodging-PerDiem	152.00	GOVCC-C *
10/06/2018	M&IE	M&IE-PerDiem	76.00	REIMBURSABLE *
10/07/2018	Lodging	Lodging-PerDiem	94.00	GOVCC-C *
10/07/2018	M&IE	M&IE-PerDiem	55.00	REIMBURSABLE *
10/08/2018	M&IE	M&IE-PerDiem	41.25	REIMBURSABLE *
10/26/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	972.50
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Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
10/04/2018	273.00/ 71.00	273.00	273.00	53.25	53.25	
10/05/2018	152.00/ 76.00	152.00	152.00	76.00	76.00	
10/06/2018	152.00/ 76.00	152.00	152.00	76.00	76.00	
10/07/2018	94.00/ 55.00	94.00	94.00	55.00	55.00	
10/08/2018	94.00/ 55.00	0.00	0.00	41.25	41.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	1,833.71
Expense Category: Com. Carrier	Fiscal Year: 2019	Amount: 841.90	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2019	Amount: 4.56	
Expense Category: Lodging-PerDiem	Fiscal Year: 2019	Amount: 671.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2019	Amount: 301.50	
Expense Category: Transxn Fees	Fiscal Year: 2019	Amount: 14.75	
Total:			1,833.71

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,532.21
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	301.50
Totals by Label			
DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		1,833.71
Totals by Payment Method			
			GOVCC-C Total 1,532.21
			REIMBURSABLE Total 301.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
10/04/18	AIR Airline Flight	\$161.30
10/04/18	AIR Airline Flight	\$680.60

Audits

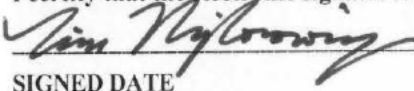
Audit Name	Result	Reason
EXPENSE RECEIPTS REQUIRED	FAIL	Airline Flight on 10/04/2018 requires a receipt.
	Traveler Justification:	All appropriate receipts are properly attached.

Document History 12/19/2018 Voucher: TV0000RK65


Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798D

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	10/26/2018	9:40AM EST	NIGBOROWICZ, TIMOTHY M	
Net Adjustment:0.00				

I certify that the electronic signatures listed above are valid and on file


SIGNED DATE

12/19/18



12/20/18
Ryan Zinke

Document Signatures

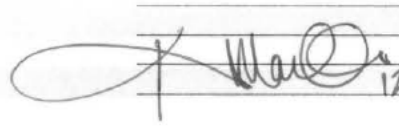
Traveler/Preparer Name:
Traveler/Preparer Signature:

Date:

Approver Name:

Approver Signature:

Date:

 12.10.2018, Kate MacGregor

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 10/03/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz; 202-208-7551

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	10/04/18 – 10/09/18
Location(s)	Missouri, Massachusetts, Wyoming, Montana, Kentucky
Estimated Cost	\$3,600
Funding	DOI will pay for most travel expenses for this trip. A third party may pay for Secretary Zinke's registration fee for the 11 th Annual Private Lands Partners Day event on 10/4/18.
Purpose	<p>Secretary Zinke will travel to Springfield, Missouri, on October 4, 2018, to give keynote remarks at the Partners for Conservation Private Lands Partners Day. The Secretary will depart from Springfield and travel immediately to Boston, Massachusetts. On October 5, Secretary Zinke will attend a ceremony for the final sailing of the USS Constitution at the National Historic Park in Charlestown, Massachusetts, where he will give remarks and participate in a signing of memorandum.</p> <p>On Saturday, October 6, the Secretary will join the CODEL for their national parks trip, which will have already begun. Secretary Zinke will participate in this trip with the CODEL on October 6 and October 7 to view all the deferred maintenance projects included in this tour.</p> <p>The Secretary will travel to Bozeman, Montana, the afternoon of October 7 to do an announcement on mineral withdrawals there the morning of October 8. Secretary is tentatively traveling from Bozeman, Montana, to Lexington, Kentucky, the afternoon of October 8 to present a signed order from the President on October 9. DOI is currently waiting on the document and the decision to travel to Kentucky or return to Washington, D.C., from Bozeman will be made based on this process.</p> <p>See the attached trip schedule for additional details regarding this official travel.</p>
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	<p>On 10/4/18, Secretary Zinke will provide remarks at the Partners for Conservation 11th Annual Private Lands Partners Day event in Springfield, Missouri. Secretary Zinke will receive complimentary registration to attend and participate at the event, as it is normally provided for speakers and their accompanying staff. The Departmental Ethics Office determined that Secretary Zinke's participation at the event is covered under 5 C.F.R. 2635.203(b)(8) and (g). The Departmental Ethics Office also determined that no DI-2000 form is required to document this in-kind payment from a non-Federal source. Email correspondence documenting these determinations from the Departmental Ethics Office is attached.</p> <p>On 10/5/18, Secretary Zinke will provide remarks at a formal ceremony announcing a new Visitor Experience Plan and related Activation Funds for the USS Constitution Museum in Charleston, Massachusetts. Following the ceremony, there will be a public reception with light refreshments, which Secretary Zinke will attend. Since the reception is truly free and open to the public, the Departmental Ethics Office has determined that no DI-1958 form is required.</p> <p>On 10/6/18 and 10/7/18, Secretary Zinke will join an official Congressional Delegation (CODEL) visit to Yellowstone National Park. Secretary Zinke will pay for all of his own meals during this CODEL portion of the trip. During some segments of the CODEL visit, Secretary Zinke will travel on a bus with the rest of the delegation. This bus will be provided by the Department and paid for with government funds.</p>

SOL (General Law) approval for special requests (if necessary)	This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Travel arranger signature applied	
APPROVALS and SURNAMES	
Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Document Header Information

Document Authorization Document TANUM00011271
Type: Name:
Travel TANUM00011271 Trip 10-04-18 MO-MA-WY-MT-KY
Authorization Number: Name:
TA Date: 10/03/18 Currency: USD
Organization: DOIDOSSIO Current CREATED
Status:
Purpose: Mission Document
(Operational) Detail: On October 4, 2018, Secretary Ryan Zinke will begin official travel to various locations in Missouri, Massachusetts, Wyoming, Montana and Kentucky. Further details of the trip are included on the attached travel authorization cover sheet and the attached trip schedule. On 10/4/18, Secretary Zinke will provide remarks at the Partners for Conservation 11th Annual Private Lands Partners Day event in Springfield, Missouri. Secretary Zinke will receive complimentary registration to attend and participate at the event, as it is normally provided for speakers and their accompanying staff. The Departmental Ethics Office determined that Secretary Zinke's participation at the event is covered under 5 C.F.R. 2635.203(b)(8) and (g). The Departmental Ethics Office also determined that no DI-2000 form is required to document this in-kind payment from a non-Federal source. Email correspondence documenting these determinations from the Departmental Ethics Office is attached. On 10/5/18, Secretary Zinke will provide remarks at a formal ceremony announcing a new Visitor Experience Plan and related Activation Funds for the USS Constitution Museum in Charleston, Massachusetts. Following the ceremony, there will be a public reception with light refreshments, which Secretary Zinke will attend. Since the reception is truly free and open to the public, the Departmental Ethics Office has determined that no DI-1958 form is required. On 10/6/18 and 10/7/18, Secretary Zinke will join an official Congressional Delegation (CODEL) visit to Yellowstone National Park. Secretary Zinke will pay for all of his own meals during this CODEL portion of the trip. During some segments of the CODEL visit, Secretary Zinke will travel on a bus with the rest of the delegation. This bus will be provided by the Department and paid for with government funds.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
TID: 40210798D Organization: DOIDOSSIO
Title: Duty Station: WASHINGTON DC
Security Cl: Card: CARD HOLDER
Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone: 2022087551 Cell Phone:
Home Address: Home Phone: 2022087551
Alternate Address: Alternate Phone:

Document Information

Trip
Number:
1

Purpose: On October 4, 2018, Secretary Ryan Zinke will begin official travel to various locations in Missouri, Massachusetts, Wyoming, Montana and Kentucky. Further details of the trip are included on the attached travel authorization cover sheet and the attached trip schedule. On 10/4/18, Secretary Zinke will provide remarks at the Partners for Conservation 11th Annual Private Lands Partners Day event in Springfield, Missouri. Secretary Zinke will receive complimentary registration to attend and participate at the event, as it is normally provided for speakers and their accompanying staff. The Departmental Ethics Office determined that Secretary Zinke's participation at the event is covered under 5 C.F.R. 2635.203(b)(8) and (g). The Departmental Ethics Office also determined that no DI-2000 form is required to document this in-kind payment from a non-Federal source. Email correspondence documenting these determinations from the Departmental Ethics Office is attached. On 10/5/18, Secretary Zinke will provide remarks at a formal ceremony announcing a new Visitor Experience Plan and related Activation Funds for the USS Constitution Museum in Charleston, Massachusetts. Following the ceremony, there will be a public reception with light refreshments, which Secretary Zinke will attend. Since the reception is truly free and open to the public, the Departmental Ethics Office has determined that no DI-1958 form is required. On 10/6/18 and 10/7/18, Secretary Zinke will join an official Congressional Delegation (CODEL) visit to Yellowstone National Park. Secretary Zinke will pay for all of his own meals during this CODEL portion of the trip. During some segments of the CODEL visit, Secretary Zinke will travel on a bus with the rest of the delegation. This bus will be provided by the Department and paid for with government funds.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
10/04/18	10/04/18	SPRINGFIELD, MO	Mission (Operational)	94.00 / 55.00
10/04/18	10/05/18	BOSTON, MA	Mission (Operational)	273.00 / 71.00
10/05/18	10/06/18	MORAN, WY	Mission (Operational)	152.00 / 76.00
10/06/18	10/07/18	TETON COUNTY, WY	Mission (Operational)	152.00 / 76.00
10/07/18	10/08/18	PRAY, MT	Mission (Operational)	94.00 / 55.00

Document Totals

Total Expenses:	3,443.50
Reimbursable Expenses:	358.25
Non-Reimbursable Expenses:	3,085.25
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	2,287.50	.00
Lodging-PerDiem	783.00	.00
M&IE-PerDiem	358.25	.00
Transxn Fees	14.75	.00
Total Expenses:	3,443.50	.00

Trip 1 Details						
Expenses						
Trip#: 1		Total Non-Per Diem	2,302.25	Total Per Diem	1,141.25	
Date	Description	Category	Cost	Pay Method	Per Diem	
10/03/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C		
10/04/2018	Airline Flight	Com. Carrier	161.30	GOVCC-C		
Comment: Flight from Washington, DC (DCA) to Springfield, MO.						
10/04/2018	Airline Flight	Com. Carrier	680.60	GOVCC-C		
Comment: Total airfare for flight from Springfield, MO to Boston, MA; and flight from Boston to Jackson Hole, WY.						
10/04/2018	Lodging	Lodging-PerDiem	273.00	GOVCC-C	*	
10/04/2018	M&IE	M&IE-PerDiem	53.25	REIMBURSABLE	*	
10/05/2018	Lodging	Lodging-PerDiem	152.00	GOVCC-C	*	
10/05/2018	M&IE	M&IE-PerDiem	76.00	REIMBURSABLE	*	
10/06/2018	Lodging	Lodging-PerDiem	152.00	GOVCC-C	*	
10/06/2018	M&IE	M&IE-PerDiem	76.00	REIMBURSABLE	*	
10/07/2018	Lodging	Lodging-PerDiem	94.00	GOVCC-C	*	
10/07/2018	M&IE	M&IE-PerDiem	55.00	REIMBURSABLE	*	
10/08/2018	Airline Flight	Com. Carrier	1,445.60	GOVCC-C		
Comment: Total airfare for flight from Boseman, MT to Lexington, KY; and flight from Lexington to Washington, DC (DCA).						
10/08/2018	Lodging	Lodging-PerDiem	112.00	GOVCC-C	*	
10/08/2018	M&IE	M&IE-PerDiem	56.00	REIMBURSABLE	*	
10/09/2018	M&IE	M&IE-PerDiem	42.00	REIMBURSABLE	*	
Per Diem Allowances						
Trip#: 1		Total Per Diem Allowances:	1,141.25			
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
10/04/2018	273.00/ 71.00	273.00	273.00	53.25	53.25	
10/05/2018	152.00/ 76.00	152.00	152.00	76.00	76.00	
10/06/2018	152.00/ 76.00	152.00	152.00	76.00	76.00	
10/07/2018	94.00/ 55.00	94.00	94.00	55.00	55.00	
10/08/2018	112.00/ 56.00	112.00	112.00	56.00	56.00	
10/09/2018	112.00/ 56.00	0.00	0.00	42.00	42.00	

Account Summary for the Selected Trip

Expense Category: Com. Carrier	Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	Amount: 2,287.50	
Expense Category: Lodging-PerDiem	Fiscal Year: 2019		Amount: 783.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2019		Amount: 358.25	
Expense Category: Transxn Fees	Fiscal Year: 2019		Amount: 14.75	
			Total:	3,443.50

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	3,085.25
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	358.25

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		3,443.50
----------------------------------	---	--	----------

Totals by Payment Method

GOVCC-C Total	3,085.25
REIMBURSABLE Total	358.25

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
10/04/18	AIR	\$161.30
10/04/18	AIR	\$680.60
10/08/18	AIR	\$1,445.60

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM00010QVJ
	Traveler Justification:	TANUM00010QVJ is a duplicate authorization. There is no trip overlap.

Document History 10/03/2018 Authorization: TANUM00011271

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	10/03/2018	1:53PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:
 Approver Signature:
 Date:


TIM NIGBOROWICZ
Tim Nigborowicz
 10/3/18
 KATHARINE MAGGREGOR
Katharine Maggregor
 10.03.2018

Date: 09/18/2018
Record Locator: NUIZDY
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, Oct 08 2018

1:07 PM **Bozeman (BZN) to Salt Lake City (SLC)** — Confirmation No. **HWIWBW**
depart

 **Delta Air Lines**
Flight 3674
OPERATED BY SKYWEST DBA DELTA
CONNECTION
PLEASE CHECK-IN WITH THE
OPERATING CARRIER


Takeoff: 1:07 PM
Bozeman, MT
Premium Economy [S] Class | Canadair Salt Lake City, UT
Regional Jet 900 | 1h 22m

Landing: 2:29 PM (Terminal: 2)

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7203049524 Seat: 06B FF#: (b) (6)

5:10 PM **Salt Lake City (SLC) to Washington-Dls (IAD)** — Confirmation No. **HWIWBW**
depart

 **Delta Air Lines**
Flight 2249

Takeoff: 5:10 PM Terminal: 2
Salt Lake City, UT
Economy Class [Y] Class | Boeing 737-800 | Dinner | 3h 46m

Landing: 10:56 PM
Washington-Dls, DC

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7203049524 Seat: 19D FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM00010QVJ

A Message From Your Agent

COPY FOR SAM
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION
HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS
OR QUESTIONS PLEASE CALL YOUR DEDICATED
TRAVEL TEAM.



Ticket Number 001-7202698981
 Account # D00880
 Issue Date Mon, Oct 01, 2018
 Booking ID NUIZOY
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan,Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 319	400 / G GCADCA Confirmation: PXWPJS	Thu, 10/04/2018 Thu, 10/04/2018	Leave :: RONALD REAGAN NTL WASHINGTON (DCA) Arrive :: CHARLOTTE (CLT) *** Connecting ***	659A 841A
✈	AMERICAN AIRLINES ERD	4033 / G GCADCA Confirmation: PXWPJS	Thu, 10/04/2018 Thu, 10/04/2018	Leave :: CHARLOTTE (CLT) Arrive :: SPRINGFIELD (SGF)	920A 1036A
🏠	Hotel: Address:	Hampton Inn Boston Cambridge 191 Monsignor O'Brien Highway Cambridge, MA 02141		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 10/04/2018 Fri, 10/05/2018 \$273.00 1 1 A07A0Y
🏠	Hotel: Address:	Grand Teton Lodge Company Jackson Lake Lodge Jenny Lake Lodge, WY 83013		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Fri, 10/05/2018 Sat, 10/06/2018 \$152.00 1 1 KGB
🏠	Hotel: Address:	Lake Yellowstone Hotel Yellowstone National Park YELLOWSTONE NATIONAL PARK, WY 82190		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Sat, 10/06/2018 Mon, 10/08/2018 \$152.00 1 1 KGB
🏠	Hotel: Address:	Hilton Lexington Downtown 369 West Vine Street Lexington, KY 40507		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Mon, 10/08/2018 Tue, 10/09/2018 \$112.00 1 1 A00ACC

Remark(s)	Fare	Tax	Total Amount	Amount Charged
U22/DOIDOSSIO				\$130.23
U29/TANUM00010QVJ				\$31.07
U82/ORFSHOURLY				\$161.30
				\$161.30

Air only indicated here.

WAS AA X/CLT AA SGF130.23USD130.23END AA ZPDCACLT XT 5.60AY7.50XF DCA4.5CLT3

Department of the Interior, 4355 River Green Parkway, Duluth GA, 30096 Tel 855 847-6398

Print: Tue, Oct 23, 2018 11:01 AM

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Official Invoice



Ticket Number 016-7202698982
 Account # D00880
 Issue Date Mon, Oct 01, 2018
 Booking ID NUIZOY
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES CRJ	3880 / S SCA Confirmation: JT4TJT	Thu, 10/04/2018 Thu, 10/04/2018	Leave :: SPRINGFIELD (SGF) Arrive :: CHICAGO O'HARE (ORD) *** Connecting ***	310P 450P
🏠	Hotel: Address:	Hampton Inn Boston Cambridge 191 Monsignor O'Brien Highway Cambridge, MA 02141		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 10/04/2018 Fri, 10/05/2018 \$273.00 1 1 A07A0Y
✈	UNITED AIRLINES 738	1223 / S SCA Confirmation: JT4TJT	Thu, 10/04/2018 Thu, 10/04/2018	Leave :: CHICAGO O'HARE (ORD) Arrive :: BOSTON (BOS)	613P 938P
✈	UNITED AIRLINES 738	448 / Y YCA Confirmation: JT4TJT	Fri, 10/05/2018 Fri, 10/05/2018	Leave :: BOSTON (BOS) Arrive :: DENVER (DEN) *** Connecting ***	340P 605P
🏠	Hotel: Address:	Grand Teton Lodge Company Jackson Lake Lodge Jenny Lake Lodge, WY 83013		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Fri, 10/05/2018 Sat, 10/06/2018 \$152.00 1 1 KGB
✈	UNITED AIRLINES 319	1817 / E ECA Confirmation: JT4TJT	Fri, 10/05/2018 Fri, 10/05/2018	Leave :: DENVER (DEN) Arrive :: JACKSON HOLE (JAC)	705P 829P
🏠	Hotel: Address:	Lake Yellowstone Hotel Yellowstone National Park YELLOWSTONE NATIONAL PARK, WY 82190		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Sat, 10/06/2018 Mon, 10/08/2018 \$152.00 1 1 KGB
🏠	Hotel: Address:	Hilton Lexington Downtown 369 West Vine Street Lexington, KY 40507		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Mon, 10/08/2018 Tue, 10/09/2018 \$112.00 1 1 A00ACC

Remark(s)	Fare	
		\$599.08
	Tax	\$81.52
U22/DOIDOSSIO	Total Amount	\$680.60
U29/TANUM00010QVJ	Amount Charged	\$680.60
U82/ORFSHOURLY		

Air only indicated here

SGF UA X/CHI UA BOS183.26UA DEN186.98UA JAC228.84USD599.08 END UA ZPSGFORBOSDEN XT11.20AY9.00XF SGF4.5ORD4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Tue, Oct 23, 2018 11:01 AM

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Ticket Number 006-7202698934
 Account # D00880
 Issue Date Mon, Oct 01, 2018
 Booking ID NUIZOY
 Issuing Location UUN
 Booking Agent ID TS
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel		Hampton Inn Boston Cambridge 191 Monsignor O'Brien Highway Cambridge, MA 02141			Check In: Thu, 10/04/2018 Check Out: Fri, 10/05/2018 Your Nightly Rate: \$273.00 Number of Rooms: 1 Number of People: 1 Room Type: A07A0Y
		Confirmation Number: 87765881 Phone Number: 1 (617) 494-5300 GalaxyNet Status: Duplicate			
Hotel		Grand Teton Lodge Company Jackson Lake Lodge Jenny Lake Lodge, WY 83013			Check In: Fri, 10/05/2018 Check Out: Sat, 10/06/2018 Your Nightly Rate: \$152.00 Number of Rooms: 1 Number of People: 1 Room Type: KGB
		Confirmation Number: RGTLEC08B Phone Number: 1 (307) 543-3100 GalaxyNet Status: Duplicate			
Hotel		Lake Yellowstone Hotel Yellowstone National Park YELLOWSTONE NATIONAL PARK, WY 82190			Check In: Sat, 10/06/2018 Check Out: Mon, 10/08/2018 Your Nightly Rate: \$152.00 Number of Rooms: 1 Number of People: 1 Room Type: KGB
		Confirmation Number: MS.KERRIE.EVANS Phone Number: (307) 344-7311 GalaxyNet Status: Cancelled			
DELTA AIR LINES		1945 / Y YCA Confirmation: HVIW8A	Mon, 10/08/2018 Mon, 10/08/2018	Leave :: BOZEMAN (BZN) Arrive :: MINNEAPOLIS-STP (MSP) *** Connecting ***	145P 500P
DELTA AIR LINES		3802 / B BA0RA0MQ Confirmation: HVIW8A	Mon, 10/08/2018 Mon, 10/08/2018	Leave :: MINNEAPOLIS-STP (MSP) Arrive :: LEXINGTON (LEX)	540P 847P
Hotel		Hilton Lexington Downtown 369 West Vine Street Lexington, KY 40507			Check In: Mon, 10/08/2018 Check Out: Tue, 10/09/2018 Your Nightly Rate: \$112.00 Number of Rooms: 1 Number of People: 1 Room Type: A00ACC
		Confirmation Number: 3485333031 Phone Number: 1 (859) 231-9000 GalaxyNet Status:			
DELTA AIR LINES		757 / L LCADCA Confirmation: HVIW8A	Tue, 10/09/2018 Tue, 10/09/2018	Leave :: LEXINGTON (LEX) Arrive :: ATLANTA (ATL) *** Connecting ***	454P 825P
DELTA AIR LINES		648 / L LCADCA Confirmation: HVIW8A	Tue, 10/09/2018 Tue, 10/09/2018	Leave :: ATLANTA (ATL) Arrive :: RONALD REAGAN NTL WASHINGTON (DCA)	750P 932P

Remark(s)	Fare	
	Tax	\$1,310.70
U22/DOIDOSSIO	Total Amount	\$1,445.60
U29/TANUM00010QVJ	Amount Charged	\$1,445.60
U82/ORFSHOURLY		

Air only indicated here.

BZN DL MSP399.07DL LEX547.91DL X/ATL DL WAS363.72USD1310.70 END DL ZPBZNMSPLEXATL XT11.20AY9.00XF BZN4.5MSP4.5

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Ticket Number 006-7202698984
 Account # D00880
 Issue Date Mon, Oct 01, 2018
 Booking ID NUIZOY
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** REFUND ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 738	1945 / Y YCA Confirmation: HVIW8A	Mon, 10/08/2018 Mon, 10/08/2018	Leave :: BOZEMAN (BZN) Arrive :: MINNEAPOLIS-STP (MSP) *** Connecting ***	145P 500P
✈	DELTA AIR LINES CR9	3802 / B BA0RA0MO Confirmation: HVIW8A	Mon, 10/08/2018 Mon, 10/08/2018	Leave :: MINNEAPOLIS-STP (MSP) Arrive :: LEXINGTON (LEX)	540P 847P
✈	DELTA AIR LINES M88	757 / L LCADCA Confirmation: HVIW8A	Tue, 10/09/2018 Tue, 10/09/2018	Leave :: LEXINGTON (LEX) Arrive :: ATLANTA (ATL) *** Connecting ***	454P 625P
✈	DELTA AIR LINES 321	648 / L LCADCA Confirmation: HVIW8A	Tue, 10/09/2018 Tue, 10/09/2018	Leave :: ATLANTA (ATL) Arrive :: RONALD REAGAN NTL WASHINGTON (DCA)	750P 932P

Remark(s)	Fare	
		(\$1,310.70)
	Tax	(\$134.90)
U5/UUN/30*C45	Total Amount	(\$1,445.60)
U22/DOIDOSSIO	Amount Charged	(\$1,445.60)
U25/40210798D		
U29/TANUM00010QVJ		
U30/VIP		
U82/ORFSHOURLY		
U89/C0C82371170		

Air only indicated here:

BZN DL MSP399.07DL LEX547.91DL X/ATL DL WAS363.72USD1310.70 END DL ZPBZNMSPLEXATL XT11.20AY9.00XF BZN4.5MSP4.5

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Ticket Number 005-7203049524
 Account # D00880
 Issue Date Sat, Oct 06, 2018
 Booking ID NUIZOY
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel: Address:	Jackson Lake Lodge 101 Jackson Lake Lodge Rd Moran, WY 83013		Check In: Check Out:	Fri, 10/05/2018 Sat, 10/06/2018
	Confirmation Number: Phone Number: GalaxyNet Status:	RGTLEC08B (307) 543-2811		Your Nightly Rate: Number of Rooms: Number of People: Room Type	\$152.00 1 1 KGB
	Hotel: Address:	Lake Yellowstone Hotel Yellowstone National Park PO Box 165 Yellowstone National Park, WY 82190		Check In: Check Out:	Sat, 10/06/2018 Sun, 10/07/2018
	Confirmation Number: Phone Number: GalaxyNet Status:	B636H (301) 344-7311		Your Nightly Rate: Number of Rooms: Number of People: Room Type	\$152.00 1 1 KGB
	DELTA AIR LINES CR9	3674 / Y YCAIAD Confirmation: HVIW8A	Mon, 10/08/2018 Mon, 10/08/2018	Leave :: BOZEMAN (BZN) Arrive :: SALT LAKE CITY (SLC) *** Connecting ***	107P 229P
	DELTA AIR LINES 738	2249 / Y YCAIAD Confirmation: HVIW8A	Mon, 10/08/2018 Mon, 10/08/2018	Leave :: SALT LAKE CITY (SLC) Arrive :: WASHINGTON-DLS (IAD)	510P 1056P

Remark(s)	Fare	
	Tax	\$329.30
U22/DOIDOSSIO	Total Amount	\$47.50
U29/TANUM00010QVJ	Amount Charged	\$376.80
U82/ORFSHOURLY		\$376.80

Air only indicated here.

BZN DL X/SLC DL WAS329.30USD329.30END DL ZPBZNSLC XT 5.60AY9.00XF BZN4.5SLC4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Tue, Oct 23, 2018 11:01 AM

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*** VOI ***

Ticket Number 006-7202944790
 Account # D00880
 Issue Date Thu, Oct 04, 2018
 Booking ID NUIZOY
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES CR9	3674 / Y YCAIAD Confirmation: HVIW8A	Mon, 10/08/2018 Mon, 10/08/2018	Leave :: BOZEMAN (BZN) Arrive :: SALT LAKE CITY (SLC) *** Connecting ***	107P 229P
✈	DELTA AIR LINES 738	2249 / Y YCAIAD Confirmation: HVIW8A	Mon, 10/08/2018 Mon, 10/08/2018	Leave :: SALT LAKE CITY (SLC) Arrive :: WASHINGTON-DLS (IAD)	510P 1056P

Remark(s)	Fare	
	Tax	\$329.30
	Total Amount	\$47.50
	Amount Charged	\$376.80
U22/DOIDOSSIO		\$376.80
U29/TANUM00010QVJ		\$376.80
U82/ORFSHOURLY		\$376.80

Air only indicated here.

BZN DL X/SLC DL WAS329.30USD329.30END DL ZPBZNSLC XT 5.60AY9.00XF BZN4.5SLC4.5

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Tue, Oct 23, 2018 11:01 AM

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*** VOID ***

Ticket Number 006-7202984640
 Account # D00880
 Issue Date Fri, Oct 05, 2018
 Booking ID NUIZOY
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 738	1945 / Y YCA Confirmation: HVIW8A	Mon, 10/08/2018 Mon, 10/08/2018	Leave :: BOZEMAN (BZN) Arrive :: MINNEAPOLIS-STP (MSP) *** Connecting ***	145P 500P
✈	DELTA AIR LINES CR9	3802 / B BA0RA0MQ Confirmation: HVIW8A	Mon, 10/08/2018 Mon, 10/08/2018	Leave :: MINNEAPOLIS-STP (MSP) Arrive :: LEXINGTON (LEX)	540P 847P
✈	DELTA AIR LINES CR9	5099 / Y YCADCA Confirmation: HVIW8A	Tue, 10/09/2018 Tue, 10/09/2018	Leave :: LEXINGTON (LEX) Arrive :: ATLANTA (ATL) *** Connecting ***	253P 421P
✈	DELTA AIR LINES 321	2909 / Y YCADCA Confirmation: HVIW8A	Tue, 10/09/2018 Tue, 10/09/2018	Leave :: ATLANTA (ATL) Arrive :: RONALD REAGAN NTL WASHINGTON (DCA)	548P 729P

Remark(s)	Fare	
U22/DOIDOSSIO	Tax	\$1,456.75
U29/TANUM00010QVJ	Total Amount	\$145.85
U82/ORFSHOURLY	Amount Charged	\$1,602.60
		\$1,602.60

Air only indicated here

BZN DL MSP399.07DL LEX547.91DL X/ATL DL WAS509.77USD1456.75 END DL ZPBZNMSPLEXATL XT11.20AY9.00XF BZN4.5MSP4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30095 - Tel 855 847-6398

Print: Tue, Oct 23, 2018 11:01 AM

Generated by Travel Incorporated

Official Invoice



Account # D00880
 Issue Date Tue, Oct 02, 2018
 Booking ID NUIZOY
 Issuing Location UUN
 Booking Agent ID T5
 Transaction Type Non Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel: Address:	Lake Yellowstone Hotel Yellowstone National Park PO Box 165 Yellowstone National Park, WY 82190		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Sat, 10/06/2018 Sun, 10/07/2018 \$152.00 1 1 KGB
	Confirmation Number: Phone Number: GalaxyNet Status:	B636H (307) 344-7311 Duplicate			

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM00010QVJ
 U82/ORFSHOURLY

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Tue, Oct 23, 2018 11:01 AM

Generated by Travel Incorporated

Official Itinerary



HAMPTON INN BOSTON/CAMBRIDGE
 191 MONSIGNOR O'BRIEN HWY
 CAMBRIDGE, MA 02141
 United States of America
 TELEPHONE 617-494-5300 • FAX 617-494-6569
 Reservations
 www.hamptoninn.com or 1 800 HAMPTON

ZINKE, RYANKEITH

(b) (6)
 [Redacted]
 [Redacted]

Room No: 511/KXTY
 Arrival Date: 10/4/2018 3:19:00 PM
 Departure Date: 10/5/2018 10:39:00 AM
 Adult/Child: 1/0
 Cashier ID: JMARFIONE
 Room Rate: 273.00
 AL:
 HH # (b) (6)
 VAT #
 Folio No/Che: 398916 A

Confirmation Number: 87765881

HAMPTON INN BOSTON/CAMBRIDGE 10/24/2018 7:41:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
10/5/2018	1301507	GUEST ROOM	\$273.00
10/5/2018	1301561	(b) (6)	(\$273.00)
BALANCE			\$0.00

CREDIT CARD DETAIL

APPR CODE 063105
 CARD NUMBER (b) (6)
 TRANSACTION ID 1301561

MERCHANT ID 0194087000
 EXP DATE (b) (6)
 TRANS TYPE Sale



Guest Name: Ryan Zinke
 1849 C Street Nw
 Washington, DC 20240 USA

Room #: 140J
 Building: Jackson Lake Lodge
 Folio#: RGTLEC08B
 Group #: 7014
 Guests: 2
 Clerk: KHANLEY

Arrive 10/05/18 Time: 02:42 PM Depart: 10/06/18 Time: 9:04 AM Stat: HIST

Date	Description	Reference	Comment	Charges	Credits
09/24/18	DEP (b) (6)	09248040	(b) (6) 028679		(\$205.00)
09/26/18	DEP (b) (6)	09248040	(b) (6)	\$53.00	
10/05/18	ACCOMMODATION CHAR	140J		\$152.00	
10/05/18	GINPF DONATION	Recur 301	Recurring: Zinke 140J	\$2.00	
10/06/18	PAY (b) (6)	Ck Out 09:11	(b) (6) 051466		(\$2.00)
10/26/18	PAY (b) (6)	10269523510	(b) (6) 248693		(\$2.00)
10/26/18	PAY (b) (6)	10269543510	(b) (6)	\$2.00	

Folio Balance:	\$0.00
----------------	--------

TERMS: Due and payable upon presentation. Late charges not appearing will be billed to the credit card on file or your home address. I agree that any liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

YELLOWSTONE

NATIONAL PARK LODGES

Legendary Hospitality by Xanterra

RYAN ZINKE

Checkout Time is 11:00 AM

Balance

Room Number: LH 240

Arrival Date: 10/06/2018

Departure Date: 10/07/2018

Folio ID: 433782645678

Confirmation Number: B636H

Group Code: MIKEKLH

Page No: 1 of 1

Date: 10/07/2018

Thank you for Staying with us

Date	Description	Charges	Credits
10/06/2018	ROOM CHARGE LH 240	152.00	
	TAX	4.56	
10/07/2018	(b) (6)		156.56

Balance

.00

If you have questions, please contact
our Customer Service Department at 307.344.5540
or yllwstncustsrv@xanterra.com



Reservation Number 3169

Send to Ryan Zinke

, MT

Phone

Guest Name Ryan Zinke

Arrival Date
10/7/18

Departure Date
10/8/18

Group Department of Interior

Room Information 033 - Lodge King

Folio Number 12631

Trans Date	Description		Voucher	Amount
Charges				
10/7/18	Government Rate	Department of Interior	msl-033	94.00
		Subtotal		94.00
	Total Charges			94.00
Payments				
10/8/18	(b) (6)	(b) (6)	087694 033 0000002521	-94.00
		Subtotal		-94.00
	Total Payments			-94.00
			Balance Due:	0.00

Thank you for visiting Sage Lodge. It was our pleasure having you as our guest, and we hope you enjoyed your time with us. We would appreciate you sharing your experience on Trip Advisor, and we hope to welcome you back soon!

Until next time,
The Sage Lodge Team

I have received the goods and / or services in the amount shown here on. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If charging to a credit card, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature: _____



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: RE: [EXTERNAL] Great Mtg You

1 message

SIO, Scheduling <scheduling_sio@ios.doi.gov>

Wed, Oct 3, 2018 at 1:10 PM

To: Timothy Nigborowicz <Timothy_Nigborowicz@ios.doi.gov>, Samantha Hebert <samantha_hebert@ios.doi.gov>

No DI 2000 needed for MO ...

U.S. Department of the Interior
Office of Scheduling and Advance
Immediate Office of the Secretary
Office: 202-208-7551

----- Forwarded message -----

From: **Gottry, Heather** <heather.gottry@sol.doi.gov>

Date: Tue, Sep 25, 2018 at 6:40 PM

Subject: Re: RE: [EXTERNAL] Great Mtg You

To: "SIO, Scheduling" <scheduling_sio@ios.doi.gov>, Leila Getto <leila_getto@ios.doi.gov>

Cc: Scott De La Vega <scott.delavega@sol.doi.gov>, Samantha Hebert <samantha_hebert@ios.doi.gov>, Edward McDonnell <edward.mcdonnell@sol.doi.gov>

Leila - After reviewing the information provided on the invitation extended by the Partners for Conservation to Secretary Zinke to attend and make official keynote remarks at the 11th Annual Private Lands Partners Day event (Private Lands event), on October 4, 2018 at the BassPro White River Conference Center in Springfield, Missouri, the Departmental Ethics Office (DEO) has determined that there is no legal objection to Secretary Zinke's acceptance, on behalf of the Department of the Interior (DOI), of this invitation. It is our understanding that his attendance at the Private Lands event will be in his official capacity and that he will be making official remarks and presenting information on behalf of the U.S. Government at this event.

-
Official Capacity Speech – It is our understanding that the Secretary's official keynote remarks at the Private Lands event, which is cosponsored by the U.S. Fish and Wildlife Service, on October 4, 2018, will discuss public-private partnerships generally and, in particular, he will discuss how these partnerships leverage the innovation of the private sector to improve visitor experience on the lands and how recreation is an economic driver in many communities and part of our shared heritage as Americans. Additionally, the Secretary will discuss the Department's "Made in America Recreation Advisory Committee," which helps the Secretary identify the best way forward with public-private partnerships.

While at the event, the Secretary will also have the opportunity to engage with and to present information on behalf of the Administration relating to the President's policy goals and priorities to the approximately 200-250 attendees, including private landowners, state and federal agency staff, and nonprofit organizations interested in public-private conservation partnerships. Because the Secretary's attendance at the Private Lands event will be in his official capacity and he will be presenting information on behalf of the Department, he may accept the offered gift of free attendance to the Private Lands event on September 28, 2018, pursuant to 5 C.F.R. § 2635.203(b)(8) and (g). Please note that consistent with guidance from GSA, the Secretary's attendance at this event does not require the submission of a DI-2000 and is not being analyzed under 31 U.S.C. § 1353 because it is our understanding that he will only be present at the event while making his official remarks.

Additionally, any DOI staff member whose presence at the Private Lands event is essential to the Secretary's participation and presentation of official remarks, such as security, may also attend the portions of event attended by the Secretary pursuant to 5 C.F.R. § 2635.203(8)(ii). An employee is considered essential for these purposes when the primary purpose of the employee's presence is to accompany the Secretary and to directly and substantially support

the Secretary's participation in the event. If there are any questions about whether an employee should be considered essential for this event or whether that employee's attendance should be evaluated separately for compliance with the ethics regulations, please contact the DEO for further guidance.

Please note the following guidelines for the Secretary speaking/presenting information in an official capacity:

1. Official Title – Use of his official title is permitted as the Secretary will be attending and presenting in his official capacity. 5 C.F.R. § 2635.702.
2. Endorsement – We remind the Secretary that he may not use his official Government position or title or any authority associated with his public office to endorse any product, service, or enterprise, including non-profit and charitable organizations that may have some affiliation with DOI. 5 C.F.R. § 2635.702(c).
3. Nonpublic Information – The Secretary may not discuss at this event any nonpublic information he has gained by reason of his Federal position. 5 C.F.R. § 2635.703.
4. No Partisan Political Activity – While the Secretary may discuss the Administration's policy priorities and ideological approach to proposed laws and regulations (especially in regard to DOI related issues), he must strictly avoid partisan political activity in order to remain in compliance with the Hatch Act. Partisan political activity is any activity directed towards the success or failure of a political party, candidate for a partisan political office, or partisan political group and can include verbal remarks and speech.

As always, thank you for checking with the DEO, and please do not hesitate to let us know if it would be helpful to discuss our guidance further, or if we can be of any additional assistance. Thank you.

- Heather

On Wed, Sep 12, 2018 at 5:49 PM SIO, Scheduling <scheduling_sio@ios.doi.gov> wrote:

Secretary is confirmed to speak on October 4th at 11:40am -- prior to the lunch. We are not planning for him to go to the lunch buffet which is being held in a different room. Cost for someone to hear the Secretary speak is the one day registration fee of \$150. Do you want us to fill out a DI2000 for this event? Thanks. Leila

U.S. Department of the Interior
Office of Scheduling and Advance
Immediate Office of the Secretary
Office: 202-208-7551

----- Forwarded message -----

From: **SIO, Scheduling** <scheduling_sio@ios.doi.gov>
Date: Tue, Aug 7, 2018 at 5:03 PM
Subject: Fwd: RE: [EXTERNAL] Great Mtg You
To: Heather Gottry <heather.gottry@sol.doi.gov>, Edward McDonnell <edward.mcdonnell@sol.doi.gov>, Jennifer Heindl <jennifer.heindl@sol.doi.gov>

We're accepting the attached invitation. Can I please get your approval. Thank you!

----- Forwarded message -----

From: **Steve Jester** <info@partnersforconservation.org>
Date: Mon, Jul 16, 2018 at 6:55 PM
Subject: Re: RE: [EXTERNAL] Great Mtg You
To: "SIO, Scheduling" <scheduling_sio@ios.doi.gov>
Cc: Jim Stone <rsranch@blackfoot.net>, Jim Faulstich <faulstich@venturecomm.net>

Hi Nick!

Please see the attached form as requested as well as additional information requested in the form.

Partners for Conservation is a national private landowner-led group that works to improve and encourage public-private partnerships that sustain working landscapes to benefit people and nature for both present and future generations. Our board includes landowners from 13 states from West Virginia to Washington and from Montana to Georgia. The board of directors and other landowners engaged with our organization and that attend this conference (11th annual) are

experienced in and committed to trust and relationship building in pursuit of public-private partnerships to address our national natural resource concerns. They are committed to being good neighbors and good partners to public agencies, federal, state and local.

We are hopeful that this event will fit in to the Secretary's schedule, please do not hesitate to contact me if you have questions or need more information

Steve

Steve Jester, Executive Director
Partners for Conservation
P.O. Box 1876
Blanco, TX 78606
512-663-7596
info@partnersforconservation.org
www.partnersforconservation.org

Partners for Conservation Facebook

Partners for Conservation Story

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Heather Gottry
Deputy Director, Departmental Ethics Office
U.S. Department of the Interior
(O) (202) 208-4472
(C) (202) 740-0417
heather.gottry@sol.doi.gov
Visit us online at: www.doi.gov/ethics

Public service is a public trust.

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: California – Colorado

DATES: 10/18/18 – 10/22/18

OFFICIAL: X POLITICAL: PERSONAL:

REVIEWED BY / DATE:

TN / 11/19/18 TIM NIGBOROWICZ

Murphy / 11/20/18 TIM MURPHY (General Law)

HD / 12-17-18 HEATHER GOTTRY (Ethics)*

De / 12/20/18 DEBBIE COUSINS

+ Cleared consistent with ethics guidance previously provided

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: November 19, 2018

Trip Overview:

- Dates: October 18, 2018 – October 22, 2018
- Locations: California, Colorado

Trip Summary:

October 18, 2018

- *Commercial flight from Washington, DC (DCA) to Sacramento, CA*
- *Drive from Sacramento, CA to Yosemite Valley, CA*
- Remain overnight in Yosemite Valley, CA

October 19, 2018

- National Park Foundation (NPF) Board Meeting Mariposa Grove Hike (Yosemite National Park)
- NPF Board Meeting Lunch and Tour of NatureBridge Campus (Yosemite National Park)
- Yosemite National Park Search and Rescue Cache Meet and Greet (Yosemite National Park)
- NPF Board Meeting Reception and Dinner (Yosemite National Park)
- Remain overnight in Yosemite Valley, CA

October 20, 2018

- Remarks at the NPF Board Meeting (Yosemite National Park)
- Fire Effects & Severity Tour with National Park Service Leadership (Yosemite National Park)
- Remain overnight in Yosemite Valley, CA

October 21, 2018

- Sunrise at Washburn Point and Taft Point Hike (Yosemite National Park)
- Merced Grove Hike (Yosemite National Park)
- *Drive from Yosemite National Park to Sacramento, CA*
- Remain overnight in Sacramento, CA

October 22, 2018

- *Commercial flight from Sacramento, CA to Denver, CO*
- U.S. Geological Survey Announcement with Senator Cory Gardner and Congressman Ed Perlmutter (Denver, CO)

- Remarks at the National Congress of American Indians (NCAI) 75th Annual Convention and Marketplace (Denver, CO)
- *Commercial flight from Denver, CO to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- On 10/19/18 and 10/20/18, Secretary Zinke provided remarks at two formal functions of the NPF Board Meeting. Secretary Zinke also participated in other activities and engagements that were part of the NPF Board Meeting on those two dates. During his participation, Secretary Zinke received breakfast, lunch and dinner on 10/19/18, and he received breakfast on 10/20/18. An appropriate, signed DI-2000 form is attached, and the corresponding meals were deducted from Secretary Zinke’s M&IE for 10/19/18 and 10/20/18.

Trip Notes – Transportation and Miscellaneous:

- On 10/22/18, Secretary Zinke provided remarks at the National Congress of American Indians (NCAI) 75th Annual Convention and Marketplace. Secretary Zinke received complimentary registration to attend and participate at the convention, as normally provided for speakers and their accompanying staff. The Departmental Ethics Office determined that Secretary Zinke’s participation at the convention was covered under 5 C.F.R. 2635.203(b)(8) and (g). The Departmental Ethics Office also determined that no DI-2000 form was required to document this in-kind payment from a non-Federal source. Email correspondence documenting these determinations from the Departmental Ethics Office is attached.
- This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the “pre-trip checklist process” is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Hotel receipts
- Signed DI-2000 form
- Email correspondence regarding attendance at the NCAI 75th Annual Convention and Marketplace on 10/22/18
- Trip schedule

20

Document Header Information

Document Voucher Document TV0000RXS7
 Type: Name:
 Travel TANUM0001ICZR Trip 10-18-18 California-Colorado
 Authorization Name:
 Number:
 TA Date: 11/19/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document October 18, 2018 .Commercial flight from Washington, DC (DCA) to Sacramento, CA .Drive from
 (Operational) Detail: Sacramento, CA to Yosemite Valley, CA .Remain overnight in Yosemite Valley, CA October 19,
 2018 .National Park Foundation (NPF) Board Meeting Mariposa Grove Hike (Yosemite National
 Park) .NPF Board Meeting Lunch and Tour of NatureBridge Campus (Yosemite National Park) .Yosemite
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 (DCA) Trip Notes: . On 10/22/18, Secretary Zinke provided remarks at the National Congress of
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 Ethics Office also determined that no DI-2000 form was required to document this in-kind payment from
 a non-Federal source. Email correspondence documenting these determinations from the Departmental
 Ethics Office is attached.

Type Code: Trip By Trip

Traveler Profile

Name:	ZINKE, RYAN KEITH	ID:	1001181010
TID:	40210798D	Organization:	DOIDOSSIO
Title:		Duty Station:	WASHINGTON DC
Security Cl:		Card:	CARD HOLDER
Office Address:	DOI OS SIO 1849 C ST NW WASHINGTON, DC 20240	EMAIL:	TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone:	2022087551	Cell Phone:	
Home Address:		Home Phone:	2022087551
Alternate Address:		Alternate Phone:	

Document Information

Trip
 Number:
 1
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 payment from a non-Federal source. Email correspondence documenting these determinations from the Departmental Ethics Office is
 attached.

Itinerary Locations		Itinerary Location	Purpose	Per Diem Rates
From	To			

10/18/18	MARIPOSA COUNTY, CA	Mission (Operational)	120.00 / 76.00
10/21/18	SACRAMENTO, CA	Mission (Operational)	135.00 / 66.00
10/22/18	DENVER, CO	Mission (Operational)	181.00 / 76.00

Document Totals

Total Expenses:	1,321.76
Reimbursable Expenses:	235.50
Non-Reimbursable Expenses:	1,086.26
Advance Applied:	.00
Net to Traveler:	235.50
Net to Government:	1,086.26
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	572.20	.00
Lodging Taxes & Misc	4.31	.00
Lodging-PerDiem	495.00	.00
M&IE-PerDiem	235.50	.00
Transxn Fees	14.75	.00
Total Expenses:	1,321.76	.00

Trip 1 Details

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
Trip#: 1 Total Non-Per Diem Expenses: 591.26 Total Per Diem Expenses: 730.50					
10/18/2018	Airline Flight Comment: Flight from Washington, DC (DCA) to Sacramento, CA.	Com. Carrier	196.80	GOVCC-C	*
10/18/2018	Lodging	Lodging-PerDiem	120.00	GOVCC-C	*
10/18/2018	M&IE	M&IE-PerDiem	57.00	REIMBURSABLE	*
10/19/2018	Lodging	Lodging-PerDiem	120.00	GOVCC-C	*
10/19/2018	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
Comment: On 10/19/18 and 10/20/18, Secretary Zinke provided remarks at two formal functions of the NPF Board Meeting. Secretary Zinke also participated in other activities and engagements that were part of the NPF Board Meeting on those two dates. During his participation, Secretary Zinke received breakfast, lunch and dinner on 10/19/18, and he received breakfast on 10/20/18. An appropriate, signed DI-2000 form is attached, and the corresponding meals were deducted from Secretary Zinke's M&IE for 10/19/18 and 10/20/18.					
10/20/2018	Lodging	Lodging-PerDiem	120.00	GOVCC-C	*
10/20/2018	M&IE	M&IE-PerDiem	58.00	REIMBURSABLE	*
Comment: On 10/19/18 and 10/20/18, Secretary Zinke provided remarks at two formal functions of the NPF Board Meeting. Secretary Zinke also participated in other activities and engagements that were part of the NPF Board Meeting on those two dates. During his participation, Secretary Zinke received breakfast, lunch and dinner on 10/19/18, and he received breakfast on 10/20/18. An appropriate, signed DI-2000 form is attached, and the corresponding meals were deducted from Secretary Zinke's M&IE for 10/19/18 and 10/20/18.					
10/21/2018	Lodging Tax/Lodging Fees	Lodging Taxes & Misc	4.31	GOVCC-C	*
Comment: City of Sacramento Tourism Assessment, CA Tourism Assessment					
10/21/2018	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*

10/21/2018M&IE	M&IE-PerDiem	66.00 REIMBURSABLE *
10/22/2018Airline Flight	Com. Carrier	375.40GOVCC-C
Comment: Total airfare for flight from Sacramento, CA to Denver, CO; and flight from Denver to Washington, DC (Dulles).		
10/22/2018M&IE	M&IE-PerDiem	49.50 REIMBURSABLE *
Comment: The final per diem location for this trip was Sacramento, CA. The M&IE allocation for Sacramento on the last day of travel is \$49.50.		
11/19/2018TDY Voucher Fee	Transxn Fees	14.75 GOVCC-C

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 730.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
10/18/2018	120.00/ 76.00	120.00	120.00	57.00	57.00	
10/19/2018	120.00/ 76.00	120.00	120.00	5.00	5.00	
10/20/2018	120.00/ 76.00	120.00	120.00	58.00	58.00	
10/21/2018	135.00/ 66.00	135.00	135.00	66.00	66.00	
10/22/2018	181.00/ 76.00	0.00	0.00	49.50	49.50	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	1,321.76
Expense Category: Com. Carrier	Fiscal Year: 2019	Amount: 572.20	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2019	Amount: 4.31	
Expense Category: Lodging-PerDiem	Fiscal Year: 2019	Amount: 495.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2019	Amount: 235.50	
Expense Category: Transxn Fees	Fiscal Year: 2019	Amount: 14.75	
Total:			1,321.76

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,086.26
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	235.50

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	1,321.76
----------------------------------	---	----------

Totals by Payment Method

GOVCC-C Total	1,086.26
REIMBURSABLE Total	235.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
10/18/18	AIR Airline Flight	\$196.80
10/22/18	AIR Airline Flight	\$375.40

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	On 10/19/18 and 10/20/18, Secretary Zinke provided remarks at two formal functions of the NPF Board Meeting. Secretary Zinke also participated in other activities and engagements that were part of the NPF Board Meeting on

those two dates. During his participation, Secretary Zinke received breakfast, lunch and dinner on 10/19/18, and he received breakfast on 10/20/18. An appropriate, signed DI-2000 form is attached, and the corresponding meals were deducted from Secretary Zinke's M&IE for 10/19/18 and 10/20/18.

EXPENSE FAIL
RECEIPTS
REQUIRED

Airline Flight on 10/18/2018 requires a receipt.

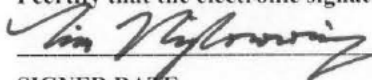
Traveler Justification: All appropriate receipts are properly attached.

Document History 12/19/2018 Voucher: TV0000RXS7

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	11/19/2018	10:40AM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

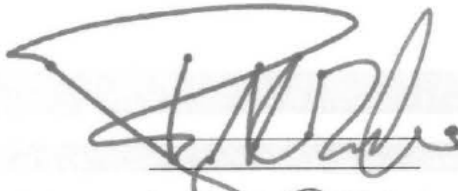
I certify that the electronic signatures listed above are valid and on file



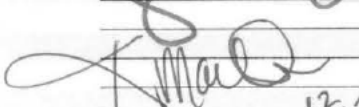
SIGNED DATE 12/19/18

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:



Ryan Zinke
12/20/18



Kate MacGregor
12.20.2018

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 10/17/2018

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz; 202-208-7551

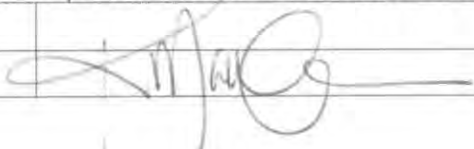
OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	10/18/18 – 10/22/18
Location(s)	California, Colorado
Estimated Cost	\$1,400
Funding	DOI will pay most travel expenses for this trip. The National Park Foundation will pay for several meals on 10/19/18 and 10/20/18. The National Congress of American Indians will pay for Secretary Zinke's registration for the 75 th Annual Convention and Marketplace on 10/22/18.
Purpose	Secretary Zinke will travel to Yosemite, California, for the National Park Foundation (NPF) Board Meeting. He will give remarks at a formal NPF Board Meeting dinner on 10/19/18, and then also give remarks at a formal NPF Board Meeting breakfast on 10/20/18. On 10/21/18, Secretary Zinke will do a tour of fire damage to Yosemite National Park with park employees and the superintendent. On 10/22/18, Secretary Zinke will give remarks at the 75th Annual National Congress of American Indians. He will return to Washington, D.C., on the afternoon of 10/22/18. See the attached trip schedule for additional details regarding this official travel.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	On 10/19/18 and 10/20/18, Secretary Zinke will give remarks at two formal functions of the NPF Board Meeting. Secretary Zinke will also participate in other activities and engagements that are part of the NPF Board Meeting on those two dates. During his participation, Secretary Zinke will receive breakfast, lunch and dinner on 10/19/18, and he will receive breakfast on 10/20/18. An appropriate, signed DI-2000 form is forthcoming, and the appropriate meals will be deducted from Secretary Zinke's M&IE for 10/19/18 and 10/20/18. On 10/22/18, Secretary Zinke will provide remarks at the National Congress of American Indians (NCAI) 75th Annual Convention and Marketplace. Secretary Zinke will receive complimentary registration to attend and participate at the convention, as normally provided for speakers and their accompanying staff. The Departmental Ethics Office determined that Secretary Zinke's participation at the convention is covered under 5 C.F.R. 2635.203(b)(8) and (g). The Departmental Ethics Office also determined that no DI-2000 form is required to document this in-kind payment from a non-Federal source. Email correspondence documenting these determinations from the Departmental Ethics Office is attached.
SOL (General Law) approval for special requests (if necessary)	This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Travel arranger signature applied	

APPROVALS and SURNAMES

Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

Document Header Information

Document Authorization Document TANUM00011CZR
Type: Name:
Travel TANUM00011CZR Trip 10-18-18 California-Colorado
Authorization Name:
Number:
TA Date: 10/17/18 Currency: USD
Organization: DOIDOSSIO Current CREATED
Status:
Purpose: Mission Document Secretary Zinke will travel to Yosemite, California, for the National Park Foundation (NPF) Board
(Operational) Detail: Meeting. He will give remarks at a formal NPF Board Meeting dinner on 10/19/18, and then also give remarks at a formal NPF Board Meeting breakfast on 10/20/18. On 10/21/18, Secretary Zinke will do a tour of fire damage to Yosemite National Park with park employees and the superintendent. On 10/22/18, Secretary Zinke will give remarks at the 75th Annual National Congress of American Indians. He will return to Washington, D.C., on the afternoon of 10/22/18. See the attached trip schedule for additional details regarding this official travel. On 10/19/18 and 10/20/18, Secretary Zinke will give remarks at two formal functions of the NPF Board Meeting. Secretary Zinke will also participate in other activities and engagements that are part of the NPF Board Meeting on those two dates. During his participation, Secretary Zinke will receive breakfast, lunch and dinner on 10/19/18, and he will receive breakfast on 10/20/18. An appropriate, signed DI-2000 form is forthcoming, and the appropriate meals will be deducted from Secretary Zinke's M&IE for 10/19/18 and 10/20/18. On 10/22/18, Secretary Zinke will provide remarks at the National Congress of American Indians (NCAI) 75th Annual Convention and Marketplace. Secretary Zinke will receive complimentary registration to attend and participate at the convention, as normally provided for speakers and their accompanying staff. The Departmental Ethics Office determined that Secretary Zinke's participation at the convention is covered under 5 C.F.R. 2635.203(b)(8) and (g). The Departmental Ethics Office also determined that no DI-2000 form is required to document this in-kind payment from a non-Federal source. Email correspondence documenting these determinations from the Departmental Ethics Office is attached.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
TID: 40210798D Organization: DOIDOSSIO
Title: Duty Station: WASHINGTON DC
Security Cl: CARD HOLDER
Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone: 2022087551 Cell Phone:
Home Address: Home Phone: 2022087551
Alternate Address: Alternate Phone:

Document Information

Trip
Number:
I

Purpose: Secretary Zinke will travel to Yosemite, California, for the National Park Foundation (NPF) Board Meeting. He will give remarks at a formal NPF Board Meeting dinner on 10/19/18, and then also give remarks at a formal NPF Board Meeting breakfast on 10/20/18. On 10/21/18, Secretary Zinke will do a tour of fire damage to Yosemite National Park with park employees and the superintendent. On 10/22/18, Secretary Zinke will give remarks at the 75th Annual National Congress of American Indians. He will return to Washington, D.C., on the afternoon of 10/22/18. See the attached trip schedule for additional details regarding this official travel. On 10/19/18 and 10/20/18, Secretary Zinke will give remarks at two formal functions of the NPF Board Meeting. Secretary Zinke will also participate in other activities and engagements that are part of the NPF Board Meeting on those two dates. During his participation, Secretary Zinke will receive breakfast, lunch and dinner on 10/19/18, and he will receive breakfast on 10/20/18. An appropriate, signed DI-2000 form is forthcoming, and the appropriate meals will be deducted from Secretary Zinke's M&IE for 10/19/18 and 10/20/18. On 10/22/18, Secretary Zinke will provide remarks at the National Congress of American Indians (NCAI) 75th Annual Convention and Marketplace. Secretary Zinke will receive complimentary registration to attend and participate at the convention, as normally provided for speakers and their accompanying staff. The Departmental Ethics Office determined that Secretary Zinke's participation at the convention is covered under 5 C.F.R. 2635.203(b)(8) and (g). The Departmental Ethics Office also determined that no DI-2000 form is required to document this in-kind payment from a non-Federal source. Email correspondence documenting these determinations from the Departmental Ethics Office is attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
10/18/18	10/21/18	MARIPOSA COUNTY, CA	Mission (Operational)	120.00 / 76.00
10/21/18	10/22/18	SACRAMENTO, CA	Mission (Operational)	135.00 / 66.00
10/22/18	10/22/18	DENVER, CO	Mission (Operational)	181.00 / 76.00

Document Totals

Total Expenses:	1,317.45
Reimbursable Expenses:	235.50
Non-Reimbursable Expenses:	1,081.95
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	572.20	.00
Lodging-PerDiem	495.00	.00
M&IE-PerDiem	235.50	.00
Transxn Fees	14.75	.00
Total Expenses:	1,317.45	.00

Trip 1 Details

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
Trip#: 1		Total Non-Per Diem Expenses:	586.95	Total Per Diem Expenses:	730.50
10/17/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
10/18/2018	Airline Flight Comment: Flight from Washington, DC (DCA) to Sacramento, CA.	Com. Carrier	196.80	GOVCC-C	
10/18/2018	Lodging	Lodging-PerDiem	120.00	GOVCC-C	*
10/18/2018	M&IE	M&IE-PerDiem	57.00	REIMBURSABLE	*
10/19/2018	Lodging	Lodging-PerDiem	120.00	GOVCC-C	*
10/19/2018	M&IE	M&IE-PerDiem	5.00	REIMBURSABLE	*
Comment: On 10/19/18 and 10/20/18, Secretary Zinke will give remarks at two formal functions of the NPF Board Meeting. Secretary Zinke will also participate in other activities and engagements that are part of the NPF Board Meeting on those two dates. During his participation, Secretary Zinke will receive breakfast, lunch and dinner on 10/19/18, and he will receive breakfast on 10/20/18. An appropriate, signed DI-2000 form is forthcoming, and the appropriate meals will be deducted from Secretary Zinke's M&IE for 10/19/18 and 10/20/18.					
10/20/2018	Lodging	Lodging-PerDiem	120.00	GOVCC-C	*
10/20/2018	M&IE	M&IE-PerDiem	58.00	REIMBURSABLE	*
Comment: On 10/19/18 and 10/20/18, Secretary Zinke will give remarks at two formal functions of the NPF Board Meeting. Secretary Zinke will also participate in other activities and engagements that are part of the NPF Board Meeting on those two dates. During his participation, Secretary Zinke will receive breakfast, lunch and dinner on 10/19/18, and he will receive breakfast on 10/20/18. An appropriate, signed DI-2000 form is forthcoming, and the appropriate meals will be deducted from Secretary Zinke's M&IE for 10/19/18 and 10/20/18.					
10/21/2018	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
10/21/2018	M&IE	M&IE-PerDiem	66.00	REIMBURSABLE	*
10/22/2018	Airline Flight Comment: Total airfare for flight from Sacramento, CA to Denver, CO; and flight from Denver to Washington, DC (Dulles).	Com. Carrier	375.40	GOVCC-C	
10/22/2018	M&IE	M&IE-PerDiem	49.50	REIMBURSABLE	*
Comment: The final per diem location for this trip is Sacramento, CA. The M&IE allocation for Sacramento on the last day of travel is \$49.50.					

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 730.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
10/18/2018	120.00/ 76.00	120.00	120.00	57.00	57.00	
10/19/2018	120.00/ 76.00	120.00	120.00	5.00	5.00	
10/20/2018	120.00/ 76.00	120.00	120.00	58.00	58.00	
10/21/2018	135.00/ 66.00	135.00	135.00	66.00	66.00	
10/22/2018	181.00/ 76.00	0.00	0.00	49.50	49.50	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	<p></p>

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	1,317.45
Expense Category: Com. Carrier	Fiscal Year: 2019	Amount: 572.20	
Expense Category: Lodging-PerDiem	Fiscal Year: 2019	Amount: 495.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2019	Amount: 235.50	
Expense Category: Transxn Fees	Fiscal Year: 2019	Amount: 14.75	
Total:			1,317.45

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,081.95
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	235.50

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	1,317.45
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Totals by Payment Method

GOVCC-C Total	1,081.95
REIMBURSABLE Total	235.50

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
10/18/18	AIR	\$196.80
10/22/18	AIR	\$375.40

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
TRAVEL DATE OVERLAP	FAIL	On 10/19/18 and 10/20/18, Secretary Zinke will give remarks at two formal functions of the NPF Board Meeting. Secretary Zinke will also participate in other activities and engagements that are part of the NPF Board Meeting on those two dates. During his participation, Secretary Zinke will receive breakfast, lunch and dinner on 10/19/18, and he will receive breakfast on 10/20/18. An appropriate, signed DI-2000 form is forthcoming, and the appropriate meals will be deducted from Secretary Zinke's M&IE for 10/19/18 and 10/20/18. OVERLAPS WITH TRIP: TANUM000114ZS

Traveler TANUM000114ZS is a duplicate authorization. There is no trip overlap.
Justification:

Document History 10/17/2018 Authorization: TANUM00011CZR

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	10/17/2018	2:20PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature:

Date:

Approver Name:

Approver Signature:

Date:

TIM NIGBOROWICZ

Tim Nigborowicz

10/17/18

KATHARINE MACGREGOR

K MacGregor
10.17.18

Date: 10/09/2018
Record Locator: M25ILO
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Thu, Oct 18 2018

7:10 AM depart **Ronald Reagan Ntl Washington (DCA) to Los Angeles (LAX)** — Confirmation No. JTUSKG



American Airlines
Flight 1275

Takeoff: 7:10 AM Terminal: C
Ronald Reagan Ntl Washington, DC
Economy [G] Class | Boeing 737-800
| Food and Beverage for Purchase | 5h 58m
Landing: 10:08 AM (Terminal: 0)
Los Angeles, CA

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-7203505174 Seat: 16D FF#: (b) (6)

11:10 AM depart **Los Angeles (LAX) to Sacramento (SMF)** — Confirmation No. JTUSKG



American Airlines
Flight 6010
OPERATED BY COMPASS AIRLINES AS
AMERICAN EAGLE
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 11:10 AM Terminal: 0
Los Angeles, CA
Business/First US only [R] Class |
EMBRAER 175 | 1h 29m
Landing: 12:39 PM (Terminal: A)
Sacramento, CA

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-7203505174 Seat: 03D FF#: (b) (6)

Sun, Oct 21 2018

3:00 PM check-in **The Citizen Hotel** Confirmation No. 95675329
Address: 926 J Street Sacramento Ca Us 95814
Nights: 1 (name: Zinke Ryankeith)
Guarantee Info:
Other Info: PLS PROVIDED ROOMS ACCESS AND KEYS TO MR ASUMUSSEN
Frequent Guest #: (b) (6)
Nightly Rate: \$135.00



Phone: 1-916-447-2700 Fax: 1-916-447-2701
Rooms: 1 room
Room Desc: Govt Military Federal Government Id
Required Deluxe Guest Room 1 King
Cancel Policy: Cancel Permitted Up To 02 Days
Before Arrival. 155.51 Cancel Fee Per Room.

Mon, Oct 22 2018

check-out **The Citizen Hotel** Confirmation No. 95675329

8:25 AM depart **Sacramento (SMF) to Denver (DEN)** — Confirmation No. MGBXMZ



United Airlines
Flight 1546

Takeoff: 8:25 AM Terminal: A
Sacramento, CA
Economy [Y] Class | Airbus Industrie
A319 | Food and Beverage for Purchase
| 2h 20m
Landing: 11:45 AM
Denver, CO

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 016-7203505175 Seat: 23A FF#: (b) (6)

5:45 PM depart **Denver (DEN) to Washington-Dls (IAD)** — Confirmation No. MGBXMZ



United Airlines
Flight 2135

Takeoff: 5:45 PM
Denver, CO
Economy [W] Class | Boeing 737-900
| Dinner | 3h 13m
Landing: 10:58 PM
Washington-Dls, DC

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 016-7203505175 Seat: 24C FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Wwww.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM000114ZS

A Message From Your Agent

COPY FOR LEILA
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION
HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS
OR QUESTIONS PLEASE CALL YOUR DEDICATED
TRAVEL TEAM.



Ticket Number: 001-7203605174
 Account #: D00880
 Issue Date: Mon, Oct 15, 2018
 Booking ID: M25ILO
 Issuing Location: UUN
 Booking Agent ID: T5
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 738	1275 / G GCADCA Confirmation: JTUSKG	Thu, 10/18/2018 Thu, 10/18/2018	Leave :: RONALD REAGAN NTL WASHINGTON (DCA) Arrive :: LOS ANGELES (LAX) *** Connecting ***	710A 1008A
✈	AMERICAN AIRLINES E75	6010 / G GCADCA Confirmation: JTUSKG	Thu, 10/18/2018 Thu, 10/18/2018	Leave :: LOS ANGELES (LAX) Arrive :: SACRAMENTO (SMF)	1110A 1239P
🏨	Hotel Address:	The Citizen Hotel 926 J Street Sacramento, CA 95814		Check In: Check Out:	Sun, 10/21/2018 Mon, 10/22/2018
	Confirmation Number:	95675329		Your Nightly Rate:	\$135.00
	Phone Number:	1 (916) 447-2700		Number of Rooms:	1
	GalaxyNet Status:			Number of People:	1
				Room Type:	GOVB00

Remark(s)	Fare	
U22/DOIDOSSIO	Tax	\$161.86
U29/TANUM000114ZS	Total Amount	\$34.94
U82/ORFSHOURLY	Amount Charged	\$196.80
		\$196.80

Air only indicated here

WAS AA X/LAX AA SAC161.86USD161.86END AA ZPDCALAX XT 5.60AY9.00XF DCA4,5LAX4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 865 847-6398

Print: Wed, Oct 17, 2018 05:06 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 016-7203505175
 Account # D00880
 Issue Date Mon, Oct 15, 2018
 Booking ID M26ILO
 Issuing Location UUN
 Booking Agent ID T6
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel: Address:	The Citizen Hotel 926 J Street Sacramento, CA 95814		Check In: Check Out:	Sun, 10/21/2018 Mon, 10/22/2018
	Confirmation Number: Phone Number: GalaxyNet Status:	95675329 1 (916) 447-2700 Duplicate		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$135.00 1 1 GOVB00
	UNITED AIRLINES 319	1546 / Y YCA Confirmation: MGBXMZ	Mon, 10/22/2018 Mon, 10/22/2018	Leave : SACRAMENTO (SMF) Arrive : DENVER (DEN)	825A 1145A
	UNITED AIRLINES 739	2135 / W WCAIAD Confirmation: MGBXMZ	Mon, 10/22/2018 Mon, 10/22/2018	Leave : DENVER (DEN) Arrive : WASHINGTON-DLS (IAD)	545P 1058P

Remark(s)	Fare	
U22/DOIDOSSIO	Tax	\$322.79
U29/TANUM000114ZS	Total Amount	\$52.61
U82/ORFSHOURLY	Amount Charged	\$375.40

Air only indicated here.

SAC UA DEN111.63UA WAS211.16USD322.79END UA ZPSMFDEN XT 11,20AY9.00XF SMF4.5DEN4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6368

Print: Wed, Oct 17, 2018 05:06 PM

Generated by Travel Incorporated

Official Invoice



YOSEMITE
NATIONAL PARK

888.413.8869
www.TravelYosemite.com

Zinke, Ryan
Lane, Holly
US Dept of the Interior
1849 C Street, NW
Room 6241
Washington, DC 20240

FOLIO NO.: 1211GK
ROOM NO.: MR722 CLERK: J1
ARRIVE: 10/18/18
DEPART: 10/21/18
RATE/PACKAGE:
RATE/PACKAGE DESCRIPTION: SPBLL
NO. IN PARTY: 1
DEPOSIT RECD.: 0.00

DATE	DESCRIPTION	CHARGES	PAYMENTS
10/18/18	RMREV 1 Room Revenue	-- 120.00	
10/19/18	RMREV 1 Room Revenue	-- 120.00	
10/20/18	RMREV 1 Room Revenue	-- 120.00	
Subtotals		\$ 360.00	0.00
BALANCE DUE		\$ 360.00	



I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

Guest Signature _____

The
CITIZEN
HOTEL

AUTOGRAPH COLLECTIONSM
HOTELS

Ryan Zinke
Please Complete
Washington DC 20240
United States

Room Number: 0806
Arrival Date: 10-21-18
Departure Date: 10-22-18
CRS Number: 95675329
Rewards No: (b) (6)

INFORMATION INVOICE

Folio No: 152038

Date	Description		Charges	Credits
10-21-18	Room Charge		135.00	
10-21-18	Occupancy Tax		16.20	
10-21-18	City of Sacramento Tourism Asses:		4.05	} 4.31
10-21-18	CA Tourism Assessment		0.26	
10-22-18	(b) (6)	(b) (6) XX/XX		155.51
10-22-18	Adj. Occupancy Tax		-16.20	
Total			139.31	155.51
Balance			-16.20	

Your Marriott Rewards Points/Frequent Flyer Miles earned will be credited to your account and will appear on your next statement.

m2

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201 8 and Ending March 31, 201 9
 For Period Beginning April 1, 201 ___ and Ending September 30, 201 ___

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)

A series of meetings and activities for a gathering of the National Park Foundation (NPF) Board of Directors, including several meals.

4. Sponsor of the Event National Park Foundation (NPF)

5. Location of Event Yosemite National Park and Yosemite Valley, CA

6. Dates of Event

From: October 19, 201 8 To: October 20, 201 8

7. Nature of Event Regular gathering at which NPF board members and other invited guests discuss NPF business and related matters.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 10/18/18 To 10/22/18

9. Accompanying Spouse (If Applicable)

Name: _____
Employee: _____
Government Position: _____
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

A. National Park Foundation (NPF) C. _____

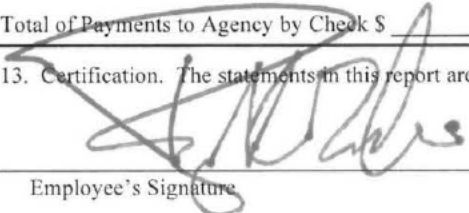
B. _____ D. _____

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

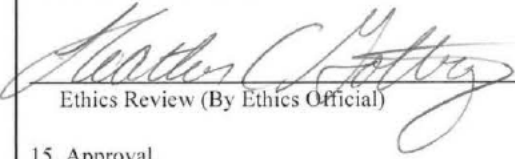
Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 83.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature

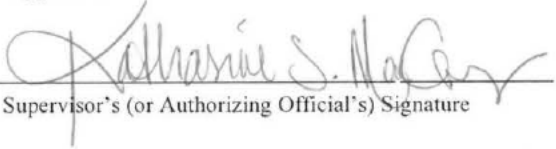
10/18/18
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

10-18-18
Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature

DCOS
Title

10.18.2018
Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meal (Oct. 19 Breakfast)	K	E	A	\$ 16.00
Meal (Oct. 19 Lunch)	K	E	A	\$ 19.00
Meal (Oct. 19 Dinner)	K	E	A	\$ 32.00
Meal (Oct. 20 Breakfast)	K	E	A	\$ 16.00



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: [EXTERNAL] RE: Event Questions

1 message

Getto, Leila <leila_getto@ios.doi.gov>
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Tue, Oct 16, 2018 at 12:07 PM

Can we get the DI2000 done this morning for their trip. Thank you!

*Leila Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: 202-208-5359
Main: 202-208-7551
Cell: 202-706-9435
Email: leila_getto@ios.doi.gov*

----- Forwarded message -----

From: **Holly Lane** <holly_lane@ios.doi.gov>
Date: Tue, Oct 16, 2018 at 7:21 AM
Subject: Fwd: [EXTERNAL] RE: Event Questions
To: samantha_hebert@ios.doi.gov, Leila Getto <leila_getto@ios.doi.gov>, Caroline Boulton <caroline_boulton@ios.doi.gov>, nicholas_davis@ios.doi.gov
Cc: (b) (6), (b) (7)(C)

Please see notes below

Holly Lane
Senior Advance Representative
Department of Interior
+1-202-706-9330 - Cell
+1-202-208-1327 - Office
holly_lane@ios.doi.gov

Begin forwarded message:

From: Lisa Clark <LClark@nationalparks.org>
Date: October 16, 2018 at 6:35:48 AM EDT
To: Holly Lane <holly_lane@ios.doi.gov>
Subject: [EXTERNAL] RE: Event Questions

Hi Holly,

Here is the cost breakdown:

Friday October 19

Breakfast: \$16

Lunch: \$19

Dinner: \$32

Saturday Oct 20

Breakfast: \$16

Attire: for the excursion is casual and meeting/dinner is business casual.

Do you have a time that you want to meet this Thursday for the walk through?

I leave this morning for California. If you have additional questions or need additional information I can be reached on my cell (b) (6).

Thanks Lisa

-----Original Message-----

From: Holly Lane <holly_lane@ios.doi.gov>
Sent: Monday, October 15, 2018 10:21 PM
To: Lisa Clark <LClark@nationalparks.org>
Subject: Event Questions

Hey Lisa,

I have a few questions for you-

What is the cost per person for the event meals?

What is the attire for the board meetings?

Thank you for your help! Talk soon!

Holly Lane

Senior Advance Representative

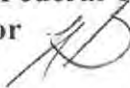
Department of Interior

+1-202-706-9330 - Cell

+1-202-208-1327 - Office

holly_lane@ios.doi.gov

DEO Record of Review of Non-Federal Travel Request
Heather Gottry, Deputy Director
October 16, 2018



Requestor: Secretary Ryan Zinke

Event: National Park Foundation Board Meeting

Date(s): October 19-20, 2018

This memorandum summarizes the ethics review completed by the Departmental Ethics Office (DEO) of the DI-2000 form submitted for Secretary Ryan Zinke to request the acceptance of meals offered by the National Park Foundation (NPF) during their upcoming Board Meeting in Yosemite National Park and Yosemite Valley, CA.

Pursuant to 31 U.S.C. § 1353, the Department of Interior is authorized to accept reimbursement or in-kind donations from non-Federal sources for an employee's transportation expenses (including food, lodging, incidental expenses, and registration costs) to certain functions related to the employee's official duties. Acceptance of travel expenses from non-Federal sources is only permitted when the employee's travel is for attendance at a conference, meeting, seminar, training course, speaking engagement, or similar event that takes place away from the employee's official duty station. Travel under this authority may not be used for events required to carry out DOI's statutory and regulatory functions, such as investigations, inspections, audits, site visits, or to attend vendor promotional training.

In reviewing this request, consistent with 41 C.F.R. § 304-5.3, the DEO considered whether the acceptance of the non-federal payment under the circumstances would cause a reasonable person with knowledge of all the facts relevant to a particular case to question the integrity of agency programs or operations. In particular, the DEO considered the following factors:

1. Identity of the non-Federal source;
2. Purpose of the meeting;
3. Identity of other expected participants;
4. Nature and sensitivity of any matter pending at the agency which may affect the interest of the non-Federal source;
5. Significance of the employee's role in any such matter; and
6. Monetary value and character of the travel benefits offered by the non-Federal source.

First, the donor of the gift of the meals is the NPF, a charitable and nonprofit corporation established by 54 U.S.C. § 10112 to accept and administer private gifts of real and personal property, or any income from, or other interest in, the property, for the benefit of, or in connection with, the National Park Service, its activities, or its services. Pursuant to 54 U.S.C. § 10112(a), Secretary Zinke is a non-voting, ex officio member of the NPF Board. Second, the NPF Board meeting meets the definition of a meeting or similar function defined in 41 C.F.R. § 304-2.1. Third, the private citizen members of the NPF Board are a selection of representatives

from the corporate and non-profit sectors. Fourth, while there are potentially a number of policy, regulatory and other matters of interest to the NPF, pending at the Department of Interior, Congress has authorized the Secretary to serve on the NPF Board and this service includes attendance at Board meetings. Finally, it is our understanding that the offer of meals provided to Secretary Zinke at the NPF Board meeting are also being provided to other NPF Board members, and he is not receiving any offer or benefit in excess of other NPF Board members.

Based on a review of the factors above, the DEO does not believe that if the Department of Interior accepts the non-federal payment of free meals offered by NPF to Secretary Zinke during the NPF Board meeting that a reasonable person with knowledge of all the facts relevant to a particular case would question the integrity of agency programs or operations. Therefore, the DEO has determined that this gift a non-federal source complies with the ethics conditions for acceptance of travel payments under 31 U.S.C. § 1353.



[EXTERNAL] 2018 - NCAI's 75th Annual Convention - Denver Colorado - Secretary Ryan Zinke

Gottry, Heather <heather.gottry@sol.doi.gov>

Tue, Oct 9, 2018 at 7:18 PM

To: "SIO, Scheduling" <scheduling_sio@ios.doi.gov>

Cc: Edward McDonnell <edward.mcdonnell@sol.doi.gov>, Samantha Hebert <samantha_hebert@ios.doi.gov>, Leila Getto <leila_getto@ios.doi.gov>, Scott De La Vega <scott.delavega@sol.doi.gov>

Leila - After reviewing the information provided on the invitation extended by the National Congress of American Indians (NCAI) to Secretary Zinke to address the national convening of tribal leaders at the NCAI's 75th Annual Convention and Marketplace "*Honoring the Past, Shaping the Future*" (NCAI Annual Convention), on October 21, 2018 at the at the Hyatt Regency Denver at the Colorado Convention Center in Denver, Colorado, the Departmental Ethics Office (DEO) has determined that there is no legal objection to Secretary Zinke's acceptance, on behalf of the Department of the Interior (DOI), of this invitation. It is our understanding that his attendance at the NCAI Annual Convention will be in his official capacity and that he will be making official remarks and presenting information on behalf of the U.S. Government at this event.

Official Capacity Speech – It is our understanding that the Secretary's official remarks at the NCAI Annual Convention on October 21, 2018, will include a discussion of the proposed reorganization of the Department, including a discussion of feedback received from tribal leaders and representatives. Additionally, the Secretary will discuss the importance of both tribal sovereignty and collaborative work with the Department that has led to important water rights settlements. Finally, the Secretary will discuss and celebrate the recent Federal recognition of seven Virginia-based tribes. While at the NCAI Annual Convention, the Secretary will also have the opportunity to engage with and to present information on behalf of the Administration relating to the President's policy goals and priorities to the approximately 2,000 attendees, including tribal leaders who will be attending this event to deliberate on policy decisions on a range of issues that are vital to Indian Country's future.

Because the Secretary's attendance at the NCAI Annual Convention will be in his official capacity and he will be presenting information on behalf of the Department in his remarks, he may accept the offered gift of free attendance to the event on October 21, 2018, pursuant to 5 C.F.R. § 2635.203(b)(8) and (g). Please note that consistent with guidance from GSA, the Secretary's attendance at this event does not require the submission of a DI-2000 and is not being analyzed under 31 U.S.C. § 1353 because it is our understanding that he will only be present at the NCAI Annual Convention while making his official remarks.

Additionally, any DOI staff member whose presence at the NCAI Annual Convention is essential to the Secretary's participation and presentation of official remarks, such as security, may also attend the portions of event attended by the Secretary pursuant to 5 C.F.R. § 2635.203(8)(ii). An employee is considered essential for these purposes when the primary purpose of the employee's presence is to accompany the Secretary and to directly and substantially support the Secretary's participation in the event. If there are any questions about whether an employee should be considered essential for this event or whether that employee's attendance should be evaluated separately for compliance with the ethics regulations, please contact the DEO for further guidance.

Please note the following guidelines for the Secretary speaking/presenting information in an official capacity:

1. Official Title – Use of his official title is permitted as the Secretary will be attending and presenting at the NCAI Annual Convention in his official capacity. 5 C.F.R. § 2635.702.
2. Endorsement – We remind the Secretary that he may not use his official Government position or title or any authority associated with his public office to endorse any product, service, or enterprise, including non-profit and charitable organizations that may have some affiliation with DOI. 5 C.F.R. § 2635.702(c).

3. Nonpublic Information – The Secretary may not discuss at the NCAI Annual Convention any nonpublic information he has gained by reason of his Federal position. 5 C.F.R. § 2635.703.
4. No Partisan Political Activity – While the Secretary may discuss the Administration's policy priorities and ideological approach to proposed laws and regulations (especially in regard to DOI related issues) at the NCAI Annual Convention, he must strictly avoid partisan political activity in order to remain in compliance with the Hatch Act. Partisan political activity is any activity directed towards the success or failure of a political party, candidate for a partisan political office, or partisan political group and can include verbal remarks and speech.

As always, thank you for checking with the DEO, and please do not hesitate to let us know if it would be helpful to discuss our guidance further, or if we can be of any additional assistance. Thank you.

- Heather

On Wed, Aug 22, 2018 at 11:42 AM SIO, Scheduling <scheduling_sio@ios.doi.gov> wrote:
FYI - we're planning to accept this invitation to the Secretary. Thank you!

*Leila Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: 202-208-5359
Main: 202-208-7551
Cell: 202-706-9435
Email: leila_getto@ios.doi.gov*

----- Forwarded message -----

From: **Nketia Agyeman** <Nketia_Agyeman@ncai.org>
Date: Tue, Jul 17, 2018 at 10:52 AM
Subject: RE: [EXTERNAL] 2018 - NCAI's 75th Annual Convention - Denver Colorado - Secretary Ryan Zinke
To: "SIO, Scheduling" <scheduling_sio@ios.doi.gov>

Hi Nicholas. Attached is the form with most information filled out. Agenda still being formulated. Will forward as soon as...

Nketia Agyeman

Office Manager

National Congress of American Indians

1516 P Street, NW

Washington, D.C. 20005

202.466.7767 ext. 218

nagyeman@ncai.org

www.ncai.org



Donate to Support the National Congress of American Indians

From: nicholas_davis@ios.doi.gov [mailto:nicholas_davis@ios.doi.gov] **On Behalf Of** SIO, Scheduling
Sent: Monday, July 16, 2018 4:30 PM
To: Nketia Agyeman <Nketia_Agyeman@NCAI.org>; Jacqueline Pata <jpata@ncai.org>
Subject: Re: [EXTERNAL] 2018 - NCAI's 75th Annual Convention - Denver Colorado - Secretary Ryan Zinke

Hello, thank you for your kind invitation to the Secretary. Could you please fill out the attached event information form so we can properly work to accommodate your request?

Thank you!

Nick

Nick Davis

Office of Scheduling and Advance

Immediate Office of the Secretary

U.S. Department of the Interior

Office: 202-208-7551

Cell: 202-805-9898

On Fri, Jul 13, 2018 at 5:30 PM, Nketia Agyeman <Nketia_Agyeman@ncai.org> wrote:

Good afternoon. Attached please find an NCAI invitation for Secretary Ryan Zinke. If you have any questions, please feel free to call me at 202.466.7767 ext. 218. Thank you for your consideration of this request.

--
Heather Gottry
Deputy Director, Departmental Ethics Office
U.S. Department of the Interior
(O) (202) 208-4472

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATIONS: KY-LA-AL

DATES: 10/26/18 – 11/02/18

OFFICIAL: X POLITICAL: PERSONAL:

REVIEWED BY / DATE:

 TN / 11/26/18 TIM NIGBOROWICZ

 Murphy / 11/28/18 TIM MURPHY (General Law) ^{see note about}
_{Nov. 2. travel}

 AS / 12-17-18 HEATHER GOTTRY (Ethics) ⁺

 De / 12/20/18 DEBBIE COUSINS

** Cleared consistent with ethics guidance previously provided. AS*

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: November 26, 2018

Trip Overview:

- Dates: October 26, 2018 – November 2, 2018
- Locations: Kentucky, Louisiana, Alabama

Trip Summary:

October 26, 2018

- *Commercial flight from Washington, DC (DCA) to Lexington, KY*
- Remain overnight in Lexington, KY

October 27, 2018

- Tour of Camp Nelson and Remarks at National Monument Designation Ceremony (Camp Nelson National Monument)
- *Drive from Camp Nelson National Monument to Louisville, KY*
- *Commercial flight from Louisville, KY to New Orleans, LA*
- Remain overnight in New Orleans, LA

October 28, 2018

- *Drive from New Orleans, LA to Avery Island, LA*
- Remarks at National Fish and Wildlife Foundation (NFWF) Reception and Dinner (Avery Island, LA)
- Remain overnight at Avery Island, LA

October 29, 2018

- TABASCO Mash Warehouse Tour (Avery Island, LA)
- *Drive from Avery Island, LA to New Orleans, LA*
- Remarks at A. P. Tureaud Home Designation Event (New Orleans, LA)
- A. P. Tureaud Home Press Availability (New Orleans, LA)
- Remain overnight in New Orleans, LA

October 30, 2018

- Roundtable with Shallow Water Oil and Gas Operators (Elmwood, LA)
- Lunch Meeting with BOEM and BSEE Regional Leadership (Elmwood, LA)
- Roundtable with Deep Water Oil and Gas Operators (Elmwood, LA)
- Shell Company Tour (New Orleans, LA)
- NFWF Board of Directors Chairman's Dinner (New Orleans, LA)
- Remain overnight in New Orleans, LA

October 31, 2018

- Visit at Bayou Sauvage National Wildlife Refuge (NWR)
- Visit at Big Branch Marsh NWR
- Remain overnight in New Orleans, LA

November 1, 2018

- Visit at New Orleans Jazz National Historical Park (New Orleans, LA)
- *Drive from New Orleans, LA to Mobile, AL*
- Remain overnight in Mobile, AL

November 2, 2018

- Tour of Aker Solutions Plant Facility (Mobile, AL)
- *Commercial flight from Mobile, AL to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- On 10/28/18, Secretary Zinke was provided a meal at the NFWF Reception and Dinner on Avery Island, LA. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 10/28/18.
- On the night of 10/28/18, Secretary Zinke utilized lodging at a private residence provided by Rod Rodriguez on Avery Island, LA. Therefore, Secretary Zinke incurred no lodging expenses on that night. An appropriate signed DI-2000 form is attached.
- On 10/29/18, Secretary Zinke was provided breakfast during his visit to Avery Island, LA. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 10/29/18.
- Secretary Zinke paid for his own meal during his lunch meeting with BOEM and BSEE regional leaders in Elmwood, LA on 10/30/18.
- Secretary Zinke's attendance at the NFWF Board of Directors Chairman's Dinner in New Orleans, LA on 10/30/18 was not scheduled until after his official travel had already begun. Therefore, the dinner is not noted on Secretary Zinke's original travel authorization. Secretary Zinke received a meal paid for by NFWF at the dinner, so an appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 10/30/18.

Trip Notes – Transportation and Miscellaneous:

- After this trip started, it was determined that Secretary Zinke should travel to New Orleans, Louisiana, on 10/27/18 via a flight from Louisville, Kentucky. Secretary Zinke was originally scheduled to travel to New Orleans on a flight from Lexington, Kentucky. Therefore, the flight from Louisville is not included on Secretary Zinke's original travel authorization.
- On 10/29/18, Secretary Zinke participated in a tour of the TABASCO Mash Warehouse Tour on Avery Island, LA. This tour was paid for by the National Fish and Wildlife Foundation. The appropriate signed DI-2000 form is attached to document this in-kind payment that was accepted from a non-Federal source.

- Lolita Zinke accompanied Secretary Zinke for a portion of this travel, and she joined him for the NFWF Reception and Dinner on Avery Island on 10/28/18, and for the TABASCO Mash Warehouse Tour on Avery Island on 10/29/18. Lolita Zinke used personal funds to pay for all expenses related to these two engagements, and the Department incurred no additional cost due to her participation.
- This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the “pre-trip checklist process” is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.
- Airfare Ticket 0017204017012 was fully refunded for the amount of \$484.10.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Hotel receipts
- Signed DI-2000 forms (2)
- Trip schedule

Document Header Information

Document Voucher Document TV0000S02R
 Type: Name:
 Travel TANUM00011METrip 10-26-18 KY-LA-AL
 Authorization Name:

Number:
 TA Date: 11/26/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:

Purpose: Mission Document On October 26, 2018, Secretary Ryan Zinke started official travel to various locations in Kentucky, (Operational) Detail: Louisiana and Alabama. Further details of the trip are included in the attached voucher memo and the attached trip schedule. Trip Notes: . Secretary Zinke paid for his own meal during his lunch meeting with BOEM and BSEE regional leaders in Elmwood, LA on 10/30/18. . After this trip started, it was determined that Secretary Zinke should travel to New Orleans, Louisiana, on 10/27/18 via a flight from Louisville, Kentucky. Secretary Zinke was originally scheduled to travel to New Orleans on a flight from Lexington, Kentucky. Therefore, the flight from Louisville is not included on Secretary Zinke's original travel authorization. . On 10/29/18, Secretary Zinke participated in a tour of the TABASCO Mash Warehouse Tour on Avery Island, LA. This tour was paid for by the National Fish and Wildlife Foundation. The appropriate signed DI-2000 form is attached to document this in-kind payment that was accepted from a non-Federal source. . Lolita Zinke accompanied Secretary Zinke for a portion of this travel, and she joined him for the NFWF Reception and Dinner on Avery Island on 10/28/18, and for the TABASCO Mash Warehouse Tour on Avery Island on 10/29/18. Lolita Zinke used personal funds to pay for all expenses related to these two engagements, and the Department incurred no additional cost due to her participation. . This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package. . Airfare Ticket 0017204017012 was fully refunded for the amount of \$484.10.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security CI: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1

Purpose: On October 26, 2018, Secretary Ryan Zinke started official travel to various locations in Kentucky, Louisiana and Alabama. Further details of the trip are included in the attached voucher memo and the attached trip schedule. Trip Notes: . Secretary Zinke paid for his own meal during his lunch meeting with BOEM and BSEE regional leaders in Elmwood, LA on 10/30/18. . After this trip started, it was determined that Secretary Zinke should travel to New Orleans, Louisiana, on 10/27/18 via a flight from Louisville, Kentucky. Secretary Zinke was originally scheduled to travel to New Orleans on a flight from Lexington, Kentucky. Therefore, the flight from Louisville is not included on Secretary Zinke's original travel authorization. . On 10/29/18, Secretary Zinke participated in a tour of the TABASCO Mash Warehouse Tour on Avery Island, LA. This tour was paid for by the National Fish and Wildlife Foundation. The appropriate signed DI-2000 form is attached to document this in-kind payment that was accepted from a non-Federal source. . Lolita Zinke accompanied Secretary Zinke for a portion of this travel, and she joined him for the NFWF Reception and Dinner on Avery Island on 10/28/18, and for the TABASCO Mash Warehouse Tour on Avery Island on 10/29/18. Lolita Zinke used personal funds to pay for all expenses related to these two engagements, and the Department incurred no additional cost due to her participation. . This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package. . Airfare Ticket 0017204017012 was fully refunded for the amount of \$484.10.

Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
10/26/18	10/27/18	LEXINGTON, KY	Mission (Operational)	112.00 / 56.00 *
10/27/18	10/28/18	NEW ORLEANS, LA	Mission (Operational)	150.00 / 71.00 *
10/28/18	10/29/18	IBERIA PARISH, LA	Mission (Operational)	94.00 / 55.00 *
10/29/18	11/01/18	NEW ORLEANS, LA	Mission (Operational)	150.00 / 71.00 *

Document Totals

Total Expenses:	2,321.46
Reimbursable Expenses:	416.75
Non-Reimbursable Expenses:	1,904.71
Advance Applied:	.00
Net to Traveler:	416.75
Net to Government:	1,904.71
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,050.80	.00
Lodging Taxes & Misc	33.16	.00
Lodging-PerDiem	806.00	.00
M&IE-PerDiem	416.75	.00
Transxn Fees	14.75	.00
Total Expenses:	2,321.46	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	1,098.71	Total Per Diem Expenses:	1,222.75
Date	Description	Category	Cost	Pay Method	Per Diem
10/26/2018	Airline Flight Comment: Flight from Washington, DC (DCA) to Lexington, KY.	Com. Carrier	562.20	GOVCC-C	
10/26/2018	Lodging Tax/Lodging Fees Comment: ROOM TAX - COUNTY TOURISM, ROOM TAX - KY TOURISM, ROOM TAX - KY TOURISM II, STATE TAX	Lodging Taxes & Misc	18.00	GOVCC-C	
10/26/2018	Lodging	Lodging-PerDiem	112.00	GOVCC-C	*
10/26/2018	M&IE	M&IE-PerDiem	42.00	REIMBURSABLE	*
10/27/2018	Airline Flight Comment: After this trip started, it was determined that Secretary Zinke should travel to New Orleans, Louisiana, on 10/27/18 via a flight from Louisville, Kentucky. Secretary Zinke was originally scheduled to travel to New Orleans on a flight from Lexington, Kentucky. Therefore, the flight from Louisville is not included on Secretary Zinke's original travel authorization.	Com. Carrier	488.60	GOVCC-C	
10/27/2018	Lodging Tax/Lodging Fees Comment: State/City Occupancy Fee	Lodging Taxes & Misc	2.00	GOVCC-C	
10/27/2018	Lodging	Lodging-PerDiem	150.00	GOVCC-C	*
10/27/2018	M&IE	M&IE-PerDiem	71.00	REIMBURSABLE	*
10/28/2018	Lodging Comment: On the night of 10/28/18, Secretary Zinke utilized lodging at a private residence provided by Rod Rodriguez on Avery Island, LA. Therefore, Secretary Zinke incurred no lodging expenses on that night. An appropriate signed DI-2000 form is attached.	Lodging-PerDiem	.00	GOVCC-C	*
10/28/2018	M&IE Comment: On 10/28/18, Secretary Zinke was provided a meal at the NFWF Reception and Dinner on Avery Island, LA. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 10/28/18.	M&IE-PerDiem	32.00	REIMBURSABLE	*
10/29/2018	Lodging	Lodging-PerDiem	150.00	GOVCC-C	*

10/29/2018M&IE	PerDiem M&IE- PerDiem	54.00	REIMBURSABLE *
Comment: On 10/29/18, Secretary Zinke was provided breakfast during his visit to Avery Island, LA. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 10/29/18.			
10/30/2018Lodging	Lodging- PerDiem	150.00	GOVCC-C *
10/30/2018M&IE	M&IE- PerDiem	40.00	REIMBURSABLE *
Comment: Secretary Zinke's attendance at the NFWF Board of Directors Chairman's Dinner in New Orleans, LA on 10/30/18 was not scheduled until after his official travel had already begun. Therefore, the dinner is not noted on Secretary Zinke's original travel authorization. Secretary Zinke received a meal paid for by NFWF at the dinner, so an appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 10/30/18.			
10/31/2018Lodging	Lodging- PerDiem	150.00	GOVCC-C *
10/31/2018M&IE	M&IE- PerDiem	71.00	REIMBURSABLE *
11/01/2018Lodging Tax/Lodging Fees	Lodging Taxes & Misc	13.16	GOVCC-C
Comment: STATE TAX - LODGING; CITY TAX - LODGING; COUNTY TAX - LODGING			
11/01/2018Lodging	Lodging- PerDiem	94.00	GOVCC-C *
11/01/2018M&IE	M&IE- PerDiem	61.00	REIMBURSABLE *
11/02/2018M&IE	M&IE- PerDiem	45.75	REIMBURSABLE *
11/26/2018TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,222.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
10/26/2018	112.00/ 56.00	112.00	112.00	42.00	42.00	
10/27/2018	150.00/ 71.00	150.00	150.00	71.00	71.00	
10/28/2018	94.00/ 55.00	0.00	0.00	32.00	32.00	
10/29/2018	150.00/ 71.00	150.00	150.00	54.00	54.00	
10/30/2018	150.00/ 71.00	150.00	150.00	40.00	40.00	
10/31/2018	150.00/ 71.00	150.00	150.00	71.00	71.00	
11/01/2018	94.00/ 61.00	94.00	94.00	61.00	61.00	
11/02/2018	94.00/ 61.00	0.00	0.00	45.75	45.75	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS	Acct Code:	2,321.46
	Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	
Expense Category: Com. Carrier	Fiscal Year: 2019	Amount: 1,050.80	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2019	Amount: 33.16	
Expense Category: Lodging-PerDiem	Fiscal Year: 2019	Amount: 806.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2019	Amount: 416.75	
Expense Category: Transxn Fees	Fiscal Year: 2019	Amount: 14.75	
	Total:		2,321.46

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,904.71
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	416.75

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	2,321.46
----------------------------------	---	----------

Totals by Payment Method

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
10/26/18	AIR Airline Flight	\$562.20
10/27/18	AIR Airline Flight	\$488.60

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
EXPENSE RECEIPTS REQUIRED	FAIL	Airline Flight on 10/26/2018 requires a receipt.

Traveler Justification: . On 10/28/18, Secretary Zinke was provided a meal at the NFWF Reception and Dinner on Avery Island, LA. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 10/28/18. . On the night of 10/28/18, Secretary Zinke utilized lodging at a private residence provided by Rod Rodriguez on Avery Island, LA. Therefore, Secretary Zinke incurred no lodging expenses on that night. An appropriate signed DI-2000 form is attached. . On 10/29/18, Secretary Zinke was provided breakfast during his visit to Avery Island, LA. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 10/29/18. . Secretary Zinke's attendance at the NFWF Board of Directors Chairman's Dinner in New Orleans, LA on 10/30/18 was not scheduled until after his official travel had already begun. Therefore, the dinner is not noted on Secretary Zinke's original travel authorization. Secretary Zinke received a meal paid for by NFWF at the dinner, so an appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 10/30/18.

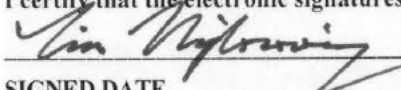
Traveler Justification: All appropriate receipts are properly attached.

Document History 12/20/2018 Voucher: TV0000S02R

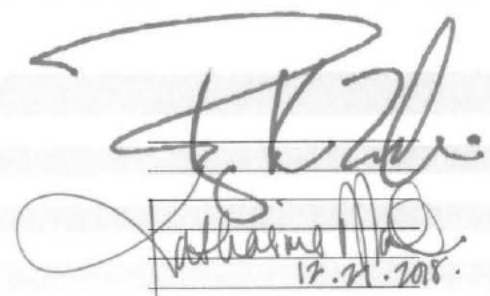
Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798D

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	11/26/2018	10:44AM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

 12/20/18
 SIGNED DATE RYAN ZINKE

Document Signatures

Traveler/Preparer Name: _____
 Traveler/Preparer Signature:  12/21/18
 Date: _____
 Approver Name: KATHARINE MACGREGOR
 Approver Signature: _____
 Date: 12.21.2018

Date: 09/17/2018
Record Locator: 3RGP0P
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Fri, Oct 26 2018

8:15 PM **Ronald Reagan Ntl Washington (DCA) to Lexington (LEX)** — Confirmation No. HY733M
depart

Delta Air Lines
Flight 5962
OPERATED BY REPUBLIC AIRLINE DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER
Takeoff: 8:15 PM Terminal: B
Ronald Reagan Ntl Washington, DC
Premium Economy [S] Class | Embraer
170 | 1h 33m
Landing: 9:48 PM
Lexington, KY

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 006-7204017011
Seat: 05B
FF#: (b) (6)

3:00 PM **Embassy Suites Lexington Green** Confirmation No. 90908210
check-in
Address: 245 Lexington Green Circle Lexington Ky 405033309
Nights: 1 (name: Zinke Ryan.Keith)
Guarantee Info:
Other Info: PLEASE PROVIDE ROOM ACCESS AND KEYS TO MR MATIAS Suite - 1 King Bed Wifi
Frequent Guest #: (b) (6)
Nightly Rate: \$112.00
Total Rate: \$130.00
Phone: 1-859-271-4000 Fax: 1-859-273-2975
Rooms: 1 room
Room Desc: Fedrooms -fedrooms - U.S. Govt 2 Room
Avl-sofabed-microwv-fridge-walkin Shower
Cancel Policy: 4PM Cancel Day Of Arrival

Sat, Oct 27 2018

check-out **Embassy Suites Lexington Green** Confirmation No. 90908210

5:37 PM **Lexington (LEX) to Charlotte (CLT)** — Confirmation No. 1MYFXV
depart

American Airlines
Flight 5498
OPERATED BY PSA AIRLINES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER
Takeoff: 5:37 PM
Lexington, KY
Economy [G] Class | Canadair Regional
Jet 700 | 1h 41m
Landing: 7:18 PM
Charlotte, NC

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 001-7204017012
Seat: 10D
FF#: (b) (6)

8:35 PM **Charlotte (CLT) to New Orleans (MSY)** — Confirmation No. 1MYFXV
depart

American Airlines
Flight 4672
OPERATED BY REPUBLIC AIRLINES AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER
Takeoff: 8:35 PM
Charlotte, NC
Economy [G] Class | EMBRAER 175 |
2h 3m
Landing: 9:38 PM
New Orleans, LA

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 001-7204017012
Seat: 14D
FF#: (b) (6)

3:00 PM **Intercontinental** Confirmation No. 28739682
check-in
Address: 444 St Charles Ave New Orleans La 70130
Nights: 1 (name: Zinke Ryan)
Guarantee Info:
Other Info: PLS ALLOW ROOM ACCESS AND KEYS TO MR KNEE
Frequent Guest #: (b) (6)
Nightly Rate: \$150.00
Total Rate: \$174.80
Phone: 1-504-525-5566 Fax: 1-504-523-7310
Rooms: 1 room
Room Desc: King Standard
Cancel Policy: CXL After 1800 27oct Forfeit One Nite Stay

Sun, Oct 28 2018

check-out **Intercontinental** Confirmation No. 28739682

Mon, Oct 29 2018

3:00 PM **Hilton New Orleans St Charles** Confirmation No. 3492085179
check-in
Address: 333 St Charles Avenue New Orleans La 70130
Nights: 3 (name: Zinke Ryan.Keith)
Guarantee Info:
Other Info: PLS ALLOW ROOM ACCESS AND KEYS TO MR KNEE
Frequent Guest #: (b) (6)
Nightly Rate: \$150.00
Total Rate: \$523.88
Phone: 1-504-378-2800 Fax: 1-504-378-2829
Rooms: 1 room
Room Desc: Us Government On Duty Travel 1 King Bed Deluxe
Wifi Included-In Room Safe-workstation
Cancel Policy: CXL 3 Days Prior To Arrival

Thu, Nov 01 2018

check-out **Hilton New Orleans St Charles** Confirmation No. 3492085179

3:00 PM check-in **Admiral Hotel Curio By Hilton** Confirmation No. 3499357720
Address: 251 Government Street Mobile AL 36602
Nights: 1 (name: Zinke Ryan.Keith)
Guarantee Info:
Other Info: PLEASE PROVIDE ROOM ACCESS AND KEYS TO MR ASMUSSEN
Frequent Guest #: (b) (6)
Nightly Rate: \$94.00
Total Rate: \$107.16

Phone: 1-251-432-8000 Fax: 1-251-460-3155
Rooms: 1 room
Room Desc: Fedrooms -fedrooms-us Government On
Duty 1 King Bed Comp Hi Speed-luxury Linens-42
Inch Hd Tv
Cancel Policy: 4PM CXL On ARR Date

Fri, Nov 02 2018

check-out **Admiral Hotel Curio By Hilton** Confirmation No. 3499357720

2:25 PM depart **Mobile (MOB) to Charlotte (CLT)** — Confirmation No. 1MYFXY



American Airlines
Flight 5142
OPERATED BY PSA AIRLINES AS
AMERICAN EAGLE
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 2:25 PM
Mobile, AL
Economy [Y] Class | Canadair Regional Charlotte, NC
Jet 700 | 1h 50m
Landing: 5:15 PM

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 001-7204017012 Seat: 09C FF#: (b) (6)

6:25 PM depart **Charlotte (CLT) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. 1MYFXY



American Airlines
Flight 1855

Takeoff: 6:25 PM
Charlotte, NC
Economy [Y] Class | Airbus Industrie
A319 | 1h 38m
Landing: 8:03 PM (Terminal: C)
Ronald Reagan Ntl Washington, DC

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 001-7204017013 Seat: 15D FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM00010Q5D

A Message From Your Agent

REVISED SEAT ASSIGNMENTS
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION
HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS
OR QUESTIONS PLEASE CALL YOUR DEDICATED
TRAVEL TEAM.



Ticket Number 006-7204017011
 Account # D00880
 Issue Date Thu, Oct 25, 2018
 Booking ID 3RGP0P
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel		Embassy Suites Lexington Green 245 Lexington Green Circle Lexington, KY 40503			Check In: Fri, 10/26/2018 Check Out: Sat, 10/27/2018 Your Nightly Rate: \$112.00 Number of Rooms: 1 Number of People: 1 Room Type: A02AGH
	Confirmation Number:	90908210			
	Phone Number:	1 (859) 271-4000			
	GalaxyNet Status:	Duplicate			
DELTA AIR LINES E70		5962 / Y YCADCA Confirmation: HY7JJM	Fri, 10/26/2018 Fri, 10/26/2018	Leave :: RONALD REAGAN NTL WASHINGTON (DCA) Arrive :: LEXINGTON (LEX)	815P 948P
Hotel		Intercontinental 444 St Charles Ave New Orleans, LA 70130			Check In: Sat, 10/27/2018 Check Out: Sun, 10/28/2018 Your Nightly Rate: \$150.00 Number of Rooms: 1 Number of People: 1 Room Type: KSTGXVU
	Confirmation Number:	28739682			
	Phone Number:	1 (504) 525-5566			
	GalaxyNet Status:	Duplicate			
Hotel		Hilton New Orleans St Charles 333 St Charles Avenue New Orleans, LA 70130			Check In: Mon, 10/29/2018 Check Out: Thu, 11/01/2018 Your Nightly Rate: \$150.00 Number of Rooms: 1 Number of People: 1 Room Type: A0PA08
	Confirmation Number:	3492085179			
	Phone Number:	1 (504) 378-2800			
	GalaxyNet Status:	Duplicate			
Hotel		Admiral Hotel Curio By Hilton 251 Government Street Mobile, AL 36602			Check In: Thu, 11/01/2018 Check Out: Fri, 11/02/2018 Your Nightly Rate: \$94.00 Number of Rooms: 1 Number of People: 1 Room Type: A02AMT
	Confirmation Number:	3499357720			
	Phone Number:	1 (251) 432-8000			
	GalaxyNet Status:	Duplicate			

— Remark(s) —

U22/DQIDOSSIO
 U29/TANUM00010QSD
 U82/ORFSHOURLY

Fare	\$509.77
Tax	\$52.43
Total Amount	\$562.20
Amount Charged	\$562.20

Air only indicated here.

WAS DL LEX509.77USD509.77END DL ZPDCA XT5.60AY4.50XF DCA4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Tue, Nov 06, 2018 10:57 PM

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Official Invoice



Ticket Number 001-7204074385
 Account # D00880
 Issue Date Fri, Oct 26, 2018
 Booking ID 3RGPOP
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan,Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel:		Embassy Suites Lexington Green 245 Lexington Green Circle Lexington, KY 40503			Check In: Fri, 10/26/2018 Check Out: Sat, 10/27/2018 Your Nightly Rate: \$112.00 Number of Rooms: 1 Number of People: 1 Room Type: A02AGH
Confirmation Number:		90908210			
Phone Number:		1 (859) 271-4000			
GalaxyNet Status:					
AMERICAN AIRLINES CR7		5168 / G GCA Confirmation: IMYFX	Sat, 10/27/2018 Sat, 10/27/2018	Leave :: LOUISVILLE (SDF) Arrive :: CHARLOTTE (CLT) *** Connecting ***	137P 319P
AMERICAN AIRLINES 319		834 / G GCA Confirmation: IMYFX	Sat, 10/27/2018 Sat, 10/27/2018	Leave :: CHARLOTTE (CLT) Arrive :: NEW ORLEANS (MSY)	429P 529P
Hotel:		Intercontinental 444 St Charles Ave New Orleans, LA 70130			Check In: Sat, 10/27/2018 Check Out: Sun, 10/28/2018 Your Nightly Rate: \$150.00 Number of Rooms: 1 Number of People: 1 Room Type: KSTGXVU
Confirmation Number:		28739682			
Phone Number:		1 (504) 525-5566			
GalaxyNet Status:					
Hotel:		Hilton New Orleans St Charles 333 St Charles Avenue New Orleans, LA 70130			Check In: Mon, 10/29/2018 Check Out: Thu, 11/01/2018 Your Nightly Rate: \$150.00 Number of Rooms: 1 Number of People: 1 Room Type: A0PA08
Confirmation Number:		3492085179			
Phone Number:		1 (504) 378-2800			
GalaxyNet Status:					
Hotel:		Admiral Hotel Curio By Hilton 251 Government Street Mobile, AL 36602			Check In: Thu, 11/01/2018 Check Out: Fri, 11/02/2018 Your Nightly Rate: \$94.00 Number of Rooms: 1 Number of People: 1 Room Type: A02AMT
Confirmation Number:		3499357720			
Phone Number:		1 (251) 432-8000			
GalaxyNet Status:					
AMERICAN AIRLINES CR7		5142 / Y YCADCA Confirmation: IMYFX	Fri, 11/02/2018 Fri, 11/02/2018	Leave :: MOBILE (MOB) Arrive :: CHARLOTTE (CLT) *** Connecting ***	225P 515P
AMERICAN AIRLINES 319		1855 / Y YCADCA Confirmation: IMYFX	Fri, 11/02/2018 Fri, 11/02/2018	Leave :: CHARLOTTE (CLT) Arrive :: RONALD REAGAN NTL WASHINGTON (DCA)	625P 803P

Remark(s)	Fare	Amount
		\$423.26
	Tax	\$65.34
U22/DOIDOSSIO	Total Amount	\$488.60
U29/TANUM00010Q5D	Amount Charged	\$488.60
U82/ORFSHOURLY		

Air only indicated here.

SDF AA X/CLT AA MSY184.19/-MOB AA X/CLT AA WAS239.07USD 423.26END AA ZPSDFCLTMOBCLT XT11.20AY6.00XF SDF3CLT3

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Tue, Nov 06, 2018 10:57 PM

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Official Invoice



Ticket Number: 001-7204017012
 Account #: D00880
 Issue Date: Thu, Oct 25, 2018
 Booking ID: 3RGPOP
 Issuing Location: UUN
 Booking Agent ID: T5
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

*** VOI(i) ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES CR7	5498 / G GCA Confirmation: IMYFX	Sat, 10/27/2018 Sat, 10/27/2018	Leave :: LEXINGTON (LEX) Arrive :: CHARLOTTE (CLT) *** Connecting ***	537P 718P
✈	AMERICAN AIRLINES E75	4672 / G GCA Confirmation: IMYFX	Sat, 10/27/2018 Sat, 10/27/2018	Leave :: CHARLOTTE (CLT) Arrive :: NEW ORLEANS (MSY)	835P 938P
✈	AMERICAN AIRLINES CR7	5142 / Y YCADCA Confirmation: IMYFX	Fri, 11/02/2018 Fri, 11/02/2018	Leave :: MOBILE (MOB) Arrive :: CHARLOTTE (CLT) *** Connecting ***	225P 515P
✈	AMERICAN AIRLINES 319	1855 / Y YCADCA Confirmation: IMYFX	Fri, 11/02/2018 Fri, 11/02/2018	Leave :: CHARLOTTE (CLT) Arrive :: RONALD REAGAN NTL WASHINGTON (DCA)	625P 803P

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Tax	\$417.67
U29/TANUM00010Q5D	Total Amount	\$66.43
U82/ORFSHOURLY	Amount Charged	\$484.10
		\$484.10

Air only indicated here.

LEX AA X/CLT AA MSY178 60/-MOB AA X/CLT AA WAS239.07USD 417.67END AA ZPLEXCLTMOBCLT XT11.20AY7.50XF LEX4.5CLT3

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855 847-6398

Print: Tue, Nov 06, 2018 10:57 PM

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Official Invoice



Invoice # 477043
 Account # D00880
 Issue Date Fri, Oct 05, 2018
 Booking ID 3RGPOP
 Issuing Location UUN
 Booking Agent ID T5
 Transaction Type Non Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel: Address:	Intercontinental 444 St Charles Ave New Orleans, LA 70130		Check In: Check Out:	Sat, 10/27/2018 Sun, 10/28/2018
	Confirmation Number: Phone Number: GalaxyNet Status:	28739682 1 (504) 525-5566 Duplicate		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$150.00 1 1 KSTGXVU

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM00010Q5D
 U82/ORFSHOURLY

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Tue, Nov 06, 2018 10:57 PM

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Official Itinerary



Invoice # 472512
 Account # D00880
 Issue Date Mon, Sep 17, 2018
 Booking ID 3RGPOP
 Issuing Location UUN
 Booking Agent ID T5
 Transaction Type Non Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel: Address:	Hgi New Orleans French Qtr Cbd 821 Gravier Street New Orleans, LA 70112		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Mon, 10/29/2018 Thu, 11/01/2018 \$150.00 1 1 A02A9H
	Confirmation Number: Phone Number: GalaxyNet Status:	3486701219 1 (504) 324-6000 Cancelled			

— Remark(s) —

U22/DOIDOSSIO
 U29/TRZINKEDO10292018
 U82/ORFSHOURLY

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Tue, Nov 06, 2018 10:57 PM

Generated by Travel Incorporated

Official Itinerary



Name and Address

ZINKE, RYAN

(b) (6)

Hotel Address

245 LEXINGTON GREEN CIRCLE
LEXINGTON, KY 40503-3309

**EMBASSY
SUITES®
EMBASSY SUITES BY HILTON LEXINGTON GREEN**

Room 507//NKS
Arrival Date 10/26/18
Departure Date 10/27/18
Adult/Child 1/0
Room Rate \$112.00
Rate Plan L-GR1
Honors # (b) (6)
Airline:

Reservations
www.embassysuites.com or
1-800-EMBASSY

Confirmation # 90908210

10/27/18 PAGE 1

DATE	REFERENCE	DESCRIPTION	AMOUNT
10/26/18	144106	GUEST ROOM	\$112.00
10/26/18	144106	ROOM TAX - COUNTY TOURISM	\$9.52
10/26/18	144106	ROOM TAX - KY TOURISM	\$1.12
10/26/18	144106	ROOM TAX - KY TOURISM II	\$0.64
10/26/18	144106	STATE TAX	\$6.72
10/27/18	144280	(b) (6)	(\$130.00)
		** BALANCE **	\$0.00

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INTERCONTINENTAL.
NEW ORLEANS

10-28-18

Ryan Zinke 1849 C Street Nw 1849 C St Nw Washington DC 20240-0001 United States	Folio No. : 1131125 A/R Number : Group Code : Company : Fedrooms Membership No. : (b) [REDACTED] Invoice No. :	Room No. : 0767 Arrival : 10-27-18 Departure : 10-28-18 Conf. No. : 28739682 Booking # : Page No. : 1 of 1
--	---	---

Date	Description	Charges	Credits
10-27-18	Package Rate	150.00	
10-27-18	State/City Occupancy Fee	2.00	
10-28-18	(b) (6) [REDACTED]		152.00
Total		152.00	152.00
Balance		0.00	

Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihg.com/reviews. We look forward to welcoming you back soon.

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

NAME AND ADDRESS:

ZINKE, RYAN

(b) [REDACTED]
(6) [REDACTED]

Room: 1002/K1D
Arrival Date: 10/29/2018 11:59:00 AM
Departure Date: 11/1/2018

Adult/Child: 1/0
Room Rate: 150.00

Rate Plan: GV
HH #: (b) (6)
AL: DL #2116736368
Car:

Confirmation Number: 3492085179

11/1/2018

DATE	DESCRIPTION	ID	REF. NO	CHARGES	CREDITS	BALANCE
11/1/2018	GUEST ROOM	JROBINSON 57	2380176	\$150.00		
11/1/2018	GUEST ROOM	JROBINSON 57	2380177	\$150.00		
11/1/2018	GUEST ROOM	JROBINSON 57	2380178	\$150.00		
11/1/2018	(b) (6)	JROBINSON 57	2380179		(\$450.00)	
	BALANCE					\$0.00

EXPENSE REPORT SUMMARY

	10/29/2018	STAY TOTAL
ROOM AND TAX	\$450.00	\$450.00
DAILY TOTAL	\$450.00	\$450.00

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ACCOUNT NO. (b) (6)	DATE OF CHARGE 11/1/2018	FOLIO NO./CHECK NO. 538357 A
CARD MEMBER NAME ZINKE, RYAN	AUTHORIZATION 073685	INITIAL
ESTABLISHMENT NO. & LOCATION Our goal is for your experience to be VERY SATISFYING. If for any reason you are not, please contact me directly as I would love the opportunity to correct any challenges you experienced. Respectfully Yours, DANIEL ADER - GM	PURCHASES & SERVICES	
CARD MEMBER'S SIGNATURE	TAXES	
	TIPS & MISC.	
	TOTAL AMOUNT -450.00	
MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.	PAYMENT DUE UPON RECEIPT	





The Admiral Hotel
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251 Government Street, Mobile, AL 36602
t: (251)432-8000 f: (251)405-5942
www.theadmiralhotel.com

ZINKE, RYAN

Room: 1003/K1
Arrival Date: 11/1/2018 3:07:00 PM
Departure Date: 11/2/2018

Adult/Child: 2/0
Room Rate: 94,00

Rate Plan: FJ
HH #
AL:
Car:

Confirmation Number: 3499357720

11/2/2018

Date	Description	ID	Ref. No.	Charges	Credits	Balance
11/1/2018	GUEST ROOM	TAYLOR202	433262	\$94.00		
		0				
11/1/2018	STATE TAX -	TAYLOR202	433262	\$3.76		
	LODGING	0				
11/1/2018	CITY TAX - LODGING	TAYLOR202	433262	\$7.52		
		0				
11/1/2018	COUNTY TAX -	TAYLOR202	433262	\$1.88		
	LODGING	0				
11/2/2018	(b) (6)	TAYLOR202	433577		(\$107.16)	
		0				
	BALANCE					\$0.00

} \$13.16

EXPENSE REPORT SUMMARY

	11/1/2018	STAY TOTAL
ROOM AND TAX	\$107.16	\$107.16
DAILY TOTAL	\$107.16	\$107.16

ACCOUNT NO. (b) (6)	DATE OF CHARGE 11/2/2018	FOLIO NO./CHECK NO. 121117 A
CARD MEMBER NAME ZINKE, RYAN	AUTHORIZATION 038359	INITIAL
ESTABLISHMENT NO. & LOCATION	PURCHASES & SERVICES	
	TAXES	
	TIPS & MISC.	
CARD MEMBER'S SIGNATURE	TOTAL AMOUNT	-107.16
MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND	PAYMENT DUE UPON RECEIPT	

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201 8 and Ending March 31, 201 8
 For Period Beginning April 1, 201 ___ and Ending September 30, 201 ___

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
National Fish and Wildlife Association Board of Directors Annual Meeting

4. Sponsor of the Event National Fish and Wildlife Foundation

5. Location of Event Avery Island, Louisiana

6. Dates of Event

From: October 28, 201 8 To: October 29, 201 8

7. Nature of Event National Fish and Wildlife Association Board of Directors Annual Meeting

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 10/28/18 To 10/29/18

9. Accompanying Spouse (If Applicable)

Name: Lola Zinke
Employee: n/a
Government Position: n/a
Travel Dates:
From: 10/28/18 To 10/29/18

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

A. National Fish and Wildlife Foundation (meals & tour) C. _____

B. Rod Rodriguez (overnight stay) D. _____

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

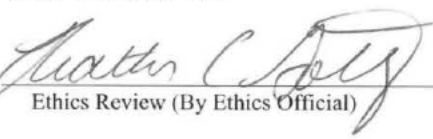
Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 227.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature

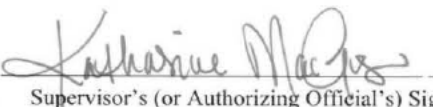
10/26/18
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

10-25-18
Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature

DCOS
Title

10-26-18,
Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Lodging (maximum government per diem)	K	E	B	\$94
Dinner	K	E	A	\$100
Breakfast	K	E	A	\$25
Tour	K	E	A	\$8

DEO Record of Review of Non-Federal Travel Request
Heather Gottry, Deputy Director
October 25, 2018



Requestor: Secretary Ryan Zinke

Event: National Fish and Wildlife Foundation Board Meeting

Date(s): October 28-29, 2018

This memorandum summarizes the ethics review completed by the Departmental Ethics Office (DEO) of the DI-2000 form submitted for Secretary Ryan Zinke to request that the Department of Interior accept meals offered by the National Fish and Wildlife Foundation (NFWF) during their upcoming Board Meeting to the Secretary, and accept lodging provided by Edwin R. "Rod" Rodriguez, Jr., Chairman of the Board of NFWF on October 28, 2018 to the Secretary. The Secretary's spouse has also been invited to attend the portions of the upcoming NFWF Board Meeting attended by the Secretary, and the Secretary and his spouse are personally covering the expenses related to Mrs. Zinke's attendance at this event.

Pursuant to 31 U.S.C. § 1353, the Department of Interior is authorized to accept reimbursement or in-kind donations from non-Federal sources for an employee's transportation expenses (including food, lodging, incidental expenses, and registration costs) to certain functions related to the employee's official duties. Acceptance of travel expenses from non-Federal sources is only permitted when the employee's travel is for attendance at a conference, meeting, seminar, training course, speaking engagement, or similar event that takes place away from the employee's official duty station. Travel under this authority may not be used for events required to carry out DOI's statutory and regulatory functions, such as investigations, inspections, audits, site visits, or to attend vendor promotional training.

In reviewing this request, consistent with 41 C.F.R. § 304-5.3, the DEO considered whether the acceptance of the non-federal payment under the circumstances would cause a reasonable person with knowledge of all the facts relevant to a particular case to question the integrity of agency programs or operations. In particular, the DEO considered the following factors:

1. Identity of the non-Federal source;
2. Purpose of the meeting;
3. Identity of other expected participants;
4. Nature and sensitivity of any matter pending at the agency which may affect the interest of the non-Federal source;
5. Significance of the employee's role in any such matter; and
6. Monetary value and character of the travel benefits offered by the non-Federal source.

First, the donor of the gift of the meals is the NFWF, a charitable and nonprofit corporation established by 16 U.S.C. § 3701, for the following purposes: (1) to encourage, accept, and administer private gifts of property for the benefit of, or in connection with, the activities and

services of the United States Fish and Wildlife Service and the National Oceanic and Atmospheric Administration, to further the conservation and management of fish, wildlife, plants, and other natural resources; (2) to undertake and conduct such other activities as will further the conservation and management of the fish, wildlife, and plant resources of the United States, and its territories and possessions, for present and future generations of Americans; and (3) to participate with, and otherwise assist, foreign governments, entities, and individuals in undertaking and conducting activities that will further the conservation and management of the fish, wildlife, and plant resources of other countries. Pursuant to 16 U.S.C. § 3702(b)(1), the Director of the United States Fish and Wildlife Service (FWS) and the Under Secretary of Commerce for Oceans and Atmosphere (NOAA) serve as Directors of NFWF, and pursuant to 16 U.S.C. § 3702(b)(2) Secretary Zinke appoints twenty-three (23) Directors to the NFWF Board of Directors. The donor of the lodging is Mr. Rodriguez, Jr., Chairman of the Board of NFWF.

Second, the NFWF Board meeting meets the definition of a meeting or similar function defined in 41 C.F.R. § 304-2.1, and the Secretary has been asked to make official remarks about the mission of the Department to the NFWF Board members and their accompanying guests at dinner on October 28, 2018.

Third, the identity of the other expected participants invited to the “Avery Island Experience” portion of the NFWF Board meeting on October 28, 2018 and the morning of October 29, 2018 include the Board members of the NFWF Board and their guests, and they include representatives from the corporate and non-profit sectors.

Fourth, while there are a number of policy, regulatory and other matters of interest to the NFWF, pending at the Department of Interior, Congress has authorized the Secretary and the Department to work closely with the NFWF Board in Chapter 57 of Title 16 of the U.S. Code.

Finally, it is our understanding that the offer of meals and lodging to be provided to Secretary Zinke at the NFWF Board meeting are also being offered to other NFWF Board members and their guests, and he is not asking that the Department accept any offer or benefit in excess of those offered to other NFWF Board members.

Based on a review of the factors above, the DEO does not believe that if the Department of Interior accepts the non-federal payment of free meals offered by the NFWF and Mr. Rodriguez, Jr., Chairman of the Board of NFWF to Secretary Zinke during the “Avery Island Experience” portion of the NFWF Board meeting on October 28, 2018 and the morning of October 29, 2018 that a reasonable person with knowledge of all the facts relevant to a particular case would question the integrity of agency programs or operations. Therefore, the DEO has determined that this gift a non-federal source complies with the ethics conditions for acceptance of travel payments under 31 U.S.C. § 1353.

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201 8 and Ending March 31, 201 9
 For Period Beginning April 1, 201 ___ and Ending September 30, 201 ___

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event

Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)

National Fish and Wildlife Foundation (NFWF) Board of Directors Chairman's Dinner, including a cocktail reception beforehand.

4. Sponsor of the Event National Fish and Wildlife Foundation

5. Location of Event National WWII Museum in New Orleans, Louisiana

6. Dates of Event

From: October 30, 201 8 To: October 30, 201 8

7. Nature of Event A dinner for NFWF board members and their guests that's part of the larger NFWF Board of Directors Annual Meeting.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 10/26/18 To 11/02/18

9. Accompanying Spouse (If Applicable)

Name: _____
Employee: _____
Government Position: _____
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

A. National Fish and Wildlife Foundation (NFWF) C. _____

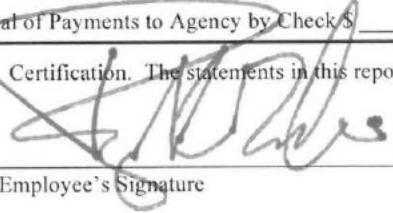
B. _____ D. _____

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

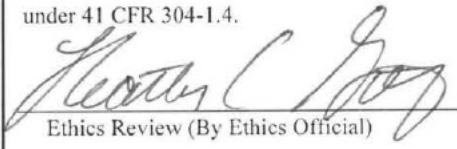
Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 80.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature

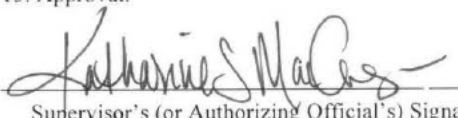
11/7/18
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

11-6-78
Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature

Deputy Chief of Staff
Title

11.07.2018
Date

*Noted Heather Galtby approval email prior to event.



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: [EXTERNAL] Re: NFWF Dinner at World War II Museum

1 message

Leila Getto <leila_getto@ios.doi.gov>
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Thu, Nov 1, 2018 at 6:25 PM

\$80

Leila Getto
Deputy Director, Scheduling and Advance
Office of the Secretary
U.S. Department of the Interior
Direct 202-208-5359
Cell 202-706-9435

Begin forwarded message:

From: "Gottry, Heather" <heather.gottry@sol.doi.gov>
Date: October 30, 2018 at 2:15:49 PM EDT
To: Samantha Hebert <samantha_hebert@ios.doi.gov>
Cc: Scott De La Vega <scott.delavega@sol.doi.gov>, Leila Getto <leila_getto@ios.doi.gov>, Holly Lane <holly_lane@ios.doi.gov>
Subject: Re: [EXTERNAL] Re: NFWF Dinner at World War II Museum

Sam - Since the invitation was extended after travel was initiated, the Department can accept it for the Secretary and Scott under 31 U.S.C. 1353 pursuant to GSA's regulations at 41 C.F.R. 304-3.13. We will need a DI-2000 for both of them for this event. I am running in between a number of interviews today, but will call once they are finished. Thanks.

- Heather

On Tue, Oct 30, 2018 at 10:45 AM Hebert, Samantha <samantha_hebert@ios.doi.gov> wrote:
Hi Scott/Heather,

Could you let us know if this is ok for the Secretary and Scott to attend.

Thanks,
Sam

On Mon, Oct 29, 2018 at 2:24 PM Hebert, Samantha <samantha_hebert@ios.doi.gov> wrote:
Hi Scott/Heather,

While on Avery Island the Secretary and Scott were invited to attend the NFWF dinner at the World War II Museum in New Orleans, tomorrow night. I am forwarding you the email correspondence with Nancy from NFWF below.

I am uncertain if the other staff members were invited as of now, but I am working on finding out from them if they were.

Can you let me know what further we need to do on our end so the Secretary and Scott can attend this event please.

Thank you,
Sam

----- Forwarded message -----

From: **Nancy Olkewicz** <Nancy.Olkewicz@nfwf.org>

Date: Mon, Oct 29, 2018 at 2:15 PM
Subject: Re: [EXTERNAL] Re: NFWF Dinner at World War II Museum
To: Hebert, Samantha <samantha_hebert@ios.doi.gov>

1. We would love for him to make brief remarks
2. NFWF is sponsoring the event.

From: Hebert, Samantha <samantha_hebert@ios.doi.gov>
Sent: Monday, October 29, 2018 2:07 PM
To: Nancy Olkewicz
Cc: Holly Lane
Subject: Re: [EXTERNAL] Re: NFWF Dinner at World War II Museum

I think there are only two more questions I have right now.

1. Would the Secretary be giving remarks at the dinner or reception?
2. Is NFWF sponsoring the dinner?

Thanks so much for your continued help Nancy!
Sam

On Mon, Oct 29, 2018 at 2:04 PM Nancy Olkewicz <Nancy.Olkewicz@nfwf.org> wrote:

Hi Sam - the dinner is at the National World War II Museum at 6:30 p.m. There will be about 90-100 people in attendance. This is the NFWF Board of Directors Chairman's Dinner. Aside from the NFWF Board and staff, guests include private conservation supporters, Louisiana State government officials, Congressman Garret Graves, U.S. Army Corps of Engineers and other local folks. There will be a cocktail reception followed by dinner in the Louisiana Memorial Pavilion. Let me know what else you need!

Nancy

From: Hebert, Samantha <samantha_hebert@ios.doi.gov>
Sent: Monday, October 29, 2018 1:55 PM
To: Nancy Olkewicz; Holly Lane
Subject: NFWF Dinner at World War II Museum

Hi Nancy,

I just found out from Holly that the Secretary would like to accept the invitation from NFWF to come to the dinner tomorrow night. I need to find out from ethics if any other paperwork should be filled out for this dinner. Can you send me the details on the dinner please so I can get this all set up before tomorrow?

Thanks,
Sam

--

DEO Record of Review of Non-Federal Travel Request

Heather Gottry, Deputy Director

November 6, 2018

Requestor: Secretary Ryan Zinke

Event: National Fish and Wildlife Foundation Dinner

Date(s): October 30, 2018

This memorandum summarizes the ethics review completed by the Departmental Ethics Office (DEO) of the DI-2000 form submitted for Secretary Ryan Zinke to request that the Department of Interior accept a meal offered by the National Fish and Wildlife Foundation (NFWF) on October 30, 2018 at the World War II Museum in New Orleans, Louisiana.

The Secretary submitted this DI-2000, after the NFWF dinner on October 30, 2018, consisted with 41 C.F.R. § 304-3.13, which provides authority for the Secretary to accept on behalf of the Department, payment for any of his additional travel expenses from the same non-Federal source as long as (1) the expenses paid or provided in kind are comparable in value to those offered to or purchased by other similarly situated meeting attendees; and (2) the Department did not decline to accept payment for those particular expenses in advance of your travel. In this case, the NFWF dinner offered to the Secretary was comparable in value to the meal offered to the NFWF Board members also attending the NFWF dinner. Additionally, on October 25, 2018, the Department authorized the Secretary in advance of his travel to accept certain meals from NFWF on October 28-29, 2018, and acceptance of this NFWF dinner was not reviewed or declined by the agency. Therefore, the Department can appropriately consider the Secretary's DI-2000 for the NFWF dinner on October 30, 2018.

Pursuant to 31 U.S.C. § 1353, the Department of Interior is authorized to accept reimbursement or in-kind donations from non-Federal sources for an employee's transportation expenses (including food, lodging, incidental expenses, and registration costs) to certain functions related to the employee's official duties. Acceptance of travel expenses from non-Federal sources is only permitted when the employee's travel is for attendance at a conference, meeting, seminar, training course, speaking engagement, or similar event that takes place away from the employee's official duty station. Travel under this authority may not be used for events required to carry out DOI's statutory and regulatory functions, such as investigations, inspections, audits, site visits, or to attend vendor promotional training.

In reviewing this request, consistent with 41 C.F.R. § 304-5.3, the DEO considered whether the acceptance of the non-federal payment under the circumstances would cause a reasonable person with knowledge of all the facts relevant to a particular case to question the integrity of agency programs or operations. In particular, the DEO considered the following factors:

1. Identity of the non-Federal source;
2. Purpose of the meeting;
3. Identity of other expected participants;

4. Nature and sensitivity of any matter pending at the agency which may affect the interest of the non-Federal source;
5. Significance of the employee's role in any such matter; and
6. Monetary value and character of the travel benefits offered by the non-Federal source.

First, the donor of the gift of the meals is the NFWF, a charitable and nonprofit corporation established by 16 U.S.C. § 3701, for the following purposes: (1) to encourage, accept, and administer private gifts of property for the benefit of, or in connection with, the activities and services of the United States Fish and Wildlife Service and the National Oceanic and Atmospheric Administration, to further the conservation and management of fish, wildlife, plants, and other natural resources; (2) to undertake and conduct such other activities as will further the conservation and management of the fish, wildlife, and plant resources of the United States, and its territories and possessions, for present and future generations of Americans; and (3) to participate with, and otherwise assist, foreign governments, entities, and individuals in undertaking and conducting activities that will further the conservation and management of the fish, wildlife, and plant resources of other countries. Pursuant to 16 U.S.C. § 3702(b)(1), the Director of the United States Fish and Wildlife Service (FWS) and the Under Secretary of Commerce for Oceans and Atmosphere (NOAA) serve as Directors of NFWF, and pursuant to 16 U.S.C. § 3702(b)(2) Secretary Zinke appoints twenty-three (23) Directors to the NFWF Board of Directors. The donor of the lodging is Mr. Rodriguez, Jr., Chairman of the Board of NFWF.

Second, the NFWF dinner meets the definition of a meeting or similar function defined in 41 C.F.R. § 304-2.1, and the Secretary was asked to make official remarks about the mission of the Department to the NFWF Board members and their accompanying guests at the dinner on October 30, 2018.

Third, the identity of the other expected participants invited to the NFWF dinner October 30, 2018 include the Board members of the NFWF Board and their guests, and they include representatives from the corporate and non-profit sectors.

Fourth, while there are a number of policy, regulatory and other matters of interest to the NFWF, pending at the Department of Interior, Congress has authorized the Secretary and the Department to work closely with the NFWF Board in Chapter 57 of Title 16 of the U.S. Code.

Finally, it is our understanding that the offer of meal provided to Secretary Zinke at the NFWF dinner was also being offered to other NFWF Board members and their guests, and he is not asking that the Department accept any offer or benefit in excess of those offered to other NFWF Board members.

Based on a review of the factors above, the DEO does not believe that if the Department of Interior accepts the non-federal payment of the free meal offered by the NFWF at the NFWF dinner on October 30, 2018 that a reasonable person with knowledge of all the facts relevant to a particular case would question the integrity of agency programs or operations. Therefore, the DEO has determined that this gift a non-federal source complies with the ethics conditions for acceptance of travel payments under 31 U.S.C. § 1353.

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 10/25/18 **TRAVEL ARRANGER NAME & PHONE:** Tim Nigborowicz, 202-208-7551

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	<input checked="" type="checkbox"/> Authorization <input type="checkbox"/> Voucher <input type="checkbox"/> Amended Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	10/26/18 – 11/02/18
Location(s)	Kentucky, Louisiana, Alabama
Estimated Cost	\$2,400
Funding	DOI will pay for most travel expenses for this trip. The National Fish and Wildlife Foundation will pay for two meals, overnight lodging, and a tour on 10/28/18 and 10/29/18.
Purpose	<p>On 10/26/18, Secretary Ryan Zinke will travel to Lexington, Kentucky, and the surrounding metropolitan area, in order to take a tour of Camp Nelson Civil War Heritage Park and give remarks at an event at the park on 10/27/18.</p> <p>Secretary Zinke will then travel to southern Louisiana to participate in a number of engagements hosted by the National Fish and Wildlife Foundation (NFWF). On 10/28/18, Secretary Zinke will attend a NFWF reception and give remarks at a formal NFWF dinner. On 10/29/18, Secretary Zinke will take a botanical tour and a tour of the TOBASCO company's Mash Warehouse. He will then give remarks at an event for the designation of the A. P. Tureaud Home in New Orleans, Louisiana. On 10/30/18, Secretary Zinke will participate in a roundtable meeting with Shallow Water Oil and Gas Operators, hold a lunch meeting with BOEM and BSEE regional leaders, and then participate in a meeting with Deep Water Oil and Gas Operators. Secretary Zinke will then take a tour of the Shell company's New Orleans facilities. On 10/31/18, Secretary Zinke will participate in a live TV interview and then visit a Louisiana wildlife refuge. On 11/1/18, Secretary Zinke will visit Bayou Sauvage National Wildlife Refuge before travelling to Mobile, Alabama.</p> <p>On November 2, Secretary Zinke will take a tour of the Aker Solutions Plant Facility in Mobile before returning to Washington, D.C.</p> <p>See the attached trip schedule for additional details regarding this official travel.</p>
Is this a speaking engagement? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<p>If yes, the traveler or travel arranger must notify the Office of Communications</p> <p>I have notified OCO: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p>
Is this international travel? Have you attached the DI-1175?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	On 10/28/18 and 10/29/18, Secretary Zinke will participate in a number of engagements hosted by the National Fish and Wildlife Foundation. During his participation, Secretary Zinke will receive dinner on 10/28/18, breakfast on 10/29/18, overnight lodging on the night of 10/28/18, and a botanical tour on 10/29/18. An appropriate DI-2000 form is attached, and the appropriate meals will be deducted from Secretary Zinke's M&IE for 10/28/18 and 10/29/18.
SOL (General Law) approval for special requests (if necessary)	This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	

Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	
APPROVALS and SURNAMES	
Assistant Secretary or Supervisor	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

MB

Document Header Information

Document Authorization Document TANUM00011IME
Type: Name:
Travel TANUM00011IMETrip 10-26-18 KY-LA-AL
Authorization Name:
Number:
TA Date: 10/25/18 Currency: USD
Organization: DOIDOSSIO Current CREATED
Status:
Purpose: Mission Document On October 26, 2018, Secretary Ryan Zinke will begin official travel to various locations in Kentucky, Louisiana and Alabama. Further details of the trip are included on the attached travel authorization cover sheet and the attached trip schedule. On 10/28/18 and 10/29/18, Secretary Zinke will participate in a number of engagements hosted by the National Fish and Wildlife Foundation. During his participation, Secretary Zinke will receive dinner on 10/28/18, breakfast on 10/29/18, overnight lodging on the night of 10/28/18, and a botanical tour on 10/29/18. An appropriate DI-2000 form is attached, and the appropriate meals will be deducted from Secretary Zinke's M&IE for 10/28/18 and 10/29/18. This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.
(Operational) Detail:

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
TID: 40210798D Organization: DOIDOSSIO
Title: Duty Station: WASHINGTON DC
Security Cl: CARD HOLDER
Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone: 2022087551 Cell Phone:
Home Address: , Home Phone: 2022087551
Alternate Address: Alternate Phone:

Document Information

Trip
Number:
1
Purpose: On October 26, 2018, Secretary Ryan Zinke will begin official travel to various locations in Kentucky, Louisiana and Alabama. Further details of the trip are included on the attached travel authorization cover sheet and the attached trip schedule. On 10/28/18 and 10/29/18, Secretary Zinke will participate in a number of engagements hosted by the National Fish and Wildlife Foundation. During his participation, Secretary Zinke will receive dinner on 10/28/18, breakfast on 10/29/18, overnight lodging on the night of 10/28/18, and a botanical tour on 10/29/18. An appropriate DI-2000 form is attached, and the appropriate meals will be deducted from Secretary Zinke's M&IE for 10/28/18 and 10/29/18. This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
10/26/18	10/27/18	LEXINGTON, KY	Mission (Operational)	112.00 / 56.00
10/27/18	10/28/18	NEW ORLEANS, LA	Mission (Operational)	150.00 / 71.00
10/28/18	10/29/18	IBERIA PARISH, LA	Mission (Operational)	94.00 / 55.00
10/29/18	11/01/18	NEW ORLEANS, LA	Mission (Operational)	150.00 / 71.00
11/01/18	11/02/18	MOBILE, AL	Mission (Operational)	94.00 / 61.00

Document Totals

Total Expenses: 2,314.80
Reimbursable Expenses: 447.75
Non-Reimbursable Expenses: 1,867.05
Advance Authorized: .00
Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,046.30	.00
Lodging-PerDiem	806.00	.00
M&IE-PerDiem	447.75	.00
Transxn Fees	14.75	.00
Total Expenses:	2,314.80	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	1,061.05	Total Per Diem Expenses:	1,253.75
Date	Description	Category	Cost	Pay Method	Per Diem
10/25/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
10/26/2018	Airline Flight Comment: Flight from Washington, DC (DCA) to Lexington, KY.	Com. Carrier	562.20	GOVCC-C	
10/26/2018	Lodging	Lodging-PerDiem	112.00	GOVCC-C	*
10/26/2018	M&IE	M&IE-PerDiem	42.00	REIMBURSABLE	*
10/27/2018	Airline Flight Comment: Total airfare for flight from Lexington, KY to New Orleans, LA; and flight from Mobile, AL to Washington, DC (DCA).	Com. Carrier	484.10	GOVCC-C	
10/27/2018	Lodging	Lodging-PerDiem	150.00	GOVCC-C	*
10/27/2018	M&IE	M&IE-PerDiem	71.00	REIMBURSABLE	*
10/28/2018	Lodging	Lodging-PerDiem	.00	GOVCC-C	*
10/28/2018	M&IE Comment: On 10/28/18 and 10/29/18, Secretary Zinke will participate in a number of engagements hosted by the National Fish and Wildlife Foundation. During his participation, Secretary Zinke will receive dinner on 10/28/18, breakfast on 10/29/18, overnight lodging on the night of 10/28/18, and a botanical tour on 10/29/18. Therefore, Secretary Zinke will incur not any lodging expenses on the night of 10/28/18.	M&IE-PerDiem	32.00	REIMBURSABLE	*
10/28/2018	M&IE Comment: On 10/28/18 and 10/29/18, Secretary Zinke will participate in a number of engagements hosted by the National Fish and Wildlife Foundation. During his participation, Secretary Zinke will receive dinner on 10/28/18, breakfast on 10/29/18, overnight lodging on the night of 10/28/18, and a botanical tour on 10/29/18. Therefore, Secretary Zinke will incur not any lodging expenses on the night of 10/28/18. Additionally, an appropriate DI-2000 form is attached, and the appropriate meals will be deducted from Secretary Zinke's M&IE for 10/28/18 and 10/29/18.	M&IE-PerDiem	32.00	REIMBURSABLE	*
10/29/2018	Lodging	Lodging-PerDiem	150.00	GOVCC-C	*
10/29/2018	M&IE Comment: On 10/28/18 and 10/29/18, Secretary Zinke will participate in a number of engagements hosted by the National Fish and Wildlife Foundation. During his participation, Secretary Zinke will receive dinner on 10/28/18, breakfast on 10/29/18, overnight lodging on the night of 10/28/18, and a botanical tour on 10/29/18. Therefore, Secretary Zinke will incur not any lodging expenses on the night of 10/28/18. Additionally, an appropriate DI-2000 form is attached, and the appropriate meals will be deducted from Secretary Zinke's M&IE for 10/28/18 and 10/29/18.	M&IE-PerDiem	54.00	REIMBURSABLE	*
10/30/2018	Lodging	Lodging-PerDiem	150.00	GOVCC-C	*
10/30/2018	M&IE	M&IE-PerDiem	71.00	REIMBURSABLE	*
10/31/2018	Lodging	Lodging-PerDiem	150.00	GOVCC-C	*
10/31/2018	M&IE	M&IE-PerDiem	71.00	REIMBURSABLE	*
11/01/2018	Lodging	Lodging-PerDiem	94.00	GOVCC-C	*
11/01/2018	M&IE	M&IE-PerDiem	61.00	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 1,253.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
10/26/2018	112.00/ 56.00	112.00	112.00	42.00	42.00	
10/27/2018	150.00/ 71.00	150.00	150.00	71.00	71.00	
10/28/2018	94.00/ 55.00	0.00	0.00	32.00	32.00	
10/29/2018	150.00/ 71.00	150.00	150.00	54.00	54.00	
10/30/2018	150.00/ 71.00	150.00	150.00	71.00	71.00	
10/31/2018	150.00/ 71.00	150.00	150.00	71.00	71.00	
11/01/2018	94.00/ 61.00	94.00	94.00	61.00	61.00	
11/02/2018	94.00/ 61.00	0.00	0.00	45.75	45.75	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	2,314.80
Expense Category: Com. Carrier	Fiscal Year: 2019	Amount: 1,046.30	
Expense Category: Lodging-PerDiem	Fiscal Year: 2019	Amount: 806.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2019	Amount: 447.75	
Expense Category: Transxn Fees	Fiscal Year: 2019	Amount: 14.75	
		Total:	2,314.80

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,867.05
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	447.75

Totals by Label

DOI FY 2018/2019 OS Travel Total DS10100000/DX10101//189D0102DM/DLSN00000.000000//// 2,314.80

Totals by Payment Method

GOVCC-C Total 1,867.05
REIMBURSABLE Total 447.75

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
10/26/18	AIR	\$562.20
10/27/18	AIR	\$484.10

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
TRAVEL DATE OVERLAP	FAIL	<p>Traveler Justification: On 10/28/18 and 10/29/18, Secretary Zinke will participate in a number of engagements hosted by the National Fish and Wildlife Foundation. During his participation, Secretary Zinke will receive dinner on 10/28/18, breakfast on 10/29/18, overnight lodging on the night of 10/28/18, and a botanical tour on 10/29/18. Therefore, Secretary Zinke will incur not any lodging expenses on the night of 10/28/18. Additionally, an appropriate DI-2000 form is attached, and the appropriate meals will be deducted from Secretary Zinke's M&IE for 10/28/18 and 10/29/18.</p> <p>OVERLAPS WITH TRIP: TANUM00010Q5D</p>
	Traveler	TANUM00010Q5D is a duplicate travel authorization. There is no trip overlap.

Justification:

Document History 10/25/2018 Authorization: TANUM00011IME

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	10/25/2018	2:36PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:

Traveler/Preparer Signature:

Date:

Approver Name:

Approver Signature:

Date:

TIM NIGBOROWICZ
Tim Nigborowicz
10/25/18
KATHARINE MACGREGOR
Katharine MacGregor
10.26.2018

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Denver, CO

DATE: 11/06/18

OFFICIAL: X POLITICAL: PERSONAL: X

REVIEWED BY / DATE:

TN / 11/23/18 TIM NIGBOROWICZ

Murphy / 11/26/18 TIM MURPHY (General Law) *2/26/18*

HB / 12-7-18 HEATHER GOTTRY (Ethics)*

DC / 12-19-18 DEBBIE COUSINS

* Cleared consistent with ethics advice previously provided. *JP*

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: November 21, 2018

Trip Overview:

- Date: November 6, 2018
- Location: Colorado

Trip Summary:

November 6, 2018

- *Commercial flight from Washington, DC (DCA) to Denver, CO*
- Working Lunch Meeting with Casey Stemler (Lakewood, CO)
- U.S. Geological Survey Trails Inter-Connectivity Project Briefing and Demonstration (Denver, CO)
- Phone Call with Utah Senator Orrin Hatch (Denver, CO)
- Denver Federal Center Employee Meeting on DOI Reorganization (Denver, CO)
- Official travel concludes

Trip Notes – Lodging and M&IE:

- Secretary Zinke paid for his own meal at his working lunch meeting with Casey Stemler in Lakewood, CO on 11/6/18.
- This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement.

Trip Notes – Transportation and Miscellaneous:

- Secretary Zinke concluded his official travel on the afternoon of 11/6/18 and started a period of personal travel with a flight departing from Denver International Airport. Secretary Zinke utilized personal funds to pay for this flight from Denver. The government incurred no additional expenses during Secretary Zinke's personal travel.
- This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket invoice
- Trip schedule

cc

Document Header Information

Document Voucher Document TV0000RZG8
Type: Name:
Travel TANUM00011OJF Trip 11-06-18 Denver, CO
Authorization Name:

Number:
TA Date: 11/21/18 Currency: USD
Organization: DOIDOSSIO Current CREATED
Status:

Purpose: Mission Document November 6, 2018 . Commercial flight from Washington, DC (DCA) to Denver, CO . Working Lunch
(Operational) Detail: Meeting with Casey Stemler (Lakewood, CO) . U.S. Geological Survey Trails Inter-Connectivity Project Briefing and Demonstration (Denver, CO) . Phone Call with Utah Senator Orrin Hatch (Denver, CO) . Denver Federal Center Employee Meeting on DOI Reorganization (Denver, CO) . Official travel concludes Trip Notes ?" Lodging and M&IE: . Secretary Zinke paid for his own meal at his working lunch meeting with Casey Stemler in Lakewood, CO on 11/6/18. . This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement. Trip Notes ?" Transportation and Miscellaneous: . Secretary Zinke concluded his official travel on the afternoon of 11/6/18 and started a period of personal travel with a flight departing from Denver International Airport. Secretary Zinke utilized personal funds to pay for this flight from Denver. The government incurred no additional expenses during Secretary Zinke's personal travel. . This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
TID: 40210798D Organization: DOIDOSSIO
Title: Duty Station: WASHINGTON DC
Security CI: Card: CARD HOLDER
Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone: 2022087551 Cell Phone:
Home Address: Home Phone: 2022087551
Alternate Address: Alternate Phone:

Document Information

Trip
Number:
1

Purpose: November 6, 2018 . Commercial flight from Washington, DC (DCA) to Denver, CO . Working Lunch Meeting with Casey Stemler (Lakewood, CO) . U.S. Geological Survey Trails Inter-Connectivity Project Briefing and Demonstration (Denver, CO) . Phone Call with Utah Senator Orrin Hatch (Denver, CO) . Denver Federal Center Employee Meeting on DOI Reorganization (Denver, CO) . Official travel concludes Trip Notes ?" Lodging and M&IE: . Secretary Zinke paid for his own meal at his working lunch meeting with Casey Stemler in Lakewood, CO on 11/6/18. . This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement. Trip Notes ?" Transportation and Miscellaneous: . Secretary Zinke concluded his official travel on the afternoon of 11/6/18 and started a period of personal travel with a flight departing from Denver International Airport. Secretary Zinke utilized personal funds to pay for this flight from Denver. The government incurred no additional expenses during Secretary Zinke's personal travel. . This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
11/06/18	11/06/18	DENVER, CO	Mission (Operational)	181.00 / 76.00 *

Document Totals

Total Expenses:	264.55
Reimbursable Expenses:	.00
Non-Reimbursable Expenses:	264.55
Advance Applied:	.00
Net to Traveler:	.00
Net to Government:	264.55

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	249.80	.00
Transxn Fees	14.75	.00
Total Expenses:	264.55	.00

Trip 1 Details

Expenses						
Date	Description	Category	Cost	Pay Method	Per Diem	
Trip#: 1		Total Non-Per Diem Expenses: 264.55		Total Per Diem Expenses: .00		
11/06/2018	Airline Flight	Com. Carrier	249.80	GOVCC-C		
Comment: Flight from Washington, DC (DCA) to Denver, CO.						
11/21/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C		
Per Diem Allowances						
Trip#: 1		Total Per Diem Allowances:				.00
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
11/06/2018	181.00/ 76.00	0.00	0.00	0.00	0.00	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	264.55
Expense Category: Com. Carrier	Fiscal Year: 2019	Amount: 249.80	
Expense Category: Transxn Fees	Fiscal Year: 2019	Amount: 14.75	
Total:			264.55

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	264.55
Totals by Label				
DOI	FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		264.55
Totals by Payment Method				
			GOVCC-C Total	264.55

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
11/06/18	AIR Airline Flight	\$249.80

Audits

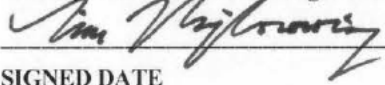
Audit Name	Result	Reason
EXPENSE RECEIPTS REQUIRED	FAIL	Airline Flight on 11/06/2018 requires a receipt.
	Traveler Justification:	The appropriate airline flight ticket receipt is attached.

Document History 11/21/2018 Voucher: TV0000RZG8

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	11/21/2018	10:02AM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

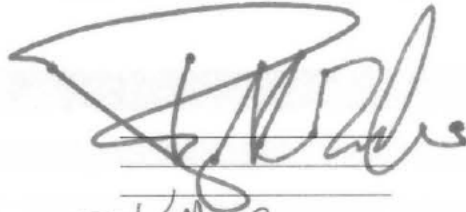
I certify that the electronic signatures listed above are valid and on file



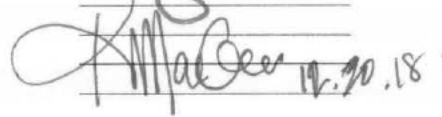
SIGNED DATE 12/19/18

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:



Ryan Zinke
12-20-18



Kate MaGregor

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 11/05/18 **TRAVEL ARRANGER NAME & PHONE:** Tim Nigborowicz, 202-208-7551

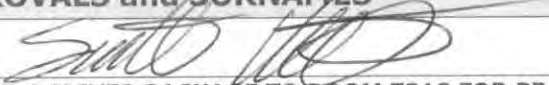
OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	<input checked="" type="checkbox"/> Authorization <input type="checkbox"/> Voucher <input type="checkbox"/> Amended Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	11/06/18
Location(s)	Denver, CO
Estimated Cost	\$350
Funding	DOI will pay all travel expenses for this trip.
Purpose	Secretary Zinke will travel to Denver, Colorado, to meet with DOI employees there at the Denver Federal Center. He will receive a briefing from Casey Stemler regarding process on the migration corridors over a working lunch. Secretary Zinke will then go to the Denver Federal Building for a presentation from Kevin Gallagher with USGS about the Digital Trails Network. Secretary Zinke will then participate in a reorganization meeting at the Denver Federal Center with DOI employees. He will conclude his trip by starting a period of personal travel on the afternoon of 11/6/18. See the attached trip schedule for additional details regarding this official travel.
Is this a speaking engagement? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	If yes, the traveler or travel arranger must notify the Office of Communications I have notified OCO: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Is this international travel? Have you attached the DI-1175?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	This trip will be less than 12 hours in duration with no overnight stay, so Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement. Secretary Zinke will pay for his own meal at the working lunch with Casey Stemler. Secretary Zinke will conclude his official travel on the afternoon of 11/6/18 and begin a period of personal travel with a flight from Denver International Airport. Secretary Zinke utilized personal funds to pay for this flight from Denver. The government will incur no additional expenses for Secretary Zinke's personal travel.
SOL (General Law) approval for special requests (if necessary)	This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Traveler signature applied	
Travel arranger signature applied	

APPROVALS and SURNAMEs

Assistant Secretary or Supervisor	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Chief of Staff	 11.05.2018.



Document Header Information

Document Authorization Document TANUM00011OJF
Type: Name:
Travel TANUM00011OJF Trip 11-06-18 Denver, CO
Authorization Name:

Number:
TA Date: 11/05/18 Currency: USD
Organization: DOIDOSSIO Current CREATED
Status:

Purpose: Mission Document Secretary Zinke will travel to Denver, Colorado, to meet with DOI employees there at the Denver Federal
(Operational) Detail: Center. He will receive a briefing from Casey Stemler regarding process on the migration corridors over a working lunch. Secretary Zinke will then go to the Denver Federal Building for a presentation from Kevin Gallagher with USGS about the Digital Trails Network. Secretary Zinke will then participate in a reorganization meeting at the Denver Federal Center with DOI employees. He will conclude his trip by starting a period of personal travel on the afternoon of 11/6/18. See the attached trip schedule for additional details regarding this official travel. This trip will be less than 12 hours in duration with no overnight stay, so Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement. Secretary Zinke will pay for his own meal at the working lunch with Casey Stemler. Secretary Zinke will conclude his official travel on the afternoon of 11/6/18 and begin a period of personal travel with a flight from Denver International Airport. Secretary Zinke utilized personal funds to pay for this flight from Denver. The government will incur no additional expenses for Secretary Zinke's personal travel. This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the item noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
TID: 40210798D Organization: DOIDOSSIO
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WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone: 2022087551 Cell Phone:
Home Address: Home Phone: 2022087551
Alternate Address: Alternate Phone:

Document Information

Trip
Number:
1

Purpose: Secretary Zinke will travel to Denver, Colorado, to meet with DOI employees there at the Denver Federal Center. He will receive a briefing from Casey Stemler regarding process on the migration corridors over a working lunch. Secretary Zinke will then go to the Denver Federal Building for a presentation from Kevin Gallagher with USGS about the Digital Trails Network. Secretary Zinke will then participate in a reorganization meeting at the Denver Federal Center with DOI employees. He will conclude his trip by starting a period of personal travel on the afternoon of 11/6/18. See the attached trip schedule for additional details regarding this official travel. This trip will be less than 12 hours in duration with no overnight stay, so Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement. Secretary Zinke will pay for his own meal at the working lunch with Casey Stemler. Secretary Zinke will conclude his official travel on the afternoon of 11/6/18 and begin a period of personal travel with a flight from Denver International Airport. Secretary Zinke utilized personal funds to pay for this flight from Denver. The government will incur no additional expenses for Secretary Zinke's personal travel. This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the item noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
11/06/18	11/06/18	DENVER, CO	Mission (Operational)	181.00 / 76.00

Document Totals

Total Expenses: 264.55
Reimbursable Expenses: .00
Non-Reimbursable Expenses: 264.55
Advance Authorized: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	249.80	.00
Transxn Fees	14.75	.00
Total Expenses:	264.55	.00

Trip 1 Details

Expenses

Trip#: 1	Total Non-Per Diem Expenses:	264.55	Total Per Diem Expenses:	.00	
Date	Description	Category	Cost	Pay Method	Per Diem
11/05/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	*
11/06/2018	Airline Flight	Com. Carrier	249.80	GOVCC-C	*
Comment: Flight from Washington, DC (DCA) to Denver, CO.					

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	.00					
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
11/06/2018	181.00/ 76.00	0.00	0.00	0.00	0.00	.	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	264.55
Expense Category: Com. Carrier	Fiscal Year: 2019	Amount: 249.80	
Expense Category: Transxn Fees	Fiscal Year: 2019	Amount: 14.75	
Total:			264.55

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	264.55
Totals by Label				
DOI	FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		264.55
Totals by Payment Method				
			GOVCC-C Total	264.55

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
11/06/18	AIR	\$249.80

Audits

Audit Name	Result	Reason
------------	--------	--------

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	11/05/2018	12:49PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

TIM NIGBOROWICZ
Tim Nigborowicz
11/5/18
KATHARINE MACGREGOR
Katharine MacGregor
11.05.2018

Date: 10/31/2018
Record Locator: MD6U7G
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Tue, Nov 06 2018

7:00 AM depart **Ronald Reagan Ntl Washington (DCA) to Chicago O'Hare (ORD)** — Confirmation No. P8C3L5



United Airlines
Flight 605

Takeoff: 7:00 AM Terminal: B
Ronald Reagan Ntl Washington, DC
Economy [W] Class | Airbus Industrie
A320-100/200 | Refreshments | 2h
10m

Landing: 8:10 AM (Terminal: 1)
Chicago O'Hare, IL

Travelers:

Name: Zinke, Ryan.Keith Seat: 28C FF#: (b) (6)

8:57 AM depart **Chicago O'Hare (ORD) to Denver (DEN)** — Confirmation No. P8C3L5



United Airlines
Flight 2005

Takeoff: 8:57 AM Terminal: 1
Chicago O'Hare, IL
Economy [W] Class | Airbus Industrie
A320-100/200 | Breakfast | 2h 39m

Landing: 10:36 AM
Denver, CO

Travelers:

Name: Zinke, Ryan.Keith Seat: 38A FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION IS ON A COURTESY HOLD. FARES ARE NOT GUARANTEED UNTIL PURCHASED. PLEASE CONTACT YOUR DEDICATED TRAVEL TEAM WHEN YOU ARE READY TO CONFIRM THIS RESERVATION.



Ticket Number 016-7204376737
 Account # D00880
 Issue Date Fri, Nov 02, 2018
 Booking ID MD6U7G
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan,Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 320	605 / W WCADCA Confirmation: P8C3L5	Tue, 11/06/2018 Tue, 11/06/2018	Leave :: RONALD REAGAN NTL WASHINGTON (DCA) Arrive :: CHICAGO O'HARE (ORD) *** Connecting ***	700A 810A
✈	UNITED AIRLINES 320	2005 / W WCADCA Confirmation: P8C3L5	Tue, 11/06/2018 Tue, 11/06/2018	Leave :: CHICAGO O'HARE (ORD) Arrive :: DENVER (DEN)	857A 1036A

Remark(s)	Fare	Tax	Total Amount	Amount Charged
U22/DOIDOSSIO				\$211.16
U29/TANUM00011LWT				\$38.64
U82/ORFSHOURLY				\$249.80
				\$249.80

Air only indicated here

WAS UA X/CHI UA DEN211.16USD211.16END UA ZPDCAORD XT 5.60AY9.00XF DCA4.5ORD4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Tue, Nov 20, 2018 01:43 PM

Generated by Travel Incorporated

Official Invoice

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: California

DATE: 11/13/18 - 11/16/18

OFFICIAL: X POLITICAL: PERSONAL: X

REVIEWED BY / DATE:

12/10/18 [Signature] SAM HEBERT

12/19/18 / Murphy TIM MURPHY (General Law) *Looks OK
JWZ*

12-18-18 / [Signature] HEATHER GOTTRY (Ethics) *

[Signature] / 12/20/18 DEBBIE COUSINS

* Approved consistent with prior ethics advice provided. [Signature]

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: December 7, 2018

Trip Overview:

- Dates: November 13, 2018 – November 16, 2018
- Location: California

Trip Summary:

November 13, 2018

- *Commercial flight from Kalispell, MT to Sacramento, CA*
- Remain overnight in Sacramento, CA

November 14, 2018

- *Drive from Sacramento, CA to Paradise, CA*
- Visit to Paradise Elementary School with California Governor Jerry Brown and FEMA Administrator Brock Long (Paradise, CA)
- *Drive from Paradise, CA to Chico, CA*
- Meet with Camp Fire Survivors with Governor Brown and Administrator Long at Camp Fire Incident Command Post (Chico, CA)
- Camp Fire Briefing with Incident Commanders and Local Officials (Chico, CA)
- Camp Fire Media Briefing with Governor Brown and Administrator Long (Chico, CA)
- *Drive from Chico, CA to Sacramento, CA*
- *Commercial flight from Sacramento, CA to Burbank, CA*
- *Drive from Burbank, CA to Thousand Oaks, CA*
- Remain overnight in Thousand Oaks, CA

November 15, 2018

- *Drive from Thousand Oaks, CA to Camarillo, CA*
- Tour of Woolsey Fire Incident Command Post (Camarillo, CA)
- Wildfire Operational Briefing with Governor Brown provided by the California Department of Forestry and Fire Protection (Camarillo, CA)
- Wildfire Media Briefing with Governor Brown (Camarillo, CA)
- *Drive from Camarillo, CA to Agoura Hills, CA*
- Tour and Overview of Historic Paramount Ranch Film Set and Fire Damage (Agoura Hills, CA)
- Tour and Overview of Historic Reagan Ranch and Fire Damage (Agoura Hills, CA)
- Visit to Rocky Oaks Park and Overview of Fire Damage (Malibu, CA)

- All-Employee Meet and Greet in King Gillette Ranch Plaza (Calabasas, CA)
- Borderline Memorial Visit (Thousand Oaks, CA)
- Remain overnight in Thousand Oaks, CA

November 16, 2018

- *Drive from Thousand Oaks, CA to Los Angeles, CA*
- *Commercial flight from Los Angeles, CA to Kalispell, MT*
- Trip concludes

Trip Notes – Lodging and M&IE:

- After this trip started, it was determined that Secretary Zinke would utilize lodging in Thousand Oaks, California, for the nights of 11/14/18 and 11/15/18. He was originally scheduled to utilize lodging in Culver City, California, on those dates. Therefore, Secretary Zinke’s official per diem location from 11/14/18 through 11/16/18 is not properly noted in his original travel authorization.

Trip Notes – Transportation and Miscellaneous:

- On 11/13/18, Secretary Zinke started his official travel from a non-duty station via a commercial flight from Kalispell, Montana, to Sacramento, California. The Division of General Law reviewed this start of travel from a non-duty station and identified no problems and no issues of concern. Email correspondence documenting this determination from the Division of General Law is attached.
- After this trip started, it was determined that Secretary Zinke would travel via a contract carrier flight from Sacramento, California, to Burbank, California, on 11/14/18. Secretary Zinke was originally scheduled to take a contract carrier flight from Sacramento to Los Angeles, California, on that date. Therefore, the flight to Burbank is not included on Secretary Zinke’s original travel authorization. This change of Secretary Zinke’s flight resulted in an increased cost of \$154.00.
- On 11/16/18, Secretary Zinke ended his official travel at a non-duty station via a commercial flight from Los Angeles, California, to Kalispell, Montana. The Division of General Law reviewed this conclusion of official travel at a non-duty station and identified no problems and no issues of concern. However, it was determined that Secretary Zinke should reimburse the government \$30.00 due to the cost difference of the flight. Therefore, Secretary Zinke submitted a check for the amount of \$30.00, payable to the U.S. Department of the Interior. Email correspondence documenting the flight cost difference and a copy of the check are attached.
- On 11/16/18, Secretary Zinke incurred a parking fee at Glacier Park International Airport, where he parked his personal vehicle for the duration of this trip. However, he did not receive a receipt for this parking fee, which was \$36.00. A copy of the relevant entry from Secretary Zinke’s credit card transaction record is attached. This record indicates a “Transaction Date” of 11/19/18 because the parking facility’s automatic payment machine was broken, resulting in a delayed payment transaction.
- This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by

either of those offices. However, because the “pre-trip checklist process” is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

- Airfare Ticket 5266359895952 was fully refunded for the amount of \$236.20. This refund was processed directly through Southwest Airlines instead of Duluth Travel, Inc., so it was refunded under a different ticket number (Airfare Ticket 5262409240999). Documentation is attached.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itineraries
- Duluth Travel, Inc. ticket receipts
- Hotel receipts
- Copy of government credit card transaction record entry
- Email correspondence regarding Secretary Zinke’s start of official travel from a non-duty station
- Email correspondence documenting the flight cost difference for Secretary Zinke’s conclusion of official travel at a non-duty station
- Copy of reimbursement check for the extra cost of Secretary Zinke’s conclusion of official travel at a non-duty station
- Trip schedule

Document Header Information

Document Voucher Document TV0000S4JU
 Type: Name:
 Travel TANUM00011SU7 Trip 11-13-18 California
 Authorization Name:
 Number:
 TA Date: 12/07/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document On November 13, 2018, Secretary Ryan Zinke started official travel to various locations in California.
 (Operational) Detail: Further details of the trip are included in the attached voucher memo and the attached trip schedule. Trip Notes: . After this trip started, it was determined that Secretary Zinke would travel via a contract carrier flight from Sacramento, California, to Burbank, California, on 11/14/18. Secretary Zinke was originally scheduled to take a contract carrier flight from Sacramento to Los Angeles, California, on that date. Therefore, the flight to Burbank is not included on Secretary Zinke's original travel authorization. This change of Secretary Zinke's flight resulted in an increased cost of \$154.00. . On 11/16/18, Secretary Zinke ended his official travel at a non-duty station via a commercial flight from Los Angeles, California, to Kalispell, Montana. The Division of General Law reviewed this conclusion of official travel at a non-duty station and identified no problems and no issues of concern. However, it was determined that Secretary Zinke should reimburse the government \$30.00 due to the cost difference of the flight. Therefore, Secretary Zinke submitted a check for the amount of \$30.00, payable to the U.S. Department of the Interior. Email correspondence documenting the flight cost difference and a copy of the check are attached. . Airfare Ticket 5266359895952 was fully refunded for the amount of \$236.20. This refund was processed directly through Southwest Airlines instead of Duluth Travel, Inc., so it was refunded under a different ticket number (Airfare Ticket 5262409240999). Documentation is attached.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: , Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: On November 13, 2018, Secretary Ryan Zinke started official travel to various locations in California. Further details of the trip are included in the attached voucher memo and the attached trip schedule. Trip Notes: . After this trip started, it was determined that Secretary Zinke would travel via a contract carrier flight from Sacramento, California, to Burbank, California, on 11/14/18. Secretary Zinke was originally scheduled to take a contract carrier flight from Sacramento to Los Angeles, California, on that date. Therefore, the flight to Burbank is not included on Secretary Zinke's original travel authorization. This change of Secretary Zinke's flight resulted in an increased cost of \$154.00. . On 11/16/18, Secretary Zinke ended his official travel at a non-duty station via a commercial flight from Los Angeles, California, to Kalispell, Montana. The Division of General Law reviewed this conclusion of official travel at a non-duty station and identified no problems and no issues of concern. However, it was determined that Secretary Zinke should reimburse the government \$30.00 due to the cost difference of the flight. Therefore, Secretary Zinke submitted a check for the amount of \$30.00, payable to the U.S. Department of the Interior. Email correspondence documenting the flight cost difference and a copy of the check are attached. . Airfare Ticket 5266359895952 was fully refunded for the amount of \$236.20. This refund was processed directly through Southwest Airlines instead of Duluth Travel, Inc., so it was refunded under a different ticket number (Airfare Ticket 5262409240999). Documentation is attached.

Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
11/13/18	11/14/18	SACRAMENTO, CA	Mission (Operational)	135.00 / 66.00 *
11/14/18	11/16/18	THOUSAND OAKS, CA	Mission (Operational)	161.00 / 66.00 *

Document Totals

Total Expenses: 1,941.04
 Reimbursable Expenses: 231.00
 Non-Reimbursable Expenses: 1,710.04

Advance Applied:	.00
Net to Traveler:	231.00
Net to Government:	1,710.04
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,142.80	.00
Lodging Taxes & Misc	59.49	.00
Lodging-PerDiem	457.00	.00
M&IE-PerDiem	231.00	.00
Transportation	36.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,941.04	.00

Trip 1 Details						
Expenses						
Trip#:					Total Non-Per Diem Expenses:	Total Per Diem Expenses:
1					1,253.04	688.00
Date	Description	Category	Cost	Pay Method	Per Diem	
11/13/2018	Airline Flight Comment: On 11/13/18, Secretary Zinke started his official travel from a non-duty station via a commercial flight from Kalispell, Montana, to Sacramento, California. The Division of General Law reviewed this start of travel from a non-duty station and identified no problems and no issues of concern. Email correspondence documenting this determination from the Division of General Law is attached.	Com. Carrier	532.80	GOVCC-C		
11/13/2018	Lodging Tax/Lodging Fees Comment: City Tax 12% - Room; Tourism Fee	Lodging Taxes & Misc	20.25	GOVCC-C		
11/13/2018	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*	
11/13/2018	M&IE	M&IE-PerDiem	49.50	REIMBURSABLE	*	
11/14/2018	Airline Flight Comment: After this trip started, it was determined that Secretary Zinke would travel via a contract carrier flight from Sacramento, California, to Burbank, California, on 11/14/18. Secretary Zinke was originally scheduled to take a contract carrier flight from Sacramento to Los Angeles, California, on that date. Therefore, the flight to Burbank is not included on Secretary Zinke's original travel authorization. This change of Secretary Zinke's flight resulted in an increased cost of \$154.00.	Com. Carrier	236.20	GOVCC-C		
11/14/2018	Lodging Tax/Lodging Fees Comment: CITY TRANSIENT OCCUPANCY TAX; TBID ASSESSMENT TAX; STATE OF CA ASSESSMENT TAX	Lodging Taxes & Misc	19.62	GOVCC-C		
11/14/2018	Lodging Comment: After this trip started, it was determined that Secretary Zinke would utilize lodging in Thousand Oaks, California, for the nights of 11/14/18 and 11/15/18. He was originally scheduled to utilize lodging in Culver City, California, on those dates. Therefore, Secretary Zinke's official per diem location from 11/14/18 through 11/16/18 is not properly noted in his original travel authorization.	Lodging-PerDiem	161.00	GOVCC-C	*	
11/14/2018	M&IE	M&IE-PerDiem	66.00	REIMBURSABLE	*	
11/15/2018	Lodging Tax/Lodging Fees Comment: CITY TRANSIENT OCCUPANCY TAX; TBID ASSESSMENT TAX; STATE OF CA ASSESSMENT TAX	Lodging Taxes & Misc	19.62	GOVCC-C		
11/15/2018	Lodging Comment: After this trip started, it was determined that Secretary Zinke would utilize lodging in Thousand Oaks, California, for the nights of 11/14/18 and 11/15/18. He was originally scheduled to utilize lodging in Culver City, California, on those dates. Therefore, Secretary Zinke's official per diem location from 11/14/18 through 11/16/18 is not properly noted in his original travel authorization.	Lodging-PerDiem	161.00	GOVCC-C	*	
11/15/2018	M&IE	M&IE-PerDiem	66.00	REIMBURSABLE	*	
11/16/2018	Airline Flight	Com. Carrier	373.80	GOVCC-C		

11/16/2018M&IE	M&IE-PerDiem	49.50	REIMBURSABLE *
11/16/2018Parking	Transportation	36.00	GOVCC-C
Comment: On 11/16/18, Secretary Zinke incurred a parking fee at Glacier Park International Airport, where he parked his personal vehicle for the duration of this trip. However, he did not receive a receipt for this parking fee, which was \$36.00. A copy of the relevant entry from Secretary Zinke's credit card transaction record is attached. This record indicates a "Transaction Date" of 11/19/18 because the parking facility's automatic payment machine was broken, resulting in a delayed payment transaction.			
12/07/2018TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 688.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
11/13/2018	135.00/ 66.00	135.00	135.00	49.50	49.50	
11/14/2018	161.00/ 66.00	161.00	161.00	66.00	66.00	
11/15/2018	161.00/ 66.00	161.00	161.00	66.00	66.00	
11/16/2018	161.00/ 66.00	0.00	0.00	49.50	49.50	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	1,941.04
Expense Category: Com, Carrier	Fiscal Year: 2019	Amount: 1,142.80	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2019	Amount: 59.49	
Expense Category: Lodging-PerDiem	Fiscal Year: 2019	Amount: 457.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2019	Amount: 231.00	
Expense Category: Transportation	Fiscal Year: 2019	Amount: 36.00	
Expense Category: Transxn Fees	Fiscal Year: 2019	Amount: 14.75	
Total:			1,941.04

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,710.04
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	231.00
Totals by Label			
DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		1,941.04
Totals by Payment Method			
			GOVCC-C Total 1,710.04
			REIMBURSABLE Total 231.00

Attachments No Attachments Exist

Receipt Checklist

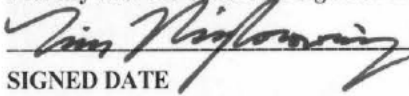
Date	Description	Cost
11/13/18	AIR Airline Flight	\$532.80
11/14/18	AIR Airline Flight	\$236.20
11/16/18	AIR Airline Flight	\$373.80

Audits

Audit Name	Result	Reason
EXPENSE RECEIPTS REQUIRED	FAIL	Airline Flight on 11/13/2018 requires a receipt.
	Traveler Justification:	All appropriate receipts are properly attached.

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	12/07/2018	12:52PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

 12/19/18
SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:



12/21/2018

RYAN ZINKE

12/20/18

KATHARINE MACGREGOR

Date: 11/13/2018
Record Locator: NJJRAZ
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Tue, Nov 13 2018

2:40 PM depart **Kalispell (FCA) to Denver (DEN)** — Confirmation No. BFE993



United Airlines
Flight 4673
OPERATED BY /TRANS STATES
AIRLINES DBA UNITED EXPRE
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 2:40 PM
Kalispell, MT
Economy [M] Class | Embraer
RJ135/140/145 | Food and Beverage for
Purchase | 2h 15m

Landing: 4:55 PM
Denver, CO

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 016-7204679530 Seat: 07C FF#: (b) (6)

7:03 PM depart **Denver (DEN) to Sacramento (SMF)** — Confirmation No. BFE993



United Airlines
Flight 773

Takeoff: 7:03 PM
Denver, CO
Economy [M] Class | Boeing 737-900
| Food and Beverage for Purchase | 2h
32m

Landing: 8:35 PM (Terminal: A)
Sacramento, CA

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 016-7204679530 Seat: 32D FF#: (b) (6)

3:00 PM check-in **Hi EXP Stes Sacramento Ne** Confirmation No. 22366445



Address: 2224 Auburn Blvd Sacramento Ca 95821
Nights: 1 (name: Zinke Ryan)
Guarantee Info:
Other Info:
Frequent Guest #: (b) (6)
Nightly Rate: \$135.00
Total Rate: \$155.25

Phone: 1-916-923-1100 Fax: 1-916-921-9900
Rooms: 1 room
Room Desc: Government Rate Yoom Rate Includes Free
Standard Room When You Arrive At The Hotel We Will Do Our
Best To Meet Your Bed Type
Cancel Policy: One Nite Cancel Or No Show Penalty Applies

Wed, Nov 14 2018

check-out **Hi EXP Stes Sacramento Ne** Confirmation No. 22466445

3:31 PM depart **Sacramento (SMF) to Los Angeles (LAX)** — Confirmation No. BFE993



United Airlines
Flight 5189
OPERATED BY /SKYWEST DBA UNITED
EXPRESS
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 3:31 PM Terminal: A
Sacramento, CA
Economy [Y] Class | Refreshments |
1h 37m

Landing: 5:08 PM (Terminal: 7)
Los Angeles, CA

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 016-7204830116 Seat: 18B FF#: (b) (6)

3:00 PM check-in **Dbltree LOS Angeles Westside** Confirmation No. 83252754



Address: 6161 West Centinela Avenue Culver City Ca 902306306
Nights: 2 (name: Zinke Ryan.Keith)
Guarantee Info:
Other Info: PLEASE PROVIDE KEYS AND ROOM ACCESS TO MR HURLEY-
Frequent Guest #: (b) (6)
Nightly Rate: \$161.00
Total Rate: \$367.72

Phone: 1-310-649-1776 Fax: 1-310-649-4411
Rooms: 1 room
Room Desc: Us Government On Duty Travel Culver King
Refrigerator
Cancel Policy: 48 Hr Cancellation Required

Fri, Nov 16 2018

check-out **Dbltree LOS Angeles Westside** Confirmation No. 83252754

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.Tsa.Gov,
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM00011RNZ

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.



Ticket Number 016-7204679530
 Account # D00880
 Issue Date Mon, Nov 12, 2018
 Booking ID NJJRA2
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES ERJ	4673 / M MAA0AFEN Confirmation: BFE993	Tue, 11/13/2018 Tue, 11/13/2018	Leave : KALISPELL (FCA) Arrive : DENVER (DEN) *** Connecting ***	240P 455P
🏨	Hotel: Address:	Hi Exp Stes Sacramento Ne 2224 Auburn Blvd Sacramento, CA 95821		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Tue, 11/13/2018 Wed, 11/14/2018 \$135.00 1 1 CSTN523A
✈	UNITED AIRLINES 739	773 / M MAA0AFEN Confirmation: BFE993	Tue, 11/13/2018 Tue, 11/13/2018	Leave : DENVER (DEN) Arrive : SACRAMENTO (SMF)	703P 835P

Remark(s)	Fare	
U22/DOIDOSSIO	Tax	\$474.42
U29/TANUM00011RNZ	Total Amount	\$58.38
U82/ORFSHOURLY	Amount Charged	\$532.80
		\$532.80

Air only indicated here.

FCA UA X/DEN UA SAC474.42USD474.42END UA ZPFCADEN XT 5.60AY9.00XF FCA4.5DEN4.5

used

Department of the Interior | 4355 River Green Parkway | Duluth GA 30096 | Tel 855 847-8398

Print: Mon, Nov 26, 2018 03:34 PM

Generated by Travel Incorporated

Official Invoice



Invoice # 487576
 Agency Transaction # 526-6359895160
 Expense # 526-2408785019
 Account # D00880
 Issue Date Wed, Nov 14, 2018
 Booking ID NJJRA2
 Issuing Location BGS
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Ticketless Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel:		Hi Exp Stes Sacramento Ne 2224 Auburn Blvd Sacramento, CA 95821			Check In: Tue, 11/13/2018 Check Out: Wed, 11/14/2018 Your Nightly Rate: \$135.00 Number of Rooms: 1 Number of People: 1 Room Type: CSTN523A
		Confirmation Number: 22466445 Phone Number: 1 (916) 923-1100 GalaxyNet Status:			
✈	SOUTHWEST AIRLINES 73W	780 / Y * Confirmation: U5CONR	Wed, 11/14/2018 Wed, 11/14/2018	Leave :: SACRAMENTO (SMF) Arrive :: BURBANK (BUR)	450P 605P

Remark(s)	Fare	Tax	Total Amount	Amount Charged
U22/DOIDOSSIO	\$206.51	\$29.69	\$236.20	\$236.20
U29/TANUM00011RNZ				
U82/ORFSHOURLY				
	SMF WN BUR			

Air only indicated here
Used

Print: Mon, Nov 26, 2018 03:34 PM

Ticketless-Government Services | 4355 River Green Parkway | Duluth GA, 30095

Generated by Travel Incorporated

Official Itinerary



Ticket Number 016-7204914557
 Account # D00880
 Issue Date Thu, Nov 15, 2018
 Booking ID NS9Y99
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment CAxxxxxxxxxx08867
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 777	314 / Y YCA Confirmation: FVWMM8	Fri, 11/16/2018 Fri, 11/16/2018	Leave :: LOS ANGELES (LAX) Arrive :: DENVER (DEN) *** Connecting ***	135P 448P
✈	UNITED AIRLINES ERJ	4671 / Q QDG Confirmation: FVWMM8	Fri, 11/16/2018 Fri, 11/16/2018	Leave :: DENVER (DEN) Arrive :: KALISPELL (FCA)	655P 925P

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Tax	\$326.51
U29/TANUM00011U1B	Total Amount	\$47.29
U82/ORFSHOURLY	Amount Charged	\$373.80

Air only indicated here.

LAX UA DEN95.81UA FCA230.70USD326.51END UA ZPLAXDEN XT 5.60AY9.00XF LAX4.5DEN4.5

used

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Mon, Nov 26, 2018 03:12 PM

Generated by Travel Incorporated

Official Invoice



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

[EXTERNAL] Fwd: Ryan Keith Zinke's 11/16 Sacramento trip (WJOLJK): This reservation has been canceled.

1 message

Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Mon, Nov 26, 2018 at 4:57 PM

Hi Tim,

Please find the refund notice from Southwest for the flight from Burbank to Sacramento on 16 November.

Sorry for the inconvenience.

Tina

Refunded

----- Forwarded message -----

From: **Southwest Airlines** <southwestairlines@ifly.southwest.com>
Date: Mon, Nov 26, 2018 at 4:52 PM
Subject: Ryan Keith Zinke's 11/16 Sacramento trip (WJOLJK): This reservation has been canceled.
To: <tina.ridge-arndt@dtigov.com>

Keep this confirmation number to apply funds toward a future reservation.
[View our mobile site](#) | [View in browser](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)



Your reservation has been canceled.

We're sorry things didn't work out this time. We look forward to our next chance to welcome you onboard. If there are travel funds associated with this reservation, please keep your confirmation number to apply funds toward a future reservation by its expiration date.

NOVEMBER 16

BUR ✈ **SMF**

Burbank to Sacramento

Confirmation # **WJOLJK**

Confirmation date: 11/15/2018

PASSENGER Ryan Keith Zinke
RAPID REWARDS # (b) (6)
TICKET # 5262409240999
EXPIRATION[†] November 15, 2019

Your itinerary

Flight: Friday, 11/16/2018 Est. Travel Time: 1h 20m Anytime

FLIGHT
6838

DEPARTS
BUR 11:55AM
Burbank



ARRIVES
SMF 01:15PM
Sacramento

Payment information

Total cost

Air - WJOLJK

Base Fare	\$	206.51
U.S. Transportation Tax	\$	15.49
U.S. 9/11 Security Fee	\$	5.60
U.S. Flight Segment Tax	\$	4.10
U.S. Passenger Facility Chg	\$	4.50
Total	\$	236.20

Payment

(b) (6)

Date: November 15, 2018

Payment Amount: \$236.20

Refund to: (b) (6)

Date: November 15, 2018

Refund Amount: \$236.20

Fare Rules: If you decide to make a change to your current itinerary it may result in a fare increase. In the case you're left with travel funds from this confirmation number, you're in luck! We're happy to let you use them towards a future flight for the individual named on the ticket, as long as the new travel is completed by the expiration date.

Your ticket number: 5262409240999

5262409240999: BG WN BUR WN SAC206.51USD206.51END ZP BUR4.10 XF BUR4.5

YCA

Need help?

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Customer service | FAQs

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Mobile app



Get the mobile app

¹ All travel involving funds from this Confirmation Number must be completed by the expiration date.

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See Southwest Airlines Co. Notice of Incorporation

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Southwest Airlines
2702 Love Field Drive
Dallas, TX 75235
1-800-I-FLY-SWA (1-800-435-9792)

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Tina Ridge-Arndt
Travel Consultant
Tina.Ridge-Arndt@dtigov.com

Office: 202.219.0709



Invoice # 487825
 Agency Transaction # 526-6359895952
 Expense # 526-0000000000
 Account # D00880
 Issue Date Thu, Nov 15, 2018
 Booking ID NJJRA2
 Issuing Location BGS
 Booking Agent ID TS
 Form of Payment (b) (6)
 Transaction Type Ticketless Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel		Hmptn Inn Ste Thousand Oaks 510 North Ventu Park Road Thousand Oaks, CA 91320			Check In: Wed, 11/14/2018 Check Out: Fri, 11/16/2018 Your Nightly Rate: \$161.00 Number of Rooms: 1 Number of People: 1 Room Type: GEN
		Confirmation Number: 86694708 Phone Number: 1 (805) 375-0376 GalaxyNet Status:			
✈	SOUTHWEST AIRLINES 73W	6838 / Y * Confirmation: WJOLJK	Fri, 11/16/2018 Fri, 11/16/2018	Leave :: BURBANK (BUR) Arrive :: SACRAMENTO (SMF)	1155A 115P

— Remark(s) —

Fare	\$206.51
Tax	\$29.69
Total Amount	\$236.20
Amount Charged	\$236.20
Air only indicated here.	
BUR WN SMF	<i>refunded</i>

U22/DOIDOSSIO
 U29/TANUM00011RNZ
 U82/ORFSHOURLY

Ticketless-Government Services - 4355 River Green Parkway - Duluth GA, 30096

Print: Mon, Nov 26, 2018 03:34 PM

Generated by Travel Incorporated

Official Itinerary



Account # D00880
 Issue Date Wed, Nov 14, 2018
 Booking ID NJJRA2
 Issuing Location UUN
 Booking Agent ID T5
 Transaction Type Non Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel: Address:	Hmptn Inn Ste Thousand Oaks 510 North Ventu Park Road Thousand Oaks, CA 91320		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 11/14/2018 Fri, 11/16/2018 \$161.00 1 1 GEN
	Confirmation Number: Phone Number: GalaxyNet Status:	86694708 1 (805) 375-0376 Duplicate			

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM00011RNZ
 U82/ORFSHOURLY

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Mon, Nov 26, 2018 03:34 PM

Generated by Travel Incorporated

Official Itinerary

Date: 11/15/2018
Record Locator: NS9Y99
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtgov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Fri, Nov 16 2018

1:35 PM
depart

Los Angeles (LAX) to Denver (DEN) —

Confirmation No. FVWMM8



United Airlines
Flight 314

Takeoff: 1:35 PM Terminal: 7
Los Angeles, CA
Economy [Y] Class | Boeing 777 |
Food and Beverage for Purchase | 2h
13m

Landing: 4:48 PM
Denver, CO

Travelers:

Name: Zinke,
Ryan.Keith

Ticket #: 016-7204914557

Seat: 50B

FF#:

(b) (6)

6:55 PM
depart

Denver (DEN) to Kalispell (FCA) — Confirmation No. FVWMM8



United Airlines
Flight 4671
OPERATED BY /TRANS STATES
AIRLINES DBA UNITED EXPRE
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 6:55 PM
Denver, CO
Economy [Q] Class | Embraer
RJ135/140/145 | Food and Beverage for
Purchase | 2h 30m

Landing: 9:25 PM
Kalispell, MT

Travelers:

Name: Zinke,
Ryan.Keith

Ticket #: 016-7204914557

Seat: 03D

FF#:

(b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398

- Org Code: DOIDOSSIO
- TA Number: TANUM00011U1B

A Message From Your Agent

COPY OF ITINERARY FOR GREG
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION
HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS
OR QUESTIONS PLEASE CALL YOUR DEDICATED
TRAVEL TEAM.



11-23-18

Ryan Zinke 1849 C Street Nw 1849 C St Nw Washington 20240-0001 United States	Folio No. : 107344 A/R Number : Group Code : Company : Membership No. : PC (b) (6) Invoice No. :	Room No. : 335 Arrival : 11-13-18 Departure : 11-14-18 Conf. No. : 22466445 Rate Code : IMGOV Page No. : 1 of 1
--	---	--

Date	Description	Charges	Credits	
11-13-18	*Accommodation	135.00		
11-13-18	City Tax 12% - Room	16.20	} 20.25	
11-13-18	Tourism Fee	4.05		
11-14-18	(b) (6) (b) (6)		155.25	
Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihg.com/reviews . We look forward to welcoming you back soon.		Total	155.25	155.25
		Balance	0.00	

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.



Name and Address

ZINKE, RYAN
(b) (6)

Hotel Address

510 NORTH VENTU PARK ROAD
THOUSAND OAKS, CA 91320

HAMPTON INN & SUITES - THOUSAND OAKS

Room 305//KXTD
Arrival Date 11/14/18
Departure Date 11/16/18
Adult/Child 1/0
Room Rate \$161.00
Rate Plan C-DIN
Honors # (b) (6)
Airline DL #2116736568

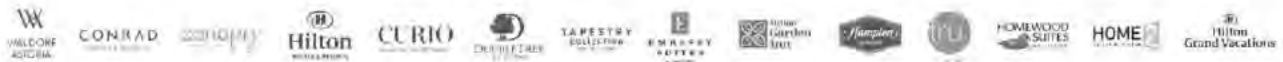
Reservations
www.hamptoninn.com or
1-800-HAMPTON

Confirmation # 86694708

11/16/18 PAGE 1

DATE	REFERENCE	DESCRIPTION	AMOUNT
11/14/18	747515	GUEST ROOM	\$161.00
11/14/18	747515	CITY TRANSIENT OCCUPANCY TAX	\$16.10
11/14/18	747515	TBID ASSESSMENT TAX	\$3.22
11/14/18	747515	STATE OF CA ASSESSMENT TAX	\$0.30
11/15/18	747749	GUEST ROOM	\$161.00
11/15/18	747749	CITY TRANSIENT OCCUPANCY TAX	\$16.10
11/15/18	747749	TBID ASSESSMENT TAX	\$3.22
11/15/18	747749	STATE OF CA ASSESSMENT TAX	\$0.30
11/16/18	747858	(b) (6)	(\$361.24)
		** BALANCE **	\$0.00

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U.S. Department of the Interior



Transaction Detail

[List](#)

General Information

Save Add Lines Attach Receipt	
Settlement Method	Commercial Card
Transaction Type	Purchase
Purchase Method	Unknown
Account Number	(b) (6)
Transaction Date	11/19/2018
Post Date	11/21/2018
MCC	7523
Merchant	01126 - GLACIER INT'L KALISPELL, MT, US
Parent Merchant:	01126 - GLACIER INT'L
Exported	
Customer Code	P36074655
Micro Reference	25415758324003526667888
Authorization Number	045406
Transaction ID	221689961
Original Currency	USD
Original Amount	\$ 36.00
Tax	\$ 1.08
Settlement Currency	USD
Total	\$ 36.00
*Hierarchy ID	810661705510 OS 1 SECRETARYS IMMEDIATE OFC
Accounting Codes	
Chart of Accounts	AQD Herndon
TRANSFERRED TRANSACTION	None
ACCOUNT CODE	None
BOC	None
Transaction Notes	



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: Travel to and from California

1 message

Hebert, Samantha <samantha_hebert@ios.doi.gov>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Wed, Nov 14, 2018 at 9:26 AM

----- Forwarded message -----

From: **Heindl, Jennifer** <jennifer.heindl@sol.doi.gov>
Date: Wed, Nov 14, 2018 at 9:24 AM
Subject: Re: Travel to and from California
To: Samantha Hebert <samantha_hebert@ios.doi.gov>, Timothy Murphy <timothy.murphy@sol.doi.gov>

HI Sam,

Per previous trips where there is a personal deviation, he should make sure to state in the TA or in an appended doc that the Sec. is beginning travel from a non-duty station. Personal deviations are allowed under the FTR with the travel approving officials specific approval, so you want to make sure the travel approving officials is signing off on the deviation as well as the trip more generally.

The rule for personal deviations is that the traveler is responsible for any costs in excess of the cost of the deviation-free routing (PDS to TDS to PDS). My understanding yesterday was, as you say, that there would be no additional cost associated with this deviation, because the route to be taken is actually cheaper than the no-deviation routing.

Thanks,
Jennifer

Jennifer A. Heindl

Attorney Advisor

Office of the Solicitor

Division of General Law

Branch of General Legal Services

Voice: 202-208-7094

Fax: 202-219-1790

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Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: [EXTERNAL] MR ZINKE 16NOV DCA AND KALISELL COMPARISON FLIGHTS

1 message

Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Tue, Nov 27, 2018 at 3:00 PM

----- Forwarded message -----

From: **Samantha Hebert** <samantha_hebert@ios.doi.gov>
Date: Thu, Nov 15, 2018 at 7:10 PM
Subject: Re: [EXTERNAL] MR ZINKE 16NOV DCA AND KALISELL COMPARISON FLIGHTS
To: Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com>
Cc: Getto, Leila <leila_getto@ios.doi.gov>

This works. Let's do this flight to Kalispell.

Sent from my iPhone

On Nov 15, 2018, at 7:02 PM, Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com> wrote:

1P- NS9Y99
1.1ZINKE/RYAN.KEITH*GVT

AMERICAN ON CONTRACT LA TO DCA
AA1363Y 16NOV FR LAXBNA SS1 1200N 551P
AA5026Y 16NOV FR BNADCA SS1 632P 930P
343.80 USD

UNITED GOVERNMENT FARE VIA DENVER THERE IS NO CONTRACT IN MARKET LAX TO KALISPELL
UA 314Y 16NOV FR LAXDEN HK1 135P 448P
UA4671Q 16NOV FR DENFCA HK1 655P 925P
373.80 USD

PLEASE LET ME KNOW IF THIS WORKS OUT FOR YOU

--

Tina Ridge-Arndt
Travel Consultant
Tina.Ridge-Arndt@dtigov.com

Office: 202.219.0709



--
Tina Ridge-Arndt

(b) (6)

(b) (6)

(b) (6)

363

68-7487/2580

4 DEC 2018

DATE

PAY TO THE ORDER OF

US Department of Interior

\$ 30⁰⁰

Thirty and no/100

DOLLARS

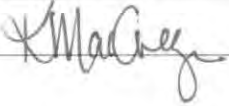
SECURITY FEATURES

(b) (6)

(b) (6)

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 11/14/18 **TRAVEL ARRANGER NAME & PHONE:** Tim Nigborowicz, 202-208-7551

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	<input checked="" type="checkbox"/> Authorization <input type="checkbox"/> Voucher <input type="checkbox"/> Amended Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	11/13/18 – 11/16/18
Location(s)	California
Estimated Cost	\$1,400
Funding	DOI will pay all travel expenses for this trip.
Purpose	Secretary Ryan Zinke will travel to California in order to review ongoing wildland firefighting operations and visit impacted areas of current wildfires in the state. Among other engagements, he will join FEMA Administrator Brock Long and California Governor Jerry Brown in Paradise, California, where they will visit Paradise Elementary School with other firefighting and government officials. They will then meet with survivors of the Camp Fire at the Incident Command Post in Chico, California. They will also receive a fire briefing with incident commanders and local officials, and then hold joint media briefing. Secretary Zinke will also receive further briefings on the Camp Fire, Woolsey Fire and Hill Fire. See the attached trip schedule for additional details regarding this official travel.
Is this a speaking engagement? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	If yes, the traveler or travel arranger must notify the Office of Communications I have notified OCO: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Is this international travel? Have you attached the DI-1175?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	On 11/13/18, Secretary Zinke will start his official travel from a non-duty station via a commercial flight from Kalispell, Montana, to Sacramento, California. The Division of General Law reviewed this start of travel from a non-duty station and identified no problems and no issues of concern. Email correspondence documenting this determination from the Division of General Law is attached. The schedule for this trip is still developing and the conclusion of Secretary Zinke's official travel is still undetermined. Therefore, Secretary Zinke currently does not have a return flight for this trip.
SOL (General Law) approval for special requests (if necessary)	This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.
TRAVEL ARRANGER CHECKLIST	
Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Traveler signature applied	
Travel arranger signature applied	
APPROVALS and SURNAMES	
Assistant Secretary or Supervisor	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Chief of Staff	 11.14.2018

Document Header Information

Document Authorization Document TANUM00011SU7
 Type: Name:
 Travel TANUM00011SU7 Trip 11-13-18 California
 Authorization Name:
 Number:
 TA Date: 11/14/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Secretary Ryan Zinke will travel to California in order to review ongoing wildland firefighting operations
 (Operational) Detail: and visit impacted areas of current wildfires in the state. Among other engagements, he will join FEMA Administrator Brock Long and California Governor Jerry Brown in Paradise, California, where they will visit Paradise Elementary School with other firefighting and government officials. They will then meet with survivors of the Camp Fire at the Incident Command Post in Chico, California. They will also receive a fire briefing with incident commanders and local officials, and then hold joint media briefing. Secretary Zinke will also receive further briefings on the Camp Fire, Woolsey Fire and Hill Fire. See the attached trip schedule for additional details regarding this official travel. On 11/13/18, Secretary Zinke will start his official travel from a non-duty station via a commercial flight from Kalispell, Montana, to Sacramento, California. The Division of General Law reviewed this start of travel from a non-duty station and identified no problems and no issues of concern. Email correspondence documenting this determination from the Division of General Law is attached. The schedule for this trip is still developing and the conclusion of Secretary Zinke's official travel is still undetermined. Therefore, Secretary Zinke currently does not have a return flight for this trip. This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number: 1
 Purpose: Secretary Ryan Zinke will travel to California in order to review ongoing wildland firefighting operations and visit impacted areas of current wildfires in the state. Among other engagements, he will join FEMA Administrator Brock Long and California Governor Jerry Brown in Paradise, California, where they will visit Paradise Elementary School with other firefighting and government officials. They will then meet with survivors of the Camp Fire at the Incident Command Post in Chico, California. They will also receive a fire briefing with incident commanders and local officials, and then hold joint media briefing. Secretary Zinke will also receive further briefings on the Camp Fire, Woolsey Fire and Hill Fire. See the attached trip schedule for additional details regarding this official travel. On 11/13/18, Secretary Zinke will start his official travel from a non-duty station via a commercial flight from Kalispell, Montana, to Sacramento, California. The Division of General Law reviewed this start of travel from a non-duty station and identified no problems and no issues of concern. Email correspondence documenting this determination from the Division of General Law is attached. The schedule for this trip is still developing and the conclusion of Secretary Zinke's official travel is still undetermined. Therefore, Secretary Zinke currently does not have a return flight for this trip. This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
11/13/18	11/14/18	SACRAMENTO, CA	Mission (Operational)	135.00 / 66.00
11/14/18	11/16/18	CULVER CITY, CA	Mission (Operational)	161.00 / 66.00

Document Totals

Total Expenses:	1,317.75
Reimbursable Expenses:	231.00
Non-Reimbursable Expenses:	1,086.75
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	615.00	.00
Lodging-PerDiem	457.00	.00
M&IE-PerDiem	231.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,317.75	.00

Trip 1 Details						
Expenses						
Trip#: 1		Total Non-Per Diem Expenses:	629.75	Total Per Diem Expenses:	688.00	
Date	Description	Category	Cost	Pay Method	Per Diem	
11/13/2018	Airline Flight Comment: On 11/13/18, Secretary Zinke will start his official travel from a non-duty station via a commercial flight from Kalispell, Montana, to Sacramento, California. The Division of General Law reviewed this start of travel from a non-duty station and identified no problems and no issues of concern. Email correspondence documenting this determination from the Division of General Law is attached.	Com. Carrier	532.80	GOVCC-C		
11/13/2018	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*	
11/13/2018	M&IE	M&IE-PerDiem	49.50	REIMBURSABLE	*	
11/14/2018	Airline Flight Comment: Flight from Sacramento, CA to Los Angeles, CA.	Com. Carrier	82.20	GOVCC-C		
11/14/2018	Lodging	Lodging-PerDiem	161.00	GOVCC-C	*	
11/14/2018	M&IE	M&IE-PerDiem	66.00	REIMBURSABLE	*	
11/14/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C		
11/15/2018	Lodging	Lodging-PerDiem	161.00	GOVCC-C	*	
11/15/2018	M&IE	M&IE-PerDiem	66.00	REIMBURSABLE	*	
11/16/2018	M&IE	M&IE-PerDiem	49.50	REIMBURSABLE	*	
Per Diem Allowances						
Trip#: 1		Total Per Diem Allowances:		688.00		
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
11/13/2018	135.00/ 66.00	135.00	135.00	49.50	49.50	
11/14/2018	161.00/ 66.00	161.00	161.00	66.00	66.00	
11/15/2018	161.00/ 66.00	161.00	161.00	66.00	66.00	
11/16/2018	161.00/ 66.00	0.00	0.00	49.50	49.50	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS	Acct Code:	1,317.75
	Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	
Expense Category: Com. Carrier	Fiscal Year: 2019	Amount: 615.00	
Expense Category: Lodging-	Fiscal Year: 2019	Amount: 457.00	

PerDiem
Expense Category: M&IE-PerDiem Fiscal Year: 2019 Amount: 231.00
Expense Category: Transxn Fees Fiscal Year: 2019 Amount: 14.75
Total: 1,317.75

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,086.75
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	231.00

Totals by Label

DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		1,317.75
----------------------------------	---	--	----------

Totals by Payment Method

GOVCC-C Total	1,086.75
REIMBURSABLE Total	231.00

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
11/13/18	AIR	\$532.80
11/14/18	AIR	\$82.20

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM00011MSY
	Traveler Justification:	These are all duplicate authorizations. There is no trip overlap.

Document History 11/14/2018 Authorization: TANUM00011SU7

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798D

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	11/14/2018	9:09AM EST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

TIM NIGBOROWICZ
Tim Nigborowicz
11/14/18
KATHARINE MACGREGOR
K. MacGregor
11/14/18.



Ticket Number 016-7204830116
 Account # D00880
 Issue Date Wed, Nov 14, 2018
 Booking ID NJJRA2
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan,Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel:		Hi Exp Stes Sacramento Ne 2224 Auburn Blvd Sacramento, CA 95821			Check In: Tue, 11/13/2018 Check Out: Wed, 11/14/2018
Address:					Your Nightly Rate: \$135.00
Confirmation Number:		22466445			Number of Rooms: 1
Phone Number:		1 (916) 923-1100			Number of People: 1
GalaxyNet Status:					Room Type: CSTN523A
UNITED AIRLINES E7W		5189 / Y YCA Confirmation: BFE993	Wed, 11/14/2018 Wed, 11/14/2018	Leave : SACRAMENTO (SMF) Arrive : LOS ANGELES (LAX)	331P 508P
Hotel:		Dbtree Los Angeles Westside 6161 West Centinela Avenue Culver City, CA 90230			Check In: Wed, 11/14/2018 Check Out: Fri, 11/16/2018
Address:					Your Nightly Rate: \$161.00
Confirmation Number:		83252754			Number of Rooms: 1
Phone Number:		1 (310) 649-1776			Number of People: 1
GalaxyNet Status:					Room Type: A03A1S

Remark(s)	Fare	Tax	Total Amount	Amount Charged
U22/DOIDOSSIO				\$63.26
U29/TANUM00011RNZ				\$18.94
U82/ORFSHOURLY				\$82.20
				\$82.20

Air only indicated here.

SAC UA LAX63.26USD63.26END UA ZPSMF XT5.60AY4.50XF SMF4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (A.R.C.) on 11/20/2018

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-8396

Print: Wed, Nov 14, 2018 11:45 AM

Generated by Travel Incorporated

Official Invoice

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: California

DATES: 11/26/18 – 11/27/18

OFFICIAL: X POLITICAL: _____ PERSONAL: X

REVIEWED BY / DATE:

12/10/18 / [Signature] SAM HEBERT

12/12/18 / Murphy TIM MURPHY (General Law) *Looks OK*

12-18-18 / [Signature] HEATHER GOTTRY (Ethics) *

[Signature] / 12/20/18 DEBBIE COUSINS

* Approved consistent with prior ethics advice provided. *[Signature]*

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: December 7, 2018

Trip Overview:

- Dates: November 26, 2018 – November 27, 2018
- Location: California

Trip Summary:

November 26, 2018

- *Commercial flight from Kalispell, MT to Sacramento, CA*
- Water Briefing with Bureau of Reclamation Leadership (Sacramento, CA)
- *Drive from Sacramento, CA to Paradise, CA*
- Meeting with Community Leaders and U.S. Department of Agriculture (USDA) Employees with USDA Secretary Sonny Perdue (Paradise, CA)
- Driving Tour of Fire Damage in the City of Paradise and in Plumas National Forest with Secretary Perdue
- *Drive from Paradise, CA to Sacramento, CA*
- Remain overnight in Sacramento, CA

November 27, 2018

- Morning TV In-Studio Interview with KCRA (Sacramento, CA)
- *Drive from Sacramento, CA to Funks Reservoir, CA*
- Reservoir Sites Overview with Secretary Perdue (Funks Reservoir, CA)
- *Drive from Funks Reservoir, CA to Maxwell, CA*
- Reservoir Project Briefing with Secretary Perdue, Members of Congress, and Water Stakeholders (Maxwell, CA)
- Reservoir Project Press Availability (Maxwell, CA)
- *Drive from Maxwell, CA to Arbuckle, CA*
- Roundtable with California Producers with Secretary Perdue and Members of Congress (Arbuckle, CA)
- Tour of Strain Ranches Pistachio Farm and Press Gaggle (Arbuckle, CA)
- *Drive from Arbuckle, CA to Sacramento, CA*
- *Commercial flight from Sacramento, CA to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Transportation and Miscellaneous:

- On 11/26/18, Secretary Zinke started his official travel from a non-duty station via a commercial flight from Kalispell, Montana, to Sacramento, California. The Division of General Law reviewed this start of travel from a non-duty station and identified no problems and no issues of concern. However, it was determined that Secretary Zinke should reimburse the government \$1.00 due to the cost difference of the flight. Therefore, Secretary Zinke submitted a check for the amount of \$1.00, payable to the U.S. Department of the Interior. Email correspondence regarding the flight cost difference and a copy of the check are attached.
- On 11/26/18, Secretary Zinke joined USDA Secretary Sonny Perdue for a meeting with local Paradise community leaders and USDA employees regarding the impacts of recent wildfires. The Departmental Ethics Office reviewed this meeting and the scheduled participants for the meeting, and found no issues of concern. Email correspondence documenting this determination from the Departmental Ethics Office is attached.
- After this trip started, it was determined that Secretary Zinke should return to Washington, D.C., on 11/27/18 via a contract carrier flight from Sacramento, California, to Washington National Airport (DCA). Secretary Zinke was originally scheduled to take a contract carrier flight from Sacramento to Dulles International Airport (IAD). Therefore, the flight into DCA is not included on Secretary Zinke's original travel authorization. This change of Secretary Zinke's flight resulted in an increased cost of \$9.00.
- This trip was reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.
- Airfare Ticket 0167205014363 was fully refunded for the amount of \$296.80.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itineraries
- Duluth Travel, Inc. ticket receipts
- Hotel receipt
- Email correspondence regarding Secretary Zinke's start of official travel from a non-duty station
- Copy of reimbursement check for the extra cost of Secretary Zinke's start of official travel from a non-duty station
- Email correspondence regarding the meeting with local Paradise community leaders and USDA employees with USDA Secretary Sonny Perdue
- Final trip schedule



Document Header Information

Document Voucher Document TV0000S4LZ
 Type: Name:
 Travel TANUM00011X83 Trip 11-26-18 California
 Authorization Name:
 Number:
 TA Date: 12/07/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document
 (Operational) Detail: On November 26, 2018, Secretary Ryan Zinke started official travel to various locations in northern California. Further details of the trip are included in the attached voucher memo and the attached trip schedule. Trip Notes: . On 11/26/18, Secretary Zinke started his official travel from a non-duty station via a commercial flight from Kalispell, Montana, to Sacramento, California. The Division of General Law reviewed this start of travel from a non-duty station and identified no problems and no issues of concern. However, it was determined that Secretary Zinke should reimburse the government \$1.00 due to the cost difference of the flight. Therefore, Secretary Zinke submitted a check for the amount of \$1.00, payable to the U.S. Department of the Interior. Email correspondence regarding the flight cost difference and a copy of the check are attached. . On 11/26/18, Secretary Zinke joined USDA Secretary Sonny Perdue for a meeting with local Paradise community leaders and USDA employees regarding the impacts of recent wildfires. The Departmental Ethics Office reviewed this meeting and the scheduled participants for the meeting, and found no issues of concern. Email correspondence documenting this determination from the Departmental Ethics Office is attached. . After this trip started, it was determined that Secretary Zinke should return to Washington, D.C., on 11/27/18 via a contract carrier flight from Sacramento, California, to Washington National Airport (DCA). Secretary Zinke was originally scheduled to take a contract carrier flight from Sacramento to Dulles International Airport (IAD). Therefore, the flight into DCA is not included on Secretary Zinke's original travel authorization. This change of Secretary Zinke's flight resulted in an increased cost of \$9.00. . Airfare Ticket 0167205014363 was fully refunded for the amount of \$296.80.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security CI: CARD: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: On November 26, 2018, Secretary Ryan Zinke started official travel to various locations in northern California. Further details of the trip are included in the attached voucher memo and the attached trip schedule. Trip Notes: . On 11/26/18, Secretary Zinke started his official travel from a non-duty station via a commercial flight from Kalispell, Montana, to Sacramento, California. The Division of General Law reviewed this start of travel from a non-duty station and identified no problems and no issues of concern. However, it was determined that Secretary Zinke should reimburse the government \$1.00 due to the cost difference of the flight. Therefore, Secretary Zinke submitted a check for the amount of \$1.00, payable to the U.S. Department of the Interior. Email correspondence regarding the flight cost difference and a copy of the check are attached. . On 11/26/18, Secretary Zinke joined USDA Secretary Sonny Perdue for a meeting with local Paradise community leaders and USDA employees regarding the impacts of recent wildfires. The Departmental Ethics Office reviewed this meeting and the scheduled participants for the meeting, and found no issues of concern. Email correspondence documenting this determination from the Departmental Ethics Office is attached. . After this trip started, it was determined that Secretary Zinke should return to Washington, D.C., on 11/27/18 via a contract carrier flight from Sacramento, California, to Washington National Airport (DCA). Secretary Zinke was originally scheduled to take a contract carrier flight from Sacramento to Dulles International Airport (IAD). Therefore, the flight into DCA is not included on Secretary Zinke's original travel authorization. This change of Secretary Zinke's flight resulted in an increased cost of \$9.00. . Airfare Ticket 0167205014363 was fully refunded for the amount of \$296.80.

Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
11/26/18	11/27/18	SACRAMENTO, CA	Mission (Operational)	135.00 / 66.00

Document Totals

Total Expenses:	1,183.81
Reimbursable Expenses:	99.00
Non-Reimbursable Expenses:	1,084.81
Advance Applied:	.00
Net to Traveler:	99.00
Net to Government:	1,084.81
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	878.60	.00
Lodging Taxes & Misc	20.51	.00
Lodging-PerDiem	135.00	.00
M&IE-PerDiem	99.00	.00
Transaction Fees	35.95	.00
Transxn Fees	14.75	.00
Total Expenses:	1,183.81	.00

Trip 1 Details

Expenses

Trip#: 1	Total Non-Per Diem Expenses:	949.81	Total Per Diem Expenses:	234.00	
Date	Description	Category	Cost	Pay Method	Per Diem
11/26/2018	Airline Flight Comment: On 11/26/18, Secretary Zinke started his official travel from a non-duty station via a commercial flight from Kalispell, Montana, to Sacramento, California. The Division of General Law reviewed this start of travel from a non-duty station and identified no problems and no issues of concern. However, it was determined that Secretary Zinke should reimburse the government \$1.00 due to the cost difference of the flight. Therefore, Secretary Zinke submitted a check for the amount of \$1.00, payable to the U.S. Department of the Interior. Email correspondence regarding the flight cost difference and a copy of the check are attached.	Com. Carrier	572.80	GOVCC-C	
11/26/2018	Lodging Tax/Lodging Fees Comment: Occupancy Tax; City of Sacramento Tourism Assessment; CA Tourism Assessment	Lodging Taxes & Misc	20.51	GOVCC-C	
11/26/2018	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
11/26/2018	M&IE	M&IE-PerDiem	49.50	REIMBURSABLE	*
11/27/2018	Airline Flight Comment: After this trip started, it was determined that Secretary Zinke should return to Washington, D.C., on 11/27/18 via a contract carrier flight from Sacramento, California, to Washington National Airport (DCA). Secretary Zinke was originally scheduled to take a contract carrier flight from Sacramento to Dulles International Airport (IAD). Therefore, the flight into DCA is not included on Secretary Zinke's original travel authorization. This change of Secretary Zinke's flight resulted in an increased cost of \$9.00.	Com. Carrier	305.80	GOVCC-C	
11/27/2018	M&IE	M&IE-PerDiem	49.50	REIMBURSABLE	*
11/27/2018	TMC Fee Comment: Agent-Assisted Dom Air/Rail	Transaction Fees	35.95	GOVCC-C	
12/07/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	234.00
----------	----------------------------	--------

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
11/26/2018	135.00/ 66.00	135.00	135.00	49.50	49.50	
11/27/2018	135.00/ 66.00	0.00	0.00	49.50	49.50	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	1,183.81
Expense Category: Com. Carrier	Fiscal Year: 2019	Amount: 878.60	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2019	Amount: 20.51	
Expense Category: Lodging-PerDiem	Fiscal Year: 2019	Amount: 135.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2019	Amount: 99.00	
Expense Category: Transaction Fees	Fiscal Year: 2019	Amount: 35.95	
Expense Category: Transxn Fees	Fiscal Year: 2019	Amount: 14.75	
		Total:	1,183.81

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,084.81
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	99.00
Totals by Label			
DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		1,183.81
Totals by Payment Method			
		GOVCC-C Total	1,084.81
		REIMBURSABLE Total	99.00

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
11/26/18	AIR Airline Flight	\$572.80
11/27/18	AIR Airline Flight	\$305.80

Audits

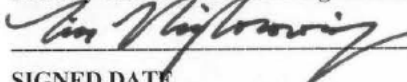
Audit Name	Result	Reason
EXPENSE RECEIPTS REQUIRED	FAIL	Airline Flight on 11/26/2018 requires a receipt.
	Traveler Justification:	All appropriate receipts are properly attached.

Document History 12/07/2018 Voucher: TV0000S4LZ

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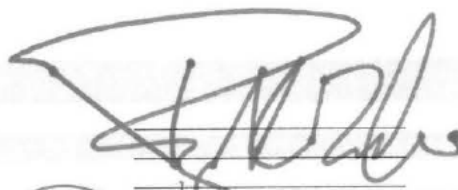
STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	12/07/2018	2:03PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	


I certify that the electronic signatures listed above are valid and on file

 12/19/18
SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

 Ryan Zinke
12-20-18


 Kate MacGregor
12/20/2018

Date: 11/20/2018
Record Locator: OA7SUJ
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, Nov 26 2018


6:00 AM depart **Kalispell (FCA) to Salt Lake City (SLC)** — Confirmation No. F6R0EA

 **Delta Air Lines**
Flight 5819
OPERATED BY COMPASS DBA DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER
Takeoff: 6:00 AM
Kalispell, MT
Economy Class [M] Class | EMBRAER 175 | 2h 0m
Landing: 8:00 AM (Terminal: 2)
Salt Lake City, UT

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7205014362 Seat: 19A FF#: (b) (6)


8:45 AM depart **Salt Lake City (SLC) to Sacramento (SMF)** — Confirmation No. F6R0EA

 **Delta Air Lines**
Flight 352
Takeoff: 8:45 AM Terminal: Z
Salt Lake City, UT
Economy Class [M] Class | Airbus Industrie A319 | 1h 52m
Landing: 9:37 AM (Terminal: A)
Sacramento, CA

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7205014362 Seat: 14C FF#: (b) (6)

3:00 PM check-in **The Citizen Hotel** Confirmation No. #7462627

 Address: 926 J Street Sacramento Ca Us 95814
Nights: 1 (name: Zinke Ryankeith)
Guarantee Info:
Other Info: PLEASE ALL ROOM ACCESS AND KEYS TO MS PUTNAM
Frequent Guest #: (b) (6)
Nightly Rate: \$135.00
Phone: 1-916-447-2700 Fax: 1-916-447-2701
Rooms: 1 room
Room Desc: Govt Military Federal Government Id Required
Deluxe Guest Room 1 King
Cancel Policy: Cancel Permitted Up To 02 Days Before Arrival. 155.51 Cancel Fee Per Room.

Tue, Nov 27 2018

check-out **The Citizen Hotel** Confirmation No. #7462627


2:10 PM depart **Sacramento (SMF) to Chicago O'Hare (ORD)** — Confirmation No. 05HQYN

 **United Airlines**
Flight 282
Takeoff: 2:10 PM Terminal: A
Sacramento, CA
Economy [W] Class | Airbus Industrie A320-100/200 | Lunch | 3h 58m
Landing: 8:08 PM (Terminal: 1)
Chicago O'Hare, IL

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 016-7205014363 Seat: 30A FF#: (b) (6)

9:05 PM depart **Chicago O'Hare (ORD) to Washington-Dls (IAD)** — Confirmation No. 05HQYN

 **United Airlines**
Flight 2000
Takeoff: 9:05 PM Terminal: 1
Chicago O'Hare, IL
Economy [W] Class | Boeing 737-800 | Refreshments | 1h 39m
Landing: 11:44 PM
Washington-Dls, DC

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 016-7205014363 Seat: 22D FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: D0IDOSSIO
- TA Number: TANUM00011W05

A Message From Your Agent

REVISED SEATS
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION
HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS
OR QUESTIONS PLEASE CALL YOUR DEDICATED
TRAVEL TEAM.

Date: 11/20/2018
Record Locator: OA7SUJ
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@dtigov.com

Agency Information
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, Nov 26 2018

3:00 PM **The Citizen Hotel** Confirmation No. 87462627
check-in Address: 926 J Street Sacramento Ca Us 95814
Nights: 1 (name: Zinke Ryankeith)
Guarantee Info:
Other Info: PLEASE ALL ROOM ACCESS AND KEYS TO MS PUTNAM
Frequent Guest #: (b) (6)
Nightly Rate: \$135.00

Phone: 1-916-447-2700 Fax: 1-916-447-2701
Rooms: 1 room
Room Desc: Govt Military Federal Government Id Required
Deluxe Guest Room 1 King
Cancel Policy: Cancel Permitted Up To 02 Days Before
Arrival. 155.51 Cancel Fee Per Room.

Tue, Nov 27 2018

check-out **The Citizen Hotel** Confirmation No. 87462627

2:22 PM **Sacramento (SMF) to Dallas Ft. Worth (DFW)** — Confirmation No. RDIQUW
depart

American Airlines Flight 2308
Takeoff: 2:22 PM Terminal: A
Sacramento, CA
Economy [Y] Class | Airbus Industrie
A321 (Sharklets) | Food and Beverage
for Purchase | 3h 18m
Landing: 7:40 PM (Terminal: 0)
Dallas Ft. Worth, TX

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-7205264456 Seat: 13C FF#: (b) (6)

8:20 PM **Dallas Ft. Worth (DFW) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. RDIQUW
depart

American Airlines Flight 2222
Takeoff: 8:20 PM Terminal: D
Dallas Ft. Worth, TX
Economy [Y] Class | Boeing 737-800
| Food for Purchase | 2h 48m
Landing: 28 Nov, 12:08 AM (Terminal: C)
Ronald Reagan Ntl Washington, DC

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-7205264456 Seat: 11C FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM00011W0S

A Message From Your Agent

ITINERARY COPY FOR SAM
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION
HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS
OR QUESTIONS PLEASE CALL YOUR DEDICATED
TRAVEL TEAM.



Ticket Number 006-7205014362
 Account # D00880
 Issue Date Tue, Nov 20, 2018
 Booking ID OA7SUJ
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES E75	5819 / M MA0RA0MC Confirmation: F6ROEA	Mon, 11/26/2018 Mon, 11/26/2018	Leave :: KALISPELL (FCA) Arrive :: SALT LAKE CITY (SLC) *** Connecting ***	600A 800A
✈	DELTA AIR LINES 319	352 / M MA0RA0MC Confirmation: F6ROEA	Mon, 11/26/2018 Mon, 11/26/2018	Leave :: SALT LAKE CITY (SLC) Arrive :: SACRAMENTO (SMF)	845A 937A

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Tax	\$511.63
U29/TANUM00011W0S	Total Amount	\$61.17
U82/ORFSHOURLY	Amount Charged	\$572.80

Air only indicated here.

FCA DL X/SLC DL SAC511.63USD511.63END DL ZPFCASLC XT 5.60AY9.00XF FCA4.5SLC4.5

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855-847-6398

Print: Wed, Nov 28, 2018 09:49 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number: 016-7205014363
 Account #: D00880
 Issue Date: Tue, Nov 20, 2018
 Booking ID: OA7SUJ
 Issuing Location: UUN
 Booking Agent ID: T5
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 320	282 / W WCAIAD Confirmation: O5HQYN	Tue, 11/27/2018 Tue, 11/27/2018	Leave :: SACRAMENTO (SMF) Arrive :: CHICAGO O'HARE (ORD) *** Connecting ***	210P 808P
✈	UNITED AIRLINES 738	2000 / W WCAIAD Confirmation: O5HQYN	Tue, 11/27/2018 Tue, 11/27/2018	Leave :: CHICAGO O'HARE (ORD) Arrive :: WASHINGTON-DLS (IAD)	905P 1144P

Remark(s)	Fare	Tax	Total Amount	Amount Charged
— Remark(s) —				
U22/DOIDOSSIO				\$254.88
U29/TANUM00011W0S				\$41.92
U82/ORFSHOURLY				\$296.80

Air only indicated here.

SAC UA X/CHI UA WAS254.88USD254.88END UA ZPSMFORD XT 5.60AY9.00XF SMF4.5ORD4.5

Department of the Interior : 4355 River Green Parkway : Duluth GA, 30096 : Tel 655 847-6398

Print: Wed, Nov 28, 2018 09:49 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 016-7205014363
 Account # D00880
 Issue Date Tue, Nov 20, 2018
 Booking ID OA7SUJ
 Issuing Location UUN
 Booking Agent ID T5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** REFUND ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 320	282 / W WCAIAD Confirmation: 05HQYN	Tue, 11/27/2018 Tue, 11/27/2018	Leave :: SACRAMENTO (SMF) Arrive :: CHICAGO O'HARE (ORD) *** Connecting ***	210P 808P
✈	UNITED AIRLINES 738	2000 / W WCAIAD Confirmation: 05HQYN	Tue, 11/27/2018 Tue, 11/27/2018	Leave :: CHICAGO O'HARE (ORD) Arrive :: WASHINGTON-DLS (IAD)	905P 1144P

Remark(s)	Fare	
U5/UUN/30*C45	Tax	(\$254.88)
U22/DOIDOSSIO	Total Amount	(\$41.92)
U25/40210798D	Amount Charged	(\$296.80)
U29/TANUM00011W0S		(\$296.80)
U30/VIP		
U82/ORFSHOURLY		
U89/C0C82371170		

Air only indicated here.

SAC UA X/CHI UA WAS254.88USD254.88END UA ZPSMFORD XT 5.60AY8.00XF SMF4.5ORD4.5

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Wed, Nov 28, 2018 09:49 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 001-7205264456
 Account # D00880
 Issue Date Mon, Nov 26, 2018
 Booking ID OA7SUJ
 Issuing Location UUN
 Booking Agent ID 2M
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel: Address:	The Citizen Hotel 926 J Street Sacramento, CA 95814			Check In: Mon, 11/26/2018 Check Out: Tue, 11/27/2018 Your Nightly Rate: \$135.00 Number of Rooms: 1 Number of People: 1 Room Type: GOVB00
	Confirmation Number: Phone Number: GalaxyNet Status:	87462627 1 (916) 447-2700			
	AMERICAN AIRLINES 32B	2308 / Y YCADCA Confirmation: RDIQUW	Tue, 11/27/2018 Tue, 11/27/2018	Leave :: SACRAMENTO (SMF) Arrive :: DALLAS FT. WORTH (DFW) *** Connecting ***	222P 740P
	AMERICAN AIRLINES 738	2222 / Y YCADCA Confirmation: RDIQUW	Tue, 11/27/2018 Wed, 11/28/2018	Leave :: DALLAS FT. WORTH (DFW) Arrive :: RONALD REAGAN NTL WASHINGTON (DCA)	820P 1208A

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	11/27/2018	\$35.95	(b) (6)	003265

Fare	\$263.26
Tax	\$42.54
Total Amount	\$305.80
Amount Charged	\$305.80
<i>Air only indicated here.</i>	
Fee : Agent-Assisted Dom Air/Rail	\$35.95
Air + Fee	\$341.75

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM00011W0S
 U82/ATRS

SAC AA X/DFW AA WAS263.26USD263.26END AA ZPSMDFW XT 5.60AY9.00XF
 SMF4.5DFW4.5

(b) (6)



Ryankeith Zinke

Room Number: 1200
Arrival Date: 11-26-18
Departure Date: 11-27-18
CRS Number: 87462627
Rewards No: (b) (6)

INFORMATION INVOICE

Folio No: 156605

Date	Description	Charges	Credits
11-26-18	Room Charge	135.00	
11-26-18	Occupancy Tax	16.20	} 20.51
11-26-18	City of Sacramento Tourism Asses:	4.05	
11-26-18	CA Tourism Assessment	0.26	
11-27-18	[REDACTED]	[REDACTED]	155.51
	Total	155.51	155.51
	Balance	0.00	

Your Marriott Rewards Points/Frequent Flyer Miles earned will be credited to your account and will appear on your next statement.



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: For your review ... Nov 26-27 CA water related joint events with Sec. Perdue

1 message

Getto, Leila <leila_getto@ios.doi.gov>

Wed, Nov 21, 2018 at 1:47 PM

To: Samantha Hebert <samantha_hebert@ios.doi.gov>, Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Sam -- after the upcoming CA trip, we'll need a check from the Boss for one dollar (since his flight was \$1 more expensive)

Tim -- we'll need to include a copy of the check in the voucher. But please include a copy of the 2 attached emails in the pre trip authorization and voucher. Please direct any questions to me or Sam.

Thank you!
Leila

*Leila Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: 202-208-5359; Main: 202-208-7551
Cell: 202-706-9435
Email: leila_getto@ios.doi.gov*

----- Forwarded message -----

From: **Heindl, Jennifer** <jennifer.heindl@sol.doi.gov>

Date: Wed, Nov 21, 2018 at 1:38 PM

Subject: Re: For your review ... Nov 26-27 CA water related joint events with Sec. Perdue

To: Getto, Leila <leila_getto@ios.doi.gov>, Timothy Murphy <timothy.murphy@sol.doi.gov>

Hi Leila,
Yes, please include it in the record.
Thanks,
Jennifer

Jennifer A. Heindl

Attorney Advisor

Office of the Solicitor

Division of General Law

Branch of General Legal Services

Voice: 202-208-7094

Fax: 202-219-1790

This e-mail (including any attachments) is intended for the use of the individual or entity to whom or which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient or the employee or agent responsible for delivery of this e-mail to the intended recipient, you are hereby notified that any dissemination, distribution, copying, or use of this e-mail or its contents is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately and destroy all copies. Thank you.

On Wed, 21 Nov 2018 at 13:34, Getto, Leila <leila_getto@ios.doi.gov> wrote:

Good afternoon! As you know, Secretary Zinke and Secretary Perdue will travel to California to participate in joint events next week (Monday and Tuesday). Attached is the latest draft trip schedule for your review. We're still working on the details of the trip.


Please note, the meeting with community leaders and stakeholders is organized by Secretary Perdue's team. Attached is the list of invitees they have provided to us so far. We will continue to update you on the participants.

Jennifer -- attached is the flight comparison cost from Tina. The Secretary's flight was one dollar more than if he was traveling from Washington, DC. Should we have the Secretary write a check to DOI for one dollar and include a copy of it in his travel voucher?

Please let us know if you have any questions. We will continue to keep you updated as the trip develops.

Thank you!
Leila

*Leila Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: 202-208-5359; Main: 202-208-7551
Cell: 202-706-9435
Email: leila_getto@ios.doi.gov*

 **Flight cost comparison.pdf**
118K



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

[EXTERNAL] Re: MR. ZINKE DCA TO KALISPELL COMPARISON PRICES 26 NOVEMBER

1 message

Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com>

Tue, Nov 20, 2018 at 1:28 PM

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>, "Getto, Leila" <leila_getto@ios.doi.gov>

Correction - DCA and Kalisell comparison prices to Sacramento

On Tue, Nov 20, 2018 at 1:21 PM Tina Ridge-Arndt <tina.ridge-arndt@dtigov.com> wrote:
DCA to Kalispell Prices

**Delta out of Kalispell via Salt Lake City to Sacramento
No government contract in market**

DL5819M 26NOV MO FCA SLC 600A 800A
DL 352M 26NOV MO SLC SMF 845A 937A
572.80 USD non gov refundable fare

United contract out of Dulles via Chicago to Sacramento

UA 374Y 26NOV MO IAD ORD 815A 916A
UA2178Y 26NOV MO ORD SMF 1050A 130P
571.80 USD

Thank you,
Tina Ridge-Arndt
Travel Consultant
Tina.Ridge-Arndt@dtigov.com

Office: 202.219.0709



--
Tina Ridge-Arndt
Travel Consultant
Tina.Ridge-Arndt@dtigov.com

Office: 202.219.0709



(b) (6)

(b) (6)

361

68-7497/2560

6 DEC 2018

DATE

PAY TO THE
ORDER OF

US Department of Justice

\$ 1.00

One dollar and 00/100

DOLLARS



Security
Features
Details at
back

(b) (6)

FOR

(b) (6)

MP



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: For your review ... Nov 26-27 CA water related joint events with Sec. Perdue

1 message

Leila Getto <leila_getto@ios.doi.gov>
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>
Cc: Samantha Hebert <samantha_hebert@ios.doi.gov>

Wed, Nov 21, 2018 at 3:27 PM

Tim - Please include this email in the trip authorization packet. Thank you!

Leila Getto
Deputy Director, Scheduling and Advance
Office of the Secretary
U.S. Department of the Interior
Direct 202-208-5359
Cell 202-706-9435

Begin forwarded message:

From: "Gottry, Heather" <heather.gottry@sol.doi.gov>
Date: November 21, 2018 at 3:02:06 PM EST
To: Leila Getto <leila_getto@ios.doi.gov>
Cc: Scott De La Vega <scott.delavega@sol.doi.gov>, "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>, Samantha Hebert <samantha_hebert@ios.doi.gov>, Nicholas Davis <nicholas_davis@ios.doi.gov>, andrew_patterson@ios.doi.gov, Katharine MacGregor <katharine_macgregor@ios.doi.gov>, Edward McDonnell <edward.mcdonnell@sol.doi.gov>
Subject: **Re: For your review ... Nov 26-27 CA water related joint events with Sec. Perdue**

Leila - After reviewing the information provided, we have determined that there is no legal objection under the ethics statutes and regulations, or the administration Ethics Pledge, to the Secretary attending the Citizens Roundtable at St. Nicholas Church with Survivors of the Camp Fire, organized by the U.S. Department of Agriculture, on Monday, November 26, 2018.

We have reviewed the current list of proposed attendees, and so long as any additional parties external to the Federal government are either individuals directly impacted by the Camp Fire or elected representatives of individuals directly impacted by the Camp Fire, the DEO does not need to review and/or approve the additional parties.

Consistent with prior advice, we recommend that the Secretary refrain from disclosing non-public information and from discussing or making any commitments about any particular matters involving specific parties, such as: litigation, contracts, leases, permits, etc. at this meeting. Additionally, since elected officials will be present we remind the Secretary that while he may discuss the Administration's policy priorities and ideological approach to proposed laws and regulations (especially in regard to DOI related issues), he must strictly avoid partisan political activity in order to remain in compliance with the Hatch Act. Partisan political activity is any activity directed towards the success or failure of a political party, candidate for a partisan political office, or partisan political group and can include verbal remarks and speech.

As always, thank you for checking with the DEO, and please do not hesitate to let us know if it would be helpful to discuss our guidance further, or if we can be of any additional assistance. Thank you.

- Heather

On Wed, Nov 21, 2018 at 1:34 PM Getto, Leila <leila_getto@ios.doi.gov> wrote:

Good afternoon! As you know, Secretary Zinke and Secretary Perdue will travel to California to participate in joint events next week (Monday and Tuesday). Attached is the latest draft trip schedule for your review. We're still working on the details of the trip.

Please note, the meeting with community leaders and stakeholders is organized by Secretary Perdue's team. Attached is the list of invitees they have provided to us so far. We will continue to update you on the participants.

Jennifer -- attached is the flight comparison cost from Tina. The Secretary's flight was one dollar more than if he was traveling from Washington, DC. Should we have the Secretary write a check to DOI for one dollar and include a copy of it in his travel voucher?

Please let us know if you have any questions. We will continue to keep you updated as the trip develops.

Thank you!
Leila

*Leila Getto
U.S. Department of the Interior
Immediate Office of the Secretary
Deputy Director, Scheduling and Advance
Direct: 202-208-5359; Main: 202-208-7551
Cell: 202-706-9435
Email: leila_getto@ios.doi.gov*

--

Heather Gottry
Deputy Director, Departmental Ethics Office
U.S. Department of the Interior
(O) (202) 208-4472
(C) (202) 740-0417
heather.gottry@sol.doi.gov
Visit us online at: www.doi.gov/ethics

Public service is a public trust.

**U.S. Department of the Interior
Travel Document Approval Form***

DATE: 11/23/18 **TRAVEL ARRANGER NAME & PHONE:** Tim Nigborowicz, 202-208-7551

OFFICIAL TRAVEL INFORMATION	
Type of document (Authorization/Voucher)	<input checked="" type="checkbox"/> Authorization <input type="checkbox"/> Voucher <input type="checkbox"/> Amended Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	11/26/18 – 11/27/18
Location(s)	California
Estimated Cost	\$1,200
Funding	DOI will pay all travel expenses for this trip.
Purpose	Secretary Ryan Zinke will travel to northern California for a number of official engagements. He will first receive a briefing with Bureau of Reclamation staff in Sacramento, California. Secretary Zinke will then travel to Paradise, California, to join USDA Secretary Sonny Perdue for a meeting with local community leaders and USDA employees regarding the impacts of recent wildfires. Secretary Zinke and Secretary Perdue will then take a driving tour to view wildfire damage in the City of Paradise, and to review fire suppression operations and post-fire recovery work in Plumas National Forest. The next day, Secretary Zinke and Secretary Perdue will travel to Maxwell, California, to receive a project briefing with water stakeholders at the Sites Reservoir Project, and then hold a joint press conference on the project. They will then travel to Arbuckle, California, to hold a roundtable meeting on water issues with California farmers, and to take a tour of Arbuckle Pistachio Farm. See the attached trip schedule for additional details regarding this official travel.
Is this a speaking engagement? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	If yes, the traveler or travel arranger must notify the Office of Communications I have notified OCO: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Is this international travel? Have you attached the DI-1175?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	On 11/26/18, Secretary Zinke will start his official travel from a non-duty station via a commercial flight from Kalispell, Montana, to Sacramento, California. The Division of General Law reviewed this start of travel from a non-duty station and identified no problems and no issues of concern. It was determined that Secretary Zinke is required to reimburse the government \$1.00 due to the cost difference for this flight from a non-duty station. Therefore, Secretary Zinke will submit a check for the amount of \$1.00, payable to the U.S. Department of the Interior. Email correspondence documenting this determination is attached. On 11/26/18, Secretary Zinke will join USDA Secretary Sonny Perdue for a meeting with local Paradise community leaders and USDA employees regarding the impacts of recent wildfires. The Departmental Ethics Office reviewed this meeting and the scheduled participants for the meeting, and found no issues of concern. Email correspondence documenting this determination from the Departmental Ethics Office is attached.
SOL (General Law) approval for special requests (if necessary)	This trip has been reviewed by both the Departmental Ethics Office and the Division of General Law. Other than the items noted above, no issues of concern were raised by either of those offices. However, because the "pre-trip checklist process" is currently being revised by Scott de la Vega in the Departmental Ethics Office, no pre-trip checklist is included in this package.

APPROVALS and SURNAMES

Assistant Secretary or Supervisor

AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.

Deputy Chief of Staff

James E. Coxon for KML

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Document Header Information

Document Authorization Document TANUM00011X83
 Type: Name:
 Travel TANUM00011X83 Trip 11-26-18 California
 Authorization Name:
 Number:
 TA Date: 11/23/18 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document On November 26, 2018, Secretary Ryan Zinke will begin official travel to various locations in norther
 (Operational) Detail: California. Further details of the trip are included on the attached travel authorization cover sheet and the
 attached trip schedule. On 11/26/18, Secretary Zinke will start his official travel from a non-duty station
 via a commercial flight from Kalispell, Montana, to Sacramento, California. The Division of General Law
 reviewed this start of travel from a non-duty station and identified no problems and no issues of concern.
 It was determined that Secretary Zinke is required to reimburse the government \$1.00 due to the cost
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 wildfires. The Departmental Ethics Office reviewed this meeting and the scheduled participants for the
 meeting, and found no issues of concern. Email correspondence documenting this determination from the
 Departmental Ethics Office is attached.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798D Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security CI: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: On November 26, 2018, Secretary Ryan Zinke will begin official travel to various locations in norther California. Further details of the trip
 are included on the attached travel authorization cover sheet and the attached trip schedule. On 11/26/18, Secretary Zinke will start his
 official travel from a non-duty station via a commercial flight from Kalispell, Montana, to Sacramento, California. The Division of General
 Law reviewed this start of travel from a non-duty station and identified no problems and no issues of concern. It was determined that
 Secretary Zinke is required to reimburse the government \$1.00 due to the cost difference for this flight from a non-duty station. Therefore,
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 Paradise community leaders and USDA employees regarding the impacts of recent wildfires. The Departmental Ethics Office reviewed this
 meeting and the scheduled participants for the meeting, and found no issues of concern. Email correspondence documenting this
 determination from the Departmental Ethics Office is attached.

Itinerary Locations		Itinerary Location	Purpose	Per Diem Rates
From	To			
11/26/18	11/27/18	SACRAMENTO, CA	Mission (Operational)	135.00 / 66.00

Document Totals

Total Expenses: 1,118.35
 Reimbursable Expenses: 99.00
 Non-Reimbursable Expenses: 1,019.35
 Advance Authorized: .00
 Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	869.60	.00
Lodging-PerDiem	135.00	.00
M&IE-PerDiem	99.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,118.35	.00

Trip 1 Details

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 884.35 Total Per Diem Expenses: 234.00

Date	Description	Category	Cost	Pay Method	Per Diem
11/23/2018	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
11/26/2018	Airline Flight	Com. Carrier	572.80	GOVCC-C	
<p>Comment: On 11/26/18, Secretary Zinke will start his official travel from a non-duty station via a commercial flight from Kalispell, Montana, to Sacramento, California. The Division of General Law reviewed this start of travel from a non-duty station and identified no problems and no issues of concern. It was determined that Secretary Zinke is required to reimburse the government \$1.00 due to the cost difference for this flight from a non-duty station. Therefore, Secretary Zinke will submit a check for the amount of \$1.00, payable to the U.S. Department of the Interior. Email correspondence documenting this determination is attached.</p>					
11/26/2018	Lodging	Lodging-PerDiem	135.00	GOVCC-C	*
11/26/2018	M&IE	M&IE-PerDiem	49.50	REIMBURSABLE	*
11/27/2018	Airline Flight	Com. Carrier	296.80	GOVCC-C	
<p>Comment: Flight from Sacramento, CA to Washington, DC (Dulles).</p>					
11/27/2018	M&IE	M&IE-PerDiem	49.50	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 234.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
11/26/2018	135.00/ 66.00	135.00	135.00	49.50	49.50	
11/27/2018	135.00/ 66.00	0.00	0.00	49.50	49.50	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	1,118.35
Expense Category: Com. Carrier	Fiscal Year: 2019	Amount: 869.60	
Expense Category: Lodging-PerDiem	Fiscal Year: 2019	Amount: 135.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2019	Amount: 99.00	
Expense Category: Transxn Fees	Fiscal Year: 2019	Amount: 14.75	
Total:			1,118.35

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,019.35
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	99.00

Totals by Label

Totals by Payment Method

GOVCC-C Total 1,019.35
 REIMBURSABLE Total 99.00

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
11/26/18	AIR	\$572.80
11/27/18	AIR	\$296.80

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM00011W0S
	Traveler Justification:	TANUM00011W0S is a duplicate authorization. There is no trip overlap.

Document History 11/23/2018 Authorization: TANUM00011X83

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	11/23/2018	1:11PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:
 Approver Signature:
 Date:

TIM NIGBOROWICZ
Tim Nigborowicz
 11/23/18
James E. Cason JAMES CASON
 11/24/18