

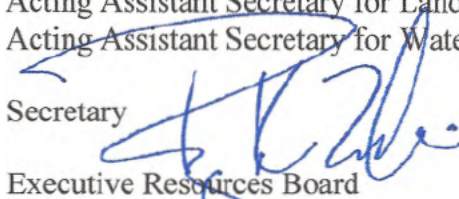


THE SECRETARY OF THE INTERIOR
WASHINGTON

AUG 11 2017

Memorandum

To: Deputy Secretary
Chief of Staff
Associate Deputy Secretary
Assistant Deputy Secretary
White House Liaison
Acting Solicitor
Principal Deputy Assistant Secretary – Policy, Management and Budget
Acting Assistant Secretary for Land and Minerals Management
Acting Assistant Secretary for Water and Science

From: Secretary 

Subject: Executive Resources Board

On May 19, 2017, I established the Executive Resources Board (ERB). Effective the date of this memorandum, I am naming Deputy Secretary David Bernhardt to serve as the Chairperson of the ERB. I am also naming Mr. Todd Willens, Ms. Katharine MacGregor, and Ms. Andrea Travnicek as members of the ERB.

The membership of the ERB for the Department of the Interior (Department) is as follows:

- Deputy Secretary, *Chairperson*
(Mr. David Bernhardt)
- Chief of Staff, *Member*
(Mr. Scott Hommel)
- Associate Deputy Secretary, *Member*
(Mr. James Cason)
- Assistant Deputy Secretary, *Member*
(Mr. Todd Willens)
- White House Liaison, *Member*
(Ms. Lori Mashburn)
- Acting Solicitor, *Member*
(Mr. Daniel Jorjani)
- Principal Deputy Assistant Secretary – Policy, Management and Budget, *Member*
(Mr. Scott Cameron)
- Acting Assistant Secretary for Land and Minerals Management, *Member*
(Ms. Katharine MacGregor)
- Acting Assistant Secretary for Water and Science, *Member*
(Ms. Andrea Travnicek)

The Deputy Assistant Secretary – Human Capital and Diversity/Chief Human Capital Officer (Ms. Mary Pletcher) will serve as an advisor to the ERB. The ERB will continue to play a prominent role in determining the executive resources needs of the Department’s bureaus and offices. The ERB will oversee all aspects of the management of executive resources to include Senior Executive Service, Senior Level, and Scientific and Professional resources. In addition, the ERB will retain final approval of other aspects of these programs, including position establishment, recruitment, qualification requirements, selection, pay setting, performance appraisals, performance awards, executive development, Presidential Rank Awards and all other recognition, and establishment of the Department’s Performance Review Boards.

cc: Inspector General
Assistant Secretaries
Heads of Bureaus and Offices