

SECRETARIAL TRAVEL ROUTING SLIP  
SECRETARY RYAN ZINKE

TRIP LOCATIONS: SC-GA-FL

DATES: 10/02/17 – 10/10/17

OFFICIAL: X POLITICAL:        PERSONAL: X

REVIEWED BY / DATE:

TN / 12/6/17 TIM NIGBOROWICZ

Murphy / 12/6/17 TIM MURPHY (General Law) *Costen DV*

Lepta / 12/7/17 KIM BENTON (Ethics)

De / 12/7/17 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official  
FROM: Office of Scheduling and Advance  
SUBJECT: Official Travel for Secretary Ryan Zinke  
DATE: December 6, 2017

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Trip Overview:

- Dates: October 2, 2017 – October 10, 2017
- Locations: South Carolina, Georgia, Florida

Trip Summary:

October 2, 2017

- *Commercial flight from Washington, DC (DCA) to Charleston, SC*
- Remain overnight in Charleston, SC

October 3, 2017

- Tour of Fort Sumter Visitor Education Center (Charleston, SC)
- Tour of Fort Sumter (Charleston, SC)
- Meet-and-Greet with Fort Sumter National Monument Staff (Charleston, SC)
- *Drive from Charleston, SC to Atlanta, GA*
- Meeting with DOI Atlanta Regional Management (Atlanta, GA)
- All-Hands Meeting with DOI Atlanta Regional Staff (Atlanta, GA)
- Remain overnight in Atlanta, GA

October 4, 2017

- *Drive from Atlanta, GA to Okefenokee National Wildlife Refuge, GA*
- Overview of Okefenokee National Wildlife Refuge by Michael Lusk (Okefenokee National Wildlife Refuge, GA)
- Overview of Greater Okefenokee Association of Landowners (Okefenokee National Wildlife Refuge, GA)
- Speech to DOI Employees and Q&A (Okefenokee National Wildlife Refuge, GA)
- Boat Tour into Chesser Prairie and Cedar Hammock Camping Shelter (Okefenokee National Wildlife Refuge, GA)
- *Drive from Okefenokee National Wildlife Refuge, GA to Jacksonville, FL*
- Remain overnight in Jacksonville, FL

October 5, 2017

- *Drive from Jacksonville, FL to Fort Pierce, FL*
- Visit to the National Navy UDT-SEAL Museum (Fort Pierce, FL)
- *Drive from Fort Pierce, FL to Lake Okeechobee, FL*
- Overview Briefing on Lake Okeechobee and Herbert Hoover Dike (Lake Okeechobee, FL)

- Discussion on Lake Okeechobee Dike and Construction Project (Lake Okeechobee, FL)
- Lake Okeechobee Media Availability (Lake Okeechobee, FL)
- *Drive from Lake Okeechobee to Loxahatchee National Wildlife Refuge, FL*
- Meet and Greet with Refuge Employees (Loxahatchee National Wildlife Refuge, FL)
- Boardwalk Tour of Loxahatchee National Wildlife Refuge
- *Drive from Loxahatchee National Wildlife Refuge, FL to Miami Beach, FL*
- Remain overnight in Miami Beach, FL

October 6, 2017

- *Drive from Miami Beach, FL to Big Cypress National Preserve, FL*
- Big Cypress National Preserve Hurricane Irma Cleanup Activity
- *Drive from Big Cypress National Preserve, FL to Everglades National Park, FL*
- Tour of Hurricane-Damaged Areas in Everglades National Park
- Lunch with Everglades National Park Gulf Coast Visitor Center Employees (Everglades National Park, FL)
- *Drive from Everglades National Park, FL to Big Cypress National Preserve, FL*
- Meeting with NPS Employees (Big Cypress National Preserve, FL)
- Briefing with Big Cypress National Preserve Staff (Big Cypress National Preserve, FL)
- *Drive from Big Cypress National Preserve, FL to Miami Beach, FL*
- Remain overnight in Miami Beach, FL

October 7, 2017

- *Drive from Miami Beach, FL to Everglades National Park, FL*
- Participate in NPS Incident Command Post Briefing (Everglades National Park, FL)
- Tour of Hurricane-Damaged Facilities in Everglades National Park
- Everglades National Park Media Availability
- Lunch Meeting with Everglades National Park Employees (Everglades National Park, FL)
- Invasive Species Briefing (Everglades National Park, FL)
- Florida Bay Commercial Use Authorization Meeting (Everglades National Park, FL)
- *Drive from Everglades National Park, FL to Miami Beach, FL*
- Remain overnight in Miami Beach, FL

October 8, 2017

- *Drive from Miami Beach, FL to Biscayne National Park, FL*
- Park Orientation and Meeting with NPS Interpreters and Volunteers (Biscayne National Park, FL)
- Hurricane Cleanup Activity and Meeting with Maintenance Staff (Biscayne National Park, FL)
- Meet-and-Greet with “Fish On” Youth Program (Biscayne National Park, FL)
- Interpretive Ranger-Led Briefing at Chita Lighthouse (Biscayne National Park, FL)
- Facebook Live Interview (Biscayne National Park, FL)
- *Drive from Biscayne National Park, FL to Miami Beach, FL*
- Meeting with the Everglades Foundation (Miami Beach, FL)
- Remain overnight in Miami Beach, FL

October 9, 2017

- No official engagements
- Remain overnight in Miami Beach, FL

October 10, 2017

- *Commercial flight from Miami, FL to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- On the night of 10/4/17, Secretary Zinke utilized lodging at the private residence of a personal acquaintance in Jacksonville, Florida. Therefore, Secretary Zinke incurred no lodging expenses for that night.
- For the nights of 10/5/17 through 10/8/17, Secretary Zinke utilized lodging in Miami Beach, Florida, at 1 Hotel South Beach at a rate of \$199.00 per night. The maximum lodging rate for Miami Beach in October 2017 was \$140.00 per night. Therefore, Secretary Zinke utilized his personal credit card to pay the \$59.00 difference, plus applicable taxes. Secretary Zinke used his government credit card to only pay for the maximum government rate of \$140.00 per night, plus applicable taxes (which were 14% of the lodging rate, or \$19.60 per night). Documentation is attached.
- On 10/6/17, Secretary Zinke paid for his own meal at the Lunch with Everglades National Park Gulf Coast Visitor Center Employees in Everglades National Park. Lolita Zinke did not join Secretary Zinke for this lunch.
- On 10/7/17, Secretary Zinke paid for his own meal at the Lunch Meeting with Everglades National Park Employees in Everglades National Park. Lolita Zinke did not join Secretary Zinke for this lunch.
- Except for his return flight on 10/10/17, Secretary Zinke completed his official travel on 10/8/17. Therefore, Secretary Zinke only claimed 75% of his authorized M&IE reimbursement on 10/8/17.
- Secretary Zinke claimed no M&IE reimbursement on 10/9/17 and 10/10/17.
- Secretary Zinke incurred no lodging expenses on 10/9/17.

Trip Notes – Transportation and Miscellaneous:

- On 10/2/17, Secretary Zinke travelled on a non-contract carrier flight from Washington, DC (DCA) to Charleston, SC. A signed memo authorizing use of this non-contract carrier flight is attached.
- On 10/3/17, for his tour of Fort Sumter, Secretary Zinke travelled via a boat from the Charleston Maritime Center Dock to Fort Sumter, and then from Fort Sumter to Fort Moultrie. The boat utilized for this travel was provided by the National Park Service (NPS) Fort Sumter National Monument. Lolita Zinke accompanied Secretary Zinke as a personal guest during this boat travel. The Office of the Solicitor’s Division of General Law and the Departmental Ethics Office determined that Lolita Zinke should be considered a “space available” traveler, and that her travel on the NPS boat should be reimbursed to Fort Sumter National Monument. It was determined that the reimbursement should be equal to the regular ticket price of a round-trip boat ride to Fort Sumter from downtown Charleston, as available to the public through a commercial

concessioner. Such a ticket was determined to cost \$21.00. Therefore, Secretary Zinke submitted a check for \$21.00 to reimburse Fort Sumter National Monument for the cost of the boat travel for his personal guest on 10/3/17. A copy of this check and associated documentation is attached.

- On 10/4/17, Secretary Zinke participated in a boat tour of Chesser Prairie and Cedar Hammock Camping Shelter at Okefenokee National Wildlife Refuge in southeastern Georgia. The boat that Secretary Zinke traveled on for this tour was provided by the U.S. Fish & Wildlife Service. Lolita Zinke also participated in this tour, but she traveled on a concessioner boat that is available for such tours to the public. Lolita Zinke paid for her boat transportation and tour with personal funds, so the Department incurred no additional expenses due to her participation.
- On 10/5/17, Secretary Zinke visited the National Navy UDT-SEAL Museum in Fort Pierce, FL. Lolita Zinke accompanied Secretary Zinke for this visit. Secretary Zinke and Lolita Zinke both utilized personal funds to pay for their admission fees to the museum.
- On 10/6/17, Secretary Zinke participated in a Hurricane Irma cleanup activity at Big Cypress National Preserve in southern Florida. Secretary Zinke travelled to and from the activity site in a swamp buggy that was provided by the National Park Service. Lolita Zinke did not join Secretary Zinke for this engagement.
- On 10/6/17 and 10/7/17, Secretary Zinke utilized a van to travel to numerous areas within Everglades National Park in southern Florida. The van was provided by the National Park Service. Lolita Zinke did not join Secretary Zinke during his visits to the park on either day.
- On 10/8/17, Secretary Zinke utilized a boat to visit numerous areas within Biscayne National Park in southeast Florida. The boat was provided by the State of Florida. It was determined that the value of the boat ride is equal to the regular ticket price of a similar boat tour of Biscayne Bay, as available to the public through a commercial concessioner. Such a ticket was determined to cost \$150.00. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.
- From 10/8/17 through 10/10/17, Secretary Zinke made a personal time deviation from his temporary duty station in Miami, Florida. A signed memo authorizing this personal time deviation is attached.
- On 10/10/17, Secretary Zinke was charged a baggage fee during his flight from Miami, FL to Washington, DC (DCA). Secretary Zinke did not receive a receipt for this baggage fee, which was \$25.00. A copy of Secretary Zinke's credit card statement is attached, with the appropriate charge indicated.
- Airfare Ticket 0018676311496 was fully refunded for the amount of \$431.20.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Hotel receipts
- Copy of government credit card statement
- Signed DI-2000 form

- Copy of reimbursement check to Fort Sumter National Monument, and supporting documentation
- Signed memo authorizing use of a non-contract carrier flight on 10/2/17
- Signed memo authorizing personal time deviation from a temporary duty station from 10/8/17 through 10/10/17
- Final trip schedule



**Document Header Information**

Document Voucher Document TV0000MSUW  
 Type: Name:  
 Travel TANUM0000V95J Trip 10-02-17 SC-GA-FL  
 Authorization Name:  
 Number:  
 TA Date: 12/06/17 Currency: USD  
 Organization: DOIDOSSIO Current CREATED  
 Status:  
 Purpose: Mission Document  
 (Operational) Detail: October 2, 2017 . Commercial flight from Washington, DC (DCA) to Charleston, SC . Remain overnight in Charleston, SC October 3, 2017 . Tour of Fort Sumter . Meet-and-Greet with Fort Sumter National Monument Staff . All-Hands Meeting with DOI Atlanta Regional Staff October 4, 2017 . Overview of Okefenokee National Wildlife Refuge by Michael Lusk . Overview of Greater Okefenokee Association of Landowners . Speech to DOI Employees and Q&A . Boat Tour into Chesser Prairie and Cedar Hammock Camping Shelter October 5, 2017 . Overview Briefing on Lake Okeechobee and Herbert Hoover Dike . Discussion on Lake Okeechobee Dike and Construction Project . Lake Okeechobee Media Availability . Meet and Greet with Refuge Employees . Boardwalk Tour of Loxahatchee National Wildlife Refuge October 6, 2017 . Big Cypress National Preserve Hurricane Irma Cleanup Activity . Tour of Hurricane-Damaged Areas in Everglades National Park . Lunch with Everglades National Park Gulf Coast Visitor Center Employees . Meeting with NPS Employees . Briefing with Big Cypress National Preserve Staff October 7, 2017 . Participate in NPS Incident Command Post Briefing . Tour of Hurricane-Damaged Facilities in Everglades National Park . Everglades National Park Media Availability . Lunch Meeting with Everglades National Park Employees . Invasive Species Briefing . Florida Bay Commercial Use Authorization Meeting October 8, 2017 . Park Orientation and Meeting with NPS Interpreters and Volunteers . Hurricane Cleanup Activity and Meeting with Maintenance Staff . Meet-and-Greet with "Fish On" Youth Program . Interpretive Ranger-Led Briefing at Chita Lighthouse . Meeting with the Everglades Foundation October 9, 2017 . No official engagements . Remain overnight in Miami Beach, FL October 10, 2017 . Commercial flight from Miami, FL to Washington, DC (DCA)

Type Code: Trip By Trip

**Traveler Profile**

Name: ZINKE, RYAN KEITH ID: 1001181010  
 TID: 40210798 Organization: DOIDOSSIO  
 Title: DUTY STATION: WASHINGTON DC  
 Security CI: CARD: CARD HOLDER  
 Office Address: DOI OS SIO 1849 C ST NW<BR>WASHINGTON, DC 20240 EMAIL: TIMOTHY\_NIGBOROWICZ@IOS.DOI.GOV  
 Office Phone: 2022087551 Cell Phone:  
 Home Address: Home Phone: 2022087551  
 Alternate Address: Alternate Phone:

**Document Information**

Trip Number: 1

Purpose: October 2, 2017 . Commercial flight from Washington, DC (DCA) to Charleston, SC . Remain overnight in Charleston, SC October 3, 2017 . Tour of Fort Sumter . Meet-and-Greet with Fort Sumter National Monument Staff . All-Hands Meeting with DOI Atlanta Regional Staff October 4, 2017 . Overview of Okefenokee National Wildlife Refuge by Michael Lusk . Overview of Greater Okefenokee Association of Landowners . Speech to DOI Employees and Q&A . Boat Tour into Chesser Prairie and Cedar Hammock Camping Shelter October 5, 2017 . Overview Briefing on Lake Okeechobee and Herbert Hoover Dike . Discussion on Lake Okeechobee Dike and Construction Project . Lake Okeechobee Media Availability . Meet and Greet with Refuge Employees . Boardwalk Tour of Loxahatchee National Wildlife Refuge October 6, 2017 . Big Cypress National Preserve Hurricane Irma Cleanup Activity . Tour of Hurricane-Damaged Areas in Everglades National Park . Lunch with Everglades National Park Gulf Coast Visitor Center Employees . Meeting with NPS Employees . Briefing with Big Cypress National Preserve Staff October 7, 2017 . Participate in NPS Incident Command Post Briefing . Tour of Hurricane-Damaged Facilities in Everglades National Park . Everglades National Park Media Availability . Lunch Meeting with Everglades National Park Employees . Invasive Species Briefing . Florida Bay Commercial Use Authorization Meeting October 8, 2017 . Park Orientation and Meeting with NPS Interpreters and Volunteers . Hurricane Cleanup Activity and Meeting with Maintenance Staff . Meet-and-Greet with "Fish On" Youth Program . Interpretive Ranger-Led Briefing at Chita Lighthouse . Meeting with the Everglades Foundation October 9, 2017 . No official engagements . Remain overnight in Miami Beach, FL October 10, 2017 . Commercial flight from Miami, FL to Washington, DC (DCA)

**Itinerary Locations**

From	To	Itinerary Location	Purpose	Per Diem Rates
10/02/17	10/03/17	CHARLESTON, SC	Mission (Operational)	192.00 / 69.00
10/03/17	10/04/17	ATLANTA, GA	Mission (Operational)	166.00 / 69.00
10/04/17	10/05/17	JACKSONVILLE, FL	Mission (Operational)	93.00 / 51.00
10/05/17	10/10/17	MIAMI BEACH, FL	Mission (Operational)	140.00 / 64.00

**Document Totals**

Total Expenses:	2,043.51
Reimbursable Expenses:	411.75
Non-Reimbursable Expenses:	1,631.76
Advance Applied:	.00
Net to Traveler:	411.75
Net to Government:	1,631.76
Pay to Charge Card:	.00

**Document Totals by Expense Category**

Expense Category	Cost	Advance Amount
Com. Carrier	533.40	.00
Excess Air/Bag Fees	25.00	.00
Lodging Taxes & Misc	140.61	.00
Lodging-PerDiem	918.00	.00
M&IE-PerDiem	411.75	.00
Transxn Fees	14.75	.00
Total Expenses:	2,043.51	.00

Trip 1 Details					
Expenses					
Trip#: 1		Total Non-Per Diem Expenses:	713.76	Total Per Diem Expenses:	1,329.75
Date	Description	Category	Cost	Pay Method	Per Diem
10/02/2017	Airline Flight	Com. Carrier	102.20	GOVCC-C	.
Comment: On 10/2/17, Secretary Zinke travelled on a non-contract carrier flight from Washington, DC (DCA) to Charleston, SC. A signed memo authorizing use of this non-contract carrier flight is attached.					
10/02/2017	Lodging Tax	Lodging Taxes & Misc	29.16	GOVCC-C	.
Comment: Charleston Conservation Fee, Occupancy Tax - 6.5%, Room Sales Tax - 7.5%					
10/02/2017	Lodging	Lodging-PerDiem	192.00	GOVCC-C	*
10/02/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE	*
10/03/2017	Lodging Tax	Lodging Taxes & Misc	33.05	GOVCC-C	.
Comment: STATE ROOM TAX, OCCUPANCY TAX, and STATE HOTEL MOTEL FEE TAX					
10/03/2017	Lodging	Lodging-PerDiem	166.00	GOVCC-C	*
10/03/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
10/04/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
10/05/2017	Lodging Tax	Lodging Taxes & Misc	19.60	GOVCC-C	.
Comment: Room Sales Tax, Room County Tax, City Occupancy Tax					
10/05/2017	Lodging	Lodging-PerDiem	140.00	GOVCC-C	*
Comment: For the nights of 10/5/17 through 10/8/17, Secretary Zinke utilized lodging in Miami Beach, Florida, at 1 Hotel South Beach at a rate of \$199.00 per night. The maximum lodging rate for Miami Beach in October 2017 was \$140.00 per night. Therefore, Secretary Zinke utilized his personal credit card to pay the \$59.00 difference, plus applicable taxes. Secretary Zinke used his government credit card to only pay for the maximum government rate of \$140.00 per night, plus applicable taxes (which were 14% of the lodging rate, or \$19.60 per night). Documentation is attached.					
10/05/2017	M&IE	M&IE-	64.00	REIMBURSABLE	*



10/06/2017Lodging Tax	PerDiem Lodging Taxes & Misc	19.60 GOVCC-C	
Comment: Room Sales Tax, Room County Tax, City Occupancy Tax			
10/06/2017Lodging	Lodging- PerDiem	140.00GOVCC-C	*
Comment: For the nights of 10/5/17 through 10/8/17, Secretary Zinke utilized lodging in Miami Beach, Florida, at 1 Hotel South Beach at a rate of \$199.00 per night. The maximum lodging rate for Miami Beach in October 2017 was \$140.00 per night. Therefore, Secretary Zinke utilized his personal credit card to pay the \$59.00 difference, plus applicable taxes. Secretary Zinke used his government credit card to only pay for the maximum government rate of \$140.00 per night, plus applicable taxes (which were 14% of the lodging rate, or \$19.60 per night). Documentation is attached.			
10/06/2017M&IE	M&IE- PerDiem	64.00 REIMBURSABLE	*
10/07/2017Lodging Tax	Lodging Taxes & Misc	19.60 GOVCC-C	
Comment: Room Sales Tax, Room County Tax, City Occupancy Tax			
10/07/2017Lodging	Lodging- PerDiem	140.00GOVCC-C	*
Comment: For the nights of 10/5/17 through 10/8/17, Secretary Zinke utilized lodging in Miami Beach, Florida, at 1 Hotel South Beach at a rate of \$199.00 per night. The maximum lodging rate for Miami Beach in October 2017 was \$140.00 per night. Therefore, Secretary Zinke utilized his personal credit card to pay the \$59.00 difference, plus applicable taxes. Secretary Zinke used his government credit card to only pay for the maximum government rate of \$140.00 per night, plus applicable taxes (which were 14% of the lodging rate, or \$19.60 per night). Documentation is attached.			
10/07/2017M&IE	M&IE- PerDiem	64.00 REIMBURSABLE	*
10/08/2017Lodging Tax	Lodging Taxes & Misc	19.60 GOVCC-C	
Comment: Room Sales Tax, Room County Tax, City Occupancy Tax			
10/08/2017Lodging	Lodging- PerDiem	140.00GOVCC-C	*
Comment: For the nights of 10/5/17 through 10/8/17, Secretary Zinke utilized lodging in Miami Beach, Florida, at 1 Hotel South Beach at a rate of \$199.00 per night. The maximum lodging rate for Miami Beach in October 2017 was \$140.00 per night. Therefore, Secretary Zinke utilized his personal credit card to pay the \$59.00 difference, plus applicable taxes. Secretary Zinke used his government credit card to only pay for the maximum government rate of \$140.00 per night, plus applicable taxes (which were 14% of the lodging rate, or \$19.60 per night). Documentation is attached.			
10/08/2017M&IE	M&IE- PerDiem	48.00 REIMBURSABLE	*
Comment: Except for his return flight on 10/10/17, Secretary Zinke completed his official travel on 10/8/17. Therefore, Secretary Zinke only claimed 75% of his authorized M&IE reimbursement on 10/8/17.			
10/10/2017Airline Flight	Com. Carrier	431.20GOVCC-C	
Comment: Flight from Miami, FL to Washington, DC (DCA).			
10/10/2017Baggage Fee-1st bag	Excess Air/Bag Fees	25.00 GOVCC-C	
Comment: On 10/10/17, Secretary Zinke was charged a baggage fee during his flight from Miami, FL to Washington, DC (DCA). Secretary Zinke did not receive a receipt for this baggage fee, which was \$25.00. A copy of Secretary Zinke's credit card statement is attached, with the appropriate charge indicated.			
12/06/2017TDY Voucher Fee	Transxn Fees	14.75 GOVCC-C	

**Per Diem Allowances**

Trip#: 1 Total Per Diem Allowances: 1,329.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
10/02/2017	192.00/ 69.00	192.00	192.00	51.75	51.75	
10/03/2017	166.00/ 69.00	166.00	166.00	69.00	69.00	
10/04/2017	93.00/ 51.00	0.00	0.00	51.00	51.00	
10/05/2017	140.00/ 64.00	140.00	140.00	64.00	64.00	
10/06/2017	140.00/ 64.00	140.00	140.00	64.00	64.00	

10/07/2017	140.00/ 64.00	140.00	140.00	64.00	64.00
10/08/2017	140.00/ 64.00	140.00	140.00	48.00	48.00
10/09/2017	140.00/ 64.00	0.00	0.00	0.00	0.00
10/10/2017	140.00/ 64.00	0.00	0.00	0.00	0.00

### Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	2,043.51
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 533.40	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2018	Amount: 25.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 140.61	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 918.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 411.75	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
Total:			2,043.51

### Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,631.76
DOI FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	411.75
<b>Totals by Label</b>			
DOI FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		2,043.51
<b>Totals by Payment Method</b>			
			GOVCC-C Total 1,631.76
			REIMBURSABLE Total 411.75

### Attachments

No Attachments Exists

### Receipt Checklist

Date	Description	Cost
10/02/17	AIR Airline Flight	\$102.20
10/10/17	AIR Airline Flight	\$431.20

### Audits

Audit Name Result	Reason
ACTUALS FAIL EXIST	MIE ACTUALS EXIST
Traveler Justification:	. On the night of 10/4/17, Secretary Zinke utilized lodging at the private residence of a personal acquaintance in Jacksonville, Florida. Therefore, Secretary Zinke incurred no lodging expenses for that night. . Secretary Zinke claimed no M&IE reimbursement on 10/9/17 and 10/10/17. . Secretary Zinke incurred no lodging expenses on 10/9/17. . Except for his return flight on 10/10/17, Secretary Zinke completed his official travel on 10/8/17. Therefore, Secretary Zinke only claimed 75% of his authorized M&IE reimbursement on 10/8/17.

### Document History 12/06/2017 Voucher: TV0000MSUW

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	12/06/2017	8:31AM EST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

RYAN ZINKE

**Document Signatures**

Traveler/Preparer Name:

Traveler/Preparer Signature:

Date:

Approver Name:

Approver Signature:

Date:

  
\_\_\_\_\_  
MIKE ARGO  
  
\_\_\_\_\_  
12/08/2017

DEC 11 2017

BLANKET  
TRAVEL AUTHORIZATION

1. No. ZINKE2018  
2. 09/29/17  
(DATE)

3. Office of the Secretary  
(BUREAU OR OFFICE)

4. NAME Ryan Zinke 5. OFFICIAL STATION Washington, DC

6. TITLE U.S. Secretary of the Interior 7. ACCOUNTING OFFICE IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353, provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM 5, and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:

Actual lodging and M&IE not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.

\*\*\*\*\*Subject to availability of funds.\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 10/01/17 Ending on or about 09/30/18

MODE OF TRAVEL

- 13.  Common carrier
- 14. Extra fare
- 15.  Government-owned conveyance
- 16.  Privately owned
- at a mileage rate of 0.535 cents, subject to:
  - (a)  Administratively determined to be the advantage of the Government
  - (b)  A showing of advantage to the Government
  - (c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family 19. Shipment household goods and personal effects

18.  Other (specify)  
Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV transportation, public transportation, tolls, fares, in-flight Wi-Fi, data services, misc. supplies, registration fees, and ATM fees.

ESTIMATED COST

20. Transportation \_\_\_\_\_ \$

21. Per Diem \_\_\_\_\_

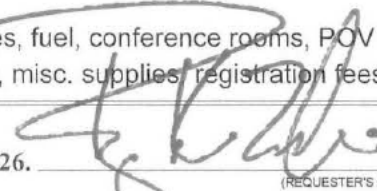
22. Other \_\_\_\_\_

23. TOTAL \_\_\_\_\_ \$

24. CHARGED TO:

189D0102DM // DLSN00000.000000 // DS10100000  
DX10102

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26.   
(REQUESTER'S SIGNATURE)

27. U.S. Secretary of the Interior  
(TITLE)

28.  9/29/17  
(AUTHORIZING OFFICER'S SIGNATURE)

29. Acting Deputy Chief of Staff to the Secretary  
(TITLE)



Ticket Number 001-8676663860  
 Account # D00880  
 Issue Date Thu, Oct 05, 2017  
 Booking ID 7VXZRV  
 Issuing Location UUN  
 Booking Agent ID 2K  
 Form of Payment (b) (6)  
 Transaction Type Electronic Ticket  
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 738	1533 / Y YCADCA Confirmation: CMXYTW	Tue, 10/10/2017 Tue, 10/10/2017	Leave :: MIAMI Arrive :: RONALD REAGAN NTL WASHINGTON	835A 1108A

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Tax	\$387.91
U29/TANUM0000TLQH	Total Amount	\$43.29
U82/ORFSHOURLY	Amount Charged	\$431.20
<i>Air only indicated here.</i>		
MIA AA WAS387.91USD387.91END AA ZPMIA XT5.60AY4.50XF MIA4.5		

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Thu, Nov 09, 2017 01:50 AM

Generated by Travel Incorporated

Official Invoice



Ticket Number: 001-8676311496  
 Account #: D00880  
 Issue Date: Fri, Sep 29, 2017  
 Booking ID: 7VXZRV  
 Issuing Location: UUN  
 Booking Agent ID: 2K  
 Form of Payment: (b) (6)  
 Transaction Type: Electronic Ticket  
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel		Vendue Inn 19 Vendue Range Charleston, SC 29401			Check In: Mon, 10/02/2017 Check Out: Tue, 10/03/2017 Your Nightly Rate: \$192.00 Number of Rooms: 1 Number of People: 1 Room Type: GOV
		Confirmation Number: 157412 Phone Number: 1 (843) 577-7970 GalaxyNet Status:			
Hotel		Hilton Atlanta 255 Courtland Street Ne Atlanta, GA 30303			Check In: Tue, 10/03/2017 Check Out: Wed, 10/04/2017 Your Nightly Rate: \$156.00 Number of Rooms: 1 Number of People: 1 Room Type: A00EZ1
		Confirmation Number: 3390246118 Phone Number: 1 (404) 659-2000 GalaxyNet Status: Cancelled			
AMERICAN AIRLINES		2347 / Y YCADCA Confirmation: CMXYTW	Tue, 10/10/2017 Tue, 10/10/2017	Leave :: MIAMI Arrive :: RONALD REAGAN NTL WASHINGTON	654A 929A

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Tax	\$43.29
U29/TANUM0000TLQH	Total Amount	\$431.20
U82/ORFSHOURLY	Amount Charged	\$431.20

Air only indicated here.

MIA AA WAS387.91USD387.91END AA ZPMIA XT5.60AY4.50XF MIA4.5

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Thu, Nov 09, 2017 01:50 AM

Generated by Travel Incorporated

Official Invoice



Ticket Number 001-8676311496  
 Account # D00880  
 Issue Date Fri, Sep 29, 2017  
 Booking ID 7VXZRV  
 Issuing Location UUN  
 Booking Agent ID 2K  
 Form of Payment (b) (6)  
 Transaction Type Electronic Ticket  
 Booking Currency USD

\*\*\* REFUND \*\*\*

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 738	2347 / Y YCADCA Confirmation: CMXYTW	Tue, 10/10/2017 Tue, 10/10/2017	Leave : MIAMI Arrive : RONALD REAGAN NTL WASHINGTON	654A 929A

Remark(s)	Fare	
U5/UUN/30*C30		(\$387.91)
U22/DOIDOSSIO		(\$43.29)
U25/40210798		(\$431.20)
U29/TANUM0000TLQH		(\$431.20)
U82/ORFSHOURLY		
U89/86A31888729		
	<i>Air only indicated here.</i>	
	MIA AA WAS387.91USD387.91END AA ZPMIA XT5.60AY4.50XF MIA4.5	

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Thu, Nov 09, 2017 01:50 AM

Generated by Travel Incorporated

Official Invoice



Ticket Number: 279-8676311495  
 Account #: D00880  
 Issue Date: Fri, Sep 29, 2017  
 Booking ID: 7VXZRV  
 Issuing Location: UUN  
 Booking Agent ID: 2K  
 Form of Payment: (b) (6)  
 Transaction Type: Electronic Ticket  
 Booking Currency: USD

Name: Zinke/Ryan,Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	JETBLUE E90	143 / U UDGDCA Confirmation: XSQZQP	Mon, 10/02/2017 Mon, 10/02/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: CHARLESTON	437P 619P
🏠	Hotel: Address:	Vendue Inn 19 Vendue Range Charleston, SC 29401		Check In: Check Out:	Mon, 10/02/2017 Tue, 10/03/2017
	Confirmation Number: Phone Number: GalaxyNet Status:	157412 1 (843) 577-7970 Duplicate		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$192.00 1 1 GOV
🏠	Hotel: Address:	Hilton Atlanta 255 Courtland Street Ne Atlanta, GA 30303		Check In: Check Out:	Tue, 10/03/2017 Wed, 10/04/2017
	Confirmation Number: Phone Number: GalaxyNet Status:	3390246118 1 (404) 659-2000 Duplicate		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$166.00 1 1 A00EZ1

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Fare	\$81.86
U29/TANUM0000TLQH	Tax	\$20.34
U82/ORFSHOURLY	Total Amount	\$102.20
	Amount Charged	\$102.20

Air only indicated here

WAS B6 CHS81.86USD81.86END B6 ZPDCA XT5.60AY4.50XF DCA4.5

Department of the Interior • 4355 River Green Parkway • Duluth GA, 30098 • Tel 866 847-6398

Print: Thu, Nov 09, 2017 01:50 AM

Generated by Travel Incorporated

Official Invoice



**Date:** 09/05/2017  
**Record Locator:** 7VXZRV  
**Travelers:**  
Zinke, Ryan.Keith  
**Agent:** doi.travel@dtigov.com

**Agency Information**  
4355 River Green Parkway  
Duluth GA, 30096  
855-847-6398

Tue, Oct 10 2017 Ronald Reagan Ntl Washington, DC

8:35 AM **Miami (MIA) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. CMXXYTW  
depart



**American Airlines**  
Flight 1533

**Takeoff:** 8:35 AM  
Miami, FL  
Economy [ Y ] Class | Boeing 737-800  
| Food for Purchase | 2h 33m

**Landing:** 11:08 AM (Terminal: C)  
Ronald Reagan Ntl Washington, DC

**Travelers:**

Name: Zinke,  
Ryan.Keith

Ticket #: 001-8676663860

Seat: 20D

FF#:

(b) (6)

**Additional Information:**

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov,
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM0000TLQH

**A Message From Your Agent**

SEAT NUMBER HAS BEEN CHANGED.  
THIS MESSAGE CONFIRMS THAT YOUR RESERVATION  
HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS  
OR QUESTIONS PLEASE CALL YOUR DEDICATED  
TRAVEL TEAM.

# The Vendue

19 & 26 Vendue Range  
 Charleston, SC 29401  
 843-577-7970 / 843-577-7346  
 info@thevendue.com / www.thevendue.com

TAX ID:

Mr, Ryan Zinke

(b) (6)  
 [Redacted]  
 [Redacted]

Room	Folio	CheckIn	CheckOut	Balance
(221-19)	175983	10/02/2017	10/03/2017	0.00
Master Folio			VENDUE BEST RATE	

Date	Room	Description / Voucher	Charges	Credits	Balance
10/02/2017	221-19	Charleston Conservation Fee	2.00	0.00	2.00
10/02/2017	221-19	Occupancy Tax - 6.5%	0.13	0.00	2.13
10/02/2017	221-19	Room Sales Tax - 7.5%	0.15	0.00	2.28
10/02/2017	221-19	Room Charge - 147.00 discount.	192.00	0.00	194.28
10/02/2017	221-19	Occupancy Tax - 6.5%	12.48	0.00	206.76
10/02/2017	221-19	Room Sales Tax - 7.5%	14.40	0.00	221.16
10/03/2017	221-19	(b) (6) AP: 000339	0.00	221.16	0.00
<b>Balance Due</b>					<b>0.00</b>
<b>Summary and Taxes</b>					
Taxable Sales			194.00		
Occupancy Tax - 6.5%			12.61		
Room Sales Tax - 7.5%			14.55		

Handwritten notes: 2.28, 29.16, 26.88

*Thank you for staying at The Vendue*



**Hilton**  
HOTELS & RESORTS  
HILTON ATLANTA

Name and Address

ZINKE, RYANKEITH  
4355 RIVER GREEN PKWY  
STE 100  
DULUTH, GA 30096

Hotel Address

255 COURTLAND STREET NE  
ATLANTA, GA 30303

Room 2406//K1  
Arrival Date 10/03/17  
Departure Date 10/04/17  
Adult/Child 1/0  
Room Rate \$166.00  
Rate Plan L-GV  
Honors # (b) (6)  
Airline:

Reservations  
www.hilton.com or  
1-800-HILTONS

Confirmation # 3390246118

10/04/17 PAGE 1

DATE	REFERENCE	DESCRIPTION	AMOUNT
10/03/17	13329758	GUEST ROOM	\$166.00
10/03/17	13329758	STATE ROOM TAX	\$14.77
10/03/17	13329758	OCCUPANCY TAX	\$13.28
10/03/17	13329758	STATE HOTEL MOTEL FEE TAX	\$5.00
10/04/17	13331125	(b) (6)	(\$199.05)
		** BALANCE **	\$0.00

The on-line eFolio is a courtesy informational service, subject to [Privacy Policy](#) and [Site Usage](#), actual folio kept in hotel records.





Zinke, Mr. Ryan

Confirmation Number: 32344162-1

Room Number: 453

Room Type: OF1STB

No. of Guests: 2

ARRIVAL	DEPARTURE	RATE PLAN	ACCOUNT
10/05/2017	10/10/2017	LEFRAK	141191

Room Number	Confirmation Number	Name	DESCRIPTION	COMMENTS	Amount (USD)
453	32344162-1	Zinke, Mr. Ryan			
10/05/2017	ROOM	Guest Room			199.00
10/05/2017	ROOMST	Room Sales Tax			13.93
10/05/2017	RMCOTX	Room County Tax			5.97
10/05/2017	ROOMCT	City Occupancy Tax			7.96
10/06/2017	ROOM	Guest Room			199.00
10/06/2017	ROOMST	Room Sales Tax			13.93
10/06/2017	RMCOTX	Room County Tax			5.97
10/06/2017	ROOMCT	City Occupancy Tax			7.96
10/07/2017	ROOM	Guest Room			199.00
10/07/2017	ROOMST	Room Sales Tax			13.93
10/07/2017	RMCOTX	Room County Tax			5.97
10/07/2017	ROOMCT	City Occupancy Tax			7.96
10/08/2017	ROOM	Guest Room			199.00
10/08/2017	ROOMST	Room Sales Tax			13.93
10/08/2017	RMCOTX	Room County Tax			5.97
10/08/2017	ROOMCT	City Occupancy Tax			7.96
10/09/2017	MC	(b) (6)	10/5-10/9 @ \$140.00 + Tax per day (\$19.60)		(638.40)
10/09/2017	MISREV	Miscellaneous - Accounting Only	59.00 + tax on personal card.		(269.04)
<b>TOTAL:</b>					<u>0.00</u>
<b>TOTAL DUE:</b>					<u>0.00</u>

Signature: X \_\_\_\_\_

Date: \_\_\_\_\_



RYAN K ZINKE  
 TAX EXEMPT ID 140001849  
 1849 C STREET NW  
 MAILSTOP 7328  
 WASHINGTON DC 20240-0001

ACCOUNT NUMBER

(b) (6)

STATEMENT DATE: 10/19/17

BAGGAGE FEE

Post Date	Tran Date	Reference Number	MCC	Transaction Description	Type	Amount
10-12	10-10	872842442639	3001	AMERICAN 0010265152962 MIAMI FL Memo Transaction ZINKE/RyanKEITH P.O.S.: SALES TAX: EBC AA Y FEE DEPARTURE: 10-10-17		25.00
10-16	10-12	872862438150	3001	AMERICAN 0010265365951 CHARLOTTE NC Memo Transaction ZINKE/RyanKEITH P.O.S.: SALES TAX: EBC AA Y FEE DEPARTURE: 10-12-17		25.00
10-17	10-15	872892304304	3001	AMERICAN 0010265668969 PHOENIX AZ Memo Transaction ZINKE/RyanKEITH P.O.S.: SALES TAX: EBC AA Y FEE DEPARTURE: 10-15-17		25.00

CERTIFICATION THAT TRANSACTIONS REPRESENT ALLOWABLE EXPENSES

ACCOUNT HOLDER SIGNATURE AND DATE

SUPERVISOR SIGNATURE AND DATE

## MEMORANDUM

TO: Authorizing Official  
FROM: Office of Scheduling and Advance  
SUBJECT: Non-Contract Carrier Flight for Secretary Ryan Zinke  
DATE: October 13, 2017

---

### I. OVERVIEW

On October 2, 2017, Secretary Ryan Zinke travelled from Washington, D.C., to Charleston, South Carolina. Due to Secretary Zinke's schedule and the corresponding commercial flight availability, Secretary Zinke utilized a non-contract carrier flight in order to successfully complete the mission requirements of this travel. However, the non-contract fare and the contract fare were the same price.

### II. SCHEDULING CONSIDERATIONS

On October 2, 2017, Secretary Zinke participated in a number of official meetings and events in Washington, D.C. His final official engagement was an event related to the Administration's "Liberating America from Bureaucracy" initiative, which concluded at approximately 3:00pm. Secretary Zinke then travelled to Charleston, South Carolina. When he arrived in Charleston, Secretary Zinke had an official phone call scheduled at 6:45pm.

Secretary Zinke's final event in Washington was an important engagement that dovetailed with a number of similar events that were held at the White House and other federal agencies throughout the day. This event required a large amount of planning and it involved many external participants. It was not an engagement that could have been easily cancelled or rescheduled, and as the Department's lead representative, it was imperative for Secretary Zinke to fully participate at the event. Secretary Zinke's phone call at 6:45pm was also an important appointment that could not have been easily rescheduled. Therefore, Secretary Zinke had a very short time frame in which to travel from Washington to Charleston so that he could fully participate at the Administration event and also complete his phone call, as scheduled.

### II. CONTRACT CARRIER FLIGHT OPTION

The following is the best available contract carrier flight option for Secretary Zinke's travel, and an explanation for why it did not meet mission requirements:

Monday, October 2, 2017 – Washington, DC (DCA) to Charleston, SC

❖ **American Airlines #5465**

5:20pm EDT Depart Washington, DC (DCA)

7:00pm EDT Arrive Charleston, SC

*Explanation:* This was the earliest contract carrier flight that Secretary Zinke was able to catch following the conclusion of the Administration event at 3:00pm. This flight arrived in Charleston

at 7:00pm and, therefore, it would not have enabled Secretary Zinke to hold his 6:45pm phone call, as scheduled.

#### IV. RECOMMENDATION FOR USE OF A NON-CONTRACT CARRIER FLIGHT

Due to the lack of a feasible contract carrier option, Secretary Zinke utilized the following non-contract carrier flight:

Monday, October 2, 2017 – Washington, DC (DCA) to Charleston, SC

❖ **JetBlue Airways #143**

4:37pm EDT Depart Washington, DC (DCA)  
6:19pm EDT Arrive Charleston, SC

*Explanation:* This flight's departure at 4:37pm enabled Secretary Zinke to fully participate in the Administration event in Washington on October 2. However, unlike the contract carrier flight, this flight's 6:19pm arrival time in Charleston also enabled Secretary Zinke to hold his 6:45pm phone call, as scheduled.

The total fare for this non-contract carrier flight was \$102.20. The government fare for the American Airlines contract carrier flight was \$102.20. The non-contract fare and the contract fare were both the exact same price (documentation attached).

To enable Secretary Zinke to fully participate in the Administration's "Liberating America from Bureaucracy" initiative event in Washington, and to enable him to also make his phone call in Charleston as scheduled the same day, Secretary Zinke utilized the above non-contract carrier flight.


We seek approval for Secretary Zinke's use of a fare other than a contract city-pair fare under FTR 301-10.107(a):

**§ 301-10.107 Are there any exceptions to the use of a contract city-pair fare?**

Yes, your agency may authorize use of a fare other-than a contract city-pair fare when—

- (a) Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel, or use of contract service would require you to incur unnecessary overnight lodging costs which would increase the total cost of the trip

Please provide approval of Secretary Zinke's use of a non-contract fare during his travel from Washington, D.C., to Charleston, South Carolina, on October 2, 2017, on JetBlue Airways #143.

  
Approval Signature

10/17/17  
Date



Ticket Number 279-8676311495  
 Account # D00880  
 Issue Date Fri, Sep 29, 2017  
 Booking ID 7VXZRV  
 Issuing Location UUN  
 Booking Agent ID 2K  
 Form of Payment (b) (6)  
 Transaction Type Electronic Ticket  
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	JETBLUE E90	143 / U UDGDCA Confirmation: XSOZQP	Mon, 10/02/2017 Mon, 10/02/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: CHARLESTON	437P 619P
🏨	Hotel: Address:	Vendue Inn 19 Vendue Range Charleston, SC 29401		Check In: Check Out:	Mon, 10/02/2017 Tue, 10/03/2017
	Confirmation Number: Phone Number: GalaxyNet Status:	157412 1 (843) 577-7970 Duplicate		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$192.00 1 1 GOV
🏨	Hotel: Address:	Hilton Atlanta 255 Courtland Street Ne Atlanta, GA 30303		Check In: Check Out:	Tue, 10/03/2017 Wed, 10/04/2017
	Confirmation Number: Phone Number: GalaxyNet Status:	3390246118 1 (404) 659-2000 Duplicate		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$166.00 1 1 A00E21

Remark(s)	Fare	
U22/DOIDOSSIO	Tax	\$81.86
U29/TANUM0000TLQH	Total Amount	\$20.34
U82/ORFSHOURLY	Amount Charged	\$102.20
		\$102.20

*Air only indicated here*

WAS B6 CHS81.86USD81.86END B6 ZPDCA XT5.60AY4.50XF DCA4.5

Print: Thu, Oct 12, 2017 11:56 PM

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6396

Generated by Travel Incorporated

Official Invoice



MEMORANDUM

TO: Authorizing Official  
FROM: Office of Scheduling and Advance  
SUBJECT: Personal Time Deviation from a Temporary Duty Station  
DATE: October 5, 2017

---

On October 8, 2017, Secretary Ryan Zinke will be in Miami, Florida, and the surrounding region, for a number of official engagements. After the conclusion of his final official engagement, Secretary Zinke is scheduled to begin a period of personal travel in Miami from the evening of October 8 until the morning of October 10. On the morning of October 10, Secretary Zinke will resume and complete his official travel with a commercial flight from Miami to Washington, D.C.

Secretary Zinke is currently scheduled to take the following flight from Miami to Washington:

- ❖ Tuesday, October 10, 2017  
American Airlines #1533  
8:35am EDT Depart Miami, FL  
11:08am EDT Arrive Washington, DC (DCA)

The government contract fare for this flight is \$431.20 (documentation attached).

If Secretary Zinke was not scheduled to do personal travel in Miami from October 8 to October 10, he would return to his permanent duty station in Washington on October 9 on the following contract carrier flight:

- ❖ Monday, October 9, 2017  
American Airlines #1533  
8:35am EDT Depart Miami, FL  
11:08am EDT Arrive Washington, DC (DCA)

The government contract fare for this flight is \$431.20 (documentation attached).

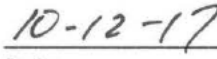
Secretary Zinke has no official business scheduled in Miami from the evening of October 8 through the morning of October 10. Therefore, it can be determined that Secretary Zinke's travel in Miami from the evening of October 8 through the morning of October 10 is a personal time deviation from a temporary duty station.

The Department of the Interior Division of General Law has advised that a personal time deviation from a temporary duty station is permitted during official travel if the Department incurs no additional cost as a result of the deviation. The above cost comparison indicates that Secretary Zinke's personal time deviation in Miami will result in no increased cost to the Department. No additional expenses (lodging, M&IE, etc.) will be incurred by the government during Secretary Zinke's personal time deviation.

Please provide approval for Secretary Zinke to make a personal time deviation from his temporary duty station in Miami, Florida, from October 8, 2017, through October 10, 2017. Please also provide approval for the government to pay for Secretary Zinke's travel from Miami, Florida, to Washington, D.C., on October 10, 2017, on American Airlines #1533.

A handwritten signature in black ink, appearing to be 'E. Zinke', written over a horizontal line.

Approval Signature

A handwritten date '10-12-17' in black ink, written over a horizontal line.

Date



08:35a MIA  
American Airlines 1533

11:08a DCA

Nonstop

2h 33m

\$431.20

Govt. Contract

Hide all details ^

**DEPART**

**Mon, Oct 9** – Miami, FL to Washington, DC

Hide details ^

Mon, Oct 9

08:35a MIA

11:08a DCA

2h 33m

American Airlines 1533

**View seats**

Boeing 737-800 / 396 lbs CO<sub>2</sub>

**Fare Details**

Free Checked Bags

Refundable

Govt. Contract

Visit American

Yes

Rules / Fare Details

Airlines

Fees may apply

\$431.20

GSA Information

- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

[View more fares](#)

Worldspan



Ticket Number: 001-8676663860  
 Account #: D00880  
 Issue Date: Thu, Oct 05, 2017  
 Booking ID: 7VXZRV  
 Issuing Location: UUN  
 Booking Agent ID: 2K  
 Form of Payment: (b) (6)  
 Transaction Type: Electronic Ticket  
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 738	1533 / Y YCADCA Confirmation: CMXYTW	Tue, 10/10/2017 Tue, 10/10/2017	Leave :: MIAMI Arrive :: RONALD REAGAN NTL WASHINGTON	835A 1108A

Remark(s)	Fare	Tax	Total Amount	Amount Charged
U22/DOIDOSSIO				
U29/TANUM0000TLQH				
U82/ORFSHOURLY				
	\$387.91	\$43.29	\$431.20	\$431.20

Air only indicated here.

MIA AA WAS387.91USD387.91END AA ZPMIA XT5.60AY4.50XF MIA4.5

\* Accounting Note: This invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 10/10/2017

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Thu, Oct 05, 2017 03:38 PM

Generated by Travel Incorporated

Official Invoice

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL  
SOURCES UNDER 31 U.S.C. § 1353  
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201 7 and Ending March 31, 201 8  
 For Period Beginning April 1, 201 \_\_\_ and Ending September 30, 201 \_\_\_

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event  
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)

Visit to Biscayne National Park that includes a hurricane cleanup activity with park maintenance staff and a boat tour of the park.

4. Sponsor of the Event State of Florida

5. Location of Event Biscayne National Park in southeastern Florida

6. Dates of Event

From: October 8, 201 7 To: October 8, 201 7

7. Nature of Event The boat tour includes a meet-and-greet with "Fish On" youth program participants and a visit to Boca Chita Lighthouse.

8. Employee

Name: Ryan Zinke  
Official Title: Secretary of the Interior  
Office: Office of the Secretary  
Travel Dates:  
From: 10/02/17 To 10/10/17

9. Accompanying Spouse (If Applicable)

Name: \_\_\_\_\_  
Employee: \_\_\_\_\_  
Government Position: \_\_\_\_\_  
Travel Dates:  
From: \_\_\_\_\_ To \_\_\_\_\_

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

A. State of Florida C. \_\_\_\_\_

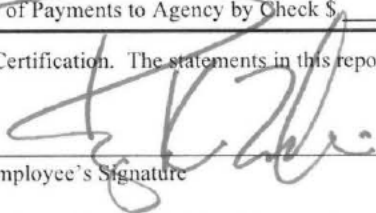
B. \_\_\_\_\_ D. \_\_\_\_\_

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check \$ \_\_\_\_\_ Total of payments Provided in Kind \$ 150.00

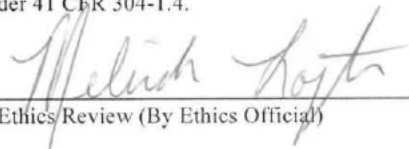
13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

  
Employee's Signature

DEC 06 2017


Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

  
Ethics Review (By Ethics Official)

Nov 30, 2017  
Date

15. Approval.

  
Supervisor's (or Authorizing Official's) Signature

DCOS  
Title

12/15/2017  
Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee ) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Boat transportation and tour	K	E	A	\$ 150.00

Welcome to Ocean Force Adventures!


**Web Only Discounts:** Groups of 4+ will receive a discount when reserving online. This offer will not apply when booking through concierges or outside sources. See details section below.

**Single Passenger Bookings:** Please call 305-372-3388 to reserve your space or contact us via email [here](http://oceanforceadventures.com/contact-private-boat-tour/) (<http://oceanforceadventures.com/contact-private-boat-tour/>).

**Cancellation Policy:** We have a **48 hour cancellation policy**. Cancellation of a reservation received within the 48 hour period will be given full credit in the form of a same value certificate towards a future tour for use within 12 months of original reservation. We will make our best effort to sell your seats and give you a full refund, however this is not always possible at the last minute.

**Weather Cancellations:** If weather forces cancellation *before* tour departure you will receive a full refund. Weather interruptions *after* tour departures will be compensated in the form of a voucher good for 12 months from tour date.

**Captain's Gratuity:** Gratuity is not included. It is customary to tip your captain after your tour.

12/03/17 

< DECEMBER 2017 >


Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6


Sunday December 3

New Booking: Sun Dec 3, 2017

AVAILABLE  
(/#3@BOOK@)

Book Now  
(/#3@book@)

 Details  
(/#3@summary@)

 Availability  
(/#3@cal@)

11:45 am - Biscayne Bay  
Adventure Sightseeing  
**\$150.00**

You will see ALL of Miami on this 2-hour personalized sightseeing tour of Biscayne Bay. Groups of 4 or more receive discounted price of \$139 per person when booking online only.



(/#3@photo)

(b) (6)

Ryan K. Zinke  
Lolita C. Zinke

(b) (6)

(b) (6)

Oct 21, 2013

WWW.FIRST  
UNITED BANK

First Southern National Monument \$ 21<sup>00</sup>  
Twenty-one and no/100

DOLLARS

(b) (6)

Lolita Zinke with the CC sign

(b) (6)



U.S. Department of the Interior  
Office of the Secretary  
1849 C Street NW  
Washington, DC 20240

October 27, 2017

Attn: Dawn H. Davis  
Fort Sumter National Monument  
1214 Middle Street  
Sullivan's Island, SC 29482

Ms. Davis:

Please find the enclosed check for the amount of \$21.00, payable to Fort Sumter National Monument. Please accept this as reimbursement from Secretary of the Interior Ryan Zinke. This reimbursement is for boat transportation that was provided to a personal guest who accompanied Secretary Zinke during his visit to Fort Sumter on October 3, 2017. Please let me know if you require any further information to process this reimbursement.

Thank you.

Tim Nigborowicz  
Office of Scheduling and Advance  
202-208-7551

Enclosures

# FORT SUMTER TOUR

## DEPARTING DAILY FROM DOWNTOWN CHARLESTON OR MT. PLEASANT

Fort Sumter Tours is an authorized National Park Service concessioner. We provide the only commercial boat transportation to Fort Sumter. We offer many departure times daily from two convenient locations, Liberty Square, downtown Charleston, or Patriots Point, in Mt. Pleasant.

Once aboard, you will experience a relaxing 30 minute narrated cruise to historic Fort Sumter. You will learn about the events which led to the outbreak of America's most bloody war. When you arrive you will be greeted by National Park Service Rangers, who will provide further details about Fort Sumter and its pivotal role in the American Civil War.

On the fort you will find a very informative museum (360 Video of Museum) with many historic artifacts and a souvenir shop. After your one hour visit, you will enjoy a scenic cruise back to your departure point.

Want to stay longer? Please ask the ticket window representative about an extended stay!

CALL FOR DETAILS

<b>Departure Point</b>	<b>Time</b>
Liberty Square (Downtown)	9:30am
Liberty Square (Downtown)	12:00pm
Liberty Square (Downtown)	2:30pm
Patriots Point	10:30am

**Departure Point****Time**

Patriots Point

1:00pm

**Ticket Prices**

Adults

\$21.00

Seniors/Military

\$18.50

Children

\$13

Children under 3

FREE

### *Event Summary*

Party of: 1 Adult  
Event: FORT SUMTER - Liberty Sq.  
Date: Tuesday, October 17, 2017

Vessel: Spirit of the Lowcountry  
Departs: 9:30 am Liberty Square  
Disembarks: 11:45 am Liberty Square

---

### *Cost Summary*

Qty	Cost	Total	Description
1	21.00	21.00	Adults
		21.00	Total



Nigborowicz, Timothy <timothy\_nigborowicz@ios.doi.gov>

---

## Re: Secretary Zinke - October 3 Visit

---

Nigborowicz, Timothy <timothy\_nigborowicz@ios.doi.gov>

Fri, Oct 6, 2017 at 5:55 PM

To: "Davis, Dawn" <dawn\_davis@nps.gov>

Cc: Gary Stansberry <gary\_stansberry@nps.gov>

My apologies for the very delayed response. It's been a hectic day, but I should have responded to your initial email more promptly.

As you correctly deduced, we wanted to determine the estimated cost for Ms. Zinke. Secretary Zinke will personally pay this cost.

I didn't realize there was a concession operated ferry that takes a similar route, but that's even better. The only difference is that the ferry returns to Liberty Square, whereas our boat trip ended at Fort Moultrie, correct?

Regardless, we will send a reimbursement check for \$21.00 to the address you provided. Thank you very much for your assistance.

Tim

On Fri, Oct 6, 2017 at 3:33 PM, Davis, Dawn <dawn\_davis@nps.gov> wrote:

Hi Tim,

So the cost per person for the NPS boat trip from Liberty Square, to Fort Sumter and ending at Fort Moultrie on Sullivan's Island is \$21.00. This will cover fuel and operations of the boat between the three locations.

Total owed: \$21.00 for Mrs. Zinke

\$21.00 is also the cost per person for the public to go just to Fort Sumter and back aboard the concession operated ferry which operates on a set schedule

Check may be made out to Fort Sumter National Monument and send it to 1214 Middle Street, Sullivan's Island, SC 29482

Please let me know if you have any questions for the park.

Dawn H. Davis  
Public Affairs Specialist  
Fort Sumter NM & Charles Pinckney NHS  
843-732-5013 (office) | 843-297-6051 (cell)

Mail address:  
1214 Middle Street, Sullivan's Island, SC 29482

**FIND YOUR  
PARK**



On Fri, Oct 6, 2017 at 1:26 PM, Davis, Dawn <dawn\_davis@nps.gov> wrote:

Hi Tim,

Just to verify--it sounds like we need to determine the estimated cost for Ms. Zinke. Is that correct? Our Administrative Officer is working on how we need to "bill" this. So one question from her- is another government entity paying the cost or is it a private individual?

The boat was an NPS boat. We do not offer public tours to the fort via this boat. We will be able to come up with an estimate for Ms. Zinke's passage on the boat. Once I have the answer to the above question, I will be able to answer the questions regarding the check.

Thank you,

Dawn

Dawn H. Davis  
Public Affairs Specialist  
Fort Sumter NM & Charles Pinckney NHS  
843-732-5013 (office) | 843-297-6051 (cell)

Mail address:  
1214 Middle Street, Sullivan's Island, SC 29482



On Thu, Oct 5, 2017 at 6:42 PM, Nigborowicz, Timothy <timothy\_nigborowicz@ios.doi.gov> wrote:

Good evening, Gary and Dawn. I work with Rusty Roddy in Secretary Zinke's scheduling office, and Rusty advised that you would be the best people to contact regarding this matter. Our lawyers have determined that the Secretary should reimburse NPS for the boat transportation that was provided for his wife during the tour of Fort Sumter and Fort Moultrie on October 3. In order to properly process the reimbursement, could you please provide the following information, or refer me to the appropriate person who can provide this information:

- Does the boat that was used belong to NPS, or to a concessionaire?
- If owned by NPS, do you provide similar boat tours to the general public?
- If so, what is the amount that is charged per person for the tours?
- If not, do you have a way to determine an estimated cost per person for the boat tour on October 3?
- Who should we make the reimbursement check payable to?
- To what address should we submit the reimbursement check?

I'm sorry to bother you with this, but thank you in advance for your assistance.

Tim Nigborowicz  
Office of Scheduling and Advance  
202-208-7551

**SECRETARIAL TRAVEL ROUTING SLIP**  
**SECRETARY RYAN ZINKE**

TRIP LOCATION: NC-AZ

DATES: 10/11/17 – 10/15/17

OFFICIAL: X POLITICAL: \_\_\_\_\_ PERSONAL: \_\_\_\_\_

REVIEWED BY / DATE:

MB 12/7/17 MARGARET BRADLEY

TN 12/7/17 TIM NIGBOROWICZ

Murphy 12/7/17 TIM MURPHY (General Law)

KB 8 Dec 2017 Kim Benton  
KIM BENTON (Ethics)

De 12/8/17 DEBBIE COUSINS

## **Secretary Zinke's Travel to North Carolina and Arizona October 11 – 15, 2017**

### **NOTE TO REVIEWERS**

- Secretary Zinke traveled on a non-contract carrier to Lexington, NC, on October 11, 2017. A signed memo justifying the use of a non-contract carrier is attached.
- Secretary Zinke received a meal from the Congressional Sportsmen's Foundation on October 11, 2017. The accompanying DI-2000 is attached. The M&IE reimbursement for dinner was deducted from the voucher.
- Secretary Zinke paid for his own lunch at the meeting with the local business community on October 13, 2017.
- Secretary Zinke received a meal from the National Park Foundation on October 13, 2017. The accompanying DI-2000 is attached. The M&IE reimbursement for dinner was deducted from the voucher.
- Secretary Zinke paid for his own lunch during the Grand Canyon hike on October 14, 2017.





**Document Header Information**

Document Type: Voucher      Document Name: TV0000MSXX

Travel Authorization Number: TANUM0000U3MG      Trip Name: Trip from Washington to Flagstaff

TA Date: 12/06/17      Currency: USD

Organization: DOIDOSSIO      Current Status: CREATED

Purpose: Mission (Operational)      Document Detail: Secretary Zinke will speak to the Congressional Sportsmen's Foundation dinner in Lexington, NC. In Arizona, the Secretary will meet with employees and visit with local business leaders and attend National Park Foundation events.

Type Code: Trip By Trip

**Traveler Profile**

Name: ZINKE, RYAN KEITH      ID: 1001181010

TID: 40210798      Organization: DOIDOSSIO

Title:      Duty Station: WASHINGTON DC

Security Cl:      Card: CARD HOLDER

Office Address: DOI OS SIO 1849 C ST NW<BR>WASHINGTON, DC 20240      EMAIL: TIMOTHY\_NIGBOROWICZ@IOS.DOL.GOV

Office Phone: 2022087551      Cell Phone:

Home Address:      Home Phone: 2022087551

Alternate Address:      Alternate Phone:

**Document Information**

Trip Number: 1

Purpose: Secretary Zinke will speak to the Congressional Sportsmen's Foundation dinner in Lexington, NC. In Arizona, the Secretary will meet with employees and visit with local business leaders and attend National Park Foundation events.

**Itinerary Locations**

From	To	Itinerary Location	Purpose	Per Diem Rates
10/11/17	10/12/17	LEXINGTON, NC		93.00 / 51.00 *
10/12/17	10/13/17	FLAGSTAFF, AZ		142.00 / 64.00 *
10/13/17	10/14/17	GRAND CANYON, AZ		142.00 / 64.00 *
10/14/17	10/15/17	FLAGSTAFF, AZ		142.00 / 64.00 *

**Document Totals**

Total Expenses:	1,761.17
Reimbursable Expenses:	227.25
Non-Reimbursable Expenses:	1,533.92
Advance Applied:	.00
Net to Traveler:	227.25
Net to Government:	1,533.92
Pay to Charge Card:	.00

**Document Totals by Expense Category**

Expense Category	Cost	Advance Amount
Com. Carrier	901.70 *	.00
Excess Air/Bag Fees	50.00 *	.00
Lodging Taxes & Misc	52.47 *	.00
Lodging-PerDiem	515.00 *	.00
M&IE-PerDiem	227.25 *	.00
Transxn Fees	14.75 *	.00
Total Expenses:	1,761.17 *	.00

**Trip 1 Details**

## Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1003520929		901.70
COMM-CARR	American Airlines	1003520929		.00
COMM-CARR	American Airlines	1003520929		.00
COMM-CARR	American Airlines	1003520929		.00
LODGE	Hampton Inns	1003520929	Flagstaff,AZ	142.00
LODGE	Doubletree	1003520929	Flagstaff,AZ	142.00

## Trip Itinerary

**From: DCA-Washington, DC (USA) (National Apt) TO: RDU-Raleigh / Durham, NC (USA)**

### Air

#### Wednesday October 11, 2017

#### DCA-Washington, DC (USA) to RDU-Raleigh / Durham, NC

Oct 11 Delta 6266  
 Washington, DC (USA) (National Apt) 10/11/2017 12:35PM  
 Confirmation Number: G314D2

Duration: 1 Hour 9 Minutes Nonstop  
 Raleigh / Durham, NC (USA) 10/11/2017 1:44PM

Flight Information  
 Distance 227 miles  
 No Seat Assigned

Emissions 120.3 lbs of CO2  
 Cost 901.70 USD

#### DCA-Washington, DC (USA) to RDU-Raleigh / Durham, NC

Oct 11 Delta 6266  
 Washington, DC (USA) (National Apt) 10/11/2017 12:35PM  
 Confirmation Number: G314D2

Duration: 1 Hour 9 Minutes Nonstop  
 Raleigh / Durham, NC (USA) 10/11/2017 1:44PM

Flight Information  
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 Confirmation Number: G314D2

Duration: 1 Hour 9 Minutes Nonstop  
 Raleigh / Durham, NC (USA) 10/11/2017 1:44PM

Flight Information  
 Distance 227 miles  
 No Seat Assigned

Emissions 120.3 lbs of CO2  
 Cost 901.70 USD

#### Thursday October 12, 2017

#### CLT-Charlotte, NC (USA) to PHX-Phoenix, AZ (USA) (S

Oct 12 American Airlines 628  
 Charlotte, NC (USA) 10/12/2017 1:00PM  
 Confirmation Number: TBKGXA

Duration: 4 Hours 17 Minutes Nonstop  
 Phoenix, AZ (USA) (Sky Harbor Apt) 10/12/2017 2:17PM

Flight Information  
 Distance 1769 miles  
 No Seat Assigned

Emissions 689.9 lbs of CO2

#### CLT-Charlotte, NC (USA) to PHX-Phoenix, AZ (USA) (S

Oct 12	American Airlines 628 Charlotte, NC (USA) 10/12/2017 1:00PM Confirmation Number: TBKGXA	Duration: 4 Hours 17 Minutes Nonstop Phoenix, AZ (USA) (Sky Harbor Apt) 10/12/2017 2:17PM
	Flight Information Distance 1769 miles No Seat Assigned	Emissions 689.9 lbs of CO2
<b>CLT-Charlotte, NC (USA) to PHX-Phoenix, AZ (USA) (S</b>		
Oct 12	American Airlines 628 Charlotte, NC (USA) 10/12/2017 1:00PM Confirmation Number: TBKGXA	Duration: 4 Hours 17 Minutes Nonstop Phoenix, AZ (USA) (Sky Harbor Apt) 10/12/2017 2:17PM
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Oct 12	American Airlines 628 Charlotte, NC (USA) 10/12/2017 1:00PM Confirmation Number: TBKGXA	Duration: 4 Hours 17 Minutes Nonstop Phoenix, AZ (USA) (Sky Harbor Apt) 10/12/2017 2:17PM
	Flight Information Distance 1769 miles No Seat Assigned	Emissions 689.9 lbs of CO2
<b>PHX-Phoenix, AZ (USA) (S to FLG-Flagstaff, AZ (USA)</b>		
Oct 12	American Airlines 3037 Phoenix, AZ (USA) (Sky Harbor Apt) 10/12/2017 3:30PM Confirmation Number: TBKGXA	Duration: 51 Minutes Nonstop Flagstaff, AZ (USA) 10/12/2017 4:21PM
	Flight Information Distance 119 miles No Seat Assigned	Emissions 63.1 lbs of CO2
<b>PHX-Phoenix, AZ (USA) (S to FLG-Flagstaff, AZ (USA)</b>		
Oct 12	American Airlines 3037 Phoenix, AZ (USA) (Sky Harbor Apt) 10/12/2017 3:30PM Confirmation Number: TBKGXA	Duration: 51 Minutes Nonstop Flagstaff, AZ (USA) 10/12/2017 4:21PM
	Flight Information Distance 119 miles No Seat Assigned	Emissions 63.1 lbs of CO2
<b>PHX-Phoenix, AZ (USA) (S to FLG-Flagstaff, AZ (USA)</b>		
Oct 12	American Airlines 3037 Phoenix, AZ (USA) (Sky Harbor Apt) 10/12/2017 3:30PM Confirmation Number: TBKGXA	Duration: 51 Minutes Nonstop Flagstaff, AZ (USA) 10/12/2017 4:21PM
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Oct 12	American Airlines 3037 Phoenix, AZ (USA) (Sky Harbor Apt) 10/12/2017 3:30PM Confirmation Number: TBKGXA	Duration: 51 Minutes Nonstop Flagstaff, AZ (USA) 10/12/2017 4:21PM
	Flight Information Distance 119 miles No Seat Assigned	Emissions 63.1 lbs of CO2

Flight Information  
Distance 119 miles  
No Seat Assigned

Emissions 63.1 lbs of CO2

**Hotel**

**Hampton Inns**

**990 N Country Club Drive Flagstaff AZ 86004 928-433-1234**

Oct 12 Checking in: 10/12/2017

Checking out: 10/13/2017  
Total Rate: 142.00 USD

**Hampton Inns**

**990 N Country Club Drive Flagstaff AZ 86004 928-433-1234**

Oct 12 Checking in: 10/12/2017

Checking out: 10/13/2017  
Total Rate: 142.00 USD

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**990 N Country Club Drive Flagstaff AZ 86004 928-433-1234**

Oct 12 Checking in: 10/12/2017

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**Hampton Inns**

**990 N Country Club Drive Flagstaff AZ 86004 928-433-1234**

Oct 12 Checking in: 10/12/2017

Checking out: 10/13/2017  
Total Rate: 142.00 USD

**Saturday October 14, 2017**

**Doubletree**

**1175 W Route 66 Flagstaff AZ 86001 928-773-8888**

Oct 14 Checking in: 10/14/2017

Checking out: 10/15/2017  
Total Rate: 142.00 USD

**Doubletree**

**1175 W Route 66 Flagstaff AZ 86001 928-773-8888**

Oct 14 Checking in: 10/14/2017

Checking out: 10/15/2017  
Total Rate: 142.00 USD

**Doubletree**

**1175 W Route 66 Flagstaff AZ 86001 928-773-8888**

Oct 14 Checking in: 10/14/2017

Checking out: 10/15/2017  
Total Rate: 142.00 USD

**Doubletree**

**1175 W Route 66 Flagstaff AZ 86001 928-773-8888**

Oct 14 Checking in: 10/14/2017

Checking out: 10/15/2017  
Total Rate: 142.00 USD

**Doubletree**

**1175 W Route 66 Flagstaff AZ 86001 928-773-8888**

Oct 14 Checking in: 10/14/2017

Checking out: 10/15/2017  
Total Rate: 142.00 USD

**Air**

**Sunday October 15, 2017**

**PHX-Phoenix, AZ (USA) (S to DCA-Washington, DC (USA))**

Oct 15 American Airlines 680  
Phoenix, AZ (USA) (Sky Harbor Apt) 10/15/2017 12:45PM  
Confirmation Number: TBKGXA

Duration: 4 Hours 21 Minutes Nonstop  
Washington, DC (USA) (National Apt) 10/15/2017 8:06PM

Flight Information  
Distance 1973 miles  
No Seat Assigned

Emissions 769.5 lbs of CO2

**PHX-Phoenix, AZ (USA) (S to DCA-Washington, DC (USA))**

Oct 15 American Airlines 680  
Phoenix, AZ (USA) (Sky Harbor Apt) 10/15/2017 12:45PM

Duration: 4 Hours 21 Minutes Nonstop  
Washington, DC (USA) (National Apt) 10/15/2017 8:06PM

Confirmation Number: TBKGXA

Flight Information  
 Distance 1973 miles  
 No Seat Assigned

Emissions 769.5 lbs of CO2

**PHX-Phoenix, AZ (USA) (S to DCA-Washington, DC (USA)**

Oct 15 American Airlines 680  
 Phoenix, AZ (USA) (Sky Harbor Apt) 10/15/2017 12:45PM  
 Confirmation Number: TBKGXA

Duration: 4 Hours 21 Minutes Nonstop  
 Washington, DC (USA) (National Apt) 10/15/2017 8:06PM

Flight Information  
 Distance 1973 miles  
 No Seat Assigned

Emissions 769.5 lbs of CO2

**PHX-Phoenix, AZ (USA) (S to DCA-Washington, DC (USA)**

Oct 15 American Airlines 680  
 Phoenix, AZ (USA) (Sky Harbor Apt) 10/15/2017 12:45PM  
 Confirmation Number: TBKGXA

Duration: 4 Hours 21 Minutes Nonstop  
 Washington, DC (USA) (National Apt) 10/15/2017 8:06PM

Flight Information  
 Distance 1973 miles  
 No Seat Assigned

Emissions 769.5 lbs of CO2

**PHX-Phoenix, AZ (USA) (S to DCA-Washington, DC (USA)**

Oct 15 American Airlines 680  
 Phoenix, AZ (USA) (Sky Harbor Apt) 10/15/2017 12:45PM  
 Confirmation Number: TBKGXA

Duration: 4 Hours 21 Minutes Nonstop  
 Washington, DC (USA) (National Apt) 10/15/2017 8:06PM

Flight Information  
 Distance 1973 miles  
 No Seat Assigned

Emissions 769.5 lbs of CO2

**Expenses**

Trip#: 1

Total Non-Per Diem Expenses: 1,018.92  
 Total Per Diem Expenses: 742.25

Date	Description	Category	Cost	Pay Method	Per Diem
10/11/2017	Airline Flight	Com. Carrier	901.70	GOVCC-C *	
10/11/2017	Lodging Tax	Lodging Taxes & Misc	11.57	GOVCC-C *	
10/11/2017	Lodging	Lodging-PerDiem	89.00	GOVCC-C *	*
10/11/2017	M&IE	M&IE-PerDiem	15.25	REIMBURSABLE *	*
Comment: Secretary Zinke received a meal from the Congressional Sportsmen's Foundation on October 11, 2017. The accompanying DI-2000 is attached. The M&IE reimbursement for dinner was deducted from the voucher.					
10/12/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C *	
10/12/2017	Lodging Tax	Lodging Taxes & Misc	15.55	GOVCC-C *	
10/12/2017	Lodging	Lodging-PerDiem	142.00	GOVCC-C *	*
Comment: Conf Num: 90806598 Cmt: 48 HR CANCELLATION REQUIRED					
10/12/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE *	*
10/13/2017	Lodging Tax	Lodging Taxes & Misc	9.80	GOVCC-C	
10/13/2017	Lodging	Lodging-PerDiem	142.00	GOVCC-C	*
10/13/2017	M&IE	M&IE-PerDiem	36.00	REIMBURSABLE *	*
10/14/2017	Lodging Tax	Lodging Taxes & Misc	15.55	GOVCC-C	
10/14/2017	Lodging	Lodging-PerDiem	142.00	GOVCC-C	*
Comment: Conf Num: 90474385 Cmt: 4PM CANCEL DAY OF ARRIVAL					
10/14/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE *	*
10/15/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C *	
10/15/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE *	*
12/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C *	

**Per Diem Allowances**

Trip#: 1 Total Per Diem Allowances: 742.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
10/11/2017	93.00/ 51.00	89.00	89.00 *	15.25	15.25 *	
10/12/2017	142.00/ 64.00	142.00	142.00 *	64.00	64.00 *	
10/13/2017	142.00/ 64.00	142.00	142.00 *	36.00	36.00 *	X
10/14/2017	142.00/ 64.00	142.00	142.00 *	64.00	64.00 *	
10/15/2017	142.00/ 64.00	0.00	0.00 *	48.00	48.00 *	

**Account Summary for the Selected Trip**

Org: DOI	Label: FY 2018 OS	Aect Code:	1,761.17
	Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	
Expense Category: Com. Carrier	Fiscal Year: 0	Amount: 901.70	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 0	Amount: 50.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 0	Amount: 52.47	
Expense Category: Lodging-PerDiem	Fiscal Year: 0	Amount: 515.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 0	Amount: 227.25	
Expense Category: Transxn Fees	Fiscal Year: 0	Amount: 14.75	
	Total:		1,761.17

**Payment Detail Information**

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	1,533.92
DOI	FY 2018 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	227.25
<b>Totals by Label</b>				
DOI	FY 2018 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////		1,761.17
<b>Totals by Payment Method</b>				
			GOVCC-C Total	1,533.92
			REIMBURSABLE Total	227.25

**Attachments**

Attachments Exists

**Receipt Checklist**

Date	Description	Cost
10/11/17	AIR Airline Flight	\$901.70

**Audits**

Audit Name	Result	Reason
EXP CAT \$ VARIANCE	FAIL	EXCESS AIR/BAG FEES was not on the original authorization document
	Traveler Justification:	Travel arranger forgot to include baggage fee and lodging tax on the authorization.
EXP CAT % VARIANCE	FAIL	EXCESS AIR/BAG FEES was not on the original authorization document
	Traveler Justification:	Travel arranger forgot to include baggage fee and lodging tax on the authorization.
ACTUALS EXIST FAIL		MIE ACTUALS EXIST
	Traveler Justification:	Secretary Zinke received a meal from the Congressional Sportsmen's Foundation on October 11, 2017. The accompanying DI-2000 is attached. The M&IE reimbursement for dinner was deducted from the voucher.

Document History 12/07/2017 Voucher: TV0000MSXK

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

STATUS	DATE	TIME	SIGNATURE NAME	REASON
--------	------	------	----------------	--------

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

RYAN ZINZE

**Document Signatures**

Traveler/Preparer Name:

Traveler/Preparer Signature:

Date:

Approver Name:

Approver Signature:

Date:

  
\_\_\_\_\_  
MIKE ARGO  
  
\_\_\_\_\_  
12/8/17

DEC 11 2017

BLANKET  
TRAVEL AUTHORIZATION

1. No. ZINKE2018  
2. 09/29/17  
(DATE)

3. Office of the Secretary  
(BUREAU OR OFFICE)

4. NAME Ryan Zinke 5. OFFICIAL STATION Washington, DC

6. TITLE U.S. Secretary of the Interior 7. ACCOUNTING OFFICE IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353, provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM 5, and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:

Actual lodging and M&IE not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.

\*\*\*\*\*Subject to availability of funds.\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 10/01/17 Ending on or about 09/30/18

MODE OF TRAVEL

- 13.  Common carrier
- 14. Extra fare
- 15.  Government-owned conveyance
- 16.  Privately owned at a mileage rate of 0.535 cents, subject to:
  - (a)  Administratively determined to be the advantage of the Government
  - (b)  A showing of advantage to the Government
  - (c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

- 17. Transportation immediate family
- 18.  Other (specify) Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV transportation, public transportation, tolls, fares, in-flight Wi-Fi, data services, misc. supplies, registration fees, and ATM fees.
- 19. Shipment household goods and personal effects

ESTIMATED COST

20. Transportation \$  
21. Per Diem  
22. Other  
23. TOTAL \$

24. CHARGED TO:

189D0102DM // DLSN00000.000000 // DS10100000  
DX10102

25. (FISCAL OFFICER'S SIGNATURE)

26. (REQUESTER'S SIGNATURE)

27. U.S. Secretary of the Interior (TITLE)

28. (AUTHORIZING OFFICER'S SIGNATURE) 9/29/17

29. Acting Deputy Chief of Staff to the Secretary (TITLE)



Date: 09/19/2017  
Record Locator: NAS36R  
Travelers:  
Zinke, Ryan.Keith  
Agent: doi.travel@dtigov.com

Agency Information  
4355 River Green Parkway  
Duluth GA, 30096  
855-847-6398

Wed, Oct 11 2017 Raleigh-Durham, NC

12:35 PM Ronald Reagan Ntl Washington (DCA) to Raleigh-Durham (RDU) — Confirmation No. 6314DZ

depart



**Delta Air Lines**  
Flight 6266  
OPERATED BY GOJET AIRLINES DBA  
DELTA CONNECTION  
PLEASE CHECK-IN WITH THE  
OPERATING CARRIER

**Takeoff:** 12:35 PM Terminal: B  
Ronald Reagan Ntl Washington, DC  
Economy Class [ L ] Class | Canadair  
Regional Jet 700 | No Meal Service | 1h  
9m

**Landing:** 1:44 PM (Terminal: 2)  
Raleigh-Durham, NC

**Travelers:**

Name: Zinke, Ryan.Keith Ticket #: 006-8676691580 Seat: 12C FF#: (b) (6)

Thu, Oct 12 2017 Flagstaff, AZ

1:00 PM Charlotte (CLT) to Phoenix (PHX) — Confirmation No. TBKGXA

depart



**American Airlines**  
Flight 628

**Takeoff:** 1:00 PM  
Charlotte, NC  
Economy [ G ] Class | Airbus Industrie  
A321 | Food and Beverage for Purchase  
| 4h 17m

**Landing:** 2:17 PM (Terminal: 4)  
Phoenix, AZ

**Travelers:**

Name: Zinke, Ryan.Keith Ticket #: 001-8676691581 Seat: 17E FF#: (b) (6)  
Notes: Center seat reserved for now..will keep ck for a better seat

3:30 PM Phoenix (PHX) to Flagstaff (FLG) — Confirmation No. TBKGXA

depart



**American Airlines**  
Flight 3037  
OPERATED BY SKYWEST AIRLINES AS  
AMERICAN EAGLE  
PLEASE CHECK-IN WITH THE  
OPERATING CARRIER

**Takeoff:** 3:30 PM Terminal: 4  
Phoenix, AZ  
Economy [ G ] Class | Canadair Regional  
Jet 700 | 0h 51m

**Landing:** 4:21 PM

**Travelers:**

Name: Zinke, Ryan.Keith Ticket #: 001-8676691581 Seat: 19D FF#: (b) (6)  
Notes: Unable to assign seat at this time..will keep ck for a seat

3:00 PM Hampton Inn Flagstaff East Confirmation No. 90806598

check-in



Address: 990 N Country Club Dr Flagstaff Az 86004  
Nights: 1 (name: Zinke Ryankeith)  
Guarantee Info: (b) (6)  
Other Info: ZD102388999  
Frequent Guest #: (b) (6)  
Nightly Rate: \$142.00  
Total Rate: \$158.66

Phone: 1-928-433-1234 Fax: 1-928-527-0236  
Rooms: 1 room  
Room Desc: Us Government On Duty Travel 1 King Hearing  
Accessible Nonsmoking Vis Firearm-door-phn Airt-hdtv  
Cancel Policy: 48 Hr Cancellation Required

Fri, Oct 13 2017

check-out Hampton Inn Flagstaff East Confirmation No. 90806598

Sat, Oct 14 2017

4:00 PM Doubletree By Hilton Flagstaff Confirmation No. 90474385

check-in



Address: 1175 West Route 66 Flagstaff Az 86001  
Nights: 1 (name: Zinke Ryankeith)  
Guarantee Info: (b) (6)  
Other Info:  
Nightly Rate: \$142.00  
Total Rate: \$158.66

Phone: 1-928-773-8888 Fax: 1-928-773-8865  
Rooms: 1 room  
Room Desc: Fedrooms -fedrooms-us Government On Duty 2  
Queen Beds Nonsmoking Comp Wi-fi - Sweet Dreams  
Experience Bed  
Cancel Policy: 4PM Cancel Day Of Arrival

Sun, Oct 15 2017 Ronald Reagan Ntl Washington, DC

check-out Doubletree By Hilton Flagstaff Confirmation No. 90474385

12:45 PM Phoenix (PHX) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. TBKGXA

depart



**American Airlines**  
Flight 680

**Takeoff:** 12:45 PM Terminal: 4  
Phoenix, AZ  
Economy [ Y ] Class | Airbus Industrie  
A321 | Food and Beverage for Purchase  
| 4h 21m

**Landing:** 8:06 PM (Terminal: C)  
Ronald Reagan Ntl Washington, DC

**Travelers:**

Name: Zinke, Ryan.Keith Ticket #: 001-8676946400 Seat: 32E FF#: (b) (6)  
Notes: Unable to assign seat at this time..will keep ck for a seat



Ticket Number 006-8676691580  
 Account # D00880  
 Issue Date Fri, Oct 06, 2017  
 Booking ID NAS36R  
 Issuing Location UUN  
 Booking Agent ID 2K  
 Form of Payment (b) (6)  
 Transaction Type Electronic Ticket  
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES CR7	6266 / L LDGDCA Confirmation: G3I4D2	Wed, 10/11/2017 Wed, 10/11/2017	Leave : RONALD REAGAN NTL WASHINGTON Arrive : RALEIGH-DURHAM	1235P 144P
🏨	Hotel Address:	Comfort Suites Salisbury 1040 E Innes St Salisbury, NC 28144		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 10/11/2017 Thu, 10/12/2017 \$93.00 1 1 ZA08GOV
	Confirmation Number: Phone Number: GalaxyNet Status:	37924623 1 (704) 630-0065 Duplicate			
🏨	Hotel Address:	Embassy Suites Charlotte 4800 South Tryon Street Charlotte, NC 28217		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 10/11/2017 Thu, 10/12/2017 \$127.00 1 1 A06A40
	Confirmation Number: Phone Number: GalaxyNet Status:	90980999 1 (704) 527-8400 Duplicate			
🏨	Hotel Address:	Hampton Inn Flagstaff East 990 N Country Club Dr Flagstaff, AZ 86004		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 10/12/2017 Fri, 10/13/2017 \$142.00 1 1 A08A48
	Confirmation Number: Phone Number: GalaxyNet Status:	90806598 1 (928) 433-1234 Duplicate			
— Remark(s) —		Fare			\$146.98
		Tax			\$25.22
U22/DOIDOSSIO		Total Amount			\$172.20
U29/TANUM0000U3MG		Amount Charged			\$172.20
U82/ORFSHOURLY					

Air only indicated here.

WAS DL RDU146.98USD146.98END DL ZPDCA XT5.60AY4.50XF DCA4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Thu, Nov 30, 2017 01:29 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 001-8676591581  
 Account # D00880  
 Issue Date Fri, Oct 06, 2017  
 Booking ID NAS36R  
 Issuing Location UUN  
 Booking Agent ID 2K  
 Form of Payment (b) (6)  
 Transaction Type Electronic Ticket  
 Booking Currency USD

Name: Zinke/Ryan,Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel		Comfort Suites Salisbury 1040 E Innes St Salisbury, NC 28144		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 10/11/2017 Thu, 10/12/2017 \$93.00 1 1 ZA08GOV
	Confirmation Number: Phone Number: GalaxyNet Status:	37924623 1 (704) 630-0065			
Hotel		Embassy Suites Charlotte 4800 South Tryon Street Charlotte, NC 28217		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 10/11/2017 Thu, 10/12/2017 \$127.00 1 1 A06A40
	Confirmation Number Phone Number: GalaxyNet Status:	90980999 1 (704) 527-8400 Cancelled			
AMERICAN AIRLINES 321		628 / G GCA Confirmation: TBKGXA	Thu, 10/12/2017 Thu, 10/12/2017	Leave :: CHARLOTTE Arrive :: PHOENIX *** Connecting ***	100P 217P
AMERICAN AIRLINES CR7		3037 / G GCA Confirmation: TBKGXA	Thu, 10/12/2017 Thu, 10/12/2017	Leave :: PHOENIX Arrive :: FLAGSTAFF	330P 421P
Hotel		Hampton Inn Flagstaff East 990 N Country Club Dr Flagstaff, AZ 86004		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 10/12/2017 Fri, 10/13/2017 \$142.00 1 1 A08A48
	Confirmation Number: Phone Number: GalaxyNet Status:	90806598 1 (928) 433-1234 Duplicate			

Remark(s)	Fare	Tax
U22/DOIDOSSIO		\$333.02
U29/TANUM0000U3MG		\$46.28
U82/ORFSHOURLY		\$379.30
	Total Amount	\$379.30
	Amount Charged	\$379.30

Air only indicated here.

CLT AA PHX177.67AA GCN155.35USD333.02END AA ZPCLPHX XT 5.60AY7.50XF CLT3PHX4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-8398

Print: Thu, Nov 30, 2017 01:29 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number: 001-8676946400  
 Account #: D00880  
 Issue Date: Tue, Oct 10, 2017  
 Booking ID: NAS36R  
 Issuing Location: UUN  
 Booking Agent ID: 2K  
 Form of Payment: (b) (6)  
 Transaction Type: Electronic Ticket  
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel: Address:	Hampton Inn Flagstaff East 990 N Country Club Dr Flagstaff, AZ 86004			Check In: Thu, 10/12/2017 Check Out: Fri, 10/13/2017 Your Nightly Rate: \$142.00 Number of Rooms: 1 Number of People: 1 Room Type: A08A48
	Confirmation Number: Phone Number: GalaxyNet Status:	90806598 1 (928) 433-1234			
	Hotel: Address:	Doubletree By Hilton Flagstaff 1175 West Route 66 Flagstaff, AZ 86001			Check In: Sat, 10/14/2017 Check Out: Sun, 10/15/2017 Your Nightly Rate: \$142.00 Number of Rooms: 1 Number of People: 1 Room Type: A00BLD
	Confirmation Number: Phone Number: GalaxyNet Status:	85161585 1 (928) 773-8888			
	AMERICAN AIRLINES 321	680 / Y YCADCA Confirmation: TBKGXA	Sun, 10/15/2017 Sun, 10/15/2017	Leave @ PHOENIX Arrive @ RONALD REAGAN NTL WASHINGTON	1245P 806P

Remark(s)	Fare	
	Tax	\$312.56
U22/DOIDOSSIO		\$37.64
U29/TANUM0000U3MG	Total Amount	\$350.20
U82/ORFSHOURLY	Amount Charged	\$350.20
	<i>Air only indicated here.</i>	
	PHX AA WAS312.56USD312.56END AA ZPPHX XT5.60AY4.50XF PHX4.5	

Print: Thu, Nov 30, 2017 01:29 PM

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Official Invoice

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Ticket Number 001-8676765448  
 Account # D00880  
 Issue Date Fri, Oct 06, 2017  
 Booking ID NAS36R  
 Issuing Location JUN  
 Booking Agent ID 2K  
 Form of Payment (b) (6)  
 Transaction Type Electronic Ticket  
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel:		Hampton Inn Flagstaff East			Check In: Thu, 10/12/2017
Address:		990 N Country Club Dr Flagstaff, AZ 86004			Check Out: Fri, 10/13/2017
					Your Nightly Rate: \$142.00
Confirmation Number:		90806598			Number of Rooms: 1
Phone Number:		1 (928) 433-1234			Number of People: 1
GalaxyNet Status:		Duplicate			Room Type: A08A48
AMERICAN AIRLINES 738		1512 / G GCADCA Confirmation: TBKGXA	Sat, 10/14/2017 Sun, 10/15/2017	Leave :: PHOENIX Arrive :: RONALD REAGAN NTL WASHINGTON	1155P 714A

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Tax	\$177.67
U29/TANUM0000U3MG	Total Amount	\$27.53
U82/ORFSHOURLY	Amount Charged	\$205.20

Air only indicated here.

PHX AA WAS177.67USD177.67END AA ZPPHX XT5.60AY4.50XF PHX4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Thu, Nov 30, 2017 01:29 PM

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Official Invoice



Ticket Number 001-8676765448  
 Account # D00880  
 Issue Date Fri, Oct 06, 2017  
 Booking ID NAS36R  
 Issuing Location UUN  
 Booking Agent ID 2K  
 Form of Payment (b) (6)  
 Transaction Type Electronic Ticket  
 Booking Currency USD

\*\*\* REFUND \*\*\*

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	AMERICAN AIRLINES 738	1512 / G GCADCA Confirmation: TBKGXA	Sat, 10/14/2017 Sun, 10/15/2017	Leave :: PHOENIX Arrive :: RONALD REAGAN NTL WASHINGTON	1155P 714A

Remark(s)	Fare	Amount
U5/UUN/30*C30		(\$177.67)
U22/DOIDOSSIO	Tax	(\$27.53)
U25/40210798	Total Amount	(\$205.20)
U29/TANUM0000U3MG	Amount Charged	(\$205.20)
U82/ORFSHOURLY	<i>Air only indicated here</i>	
U89/86A31888729	PHX AA WAS177.67USD177.67END AA ZPPHX XT5.60AY4.50XF PHX4.5	

Department of the Interior 4355 River Green Parkway :: Duluth GA. 30096 :: Tel 855 847-6398

Print: Thu, Nov 30, 2017 01:29 PM

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12-04-17

Ryan Zinke United States	Folio No.	: 103019	Room No. :	204
	A/R Number	:	Arrival :	10-11-17
	Group Code	: CSF	Departure :	10-12-17
	Company	:	Conf. No. :	61183122
	Membership No.	:	Rate Code :	
	Invoice No.	:	Page No. :	1 of 1

Date	Description	Charges	Credits
10-11-17	*Accommodation	89.00	
10-11-17	State Tax - Room 7.0%	6.23	
10-11-17	Occupancy Tax - Room 6.0%	5.34	
10-12-17	(b) (6)		100.57
12-04-17	wrong card (b) (6)		-100.57
12-04-17	(b) (6)		100.57
<b>Total</b>		<b>100.57</b>	<b>100.57</b>
<b>Balance</b>		<b>0.00</b>	

11.57

**Guest Signature:** \_\_\_\_\_

I have received the goods and / or services in the amount shown heron, I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.



Hampton Inn & Suites East Flagstaff  
 990 N Country Club Dr. • Flagstaff, AZ 86004  
 Phone (928) 433-1234 • Fax (928) 527-0236

ZINKE, RYAN name address (b) (6) (b) (6)	room number: 430/NKJZ arrival date: 10/12/2017 2:32:00 PM departure date: 10/13/2017 adult/child: 1/0 room rate: 142.00 Rate Plan: GVT HH #: (b) (6) AL: Car:	If the debit/credit card you are using for check-in is attached to a bank or checking account, a hold will be placed on the account for the full anticipated dollar amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such funds will not be released for 72 business hours from the date of check-out or longer at the discretion of your financial institution.
Confirmation Number: 90806598  10/13/2017		Rates subject to applicable sales, occupancy, or other taxes. Please do not leave any money or items of value unattended in your room. A safety deposit box is available for you in the lobby. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. A fee of up to 250 USD will be assessed for smoking in a non-smoking room. Please ask the Front Desk for locations of designated outdoor smoking areas.

date	reference	description	amount	
10/12/2017	45645	GUEST ROOM	\$142.00	
10/12/2017	45645	STATE TAX	\$9.80	
10/12/2017	45645	CITY TAX	\$5.75	
		**BALANCE**	\$157.55	

15.55

for reservations call **1.800.hampton** or visit us online at **hampton.com**

**thanks.**

account no.	date of charge	folio/check no. 38086 A
card member name	authorization	initial
establishment no. and location <small>establishment agrees to transmit to card holder for payment</small>	purchases & services	
	taxes	
	tips & misc.	
signature of card member <b>X</b>	total amount	





**Xanterra Parks & Resorts Central Reservations**  
 6312 South Fiddlers Green Circle, Suite 600N  
 Greenwood Village, CO 80111  
 Toll Free within US: 888-29-PARKS (888-297-2757)  
 From Outside US: 303-297-2757  
 Fax: 303-297-3175

Email: reserve-gcsr@xanterra.com Internet: www.xanterra.com

**Xanterra Parks & Resorts Itinerary 5009781**

**Ryan Zinke**  
**United States**

**Reservation Details**

**El Tovar Hotel**  
 Grand Canyon National Park  
 Grand Canyon, AZ 86023  
 Tel: 928-638-2631

Arrival Friday October 13, 2017  
 Check-In Time 4:00 pm  
 Departure Saturday October 14, 2017  
 Check-Out Time 11:00 am  
 Length of Stay 1 night(s)  
 Rate/Package Group Rate  
 Base Rate for First Night \$142.00 USD  
 Room Reserved Deluxe 1 King  
 Adults/Children per Room 1/0  
 Rooms Reserved 1 room(s)  
 Original Booking Date 09-20-17  
 Reservation Status Deposit Guaranteed  
 Method of Payment (b) (6)  
 Deposit Paid 151.80

**Policies and Other Information**

**General Policies:** Rates are subject to change at any time without notice • Our rates are subject to approval by the National Park Service and the new rates are not always established at the time of booking. As a result, we quote the current applicable rate. When the new rates are approved, we will attempt to contact you by phone, mail or email to advise you of the new rate • Your deposit will guarantee the reservation and the first night's rate only. Subsequent nights on multi-night reservations will be subject to the new, applicable rate. • Any modifications to your reservation(s) will result in the entire stay being subject to the current applicable rate. • All room rates are subject to current applicable taxes and surcharges.  
**Deposits and Cancellations:** All reservations require an advance deposit. If you need to cancel your reservation, you must contact us and obtain a cancellation number at least 48 hours prior to the designated check-in time and arrival date to receive a refund of your deposit. • If you made your reservation online, changes or cancellations should also be made online.



Ryan Zinke  
United States

Date 09-28-17  
Time 03:15 PM  
Room 6488  
Conf. No. 5009781  
Recpt. No. 9168

ADVANCE DEPOSIT				
Date	Description		Exp Date	Amount
09-28-17	(b) (6)	(b) (6)	(b)	151.80USD
	Arrival	Departure	Group ID / Room Type	
	10-13-17	10-14-17	4955245	

\_\_\_\_\_  
Guest Signature

\_\_\_\_\_  
Cashier No. 2070



1175 W. Route 66 • Flagstaff, AZ 86001  
 Phone (928) 773-8888 • Fax (928) 773-1827  
 For reservations across the nation  
 www.doubletree.com or 1-800-222-TREE

Name & Address

ZINKE, RYAN

(b) (6)

(b) (6)

Room 401/NKJ  
 Arrival Date 10/14/2017 8:44:00 PM  
 Departure Date 10/15/2017

Adult/Child 1/0  
 Room Rate 142.00

Rate Plan: GR1  
 HH # (b) (6)  
 AL:  
 Car:

Confirmation Number: 90474385

10/15/2017



DATE	REFERENCE	DESCRIPTION	AMOUNT
10/14/2017	1026122	GUEST ROOM	\$142.00
10/14/2017	1026122	RM - STATE TAX	\$9.80
10/14/2017	1026122	RM - CITY TAX	\$5.75
10/15/2017	1026367	(b) (6)	(\$157.55)
		**BALANCE**	\$0.00

15.55

You have earned approximately 1633 Hilton Honors points and approximately 142 Miles with Delta Air Lines for this stay. Hilton Honors(R) stays are posted within 72 hours of checkout. To check your ear

Thank you for choosing Doubletree! Come back soon to enjoy our warm chocolate chip cookies and relaxed hospitality. For your next trip visit us at doubletree.com for our best available rates!

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- Hampton
- tru
- HOMWOOD SUITES
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- Hilton Grand Vacations

ACCOUNT NO

CARD MEMBER NAME

ESTABLISHMENT NO. & LOCATION

CARD MEMBER'S SIGNATURE

X

DATE OF CHARGE

231172 A

AUTHORIZATION

INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC

TOTAL AMOUNT -157.55

PAYMENT DUE UPON RECEIPT

MERCHANDISE AND/OR SERVICE PURCHASES ON THIS CARD ARE NOT TO BE CASHED OR RETURNED FOR A CASH REFUND





RYAN K ZINKE  
 TAX EXEMPT ID 140001848  
 1849 C STREET NW  
 MAILSTOP 7328  
 WASHINGTON DC 20240-0001

ACCOUNT NUMBER

(b) (6)

STATEMENT DATE: 10/19/17

Post Date	Tran Date	Reference Number	MCC	Transaction Description	Type	Amount
10-12	10-10	872842442639	3001	AMERICAN 0010265152962 MIAMI FL Memo Transaction ZINKE/RyanKEITH P.O.S.: SALES TAX: EBC AA Y FEE		25.00
BAGGAGE FEE	10-16	10-12	872882438150	3001	AMERICAN 0010265365951 CHARLOTTE NC Memo Transaction ZINKE/RyanKEITH P.O.S.: SALES TAX: EBC AA Y FEE	25.00
BAGGAGE FEE	10-17	10-15	872892304304	3001	AMERICAN 0010265668969 PHOENIX AZ Memo Transaction ZINKE/RyanKEITH P.O.S.: SALES TAX: EBC AA Y FEE	25.00

CERTIFICATION THAT TRANSACTIONS REPRESENT ALLOWABLE EXPENSES

ACCOUNT HOLDER SIGNATURE AND DATE

SUPERVISOR SIGNATURE AND DATE

mb

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL  
SOURCES UNDER 31 U.S.C. § 1353  
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201 7 and Ending March 31, 201 8  
 For Period Beginning April 1, 201 \_\_\_ and Ending September 30, 201 \_\_\_

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office <u>Office of the Secretary</u>	2. For Report of this Event Page <u>1</u> of <u>2</u>
---	--

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)*  
Congressional Sportsmen's Foundation (CSF) 13th Annual Wine, Wheels & Wildlife Reception, Dinner and Live Auction fundraising event.

4. Sponsor of the Event <u>Congressional Sportsmen's Foundation</u>	5. Location of Event <u>Childress Vineyards in Lexington, North Carolina</u>
---	--

6. Dates of Event  
 From: October 11, 201 7 To: October 11, 201 7

7. Nature of Event CSF's largest fundraiser of the year which will include a general reception, winery tours, a dinner, and a live auction.

8. Employee Name: <u>Ryan Zinke</u> Official Title: <u>Secretary of the Interior</u> Office: <u>Office of the Secretary</u> Travel Dates: From: <u>10/11/17</u> To <u>10/15/17</u>	9. Accompanying Spouse <i>(If Applicable)</i> Name: Employee: Government Position: Travel Dates: From: _____ To _____
---	--

10. Non-Federal Sources of Payment *(Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

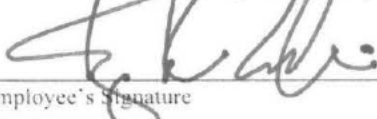
- A. Congressional Sportsmen's Foundation (CSF) C. \_\_\_\_\_  
 B. \_\_\_\_\_ D. \_\_\_\_\_

11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Total of Payments to Agency by Check \$ \_\_\_\_\_ Total of payments Provided in Kind \$ 1,500.00


13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

 _____ Employee's Signature	<u>NOV 08 2017</u> _____ Date
--	-------------------------------------

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

 _____ Ethics Review (By Ethics Official)	<u>10/6/17</u> _____ Date
---	---------------------------------

15. Approval.

 _____ Supervisor's (or Authorizing Official's) Signature	<u>COS</u> _____ Title	<u>10-12-17</u> _____ Date
--	------------------------------	----------------------------------

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee ) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Individual ticket to the event, which includes one meal (dinner).	K	E	A	\$1,500.00



July 14, 2017

Secretary Ryan Zinke  
Department of the Interior  
1849 C Street, NW  
Washington, DC 20240

Dear Secretary Zinke:

On behalf of the Congressional Sportsmen's Foundation (CSF) and Richard Childress Racing, we would be honored to have you as our special guest speaker during our 14<sup>th</sup> Annual Wine, Wheels & Wildlife fundraiser taking place on October 11, 2017 in Lexington, North Carolina. This event is one of CSF's largest fundraisers of the year and brings together more than 300 guests representing notable sportsmen and women in our community, including NASCAR representatives, elected officials and outdoor industry leaders.

Developed more than a decade ago in 2005 "Wine, Wheels & Wildlife" was established to provide the opportunity for sportsmen and women, along with the larger outdoor community and other CSF supporters, to come together with the interest of protecting and advancing the sportsmen's traditions, and to enjoy the landscape and signature wine at Childress Vineyards.

The evening will begin with a cocktail reception starting at 4:30 p.m. where you will have an opportunity to tour the winery and participate in some of the outdoor activities including skeet shooting among the grapes, fly-fishing on the pond, handling exotic baby animals, and more, to be followed by dinner and a live auction. During the dinner portion of the evening, we would appreciate it if you might address the audience for 5 - 10 minutes about your role as Secretary of the Department of the Interior as our sporting heritage is critical to the 1.6 million hunters and anglers who call North Carolina home, spending \$2.3 billion annually and who support 35,088 jobs.

Included with this letter is the invitation for our 14<sup>th</sup> Annual Wine, Wheels & Wildlife event. If you have any questions, please contact PJ Carleton at [pj@sportsmenslink.org](mailto:pj@sportsmenslink.org) or call (202) 543-6850 x22. Thank you for your continued leadership and we look forward to having you at the winery.

Very Respectfully,

Jeffrey S. Crane  
President  
Congressional Sportsmen's Foundation

Richard Childress  
Chairman & CEO  
Richard Childress Racing

## Notable Accomplishments

As a combined force with the North Carolina Legislative Sportsmen's Caucus and Advisory Council, the Congressional Sportsmen's Foundation is pleased to highlight some of our most notable accomplishments for the state of North Carolina:

- Following the historic passage of the Outdoor Heritage Act in 2015 that, among other things, allowed for hunting on Sunday for the first time in 145 years, the Outdoor Heritage Enhanced legislation of 2017 further increased access and opportunity for North Carolina's sportsmen, women, and youth by:
  - Opening NC's 2+ million acres of public lands to Sunday hunting with firearms, subject to rules established by the NCWRC;
  - Removing the prohibition against hunting within 500 yards of a residence;
  - Removing the prohibition against hunting in counties with populations larger than 700,000 (Wake and Mecklenburg);
  - Eliminating statutory ban on migratory bird hunting and requiring the NCWRC to complete a study on the biological, social, and economic impacts of potentially allowing migratory bird hunting on Sunday; and
  - Requiring counties that want to "opt-out" of Sunday hunting to approve an ordinance by a majority of voters in a county-wide referendum, which may only take place in even-numbered years.
- CSF would like to extend our sincere thanks and gratitude to the following members of the North Carolina Legislative Sportsmen's Caucus for championing this effort: Caucus Chairs Representative John Bell, Representative Michael Wray, and Senator John Alexander as well as President Pro Temp Phil Berger, Speaker Tim Moore, Senator Danny Britt, Senator Tom McInnis, Senator Bill Rabon, Representative Chris Mills, and Representative Brian Turner.
- Passed resolution opposing the privatization of federal fishery resources through catch share management to protect North Carolina's saltwater fishing economy.
- Formed the House Select Committee on Wildlife Resources in 2016 to further encourage productive dialogue on important sportsmen's issues.



# Wine, Wheels & Wildlife 13

Wednesday, October 11, 2017

Childress Vineyards  
Lexington, North Carolina

4:30 p.m. – Reception, Winery Tours and Outdoor Activities  
7:00 p.m. – Dinner and Live Auction

Table of 8 - \$8,500  
Individual Tickets - \$1,500

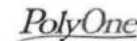
For more information and to reserve your table, please contact  
PJ Carleton (202) 543-6850 (x22) [pj@sportsmenslink.org](mailto:pj@sportsmenslink.org)  
or  
Phil Hoon (202) 543-6850 (x24) [phil@sportsmenslink.org](mailto:phil@sportsmenslink.org)

#WineWheelsWildlife

### Title Sponsors



### Host Sponsors



### Co-Host Sponsors





#### HOST COMMITTEE

Tom Berry - Berco Fuels, Inc. Richard Childress - BGR Racing  
Eric and Meghan Flow - Flow Automotive Scott Griffin - AIG Insurance Services  
Nat Harris - Harris, Crouch, Long, Scott & Miller, Inc. Hon. Robin Hayes  
Dell Murphy - Murphy Family Ventures Cliff Pennell - Stonebreaker LLC  
Eddie Smith - Grady White Boats, Inc. Molly Young

#### CONGRESSIONAL SPORTSMEN'S FOUNDATION BOARD OF DIRECTORS

<b>Chairman</b> Paul Miller Adams Arms, LLC	Dave Allen - Vista Outdoor Inc. Laune Aronson* - Lipsey's, LLC Paul Babaz - The Babaz Group Jim Baker* - National Rifle Association Ben Carter Ralph Castner - Cabela's Richard Childress* - BGR Racing Bruce Gaipepper - Shell Oil Company Mark DeYoung*
<b>Vice-Chair</b> Jason Hornady Hornady Manufacturing Co.	Chris Dorsey - Dorsey Pictures Brad Franklin* - Yamaha Motor Corporation John Cypem - Crossroads Strategies, LLC Christian Gullott - Bridgestone Americas, Inc. Mike Helton - NASCAR Brad Johnson - United Sporting Companies Lawrence Keane - National Shooting Sports Foundation John Larkin - JC Larkin Company, LLC Thomas Millner* - Cabela's Jeanne Mitchell - Exxon Mobil Corporation Robert Model* - Boone and Crockett Club Phil Morlock - Shuman American Corporation John Paul Morris - Bass Pro Shops John L. Nau, III - Silver Eagle Distributors Jeff Pato*
<b>Secretary</b> Patrick Murray Coastal Conservation Association	Simon Roszscott - Boone and Crockett Club Hon. Lindsay Thomas* - Lindsay Thomas Consulting Joshua Waldron - SilencerDns, LLC
<b>Treasurer</b> John Dwyer	

\*Honorary Board Member

#### Economic Impact of Hunting and Angling in North Carolina

According to the most recent U.S. Fish and Wildlife Survey, 2.63 million hunters and anglers (resident and nonresident) annually hunted or fished in North Carolina spending over \$2.3 billion and supporting over 35,000 jobs. In 2016, sportsmen and women contributed \$56.4 million to fish and wildlife conservation efforts in North Carolina.

Since 1989, CSF has maintained a singleness of purpose that has guided the organization to become the most respected and trusted sportsmen's organization in the political arena. CSF's mission is to work with Congress, governors, and state legislatures to protect and advance hunting, angling, recreational shooting and trapping. The unique and collective force of the Congressional Sportsmen's Caucus (CSC), the Governors Sportsmen's Caucus (GSC) and the National Assembly of Sportsmen's Caucuses (NASC), working closely with CSF, and with the support of major hunting, angling, recreational shooting and trapping organizations, serves as an unprecedented network of pro-sportsmen elected officials that advance the interests of America's hunters and anglers.

## Wine, Wheels & Wildlife 13



Wednesday, October 11, 2017  
Childress Vineyards, Lexington, NC  
Reception, Dinner and Live Auction



All proceeds to benefit the  
Congressional Sportsmen's Foundation  
110 North Carolina Avenue, SE - Washington, DC 20003  
[www.sportsmenslink.org](http://www.sportsmenslink.org) - (202) 543-6850  
Federal ID #52-1686163

# Event Proposal Information Form

\*Please complete this form and send to [scheduling@ios.doi.gov](mailto:scheduling@ios.doi.gov)

**Specific Request to the Secretary:** Keynote speaker at 13<sup>th</sup> Annual Wine, Wheels & Wildlife

**Title of the Event:** Congressional Sportsmen's Foundations (CSF) 13<sup>th</sup> Annual Wine, Wheels & Wildlife at Childress Vineyards

**Date & Time of Event:** Wednesday, October 11, 2017; 4:30 – 9:30 p.m. Remarks around 7:30 pm.

**Location:** Childress Vineyards, Lexington, NC

**Point of Contact(s) (Name, Email, Phone for each):** PJ Carleton, Senior Director of Events, [pj@sportsmenslink.org](mailto:pj@sportsmenslink.org); (202) 543-6850 x22 or (202) 374-3878 (cell)

**Briefly describe the event in detail, and the desired outcome of the Secretary's participation (2-3 sentences maximum):** This is CSF's largest fundraiser of the year, and we welcome the who's who of the Sportsmen's Community. Our audience would love to hear from Secretary Zinke on what is going on at the Department of Interior, specifically with regards to Sportsmen's issues.

**Audience (expected attendance and makeup of the attendees):** We expect about 350 guests to be in attendance. Largely folks inside the sportsmen's industry, NASCAR drivers and sponsors, as well as friends of CSF..

**VIPs invited or known to be attending:** NASCAR Drivers – Austin and Ty Dillon, Richard Childress, about 20+ Members of the North and South Carolina Legislatures

**What are the main messages that you are attempting to convey through this event (limit to 2-3)?** We would like to have the Secretary talk about his passion for the outdoors and highlight one or two top priorities he's focusing on as Secretary of the Interior.

## Remarks (if applicable)

**Desired length of time for remarks:** 5-10 minutes

**Are there any particular individuals, groups or activities you would like the Secretary to recognize in his remarks?** Will be determined as we get closer to the event.

**Are there any specific comments you would like the Secretary to make?** We would like to have the Secretary talk about his passion for the outdoors and highlight one or two top priorities he's focusing on as Secretary of the Interior.

**What is the desired format of his remarks (will he be sharing the stage, a panel, etc)?** Jeff Crane will introduce the Secretary from the podium which will be on stage. We are still confirming the other portions of the program.

## Communications

**Is press expected to attend? If yes, are there any reporters confirmed to attend and cover the event? Who?** Not at this time.

**For remarks and press (if applicable), please check all that apply:**

- Podium available
- Microphone available

**Is there social media information for the event (hashtags, handles)?** #WineWheelsWildlife

## Logistics/Other

**Please supply all pertinent background information for the event (draft agendas, existing websites, etc.):**

**Do you require a bio of the Secretary?** Yes

**What is the attire of the event (business, casual)?** The Event is business casual

REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL  
SOURCES UNDER 31 U.S.C. § 1353  
U.S. DEPARTMENT OF THE INTERIOR

MB

- For Period Beginning October 1, 201 7 and Ending March 31, 201 8  
 For Period Beginning April 1, 201      and Ending September 30, 201

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event  
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)

A reception and dinner that are part of a larger series of meetings for the National Park Foundation (NPF) Board of Directors.

4. Sponsor of the Event National Park Foundation (NPF)

5. Location of Event El Tovar Hotel in Grand Canyon National Park, AZ

6. Dates of Event

From: October 13, 201 7 To: October 13, 201 7

7. Nature of Event Dinner meeting at which NPF board members and other invited guests discuss NPF business and related matters.

8. Employee

Name: Ryan Zinke  
Official Title: Secretary of the Interior  
Office: Office of the Secretary  
Travel Dates:  
From: 10/11/17 To 10/15/17

9. Accompanying Spouse (If Applicable)

Name:  
Employee:  
Government Position:  
Travel Dates:  
From: \_\_\_\_\_ To \_\_\_\_\_

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

A. National Park Foundation (NPF) C. \_\_\_\_\_

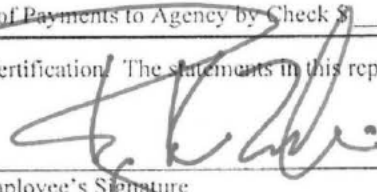
B. \_\_\_\_\_ D. \_\_\_\_\_

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check \$ \_\_\_\_\_ Total of payments Provided in Kind \$ 50.75


13. Certification: The statements in this report are true, complete, and correct to the best of my knowledge and belief.

  
Employee's Signature

NOV 08 2017

Date

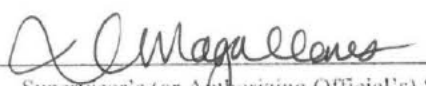
14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

  
Ethics Review (By Ethics Official)

10/13/17

Date

15. Approval.

  
Supervisor's (or Authorizing Official's) Signature

Acting DCOS  
Title

10/17/17

Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use “C” for check or “K” for in kind. Use “E” for employee or “S” for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee ) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meal (Dinner)	K	E	A	\$38.50
Reception Food	K	E	A	\$6.75
Reception beverages	K	E	A	\$5.50



Nigborowicz, Timothy <timothy\_nigborowicz@ios.doi.gov>

---

**Re: NPF: Friday and Saturday Meetings and Events**

1 message

---

**Getto, Leila** <leila\_getto@ios.doi.gov>

Thu, Oct 12, 2017 at 2:48 PM

To: Aaron Thiele <aaron\_thiele@ios.doi.gov>

Cc: Edward McDonnell <edward.mcdonnell@sol.doi.gov>, Timothy Nigborowicz <timothy\_nigborowicz@ios.doi.gov>

Ed -- please note the dinner is catered (so it's not from the resutaurant menu). Thank you!

*Leila Sepehri Getto  
U.S. Department of the Interior  
Immediate Office of the Secretary  
Deputy Director, Scheduling and Advance  
Direct: (202) 208-5359  
Cell: (202) 706-9435*

On Thu, Oct 12, 2017 at 2:43 PM, Aaron Thiele <aaron\_thiele@ios.doi.gov> wrote:  
Cost for the reception is below.

Begin forwarded message:

**From:** Lisa Clark <LClark@nationalparks.org>  
**Date:** October 12, 2017 at 11:41:40 AM MST  
**To:** Aaron Thiele <aaron\_thiele@ios.doi.gov>  
**Subject:** Re: NPF: Friday and Saturday Meetings and Events

Aaron,

The food cost of the reception is \$6.75 per person plus \$5.50 for beverages. Hope this helps!

Lisa

Get Outlook for iOS

---

**From:** Aaron Thiele <aaron\_thiele@ios.doi.gov>  
**Sent:** Thursday, October 12, 2017 11:38:32 AM  
**To:** Lisa Clark  
**Subject:** Re: NPF: Friday and Saturday Meetings and Events

Hey Lisa, do you know the cost with the reception included if it is not already included in the \$38.50.  
Thanks for helping with this.  
-Aaron

On Oct 11, 2017, at 5:21 PM, Lisa Clark <LClark@nationalparks.org> wrote:

Hi Aaron,

The dinner is \$38.50.

Due to the change of venue for the dinner, we have maxed out the seats. If anyone doesn't show up, we could have room but I will not know until Friday.

Lisa

We have Downey down to attend the dinner on Friday

---

**From:** Aaron Thiele <aaron\_thiele@ios.doi.gov>  
**Sent:** Wednesday, October 11, 2017 7:25 PM  
**To:** Lisa Clark  
**Subject:** Re: NPF: Friday and Saturday Meetings and Events

Hey Lisa, one last question, our ethics folks need to know the price per person for the dinner on Friday.

On Oct 11, 2017, at 2:57 PM, Aaron Thiele <aaron\_thiele@ios.doi.gov> wrote:

Thanks Lisa, only thing I saw is you had Scott Hommel attending on Friday, it will only be Downey Magallanes, our deputy chief of staff. Also the only other question I have is whether there will be dinner for the Secretary's 3 detail that will be with him while he's there. If not it's fine, I just wanted to clear it up for them so they can plan ahead.

On Oct 11, 2017, at 12:20 PM, Lisa Clark <LClark@nationalparks.org> wrote:

Hi Aaron,

Great to have meet you this morning. As promised, please find attached the following documents:

1. Attendance for the dinner on Friday and the board meeting on Saturday as well as the seating for Secretary Zinke's table at the Friday dinner;
2. Run-of-Show for Friday's Dinner

Let me know if you need anything else otherwise I will see you Friday. If you need to get a hold of me before then, I can be reached at (b) (6).

Thanks, Lisa

<ATTENDANCE Friday & Saturday.docx>

<Friday 10-13 (101017).doc>

## MEMORANDUM

TO: Authorizing Official  
FROM: Office of Scheduling and Advance  
SUBJECT: Non-Contract Carrier Flight for Secretary Ryan Zinke  
DATE: October 10, 2017

---

### I. OVERVIEW

On October 11, 2017, Secretary Ryan Zinke is scheduled to travel from Washington, D.C., to Lexington, North Carolina. Due to Secretary Zinke's schedule and the corresponding commercial flight availability, the Office of Scheduling and Advance recommends that Secretary Zinke utilize a non-contract carrier flight in order to successfully complete the mission requirements of this travel.

### II. SCHEDULING CONSIDERATIONS

On October 11, 2017, Secretary Zinke is scheduled to participate in a number of official meetings and events in Washington, D.C. His final official engagement is a meeting with KPMG auditors regarding the Statement on Auditing Standards, which is scheduled to conclude at 11:30am. Secretary Zinke will then travel to Lexington, North Carolina, via a flight to Raleigh, North Carolina, to speak at the Congressional Sportsmen's Foundation (CSF) Wine, Wheels & Wildlife event, which is scheduled to begin at 4:30pm.

Secretary Zinke's meeting with the KPMG auditors in Washington is an important meeting that is required to be held every year in a specified time frame. The CSF event in Lexington is also an important engagement that involves many stakeholders who are closely connected to the Department's mission. Both the KPMG meeting and the CSF event required a considerable amount of planning and will involve many external participants, with approximately 400 attendees expected at the CSF event. Neither engagement can be cancelled or easily rescheduled, and as the Department's leader, it is imperative that Secretary Zinke fully participate at both engagements. Therefore, Secretary Zinke has a very specific time frame in which he must travel from Washington to Lexington so that he can fully participate at both the KPMG meeting and the CSF event.

### III. CONTRACT CARRIER FLIGHT OPTION

The following is the best available contract carrier flight option for Secretary Zinke's travel, and an explanation for why it does not meet mission requirements:

Wednesday, October 11, 2017 – Washington, DC (DCA) to Raleigh, NC

❖ **American Airlines #5443**

1:30pm EDT Depart Washington, DC (DCA)

2:51pm EDT Arrive Raleigh, NC

Explanation: This is the earliest contract carrier flight to Raleigh that Secretary Zinke can catch following the conclusion of his KPMG meeting at 11:30am. This flight arrives in Raleigh at



2:51pm. It takes approximately 1 hour and 45 minutes to drive from Raleigh-Durham International Airport to Childress Vineyards in Lexington, where the CSF event is being held. Therefore, if Secretary Zinke takes this flight, he would not be able to arrive at the CSF event until approximately 5:00pm, which is after the 4:30pm start time. This flight would not enable Secretary Zinke to fully participate at the CSF event, as scheduled.

#### IV. RECOMMENDATION FOR USE OF A NON-CONTRACT CARRIER FLIGHT

Due to the lack of feasible contract carrier options, we recommend that Secretary Zinke utilize the following non-contract carrier flight:

Wednesday, October 11, 2017 – Washington, DC (DCA) to Raleigh, NC

❖ **Delta Air Lines #6266**

12:35pm EDT Depart Washington, DC (DCA)

1:44pm EDT Arrive Raleigh, NC

*Explanation:* This flight's departure at 12:35pm will enable Secretary Zinke to maintain and fully participate at his KPMG meeting on October 11. However, unlike the contract carrier flight, this flight's 1:44pm arrival time in Raleigh will enable Secretary Zinke to also be on time for the start of the CSF event at 4:30pm.

The total fare for this non-contract carrier flight is \$172.20. The government fare for the American Airlines contract carrier flight is \$172.20. The non-contract fare and the contract fare are both the exact same price (documentation attached).

To enable Secretary Zinke to hold his meeting with KPMG auditors in Washington as scheduled, and to enable him to also fully participate at the CSF event in Lexington, we recommend that Secretary Zinke utilize the above non-contract carrier flight.


We seek authorization for Secretary Zinke to forego use of a contract city-pair fare under FTR 301-10.107(a):

**§ 301-10.107 Are there any exceptions to the use of a contract city-pair fare?**

Yes, your agency may authorize use of a fare other-than a contract city-pair fare when—

- (a) Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel, or use of contract service would require you to incur unnecessary overnight lodging costs which would increase the total cost of the trip

Please provide approval of Secretary Zinke's use of a non-contract fare during his travel from Washington, D.C., to Raleigh, South Carolina, on October 11, 2017, on Delta Air Lines #6266.

  
Approval Signature

10-12-17  
Date



12:35p DCA  
Delta 6266

01:44p RDU

Nonstop

1h 09m

\$172.20

Lesser policy violation

[Hide all details ^](#)

**DEPART**

**Wed, Oct 11** – Washington, DC to Raleigh, NC

[Hide details ^](#)

Wed, Oct 11

12:35p DCA

01:44p RDU

1h 09m

Delta 6266 **View seats**

Canadair Regional Jet 700 / 120 lbs CO<sub>2</sub>

**Fare Details**

Free Checked Bags

Refundable

Non-Contract

Government

[Rules / Fare Details](#)

[Visit Delta](#)

Yes  
Fees may apply

\$172.20

Lesser policy violation

[View more fares](#)

Worldspan

**\$172.20**



**11:30a DCA**    12:42p RDU    Nonstop    1h 12m  
American Airlines 4675

Hide Fares

Govt. fare(s) available / Least Cost Logical Fare

Hide all details ^

**DEPART**            **Wed, Oct 11** – Washington, DC to Raleigh, NC

Hide details ^

Wed, Oct 11

11:30a DCA    12:42p RDU            1h 12m    American Airlines 4675 **View seats**  
Embraer E-175 / 120 lbs CO<sub>2</sub>

**Fare Options**

Free Checked Bags

Refundable

Govt. Contract  
Discounted  
Rules / Fare Details

Visit American  
Airlines

Yes  
Fees may apply

\$172.20

Govt. Contract  
Rules / Fare Details

Visit American  
Airlines

Yes  
Fees may apply

\$292.19

Significant policy violation

GSA Information

- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

[View more fares](#)

Worldspan

*1m*

SECRETARIAL TRAVEL ROUTING SLIP  
SECRETARY RYAN ZINKE

TRIP LOCATIONS: Minnesota

DATES: 11/16/17 - 11/17/17

OFFICIAL: X POLITICAL:        PERSONAL:       

REVIEWED BY / DATE:

TN / 12/14/17 TIM NIGBOROWICZ

Murphy / 12/20/17 TIM MURPHY (General Law)

*Loah. DK  
72A*

Loftin / 1/9/18 KIM BENTON (Ethics)

De / 1/11/18 DEBBIE COUSINS

## MEMORANDUM

TO: Authorizing Official  
FROM: Office of Scheduling and Advance  
SUBJECT: Official Travel for Secretary Ryan Zinke  
DATE: December 14, 2017

---

### Trip Overview:

- Dates: November 16, 2017 – November 17, 2017
- Location: Minnesota

### Trip Summary:

November 16, 2017

- *Commercial flight from Washington, DC (DCA) to Minneapolis, MN*
- *Drive from Minneapolis, MN to Onamia, MN*
- Meeting with Mille Lacs Band of Ojibwe Tribal Council (Onamia, MN)
- Mille Lacs Band of Ojibwe Fall Feast (Onamia, MN)
- Remain overnight in Onamia, MN

November 17, 2017

- Meet and Greet with Tribal Law Enforcement (Onamia, MN)
- Tour with Tribal Law Enforcement (Onamia, MN)
- *Drive from Onamia, MN to Milaca, MN*
- Meeting with Mille Lacs County Law Enforcement (Milaca, MN)
- *Commercial flight from Milaca, MN to Washington, DC (DCA)*
- Trip concludes

### Trip Notes – Lodging and M&IE:

- On 11/16/17, Secretary Zinke was provided a meal at the Mille Lacs Band of Ojibwe Fall Feast in Onamia, MN. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 11/16/17.

### Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipt
- Hotel receipt
- Signed DI-2000 form
- Final trip schedule

**Document Header Information**

Document Voucher Document TV0000MX58  
 Type: Name:  
 Travel TANUM0000VCKA Trip 11-16-17 Minnesota  
 Authorization Name:  
 Number:  
 TA Date: 12/13/17 Currency: USD  
 Organization: DOIDOSSIO Current CREATED  
 Status:  
 Purpose: Mission Document Trip Overview: . Dates: November 16, 2017 ?" November 17, 2017 . Location: Minnesota Trip  
 (Operational) Detail: Summary: November 16, 2017 . Commercial flight from Washington, DC (DCA) to Minneapolis, MN . Drive from Minneapolis, MN to Onamia, MN . Meeting with Mille Lacs Band of Ojibwe Tribal Council (Onamia, MN) . Mille Lacs Band of Ojibwe Fall Feast (Onamia, MN) . Remain overnight in Onamia, MN November 17, 2017 . Meet and Greet with Tribal Law Enforcement (Onamia, MN) . Tour with Tribal Law Enforcement (Onamia, MN) . Drive from Onamia, MN to Milaca, MN . Meeting with Mille Lacs County Law Enforcement (Milaca, MN) . Commercial flight from Milaca, MN to Washington, DC (DCA) . Trip concludes Trip Notes ?" Lodging and M&IE: . On 11/16/17, Secretary Zinke was provided a meal at the Mille Lacs Band of Ojibwe Fall Feast in Onamia, MN. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 11/16/17.

Type Code: Trip By Trip

**Traveler Profile**

Name: ZINKE, RYAN KEITH ID: 1001181010  
 TID: 40210798 Organization: DOIDOSSIO  
 Title: Duty Station: WASHINGTON DC  
 Security Cl: Card: CARD HOLDER  
 Office Address: DOI OS SIO 1849 C ST NW<BR>WASHINGTON, DC 20240 EMAIL: TIMOTHY\_NIGBOROWICZ@IOS.DOI.GOV  
 Office Phone: 2022087551 Cell Phone:  
 Home Address: Home Phone: 2022087551  
 Alternate Address: Alternate Phone:

**Document Information**

Trip  
 Number:  
 1  
 Purpose: Trip Overview: . Dates: November 16, 2017 ?" November 17, 2017 . Location: Minnesota Trip Summary: November 16, 2017 . Commercial flight from Washington, DC (DCA) to Minneapolis, MN . Drive from Minneapolis, MN to Onamia, MN . Meeting with Mille Lacs Band of Ojibwe Tribal Council (Onamia, MN) . Mille Lacs Band of Ojibwe Fall Feast (Onamia, MN) . Remain overnight in Onamia, MN November 17, 2017 . Meet and Greet with Tribal Law Enforcement (Onamia, MN) . Tour with Tribal Law Enforcement (Onamia, MN) . Drive from Onamia, MN to Milaca, MN . Meeting with Mille Lacs County Law Enforcement (Milaca, MN) . Commercial flight from Milaca, MN to Washington, DC (DCA) . Trip concludes Trip Notes ?" Lodging and M&IE: . On 11/16/17, Secretary Zinke was provided a meal at the Mille Lacs Band of Ojibwe Fall Feast in Onamia, MN. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 11/16/17.

**Itinerary Locations**

From	To	Itinerary Location	Purpose	Per Diem Rates
11/16/17	11/17/17	ONAMIA, MN	Mission (Operational)	93.00 / 51.00

**Document Totals**

Total Expenses: 601.85  
 Reimbursable Expenses: 53.50  
 Non-Reimbursable Expenses: 548.35  
 Advance Applied: .00  
 Net to Traveler: 53.50  
 Net to Government: 548.35  
 Pay to Charge Card: .00

**Document Totals by Expense Category**

Expense Category	Cost	Advance Amount
Com. Carrier	446.40 *	.00
Lodging Taxes & Misc	8.20 *	.00

Lodging-PerDiem	79.00	*	.00
M&IE-PerDiem	53.50	*	.00
Transxn Fees	14.75	*	.00
Total Expenses:	601.85	*	.00

### Trip 1 Details

#### Expenses

Trip#: 1	Total Non-Per Diem Expenses:	469.35	Total Per Diem Expenses:	132.50	
Date	Description	Category	Cost	Pay Method	Per Diem
11/16/2017	Airline Flight Comment: Total airfare for round-trip flights between Washington, DC (DCA) and Minneapolis, MN.	Com. Carrier	446.40	GOVCC-C	
11/16/2017	Lodging Tax Comment: TAX	Lodging Taxes & Misc	8.20	GOVCC-C	
11/16/2017	Lodging	Lodging-PerDiem	79.00	GOVCC-C	*
11/16/2017	M&IE Comment: On 11/16/17, Secretary Zinke was provided a meal at the Mille Lacs Band of Ojibwe Fall Feast in Onamia, MN. The appropriate signed DI-2000 form is attached, and dinner was deducted from Secretary Zinke's M&IE allocation for 11/16/17.	M&IE-PerDiem	15.25	REIMBURSABLE	*
11/17/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	* *
12/13/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

#### Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	132.50
----------	----------------------------	--------

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
11/16/2017	93.00/ 51.00	79.00	79.00	15.25	15.25	
11/17/2017	93.00/ 51.00	0.00	0.00	38.25	38.25	

#### Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	601.85
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 446.40	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 8.20	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 79.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 53.50	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
		Total:	601.85

#### Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	548.35
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	53.50

#### Totals by Label

DOI	FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	601.85
-----	------------------------------	---	--------

#### Totals by Payment Method

GOVCC-C Total	548.35
REIMBURSABLE Total	53.50

#### Attachments

No Attachments Exists

**Receipt Checklist**

Date	Description	Cost
11/16/17	AIR Airline Flight	\$446.40

**Audits**

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST

Traveler Justification: On 11/16/17, Secretary Zinke utilized lodging at a rate that was below the maximum government lodging rate.

**Document History 12/13/2017 Voucher: TV0000MX58**

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	12/13/2017	10:23PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

RYAN ZINKE

**Document Signatures**

Traveler/Preparer Name:  
Traveler/Preparer Signature:  
Date:  
Approver Name:  
Approver Signature:  
Date:

  
MIKE ARGO  
11/20/2018



BLANKET  
TRAVEL AUTHORIZATION

1. No. ZINKE2018  
2. 09/29/17  
(DATE)

3. Office of the Secretary  
(BUREAU OR OFFICE)

4. NAME Ryan Zinke 5. OFFICIAL STATION Washington, DC

6. TITLE U.S. Secretary of the Interior 7. ACCOUNTING OFFICE IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353, provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM 5, and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:

Actual lodging and M&IE not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.

\*\*\*\*\*Subject to availability of funds.\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 10/01/17 Ending on or about 09/30/18

MODE OF TRAVEL

13.  Common carrier 14. Extra fare 15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of 0.535 cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family 19. Shipment household goods and personal effects

18.  Other (specify)

Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV transportation, public transportation, tolls, fares, in-flight Wi-Fi, data services, misc. supplies, registration fees, and ATM fees.

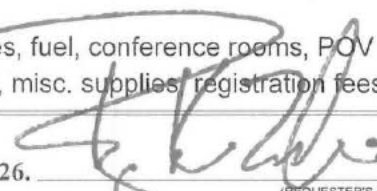
ESTIMATED COST

20. Transportation \_\_\_\_\_ \$  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \_\_\_\_\_ \$

24. CHARGED TO:

189D0102DM // DLSN00000.000000 // DS10100000  
DX10102

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26.   
(REQUESTER'S SIGNATURE)

27. U.S. Secretary of the Interior  
(TITLE)

28.  9/29/17  
(AUTHORIZING OFFICER'S SIGNATURE)

29. Acting Deputy Chief of Staff to the Secretary  
(TITLE)

**Date:** 11/14/2017  
**Record Locator:** 2EOE5C  
**Travelers:**  
Zinke, Ryan.Keith  
**Agent:** doi.travel@dtigov.com

**Agency Information**  
4355 River Green Parkway  
Duluth GA, 30096  
855-847-6398

Thu, Nov 16 2017 Minneapolis-Stp, MN

11:40 AM **Ronald Reagan Ntl Washington (DCA) to Minneapolis-Stp (MSP)** — Confirmation No. ~~65U1XG~~  
depart



**Delta Air Lines**  
Flight 1995

**Takeoff:** 11:40 AM Terminal: B  
Ronald Reagan Ntl Washington, DC  
Economy Class [ L ] Class | Boeing  
737-800 | Lunch | 2h 52m

**Landing:** 1:32 PM (Terminal: 1)  
Minneapolis-Stp, MN

**Travelers:**

Name: Zinke, Ryan.Keith      Ticket #: 006-7090897924      Seat: 19C      FF#: (b) (6)

check-in **Eddys Resort** Confirmation No. ~~22CXN~~



Address:  
Nights: 1

Guarantee Info:

Other Info: @41334 SHAKOPEE LAKE RO\$ONAMIA MN US 56359\$PHONE 3205328590@  
Nightly Rate: \$79.00

Phone:

Rooms: 1 room

Room Desc:

Cancel Policy: Cancel By 24hrs Prior To  
Arrival Local Hotel Time To Avoid  
Billing, You Must Contact Hotel Or  
Agency For Change Or Cancellation.Fax  
3205328590

Fri, Nov 17 2017 Ronald Reagan Ntl Washington, DC

check-out **Eddys Resort** Confirmation No. ~~22CXN~~

12:47 PM **Minneapolis-Stp (MSP) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. ~~65U1XG~~  
depart



**Delta Air Lines**  
Flight 1589

**Takeoff:** 12:47 PM Terminal: 1  
Minneapolis-Stp, MN  
Prem Econ/First US-CA [ R ] Class |  
Boeing 717 | Lunch | 2h 31m

**Landing:** 4:18 PM (Terminal: B)  
Ronald Reagan Ntl Washington, DC

**Travelers:**

Name: Zinke, Ryan.Keith      Ticket #: 006-7090897924      Seat: 03C      FF#: (b) (6)

**Additional Information:**

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To [www.tsa.gov](http://www.tsa.gov).
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM0000UZH3

**A Message From Your Agent**

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.



Ticket Number 006-7090897924  
 Account # D00880  
 Issue Date Tue, Nov 14, 2017  
 Booking ID 2EOE5C  
 Issuing Location UUN  
 Booking Agent ID 2K  
 Form of Payment (b) (6)  
 Transaction Type Electronic Ticket  
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 738	1995 / L LCADCA Confirmation: G5UIXG	Thu, 11/16/2017 Thu, 11/16/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: MINNEAPOLIS-STP	1140A 132P
✈	DELTA AIR LINES 717	1589 / L LCADCA Confirmation: G5UIXG	Fri, 11/17/2017 Fri, 11/17/2017	Leave :: MINNEAPOLIS-STP Arrive :: RONALD REAGAN NTL WASHINGTON	1247P 418P

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Tax	\$388.84
U29/TRZINKEDO11162017	Total Amount	\$57.56
U82/ORFSHOURLY	Amount Charged	\$446.40

Air only indicated here.

WAS DL MSP194.42DL WAS194.42USD388.84END DL ZPDCAMSP XT 11.20AY9.00XF DCA4.5MSP4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Tue, Dec 12, 2017 10:32 PM

Generated by Travel Incorporated

Official Invoice

Eddy's Lake Mille Lacs Resort  
 41334 Shakopee Lake Road,  
 Onamia, MN 56359

Arrival Date: 11/16/2017

Departure Date: 11/17/2017

Name: RYAN ZINKE

Address:



FOR RESERVATIONS CALL  
**Try Something New**  
 eddysresort.com | Lake Mille Lacs | 800-654-47

Group Code:

Room #:	314	Folio ID:	430533834588	Page	1 of 1
Date	Reference	Description	Charges	Credits	Balance
11/16/2017	430549100032	ROOM CHARGE ED 314	79.00		
		TAX	8.20		87.20
11/17/2017	430553835214	FRONT DESK MASTERCARD (b) (6)		87.20	
SUMMARY OF CHARGES					
		ROOM	79.00		
		SALES TX	5.83		
		ROOM TX	2.37		
		Total Due			.00

Thank You for Staying at Eddy's Lake Mille Lacs Resort

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL  
SOURCES UNDER 31 U.S.C. § 1353  
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201 7 and Ending March 31, 201 8  
 For Period Beginning April 1, 201     and Ending September 30, 201

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event  
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)  
18th Annual Fall Feast for all Mille Lacs Band of Ojibwe Members and their guests, including Chief Executive Melanie Benjamin.

4. Sponsor of the Event Mille Lacs Band of Ojibwe

5. Location of Event Grand Casino Mille Lacs in Onamia, Minnesota

6. Dates of Event

From: November 16, 201 7 To: November 16, 201 7

7. Nature of Event Annual Thanksgiving dinner open to the entire tribal community that includes a Tribal Finance and Business Update.

8. Employee

Name: Ryan Zinke  
Official Title: Secretary of the Interior  
Office: Office of the Secretary  
Travel Dates:  
From: 11/16/17 To 11/17/17

9. Accompanying Spouse (If Applicable)

Name: \_\_\_\_\_  
Employee: \_\_\_\_\_  
Government Position: \_\_\_\_\_  
Travel Dates:  
From: \_\_\_\_\_ To \_\_\_\_\_

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

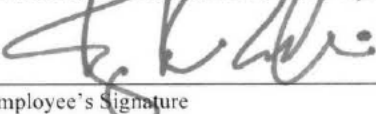
- A. Mille Lacs Band of Ojibwe C. \_\_\_\_\_  
B. \_\_\_\_\_ D. \_\_\_\_\_

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check \$ \_\_\_\_\_ Total of payments Provided in Kind \$ 22.25

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

  
\_\_\_\_\_  
Employee's Signature

NOV 22 2017


\_\_\_\_\_  
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

  
\_\_\_\_\_  
Ethics Review (By Ethics Official)

11/16/17  
\_\_\_\_\_  
Date

15. Approval.

  
\_\_\_\_\_  
Supervisor's (or Authorizing Official's) Signature

11/16/17

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee ) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meal (Dinner)	K	E	A	\$ 22.25



# **Mille Lacs Band of Ojibwe** *Invites You*

**18<sup>th</sup> Annual Feast for all Mille Lacs Band Members**

**Thursday, November 16, 2017**

Doors open & seating starts at 5 p.m.

Invocation/welcome at 5:30 p.m.

Dinner at 6 p.m.

Entertainment at 7 p.m.

Grand Casino Mille Lacs Events & Convention Center, seating on a first come first served basis

**GREAT FOOD**



**PRIZES**



**ENTERTAINMENT**



**GOOD CONVERSATION**



Nigborowicz, Timothy <timothy\_nigborowicz@ios.doi.gov>

---

## Fwd: Fall Feast Pricing

---

**Boulton, Caroline** <caroline\_boulton@ios.doi.gov>  
To: Timothy Nigborowicz <timothy\_nigborowicz@ios.doi.gov>

Thu, Nov 16, 2017 at 11:01 AM

----- Forwarded message -----

From: **Benton, Kimberly** <kimberly.benton@sol.doi.gov>  
Date: Thu, Nov 16, 2017 at 10:52 AM  
Subject: Re: Fall Feast Pricing  
To: "Boulton, Caroline" <caroline\_boulton@ios.doi.gov>  
Cc: "McDonnell, Edward" <edward.mcdonnell@sol.doi.gov>

Thank you!

Kimberly Benton  
Detail to Office of the Ethics, MS 5311  
Human Resources  
Department of the Interior  
Washington, D.C. 20240  
202-208-6240 (office)

*Visit our website at [www.doi.gov/ethics](http://www.doi.gov/ethics).*

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On Thu, Nov 16, 2017 at 10:45 AM, Boulton, Caroline <caroline\_boulton@ios.doi.gov> wrote:

There is this lengthy email chain!

----- Forwarded message -----

From: **Aaron Thiele** <aaron\_thiele@ios.doi.gov>  
Date: Thu, Nov 16, 2017 at 10:32 AM  
Subject: Fwd: Fall Feast Pricing  
To: Caroline Boulton <caroline\_boulton@ios.doi.gov>

Begin forwarded message:

**From:** Emily Johnson <Emily.Johnson@millelacsband.com>  
**Date:** November 16, 2017 at 8:53:56 AM CST  
**To:** Aaron Thiele <aaron\_thiele@ios.doi.gov>  
**Subject: RE: Fall Feast Pricing**

Good Morning Aaron - I hope your stay last night was comfortable! I'm attaching the flyer for the Fall Feast, which is our Thanksgiving dinner for the community. Chief Executive Benjamin would be honored if Secretary Zinke and Scott Hommel would join her at her table. She always provides a



welcome address to the Band membership and is hoping to be able to introduce him to our community, if he's comfortable with that. They will be very excited that he's here!

We would also like to invite and encourage the rest of your group to sit at one of our leadership tables; I will be available to guide you to where those are at. We have tables set aside for our Commissioners, who are appointed officials and serve as the Chief's Cabinet, and we will have several extra seats at those tables.

Additionally, several of our tribal police will be in attendance as well, and if your security folks are interested we would suggest inviting them to sit with our police officers. Our police would be very excited about that.

I'm making a list of a few other questions we have for you, which I'll send shortly.

**From:** Aaron Thiele [mailto:aaron\_thiele@ios.doi.gov]  
**Sent:** Thursday, November 16, 2017 8:02 AM  
**To:** Emily Johnson <Emily.Johnson@millelacsband.com>  
**Subject:** Re: Fall Feast Pricing

Hey Emily, is there a formal invitation to the Fall Feast or a flyer inviting people that we can send to our ethics office? Thanks

On Nov 15, 2017, at 6:07 PM, Emily Johnson <Emily.Johnson@millelacsband.com> wrote:

That is wonderful! I'll wait for your confirmation. It's a great meal and lot of fun. Just a few more matters —

One name I neglected to include on the list I provided previously as an attendee. Chief Executive Benjamin has also invited Joe Nayquonabe Sr., an elder and spiritual leader who lives in this district, to attend the meeting.

Would the Secretary be willing to do a brief meet-and-greet in our government center foyer (top of stairs when you walk in) with Band government employees? A quick hello to our workers would be much appreciated, as a few are very excited to meet him who won't be involved in the meeting.

A drum group will be singing upon his arrival in honor of your visit, so just a heads-up to expect that. That was important for Chief Executive Benjamin.

That is all I can think of right now, but I'll get back in touch if other matters come up.

Thanks

**From:** Aaron Thiele [mailto:aaron\_thiele@ios.doi.gov]  
**Sent:** Wednesday, November 15, 2017 5:02 PM  
**To:** Emily Johnson <Emily.Johnson@millelacsband.com>  
**Subject:** Re: Fall Feast Pricing

Hey Emily we just checked it out thanks, we heard the Secretary is interested in going. We are just awaiting approval by our ethics office.

On our end we will have the following people:

Secretary Zinke

Scott Hommel, Chief of Staff

Laura Rigas, Communications Director

John Tahsuda, Acting Assistant Secretary Of BIA

Charles Addington, Acting Deputy Bureau Director BIA - Office of Justice Services

Aaron Thiele, Advance Representative

(b) (6), (b) (7)(C), (b) (7)(F) Security Detail

Security Detail

Secretary Detail

We are fine sitting in the far back corner, if you would like the Secretary at a table near the front we do ask that Scott be seated at the same table.

Thanks, I'll let you know as soon as I can when we hear back from our ethics office.

On Nov 15, 2017, at 4:08 PM, Emily Johnson <Emily.Johnson@millelacsband.com> wrote:

It will take place at the Convention Center in the Ballroom, which is at the southern-most part of the Grand Casino building. The entrance is actually at that southern-most end of the casino as well. The front desk folks wouldn't know about it, as the event is not being hosted by the casino – we're just using the ballroom.

Thank you!

---

**From:** Aaron Thiele [mailto:aaron\_thiele@ios.doi.gov]  
**Sent:** Wednesday, November 15, 2017 3:49 PM  
**To:** Emily Johnson <Emily.Johnson@millelacsband.com>  
**Subject:** Re: Fall Feast Pricing

No worries that shouldn't be a problem. I sent it to our folks in DC, to check with the Secretary, I'm not sure if they were looking into filling in a dinner meeting while we are here or not but I will let you know as soon as I can.

Also this is at the Grand Casino right? We stopped by to check out the room it would be in and the person at the casino customer service was unaware of any event. So we just wanted to double check.

Thanks

On Nov 15, 2017, at 3:39 PM, Emily Johnson <Emily.Johnson@millelacsband.com> wrote:

Hi again, Aaron – I was a bit off on the price – pls. see below - but it is a fabulous meal and well worth it. If you have gift limitations we are happy to cover whatever we are allowed and would be delighted if your group or members from your group would be able to join us!

Thanks,

Emily

---

**From:** Beth Gruber [mailto:BGruber@mlcv.com]  
**Sent:** Wednesday, November 15, 2017 3:27 PM  
**To:** Emily Johnson <Emily.Johnson@millelacsband.com>  
**Subject:** RE: MLCV Briefing

Hi Emily,

Our price per plate for the Fall Feast is \$22.25.

Can you let me know about how many people will be in their group, I want to reserve appropriate tables.

Thanks,

Beth

--

Caroline Boulton  
Special Assistant to the Secretary  
U.S. Department of the Interior  
Office of Scheduling & Advance  
Caroline\_Boulton@ios.doi.gov | Scheduling@ios.doi.gov

--

Caroline Boulton  
Special Assistant to the Secretary  
U.S. Department of the Interior  
Office of Scheduling & Advance  
Caroline\_Boulton@ios.doi.gov | Scheduling@ios.doi.gov

*Handwritten mark*

SECRETARIAL TRAVEL ROUTING SLIP  
SECRETARY RYAN ZINKE

TRIP LOCATION: Louisiana

DATES: 12/01/17 – 12/03/17

OFFICIAL: X POLITICAL:        PERSONAL:       

REVIEWED BY / DATE:

TN / 12/27/17 TIM NIGBOROWICZ

Murphy / 1/4/18 TIM MURPHY (General Law)

Loffin / 1/9/18 KIM BENTON (Ethics)

De / 1/11/18 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official  
FROM: Office of Scheduling and Advance  
SUBJECT: Official Travel for Secretary Ryan Zinke  
DATE: December 27, 2017

---

Trip Overview:

- Dates: December 1, 2017 – December 3, 2017
- Location: Louisiana

Trip Summary:

December 1, 2017

- *Commercial flight from Washington, DC (DCA) to New Orleans, LA*
- Working Lunch Meeting with BOEM and BSEE Leadership (New Orleans, LA)
- BOEM Visualization Room Demonstration (New Orleans, LA)
- BOEM and BSEE All-Hands Meeting and Q&A (New Orleans, LA)
- *Drive from New Orleans, LA to Baton Rouge, LA*
- Dinner with Louisiana Energy Stakeholders (Baton Rouge, LA)
- Remain overnight in Baton Rouge, LA

December 2, 2017

- Breakfast Briefing with Local Officials (Baton Rouge, LA)
- OTR: Louisiana State University-Mississippi River Physical Model (Thibodaux, LA)
- Louisiana Press Availability (Thibodaux, LA)
- *Drive from Baton Rouge, LA to Thibodaux, LA*
- Lunch and Roundtable Discussion with Senator Bill Cassidy and Local Stakeholders (Thibodaux, LA)
- Louisiana Press Availability (Thibodaux, LA)
- *Drive from Thibodaux, LA to Davis Pond Freshwater Diversion, LA*
- Davis Pond Freshwater Diversion Airboat Tour with Louisiana Coastal Protection and Restoration Authority
- *Drive from Davis Pond Freshwater Diversion, LA to New Orleans, LA*
- Dinner with Louisiana Stakeholders (New Orleans, LA)
- Remain overnight in New Orleans, LA

December 3, 2017

- *Commercial flight from New Orleans, LA to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- On 12/1/17, Secretary Zinke paid for his own meal at the Working Lunch Meeting with BOEM and BSEE Leadership in New Orleans, LA.
- On 12/1/17, Secretary Zinke paid for his own meal at the Dinner with Louisiana Energy Stakeholders in Baton Rouge, LA.
- Secretary Zinke's authorized M&IE entitlement for 12/1/17 was \$44.25. \$4.40 was deducted from this total due to a personal purchase that was charged to his hotel bill on that date. Therefore, Secretary Zinke's final M&IE reimbursement for 12/1/17 was \$39.85.
- On 12/2/17, Secretary Zinke was provided a meal at the Breakfast Briefing with Local Officials in Baton Rouge, LA. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 12/2/17.
- On 12/2/17, Secretary Zinke was provided a meal at the Lunch and Roundtable Discussion with Senator Bill Cassidy and Local Stakeholders in Thibodaux, LA. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 12/2/17.

Trip Notes – Transportation and Miscellaneous:

- On 12/2/17, Secretary Zinke participated in an airboat tour of the Davis Pond Freshwater Diversion with officials from the Louisiana Coastal Protection and Restoration Authority (CPRA). The airboat that Secretary Zinke traveled on for this tour was provided by CPRA, which is a Louisiana state government entity. The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipt
- Hotel receipts
- Signed DI-2000 forms (3)
- Final trip schedule



**Document Header Information**

Document Voucher Document TV0000N1GF  
 Type: Name:  
 Travel TANUM0000VFR9Trip 12-01-17 Louisiana  
 Authorization Name:  
 Number:  
 TA Date: 12/27/17 Currency: USD  
 Organization: DOIDOSSIO Current CREATED  
 Status:  
 Purpose: Mission Document December 1, 2017 . Commercial flight from Washington, DC (DCA) to New Orleans, LA . Working  
 (Operational) Detail: Lunch Meeting with BOEM and BSEE Leadership (New Orleans, LA) . BOEM Visualization Room  
 Demonstration (New Orleans, LA) . BOEM and BSEE All-Hands Meeting and Q&A (New Orleans, LA) .  
 Drive from New Orleans, LA to Baton Rouge, LA . Dinner with Louisiana Energy Stakeholders (Baton  
 Rouge, LA) . Remain overnight in Baton Rouge, LA December 2, 2017 . Breakfast Briefing with Local  
 Officials (Baton Rouge, LA) . OTR: Louisiana State University-Mississippi River Physical Model  
 (Thibodaux, LA) . Louisiana Press Availability (Thibodaux, LA) . Drive from Baton Rouge, LA to  
 Thibodaux, LA . Lunch and Roundtable Discussion with Senator Bill Cassidy and Local Stakeholders  
 (Thibodaux, LA) . Louisiana Press Availability (Thibodaux, LA) . Drive from Thibodaux, LA to Davis  
 Pond Freshwater Diversion, LA . Davis Pond Freshwater Diversion Airboat Tour with Louisiana Coastal  
 Protection and Restoration Authority . Drive from Davis Pond Freshwater Diversion, LA to New Orleans,  
 LA . Dinner with Louisiana Stakeholders (New Orleans, LA) . Remain overnight in New Orleans, LA  
 December 3, 2017 . Commercial flight from New Orleans, LA to Washington, DC (DCA) Trip Notes: .  
 On 12/1/17, Secretary Zinke paid for his own meal at the Working Lunch Meeting with BOEM and BSEE  
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 acceptance of this in-kind payment for transportation is attached.

Type Code: Trip By Trip

**Traveler Profile**

Name: ZINKE, RYAN KEITH ID: 1001181010  
 TID: 40210798 Organization: DOIDOSSIO  
 Title: Duty Station: WASHINGTON DC  
 Security CI: CARD HOLDER  
 Office Address: DOI OS SIO 1849 C ST NW<BR>WASHINGTON, DC 20240 EMAIL: TIMOTHY\_NIGBOROWICZ@IOS.DOI.GOV  
 Office Phone: 2022087551 Cell Phone:  
 Home Address: , Home Phone: 2022087551  
 Alternate Address: Alternate Phone:

**Document Information**

Trip  
 Number:  
 1  
 Purpose: December 1, 2017 . Commercial flight from Washington, DC (DCA) to New Orleans, LA . Working Lunch Meeting with BOEM and BSEE  
 Leadership (New Orleans, LA) . BOEM Visualization Room Demonstration (New Orleans, LA) . BOEM and BSEE All-Hands Meeting and  
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 State University-Mississippi River Physical Model (Thibodaux, LA) . Louisiana Press Availability (Thibodaux, LA) . Drive from Baton Rouge,  
 LA to Thibodaux, LA . Lunch and Roundtable Discussion with Senator Bill Cassidy and Local Stakeholders (Thibodaux, LA) . Louisiana Press  
 Availability (Thibodaux, LA) . Drive from Thibodaux, LA to Davis Pond Freshwater Diversion, LA . Davis Pond Freshwater Diversion  
 Airboat Tour with Louisiana Coastal Protection and Restoration Authority . Drive from Davis Pond Freshwater Diversion, LA to New  
 Orleans, LA . Dinner with Louisiana Stakeholders (New Orleans, LA) . Remain overnight in New Orleans, LA December 3, 2017 . Commercial  
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 2000 form authorizing acceptance of this in-kind payment for transportation is attached.

**Itinerary Locations**

From	To	Itinerary Location	Purpose	Per Diem Rates
12/01/17	12/02/17	BATON ROUGE, LA	Mission (Operational)	105.00 / 59.00 .
12/02/17	12/03/17	NEW ORLEANS, LA	Mission (Operational)	148.00 / 64.00 .



**Document Totals**

Total Expenses:	970.01
Reimbursable Expenses:	120.85
Non-Reimbursable Expenses:	849.16
Advance Applied:	.00
Net to Traveler:	120.85
Net to Government:	849.16
Pay to Charge Card:	.00

**Document Totals by Expense Category**

Expense Category	Cost	Advance Amount
Com. Carrier	542.40 *	.00
Lodging Taxes & Misc	39.01 *	.00
Lodging-PerDiem	253.00 *	.00
M&IE-PerDiem	120.85 *	.00
Transxn Fees	14.75 *	.00
Total Expenses:	970.01 *	.00

**Trip 1 Details**

**Expenses**

Trip#: 1	Total Non-Per Diem Expenses:	596.16	Total Per Diem Expenses:	373.85
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Date	Description	Category	Cost	Pay Method	Per Diem
12/01/2017	Airline Flight Comment: Total airfare for round-trip flights between Washington, DC (DCA) and New Orleans, LA.	Com. Carrier	542.40	GOVCC-C	*
12/01/2017	Lodging Tax	Lodging Taxes & Misc	14.70	GOVCC-C	*
12/01/2017	Lodging Comment: TAXES	Lodging-PerDiem	105.00	GOVCC-C	*
12/01/2017	M&IE Comment: Secretary Zinke's authorized M&IE entitlement for 12/1/17 was \$44.25. \$4.40 was deducted from this total due to a personal purchase that was charged to his hotel bill on that date. Therefore, Secretary Zinke's final M&IE reimbursement for 12/1/17 was \$39.85.	M&IE-PerDiem	39.85	REIMBURSABLE	*
12/02/2017	Lodging Tax Comment: TAXES	Lodging Taxes & Misc	24.31	GOVCC-C	*
12/02/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
12/02/2017	M&IE Comment: On 12/2/17, Secretary Zinke was provided a meal at the Breakfast Briefing with Local Officials in Baton Rouge, LA. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 12/2/17. On 12/2/17, Secretary Zinke was provided a meal at the Lunch and Roundtable Discussion with Senator Bill Cassidy and Local Stakeholders in Thibodaux, LA. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 12/2/17.	M&IE-PerDiem	33.00	REIMBURSABLE	*
12/03/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
12/27/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	*

**Per Diem Allowances**

Trip#: 1	Total Per Diem Allowances:	373.85
----------	----------------------------	--------

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
12/01/2017	105.00/ 59.00	105.00	105.00 *	39.85	39.85 *	
12/02/2017	148.00/ 64.00	148.00	148.00 *	33.00	33.00 *	
12/03/2017	148.00/ 64.00	0.00	0.00	48.00	48.00 *	

### Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	970.01
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 542.40	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 39.01	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 253.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 120.85	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
	Total:		970.01

### Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018/2019	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	849.16
DOI	FY 2018/2019	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	120.85

#### Totals by Label

DOI	FY 2018/2019 Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	970.01
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#### Totals by Payment Method

GOVCC-C Total	849.16
REIMBURSABLE Total	120.85

### Attachments

No Attachments Exists

### Receipt Checklist

Date	Description	Cost
12/01/17	AIR Airline Flight	\$542.40

### Audits

Audit Name/Result	Reason
ACTUALS FAIL EXIST	MIE ACTUALS EXIST
Traveler Justification:	. Secretary Zinke's authorized M&IE entitlement for 12/1/17 was \$44.25. \$4.40 was deducted from this total due to a personal purchase that was charged to his hotel bill on that date. Therefore, Secretary Zinke's final M&IE reimbursement for 12/1/17 was \$39.85. . On 12/2/17, Secretary Zinke was provided a meal at the Breakfast Briefing with Local Officials in Baton Rouge, LA. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 12/2/17. . On 12/2/17, Secretary Zinke was provided a meal at the Lunch and Roundtable Discussion with Senator Bill Cassidy and Local Stakeholders in Thibodaux, LA. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 12/2/17.

### Document History 12/27/2017 Voucher: TV0000N1GF

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	12/27/2017	11:42AM EST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:  
Traveler/Preparer Signature:  
Date:  
Approver Name:  
Approver Signature:  
Date:

  
MIKE ARGO:  
1/11/18

RYAN ZINKE

1/11/18



### Document Header Information

Document Authorization Document TANUM0000VFR9  
 Type: Name:  
 Travel TANUM0000VFR9 Trip 12-01-17 Louisiana  
 Authorization Name:  
 Number:  
 TA Date: 12/27/17 Currency: USD  
 Organization: DOIDOSSIO Current CREATED  
 Status:  
 Purpose: Mission Document December 1, 2017 . Commercial flight from Washington, DC (DCA) to New Orleans, LA . Working  
 (Operational) Detail: Lunch Meeting with BOEM and BSEE Leadership (New Orleans, LA) . BOEM Visualization Room  
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 (Thibodaux, LA) . Louisiana Press Availability (Thibodaux, LA) . Drive from Thibodaux, LA to Davis  
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 CPRA, which is a Louisiana state government entity. The appropriate signed DI-2000 form authorizing  
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Type Code: Trip By Trip

### Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010  
 TID: 40210798 Organization: DOIDOSSIO  
 Title: Duty Station: WASHINGTON DC  
 Security CI: Card: CARD HOLDER  
 Office Address: DOI OS SIO 1849 C ST NW<BR>WASHINGTON, DC 20240 EMAIL: TIMOTHY\_NIGBOROWICZ@IOS.DOI.GOV  
 Office Phone: 2022087551 Cell Phone:  
 Home Address: , Home Phone: 2022087551  
 Alternate Address: Alternate Phone:

### Document Information

Trip  
 Number:  
 1  
 Purpose: December 1, 2017 . Commercial flight from Washington, DC (DCA) to New Orleans, LA . Working Lunch Meeting with BOEM and BSEE  
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 airboat that Secretary Zinke traveled on for this tour was provided by CPRA, which is a Louisiana state government entity. The appropriate  
 signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached.

#### Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
12/01/17	12/02/17	BATON ROUGE, LA	Mission (Operational)	105.00 / 59.00 -
12/02/17	12/03/17	NEW ORLEANS, LA	Mission (Operational)	148.00 / 64.00 -

**Document Totals**

Total Expenses:	970.01
Reimbursable Expenses:	120.85
Non-Reimbursable Expenses:	849.16
Advance Authorized:	.00
Advance Requested:	.00

**Document Totals by Expense Category**

Expense Category	Cost	Advance Amount
Com. Carrier	542.40	.00
Lodging Taxes & Misc	39.01	.00
Lodging-PerDiem	253.00	.00
M&IE-PerDiem	120.85	.00
Transxn Fees	14.75	.00
Total Expenses:	970.01	.00

**Trip 1 Details**

**Expenses**

Trip#: 1		Total Non-Per Diem Expenses:	596.16	Total Per Diem Expenses:	373.85
Date	Description	Category	Cost	Pay Method	Per Diem
12/01/2017	Airline Flight Comment: Total airfare for round-trip flights between Washington, DC (DCA) and New Orleans, LA.	Com. Carrier	542.40	GOVCC-C	
12/01/2017	Lodging Tax	Lodging Taxes & Misc	14.70	GOVCC-C	
Comment: TAXES					
12/01/2017	Lodging	Lodging-PerDiem	105.00	GOVCC-C	*
12/01/2017	M&IE	M&IE-PerDiem	39.85	REIMBURSABLE	*
Comment: Secretary Zinke's authorized M&IE entitlement for 12/1/17 was \$44.25. \$4.40 was deducted from this total due to a personal purchase that was charged to his hotel bill on that date. Therefore, Secretary Zinke's final M&IE reimbursement for 12/1/17 was \$39.85.					
12/02/2017	Lodging Tax	Lodging Taxes & Misc	24.31	GOVCC-C	
Comment: TAXES					
12/02/2017	Lodging	Lodging-PerDiem	148.00	GOVCC-C	*
12/02/2017	M&IE	M&IE-PerDiem	33.00	REIMBURSABLE	*
Comment: On 12/2/17, Secretary Zinke was provided a meal at the Breakfast Briefing with Local Officials in Baton Rouge, LA. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 12/2/17. On 12/2/17, Secretary Zinke was provided a meal at the Lunch and Roundtable Discussion with Senator Bill Cassidy and Local Stakeholders in Thibodaux, LA. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 12/2/17.					
12/03/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
12/27/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

**Per Diem Allowances**

Trip#: 1	Total Per Diem Allowances:	373.85
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Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Cont%
12/01/2017	105.00/ 59.00	105.00	105.00	39.85	39.85	

12/02/2017	148.00/ 64.00	148.00	148.00	33.00	33.00
12/03/2017	148.00/ 64.00	0.00	0.00	48.00	48.00

**Account Summary for the Selected Trip**

Org: DOI	Label: FY 2018/2019	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	970.01
Expense Category: Com. Carrier	Fiscal Year: 2018	Amount: 542.40	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2018	Amount: 39.01	
Expense Category: Lodging-PerDiem	Fiscal Year: 2018	Amount: 253.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2018	Amount: 120.85	
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
Total:			970.01

**Payment Detail Information**

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018/2019	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	849.16
DOI	FY 2018/2019	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	REIMBURSABLE	120.85

**Totals by Label**

DOI	FY 2018/2019 Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	970.01
-----	--------------------	---	--------

**Totals by Payment Method**

GOVCC-C Total	849.16
REIMBURSABLE Total	120.85

**Attachments**

No Attachments Exists

**Receipt Checklist**

Date	Description	Cost
12/01/17	AIR	\$542.40

**Audits**

Audit Name/Result	Reason
ACTUALS FAIL EXIST	MIE ACTUALS EXIST

Traveler Justification: . Secretary Zinke's authorized M&IE entitlement for 12/1/17 was \$44.25. \$4.40 was deducted from this total due to a personal purchase that was charged to his hotel bill on that date. Therefore, Secretary Zinke's final M&IE reimbursement for 12/1/17 was \$39.85. . On 12/2/17, Secretary Zinke was provided a meal at the Breakfast Briefing with Local Officials in Baton Rouge, LA. The appropriate signed DI-2000 form is attached, and breakfast was deducted from Secretary Zinke's M&IE allocation for 12/2/17. . On 12/2/17, Secretary Zinke was provided a meal at the Lunch and Roundtable Discussion with Senator Bill Cassidy and Local Stakeholders in Thibodaux, LA. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 12/2/17.

**Document History 12/27/2017 Authorization: TANUM0000VFR9**

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	12/27/2017	11:07AM EST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

**Document Signatures**

Traveler/Preparer Name:  
Traveler/Preparer Signature:

TIM NIGBOROWICZ  
*Tim Nigborowicz*  
12/27/17

Date:

Approver Name:

Approver Signature:

Date:

12/27/17  
MIKE ARGO

*Mike Argo*  
1/11/2018

BLANKET  
TRAVEL AUTHORIZATION

1. No. ZINKE2018  
2. 09/29/17  
(DATE)

3. Office of the Secretary  
(BUREAU OR OFFICE)

4. NAME Ryan Zinke 5. OFFICIAL STATION Washington, DC

6. TITLE U.S. Secretary of the Interior 7. ACCOUNTING OFFICE IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353, provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM 5, and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:

Actual lodging and M&IE not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.

\*\*\*\*\*Subject to availability of funds.\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 10/01/17 Ending on or about 09/30/18

MODE OF TRAVEL

13.  Common carrier 14. Extra fare 15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of 0.535 cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family 19. Shipment household goods and personal effects  
18.  Other (specify)  
Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV transportation, public transportation, tolls, fares, in-flight Wi-Fi, data services, misc. supplies, registration fees, and ATM fees.

ESTIMATED COST

20. Transportation \_\_\_\_\_ \$  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \_\_\_\_\_ \$

24. CHARGED TO:

189D0102DM // DLSN00000.000000 // DS10100000  
DX10102

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26.   
(REQUESTER'S SIGNATURE)

27. U.S. Secretary of the Interior  
(TITLE)

28.  9/29/17  
(AUTHORIZING OFFICER'S SIGNATURE)

29. Acting Deputy Chief of Staff to the Secretary  
(TITLE)



Date: 11/28/2017  
Record Locator: NFY7B9  
Travelers:  
Zinke, Ryan.Keith  
Agent: dol.travel@dtigov.com

Agency Information  
4355 River Green Parkway  
Duluth GA, 30096  
855-847-6398

Fri, Dec 01 2017 New Orleans, LA

8:30 AM Ronald Reagan Ntl Washington (DCA) to New Orleans (MSY) — Confirmation No. HLSPXW  
depart

**American Airlines**

Flight 5559  
OPERATED BY PSA AIRLINES AS  
AMERICAN EAGLE  
PLEASE CHECK-IN WITH THE  
OPERATING CARRIER

Takeoff: 8:30 AM Terminal: C

Ronald Reagan Ntl Washington, DC

Economy [ Y ] Class | Canadair Regional  
Jet 700 | Food for Purchase | 3h 1m

Landing: 10:31 AM  
New Orleans, LA

**Travelers:**

Name: Zinke, Ryan.Keith Ticket #: 001-7091829420 Seat: Assigned At Check-in ( ) FF#: (b) (6)  
Notes: Unable to assign seat at this time..will keep ck for a seat  
Window seat has been assigned 8a

3:00 PM Embassy Suites Baton Rouge La Confirmation No. 96411458  
check-in

Address: 4914 Constitution Avenue Baton Rouge La 70808

Nights: 1 (name: Zinke Ryankeith Mr)

Guarantee Info: (b) (6)

Other Info:

Frequent Guest #: (b) (6)

Nightly Rate: \$105.00

Total Rate: \$119.70

Phone: 1-225-924-6566 Fax: 1-225-923-3712

Rooms: 1 room

Room Desc: Fedrooms -fedrooms-us Government On Duty 2

Room Suite-1 King Bed-nonsmoking Wifi Avl-sleeper

Sofa-microwave-refrigerator

Cancel Policy: 4PM Cancel Day Of Arrival

Sat, Dec 02 2017

check-out Embassy Suites Baton Rouge La Confirmation No. 96411458

3:00 PM Hampton New Orleans St Charles Confirmation No. 90653090  
check-in

Address: 3626 St Charles Ave New Orleans La 70115

Nights: 1 (name: Zinke Ryankeith Mr)

Guarantee Info: (b) (6)

Other Info:

Frequent Guest #: (b) (6)

Nightly Rate: \$148.00

Total Rate: \$172.31

Phone: 1-504-899-9990 Fax: 1-504-899-9908

Rooms: 1 room

Room Desc: Us Government On Duty Travel 1 King Bed Deluxe

Room Nonsmoking Hdtv-free Wi-fi-hot Breakfast Included

Cancel Policy: 72 Hr Cancellation Required

Sun, Dec 03 2017 Ronald Reagan Ntl Washington, DC

check-out Hampton New Orleans St Charles Confirmation No. 90653090

11:01 AM New Orleans (MSY) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. HLSPXW  
depart

**American Airlines**

Flight 5559  
OPERATED BY PSA AIRLINES AS  
AMERICAN EAGLE  
PLEASE CHECK-IN WITH THE  
OPERATING CARRIER

Takeoff: 11:01 AM

New Orleans, LA

Economy [ Y ] Class | Canadair Regional  
Jet 700 | Food for Purchase | 2h 25m

Landing: 2:26 PM (Terminal: C)

Ronald Reagan Ntl Washington, DC

**Travelers:**

Name: Zinke, Ryan.Keith Ticket #: 001-7091829420 Seat: Assigned At Check-in ( ) FF#: (b) (6)  
Notes: Unable to assign seat at this time..will keep ck for a seat

**Additional Information:**

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM0000V52J

**A Message From Your Agent**

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.



Ticket Number 001-7091829420  
 Account # D00880  
 Issue Date Wed, Nov 29, 2017  
 Booking ID NFY7B9  
 Issuing Location UUN  
 Booking Agent ID 2K  
 Form of Payment (b) (6)  
 Transaction Type Electronic Ticket  
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES CR7	5559 / Y YCADCA Confirmation: HLSPXW	Fri, 12/01/2017 Fri, 12/01/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: NEW ORLEANS	830A 1031A
🏠	Hotel: Address:	Embassy Suites Baton Rouge La 4914 Constitution Avenue Baton Rouge, LA 70808		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Fri, 12/01/2017 Sat, 12/02/2017 \$105.00 1 1 A02A6F
	Confirmation Number: Phone Number: GalaxyNet Status:	96411458 1 (225) 924-6566			
🏠	Hotel: Address:	Hampton New Orleans St Charles 3626 St Charles Ave New Orleans, LA 70115		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Sat, 12/02/2017 Sun, 12/03/2017 \$148.00 1 1 A07A3J
	Confirmation Number: Phone Number: GalaxyNet Status:	90653090 1 (504) 899-9990			
✈	AMERICAN AIRLINES CR7	5559 / Y YCADCA Confirmation: HLSPXW	Sun, 12/03/2017 Sun, 12/03/2017	Leave :: NEW ORLEANS Arrive :: RONALD REAGAN NTL WASHINGTON	1101A 226P

Remark(s)	Fare	Amount
— Remark(s) —	Fare	\$478.14
U22/DOIDOSSIO	Tax	\$64.26
U29/TANUM0000V52J	Total Amount	\$542.40
U82/ORFSHOURLY	Amount Charged	\$542.40

Air only indicated here.

WAS AA MSY239.07AA WAS239.07USD478.14END AA ZPDCAMSY XT 11.20AY9.00XF DCA4.5MSY4.5

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855.847-6398

Print: Thu, Dec 14, 2017 01:44 AM

Generated by Travel Incorporated

Official Invoice



EMBASSY SUITES  
HOTELS

EMBASSY SUITES BY HILTON BATON ROUGE  
4914 CONSTITUTION AVENUE  
BATON ROUGE, LA 70808-3327  
United States of America  
TELEPHONE 225-924-6566 • FAX 225-923-3712  
Reservations  
www.embassysuites.com or 1 800 EMBASSY

ZINKE, RYANKEITH

Room No: 832/NKSQA  
Arrival Date: 12/1/2017 3:50:00 PM  
Departure Date: 12/2/2017 3:19:00 PM  
Adult/Child: 1/0  
Cashier ID: HSMART1  
Room Rate: 105.00  
AL:  
HH # (b) (6)  
VAT #  
Folio No/Che 756061 A

Confirmation Number: 96411458

EMBASSY SUITES BY HILTON BATON ROUGE 12/27/2017 12:39:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
12/1/2017	3393861	GUEST ROOM	\$105.00
12/1/2017	3393861	TAXES	\$14.70
12/2/2017	3393907	GIFT SHOP	\$4.00
12/2/2017	3393907	SALES TAX	\$0.40
12/2/2017	3394005	(b) (6)	(\$124.10)
**BALANCE**			\$0.00

} PERSONAL

CREDIT CARD DETAIL

APPR CODE	011510	MERCHANT ID	83580-08415
CARD NUMBER	(b) (6)	EXP DATE	(b) (6)
TRANSACTION ID	3394005	TRANS TYPE	Sale



HAMPTON INN - GARDEN DISTRICT  
 3626 ST. CHARLES AVE  
 NEW ORLEANS, LA 70115  
 United States of America  
 TELEPHONE 504-899-9990 • FAX 504-899-9908  
 Reservations  
 www.hamptoninn.com or 1 800 HAMPTON

ZINKE, RYAN

(b) (6)

[REDACTED]

[REDACTED]

Room No: 603/KXLX  
 Arrival Date: 12/2/2017 10:03:00 AM  
 Departure Date: 12/3/2017 11:20:00 AM  
 Adult/Child: 1/0  
 Cashier ID: OPRATER  
 Room Rate: 148.00  
 AL#: DL 2116736568  
 HH #: (b) (6)  
 VAT #:  
 Folio No/Che: 384582 A

Confirmation Number: 90653090

HAMPTON INN - GARDEN DISTRICT 12/27/2017 12:44:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
12/2/2017	1303915	GUEST ROOM	\$148.00
12/2/2017	1303915	TAXES	\$24.31
12/3/2017	1304018	(b) (6)	(\$172.31)
**BALANCE**			\$0.00

CREDIT CARD DETAIL

APPR CODE 026961  
 CARD NUMBER (b) (6)  
 TRANSACTION ID 1304018

MERCHANT ID 8028057563  
 EXP DATE (b)  
 TRANS TYPE Sale

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL  
SOURCES UNDER 31 U.S.C. § 1353  
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201 7 and Ending March 31, 201 8  
 For Period Beginning April 1, 201 \_\_\_ and Ending September 30, 201 \_\_\_

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event  
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)  
Breakfast briefing on coastal restoration with local officials based in Baton Rouge, Louisiana, and the surrounding region.

4. Sponsor of the Event The Water Institute of the Gulf

5. Location of Event Baton Rouge, Louisiana

6. Dates of Event

From: December 2, 201 7 To: December 2, 201 7

7. Nature of Event A briefing on coastal restoration efforts in Louisiana and an update on the state's Coastal Master Plan.

8. Employee

Name: Ryan Zinke  
Official Title: Secretary of the Interior  
Office: Office of the Secretary  
Travel Dates:  
From: 12/01/17 To 12/03/17

9. Accompanying Spouse (If Applicable)

Name: \_\_\_\_\_  
Employee: \_\_\_\_\_  
Government Position: \_\_\_\_\_  
Travel Dates:  
From: \_\_\_\_\_ To \_\_\_\_\_

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

- A. The Water Institute of the Gulf C. \_\_\_\_\_  
B. \_\_\_\_\_ D. \_\_\_\_\_

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check \$ \_\_\_\_\_ Total of payments Provided in Kind \$ 11.42

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee's Signature

Date

DEC 22 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official)

Date

Ed McLaughlin

12/18/17

15. Approval.

Supervisor's (or Authorizing Official's) Signature

Title

Date

Deputy Chief of Staff

12/21/17

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee ) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meal (Breakfast)	K	E	A	\$11.42



Nigborowicz, Timothy <timothy\_nigborowicz@ios.doi.gov>

---

## Outstanding Costs for Louisiana Travel

1 message

---

**Boulton, Caroline** <caroline\_boulton@ios.doi.gov>  
To: Timothy Nigborowicz <timothy\_nigborowicz@ios.doi.gov>  
Cc: Margaret Bradley <margaret\_bradley@ios.doi.gov>

Mon, Dec 4, 2017 at 11:37 AM

The breakfast function at the Center for Coastal & Deltaic Studies paid for by the Water Institute of the Gulf was \$11.42.  
The lunch at the Jean Lafitte National Historic Park paid for by the Greater Lafouche Port Commission was \$18.18.

We have the estimated airboat cost and other meals were paid for by each attendee so I think that's everything!

--

Caroline Boulton  
Special Assistant to the Secretary  
U.S. Department of the Interior  
Office of Scheduling & Advance  
Caroline\_Boulton@ios.doi.gov | Scheduling@ios.doi.gov

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL  
SOURCES UNDER 31 U.S.C. § 1353  
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201 7 and Ending March 31, 201 8  
 For Period Beginning April 1, 201 \_\_\_ and Ending September 30, 201 \_\_\_

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event  
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)

Lunch and roundtable discussion with Louisiana Senator Bill Cassidy, Louisiana Congressman Garret Graves, and local stakeholders.

4. Sponsor of the Event Greater Lafourche Port Commission

5. Location of Event Thibodaux, Louisiana

6. Dates of Event

From: December 2, 201 7 To: December 2, 201 7

7. Nature of Event Meeting to discuss Louisiana coastal restoration, energy policy, and Jean Lafitte National Historical Park and Preserve.

8. Employee

Name: Ryan Zinke  
Official Title: Secretary of the Interior  
Office: Office of the Secretary  
Travel Dates:  
From: 12/01/17 To 12/03/17

9. Accompanying Spouse (If Applicable)

Name: \_\_\_\_\_  
Employee: \_\_\_\_\_  
Government Position: \_\_\_\_\_  
Travel Dates:  
From: \_\_\_\_\_ To \_\_\_\_\_

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

A. Greater Lafourche Port Commission C. \_\_\_\_\_

B. \_\_\_\_\_ D. \_\_\_\_\_

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check \$ \_\_\_\_\_ Total of payments Provided in Kind \$ 18.18

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

DEC 22 2017

Employee's Signature

Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official)

Date

15. Approval.

Supervisor's (or Authorizing Official's) Signature

Title

Date



11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee ) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meal (Lunch)	K	E	A	\$18.18



Nigborowicz, Timothy <timothy\_nigborowicz@ios.doi.gov>

---

## Outstanding Costs for Louisiana Travel

1 message

---

**Boulton, Caroline** <caroline\_boulton@ios.doi.gov>  
To: Timothy Nigborowicz <timothy\_nigborowicz@ios.doi.gov>  
Cc: Margaret Bradley <margaret\_bradley@ios.doi.gov>

Mon, Dec 4, 2017 at 11:37 AM

The breakfast function at the Center for Coastal & Deltaic Studies paid for by the Water Institute of the Gulf was \$11.42.  
The lunch at the Jean Lafitte National Historic Park paid for by the Greater Lafouche Port Commission was \$18.18.

We have the estimated airboat cost and other meals were paid for by each attendee so I think that's everything!

--

Caroline Boulton  
Special Assistant to the Secretary  
U.S. Department of the Interior  
Office of Scheduling & Advance  
Caroline\_Boulton@ios.doi.gov | Scheduling@ios.doi.gov

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL  
SOURCES UNDER 31 U.S.C. § 1353  
U.S. DEPARTMENT OF THE INTERIOR**

For Period Beginning October 1, 201 7 and Ending March 31, 201 8  
 For Period Beginning April 1, 201 \_\_\_ and Ending September 30, 201 \_\_\_

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event  
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)  
Airboat tour of the Davis Pond Freshwater Diversion with Louisiana Senator Bill Cassidy and Louisiana Congressman Garret Graves.

4. Sponsor of the Event Coastal Protection & Restoration Auth.

5. Location of Event Davis Pond Freshwater Diversion in Ama, LA

6. Dates of Event  
From: December 2, 201 7 To: December 2, 201 7

7. Nature of Event Informational tour to learn about the Davis Pond Freshwater Diversion and its role in combating coastal erosion.

8. Employee  
Name: Ryan Zinke  
Official Title: Secretary of the Interior  
Office: Office of the Secretary  
Travel Dates:  
From: 12/01/17 To 12/03/17

9. Accompanying Spouse (If Applicable)  
Name: \_\_\_\_\_  
Employee: \_\_\_\_\_  
Government Position: \_\_\_\_\_  
Travel Dates:  
From: \_\_\_\_\_ To \_\_\_\_\_

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)


A. Louisiana Coastal Protection & Restoration Authority C. \_\_\_\_\_  
B. \_\_\_\_\_ D. \_\_\_\_\_

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

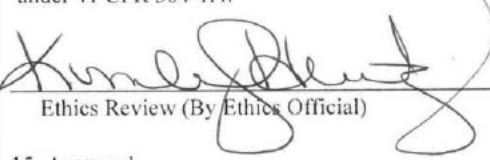
Total of Payments to Agency by Check \$ \_\_\_\_\_ Total of payments Provided in Kind \$ 85.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

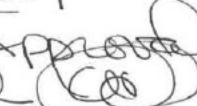
  
\_\_\_\_\_  
Employee's Signature

DEC 22 2017  
\_\_\_\_\_  
Date

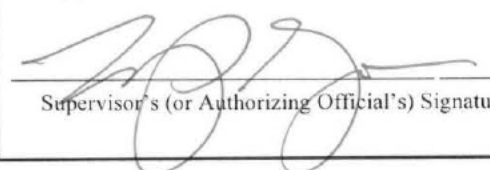
14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

  
\_\_\_\_\_  
Ethics Review (By Ethics Official)

21 Dec 2017  
\_\_\_\_\_  
Date

Verified Approval Prior to travel  


15. Approval.

  
\_\_\_\_\_  
Supervisor's (or Authorizing Official's) Signature

DCOS  
\_\_\_\_\_  
Title

12/21/17  
\_\_\_\_\_  
Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee ) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Airboat transportation	K	E	A	\$ 85.00
and tour (value based on				
that of a similar tour				
available to the public from				
a local concessioner)				

BY  
.COM

Jean Lafitte

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Swamp & Airboat  
Tours

Swamp Tours

Airboat Tours

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# Airboat Tours

Get ready for an exciting adventure! Take a thrilling ride through the swamps and bayous of Louisiana, accessible only by airboat. The captain, a native of the area, offers a colorful history of the Cajun way of life. You'll come face to face with alligators, snakes and other native creatures while touring their neighborhood. We have been offering our airboat tours since May 2000. Seven airboats are available accommodating up to 98 passengers. Each vessel is ready to take you to the far reaches of the bayous by using Chevy 454, 450 horsepower engines.

### Basic Information:

- **Availability:** Daily
- **Duration:** 1 hour 45 minutes
- **Tour Time:** 10:00am & 2:00pm (12:00pm & 4:00pm seasonal)
- **Pick-Up Time:** 8:30am, 10:30am, 12:30pm, (2:30pm seasonal)

### TOURS + BOOKING



Swamp Tour



Airboat Tour



Creole Queen

- **Drive-up:** 4757 Orleans Way, Marrero, LA  
70072
- Please check-in 30 min. prior tour time
- Children under 5 are not permitted

**Price** (All prices are per person, ages 5 and up)

- **Large Airboat:**
  - Tour only: \$65
  - Tour with transportation: \$85
- **Small Airboat:**
  - Tour only: \$85
  - Tour with transportation: \$105

**Reservation & Cancellation Policies:**

- Tickets purchased online must be called-in to confirm your reservation: 504-293-2338
- **RESERVATION POLICY:** Reservations made within 24-hours of scheduled tour time can not be guaranteed. Please call 504-293-2338 to reserve tours occurring within 24-hours, especially the airboat tour.
- Cancellations must be received 24-hours in advance. There are no refunds after the 24-hour time frame. Time changes must be received 24-hour in advance.
- Tours by Jean Lafitte Swamp & Airboat Tour are subject to cancellation in dangerous weather. Airboats are high speed, open boats without a top. Jean Lafitte Swamp & Airboat Tours is not responsible for any cameras/video equipment lost or damaged due to water, splashes, or rain. Pregnant women, children under 5 years old, and people with neck/back problems are not allowed to ride airboats. All payments are nonrefundable. Prices are subject to change.

[Book Large Airboat Tour](#)

[Book Small Airboat Tour](#)

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below.

SUBMIT



Nigborowicz, Timothy <timothy\_nigborowicz@ios.doi.gov>

**Re: Louisiana Other Item**

1 message

Heindl, Jennifer <jennifer.heindl@sol.doi.gov> Fri, Nov 24, 2017 at 10:02 AM  
To: "Boulton, Caroline" <caroline\_boulton@ios.doi.gov>, Timothy Murphy <timothy.murphy@sol.doi.gov>, Edward McDonnell <edward.mcdonnell@sol.doi.gov>  
Cc: Timothy Nigborowicz <timothy\_nigborowicz@ios.doi.gov>, Edward Keable <edward.keable@sol.doi.gov>

Hi Caroline,

(b) (5)  
[Redacted]

Thanks,  
Jennifer

Jennifer A. Heindl  
Attorney Advisor  
Office of the Solicitor  
Division of General Law  
Branch of General Legal Services  
Voice: 202-208-7094  
Fax: 202-219-1790

This e-mail (including any attachments) is intended for the use of the individual or entity to whom or which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient or the employee or agent responsible for delivery of this e-mail to the intended recipient, you are hereby notified that any dissemination, distribution, copying, or use of this e-mail or its contents is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately and destroy all copies. Thank you.

On 22 November 2017 at 16:48, Boulton, Caroline <caroline\_boulton@ios.doi.gov> wrote:  
Hi Jennifer,

I want to start with thanking you for helping so much with this helicopter situation in Louisiana. Before I forget over the rest of the holiday week, I wanted to just check in with you on one other item in the trip, (b) (5)

[Redacted]

Thanks and Happy Thanksgiving!  
Caroline

--  
Caroline Boulton  
Special Assistant to the Secretary  
U.S. Department of the Interior  
Office of Scheduling & Advance  
Caroline\_Boulton@ios.doi.gov | Scheduling@ios.doi.gov

me

SECRETARIAL TRAVEL ROUTING SLIP  
SECRETARY RYAN ZINKE

TRIP LOCATION: Salt Lake City, UT

DATE: 12/04/17

OFFICIAL: X POLITICAL: \_\_\_\_\_ PERSONAL: \_\_\_\_\_

REVIEWED BY / DATE:

TN / 12/14/17 TIM NIGBOROWICZ

Murphy / 12/20/17 TIM MURPHY (General Law) (w/ edits)

Loftin / 1/9/18 KIM BENTON (Ethics)

De / 1/11/18 DEBBIE COUSINS



MEMORANDUM

TO: Authorizing Official  
FROM: Office of Scheduling and Advance  
SUBJECT: Official Travel for Secretary Ryan Zinke  
DATE: December 14, 2017

---

Trip Overview:

- Date: December 4, 2017
- Location: Utah

Trip Summary:

December 4, 2017

- *Non-commercial flight on Air Force One from Washington, DC (Joint Base Andrews) to Salt Lake City, UT*
- Monument Announcement Briefing with Utah Delegation (Salt Lake City, UT)
- Monument Announcement Pre-Program (Salt Lake City, UT)
- Monument Announcement Remarks by President Donald Trump (Salt Lake City, UT)
- Proclamation Signing Ceremony (Salt Lake City, UT)
- *Non-commercial flight on Air Force One from Salt Lake City, UT to Washington, DC (Joint Base Andrews)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke claimed no lodging expenses and no M&IE reimbursement.

Trip Notes – Transportation and Miscellaneous:

- On 12/4/17, Secretary Zinke traveled between Washington, DC and Salt Lake City, UT on Air Force One with President Trump. The Department of the Interior Division of General Law advised that flights on Air Force One are outside the scope of OMB Circular A-126. Documentation related to the Department's payment for official event and travel costs is attached.

Attachments:

- Travel voucher
- Travel authorization
- Documentation related to the Department's payment for military aircraft flight on 12/4/17
- Final trip schedule



**Document Header Information**

Document Voucher Document TV0000MXPW  
 Type: Name:  
 Travel TANUM0000VCVM Trip 12-04-17 Salt Lake City, UT  
 Authorization Name:  
 Number:  
 TA Date: 12/14/17 Currency: USD  
 Organization: DOIDOSSIO Current CREATED  
 Status:  
 Purpose: Mission Document Trip Overview: . Date: December 4, 2017 . Location: Utah Trip Summary: December 4, 2017 . Non-  
 (Operational) Detail: commercial military aircraft flight from Washington, DC (Joint Base Andrews) to Salt Lake City, UT .  
 Monument Announcement Briefing with Utah Delegation (Salt Lake City, UT) . Monument  
 Announcement Pre-Program (Salt Lake City, UT) . Monument Announcement Remarks by President  
 Donald Trump (Salt Lake City, UT) . Proclamation Signing Ceremony (Salt Lake City, UT) . Non-  
 commercial military aircraft flight from Salt Lake City, UT to Washington, DC (Joint Base Andrews) .  
 Trip concludes Trip Notes ?" Lodging and M&IE: . This trip was less than 12 hours in duration with no  
 overnight stay, so Secretary Zinke claimed no lodging expenses and no M&IE reimbursement. Trip  
 Notes ?" Transportation and Miscellaneous: . On 12/4/17, Secretary Zinke traveled between  
 Washington, DC and Salt Lake City, UT on Air Force One with President Trump. The Department of  
 the Interior Division of General Law advised that flights on Air Force One are outside the scope of OMB  
 Circular A-126. Documentation related to the Department's payment for travel on Air Force One is  
 attached.

Type Code: Trip By Trip

**Traveler Profile**

Name: ZINKE, RYAN KEITH ID: 1001181010  
 TID: 40210798 Organization: DOIDOSSIO  
 Title: Duty Station: WASHINGTON DC  
 Security Cl: Card: CARD HOLDER  
 Office Address: DOI OS SIO 1849 C ST NW<BR>WASHINGTON, DC 20240 EMAIL: TIMOTHY\_NIGBOROWICZ@IOS.DOI.GOV  
 Office Phone: 2022087551 Cell Phone:  
 Home Address: Home Phone: 2022087551  
 Alternate Address: Alternate Phone:

**Document Information**

Trip  
 Number:  
 1  
 Purpose: Trip Overview: . Date: December 4, 2017 . Location: Utah Trip Summary: December 4, 2017 . Non-commercial military aircraft flight from  
 Washington, DC (Joint Base Andrews) to Salt Lake City, UT . Monument Announcement Briefing with Utah Delegation (Salt Lake City,  
 UT) . Monument Announcement Pre-Program (Salt Lake City, UT) . Monument Announcement Remarks by President Donald Trump (Salt  
 Lake City, UT) . Proclamation Signing Ceremony (Salt Lake City, UT) . Non-commercial military aircraft flight from Salt Lake City, UT to  
 Washington, DC (Joint Base Andrews) . Trip concludes Trip Notes ?" Lodging and M&IE: . This trip was less than 12 hours in duration with  
 no overnight stay, so Secretary Zinke claimed no lodging expenses and no M&IE reimbursement. Trip Notes ?" Transportation and  
 Miscellaneous: . On 12/4/17, Secretary Zinke traveled between Washington, DC and Salt Lake City, UT on Air Force One with President  
 Trump. The Department of the Interior Division of General Law advised that flights on Air Force One are outside the scope of OMB Circular  
 A-126. Documentation related to the Department's payment for travel on Air Force One is attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
12/04/17	12/04/17	SALT LAKE CITY, UT	Mission (Operational)	117.00 / 59.00 *

**Document Totals**

Total Expenses:	14.75
Reimbursable Expenses:	.00
Non-Reimbursable Expenses:	14.75
Advance Applied:	.00
Net to Traveler:	.00
Net to Government:	14.75
Pay to Charge Card:	.00

**Document Totals by Expense Category**

Expense Category	Cost	Advance Amount
Transxn Fees	14.75	.00
Total Expenses:	14.75	.00

**Trip 1 Details**

**Expenses**

Trip#: 1	Total Non-Per Diem Expenses:	14.75	Total Per Diem Expenses:	.00	
Date	Description	Category	Cost	Pay Method	Per Diem
12/14/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

**Per Diem Allowances**

Trip#: 1	Total Per Diem Allowances:	.00
----------	----------------------------	-----

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
12/04/2017	117.00/ 59.00	0.00	0.00	0.00	0.00		

**Account Summary for the Selected Trip**

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	14.75
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
		Total:	14.75

**Payment Detail Information**

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	14.75

**Totals by Label**

DOI	FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	14.75
-----	------------------------------	---	-------

**Totals by Payment Method**

GOVCC-C Total	14.75
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**Attachments**

No Attachments Exists

**Receipt Checklist**

Date	Description	Cost
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**Audits**

Audit Name	Result	Reason
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**Document History 12/14/2017 Voucher: TV0000MXPW**

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	12/14/2017	1:51PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

RYAN ZINKE

**Document Signatures**

Traveler/Preparer Name:  
Traveler/Preparer Signature:  
Date:  
Approver Name:  
Approver Signature:  
Date:

  
MIKE ARGO 1/11/18  
  
1/11/2018

BLANKET  
TRAVEL AUTHORIZATION

1. No. ZINKE2018  
2. 09/29/17  
(DATE)

3. Office of the Secretary  
(BUREAU OR OFFICE)

4. NAME Ryan Zinke 5. OFFICIAL STATION Washington, DC

6. TITLE U.S. Secretary of the Interior 7. ACCOUNTING OFFICE IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353, provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM 5, and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:

Actual lodging and M&IE not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.

\*\*\*\*\*Subject to availability of funds.\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 10/01/17 Ending on or about 09/30/18

MODE OF TRAVEL

13.  Common carrier 14. Extra fare 15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of 0.535 cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family 19. Shipment household goods and personal effects  
18.  Other (specify)  
Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV transportation, public transportation, tolls, fares, in-flight Wi-Fi, data services, misc. supplies, registration fees, and ATM fees.

ESTIMATED COST

20. Transportation \$  
21. Per Diem  
22. Other  
23. TOTAL \$

24. CHARGED TO:

189D0102DM // DLSN00000.000000 // DS10100000  
DX10102

25. (FISCAL OFFICER'S SIGNATURE)

26. (REQUESTER'S SIGNATURE)

27. U.S. Secretary of the Interior  
(TITLE)

28. (AUTHORIZING OFFICER'S SIGNATURE) 9/29/17

29. Acting Deputy Chief of Staff to the Secretary  
(TITLE)



Nigborowicz, Timothy <timothy\_nigborowicz@ios.doi.gov>

---

**Re: ohio**

1 message

---

**Llitas, Margaret** <margaret\_llitas@ios.doi.gov>  
To: "Nigborowicz, Timothy" <timothy\_nigborowicz@ios.doi.gov>

Thu, Dec 14, 2017 at 1:03 PM

Total cost of this increased to \$65,000 for additional staging. It was a system increase so no paperwork.

M.  
Margaret Llitas  
Office of Budget  
Office of the Secretary  
Department of the Interior  
202 208 3996

*We appreciate your feedback. Tell us what you think [here](#), and respond to our survey. If you have trouble accessing the survey, please paste the following link into your browser:*

[https://docs.google.com/a/ios.doi.gov/forms/d/12k5bgm01hs7a\\_H5rGqoMfhFWGc8XV2GoP\\_0LAlf9jJ4/viewform](https://docs.google.com/a/ios.doi.gov/forms/d/12k5bgm01hs7a_H5rGqoMfhFWGc8XV2GoP_0LAlf9jJ4/viewform).

On Thu, Dec 14, 2017 at 12:49 PM, Nigborowicz, Timothy <timothy\_nigborowicz@ios.doi.gov> wrote:  
Thanks again for sending this, Margaret. Can I bother you for another one? The Secretary traveled to Salt Lake City and back on Air Force One on December 1, 2017. When you have a chance, can you please send the Reimbursable Agreement for that trip? Thank you.

Tim

On Mon, Dec 11, 2017 at 1:19 PM, Llitas, Margaret <margaret\_llitas@ios.doi.gov> wrote:

M.  
Margaret Llitas  
Office of Budget  
Office of the Secretary  
Department of the Interior  
202 208 3996

*We appreciate your feedback. Tell us what you think [here](#), and respond to our survey. If you have trouble accessing the survey, please paste the following link into your browser:*

[https://docs.google.com/a/ios.doi.gov/forms/d/12k5bgm01hs7a\\_H5rGqoMfhFWGc8XV2GoP\\_0LAlf9jJ4/viewform](https://docs.google.com/a/ios.doi.gov/forms/d/12k5bgm01hs7a_H5rGqoMfhFWGc8XV2GoP_0LAlf9jJ4/viewform).



EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF ADMINISTRATION  
WASHINGTON, D.C. 20503

CAM 1 CODE: WHOP81204SLC

December 4, 2017

REIMBURSABLE AGREEMENT  
BETWEEN  
THE  
EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF ADMINISTRATION  
AND  
DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT  
PROJECT NAME: WHOP81204DOIX-DOIX  
PROJECT NUMBER: WHOP81204DOIX

SUBJECT: Letter of Financial Commitment

1. The **Bureau of Land Management** will provide financial support by funding official event and travel costs associated with the visit of the President of the United States to **Salt Lake City, UT on December 4, 2017**. This Reimbursable Agreement (RA) between the **Bureau of Land Management** and the Executive Office of the President (EOP), Office of Administration (OA), authorizes an amount not to exceed **Fifty Thousand Dollars (\$50,000.00)**.
2. Pursuant to the Economy Act (31U.S.C. 1535), **Bureau of Land Management** and the EOP enter into this agreement with respect to the event of the President of the United States on **December 4, 2017**. This agreement reduced into writing, is entered into by **Bureau of Land Management** and the EOP orally and/or electronically prior to that date.
3. Funds for this event will be collected immediately via the U.S. Treasury Intra-Governmental Payment and Collection (IPAC) System by the Executive Office of the President, Office of Administration. Following the event, once the event costs have been finalized, notification will be made of any funds available for return. Please provide your Agency Location Code and any other financial information needed to process this transaction. The financial point of contact of the supporting agency will be notified prior to the collection of funds.
4. The point of contact for this letter of commitment is Robert Kryder at (b) (6) or (b) (6) gov.




**EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF ADMINISTRATION  
WASHINGTON, D.C. 20503**

5. **Agency Accounting Information:**  
**Agency Location Code: 14 11 0008**  
**Treasury Account Symbol: 14 X 1109**

**Appropriation: 17XL1109AF**  
**DUNS# 926038563**  
**Accounting Data: LLWO1000000.L17110000.XZ0000**  
**MO # 4500116792**

**EOP Accounting Information**  
**Agency Location Code: 11030001**  
**Treasury Account Symbol:**  
**011201820180110000**  
**Appropriation: 1180110**  
**DUNS# 031649358**

 11/28/17  
Date

**NAME: Linda H Smith**  
**TITLE: Budget Officer**  
**Bureau of Land Management**

**ALLISON  
JOHNSON**

Digitally signed by ALLISON  
JOHNSON  
DN: cn=US, o=U.S. Government,  
ou=Executive Office of the  
President, cn=ALLISON JOHNSON,  
0.9.2342.192.00300.100.1.1=11001  
003438055  
Date: 2017.11.28 13:59:52 -05'00'

\_\_\_\_\_ Date

**Allison Johnson**  
**Director of Travel and Events**  
**Executive Office of the President**  
**Office of Administration**