

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Montana

DATES: 03/09/17 – 03/12/17

OFFICIAL: X POLITICAL: PERSONAL:

REVIEWED BY / DATE:

TN / 3/29/17 TIM NIGBOROWICZ

Murphy / 4/17/17 TIM MURPHY (General Law)

Berk / 4/20/17 KIM BENTON (Ethics)

De / 4/25/17 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: March 29, 2017

Trip Overview:

- Dates: March 9, 2017 – March 12, 2017
- Location: Montana

Trip Summary:

March 9, 2017

- *Commercial flight from Washington, DC (DCA) to Kalispell, MT*
- *Drive from Kalispell, MT to Whitefish, MT*
- Remain overnight in Whitefish, MT

March 10, 2017

- *Drive from Whitefish, MT to Glacier National Park*
- Meeting with Blackfeet Nation (Glacier National Park)
- Tribal Blessing Ceremony with Blackfeet Nation (Glacier National Park)
- Brief Remarks to Glacier National Park Employees and Blackfeet Nation (Glacier National Park)
- Glacier National Park Deferred Maintenance and Infrastructure Backlog Meeting (Glacier National Park)
- Glacier National Park Tour to View Deferred Maintenance and Infrastructure Backlog Examples (Glacier National Park)
- *Drive from Glacier National Park to Whitefish, MT*
- Remain overnight in Whitefish, MT

March 11, 2017

- *Drive from Whitefish, MT to Moiese, MT*
- National Bison Range Briefing (Moiese, MT)
- National Bison Range Driving Tour of Refuge and Facilities (Moiese, MT)
- *Drive from Moiese, MT to Missoula, MT*
- Remain overnight in Missoula, MT

March 12, 2017

- *Commercial flight from Missoula, MT to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement for 3/9/17 and 3/10/17.
- On 3/11/17, Secretary Zinke utilized lodging at the DoubleTree Missoula-Edgewater hotel in Missoula, MT. Secretary Zinke paid for this lodging with his government credit card (card number ending in (b) (6)). After Secretary Zinke's departure from Missoula on 3/12/17, his family continued to stay at the DoubleTree Missoula-Edgewater hotel for two additional nights under the same reservation. These two additional nights of lodging, and all other expenses incurred on 3/12/17 and 3/13/17, were charged to a separate, personal credit card (card number ending in (b) (6)). Aside from Secretary Zinke's lodging on the night of 3/11/17, the government incurred no additional expenses from the DoubleTree Missoula-Edgewater hotel. Documentation is attached.

Trip Notes – Transportation and Miscellaneous:

- On 3/9/17, Secretary Zinke incurred two baggage fees for his connecting flight from Washington, DC (DCA) to Kalispell, MT. Secretary Zinke did not receive receipts for these baggage fees, which were \$35.00 and \$25.00, respectively. A copy of Secretary Zinke's credit card transaction report is attached, with the appropriate charges indicated.
- On 3/11/17, Secretary Zinke participated in a driving tour of the National Bison Range refuge and facilities in Moiese, MT. The vehicles that were used for this tour were provided by the U.S. Fish & Wildlife Service.
- On 3/12/17, Secretary Zinke travelled on a non-contract carrier flight from Missoula, MT to Washington, DC (DCA). Email correspondence authorizing use of this non-contract carrier flight is attached.
- Airfare Ticket 0167976717317 was partially refunded for the amount of \$1,203.70.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. itinerary
- Duluth Travel, Inc. ticket receipts
- Hotel receipt
- Copy of government credit card transaction report
- Email correspondence authorizing use of a non-contract carrier flight on 3/12/17
- Final trip schedule



Document Header Information

Document Voucher Document TV0000ILL8
 Type: Name:
 Travel TANUM0000Q2K2 Trip 03-09-17 Montana
 Authorization Name:
 Number:
 TA Date: 03/29/17 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: MISSION Document March 9, 2017 . Commercial flight from Washington, DC (DCA) to Kalispell, MT . Drive from
 (OPERATIONAL) Detail: Kalispell, MT to Whitefish, MT . Remain overnight in Whitefish, MT March 10, 2017 . Drive from
 Whitefish, MT to Glacier National Park . Meeting with Blackfeet Nation (Glacier National Park) .
 Tribal Blessing Ceremony with Blackfeet Nation (Glacier National Park) . Brief Remarks to Glacier
 National Park Employees and Blackfeet Nation (Glacier National Park) . Glacier National Park Deferred
 Maintenance and Infrastructure Backlog Meeting (Glacier National Park) . Glacier National Park Tour to
 View Deferred Maintenance and Infrastructure Backlog Examples (Glacier National Park) . Drive from
 Glacier National Park to Whitefish, MT . Remain overnight in Whitefish, MT March 11, 2017 . Drive
 from Whitefish, MT to Moiese, MT . National Bison Range Briefing (Moiese, MT) . National Bison
 Range Driving Tour of Refuge and Facilities (Moiese, MT) . Drive from Moiese, MT to Missoula, MT .
 Remain overnight in Missoula, MT March 12, 2017 . Commercial flight from Missoula, MT to
 Washington, DC (DCA) . Trip concludes Trip Notes: . On 3/11/17, Secretary Zinke participated in a
 driving tour of the National Bison Range refuge and facilities in Moiese, MT. The vehicles that were used
 for this tour were provided by the U.S. Fish & Wildlife Service.

Type Code: TRIP BY TRIP

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip Selected Trip
 Number:
 I
 Purpose: March 9, 2017 . Commercial flight from Washington, DC (DCA) to Kalispell, MT . Drive from Kalispell, MT to Whitefish, MT . Remain
 overnight in Whitefish, MT March 10, 2017 . Drive from Whitefish, MT to Glacier National Park . Meeting with Blackfeet Nation (Glacier
 National Park) . Tribal Blessing Ceremony with Blackfeet Nation (Glacier National Park) . Brief Remarks to Glacier National Park
 Employees and Blackfeet Nation (Glacier National Park) . Glacier National Park Deferred Maintenance and Infrastructure Backlog Meeting
 (Glacier National Park) . Glacier National Park Tour to View Deferred Maintenance and Infrastructure Backlog Examples (Glacier National
 Park) . Drive from Glacier National Park to Whitefish, MT . Remain overnight in Whitefish, MT March 11, 2017 . Drive from Whitefish,
 MT to Moiese, MT . National Bison Range Briefing (Moiese, MT) . National Bison Range Driving Tour of Refuge and Facilities (Moiese,
 MT) . Drive from Moiese, MT to Missoula, MT . Remain overnight in Missoula, MT March 12, 2017 . Commercial flight from Missoula,
 MT to Washington, DC (DCA) . Trip concludes Trip Notes: . On 3/11/17, Secretary Zinke participated in a driving tour of the National
 Bison Range refuge and facilities in Moiese, MT. The vehicles that were used for this tour were provided by the U.S. Fish & Wildlife Service.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
03/09/17	03/11/17	WHITEFISH, MT	MISSION (OPERATIONAL)	95.00 / 59.00 .
03/11/17	03/12/17	MISSOULA, MT	MISSION (OPERATIONAL)	95.00 / 59.00 .

Document Totals

Total Expenses: 1,289.90
 Reimbursable Expenses: 103.25
 Non-Reimbursable Expenses: 1,186.65
 Advance Applied: .00
 Net to Traveler: 103.25
 Net to Government: 1,186.65
 Pay to Charge Card: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,016.90 *	.00
Excess Air/Bag Fees	60.00 *	.00
Lodging-PerDiem	95.00 *	.00
M&IE-PerDiem	103.25 *	.00
Transxn Fees	14.75 *	.00
Total Expenses:	1,289.90 *	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	1,091.65	Total Per Diem Expenses:	198.25
Date	Description	Category	Cost	Pay Method	Per Diem
03/09/2017	Airline Flight	Com. Carrier	503.10	GOVCC-C	.
Comment: Airfare Ticket 0167976717317 was partially refunded for the amount of \$1,203.70.					
03/09/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	35.00	GOVCC-C	.
Comment: On 3/9/17, Secretary Zinke incurred two baggage fees for his connecting flight from Washington, DC (DCA) to Kalispell, MT. Secretary Zinke did not receive receipts for these baggage fees, which were \$35.00 and \$25.00, respectively. A copy of Secretary Zinke's credit card transaction report is attached, with the appropriate charges indicated.					
03/09/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C	.
Comment: On 3/9/17, Secretary Zinke incurred two baggage fees for his connecting flight from Washington, DC (DCA) to Kalispell, MT. Secretary Zinke did not receive receipts for these baggage fees, which were \$35.00 and \$25.00, respectively. A copy of Secretary Zinke's credit card transaction report is attached, with the appropriate charges indicated.					
03/11/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C	*
Comment: On 3/11/17, Secretary Zinke utilized lodging at the DoubleTree Missoula-Edgewater hotel in Missoula, MT. Secretary Zinke paid for this lodging with his government credit card (card number ending in (b) (6)). After Secretary Zinke's departure from Missoula on 3/12/17, his family continued to stay at the DoubleTree Missoula-Edgewater hotel for two additional nights under the same reservation. These two additional nights of lodging, and all other expenses incurred on 3/12/17 and 3/13/17, were charged to a separate, personal credit card (card number ending in (b) (6)). Aside from Secretary Zinke's lodging on the night of 3/11/17, the government incurred no additional expenses from the DoubleTree Missoula-Edgewater hotel. Documentation is attached.					
03/11/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE *	.
03/12/2017	Airline Flight	Com. Carrier	513.80	GOVCC-C	.
Comment: On 3/12/17, Secretary Zinke travelled on a non-contract carrier flight from Missoula, MT to Washington, DC (DCA). Email correspondence authorizing use of this non-contract carrier flight is attached.					
03/12/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE *	.
03/29/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	.

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	198.25
----------	----------------------------	--------

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B I, D Conf%
03/09/2017	95.00/ 59.00	0.00	0.00 *	0.00	0.00 *	

03/10/2017	95.00/ 59.00	0.00	0.00	0.00	0.00
03/11/2017	95.00/ 59.00	95.00	95.00	59.00	59.00
03/12/2017	95.00/ 59.00	0.00	0.00	44.25	44.25

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 OS Travel	Acct Code: DS10100000/DX10101//167D0102DM/DLSN00000.000000////	1,289.90
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,016.90	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 60.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 95.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 103.25	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
Total:			1,289.90

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2016/2017 OS Travel	DS10100000/DX10101//167D0102DM/DLSN00000.000000////	GOVCC-C	1,186.65
DOI FY 2016/2017 OS Travel	DS10100000/DX10101//167D0102DM/DLSN00000.000000////	REIMBURSABLE	103.25

Totals by Label

DOI FY 2016/2017 OS Travel Total	DS10100000/DX10101//167D0102DM/DLSN00000.000000////	1,289.90
----------------------------------	---	----------

Totals by Payment Method

GOVCC-C Total	1,186.65
REIMBURSABLE Total	103.25

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
03/09/17	AIR Airline Flight	\$503.10
03/12/17	AIR Airline Flight	\$513.80

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST Traveler Justification: Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement for 3/9/17 and 3/10/17.

Document History 03/29/2017 Voucher: TV0000ILL8

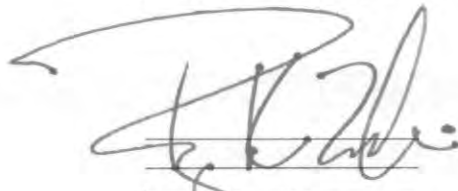
Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	03/29/2017	11:44AM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

RYAN ZINKE



Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:

Megan Blomgren Acting DCOS
Megan Blomgren
5/1/17
MAY 19 2017



Document Header Information

Document Authorization Document TANUM0000Q2K2
 Type: Name:
 Travel TANUM0000Q2K2 Trip 03-09-17 Montana
 Authorization Name:
 Number:
 TA Date: 03/23/17 Currency: USD
 Organization: DOIDOSSIO Current AUTHORIZATION APPROV
 Status:
 Purpose: MISSION Document March 9, 2017 . Commercial flight from Washington, DC (DCA) to Kalispell, MT . Drive from
 (OPERATIONAL) Detail: Kalispell, MT to Whitefish, MT . Remain overnight in Whitefish, MT March 10, 2017 . Drive from
 Whitefish, MT to Glacier National Park . Meeting with Blackfeet Nation (Glacier National Park) .
 Tribal Blessing Ceremony with Blackfeet Nation (Glacier National Park) . Brief Remarks to Glacier
 National Park Employees and Blackfeet Nation (Glacier National Park) . Glacier National Park Deferred
 Maintenance and Infrastructure Backlog Meeting (Glacier National Park) . Glacier National Park Tour to
 View Deferred Maintenance and Infrastructure Backlog Examples (Glacier National Park) . Drive from
 Glacier National Park to Whitefish, MT . Remain overnight in Whitefish, MT March 11, 2017 . Drive
 from Whitefish, MT to Moiese, MT . National Bison Range Briefing (Moiese, MT) . National Bison
 Range Driving Tour of Refuge and Facilities (Moiese, MT) . Drive from Moiese, MT to Missoula, MT .
 Remain overnight in Missoula, MT March 12, 2017 . Commercial flight from Missoula, MT to
 Washington, DC (DCA) . Trip concludes Trip Notes: . On 3/11/17, Secretary Zinke participated in a
 driving tour of the National Bison Range refuge and facilities in Moiese, MT. The vehicles that were used
 for this tour were provided by the U.S. Fish & Wildlife Service.

Type Code: TRIP BY TRIP

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: , Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip Selected Trip
 Number:
 1
 Purpose: March 9, 2017 . Commercial flight from Washington, DC (DCA) to Kalispell, MT . Drive from Kalispell, MT to Whitefish, MT . Remain
 overnight in Whitefish, MT March 10, 2017 . Drive from Whitefish, MT to Glacier National Park . Meeting with Blackfeet Nation (Glacier
 National Park) . Tribal Blessing Ceremony with Blackfeet Nation (Glacier National Park) . Brief Remarks to Glacier National Park
 Employees and Blackfeet Nation (Glacier National Park) . Glacier National Park Deferred Maintenance and Infrastructure Backlog Meeting
 (Glacier National Park) . Glacier National Park Tour to View Deferred Maintenance and Infrastructure Backlog Examples (Glacier National
 Park) . Drive from Glacier National Park to Whitefish, MT . Remain overnight in Whitefish, MT March 11, 2017 . Drive from Whitefish,
 MT to Moiese, MT . National Bison Range Briefing (Moiese, MT) . National Bison Range Driving Tour of Refuge and Facilities (Moiese,
 MT) . Drive from Moiese, MT to Missoula, MT . Remain overnight in Missoula, MT March 12, 2017 . Commercial flight from Missoula,
 MT to Washington, DC (DCA) . Trip concludes Trip Notes: . On 3/11/17, Secretary Zinke participated in a driving tour of the National
 Bison Range refuge and facilities in Moiese, MT. The vehicles that were used for this tour were provided by the U.S. Fish & Wildlife Service.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
03/09/17	03/11/17	WHITEFISH, MT	MISSION (OPERATIONAL)	95.00 / 59.00 *
03/11/17	03/12/17	MISSOULA, MT	MISSION (OPERATIONAL)	95.00 / 59.00 *

Document Totals

Total Expenses: 1,289.90
 Reimbursable Expenses: 103.25
 Non-Reimbursable Expenses: 1,186.65
 Advance Authorized: .00
 Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,016.90 *	.00
Excess Air/Bag Fees	60.00 *	.00
Lodging-PerDiem	95.00 *	.00
M&IE-PerDiem	103.25 *	.00
Transxn Fees	14.75 *	.00
Total Expenses:	1,289.90 *	.00

Trip 1 Details

Expenses		Total Non-Per Diem Expenses:	Total Per Diem Expenses:		
Trip#: 1		1,091.65	198.25		
Date	Description	Category	Cost	Pay Method	Per Diem
03/09/2017	Airline Flight	Com. Carrier	503.10	GOVCC-C *	
Comment: Airfare Ticket 0167976717317 was partially refunded for the amount of \$1,203.70.					
03/09/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	35.00	GOVCC-C *	
Comment: On 3/9/17, Secretary Zinke incurred two baggage fees for his connecting flight from Washington, DC (DCA) to Kalispell, MT. Secretary Zinke did not receive receipts for these baggage fees, which were \$35.00 and \$25.00, respectively. A copy of Secretary Zinke's credit card transaction report is attached, with the appropriate charges indicated.					
03/09/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C *	
Comment: On 3/9/17, Secretary Zinke incurred two baggage fees for his connecting flight from Washington, DC (DCA) to Kalispell, MT. Secretary Zinke did not receive receipts for these baggage fees, which were \$35.00 and \$25.00, respectively. A copy of Secretary Zinke's credit card transaction report is attached, with the appropriate charges indicated.					
03/11/2017	Lodging	Lodging-PerDiem	95.00	GOVCC-C *	*
Comment: On 3/11/17, Secretary Zinke utilized lodging at the DoubleTree Missoula-Edgewater hotel in Missoula, MT. Secretary Zinke paid for this lodging with his government credit card (card number ending in (b) (6)). After Secretary Zinke's departure from Missoula on 3/12/17, his family continued to stay at the DoubleTree Missoula-Edgewater hotel for two additional nights under the same reservation. These two additional nights of lodging, and all other expenses incurred on 3/12/17 and 3/13/17, were charged to a separate, personal credit card (card number ending in (b) (6)). Aside from Secretary Zinke's lodging on the night of 3/11/17, the government incurred no additional expenses from the DoubleTree Missoula-Edgewater hotel. Documentation is attached.					
03/11/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE *	*
03/12/2017	Airline Flight	Com. Carrier	513.80	GOVCC-C *	
Comment: On 3/12/17, Secretary Zinke travelled on a non-contract carrier flight from Missoula, MT to Washington, DC (DCA). Email correspondence authorizing use of this non-contract carrier flight is attached.					
03/12/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE *	*
03/23/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C *	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:				198.25	
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
03/09/2017	95.00/ 59.00	0.00	0.00 *	0.00	0.00 *	
03/10/2017	95.00/ 59.00	0.00	0.00 *	0.00	0.00 *	
03/11/2017	95.00/ 59.00	95.00	95.00 *	59.00	59.00 *	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	<p></p>

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 OS Travel	Acct Code: DS10100000/DX10101//167D0102DM/DLSN00000.000000////	1,289.90
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,016.90	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 60.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 95.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 103.25	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
	Total:		1,289.90

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2016/2017 OS Travel	DS10100000/DX10101//167D0102DM/DLSN00000.000000////	GOVCC-C	1,186.65
DOI FY 2016/2017 OS Travel	DS10100000/DX10101//167D0102DM/DLSN00000.000000////	REIMBURSABLE	103.25

Totals by Label

DOI FY 2016/2017 OS Travel Total	DS10100000/DX10101//167D0102DM/DLSN00000.000000////	1,289.90
----------------------------------	---	----------

Totals by Payment Method

GOVCC-C Total	1,186.65
REIMBURSABLE Total	103.25

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
03/09/17	AIR	\$503.10
03/12/17	AIR	\$513.80

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST Traveler Justification: Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement for 3/9/17 and 3/10/17.
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST Traveler Justification: Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement for 3/9/17 and 3/10/17.

Document History 03/29/2017 Authorization: TANUM0000Q2K2

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	03/23/2017	1:01PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION SIGNED	03/29/2017	11:38AMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:1,289.90	
ADJUSTED	03/29/2017	11:39AMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	
AUTHORIZATION APPROV	03/29/2017	11:39AMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

RYAN ZINKE

Document Signatures

Traveler/Preparer Name:

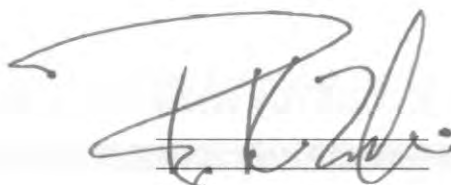
Traveler/Preparer Signature:

Date:

Approver Name:

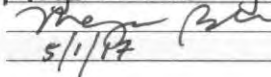
Approver Signature:

Date:



MAY 19 2017

Megan Bloomington Acting DCOS



5/1/17

Date: 03/07/2017
Record Locator: 2XWHY8
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Thu, Mar 09 2017 Kalispell, MT

4:08 PM Ronald Reagan Ntl Washington (DCA) to Denver (DEN) — Confirmation No. E9X2SB
depart



United Airlines
Flight 1532

Takeoff: 4:08 PM Terminal: B
Ronald Reagan Ntl Washington, DC
Economy [Y] Class | Boeing 757-300
| Food for Purchase | 4h 7m

Landing: 6:15 PM
Denver, CO

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 016-7976717317 Seat: 23C FF#: (b) (6)

6:58 PM Denver (DEN) to Kalispell (FCA) — Confirmation No. E9X2SB
depart



United Airlines
Flight 5376
OPERATED BY /SKYWEST DBA UNITED
EXPRESS
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 6:58 PM
Denver, CO
Economy [Y] Class | Canadair Regional
Jet | Food and Beverage for Purchase |
2h 18m

Landing: 9:16 PM
Kalispell, MT

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 016-7976717317 Seat: 03C FF#: (b) (6)

Sat, Mar 11 2017

3:00 PM Doubletree By Hilton Missoula Confirmation No. 87349569—Corresponding Inventory Segment
check-in Address: 100 Madison Missoula Mt 59802 Phone: 1-406-728-3100 Fax: 1-406-728-2530



Nights: 1
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: \$95.00

Rooms: 1 room
Room Desc:
Cancel Policy: Cancel By 4p Day Of Arrival By Local Hotel Time
To Avoid Billing. You Must Contact Hotel Or Agency For Change
Or Cancellation.

Sun, Mar 12 2017 Ronald Reagan Ntl Washington, DC

check-out Doubletree By Hilton Missoula Confirmation No. 87349569—Corresponding Inventory Segment

1:15 PM Missoula (MSO) to Salt Lake City (SLC) — Confirmation No. GAIZ5P
depart



Delta Air Lines
Flight 4632
OPERATED BY SKYWEST DBA DELTA
CONNECTION
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 1:15 PM
Missoula, MT
Economy Class [Q] Class | Canadair
Regional Jet | No Meal Service | 1h
30m

Landing: 2:45 PM (Terminal: 2)
Salt Lake City, UT

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7976998528 Seat: 02B FF#: (b) (6)

4:55 PM Salt Lake City (SLC) to Ronald Reagan Ntl Washington (DCA) — Confirmation No. GAIZ5P
depart



Delta Air Lines
Flight 2360

Takeoff: 4:55 PM Terminal: 2
Salt Lake City, UT
Economy Class [Q] Class | Boeing 737
| Food for Purchase | 4h 4m

Landing: 10:59 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-7976998528 Seat: 32A FF#: (b) (6)

Fri, Mar 17 2017

4:00 PM Hilton Garden Inn Bozeman Confirmation No. 3327151711
check-in Address: 2023 Commerce Way Bozeman Mt 59715 Phone: 1-406-582-9900 Fax: 1-406-582-9903



Nights: 2 (name: Zinke Ryan.Keith)
Guarantee Info: (b) (6)
Other Info: ZD102388999
Nightly Rate: \$93.00

Rooms: 1 room
Room Desc: Fedrooms -fedrooms - U.S Govt 1 King Bed Comp
Wifi- Bed With Adjustable Firmness Dial
Cancel Policy: 4PM CXL On ARR Date

Sun, Mar 19 2017

check-out Hilton Garden Inn Bozeman Confirmation No. 3327151711

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398

- Org Code: D0IDOSSIO
- TA Number: TANUM0000PPJ3

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION
HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS
OR QUESTIONS PLEASE CALL YOUR DEDICATED



Ticket Number 016-7976717317
 Account # D00880
 Issue Date Tue, Mar 07, 2017
 Booking ID 2XWHY8
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** REFUND ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 738	746 / Y YCA Confirmation: E9X2SB	Wed, 03/15/2017 Wed, 03/15/2017	Leave :: BILLINGS Arrive :: DENVER	722A 854A
✈	UNITED AIRLINES CRJ	5300 / Y YCA Confirmation: E9X2SB	Fri, 03/17/2017 Fri, 03/17/2017	Leave :: DENVER Arrive :: BOZEMAN	759A 945A
✈	DELTA AIR LINES 320	1966 / Y YCADCA Confirmation: GAIZ5P	Sun, 03/19/2017 Sun, 03/19/2017	Leave :: BOZEMAN Arrive :: ATLANTA *** Connecting ***	800A 150P
✈	DELTA AIR LINES 321	2238 / Y YCADCA Confirmation: GAIZ5P	Sun, 03/19/2017 Sun, 03/19/2017	Leave :: ATLANTA Arrive :: RONALD REAGAN NTL WASHINGTON	320P 508P

Remark(s)	Fare	
U5/UUN/30*C30	Tax	(\$1,081.86)
U22/DOIDOSSIO	Total Amount	(\$121.84)
U25/40070960	Amount Charged	(\$1,203.70)
U29/TANUM0000PPJ3	<i>Air only indicated here.</i>	
U82/ORFSHOURLY	WAS UA X/DEN UA FCA455.81/-BIL UA DEN306.98UA BZN355.35DL X/ATL DL	
U89/B74B809573	WAS419.53USD1537.67END UA ZPDCADENBILDENBZNLATL XT11.20AY18.00XF DCA4.5DEN4.5BZN4.5ATL4.5	

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, Mar 23, 2017 11:28 AM

Generated by Travel Incorporated

Official Invoice



Ticket Number 006-7976998528
 Account # D00880
 Issue Date Fri, Mar 10, 2017
 Booking ID 2XWHY8
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel: Address:	Doubletree By Hilton Missoula 100 Madison Missoula, MT 59802			Check In: Sat, 03/11/2017 Check Out: Mon, 03/13/2017 Your Nightly Rate: \$95.00 Number of Rooms: 1 Number of People: 1 Room Type: A01C4B
	Confirmation Number: Phone Number: GalaxyNet Status:	87349569 1 (406) 728-3100			
	DELTA AIR LINES CRJ	4632 / Q QDGDCA Confirmation: GAIZ5P	Sun, 03/12/2017 Sun, 03/12/2017	Leave :: MISSOULA Arrive :: SALT LAKE CITY *** Connecting ***	115P 245P
	DELTA AIR LINES 737	2360 / Q QDGDCA Confirmation: GAIZ5P	Sun, 03/12/2017 Sun, 03/12/2017	Leave :: SALT LAKE CITY Arrive :: RONALD REAGAN NTL WASHINGTON	455P 1059P
	Hotel: Address:	Hampton Inn Helena 725 Carter Drive Helena, MT 59601			Check In: Mon, 03/13/2017 Check Out: Tue, 03/14/2017 Your Nightly Rate: \$95.00 Number of Rooms: 1 Number of People: 1 Room Type: A05A1Z
	Confirmation Number: Phone Number: GalaxyNet Status:	84167992 1 (406) 443-5800			
	Hotel: Address:	Doubletree By Hilton Billings 27 N 27th Street Billings, MT 59101			Check In: Tue, 03/14/2017 Check Out: Wed, 03/15/2017 Your Nightly Rate: \$91.00 Number of Rooms: 1 Number of People: 1 Room Type: A00ALO
	Confirmation Number: Phone Number: GalaxyNet Status:	88371480 1 (406) 252-7400			
	Hotel: Address:	Hampton Inn Suites Denver Dwtn 1845 Sherman Street Denver, CO 80203			Check In: Wed, 03/15/2017 Check Out: Fri, 03/17/2017 Your Nightly Rate: \$171.00 Number of Rooms: 1 Number of People: 1 Room Type: A05BLW
	Confirmation Number: Phone Number: GalaxyNet Status:	85753432 1 (303) 864-8000			
	Hotel: Address:	Hilton Garden Inn Bozeman 2023 Commerce Way Bozeman, MT 59715			Check In: Fri, 03/17/2017 Check Out: Sun, 03/19/2017 Your Nightly Rate: \$93.00 Number of Rooms: 1 Number of People: 1 Room Type: A01AED
	Confirmation Number: Phone Number: GalaxyNet Status:	3327151711 1 (406) 582-9900			

Remark(s)	Fare	
U22/DOIDOSSIO	Tax	\$57.06
U29/TANUM0000PPJ3	Total Amount	\$513.80
U82/ORFSHOURLY	Amount Charged	\$513.80

Air only indicated here.

MSO DL X/SLC DL WAS456.74USD456.74END DL ZPMSOSLC XT 5.60AY9.00XF MSO4.5SLC4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, Mar 23, 2017 11:28 AM

Generated by Travel Incorporated

Official Invoice



Ticket Number 016-7976717317
 Account # D00880
 Issue Date Tue, Mar 07, 2017
 Booking ID 2XWHY8
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 753	1532 / Y YCADCA Confirmation: E9X2SB	Thu, 03/09/2017 Thu, 03/09/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: DENVER *** Connecting ***	408P 615P
✈	UNITED AIRLINES CRJ	5376 / Y YCADCA Confirmation: E9X2SB	Thu, 03/09/2017 Thu, 03/09/2017	Leave :: DENVER Arrive :: KALISPELL	658P 916P
🏠	Hotel: Address:	Hampton Inn Helena 725 Carter Drive Helena, MT 59601		Check In: Mon, Check Out: 03/13/2017 Your Nightly Rate: Tue, 03/14/2017 Number of Rooms: \$95.00 Number of People: 1 Room Type: 1 A05A1Z	
🏠	Hotel: Address:	Doubletree By Hilton Billings 27 N 27th Street Billings, MT 59101		Check In: Tue, 03/14/2017 Check Out: Wed, 03/15/2017 Your Nightly Rate: 03/15/2017 Number of Rooms: \$91.00 Number of People: 1 Room Type: 1 A00ALO	
✈	UNITED AIRLINES 738	746 / Y YCA Confirmation: E9X2SB	Wed, 03/15/2017 Wed, 03/15/2017	Leave :: BILLINGS Arrive :: DENVER	722A 854A
🏠	Hotel: Address:	Hampton Inn Suites Denver Dwtn 1845 Sherman Street Denver, CO 80203		Check In: Wed, Check Out: 03/15/2017 Your Nightly Rate: Fri, 03/17/2017 Number of Rooms: \$171.00 Number of People: 1 Room Type: 1 A05BLW	
✈	UNITED AIRLINES CRJ	5300 / Y YCA Confirmation: E9X2SB	Fri, 03/17/2017 Fri, 03/17/2017	Leave :: DENVER Arrive :: BOZEMAN	759A 945A
🏠	Hotel: Address:	Hilton Garden Inn Bozeman 2023 Commerce Way Bozeman, MT 59715		Check In: Fri, 03/17/2017 Check Out: Sun, 03/19/2017 Your Nightly Rate: \$93.00 Number of Rooms: 1 Number of People: 1 Room Type: A01AED	
✈	DELTA AIR LINES 320	1966 / Y YCADCA Confirmation: GAIZ5P	Sun, 03/19/2017 Sun, 03/19/2017	Leave :: BOZEMAN Arrive :: ATLANTA *** Connecting ***	800A 150P

 DELTA AIR LINES 321	2238 / Y YCADCA Confirmation: GAIZ5P	Sun, 03/19/2017 Sun, 03/19/2017	Leave :: ATLANTA Arrive :: RONALD REAGAN NTL WASHINGTON	320P 508P
--	--	--	---	--------------

— Remark(s) —	Fare	\$1,537.67
U22/DOIDOSSIO	Tax	\$169.13
U29/TANUM0000PPJ3	Total Amount	\$1,706.80
U82/ORFSHOURLY	Amount Charged	\$1,706.80

Air only indicated here.

WAS UA X/DEN UA FCA455.81/-BIL UA DEN306.98UA BZN355.35DL X/ATL DL
WAS419.53USD1537.67END UA ZPDCADENBILDENBZNATL XT11.20AY18.00XF
DCA4.5DEN4.5BZN4.5ATL4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, Mar 23, 2017 11:28 AM

Generated by Travel Incorporated

Official Invoice



DOUBLETREE BY HILTON MISSOULA -
EDGEWATER
100 MADISON
MISSOULA, MT 59802
United States of America
TELEPHONE 406-728-3100 • FAX 406-728-2530
Reservations
www.doubletree.com or 1-800-222-TREE

ZINKE, RYAN

(b) (6)

Room No: 318/NK1BV
 Arrival Date: 3/11/2017 7:00:00 PM
 Departure Date: 3/14/2017 5:07:00 AM
 Adult/Child: 1/0
 Cashier ID: AWH
 Room Rate: 95.00
 AL: DL 2116736568
 HH # **(b) (6)**
 VAT #
 Folio No/Che 600186 A

Confirmation Number: 87349569

DOUBLETREE BY HILTON MISSOULA - EDGEWATER 3/20/2017 3:37:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
3/11/2017	2753868	GUEST ROOM EXEMPT	\$95.00
3/13/2017	2754322	*FINN & PORTER	\$20.00
3/13/2017	2754326	*FINN & PORTER	\$16.00
3/13/2017	2754328	*FINN & PORTER	\$16.00
3/13/2017	2754377	*FINN & PORTER	\$20.00
3/13/2017	2754400	*FINN & PORTER	\$59.00
3/14/2017	2754646	(b) (6)	PERSONAL NOT CHARGED TO GOVT. (\$416.00)
3/20/2017	2756951	(b) (6)	PERSONAL NOT CHARGED TO GOVT. (\$95.00)
3/20/2017	2756953	(b) (6)	\$95.00
3/20/2017	2756980	GUEST ROOM	\$95.00
3/20/2017	2756980	STATE BED TAX	\$3.80
3/20/2017	2756980	SPECIAL USE BED TAX	\$2.85
3/20/2017	2756980	RM-TID	\$2.00
3/20/2017	2756981	GUEST ROOM	PERSONAL NOT CHARGED TO GOVT. \$95.00
3/20/2017	2756981	STATE BED TAX	\$3.80
3/20/2017	2756981	SPECIAL USE BED TAX	\$2.85
3/20/2017	2756981	RM-TID	\$2.00
3/20/2017	2756982	(b) (6)	PERSONAL NOT CHARGED TO GOVT. (\$17.30)
BALANCE			\$0.00

EXPENSE REPORT SUMMARY

	3/11/2017	3/12/2017	STAY TOTAL
ROOM AND TAX	\$95.00	\$0.00	\$95.00
FOOD AND BEVERAGE	\$0.00	\$131.00	\$131.00
DAILY TOTAL	\$95.00	\$131.00	\$226.00

CREDIT CARD DETAIL

APPR CODE 142401 MERCHANT ID 8030772399
 CARD NUMBER **(b) (6)** EXP DATE **(b) (6)**
 TRANSACTION ID 2754646 TRANS TYPE Sale

Last Name	First Name	Transaction Amount	Transaction Date	Merchant	MCC	MCC Description	PostDate
ZINKE	RYAN	\$203.02	3182017	HILTON GARDEN INN	3604	Hilton Garden Inn	3202017
ZINKE	RYAN	\$45.50	3162017	ROCKING R BAR	5812	Eating Places, Restaurants	3202017
ZINKE	RYAN	-\$1,203.70	3132017	UNITED 01679767173171	3000	United Airlines	3202017
ZINKE	RYAN	\$911.60	3142017	DELTA 00679772622056	3058	Delta	3162017
ZINKE	RYAN	\$2.00	3122017	DELTA 0060185794039	3058	Delta	3132017
ZINKE	RYAN	\$513.80	3102017	DELTA 00679769985285	3058	Delta	3132017
ZINKE	RYAN	\$35.00	3092017	UNITED 01626023520380	3000	United Airlines	3132017
ZINKE	RYAN	\$25.00	3092017	UNITED 01626023519411	3000	United Airlines	3132017
ZINKE	RYAN	\$1,706.80	3072017	UNITED 01679767173173	3000	United Airlines	3092017

} BAGGAGE FEES



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: Missoula-DC Flight

1 message

Jorjani, Daniel <daniel_jorjani@ios.doi.gov>

Fri, Mar 10, 2017 at 4:38 PM

To: "Murphy, Timothy" <timothy.murphy@sol.doi.gov>

Cc: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>, Debbie Cousins <debbie_cousins@ios.doi.gov>, Kaprice Harris <kaprice.tucker@sol.doi.gov>, Jennifer Heindl <jennifer.heindl@sol.doi.gov>, "Keable, Edward" <edward.keable@sol.doi.gov>

Tim: Thank you for the additional legal analysis and counsel. It is greatly appreciated.

Debbie and Tim N.: Please put all staffers (excluding the Security Detail) on the early morning contract flight. Please put the secretary and the Security Detail on the non-contract flight departing at 1:15pm and arriving at 11:59 pm as the Monday WH meeting requires additional morning preparation and review to ensure full value creation.

Thank you all.

Dan

On Fri, Mar 10, 2017 at 3:59 PM, Murphy, Timothy <timothy.murphy@sol.doi.gov> wrote:

Hi Dan and all,

(b) (5)

(b) (5)

Let us know if you have questions.

Thanks,
Tim

On Fri, Mar 10, 2017 at 12:02 PM, Daniel Jorjani <daniel_jorjani@ios.doi.gov> wrote:
Tim - out of office at Treasury. Tim M will follow up with you shortly. Dan

Sent from my iPhone

On Mar 10, 2017, at 11:34 AM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

The Secretary is currently scheduled to travel from Missoula, Montana, to Washington, D.C., on Sunday, March 12. The following are the best contract carrier flights that are available for that travel:

Option 1

United Airlines #4711
6:35am MDT Depart Missoula, MT
8:38am MDT Arrive Denver, CO
Connection in Denver, CO
United Airlines #1767
9:45am MDT Depart Denver, CO
3:05pm EDT Arrive Washington, DC (DCA)
Cost: \$267.80

Option 2

Delta Air Lines #4632
1:15pm MDT Depart Missoula, MT
2:45pm MDT Arrive Salt Lake City, UT
Connection in Salt Lake City, UT
Delta Air Lines #147
3:35pm MDT Depart Salt Lake City, UT
9:17pm EDT Arrive Atlanta, GA
Connection in Atlanta, GA
Delta Air Lines #2426
10:30pm EDT Depart Atlanta, GA
12:20am EDT Arrive Washington, DC (Dulles)
Cost: \$319.90

Option 3

Delta Air Lines #4764
5:55pm MDT Depart Missoula, MT
7:25pm MDT Arrive Salt Lake City, UT
Connection in Salt Lake City, UT
Delta Air Lines #1114
10:59pm MDT Depart Salt Lake City, UT
5:10am EDT Arrive Washington, DC (BWI)
Cost: \$255.80

The Secretary would prefer to take the following non-contract carrier flight on March 12:

Non-Contract

Delta Air Lines #4632
1:15pm MDT Depart Missoula, MT
2:45pm MDT Arrive Salt Lake City, UT
Connection in Salt Lake City, UT
Delta Air Lines #2360

4:55pm MDT Depart Salt Lake City, UT
10:59pm EDT Arrive Washington, DC (DCA)
Cost: \$513.80

Please let us know if the Secretary is approved to take the non-contract flight listed above. Please also let us know if any staff are approved to take the non-contract flight with the Secretary. Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

\$267.80



06:35a MSO 03:05p DCA 1 stop DEN 6h 30m
United 4711, 1767

Hide Fares

Govt. fare(s) available

Hide all details ^

DEPART

Sun, Mar 12 – Missoula, MT to Washington, DC
/ 1h 07m layover in Denver, CO

Hide details ^

Sun, Mar 12

06:35a MSO 08:38a DEN 2h 03m United 4711 **View seats**
Embraer RJ135/140/145 / 291 lbs CO₂

Layover in Denver, CO 1h 07m Denver Intl Arpt

Sun, Mar 12

09:45a DEN 03:05p DCA 3h 20m United 1767 **View seats**
Boeing 757-300 / 574 lbs CO₂

Fare Options

Free Checked Bags

Refundable

Govt. Contract
Discounted
Rules / Fare Details

Visit United

Yes
Fees may apply

\$267.80

Govt. Contract
Rules / Fare Details

Visit United

Yes
Fees may apply

\$513.79

Significant policy violation

GSA Information

- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

[View more fares](#)

Worldspan



01:15p MSO
Delta 4632, 2360

10:59p DCA 1 stop SLC 7h 44m

\$513.80

Lesser policy violation

[Hide all details ^](#)

DEPART

Sun, Mar 12 – Missoula, MT to Washington, DC
/ 2h 10m layover in Salt Lake City, UT

[Hide details ^](#)

Sun, Mar 12

01:15p MSO 02:45p SLC 1h 30m Delta 4632 **View seats**
Canadair Regional Jet / 187 lbs CO₂

Layover in Salt Lake City, UT 2h 10m Salt Lake City Intl Arpt

Sun, Mar 12

04:55p SLC 10:59p DCA 4h 04m Delta 2360 **View seats**
Boeing 737-800 (winglets) / 719 lbs CO₂

Fare Details

Free Checked Bags

Refundable

Non-Contract
Government
Rules / Fare Details

[Visit Delta](#)

Yes
Fees may apply

\$513.80

Lesser policy violation

[View more fares](#)

Worldspan

**United States Department of the Interior
Official Travel Schedule of the Secretary**

**Montana
March 9-12, 2017**



TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Montana
March 9-March 12, 2017

Weather:

Whitefish/Glacier
Missoula

Wintery Mix, High: 41°F, Low: 26°F / Snow, High: 21°F, Low: 12°F
Cloudy, High: 45°F, Low: 35°F

Time Zone:

Montana

Mountain Standard Time (-2 hours from DC)

Advance (Glacier/Missoula):

Security Advance
Advance
Advance

Sgt. (b) (6), (b) (7)(C)
Rusty Roddy
Wadi Yakhour

Cell Phone:

(b) (6), (b) (7)(C)
(b) (6)
(b) (6)

Traveling Staff:

Agent in Charge
Press Secretary
Photographer

Lt. (b) (6), (b) (7)(C)
Heather Swift
Tami Heilemann

(b) (6), (b) (7)(C)

Attire:

Thursday, March 9, 2017

Washington, DC → Whitefish, MT

2:45-3:15pm EST: Depart Department of the Interior en route National Airport
Car: RZ

**4:08pm EST-
6:15pm MST:** Wheels up Washington, DC (DCA) en route Denver, CO (DEN)
Flight: United Airlines 1532
Flight time: 4 hours, 7 minutes
RZ Seat: 23C
AiC: (b) (6), (b) (7)(C)
Staff: Heather Swift, Tami Heilemann
Wifi:
NOTE: TIME ZONE CHANGE EST to MST (-2 hour change)

6:15-6:58pm MST: Layover in Denver, CO // 43 minute layover

**6:58pm MST-
9:16pm MST:** Wheels up Denver, CO (DEN) en route Kalispell, MT (FCA)
Flight: United Airlines 5376
Flight time: 2 hours, 18 minutes
RZ Seat: 3C
AiC: Lt. (b) (6), (b) (7)(C)
Staff: Heather Swift, Tami Heilemann
Wifi:

9:16-9:30pm MST: Wheels down Glacier Park International Airport
Location: 4170 US-2
Kalispell, MT 59901

9:30-9:50pm MST: Depart Airport en route RON
Location: 409 2nd Street West
Whitefish, MT 59937
Vehicle Manifest:
Sec. Vehicle: RZ
Lt. (b) (6), (b) (7)(C)
Staff Vehicle: Heather Swift
Tami Heilemann

Drive Time: -20 minutes without traffic

9:50pm MST: RON

Friday, March 10, 2017

Whitefish, MT → Glacier National Park → Whitefish

8:00-8:15am MST: Call with Governor Sonny Perdue, Nominated Secretary of Agriculture
Number: (b) (6)
Topic: Introduction and initial relationship building
NOTE: RESCHEDULING

- 9:00-10:00am MST: Depart Residence en route Glacier National Park**
 Location: Glacier Community Building
 West Glacier, MT
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 Mrs. Zinke
 Staff Vehicle: Rusty Roddy
 Wadi Yakhour
 Heather Swift
 Tami Heilemann
 Drive Time: ~1 hour without traffic
 Met By: Jeff Mow, Superintendent of Glacier National Park
 Eric Smith, Deputy Superintendent
- 10:00-10:45am MST: Meeting with Blackfeet Nation**
 Location: Glacier Community Building
 Main Meeting Room
 Participants: RZ
 Harry Barnes, Chairman, Blackfeet Tribal Business Council (BTBC)
 Jane Barnes
 Tyson T. Running Wolf, Secretary, BTBC
 Timothy Davis, Member, BTBC
 Carl Kipp, Jr., Member, BTBC
 Nelse St. Goddard, Member, BTBC
 Robert DesRosier, Director of Blackfeet Tribe's Homeland Security
 Office
 Press: Closed
 Staff: Heather Swift
 Tami Heilemann
 Advance: Rusty Roddy
 Wadi Yakhour
 Note: Superintendent Mow and Deputy Superintendent Smith will escort RZ
 to meeting, but will not be participating
 Format: Circle of chairs, no table
- 10:45-11:15am MST: Tribal Blessing Ceremony with Blackfeet Nation**
 Location: Glacier Community Building
 Main Meeting Room
 Participants: RZ
 Harry Barnes, Chairman, Blackfeet Tribal Business Council (BTBC)
 Jane Barnes
 Tyson T. Running Wolf, Secretary, BTBC
 Timothy Davis, Member, BTBC
 Carl Kipp, Jr., Member, BTBC
 Nelse St. Goddard, Member, BTBC
 Robert DesRosier, Director of Blackfeet Tribe's Homeland Security
 Office
 Press: Open--Flathead Press
 Note: press entering during blessing (tentative)
 Staff: Heather Swift
 Tami Heilemann
 Advance: Rusty Roddy
 Wadi Yakhour

**Mrs. Zinke and Wolfgang Zinke Invited*

- 11:15-11:45am MST: Brief Remarks to Glacier National Park Employees & Blackfeet Nation**
- Location: Glacier Community Building
Main Meeting Room
- Participants: 20-30 Glacier National Park Employees
Harry Barnes, Chairman, Blackfeet Tribal Business Council (BTBC)
Jane Barnes
Tyson T. Running Wolf, Secretary, BTBC
Timothy Davis, Member, BTBC
Carl Kipp, Jr., Member, BTBC
Nelse St. Goddard, Member, BTBC
Robert DesRosier, Director of Blackfeet Tribe's Homeland Security
- Press: Closed
- Staff: Heather Swift
Tami Heilemann
- Advance: Rusty Roddy
Wadi Yakhour
- Format: Brief remarks, green curtain backdrop, U.S./DOI flags, 2 mounted elk heads, podium with National Park Service seal
- 11:45-11:50am MST: Depart for Glacier National Park Headquarters**
- Vehicle Manifest:
- | | |
|----------------------|---|
| Secretary's Vehicle: | RZ
Jeff Mow, Superintendent
Eric Smith, Deputy Superintendent |
| Staff Vehicle: | Rusty Roddy
Wadi Yakhour
Heather Swift
Tami Heilemann |
- 11:50-12:15pm MST: Glacier National Park Deferred Maintenance & Infrastructure Backlog Meeting**
- Location: Glacier National Park Headquarters
Superintendent's Office/Conference Room
- Participants: Jeff Mow, Superintendent
Eric Smith, Deputy Superintendent
Jim Foster, Facilities Manager (Tentative)
- Press: Closed
- Staff: Heather Swift
Tami Heilemann
- Advance: Rusty Roddy
Wadi Yakhour
- 12:15-1:00pm MST: Glacier National Park Tour to View Deferred Maintenance & Infrastructure Backlog Examples**
- Location: Park Headquarters / Housing Areas
Weather Permitting: Apgar Boat Ramp for Photo Opportunity
2-3 Additional Facilities Stops
- Participants: **RZ**
Jeff Mow, Superintendent
Eric Smith, Deputy Superintendent
Jim Foster, Facilities Manager (Tentative)
- Vehicle Manifest:
- | | |
|----------------------|---|
| Secretary's Vehicle: | RZ
Jeff Mow, Superintendent
Eric Smith, Deputy Superintendent |
| Staff Vehicle: | Rusty Roddy
Wadi Yakhour |

Heather Swift
Tami Heilemann

Press: Closed
Staff: Heather Swift
Tami Heilemann
Advance: Rusty Roddy
Wadi Yakhour
Note: Vehicle to return to Glacier National Park Headquarters before
departing from park
*Might involve outdoor walking in snow

1:00-2:10pm MST:

Depart Glacier National Park en route Whitefish

Vehicle Manifest:

Secretary's Vehicle: RZ
Mrs. Zinke
Staff Vehicle: Rusty Roddy
Wadi Yakhour
Heather Swift
Tami Heilemann

Drive Time: ~1 hour 10 minutes without traffic

2:00pm MST onward:

Personal Time

Saturday, March 11, 2017

Missoula, MT

2:30-4:30pm MST:

Depart Whitefish en route National Bison Range

Location: 58355 Bison Range Road
Moiese, MT 59824
GPS coordinates to Front Gate: N47 22.338 W114 15.807
Secretary's Vehicle: RZ
Mrs. Zinke

Drive Time: ~2 hours without traffic

4:30-4:35pm MST:

Arrive National Bison Range

Location: National Bison Range
Visitor Center/Foyer
Met By: Will Meeks, Assistant Regional Director, National Wildlife Refuge
System
Roya Mogadam, Deputy Assistant Regional Director, External Affairs
Jeff King, Project Leader, National Bison Range
Laura King, Natural Resource Planner/Acting Visitor Service Manager
Dean Vaughan, Private Lands Biologist for Western Montana
Press: Closed
Staff: Heather Swift
Tami Heilemann
Advance: Rusty Roddy
Wadi Yakhour

4:35-5:05pm MST:

National Bison Range Briefing

Location: National Bison Range
Visitor Center Auditorium
Participants: Will Meeks, Assistant Regional Director for Refuges
Roya Mogadam, Deputy Assistant Regional Director, External Affairs

Jeff King, Project Leader, National Bison Range
 Laura King, Natural Resource Planner/Acting Visitor Service Manager
 Dean Vaughan, Private Lands Biologist for Western Montana

Press: Closed
 Staff: Heather Swift
 Tami Heilemann
 Advance: Rusty Roddy
 Wadi Yakhour

5:05-5:45pm MST:

National Bison Range Driving Tour of Refuge & Facilities
 Location: National Bison Range
 Participants: Will Meeks, Assistant Regional Director, National Wildlife Refuge System
 Roya Mogadam, External Affairs
 Jeff King, Project Leader, National Bison Range
 To View: Bison, Pronghorn Antelope, Elk, Whitetail & Mule Deer
 Note: Photo Opportunity with Mission Mountain Background, Bison Range in Foreground

Vehicle Manifest:

Secretary's Vehicle:	RZ Mrs. Zinke Sgt. (b) (6), (b) (7)(C) Jeff King (Driver) Will Meeks
Staff Vehicle 1:	Rusty Roddy Wadi Yakhour Lt. (b) (6), (b) (7)(C) Dean Vaughan (Driver)
Staff Vehicle 2:	Laura King Roya Mogadam Heather Swift Tami Heilemann

Press: Closed
 Staff: Heather Swift
 Tami Heilemann
 Advance: Rusty Roddy
 Wadi Yakhour
 Note: Utilizing National Bison Range vehicles for tour

5:45-6:30pm MST:

Depart National Bison Range en route Missoula, MT
 Location: DoubleTree Missoula-Edgewater
 100 Madison
 Missoula, MT 59802

Vehicle Manifest:

Secretary's Vehicle:	RZ Mrs. Zinke
Staff Vehicle:	Rusty Roddy Wadi Yakhour Heather Swift Tami Heilemann

Drive Time: ~45 minutes without traffic

6:30pm MST:

RON / Personal Time

Sunday, March 12, 2017
 Missoula, MT → Washington, DC

NOTE: DAYLIGHT SAVINGS TIME

12:05-12:15pm MDT: **Depart RON en route Missoula International Airport**
 Location: 5225 U.S. Highway 10 West
 Missoula, MT 59808
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 Drive Time: ~11 min without traffic

**1:15pm MDT-
 2:45pm MDT:** **Wheels up Missoula, MT (MSO) en route Salt Lake City, UT (SLC)**
 Flight: Delta Airlines 4632
 Flight time: 1 hour, 30 minutes
 RZ Seat:
 AiC: (b) (6), (b) (7)(C)

2:45-4:55pm MDT: **Layover in Salt Lake City, UT // 2 hour, 10 minute layover**

**4:55pm MDT-
 10:59pm EDT:** **Wheels up Salt Lake City, UT (SLC) en route Washington, DC (DCA)**
 Flight: Delta Airlines 2360
 Flight time: 4 hours, 4 minutes
 RZ Seat:
 AiC: (b) (6), (b) (7)(C)
NOTE: TIME ZONE CHANGE MDT TO EDT (+2 hours)

10:59-11:15pm EDT: **Wheels down Ronald Reagan National Airport (~15 minutes to vehicle)**

11:15-11:45pm EDT: **Depart Airport en route Residence**
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 Drive Time: ~20 minutes without traffic

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Montana – Wyoming

DATES: 03/16/17 – 03/19/17

OFFICIAL: X POLITICAL: PERSONAL: X

REVIEWED BY / DATE:

TN / 4/3/17 TIM NIGBOROWICZ

Murphy / 4/17/17 TIM MURPHY (General Law)

Bent / 4/20/17 KIM BENTON (Ethics)

DC / 4/25/17 DEBBIE COUSINS

*1.2-OK
Zin*

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: March 31, 2017

Trip Overview:

- Dates: March 16, 2017 – March 19, 2017
- Location: Montana, Wyoming

Trip Summary:

March 16, 2017

- *Commercial flight from Washington, DC (BWI) to Bozeman, MT*
- Remain overnight in Bozeman, MT

March 17, 2017

- *Drive from Bozeman, MT to Yellowstone National Park*
- Visit to Canyon Area and Plowing Operation (Yellowstone National Park)
- Yellowstone National Park Snow Crew Meeting (Yellowstone National Park)
- Tour of Yellowstone Housing (Yellowstone National Park)
- Meeting with Yellowstone National Park Staff (Yellowstone National Park)
- Deferred Maintenance Review (Yellowstone National Park)
- Photo Op at Roosevelt Arch (Yellowstone National Park)
- Lunch Meeting with Yellowstone National Park Superintendent Dan Wenk (Yellowstone National Park)
- Remain overnight in Bozeman, MT

March 18, 2017

- No official engagements on 3/18/17
- Remain overnight in Belgrade, MT

March 19, 2017

- *Commercial flight from Bozeman, MT to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- Secretary Zinke paid for his own meal at the Lunch Meeting with Yellowstone National Park Superintendent Dan Wenk on 3/17/17.

- Except for his return flight on 3/19/17, Secretary Zinke completed his official travel on 3/17/17. Therefore, Secretary Zinke only claimed 75% of his authorized M&IE reimbursement on 3/17/17.
- Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement on 3/18/17.
- Secretary Zinke claimed no M&IE reimbursement on 3/19/17.

Trip Notes – Transportation and Miscellaneous:

- From the evening of 3/17/17 through the morning of 3/19/17, Secretary Zinke made a personal time deviation from his temporary duty station in southwest Montana. A signed memo authorizing this personal time deviation is attached.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. ticket receipt
- Hotel receipt
- Signed memo authorizing personal time deviation from a temporary duty station from 3/17/17 through 3/19/17
- Final trip schedule



Document Header Information

Document Voucher Document TV0000IN4R
 Type: Name:
 Travel TANUM0000Q8AP Trip 03-16-17 Montana-Wyoming
 Authorization Name:
 Number:
 TA Date: 03/31/17 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: MISSION Document Trip Overview: . Dates: March 16, 2017 ?" March 19, 2017 . Location: Montana, Wyoming Trip
 (OPERATIONAL) Detail: Summary: March 16, 2017 . Commercial flight from Washington, DC (BWI) to Bozeman, MT . Remain overnight in Bozeman, MT March 17, 2017 . Drive from Bozeman, MT to Yellowstone National Park . Visit to Canyon Area and Plowing Operation (Yellowstone National Park) . Yellowstone National Park Snow Crew Meeting (Yellowstone National Park) . Tour of Yellowstone Housing (Yellowstone National Park) . Meeting with Yellowstone National Park Staff (Yellowstone National Park) . Deferred Maintenance Review (Yellowstone National Park) . Photo Op at Roosevelt Arch (Yellowstone National Park) . Lunch Meeting with Yellowstone National Park Superintendent Dan Wenk (Yellowstone National Park) . Remain overnight in Bozeman, MT March 18, 2017 . No official engagements on 3/18/17 . Remain overnight in Belgrade, MT March 19, 2017 . Commercial flight from Bozeman, MT to Washington, DC (DCA) Trip Notes: . Secretary Zinke paid for his own meal at the Lunch Meeting with Yellowstone National Park Superintendent Dan Wenk on 3/17/17. . Except for his return flight on 3/19/17, Secretary Zinke completed his official travel on 3/17/17. Therefore, Secretary Zinke only claimed 75% of his authorized M&IE reimbursement on 3/17/17. . Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement on 3/18/17. . Secretary Zinke claimed no M&IE reimbursement on 3/19/17. . From the evening of 3/17/17 through the morning of 3/19/17, Secretary Zinke made a personal time deviation from his temporary duty station in southwest Montana. A signed memo authorizing this personal time deviation is attached.

Type Code: TRIP BY TRIP

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: CARD: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip Selected Trip
Number: 1

Purpose: Trip Overview: . Dates: March 16, 2017 ?" March 19, 2017 . Location: Montana, Wyoming Trip Summary: March 16, 2017 . Commercial flight from Washington, DC (BWI) to Bozeman, MT . Remain overnight in Bozeman, MT March 17, 2017 . Drive from Bozeman, MT to Yellowstone National Park . Visit to Canyon Area and Plowing Operation (Yellowstone National Park) . Yellowstone National Park Snow Crew Meeting (Yellowstone National Park) . Tour of Yellowstone Housing (Yellowstone National Park) . Meeting with Yellowstone National Park Staff (Yellowstone National Park) . Deferred Maintenance Review (Yellowstone National Park) . Photo Op at Roosevelt Arch (Yellowstone National Park) . Lunch Meeting with Yellowstone National Park Superintendent Dan Wenk (Yellowstone National Park) . Remain overnight in Bozeman, MT March 18, 2017 . No official engagements on 3/18/17 . Remain overnight in Belgrade, MT March 19, 2017 . Commercial flight from Bozeman, MT to Washington, DC (DCA) Trip Notes: . Secretary Zinke paid for his own meal at the Lunch Meeting with Yellowstone National Park Superintendent Dan Wenk on 3/17/17. . Except for his return flight on 3/19/17, Secretary Zinke completed his official travel on 3/17/17. Therefore, Secretary Zinke only claimed 75% of his authorized M&IE reimbursement on 3/17/17. . Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement on 3/18/17. . Secretary Zinke claimed no M&IE reimbursement on 3/19/17. . From the evening of 3/17/17 through the morning of 3/19/17, Secretary Zinke made a personal time deviation from his temporary duty station in southwest Montana. A signed memo authorizing this personal time deviation is attached.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
03/16/17	03/18/17	BOZEMAN, MT	MISSION (OPERATIONAL)	93.00 / 59.00 *
03/18/17	03/19/17	BELGRADE, MT	MISSION (OPERATIONAL)	93.00 / 59.00 *

Document Totals

Total Expenses:	1,217.87
Reimbursable Expenses:	88.50
Non-Reimbursable Expenses:	1,129.37
Advance Applied:	.00
Net to Traveler:	88.50
Net to Government:	1,129.37
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	911.60	.00
Lodging Taxes & Misc	17.02	.00
Lodging-PerDiem	186.00	.00
M&IE-PerDiem	88.50	.00
Transxn Fees	14.75	.00
Total Expenses:	1,217.87	.00

Trip 1 Details

Expenses

Date	Description	Category	Cost	Pay Method	Per Diem
Trip#: 1		Total Non-Per Diem Expenses:	943.37	Total Per Diem Expenses:	274.50
03/16/2017	Airline Flight Comment: Total airfare for round-trip flights between Washington, DC and Bozeman, MT.	Com. Carrier	911.60	GOVCC-C	
03/16/2017	Lodging Tax Comment: LODGING TAX and CITY ASSESSMENT	Lodging Taxes & Misc	8.51	GOVCC-C	
03/16/2017	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
03/16/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*
03/17/2017	Lodging Tax Comment: LODGING TAX and CITY ASSESSMENT	Lodging Taxes & Misc	8.51	GOVCC-C	
03/17/2017	Lodging	Lodging-PerDiem	93.00	GOVCC-C	*
03/17/2017	M&IE Comment: Except for his return flight on 3/19/17, Secretary Zinke completed his official travel on 3/17/17. Therefore, Secretary Zinke only claimed 75% of his authorized M&IE reimbursement on 3/17/17.	M&IE-PerDiem	44.25	REIMBURSABLE	*
03/31/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 274.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
03/16/2017	93.00/ 59.00	93.00	93.00	44.25	44.25		
03/17/2017	93.00/ 59.00	93.00	93.00	44.25	44.25		
03/18/2017	93.00/ 59.00	0.00	0.00	0.00	0.00		
03/19/2017	93.00/ 59.00	0.00	0.00	0.00	0.00		

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 OS	Acct Code:	1,217.87
	Travel	DS10100000/DX10101//167D0102DM/DLSN00000.000000////	
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 911.60	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 17.02	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 186.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 88.50	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,217.87

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2016/2017 OS Travel	DS10100000/DX10101//167D0102DM/DLSN00000.000000////	GOVCC-C	1,129.37
DOI FY 2016/2017 OS Travel	DS10100000/DX10101//167D0102DM/DLSN00000.000000////	REIMBURSABLE	88.50

Totals by Label

DOI FY 2016/2017 OS Travel Total	DS10100000/DX10101//167D0102DM/DLSN00000.000000////		1,217.87
----------------------------------	---	--	----------

Totals by Payment Method

GOVCC-C Total	1,129.37
REIMBURSABLE Total	88.50

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
03/16/17	AIR Airline Flight	\$911.60

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
Traveler Justification:		. Except for his return flight on 3/19/17, Secretary Zinke completed his official travel on 3/17/17. Therefore, Secretary Zinke only claimed 75% of his authorized M&IE reimbursement on 3/17/17. . Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement on 3/18/17. . Secretary Zinke claimed no M&IE reimbursement on 3/19/17.

Document History 03/31/2017 Voucher: TV0000IN4R

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	03/31/2017	12:00PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	


I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

RYAN ZINKE

Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:
 Approver Signature:
 Date:



 MAY 19 2017
 Megan Bloongren Acting DCOS

 5/1/17

2

TRAVEL AUTHORIZATION

1. No. ZINKE031617
2. 03/16/2017
(DATE)

3. Office of the Secretary
(BUREAU OR OFFICE)

4. NAME Ryan Zinke 5. OFFICIAL STATION Washington, DC

6. TITLE Secretary of the Interior 7. ACCOUNTING OFFICE IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC
9. TO: Bozeman, MT and various locations within Yellowstone National Park

10. PURPOSE AND REMARKS:

On March 16, 2017, and March 17, 2017, Secretary Ryan Zinke will be on official travel in southwest Montana to participate in a number of official meetings, events and activities at Yellowstone National Park. From the evening of March 17 through the morning of March 19, Secretary Zinke will be on personal travel in southwest Montana.

11. PER DIEM ALLOWANCE:

Bozeman, MT: Lodging - \$93.00; M&IE - \$59.00

12. PERIOD OF TRAVEL: Beginning on or about 03/16/2017 Ending on or about 03/19/2017

MODE OF TRAVEL

13. Common carrier 14. Extra fare 15. Government-owned conveyance
16. Privately owned at a mileage rate of cents, subject to:
(a) Administratively determined to be the advantage of the Government
(b) A showing of advantage to the Government
(c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family 19. Shipment household goods and personal effects
18. Other (specify)
Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV, public transportation, tolls, faxes, data services, misc. supplies, registration fees, ATM fees, rental vehicle upgrades for remote areas.

ESTIMATED COST

20. Transportation	Round-trip airfare	\$	911.60
21. Per Diem	Lodging and M&IE		274.50
22. Other	Baggage fees, data services, etc.		100.00
23. TOTAL		\$	1,286.10

24. CHARGED TO:

167D0102DM // DLSN00000.000000 // DS10100000

DX 10101

25. _____
(FISCAL OFFICER'S SIGNATURE)

26. 
(REQUESTER'S SIGNATURE)
27. Secretary of the Interior
(TITLE)

28. 
(AUTHORIZING OFFICER'S SIGNATURE)
29. Deputy Chief of Staff for the Secretary of the Interior
(TITLE)



Ticket Number 006-7977262205
 Account # D00880
 Issue Date Tue, Mar 14, 2017
 Booking ID 3FRJZ7
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 320	2560 / Y YCA Confirmation: HKLR2L	Thu, 03/16/2017 Thu, 03/16/2017	Leave :: BALTIMORE Arrive :: SALT LAKE CITY *** Connecting ***	725A 1018A
✈	DELTA AIR LINES CR7	4517 / Y YCA Confirmation: HKLR2L	Thu, 03/16/2017 Thu, 03/16/2017	Leave :: SALT LAKE CITY Arrive :: BOZEMAN	1100A 1225P
🏨	Hotel: Address:	Hilton Garden Inn Bozeman 2023 Commerce Way Bozeman, MT 59715		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 03/16/2017 Sat, 03/18/2017 \$93.00 1 1 A01AED
✈	DELTA AIR LINES 320	1966 / Y YCADCA Confirmation: HKLR2L	Sun, 03/19/2017 Sun, 03/19/2017	Leave :: BOZEMAN Arrive :: ATLANTA *** Connecting ***	800A 150P
✈	DELTA AIR LINES 321	2238 / Y YCADCA Confirmation: HKLR2L	Sun, 03/19/2017 Sun, 03/19/2017	Leave :: ATLANTA Arrive :: RONALD REAGAN NTL WASHINGTON	320P 508P

Remark(s)	Fare	
U29/TRZINKEDO03162017	Tax	\$813.95
U82/ORFSHOURLY	Total Amount	\$97.65
	Amount Charged	\$911.60

Air only indicated here.

BWI DL X/SLC DL BZN394.42DL X/ATL DL WAS419.53USD813.95END DL ZPBWISLCBZNATL
 XT11.20AY9.00XF BWI4.5SLC4,5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Thu, Mar 23, 2017 04:32 PM

Generated by Travel Incorporated

Official Invoice



HILTON GARDEN INN BOZEMAN
 2023 COMMERCE WAY
 BOZEMAN, MT 59715
 United States of America
 TELEPHONE 406-582-9900 • FAX 406-582-9903
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYAN

(b) (6)

Room No: 343/K1
 Arrival Date: 3/16/2017 12:04:00 PM
 Departure Date: 3/18/2017 6:25:00 AM
 Adult/Child: 2/0
 Cashier ID: TBECK1
 Room Rate: 93.00
 AL: DL 2116736568
 HH # **(b) (6)**
 VAT #
 Folio No/Che 352131 A

Confirmation Number: 3328368006

HILTON GARDEN INN BOZEMAN 3/23/2017 3:11:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
3/16/2017	1341072	GUEST ROOM	\$93.00
3/16/2017	1341072	LODGING TAX	\$6.51
3/16/2017	1341072	CITY ASSESSMENT	\$2.00
3/17/2017	1341365	GUEST ROOM	\$93.00
3/17/2017	1341365	LODGING TAX	\$6.51
3/17/2017	1341365	CITY ASSESSMENT	\$2.00
3/18/2017	1341419	(b) (6)	(\$203.02)
BALANCE			\$0.00

	Revenue	Tax
Total Invoice Amount	\$186.00	\$17.02

THANK YOU FOR STAYING WITH US.

CREDIT CARD DETAIL

APPR CODE	005794	MERCHANT ID	8022382983
CARD NUMBER	(b) (6)	EXP DATE	(b) (6)
TRANSACTION ID	1341419	TRANS TYPE	Sale

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Personal Time Deviation from a Temporary Duty Station
DATE: March 16, 2017

On March 17, 2017, Secretary Ryan Zinke will be in Yellowstone National Park in southwest Montana for a number of official engagements. After the conclusion of his final official engagement, Secretary Zinke is scheduled to be on personal travel in southwest Montana from the evening of March 17 until the morning of March 19. On the morning of March 19, Secretary Zinke will resume and complete his official travel with a commercial flight from Bozeman, Montana, to Washington, D.C.

Secretary Zinke is currently scheduled to take the following flight from Bozeman to Washington:

- ❖ Sunday, March 19, 2017
 - Delta Air Lines #1966
 - 8:00am MDT Depart Bozeman, MT
 - 1:50pm EDT Arrive Atlanta, GA
 - **Connection in Atlanta, GA***
 - Delta Air Lines #2238
 - 3:20pm EDT Depart Atlanta, GA
 - 5:08pm EDT Arrive Washington, DC (DCA)

The government contract fare for this flight is \$473.80 (documentation attached).

If Secretary Zinke was not scheduled to do personal travel in southwest Montana from March 17 to March 19, he would return to his permanent duty station in Washington, D.C., on March 18. He would return on March 18 because his final official engagement at Yellowstone National Park is not scheduled to conclude until 3:30pm, and the latest contract carrier flight that is not an overnight flight from Bozeman to Washington on March 17 departs at 2:35pm. Therefore, Secretary Zinke would take the following contract carrier flight to return to Washington on March 18:

- ❖ Saturday, March 18, 2017
 - Delta Air Lines #1188
 - 2:13pm MDT Depart Bozeman, MT
 - 7:57pm EDT Arrive Atlanta, GA
 - **Connection in Atlanta, GA***
 - Delta Air Lines #374
 - 9:05pm EDT Depart Atlanta, GA
 - 10:51pm EDT Arrive Washington, DC (DCA)

The government contract fare for this flight is \$473.80 (documentation attached).

Secretary Zinke has no official business scheduled in southwest Montana from the evening of March 17 through the morning of March 19. Therefore, it can be determined that Secretary Zinke's travel in southwest Montana from the evening of March 17 through the morning of March 19 is a personal time deviation from a temporary duty station.

The Department of the Interior Division of General Law has advised that a personal time deviation from a temporary duty station is permitted during official travel if the Department incurs no additional cost as a result of the deviation. The above cost comparison indicates that Secretary Zinke's personal time deviation in southwest Montana will result in no increased cost to the Department. No additional expenses (lodging, M&IE, etc.) will be incurred by the government during Secretary Zinke's personal time deviation.

Please provide approval for Secretary Zinke to make a personal time deviation from his temporary duty station in southwest Montana from March 17, 2017, through March 19, 2017. Please also provide approval for the government to pay for Secretary Zinke's travel from Bozeman, Montana, to Washington, D.C., on March 19, 2017, on Delta Air Lines #1966 and Delta Air Lines #2238

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, positioned above a horizontal line.

Approval Signature

3.20.17

Date



08:00a BZN
Delta 1966, 2238

05:08p DCA 1 stop ATL 7h 08m

\$473.80

Govt. Contract

Hide all details ^

DEPART

Sun, Mar 19 – Bozeman, MT to Washington, DC / 1h 30m layover in Atlanta, GA

Hide details ^

Sun, Mar 19

08:00a BZN 01:50p ATL 3h 50m Delta 1966 **View seats**
Airbus Industrie A320-100/200 / 638 lbs CO₂

Layover in Atlanta, GA 1h 30m Hartsfield Intl Arpt

Sun, Mar 19

03:20p ATL 05:08p DCA 1h 48m Delta 2238 **View seats**
Airbus Industrie A321 / 235 lbs CO₂

Fare Details

Free Checked Bags

Refundable

Govt. Contract

Rules / Fare Details

Visit Delta

Yes
Fees may apply

\$473.80

GSA Information

- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

[View more fares](#)

Worldspan



02:13p BZN
Delta 1188, 0374

10:51p DCA 1 stop ATL 6h 38m

\$473.80

Lesser policy violation

Govt. Contract

Hide all details ^

DEPART

Sat, Mar 18 – Bozeman, MT to Washington, DC
/ 1h 08m layover in Atlanta, GA

Hide details ^

Sat, Mar 18

02:13p BZN 07:57p ATL 3h 44m Delta 1188 **View seats**
Boeing 757-200 / 638 lbs CO₂

Layover in Atlanta, GA 1h 08m Hartsfield Intl Arpt

Sat, Mar 18

09:05p ATL 10:51p DCA 1h 46m Delta 0374 **View seats**
Airbus Industrie A320-100/200 / 235 lbs CO₂

Fare Details

Free Checked Bags

Refundable

Govt. Contract
Rules / Fare Details

Visit Delta

Yes
Fees may apply

\$473.80

Lesser policy violation

GSA Information

- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

[View more fares](#)

Worldspan

**United States Department of the Interior
Official Travel Schedule of the Secretary**

**Montana and Wyoming
March 16-19, 2017**



**TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Montana, Wyoming
March 16-March 19, 2017**

Weather:

Yellowstone
Big Sky

Showers, High: 47°F, Low: 37°F
Friday--Rain/Snow, High: 36°F, Low: 25°F
Saturday--Partly Cloudy, High: 36°F, Low: 22°F

Time Zone:

Montana

Mountain Standard Time (-2 hours from DC)

Advance (Bozeman/Yellowstone):

Security Advance
Advance

Sgt. (b) (6), (b) (7)(C)
Amy Mitchell

Cell Phone:

(b) (6), (b) (7)(C)
(b) (6)

Traveling Staff:

Agent in Charge (3/10-3/12)
Agent in Charge (3/12-3/19)
Press Secretary
Photographer

Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Heather Swift
Tami Heilemann

(b) (6), (b) (7)(C)
(b) (6), (b) (7)(C)

##

Yellowstone:
Superintendent

Dan Wenk

(b) (6)

Attire:

Thursday, March 16, 2017

Washington, DC → Bozeman, MT

5:40-6:25am EDT: Depart Private Residence en route Baltimore/Washington International Thurgood Marshall Airport

7:25am EDT-10:18am MDT: Wheels up Baltimore, MD (BWI) en route Salt Lake City, UT (SLC)

Flight: Delta 2560
 Flight time: 4 hours, 53 minutes
 RZ Seat: 4B
 AiC: (b) (6), (b) (7)(C)
 Staff: None
 Wifi: Available
 NOTE: TIME ZONE CHANGE EDT TO MDT (-2 hours)

10:18-11:00am MDT: Layover in Salt Lake City, UT // 42 minute layover

11:00am MDT-12:25pm MDT: Wheels up Salt Lake City, UT (SLC) en route Bozeman, MT (BZN)

Flight: Delta 4517
 Flight time: 1 hour, 25 minutes
 RZ Seat: 4B
 AiC: (b) (6), (b) (7)(C)
 Staff: None
 Wifi: Available

12:25-12:40pm MDT: Wheels down Bozeman Yellowstone International Airport (~15 minutes to vehicle)

Location: 850 Gallatin Field Rd
 Belgrade, MT 59714

12:40-1:00pm MDT: Depart Airport en route RON

Location: Hilton Garden Inn Bozeman
 2023 Commerce Way
 Bozeman, MT 59715

Vehicle Manifest:

Secretary's Vehicle: RZ
 Staff Vehicle: Rusty Roddy
 Tami Heilemann
 Amy Mitchell

Drive time: ~ 20 minutes without traffic

1:00pm-TBDpm MDT: Open/RON

Friday, March 17, 2017

Bozeman, MT → Yellowstone National Park → Bozeman, MT

8:00-9:30am MDT: Depart RON en route Yellowstone National Park

Location:

Vehicle Manifest:

Secretary's Vehicle: RZ

Drive time: ~ 1 hour, 30 minutes without traffic

- 9:30am MDT:** **Arrive Yellowstone National Park, Roosevelt Arch/Yellowstone National Park Sign**
 Location: Roosevelt Arch
 Gardiner, MT
 Met By: Dan Wenk, Superintendent
 Pat Kenney, Deputy Superintendent
 Note: Photo opportunity
- 9:45-10:00am MDT:** **Travel to Mammoth Hot Springs**
 Switch cars, stop at bathroom
 Vehicle Manifest:
 Secretary's Vehicle: Dan Wenk, Superintendent
 Dave Mihalek
 Dr. PJ White, Head Biologist (Driver)
 RZ
 (b) (6), (b) (7)(C)
 Staff Vehicle: Rusty Roddy
 Amy Mitchell
 Tami Heilemann
 Pat Kenney
 (b) (6), (b) (7)(C)
 Two car ranger escort
- 10:00-11:00am MDT:** **Travel to Hayden Valley//Plowing Operation**
 Stop Grand Canyon of Yellowstone (Photo Opportunity)
 Vehicle Manifest:
 Secretary's Vehicle: Dan Wenk, Superintendent
 Dave Mihalek
 Dr. PJ White, Head Biologist (Driver)
 RZ
 (b) (6), (b) (7)(C)
 Staff Vehicle: Rusty Roddy
 Amy Mitchell
 Tami Heilemann
 Pat Kenney
 (b) (6), (b) (7)(C)
 Note: Briefing on Wildlife Management by Dr. PJ White
- 11:00-11:30am MDT:** **Snow Removal Crew Meet & Greet**
 Met by: Randy Baum, Garage Operations & Equipment Supervisor/Facility
 Manager
- 11:30-12:30pm MDT:** **Return to Mammoth Hot Springs**
 Location: Gardiner, MT
 Note: Stop at Hayden Valley and Mud Volcano for photo opportunities
 Note: Deferred maintenance discussion while in car
 Vehicle Manifest:
 Secretary's Vehicle: Dan Wenk, Superintendent
 Dave Mihalek
 RZ
 (b) (6), (b) (7)(C)
 Staff Vehicle: Rusty Roddy
 Tami Heilemann
 Amy Mitchell
 Dr. PJ White, Head Biologist
 Pat Kenney
 (b) (6), (b) (7)(C)

12:30-12:55pm MDT: Tour Yellowstone Housing -- The Good, Bad, & Ugly (Seasonal & New Housing)

Location: Gardiner, MT
 Participants: Dan Wenk, Superintendent
 Nancy Ward, Chief of Maintenance
 Josh Young, Housing Manager

Vehicle Manifest:

Secretary's Vehicle: Dan Wenk, Superintendent
 Dave Mihalek
 RZ
 (b) (6), (b) (7)(C)

Staff Vehicle: Rusty Roddy
 Tami Heilemann
 Amy Mitchell
 Dr. PJ White, Head Biologist
 Pat Kenney
 (b) (6), (b) (7)(C)

Press: Closed
 Staff: Amy Mitchell
 Tami Heilemann
 Rusty Roddy

12:55-1:05pm MDT: Travel to Mammoth Community Center

Vehicle Manifest:

Secretary's Vehicle: Dan Wenk, Superintendent
 Dave Mihalek
 RZ
 (b) (6), (b) (7)(C)

Staff Vehicle: Rusty Roddy
 Tami Heilemann
 Amy Mitchell
 Dr. PJ White, Head Biologist
 Pat Kenney
 (b) (6), (b) (7)(C)

1:05-1:45pm MDT: Brief Remarks to Yellowstone Staff

Location: Mammoth Community Center
 Participants: Dan Wenk, Superintendent
 Estimated 75 attendees

Press: Closed
 Staff: Amy Mitchell

Format: Dan Wenk to introduce Secretary
 Background is rock climbing wall, mud slide, U.S. and DOI flags
 Handheld, wireless mic
 Will be videotaped
 Q&A will follow remarks

1:50-2:15pm MDT: Mammoth Hotel Deferred Maintenance Tour

Note: Hard hats will be provided

Vehicle Manifest:

Secretary's Vehicle: Dan Wenk, Superintendent
 Dave Mihalek
 RZ
 (b) (6), (b) (7)(C)

Staff Vehicle: Rusty Roddy
 Tami Heilemann

Amy Mitchell
 Dr. PJ White, Head Biologist
 Pat Kenney

(b) (6), (b) (7)(C)

2:15-2:30pm MDT:

Brief Stop at Albright Visitor Center

Participants: Linda Young, Chief Resource Education, Youth Program
 Brian Suderman, North District Education Ranger

Note: Get passport stamped

Vehicle Manifest:

Secretary's Vehicle: Dan Wenk, Superintendent
 Dave Mihalek
 RZ

(b) (6), (b) (7)(C)

Staff Vehicle: Rusty Roddy
 Tami Heilemann
 Amy Mitchell
 Dr. PJ White, Head Biologist
 Pat Kenney

(b) (6), (b) (7)(C)

2:30-2:45pm MDT:

Travel to Gardiner

Vehicle Manifest:

Secretary's Vehicle: Dan Wenk, Superintendent
 Dave Mihalek
 RZ

(b) (6), (b) (7)(C)

Staff Vehicle: Rusty Roddy
 Tami Heilemann
 Amy Mitchell
 Dr. PJ White, Head Biologist
 Pat Kenney

(b) (6), (b) (7)(C)

2:30-3:30pm MDT:

Lunch with the Superintendent

Location: Gardiner, MT

Participants: Dan Wenk, Superintendent

Vehicle Manifest:

Secretary's Vehicle: RZ
 Dave Mihalek
 Dan Wenk

(b) (6), (b) (7)(C)

Staff: None

3:30-6:00pm MDT:

Depart Gardiner en route Big Sky

Location: Yellowstone Club
 182 Andesite Ridge Road
 Big Sky, MT 59716

Vehicle Manifest:

Secretary's Vehicle: RZ

Drive time: ~2 hours, 30 minutes without traffic

6:00-7:30pm MDT:

Senator Daines Welcoming Reception

Location: Yellowstone Club

10:00-11:30pm MDT: **Depart Big Sky Resort en route RON**
 Location: Hilton Garden Inn Bozeman
 2023 Commerce Way
 Bozeman, MT 59715
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 Drive time: ~ 1 hour, 9 minutes without traffic

11:30pm MDT: **RON**

Saturday, March 18, 2017

Bozeman, MT → Big Sky, MT → Bozeman, MT

TBD-TBDam MDT: **Depart RON en route Big Sky Resort**
 Location: 50 Big Sky Resort Road
 Big Sky, MT 59716
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 Drive time: ~ 1 hour, 10 minutes without traffic

TBD-TBDpm MDT: **Personal Time with Senator Murkowski**
 Location: Big Sky Resort

6:15-6:30pm MDT: **Depart Big Sky Resort en route Lone Mountain Ranch**
 Location: 750 Lone Mountain Ranch Road
 Big Sky, MT 59716
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 Drive time: ~ 12 minutes without traffic

6:30-8:00pm MDT: **Senator Daines Reception & Dinner**
 Location: Lone Mountain Ranch
 750 Lone Mountain Ranch Road
 Big Sky, MT 59716

TBD-TBDpm MDT: **Depart Big Sky, MT en route RON**
 Location: Senator Steve Daines' Residence
 8945 McGuire Road
 Belgrade, MT
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 Drive time: ~ 1 hour, 10 minutes without traffic

TBD-TBDpm PST: **RON**

Sunday, March 19, 2017

Bozeman, MT → Washington, DC

6:40-7:00am MDT: **Depart RON en route Bozeman Yellowstone International Airport**
 Location: 850 Gallatin Field Rd
 Belgrade, MT 59714
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 Drive Time: ~20 min without traffic

**8:00am MDT-
1:50pm EDT:** **Wheels up Bozeman, MT (BZN) en route Atlanta, GA (ATL)**
 Flight: Delta Airlines 1966
 Flight time: 3 hours, 50 minutes
 RZ Seat: 22C
 AiC: (b) (6), (b) (7)(C)
 Staff: None
 Wifi: Available
 NOTE: TIME ZONE CHANGE MDT TO EDT (+2 hours)

1:50-3:20pm EDT: **Layover in Atlanta, GA // 1 hour, 30 minute layover**

3:20-5:08pm EDT- **Wheels up Atlanta, GA (ATL) en route Washington, DC (DCA)**
 Flight: Delta Airlines 2238
 Flight time: 1 hour, 48 minutes
 RZ Seat: 19C
 AiC: (b) (6), (b) (7)(C)
 Staff: None
 Wifi: Available

5:08-5:25pm EDT: **Wheels down Ronald Reagan National Airport (~15 minutes to vehicle)**

5:25-5:45pm EDT: **Depart Airport en route Residence**
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 Drive Time: ~20 minutes without traffic



Document Header Information

Document Authorization Document TANUM0000RMM2
 Type: Name:
 Travel TANUM0000RMM2 Trip Name:06-07-17 Cincinnati, OH
 Authorization
 Number:
 TA Date: 06/06/17 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document On June 7, 2017, Secretary Ryan Zinke will travel to the greater Cincinnati metropolitan area to join
 (Operational) Detail: President Donald Trump for a media event to highlight plans for infrastructure improvements in the country. Transportation to Cincinnati and back to Washington will be provided by the U.S. Department of Defense via a military aircraft. This trip will be approximately 7 total hours in duration, with no overnight stay, so no lodging or M&IE costs will be incurred by the U.S. Department of the Interior.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip Selected Trip
 Number: 1
 Purpose: On June 7, 2017, Secretary Ryan Zinke will travel to the greater Cincinnati metropolitan area to join President Donald Trump for a media event to highlight plans for infrastructure improvements in the country. Transportation to Cincinnati and back to Washington will be provided by the U.S. Department of Defense via a military aircraft. This trip will be approximately 7 total hours in duration, with no overnight stay, so no lodging or M&IE costs will be incurred by the U.S. Department of the Interior.

Itinerary Locations		Location	Purpose	Rate
Check In	Check Out	CINCINNATI, OH	Mission (Operational)	136.00 / 69.00

Document Totals

Total Expenses: 14.75
 Reimbursable Expenses: .00
 Non-Reimbursable Expenses: 14.75
 Advance Authorized: .00
 Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Transxn Fees	14.75	.00
Total Expenses:	14.75	.00

Trip 1 Details					
Expenses					
Trip#: 1	Total Non-Per Diem Expenses:		14.75	Total Per Diem Expenses: .00	
Date	Description	Category	Cost	Pay Method	Per Diem

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: .00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
06/07/2017	136.00/ 69.00	0.00	0.00	0.00	0.00		

Account Summary for the Selected Trip

Org: DOI Label: FY 2017/2018 OS Travel Acct Code: DS10100000/DX10101//178D0102DM/DLSN00000.000000//// 14.75
 Expense Category: Transxn Fees Fiscal Year: 2017 Amount: 14.75
 Total: 14.75

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2017/2018 OS Travel	DS10100000/DX10101//178D0102DM/DLSN00000.000000////	GOVCC-C	14.75

Totals by Label

DOI	FY 2017/2018 OS Travel Total	DS10100000/DX10101//178D0102DM/DLSN00000.000000////		14.75
-----	------------------------------	---	--	-------

Totals by Payment Method

GOVCC-C Total 14.75

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
------	-------------	------

Audits

Audit Name	Result	Reason
------------	--------	--------

Document History 06/06/2017 Authorization: TANUM0000RMM2

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/06/2017	12:48PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:
 Approver Signature:
 Date:

TIM NIGBOROWICZ
Tim Nigborowicz
 6/6/17
 Downey Magallanes
Downey Magallanes
 6/8/17



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

06-07-17 Travel for Secretary Zinke

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>
To: Downey Magallanes <downey_magallanes@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Tue, Jun 6, 2017 at 3:35 PM

Please provide approval for the following travel for Secretary Ryan Zinke:

1. Date of travel
06/07/17

2. Purpose of travel
Secretary Zinke will travel to the greater Cincinnati metropolitan area to join President Donald Trump for a media event to highlight plans for infrastructure improvements in the country.

3. Associated cost of the travel
\$0

4. Who will be paying for travel (DOI or other)
Transportation to Cincinnati and back to Washington will be provided by the U.S. Department of Defense via a military aircraft. This trip will be approximately 7 total hours in duration, with no overnight stay, so no lodging or M&IE costs will be incurred by DOI.

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

**United States Department of the Interior
Official Travel Schedule of the Secretary**

**Cincinnati, OH
June 7, 2017
FINAL**



**TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Cincinnati, OH
June 7, 2017**

Weather:

Cincinnati, OH

High 68°, Low 52°; Mostly Cloudy; 20% Chance of Precipitation

Time Zone:

Cincinnati, OH

Eastern Daylight Time (EDT)

Advance:

Security Advance

Advance

Sgt	(b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)	<u>Cell Phone:</u>
	Sgt	(b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Rusty Roddy		(b) (6)	

Traveling Staff

None

Attire:

Business Attire

Wednesday, June 7, 2017

Washington, DC → Cincinnati, OH → Washington, DC

9:45-10:30am EDT: Depart Department of the Interior en route Andrews Air Force Base (KADW)

Vehicle Manifest:

Secretary's Vehicle: RKZ

10:30-11:10am EDT: Arrive Andrews Air Force Base (KADW) & Board Air Force One

Note: President Trump arrives via Marine One at 10:50 am & boards Air Force One at 11:00 am.

11:10am EDT-

12:40pm EDT:

Wheels up Washington, DC (DCA) en route Cincinnati, OH

Flight: Air Force One

Principals: POTUS

RKZ

Secretary Sonny Perdue

Administrator Scott Pruitt

Gary Cohn, Assistant to the President for Economic Policy

Reed Cordish, Assistant to the President for Intragovernmental and Technology Initiatives

Jared Kushner, Senior Advisor to the President

Chris Liddell, Assistant to the President for Strategic Initiatives

DJ Gribbin, Special Assistant to the President for Infrastructure Policy]

Stephen Miller

Sean Spicer

LTG Keith Kellogg

Dan Scavino

John McEntee

Jordan Karem

Annie LeHardy

Shealah Craighead

Dominique Dansky

Richard LeFrak

Steven Roth

Chris Harris

LTC (b) (6), (b) (7)(C) (Military Aide)

MAJ (b) (6), (b) (7)(C) (WHMU)

CPT (b) (6), (b) (7)(C) (WHMU)

Press

WHMO (6)

USSS (8)

Flight time: ~1 hour, 30 minutes

12:40pm EDT:

Wheels down Cincinnati Municipal Airport-Lunken Field (KLUK)

Location: 262 Wilmer Avenue

Signature Aviation South

Near Hangar # 22

Cincinnati, OH 45226

12:40-1:05pm EDT:

Proceed to Motorcade Vehicle & Await POTUS Arrival to Motorcade

Note: POTUS remains on Air Force One upon arrival and participates in meeting with ObamaCare Victims (Daniel Withrow & Bill DeCamp)

Note: who board Air Force One) until 12:50 pm. Closed Press.
Upon departure from Air Force One at 12:50 pm, POTUS proceeds to Podium on tarmac for remarks (The families of Daniel Withrow & Bill DeCamp greet POTUS at the bottom of Air Force One steps and proceed with POTUS to podium). Open Press.
Bottom of Air Force One steps & proceed with POTUS to podium
Note: Upon conclusion of remarks, POTUS proceeds to motorcade vehicle.

1:05-1:10pm EDT:

Depart Airport en route Rivertowne Marina

Location: 4601 Kellogg Avenue
Cincinnati, OH 45226

Vehicle Manifest:

Secretary's Vehicle (11th of 25 vehicles):

: RKZ
Rusty Roddy
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

1:10-1:15pm EDT:

Arrive Rivertowne Marina // Proceed to Off-Stage Announce Area

Location: Off-Stage Announce Area - Stage Left
Met By: Matt Bevin, Governor of Kentucky
Jenean Hampton, Lt. Governor of Kentucky
Mary Taylor, Lt. Governor of Ohio
Gary Heminger, CEO of Marathon Petroleum Corporation
Allen Hamblen, President & CEO of CalPortland Company
Todd Bastean, CEO of Bunge North America
Tony Will, CEO of CF Industries
Kirk Reich, President of AK Steel
Jim Hagerdon, CEO of Scotts Miracle Grow
Sean McGarvey, President & CEO of North American Building Trades Union
Eric Dean, President of United Ironworkers
Attendees: 500 - 600 guests including invited VIP's, coal miners, steel workers
Press: Open
Note: Guests & staff escorted directly to the staff & guest viewing area (stage left) for remarks

1:15-1:45pm EDT:

Participate in Outdoor Water Infrastructure Project Event

Backdrop: Ohio River & Coal Barge
Format: Offstage announce of RKZ.
RKZ delivers brief remarks & introduces EPA Administrator Scott Pruitt.
EPA Administrator Scott Pruitt delivers remarks & introduces

Secretary

Of the Agriculture Sonny Perdue.
Secretary of the Agriculture Sonny Perdue delivers remarks & Introduces POTUS.
POTUS delivers remarks.

1:45-2:00pm EDT:

Proceed to Motorcade Vehicle & Await POTUS Arrival to Motorcade

Note: Upon conclusion of remarks, POTUS proceeds to off stage announce Area to participate in photo opportunity with law enforcement / Marina owner & family.

2:00-2:05pm EDT: Depart Rivertowne Marina en route Cincinnati Municipal Airport-Lunken Field (KLUK)

Location: 262 Wilmer Avenue
Signature Aviation South
Near Hangar # 22
Cincinnati, OH 45226

Vehicle Manifest:
Secretary's Car (11th of 25 Vehicles)
:
RKZ
Rusty Roddy
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

2:05-2:15pm EDT: Arrive Airport & Board Air Force One

2:15pm EDT-

3:30pm EDT: Wheels up Cincinnati, OH (KLUK) en route Washington, DC (KADW)

Flight: Air Force One
Flight time: ~1 hour, 15 minutes

3:30-3:40pm EDT: Wheels down Andrews Air Force Base & Board Vehicle

3:45-4:30pm EDT: Depart Andrews Air Force Base en route Department of the Interior

Vehicle Manifest:
Secretary's Car: RKZ

MEMORANDUM

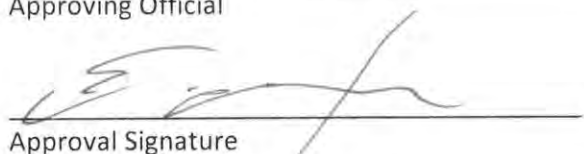
TO: Approving Officials
FROM: Office of Scheduling and Advance
DATE: July 5, 2017
SUBJECT: Reimbursement for political travel expenses

From March 30, 2017, through April 1, 2017, Secretary Ryan Zinke travelled to the U.S. Virgin Islands for several official engagements. During this travel, on March 30, Secretary Zinke also participated in a political event for the Republican Party of the Virgin Islands (VIGOP). Therefore, this can be considered a mixed-travel trip.

Following guidance from the Division of General Law and the Departmental Ethics Office, and in accordance with 5 CFR 734.503 "Allocation and reimbursement of costs associated with political activities," Secretary Zinke's mixed travel was apportioned based on time spent on political activities and time spent performing official duties. The percentage figure that represents the political portion of the trip was then applied to all relevant costs of the mixed travel to determine the final reimbursement due from VIGOP. Supporting documentation detailing these calculations is attached.

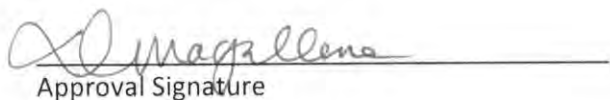
Please review the supporting documentation and the attached invoice to be submitted to VIGOP for reimbursement. The reimbursement amount is \$274.09. Please provide approval of the invoice and supporting documents, and please provide authorization to submit the package to VIGOP for reimbursement.

Ed Keable
Approving Official


Approval Signature

09.19.17
Date

Downey Magallanes
Approving Official


Approval Signature

9/21/17
Date

U.S. Department of the Interior
1849 C Street, NW
Washington, DC 20240

July 5, 2017

VIGOP
P.O. Box 295
Christiansted, VI 00820

TO: Dennis Lennox
FROM: Downey Magallanes, Deputy Chief of Staff (Acting)
RE: Reimbursement for the U.S. Department of the Interior

Secretary of the Interior Ryan Zinke participated in a political event for the Republican Party of the Virgin Islands on March 30, 2017, in St. Croix, U.S. Virgin Islands. In accordance with the *Code of Federal Regulations* 5 CFR 734.503 "Allocation and reimbursement of costs associated with political activities," please find the enclosed invoice for reimbursement to the U.S. Department of the Interior. Please send a reimbursement check, payable to the U.S. Department of the Interior, as noted on the invoice.

Thank you.

Enclosures

INVOICE

U.S. Department of the Interior

INVOICE NUMBER: VIGOP033017
INVOICE DATE: 07/05/2017

1849 C Street NW
Washington, DC 20240
Phone: 202-208-7551

TO VIGOP
Attn: Dennis Lennox
P.O. Box 295
Christiansted, VI 00820
Phone: 202-709-9615
Customer ID: VIGOP

CONTACT	CUSTOMER ID	EVENT DATE(S)	PAYMENT DUE DATE
Dennis Lennox	VIGOP	03/30/2017	08/05/2017

QTY	REIMBURSEMENT DESCRIPTION	LINE TOTAL
1	Reimbursement for Political Activity	\$274.29
REIMBURSEMENT TOTAL		\$274.29

Make all checks payable to:

U.S. Department of the Interior
Attn: Tim Nigborowicz
MS 7328
1849 C Street NW
Washington, DC 20240

NOTE: Please send by PRIORITY MAIL

Political Travel Cost Calculation

I. Time Calculation*	
Total Minutes at Political Events During Trip	85
Total Minutes at Official Events During Trip	965
Total Combined Minutes at Political Events and Official Events During Trip	1050
Percentage of Time at Political Events During Trip	8.1%

*Note - Please see the attached worksheet for a more detailed breakdown of the mixed official/political travel time calculation.

II. Airfare Cost Calculation		
Commercial Flights		
Flight	Date	Fare + Tax + Fees
Round-trip flights between Washington,DC and St. Croix, USVI	3/30/2017	\$907.29
	4/1/2017	
Commercial Flight Subtotal		\$907.29
Travel Management Company Service Fees		
Service	Date	Fee
None		
Travel Management Company Service Fee Subtotal		\$0.00
Non-Commercial Flights		
Flight	Date	Cost
Round-trip flights between St. Croix, USVI and St. Thomas, USVI	3/31/2017	\$1,600.00
	3/31/2017	
Non-Commercial Flight Subtotal		\$1,600.00
Total Airfare Cost		\$2,507.29

III. Lodging and Meals & Incidental Expenses (M&IE) Cost Calculation			
Location	Date	Lodging Rate + Taxes and Fees	M&IE
St. Croix, USVI	3/30/2017	\$268.28	\$87.00
St. Croix, USVI	3/31/2017	\$268.28	\$116.00
St. Croix, USVI	4/1/2017	\$0.00	\$87.00
Lodging Cost Subtotal		\$536.56	
M&IE Cost Subtotal			\$290.00
Total Lodging and M&IE Cost			\$826.56

IV. Ground Transportation Cost Calculation		
Cost of Transport To and From Airport		
Transport Route	Date	Fare
Transport to Washington National Airport	3/29/2012	\$25.00
Transport from Washington National Airport	4/10/2012	\$25.00
Airport Transport Cost Subtotal		\$50.00
Car Rental + Gas Costs		
Location	Date	Car Rental + Gas Cost Per Day
Note: All ground transportation in the U.S. Virgin Islands was provided by the government of the U.S. Virgin Islands		
Car Rental + Gas Costs Subtotal		\$0.00
Total Ground Transportation Cost		\$50.00

V. Final Cost Calculation	
Total Airfare Cost	\$2,507.29
Total Lodging and M&IE Cost	\$826.56
Total Ground Transportation Cost	\$50.00
Total Mixed Travel Cost	\$3,383.85
Total Cost to Political Sponsor (8.1% of Total Mixed Travel Cost)	\$274.09

Mixed Official/Political Travel

U.S. Virgin Islands 3/30 – 4/1/2017

Total Activity Time:

3/30	5-5:45 PM	45 minutes	official
	5:50-8 PM	130 minutes	official
	8:05-9:30 PM	85 minutes	POLITICAL
3/31	7:30 AM- 12 PM	270 minutes	official
	1:30-2 PM	30 minutes	official
	2:05-7:00PM	295 minutes	official
4/1	10-1:15PM	195 minutes	official

Total activity time: 1050 minutes

$$\frac{85 \text{ minutes political time}}{1050 \text{ minutes total activity time}} = 8.09\%$$

Political portion of trip is 8.1%.

From 5 CFR 734.503(c)(1):

“The percentage figure that represents the political portion of the trip is then multiplied by the amount that would be reimbursed to the Government if all of the travel was political/ The product of that calculation represents the amount to be paid by the political entity or organization.”



Ticket Number 001-7978271120
 Account # D00880
 Issue Date Mon, Mar 27, 2017
 Booking ID 3WOBND
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 738	1449 / G GCA Confirmation: NPDBYS	Thu, 03/30/2017 Thu, 03/30/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: MIAMI *** Connecting ***	759A 1053A
✈	AMERICAN AIRLINES 738	1293 / G GCA Confirmation: NPDBYS	Thu, 03/30/2017 Thu, 03/30/2017	Leave :: MIAMI Arrive :: ST. CROIX	1223P 300P
✈	AMERICAN AIRLINES 738	1293 / G GCA Confirmation: NPDBYS	Sat, 04/01/2017 Sat, 04/01/2017	Leave :: ST CROIX Arrive :: MIAMI *** Connecting ***	355P 706P
✈	AMERICAN AIRLINES 738	1621 / Y YCA Confirmation: NPDBYS	Sat, 04/01/2017 Sat, 04/01/2017	Leave :: MIAMI Arrive :: RONALD REAGAN NTL WASHINGTON	829P 1106P

Remark(s)		
— Remark(s) —	Fare	\$842.63
U29/TRZINKEDO03302017	Tax	\$64.66
U82/ORFSHOURLY	Total Amount	\$907.29
	Amount Charged	\$907.29

Air only indicated here.

WAS AA X/MIA AA STX247.00AA MIA204.00AA WAS391.63USD842.63 END AA XT11.20AY13.50XF
DCA4.5MIA4.5MIA4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Wed, May 31, 2017 09:58 PM

Generated by Travel Incorporated

Official Invoice

CAPITOL AIR

St. Thomas, VI 00802
340-998-8654

Invoice

Date	Invoice #
3/31/2017	17-3-31-1

PAID
03/31/2017

Bill To
U.S. Government

Terms	Tail #	Form of Payment	# / Exp
	50PS 350FM	MC 1834	

Quantity	Description	Rate	Amount
2	Secretary of the Interior STX to STT 2 flights	750.00	1,500.00
2	Charter Flight	750.00	1,500.00
3	Pilot Fee	50.00	150.00
	<p>2 PILOTS IN SECRETARY ZINKE'S AIRCRAFT = 100.00</p> <p>Phone Order</p> <p>(b) (6)</p> <p>(b) (6)</p> <p>Entry Method: Manual</p> <p>Acquired: Online</p> <p>Amount: \$ 3,150.00</p> <p>Tax: \$ 0.00</p> <p>Total: \$ 3,150.00</p>		
Total			\$3,150.00

Room:	Name	Rate:	Departure:
035	Ryan Zinke	219.00	04-01-17
Type:	Ryan Zinke	Folio No:	Arrival:
OKNS	1849 C Street Nw	3081067	03-30-17
	Washington DC 20240		
	United States		

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
03-30-17	Other Group	219.00		219.00
03-30-17	Occupancy Tax	27.38		246.38
03-30-17	Resort Fee	21.90		268.28
03-31-17	Other Group	219.00		487.28
03-31-17	Occupancy Tax	27.38		514.66
03-31-17	Resort Fee	21.90		536.56
04-01-17	(b) (6)		536.56	0.00

This statement is your only receipt! You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner). If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after checkout, you will owe us interest from the checkout date on any unpaid amounts at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X _____



MAXIMUM PER DIEM RATES OUTSIDE THE CONTINENTAL UNITED STATES TRAVEL PER DIEM ALLOWANCES

COUNTRY/STATE: **VIRGIN ISLANDS US**

PUBLICATION DATE (MM DD YY): **060117**

NOTES

1. Use the **OTHER** rate if neither the **CITY, PLACE, ISLAND**, nor **MILITARY INSTALLATION** is listed.
2. For other allowances that are based on per diem rates (**e.g., TLE, TLA, TQSE, TQSA**), see the appropriate rules for those allowances regarding what per diem rate to use.
3. The standard **ONBASE INCIDENTAL RATE** is **\$3.50** OCONUS wide.
4. When **Government meals** are directed, the appropriate Government meal rate, as prescribed in [Appendix A](#), is applicable.
5. Per Diem Rate = Max Lodging + Meals (Local Meals, [Proportional](#), or [Government](#)) + Incidental Rate (Local or OnBase)

* All rates are in US Dollars

Locality	Seasons (Beg-End)	Maximum Lodging	Local Meals	Proportional Meals	Local Incidental	Footnote	Footnote Rate	Maximum Per Diem	Effective Date
ST. CROIX	04/15-12/14	247	88	51	22			357	06/01/2015
ST. CROIX	12/15-04/14	299	93	54	23			415	06/01/2015
ST. JOHN	05/01-12/03	170	86	50	21			277	08/01/2015
ST. JOHN	12/04-04/30	230	90	52	23			343	08/01/2015
ST. THOMAS	04/15-12/15	249	88	51	22			359	03/01/2017
ST. THOMAS	12/16-04/14	339	88	51	22			449	03/01/2017

*Use the OTHER rate if neither the **CITY, PLACE, ISLAND**, nor **MILITARY INSTALLATION** is listed.

[Request a Review of a Per Diem Rate](#)

[Find out more about the Proportional Meal Rate \(Prop. Meals\)](#)

**United States Department of the Interior
Official Travel Schedule of the Secretary**

**U.S. Virgin Islands
March 30 - April 1, 2017**

FINAL



**TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
U.S. Virgin Islands
March 30 - April 1, 2017**

Weather:

Saint Croix

Thursday: Partly Cloudy; High 83

Friday: Partly Cloudy; 40% of PM Showers; High 84

Saturday: Partly Cloudy; 30% Chance of AM Showers; High 84

Saint Thomas

Friday: Partly Cloudy; High 82

Time Zone:

U.S. Virgin Islands

Atlantic Standard Time (same as EDT)

Advance (Saint Croix):

Security Advance

Advance

Sgt. (b) (6), (b) (7)(C)

Rusty Roddy

Cell Phone:

(b) (6), (b) (7)(C)

(D) (b)

Advance (Saint Thomas):

Security Advance

Advance

Sgt. (b) (6), (b) (7)(C)

Rusty Roddy

Cell Phone:

(b) (6), (b) (7)(C)

(D) (b)

Traveling Staff:

Agent in Charge

Communications Director

Senior White House Advisor

Acting Assistant Secretary, Insular Affairs

Policy Director, Office of Insular Affairs

NPS Maint. Mechanic (Photographer)

Sgt. (b) (6), (b) (7)(C)

Megan Bloomgren

Doug Domenech

Nik Pula

Basil Ottley

James Riddick

(b) (6), (b) (7)(C)

(D) (b)

(D) (b)

(D) (b)

(D) (b)

(D) (b)

Attire:

Thursday Events:

Island Elegant / Business Casual (Blazer / Tie Optional)

Friday Events:

Business (Suit & Tie)

Saturday Events:

Beach Attire

Thursday, March 30, 2017
 Washington, DC → Saint Croix, USVI

6:45-7:00am EDT: **Depart Private Residence en route Ronald Reagan National Airport**

7:59am EDT - **Wheels up Washington, DC (DCA) en route Miami, FL (MIA)**
10:53am EDT: Flight: American Airlines 1449
 Flight time: 2 hours, 54 minutes
 RZ Seat: 21C
 AiC: Sgt. (b) (6), (b) (7)(C)
 Staff: Megan Bloomgren
 Note: Doug Domenech, Rusty Roddy, Nik Pula (Insular Affairs) & Basil Ottley (Insular Affairs) will arrive USVI prior to the Secretary

10:53-12:23pm EDT: **Layover in Miami, FL // 1 hour, 20 minute layover**

12:23pm EDT - **Wheels up Miami, FL (MIA) en route Saint Croix, USVI (STX)**
3:00pm AST: Flight: American Airlines 1293
 Flight time: 2 hours, 37 minutes
 RZ Seat: 15D
 AiC: Sgt. (b) (6), (b) (7)(C)
 Staff: Megan Bloomgren

3:00-3:15pm AST: **Wheels down & Depart Henry E. Rohlsen Airport (~15 minutes to vehicle)**
 Location: Christiansted, St Croix 00820

3:15-3:40pm AST: **Depart Airport en route RON**
 Location: Renaissance St. Croix Carambola Beach Resort & Spa
 Estate Davis Bay
 St. Croix, USVI 00850
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 Meg Bloomgren
 Sgt. (b) (6), (b) (7)(C) AiC
 (b) (6), (b) (7)(C) (Driver St. Croix PD)
 Staff Vehicle: Sgt. (b) (6), (b) (7)(C) (Driver)
 Drive time: ~25 minutes without traffic

3:40-4:30pm AST: **Private Time**

4:30-5:00pm AST: **Depart RON en route Christiansted**
 Location: #2 Old Hospital Grounds
 Christiansted, St. Croix, USVI
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 Meg Bloomgren
 Rusty Roddy
 Sgt. (b) (6), (b) (7)(C) AiC
 (b) (6), (b) (7)(C) (Driver St. Croix PD)
 Staff Vehicle: Sgt. (b) (6), (b) (7)(C) (Driver)
 Doug Domenech
 Nik Pula
 Basil Ottley
 James Riddick (Photographer)
 Drive time: ~30 minutes without traffic

5:00-5:45pm AST:

Veterans Meet & Greet

Location: Myron G. Danielson American Legion Post #85 Headquarters
 #2 Old Hospital Grounds
 Christiansted, St. Croix

Participants: 25 - 50 United States Military Veterans

Met By: Patrick Farrel, Director - USVI Office of Veterans Affairs

Format: Informal Meet & Greet to Thank Veterans for their Service including Q & A

Attire: Island Elegant / Business Casual (Blazer / Tie Optional)

Staff: Doug Domenech
 Meg Bloomgren
 Rusty Roddy
 Nik Pula
 Basil Ottley
 James Riddick (Photographer)

5:45-5:50pm AST:

Depart American Legion en route Government House

Location: Government House Offices
 1105 King Street
 Christiansted, St. Croix, USVI 00820

Vehicle Manifest:

Secretary's Vehicle: RZ
 Meg Bloomgren
 Rusty Roddy
 Sgt. (b) (6), (b) (7)(C) AiC
 (b) (6), (b) (7)(C) Driver St. Croix PD)

Staff Vehicle: Sgt. (b) (6), (b) (7)(C) (Driver)
 Doug Domenech
 Nik Pula
 Basil Ottley
 James Riddick (Photographer)

Drive time: --5 minutes without traffic

5:50-6:05pm AST:

Arrive Government House Main Security Entrance & Proceed to Brief Meet & Greet with Governor Kenneth Mapp

Met by: Mae Louise Williams, Protocol Coordinator - Office of the Governor

Note: Ms. Williams will escort RKZ via elevator to 3rd floor residence drawing room for a quick greet with the Governor. RKZ and Governor Mapp will then take the elevator down one floor to the ballroom and enter the reception together. Short program will immediately begin.

Note: Danish Prime Minister Lars Rasmussen will not be in attendance.

Elevator Manifest
 To 3rd Floor:

First Elevator: RKZ
 Mae Louise Williams
 Doug Domenech
 Meg Bloomgren
 Rusty Roddy
 Sgt. (b) (6), (b) (7)(C) AiC
 James Riddick (Photographer)

Second Elevator: Nik Pula
 Basil Ottley
 Sgt. (b) (6), (b) (7)(C)

Elevator Manifest
 From 3rd Floor to

Ballroom:

First Elevator: RKZ
 Sgt. (b) (6), (b) (7)(C) AiC
 Governor
 Governor Detail
 Governor Detail
 Rusty Roddy

Second Elevator: Doug Domenech
 Meg Bloomgren
 Nik Pula
 Basil Ottley
 Sgt. (b) (6), (b) (7)(C)
 James Riddick (Photographer)

6:05-8:00pm AST:

USVI Governor's Welcome Reception

Location: Government House Ballroom

Participants: 200 - 300 Attendees. Dignitaries include USVI Governor Kenneth Mapp, USVI Lt. Governor Osbert Potter, USVI Senate President Myron Jackson, USVI Congresswoman Stacey Plaskett, Potential Dignitaries from Denmark

Staff: Doug Domenech
 Meg Bloomgren
 Rusty Roddy
 Nik Pula
 Basil Ottley
 James Riddick (Photographer)

Format: Informal, short Program including welcoming remarks by Pamela Richards, Chairman of the Virgin Islands Transfer Centennial Commission, Brief remarks by Governor Kenneth Mapp and Lt. Governor Osbert Potter, "Happy to be here" brief remarks by RKZ. Podium and mic.

Backdrop: United States Flag, U.S. Virgin Islands Flag, National Guard Flag

Press: Open

Attire: Island Elegant / Business Casual (Blazer / Tie Optional)

Note: Heavy Hors D'Oeuvres served.

8:00-8:05pm AST:

Depart Government House via Walk en route Club Comanche Hotel St. Croix

Location: Club Comanche Hotel St. Croix
 #1 Strand Street
 Christiansted, St. Croix, USVI 00820

Elevator Manifest
 From Ballroom to
 Main Security

Exit: First Elevator: RKZ
 Doug Domenech
 Meg Bloomgren
 Rusty Roddy
 Sgt. (b) (6), (b) (7)(C) AiC
 James Riddick (Photographer)

Second Elevator: Nik Pula
 Basil Ottley
 Sgt. (b) (6), (b) (7)(C)

Participants in
 Walk to VIGOP
 Event:

RZ

Sgt. (b) (6), (b) (7)(C) AiC
 Sgt. (b) (6), (b) (7)(C)
 St. Croix PD

Drive time: -1 minute without traffic (~3 minutes walking)
 Note: Staff will hold at RumRunners (nearby) and depart with RZK to RON

8:05-9:30pm AST:

Arrive and Attend Virgin Islands GOP Event

Location: 2nd Floor Patio Bar
 Met by: John Canegata, Virgin Islands GOP Chairman
 Dennis Lennox, Virgin Islands GOP Executive Director
 Participants: Approximately 50-75 attendees. Notables Include:
 Congresswoman Amata Radewagen
 Lilliana Belardo de O'Neal, VIGOP National Committeewoman
 Jevon Williams, VIGOP National Committeeman
 April Newland, VIGOP Vice Chairman
 David Johnson, Reception Patron, and wife Jackie Goodyear
 Neil Prior, Reception Host Committee Member
 Francie Whittenburg, Reception Host Committee Member
 Robert Max Schanfarber, VIGOP Secretary and Nominee for Territorial Senate
 Samual Sanes, Democratic Territorial Senator
 Press: Closed
 Staff: None
 Format: 8:05 Arrive and proceed to photo line with Patron(s), Host Committee Members, and VIGOP Officers
 8:10 Chairman Canegata welcomes attendees
 8:15 National Anthem
 8:20 Chairman Canegata introduces patrons, Host Committee Members, and honored guests
 8:25 Chairman Canegata recognizes Senatorial Candidate Rovert Max Schanfarber
 8:27 Rovert Max Schanfarber delivers brief remarks
 8:30 Chairman Canegata recognizes Congresswoman Radewagen (possible brief remarks)
 8:35 Chairman recognizes RKZ
 8:37 RKZ delivers brief remarks
 8:50 End of formal program
 Attire: Island Elegant / Business Casual (Blazer / Tie Optional)

9:30-10:00pm AST:

Depart Club Comanche Hotel St. Croix en route RON

Location: Renaissance St. Croix Carambola Beach Resort & Spa
 Estate Davis Bay
 St. Croix, USVI 00850
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 Meg Bloomgren
 Rusty Roddy
 Sgt. (b) (6), (b) (7)(C) AiC
 (b) (6), (b) (7)(C) (Driver St. Croix PD)
 Staff Vehicle: Sgt. (b) (6), (b) (7)(C) (Driver)
 Doug Domenech
 Nik Pula
 Basil Ottley
 James Riddick (Photographer)

Drive time: -30 minutes without traffic

10:00pm AST: RON

Friday, March 31, 2017

Saint Croix → Saint Thomas → Saint Croix

6:00-6:30am AST: **Opportunity for Morning Swim**
Location: Hotel Beach

6:30-7:00am AST: **Private Time**

7:00-7:30am AST: **Depart RON en route Christiansted**
Location: Christiansted, St. Croix, USVI
Christiansted National Historic Site
Christiansted Government House

Vehicle Manifest:

Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. (b) (6), (b) (7)(C) (AiC)
(b) (6), (b) (7)(C) (Driver St. Croix PD)

Staff Vehicle: Sgt. (b) (6), (b) (7)(C) (Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

7:30-7:35am AST: **Arrive Government House Main Security Entrance & Proceed to Breakfast Meeting with Prime Minister Rasmussen and Governor Mapp**

Met by: Mae Louise Williams, Protocol Coordinator - Office of the Governor
Note: Ms. Williams will escort RKZ via elevator to 3rd Floor Residence Parlor for meeting with Prime Minister Rasmussen and Governor Mapp
Note: Prime Minister Rasmussen will be flying to St. Croix this morning and will not arrive to meeting until approximately 7:45 a.m.

Elevator Manifest

To 3rd Floor:

First Elevator: RKZ
Mae Louise Williams
Doug Domenech
Meg Bloomgren
Rusty Roddy
Sgt. (b) (6), (b) (7)(C) (AiC)
James Riddick (Photographer)

Second Elevator: Nik Pula
Basil Ottley
Sgt. (b) (6), (b) (7)(C)

7:35-7:55am AST: **Meet with Danish Prime Minister Rasmussen, United States Virgin Islands Governor Mapp and Virgin Islands Lt. Governor Osbert Potter**

Location: Government House 3rd Floor Residence Parlor
Participants: Prime Minister Lars Lokke Rasmussen
Governor Kenneth Mapp
Lt. Governor Osbert Potter
Anne Dorte Riggelsen (Ambassador, Counsel General of Denmark in New York)

- Staff: Doug Domenech
Meg Bloomgren
Rusty Roddy
Nik Pula
Basil Ottley
James Riddick (Photographer)
- Press: Closed
- Attire: Business (Suit & Tie)
- Format: Light local cuisine breakfast will be served
- Note: Breakfast will also be provided for staff
- 7:55-8:00am AST: Walk to Military Parade Viewing Stand**
- Participants: RKZ
Prime Minister Lars Rasmussen
Governor Kenneth Mapp
Lt. Governor Osbert Potter
- Note: Staff will need to take elevator down prior to principles due to lack of elevator space.
- 8:00-9:15am AST: Military Parade**
- Location: National Park Grounds Reviewing Stand
- Participants: Approximately 30 Dignitaries including RKZ will be seated in the Official Reviewing Stand
- Attendees: 1,500
- Note: Right Military Salute by parade participants towards official reviewing stand.
- Note: Secretary will be seated directly to the right of Governor Mapp and Directly to the left of Prime Minister Rasmussen.
- Note: Special seating will be reserved for staff.
- 9:15-9:30am AST: Depart Parade & Walk to Seawall for Wreath Laying at Sea Ceremony**
- Location: National Parks Ground Seawall
- Participants: RKZ, Prime Minister Lar Rasmussen
Governor Kenneth Mapp
- Format: Governor Mapp will place a wreath in the water to honor those soldiers who died at sea. RKZ & Prime Minister Rasmussen will observe.
- 9:30-10:00am AST: Depart Wreath Laying Ceremony en route Photo Op & Arrive Official Ceremony**
- Note: Upon arrival to the ceremony grounds, RKZ will briefly stop for a Photo op with Christiansted National Historic Site National Park Service Staff who will be pre-set on steps in front of the Customs House and another photo op with Sandy Point National Wildlife Refuge staff and Duke University students assisting with the Monitoring of turtle nestings at the refuge.
- 10:00-12:00pm AST: Transfer Day Centennial Ceremony - St. Croix**
- Location: National Park Grounds Ceremonial Platform
- Attendees: 1,500. Open to the public.
- Format: Dignitaries will be on a platform located in a large, open-air Tent located on National Park Service land. Stage is one foot tall and includes a podium and mic. Backdrop is the Caribbean Sea, boats, gazebo, USA Flag, Danish Flag, and USVI Flag.
- Note: Secretary will be seated directly to the right of Governor Mapp and Directly to the left of Prime Minister Rasmussen.
Acting Assistant

Secretary of Insular Affairs Nik Pula will Introduce RKZ.
RZ speaks for 5 minutes.

Note: Complete program attached as separate document

12:00-12:30pm AST:

Depart Ceremony en route Airport

Location: Henry E. Rohlsen International Airport
Bohlke International Airways (340-778-9177)
Christiansted, St. Croix USVI 00820

Vehicle Manifest:

Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. (b) (6), (b) (7)(C) (AiC)
(b) (6), (b) (7)(C) (Driver St. Croix PD)

Staff Vehicle: Sgt. (b) (6), (b) (7)(C) (Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

12:30pm AST-
1:00pm AST:

Wheels up Christiansted, St. Croix en route Charlotte Amalie, St. Thomas

Location: Charlotte Amalie West, St. Thomas 00802

Aircraft 1: PA31 Piper Navajo Chieftain
Tail # N350FM

Colors are white over dark blue with red and gold accent stripes

Aircraft 2: PA31 Piper Navajo Chieftain
Tail # N50PS

Colors are white over black with red accent stripe

Flight Manifest:

Aircraft 1: RZ
Sgt. (b) (6), (b) (7)(C) (AiC)
Doug Domenech
Meg Bloomgren
Captain Odell Isaac (Pilot, 303-884-5738)

Aircraft 2: Rusty Roddy
Nik Pula
Basil Ottley
James Riddick (Photographer)
Captain Maai Riga (Pilot, 970-201-3668)

1:00-1:25pm AST:

Depart Airport en route Government House

Location: 2122 Kongens Gada
St. Thomas, Virgin Islands 00802

Vehicle Manifest:

Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. (b) (6), (b) (7)(C) (AiC)
Driver (St. Thomas PD)

Staff Vehicle: Sgt. (b) (6), (b) (7)(C) (Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

- 1:25-1:30pm AST: Arrive Government House**
 Note: RKZ, Prime Minister Rasmussen and Governor Mapp will enter walking up stairs to Government House together
- 1:30-2:00pm AST: Dignitary Informal Luncheon Hosted by Governor Mapp**
 Location: Government House Grand Ballroom
 Participants: 150 - 200 Attendees. Dignitaries include Senator Lisa Murkowski.
 Staff: Doug Domenech
 Meg Bloomgren
 Rusty Roddy
 Nik Pula
 Basil Ottley
 James Riddick (Photographer)
 Format: No formal program. Menu consists of local cuisine.
 Note: Most likely, Governor Mapp will ask RKZ and Prime Minister Rasmussen to dine privately with him in his 3rd floor conference room.
 Note: Lunch is for all dignitaries, their staffs, and security details
- 2:00-2:05pm AST: Depart Government House en route Legislative Grounds**
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 Meg Bloomgren
 Rusty Roddy
 Sgt. (b) (6), (b) (7)(C) (A/C)
 Driver (St. Thomas PD)
 Staff Vehicle: Sgt. (b) (6), (b) (7)(C) Driver)
 Doug Domenech
 Nik Pula
 Basil Ottley
 James Riddick (Photographer)
- 2:05-3:00pm AST: Military Parade**
 Location: Legislative Grounds Reviewing Stand
 Attendees: Dignitaries include Senator Lisa Murkowski
 Note: Reviewing stand will be strictly for Dignitaries.
 Staff will have a separate, reserved seated viewing area nearby.
- 3:00-3:05pm AST: Depart Parade Reviewing Stand with Prime Minister Rasmussen and Governor Mapp via Walk to Legislative Grounds Program Platform**
- 3:05-7:00pm AST: Transfer Day Centennial Ceremony - St. Thomas**
 Location: Legislative Grounds Program Platform
 Attendees: 500 - 700 attendees. Open to the public. Dignitaries include Senator Lisa Murkowski
 Press: Open. Event broadcast live on PBS and local legislative channel.
 Format: RKZ will be introduced by Nikolao Pula, Acting Assistant Secretary for Insular Affairs, U.S. Department of the Interior
 At 3:55 p.m., RKZ, Prime Minister Rasmussen and Governor Mapp will depart main ceremony platform following the color guard and proceed to secondary stage for the transfer historic re-enactment / flag ceremony which takes place promptly at 4:00 p.m. whereupon the flag is changed from the Danish flag to the American flag
- 7:00-7:30pm AST: Depart Ceremony en route Room With A View Wine Bar & Restaurant**
 Vehicle Manifest:
 Secretary's Vehicle: RZ

Staff Vehicle: Meg Bloomgren
 Rusty Roddy
 Sgt. (b) (6), (b) (7)(C) AiC
 Driver (St. Thomas PD)
 Sgt. (b) (6), (b) (7)(C) (Driver)
 Doug Domenech
 Nik Pula
 Basil Ottley
 James Riddick (Photographer)

7:30-10:30pm AST:

Dinner with Senator Lisa Murkowski and Verne Martell

Location: Room With A View Wine Bar & Restaurant
 Bluebeard's Castle Resort
 1331 Estate Taamberg
 St. Thomas, VI 00802

Note: Reservations are under "Roddy." Table for 4 for RKZ, Senator Murkowski and Mr. Martell. Table for 10 for staff including Senator Murkowski's staffer, Isaac Edwards.

10:30-10:45pm AST:

Depart Room With a View Wine Bar & Restaurant en route Airport

Location: Cyril E. King Airport
 St. Thomas Jet Center (340-998-8654)
 Airport Road, Charlotte Amalie West
 St. Thomas, USVI 00802

Vehicle Manifest:

Secretary's Vehicle: RZ
 Meg Bloomgren
 Rusty Roddy
 Sgt. (b) (6), (b) (7)(C) AiC
 Driver (St. Thomas PD)
 Staff Vehicle: Sgt. (b) (6), (b) (7)(C) (Driver)
 Doug Domenech
 Nik Pula
 Basil Ottley
 James Riddick (Photographer)

11:00pm AST-
 11:30pm AST:

Wheels up Charlotte Amalie, St. Thomas en route Christiansted, St. Croix

Aircraft 1: PA31 Piper Navajo Chieftain
 Tail # N350FM
 Colors are white over dark blue with red and gold accent stripes

Aircraft 2: PA31 Piper Navajo Chieftain
 Tail # N50PS
 Colors are white over black with red accent stripe

Flight Manifest:

Aircraft 1: RZ
 Sgt. (b) (6), (b) (7)(C) AiC
 Doug Domenech
 Meg Bloomgren
 Captain Odell Isaac (Pilot, 303-884-5738)
 Aircraft 2: Rusty Roddy
 Nik Pula
 Basil Ottley
 James Riddick (Photographer)
 Captain Maai Riga (Pilot, 970-201-3668)

11:30 pm AST:

Arrive Henry E. Rohlsen Airport & Depart en route RON

Location: Renaissance St. Croix Carambola Beach Resort & Spa
Estate Davis Bay
St. Croix, USVI 00850

Vehicle Manifest:

Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. (b) (6), (b) (7)(C) AiC
(b) (6), (b) (7)(C) Driver St. Croix PD)

Staff Vehicle: Sgt. (b) (6), (b) (7)(C) Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

Drive Time: ~20 minutes without traffic

12:00am AST:

RON**Saturday, April 1, 2017**

Buck Island → Washington, DC

8:45-9:25am AST:

Depart RON en route Green Cay Marina

Location: Green Cay Marina
Christiansted, St. Croix 00820, USVI

Vehicle Manifest:

Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. (b) (6), (b) (7)(C) AiC
(b) (6), (b) (7)(C) Driver St. Croix PD)

Staff Vehicle: Sgt. (b) (6), (b) (7)(C) (Driver)
Doug Domenech
James Riddick (Photographer)

Drive Time: ~40 minutes without traffic

9:25-10:00 am AST:

Arrive Green Cay Marina & Depart for Buck Island Reef National Monument

Met By: Joel Tutein, Superintendent - St. Croix National Parks

Attire: Beach Attire

Vehicle Manifest:

Secretary's Boat: RKZ
Joel Tutein
Zandy Hollis-Starr (Chief of Resource
Management - NPS St. Croix)
Rusty Roddy
Sgt. (b) (6), (b) (7)(C) AiC
James Riddick (Photographer)

Boat 2: Sgt. (b) (6), (b) (7)(C)
Doug Domenech
Meg Bloomgren
Gregory Camacho (Acting Chief of
Interpretation - NPS St. Croix)

Dan Ritter (Facility Chief - NPS St. Croix)

Tail Law Enforcement
Boat: Isander Rodriguez (Chief Ranger Law Enforcement)

10:00-12:00pm AST: Arrive Buck Island Reef National Monument & Proceed to Tour
 Activities: Snorkel Underwater Trail (7 - 8 feet deep) and other coral reef location (10 - 30 feet deep)
 Note: NPS will provide snorkel equipment / gear
 Note: When snorkling, it has been requested that sunscreen not be worn as it affects the coral so it is recommended that those worried about getting sunburned wear long sleeve t-shirts while snorkling.

12:00-1:15pm AST: Lunch Discussion with Buck Island Reef National Monument Staff
 Location: Buck Island Detrix Beach
 Note: Food and beverages will be purchased prior to arrival to Buck Island

1:15-1:45pm AST: Depart Buck Island Reef National Monument to Green Cay Marina
 Vehicle Manifest:
 Secretary's Boat: RKZ
 Joel Tutein
 Zandy Hollis-Starr (Chief of Resource Management - NPS St. Croix)
 Rusty Roddy
 Sgt. (b) (6), (b) (7)(C) AiC
 James Riddick (Photographer)
 Boat 2: Sgt. (b) (6), (b) (7)(C)
 Doug Domenech
 Meg Bloomgren
 Gregory Camacho (Acting Chief of Interpretation - NPS St. Croix)
 Dan Ritter (Facility Chief - NPS St. Croix)
 Tail Law Enforcement
 Boat: Isander Rodriguez (Chief Ranger Law Enforcement)

1:45-2:15pm AST: Private Time at Green Cay Marina
 Note: The marina has showers / restrooms

2:15-2:45pm AST: Depart Green Cay Marina en route Henry E. Rohlsen Airport
 Location: Henry E. Rohlsen Airport
 Christiansted, St. Croix 00820
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 Meg Bloomgren
 Doug Domenech
 Sgt. (b) (6), (b) (7)(C) (AiC)
 (b) (6), (b) (7)(C) (Driver St. Croix PD)
 Staff Vehicle: Sgt. (b) (6), (b) (7)(C) (Driver)
 Rusty Roddy
 James Riddick (Photographer)

Drive Time: ~30 minutes without traffic

3:55pm AST–7:06pm EDT: Wheels up Saint Croix, USVI (STX) en route Miami, FL (MIA)
 Flight: American Airlines 1293

Flight time: 3 hours, 11 minutes
RZ Seat: 19D
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Megan Bloomgren
Doug Domenech
Rusty Roddy

7:06-8:29 pm EDT: Layover in Miami, FL // 1 hour, 23 minute layover

**8:29pm EDT-
11:06pm EDT:** **Wheels up Miami, FL (MIA) en route Washington, DC (DCA)**
Flight: American Airlines 1621
Flight time: 2 hours, 37 minutes
RZ Seat: 15D
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Megan Bloomgren
Doug Domenech
Rusty Roddy

11:06-11:20pm EDT: **Wheels down Ronald Reagan National Airport (~15 minutes to vehicle)**
Location:

11:20-11:50pm EDT: Depart Airport en route Private Residence



Document Header Information

Document Authorization Document TANUM0000Q6K6
 Type: Name:
 Travel TANUM0000Q6K6 Trip 03-30-17 Virgin Islands
 Authorization Name:
 Number:
 TA Date: 03/29/17 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: MISSION Document Secretary Zinke is currently scheduled to travel to the U.S. Virgin Islands (USVI) of St. Croix and St. Thomas to participate in the following official engagements: . Meet and Greet with U.S. Military Veterans . USVI Governor's Welcome Reception . Meeting with Danish Prime Minister Lars Lokke Rasmussen, USVI Governor Kenneth Mapp and USVI Lt. Governor Osbert Potter . St. Croix Transfer Day Centennial Military Parade . St. Croix Transfer Day Centennial Ceremony . Dignitary Luncheon Hosted by Governor Mapp . St. Thomas Transfer Day Centennial Military Parade . St. Thomas Transfer Day Centennial Ceremony . Wreath Laying Ceremony at Franklin Delano Roosevelt Virgin Islands Veterans Memorial Park . Visit to Buck Island Reef National Monument . Lunch Meeting with Buck Island Reef National Monument Staff Secretary Zinke will also speak at a Virgin Islands GOP Event, which is a political event. During this trip, Secretary Zinke will travel via charter aircraft between St. Croix and St. Thomas.

Type Code: TRIP BY TRIP

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip Selected Trip

Number:

1

Purpose: Secretary Zinke is currently scheduled to travel to the U.S. Virgin Islands (USVI) of St. Croix and St. Thomas to participate in the following official engagements: . Meet and Greet with U.S. Military Veterans . USVI Governor's Welcome Reception . Meeting with Danish Prime Minister Lars Lokke Rasmussen, USVI Governor Kenneth Mapp and USVI Lt. Governor Osbert Potter . St. Croix Transfer Day Centennial Military Parade . St. Croix Transfer Day Centennial Ceremony . Dignitary Luncheon Hosted by Governor Mapp . St. Thomas Transfer Day Centennial Military Parade . St. Thomas Transfer Day Centennial Ceremony . Wreath Laying Ceremony at Franklin Delano Roosevelt Virgin Islands Veterans Memorial Park . Visit to Buck Island Reef National Monument . Lunch Meeting with Buck Island Reef National Monument Staff Secretary Zinke will also speak at a Virgin Islands GOP Event, which is a political event. During this trip, Secretary Zinke will travel via charter aircraft between St. Croix and St. Thomas.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
03/30/17	03/31/17	ST. CROIX, VI	MISSION (OPERATIONAL)	299.00 / 116.00 *
03/31/17	03/31/17	ST. THOMAS, VI	MISSION (OPERATIONAL)	339.00 / 110.00 *
03/31/17	04/01/17	ST. CROIX, VI	MISSION (OPERATIONAL)	299.00 / 116.00 *

Document Totals

Total Expenses: 1,804.08
 Reimbursable Expenses: 290.00
 Non-Reimbursable Expenses: 1,514.08
 Advance Authorized: .00
 Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	907.29	.00 *

Excess Air/Bag Fees	50.00	.00
Lodging Taxes & Misc	104.04	.00
Lodging-PerDiem	438.00	.00
M&IE-PerDiem	290.00	.00
Transxn Fees	14.75	.00
Total Expenses:	1,804.08	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	1,076.08	Total Per Diem Expenses:	728.00
Date	Description	Category	Cost	Pay Method	Per Diem
03/29/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C *	
03/30/2017	Airline Flight	Com. Carrier	907.29	GOVCC-C *	
Comment: Total airfare for round-trip flight between Washington, DC (DCA) and St. Croix, USVI.					
03/30/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C *	
03/30/2017	Lodging Tax	Lodging Taxes & Misc	52.02	GOVCC-C *	
03/30/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C *	*
03/30/2017	M&IE	M&IE-PerDiem	87.00	REIMBURSABLE *	*
03/31/2017	Lodging Tax	Lodging Taxes & Misc	52.02	GOVCC-C *	
03/31/2017	Lodging	Lodging-PerDiem	219.00	GOVCC-C *	*
03/31/2017	M&IE	M&IE-PerDiem	116.00	REIMBURSABLE *	*
04/01/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C *	
04/01/2017	M&IE	M&IE-PerDiem	87.00	REIMBURSABLE *	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 728.00

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
03/30/2017	299.00/116.00	219.00	219.00 *	87.00	87.00 *	
03/31/2017	299.00/116.00	219.00	219.00 *	116.00	116.00 *	
04/01/2017	299.00/116.00	0.00	0.00	87.00	87.00 *	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
ACTUAL EXPENSE	<p></p>

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 OS Travel	Acct Code: DS10100000/DX10101//167D0102DM/DLSN00000.000000////	1,804.08
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 907.29	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 104.04	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 438.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 290.00	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,804.08

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2016/2017 OS Travel	DS10100000/DX10101//167D0102DM/DLSN00000.000000////	GOVCC-C	1,514.08

DOI	FY 2016/2017 OS Travel	DS10100000/DX10101//167D0102DM/DLSN00000.000000////	REIMBURSABLE	290.00
Totals by Label				
DOI	FY 2016/2017 OS Travel Total	DS10100000/DX10101//167D0102DM/DLSN00000.000000////		1,804.08
Totals by Payment Method				
			GOVCC-C Total	1,514.08
			REIMBURSABLE Total	290.00

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
03/30/17	AIR	\$907.29

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	. The actual rate for Secretary Zinke's lodging on 3/30/17 and 3/31/17 is \$219.00, which is below the maximum government rate.

Document History 03/30/2017 Authorization: TANUM0000Q6K6

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	03/29/2017	10:35AM EST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
 Traveler/Preparer Signature:
 Date:
 Approver Name:
 Approver Signature:
 Date:

TIM NIGBOROWICZ
Tim Nigborowicz
 3/29/17
 Daniel Jarjani
D. Jarjani
 3.31.17



Ticket Number 001-7978271120
 Account # D00880
 Issue Date Mon, Mar 27, 2017
 Booking ID 3WOBND
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 738	1449 / G GCA Confirmation: NPDBYS	Thu, 03/30/2017 Thu, 03/30/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: MIAMI *** Connecting ***	759A 1053A
✈	AMERICAN AIRLINES 738	1293 / G GCA Confirmation: NPDBYS	Thu, 03/30/2017 Thu, 03/30/2017	Leave :: MIAMI Arrive :: ST CROIX	1223P 300P
✈	AMERICAN AIRLINES 738	1293 / G GCA Confirmation: NPDBYS	Sat, 04/01/2017 Sat, 04/01/2017	Leave :: ST CROIX Arrive :: MIAMI *** Connecting ***	355P 706P
✈	AMERICAN AIRLINES 738	1621 / Y YCA Confirmation: NPDBYS	Sat, 04/01/2017 Sat, 04/01/2017	Leave :: MIAMI Arrive :: RONALD REAGAN NTL WASHINGTON	829P 1106P

Remark(s)	Fare	
U29/TRZINKEDO03302017	Tax	\$842.63
U82/ORFSHOURLY	Total Amount	\$64.66
	Amount Charged	\$907.29

Air only indicated here.

WAS AA X/MIA AA STX247.00AA MIA204.00AA WAS391.63USD842.63 END AA XT11.20AY13.50XF
DCA4.5MIA4.5MIA4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Mon, Jun 05, 2017 10:03 PM

Generated by Travel Incorporated

Official Invoice

Room:	Name	Rate:	Departure:
035	Ryan Zinke	219.00	04-01-17
Type:	Ryan Zinke	Folio No:	Arrival:
OKNS	1849 C Street Nw	3081067	03-30-17
	Washington DC 20240		
	United States		

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
03-30-17	Other Group	219.00		219.00
03-30-17	Occupancy Tax	27.38		246.38
03-30-17	Resort Fee	21.90		268.28
03-31-17	Other Group	219.00		487.28
03-31-17	Occupancy Tax	27.38		514.66
03-31-17	Resort Fee	21.90		536.56
04-01-17	(b) (6)		536.56	0.00

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner). If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after checkout, you will owe us interest from the checkout date on any unpaid amounts at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X _____



MAXIMUM PER DIEM RATES OUTSIDE THE CONTINENTAL UNITED STATES TRAVEL PER DIEM ALLOWANCES

COUNTRY/STATE: **VIRGIN ISLANDS US**

PUBLICATION DATE (MM DD YY): **03 01 17**

NOTES

1. Use the **OTHER** rate if neither the **CITY, PLACE, ISLAND**, nor **MILITARY INSTALLATION** is listed.
2. For other allowances that are based on per diem rates (**e.g., TLE, TLA, TQSE, TQSA**), see the appropriate rules for those allowances regarding what per diem rate to use.
3. The standard **ONBASE INCIDENTAL RATE** is **\$3.50** OCONUS wide.
4. When **Government meals** are directed, the appropriate Government meal rate, as prescribed in Appendix A, is applicable.
5. Per Diem Rate = Max Lodging + Meals (Local Meals, Proportional, or Government) + Incidental Rate (Local or OnBase)

* All rates are in US Dollars

Locality	Seasons (Beg-End)	Maximum Lodging	Local Meals	Proportional Meals	Local Incidental	Footnote	Footnote Rate	Maximum Per Diem	Effective Date
ST. CROIX	04/15-12/14	247	88	51	22			357	06/01/2015
ST. CROIX	12/15-04/14	299	93	54	23			415	06/01/2015
ST. JOHN	05/01-12/03	170	86	50	21			277	08/01/2015
ST. JOHN	12/04-04/30	230	90	52	23			343	08/01/2015
ST. THOMAS	04/15-12/15	249	88	51	22			359	03/01/2017
ST. THOMAS	12/16-04/14	339	88	51	22			449	03/01/2017

*Use the OTHER rate if neither the **CITY, PLACE, ISLAND**, nor **MILITARY INSTALLATION** is listed.

[Request a Review of a Per Diem Rate](#)

[Find out more about the Proportional Meal Rate \(Prop. Meals\)](#)

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201 6 and Ending March 31, 201 7
 For Period Beginning April 1, 201 ___ and Ending September 30, 201 ___

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)
A visit to the U.S. Virgin Islands to take part in activities and events associated with the 100th Anniversary Transfer Day Commemoration.

4. Sponsor of the Event Government of the U.S. Virgin Islands

5. Location of Event St. Croix, USVI and St. Thomas, USVI

6. Dates of Event

From: March 30, 201 7 To: March 31, 201 7

7. Nature of Event Welcome reception, breakfast meeting, official Transfer Day military parades and ceremonies, and dignitary luncheon.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 03/30/17 To 04/01/17

9. Accompanying Spouse (*If Applicable*)

Name: _____
Employee: _____
Government Position: _____
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

A. Government of the U.S. Virgin Islands C. _____

B. _____ D. _____

11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 55.81

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Employee's Signature

Date

MAY 19 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

Ethics Review (By Ethics Official)

Date

4-19-17

15. Approval.

Supervisor's (or Authorizing Official's) Signature

Title

Date

Asst. Deputy Chief of Staff

4/24/17

**OFFICE OF THE SOLICITOR
CORRESPONDENCE BACKGROUND FORM**

Date: March 27, 2017

Nature and Significance of Document: Request for approval of contract aircraft service for official travel on **March 31- April 1, 2017** of Secretary Zinke and seven non-SES DOI officials (Nikolao Pula, Director, OIA; Megan Bloomgren, Director, Communications, Doug Domenech, Senior Advisor; Russell Roddy, Director of Scheduling and Advance; Basil Ottley, Policy Director, OIA; Sgt. (b) (6), (b) (7)(C) Security; James Riddick, Maintenance Mechanic) from St. Croix, USVI, to St. Thomas, USVI, and back. The purpose of this travel is celebrations and meetings associated with the centennial of the transfer of the USVI to the United States.

Background: Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications, or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of DOI or charter aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1).

As the attached OAS-110 indicates, commercial and DOI aircraft service are not available to meet the scheduling and operational needs of this travel. Charter aircraft service, including the cost of total duty hours away, is ~~\$1,500~~. Because use of charter aircraft service is the only means of meeting the operational and scheduling needs of this trip, this travel may be approved.

*Amended:
3,000
3/29/17*

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED OAS-110 FORM.**

Contact and telephone number:
Jennifer Heindl 202-208-7094

Surname

Due Date: ASAP

Tim Murphy *Murphy* 3/28/17

TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Location	ST. CROIX	Date	3/31/2017	Hours required to be on site	0800	to	1200
Location	ST. THOMAS	Date	3/31/2017	Hours required to be on site	1330	to	1930
Location	ST. CROIX	Date	4/1/2017	Hours required to be on site	0800	to	1200

Manifest (only persons required to be at TDS):

Name	Hourly Salary
SEE ATTACHMENT	\$623.29
TOTAL Hours Cost of All Required Travelers	\$ 623.29

Annual Salary = 2087 hours x 1.20 = Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

(Continue on attached sheet if needed)

B. COST COMPARISON:

1. Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.	\$ 1,240.00
<ul style="list-style-type: none"> Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule. Cost of required per diem and ground transportation. 	<p style="font-size: small;"><i>not available to meet scheduling needs of travel - see remarks</i></p> <p style="text-align: center;">\$ 1,240.00</p>
TOTAL Cost by commercial transportation	
2. Leased, Contract, or Rental Aircraft:	
1. Flight hours x flight hour costs	\$ 1,500.00
2. Cost of total duty hours away from office or regular duty station	
3. Cost of required per diem and ground transportation	
4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc.	
TOTAL Cost by Lease, Contract, or Rental aircraft.	
3. DOI-Operated Aircraft – identify specific aircraft: <u>NONE AVAILABLE</u>	\$ 1,500.00
<ul style="list-style-type: none"> Flight hours required x variable flight hour cost. Cost of total duty hours away from office or regular duty station. Cost of required per diem and ground transportation. Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.) Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, etc. 	<p style="font-size: small;"><i>note 3/29: Because of # of passengers & weight restrictions, will require 2 aircraft</i></p> <p style="text-align: right;">0.00</p>
TOTAL COST by DOI Fleet aircraft.	
	\$ 0.00

Amended 3,100 3/29/17

PASSENGER MANIFEST

Grade

Secretary Zinke	PAS	\$ 119.02
Nikolao Pula, OIA Director	GS-15	\$ 85.87
Megan Bloomgren, Communications Dir	GS-15	\$ 85.87
Doug Domenech, Senior Advisor	GS-15	\$ 85.87
Russell Roddy, Dir of Sched & Adv	GS-15	\$ 85.87
Basil Ottley, OIA Policy Dir	GS-14	\$ 72.99
SGT (b) (6), (b) (7)(C) Security	GS-12	\$ 51.98
James Riddick, Maint Mech	GS-9	\$ 35.82
		<u>\$ 623.29</u>



Heindl, Jennifer <jennifer.heindl@sol.doi.gov>

Re: Aircraft Load Calculations

1 message

Edward Keable <edward.keable@sol.doi.gov>

29 March 2017 at 14:26

To: "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>

Cc: Timothy Murphy <timothy.murphy@sol.doi.gov>

Yes. This information does not change the analysis. Ed

Sent from my iPhone

On Mar 29, 2017, at 2:17 PM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:

Hi Ed,

Looks like the cost of the USVI charter will be going up. Because of number and weights of passengers, will need two planes. So cost is going from \$1,500 to \$3000.

May I simply amend the form to reflect the price change and note that it has been determined that two planes will be necessary, or do you want me to send up a new OAS-110 for your signature?

Thanks,
Jennifer

Jennifer A. Heindl

Attorney Advisor

Office of the Solicitor

Division of General Law

Branch of General Legal Services

Voice: 202-208-7094

Fax: 202-219-1790

This e-mail (including any attachments) is intended for the use of the individual or entity to whom or which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient or the employee or agent responsible for delivery of this e-mail to the intended recipient, you are hereby notified that any dissemination, distribution, copying, or use of this e-mail or its contents is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately and destroy all copies. Thank you.

----- Forwarded message -----

From: **Nigborowicz, Timothy** <timothy_nigborowicz@ios.doi.gov>

Date: 29 March 2017 at 14:08

Subject: Re: Aircraft Load Calculations

To: "Moultrie, Shari" <shari_moultrie@ios.doi.gov>

Cc: Jennifer Heindl <jennifer.heindl@sol.doi.gov>

We need to have all 8 travelers on the flights, so please arrange for 2 aircraft at the increased cost of \$3,000. Thank you.

On Wed, Mar 29, 2017 at 1:48 PM, Moultrie, Shari <shari_moultrie@ios.doi.gov> wrote:

Timothy - As you know are main purpose of our office is to ensure safety of all of our flights. Based upon the information you sent over on the passenger weights it would be pushing our maximum weight

limitations. With that said, can we drop the passengers down to 6 passengers vs 8? That would be the best solutions, however if that is not an option, the other option would be to split the team into 2 aircraft and the cost would be double to \$3000. Please let us know if either of these options will work.

Shari Moultrie

Flight Coordination Specialist
US Department of the Interior
Office of Aviation Services
Cell: (770) 598-3021
shari_moultrie@ios.doi.gov

We are dedicated to providing exceptional service and always looking for input to improve our services; please assist us by completing a brief survey at:

<https://www.surveymonkey.com/s/EROCustomerSurvey>

**United States Department of the Interior
Official Travel Schedule of the Secretary**

**U.S. Virgin Islands
March 30 - April 1, 2017**

FINAL



**TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
U.S. Virgin Islands
March 30 - April 1, 2017**

Weather:

Saint Croix

Thursday: Partly Cloudy; High 83

Friday: Partly Cloudy; 40% of PM Showers; High 84

Saturday: Partly Cloudy; 30% Chance of AM Showers; High 84

Saint Thomas

Friday: Partly Cloudy; High 82

Time Zone:

U.S. Virgin Islands

Atlantic Standard Time (same as EDT)

Advance (Saint Croix):

Security Advance

Advance

Sgt (b) (6), (b) (7)(C)

Rusty Roddy

Cell Phone:

(b) (6), (b) (7)(C)

(b) (6)

Advance (Saint Thomas):

Security Advance

Advance

Sgt (b) (6), (b) (7)(C)

Rusty Roddy

Cell Phone:

(b) (6), (b) (7)(C)

(b) (6)

Traveling Staff:

Agent in Charge

Communications Director

Senior White House Advisor

Acting Assistant Secretary, Insular Affairs

Policy Director, Office of Insular Affairs

NPS Maint. Mechanic (Photographer)

Sgt (b) (6), (b) (7)(C)

Megan Bloomgren

Doug Domenech

Nik Pula

Basil Ottley

James Riddick

(b) (6), (b) (7)(C)

(b) (6)

(b) (6)

(b) (6)

(b) (6)

(b) (6)

Attire:

Thursday Events:

Island Elegant / Business Casual (Blazer / Tie Optional)

Friday Events:

Business (Suit & Tie)

Saturday Events:

Beach Attire

Thursday, March 30, 2017
 Washington, DC → Saint Croix, USVI

6:45-7:00am EDT: Depart Private Residence en route Ronald Reagan National Airport

**7:59am EDT -
10:53am EDT:** **Wheels up Washington, DC (DCA) en route Miami, FL (MIA)**
 Flight: American Airlines 1449
 Flight time: 2 hours, 54 minutes
 RZ Seat: 21C
 AiC: Sgt. (b) (6), (b) (7)(C)
 Staff: Megan Bloomgren
 Note: Doug Domenech, Rusty Roddy, Nik Pula (Insular Affairs) & Basil Ottley (Insular Affairs) will arrive USVI prior to the Secretary

10:53-12:23pm EDT: Layover in Miami, FL // 1 hour, 20 minute layover

**12:23pm EDT -
3:00pm AST:** **Wheels up Miami, FL (MIA) en route Saint Croix, USVI (STX)**
 Flight: American Airlines 1293
 Flight time: 2 hours, 37 minutes
 RZ Seat: 15D
 AiC: Sgt. (b) (6), (b) (7)(C)
 Staff: Megan Bloomgren

3:00-3:15pm AST: **Wheels down & Depart Henry E. Rohlsen Airport (~15 minutes to vehicle)**
 Location: Christiansted, St Croix 00820

3:15-3:40pm AST: **Depart Airport en route RON**
 Location: Renaissance St. Croix Carambola Beach Resort & Spa
 Estate Davis Bay
 St. Croix, USVI 00850
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 Meg Bloomgren
 Sgt. (b) (6), (b) (7)(C) AiC
 (b) (6), (b) (7)(C) (Driver St. Croix PD)
 Staff Vehicle: Sgt. (b) (6), (b) (7)(C) (Driver)
 Drive time: ~25 minutes without traffic

3:40-4:30pm AST: Private Time

4:30-5:00pm AST: **Depart RON en route Christiansted**
 Location: #2 Old Hospital Grounds
 Christiansted, St. Croix, USVI
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 Meg Bloomgren
 Rusty Roddy
 Sgt. (b) (6), (b) (7)(C) AiC
 (b) (6), (b) (7)(C) (Driver St. Croix PD)
 Staff Vehicle: Sgt. (b) (6), (b) (7)(C) (Driver)
 Doug Domenech
 Nik Pula
 Basil Ottley
 James Riddick (Photographer)
 Drive time: ~30 minutes without traffic

5:00-5:45pm AST:

Veterans Meet & Greet

Location: Myron G. Danielson American Legion Post #85 Headquarters
#2 Old Hospital Grounds
Christiansted, St. Croix

Participants: 25 - 50 United States Military Veterans

Met By: Patrick Farrel, Director - USVI Office of Veterans Affairs

Format: Informal Meet & Greet to Thank Veterans for their Service including Q & A

Attire: Island Elegant / Business Casual (Blazer / Tie Optional)

Staff: Doug Domech
Meg Bloomgren
Rusty Roddy
Nik Pula
Basil Ottley
James Riddick (Photographer)

5:45-5:50pm AST:

Depart American Legion en route Government House

Location: Government House Offices
1105 King Street
Christiansted, St. Croix, USVI 00820

Vehicle Manifest:

Secretary's Vehicle:	RZ Meg Bloomgren Rusty Roddy Sgt. (b) (6), (b) (7)(C) (AiC) (b) (6), (b) (7)(C) (Driver St. Croix PD)
Staff Vehicle:	Sgt. (b) (6), (b) (7)(C) (Driver) Doug Domenech Nik Pula Basil Ottley James Riddick (Photographer)

Drive time: ~5 minutes without traffic

5:50-6:05pm AST:

Arrive Government House Main Security Entrance & Proceed to Brief Meet & Greet with Governor Kenneth Mapp

Met by: Mae Louise Williams, Protocol Coordinator - Office of the Governor

Note: Ms. Williams will escort RKZ via elevator to 3rd floor residence drawing room for a quick greet with the Governor. RKZ and Governor Mapp will then take the elevator down one floor to the ballroom and enter the reception together.. Short program will immediately begin.

Note: Danish Prime Minister Lars Rasmussen will not be in attendance.

Elevator Manifest
To 3rd Floor:

First Elevator:	RKZ Mae Louise Williams Doug Domenech Meg Bloomgren Rusty Roddy Sgt. (b) (6), (b) (7)(C) (AiC) James Riddick (Photographer)
Second Elevator:	Nik Pula Basil Ottley Sgt. (b) (6), (b) (7)(C)

Elevator Manifest
From 3rd Floor to

Ballroom:

First Elevator: RKZ
Sgt. (b) (6), (b) (7)(C) (A/C)
Governor
Governor Detail
Governor Detail
Rusty Roddy

Second Elevator: Doug Domenech
Meg Bloomgren
Nik Pula
Basil Ottley
Sgt. (b) (6), (b) (7)(C)
James Riddick (Photographer)

6:05-8:00pm AST:

USVI Governor's Welcome Reception

Location: Government House Ballroom

Participants: 200 - 300 Attendees. Dignitaries include USVI Governor Kenneth Mapp, USVI Lt. Governor Osbert Potter, USVI Senate President Myron Jackson, USVI Congresswoman Stacey Plaskett, Potential Dignitaries from Denmark

Staff: Doug Domenech
Meg Bloomgren
Rusty Roddy
Nik Pula
Basil Ottley
James Riddick (Photographer)

Format: Informal, short Program including welcoming remarks by Pamela Richards, Chairman of the Virgin Islands Transfer Centennial Commission, Brief remarks by Governor Kenneth Mapp and Lt. Governor Osbert Potter, "Happy to be here" brief remarks by RKZ. Podium and mic.

Backdrop: United States Flag, U.S. Virgin Islands Flag, National Guard Flag

Press: Open

Attire: Island Elegant / Business Casual (Blazer / Tie Optional)

Note: Heavy Hors D'Oeuvres served.

8:00-8:05pm AST:

Depart Government House via Walk en route Club Comanche Hotel St. Croix

Location: Club Comanche Hotel St. Croix
#1 Strand Street
Christiansted, St. Croix, USVI 00820

Elevator Manifest
From Ballroom to
Main Security

Exit: First Elevator: RKZ
Doug Domenech
Meg Bloomgren
Rusty Roddy
Sgt. (b) (6), (b) (7)(C) (A/C)
James Riddick (Photographer)

Second Elevator: Nik Pula
Basil Ottley
Sgt. (b) (6), (b) (7)(C)

Participants in
Walk to VIGOP
Event: RZ

Sgt. (b) (6), (b) (7)(C) AiC)
 Sgt. (b) (6), (b) (7)(C)
 St. Croix PD

Drive time: -1 minute without traffic (~3 minutes walking)
 Note: Staff will hold at RumRunners (nearby) and depart with RZK to RON

8:05-9:30pm AST:

Arrive and Attend Virgin Islands GOP Event

Location: 2nd Floor Patio Bar
 Met by: John Canegata, Virgin Islands GOP Chairman
 Dennis Lennox, Virgin Islands GOP Executive Director
 Participants: Approximately 50-75 attendees. Notables Include:
 Congresswoman Amata Radewagen
 Lilliana Belardo de O'Neal, VIGOP National Committeewoman
 Jevon Williams, VIGOP National Committeeman
 April Newland, VIGOP Vice Chairman
 David Johnson, Reception Patron, and wife Jackie Goodyear
 Neil Prior, Reception Host Committee Member
 Francie Whittenburg, Reception Host Committee Member
 Robert Max Schanfarber, VIGOP Secretary and Nominee for Territorial Senate
 Samual Sanes, Democratic Territorial Senator
 Press: Closed
 Staff: None
 Format: 8:05 Arrive and proceed to photo line with Patron(s), Host Committee Members, and VIGOP Officers
 8:10 Chairman Canegata welcomes attendees
 8:15 National Anthem
 8:20 Chairman Canegata introduces patrons, Host Committee Members, and honored guests
 8:25 Chairman Canegata recognizes Senatorial Candidate Rovert Max Schanfarber
 8:27 Rovert Max Schanfarber delivers brief remarks
 8:30 Chairman Canegata recognizes Congresswoman Radewagen (possible brief remarks)
 8:35 Chairman recognizes RKZ
 8:37 RKZ delivers brief remarks
 8:50 End of formal program
 Attire: Island Elegant / Business Casual (Blazer / Tie Optional)

9:30-10:00pm AST:

Depart Club Comanche Hotel St. Croix en route RON

Location: Renaissance St. Croix Carambola Beach Resort & Spa
 Estate Davis Bay
 St. Croix, USVI 00850

Vehicle Manifest:

Secretary's Vehicle: RZ
 Meg Bloomgren
 Rusty Roddy
 Sgt. (b) (6), (b) (7)(C) AiC)
 (b) (6), (b) (7)(C) Driver St. Croix PD)
 Staff Vehicle: Sgt. (b) (6), (b) (7)(C) Driver)
 Doug Domenech
 Nik Pula
 Basil Ottley
 James Riddick (Photographer)

Drive time: -30 minutes without traffic

10:00pm AST: RON

Friday, March 31, 2017

Saint Croix → Saint Thomas → Saint Croix

6:00-6:30am AST: Opportunity for Morning Swim
Location: Hotel Beach

6:30-7:00am AST: Private Time

7:00-7:30am AST: Depart RON en route Christiansted
Location: Christiansted, St. Croix, USVI
Christiansted National Historic Site
Christiansted Government House

Vehicle Manifest:
Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. (b) (6), (b) (7)(C) AiC
(b) (6), (b) (7)(C) (Driver St. Croix PD)
Staff Vehicle: Sgt. (b) (6), (b) (7)(C) (Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

7:30-7:35am AST: Arrive Government House Main Security Entrance & Proceed to Breakfast Meeting with Prime Minister Rasmussen and Governor Mapp

Met by: Mae Louise Williams, Protocol Coordinator - Office of the Governor
Note: Ms. Williams will escort RKZ via elevator to 3rd Floor Residence Parlor for meeting with Prime Minister Rasmussen and Governor Mapp
Note: Prime Minister Rasmussen will be flying to St. Croix this morning and will not arrive to meeting until approximately 7:45 a.m.

Elevator Manifest
To 3rd Floor:
First Elevator: RKZ
Mae Louise Williams
Doug Domenech
Meg Bloomgren
Rusty Roddy
Sgt. (b) (6), (b) (7)(C) AiC
James Riddick (Photographer)
Second Elevator: Nik Pula
Basil Ottley
Sgt. (b) (6), (b) (7)(C)

7:35-7:55am AST: Meet with Danish Prime Minister Rasmussen, United States Virgin Islands Governor Mapp and Virgin Islands Lt. Governor Osbert Potter

Location: Government House 3rd Floor Residence Parlor
Participants: Prime Minister Lars Lokke Rasmussen
Governor Kenneth Mapp
Lt. Governor Osbert Potter
Anne Dorte Riggelsen (Ambassador, Counsel General of Denmark in New York)

- Staff: Doug Domenech
Meg Bloomgren
Rusty Roddy
Nik Pula
Basil Ottley
James Riddick (Photographer)
- Press: Closed
- Attire: Business (Suit & Tie)
- Format: Light local cuisine breakfast will be served
- Note: Breakfast will also be provided for staff
- 7:55-8:00am AST: Walk to Military Parade Viewing Stand**
- Participants: RKZ
Prime Minister Lars Rasmussen
Governor Kenneth Mapp
Lt. Governor Osbert Potter
- Note: Staff will need to take elevator down prior to principles due to lack of elevator space.
- 8:00-9:15am AST: Military Parade**
- Location: National Park Grounds Reviewing Stand
- Participants: Approximately 30 Dignitaries including RKZ will be seated in the Official Reviewing Stand
- Attendees: 1,500
- Note: Right Military Salute by parade participants towards official reviewing stand.
- Note: Secretary will be seated directly to the right of Governor Mapp and Directly to the left of Prime Minister Rasmussen.
- Note: Special seating will be reserved for staff.
- 9:15-9:30am AST: Depart Parade & Walk to Seawall for Wreath Laying at Sea Ceremony**
- Location: National Parks Ground Seawall
- Participants: RKZ, Prime Minister Lar Rasmussen
Governor Kenneth Mapp
- Format: Governor Mapp will place a wreath in the water to honor those soldiers who died at sea. RKZ & Prime Minister Rasmussen will observe.
- 9:30-10:00am AST: Depart Wreath Laying Ceremony en route Photo Op & Arrive Official Ceremony**
- Note: Upon arrival to the ceremony grounds, RKZ will briefly stop for a Photo op with Christiansted National Historic Site National Park Service Staff who will be pre-set on steps in front of the Customs House and another photo op with Sandy Point National Wildlife Refuge staff and Duke University students assisting with the Monitoring of turtle nestings at the refuge.
- 10:00-12:00pm AST: Transfer Day Centennial Ceremony - St. Croix**
- Location: National Park Grounds Ceremonial Platform
- Attendees: 1,500. Open to the public.
- Format: Dignitaries will be on a platform located in a large, open-air Tent located on National Park Service land. Stage is one foot tall and includes a podium and mic. Backdrop is the Caribbean Sea, boats, gazebo, USA Flag, Danish Flag, and USVI Flag.
- Note: Secretary will be seated directly to the right of Governor Mapp and Directly to the left of Prime Minister Rasmussen.
Acting Assistant

Secretary of Insular Affairs Nik Pula will Introduce RKZ.
RZ speaks for 5 minutes.

Note: Complete program attached as separate document

12:00-12:30pm AST:

Depart Ceremony en route Airport

Location: Henry E. Rohlsen International Airport
Bohlke International Airways (340-778-9177)
Christiansted, St. Croix USVI 00820

Vehicle Manifest:

Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. (b) (6), (b) (7)(C) AiC
(b) (6), (b) (7)(C) Driver St. Croix PD)

Staff Vehicle: Sgt. (b) (6), (b) (7)(C) (Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

12:30pm AST-
1:00pm AST:

Wheels up Christiansted, St. Croix en route Charlotte Amalie, St. Thomas

Location: Charlotte Amalie West, St. Thomas 00802

Aircraft 1: PA31 Piper Navajo Chieftain
Tail # N350FM
Colors are white over dark blue with red and gold accent stripes

Aircraft 2: PA31 Piper Navajo Chieftain
Tail # N50PS
Colors are white over black with red accent stripe

Flight Manifest:

Aircraft 1: RZ
Sgt. (b) (6), (b) (7)(C) AiC
Doug Domenech
Meg Bloomgren
Captain Odell Isaac (Pilot, 303-884-5738)

Aircraft 2: Rusty Roddy
Nik Pula
Basil Ottley
James Riddick (Photographer)
Captain Maai Riga (Pilot, 970-201-3668)

1:00-1:25pm AST:

Depart Airport en route Government House

Location: 2122 Kongens Gada
St. Thomas, Virgin Islands 00802

Vehicle Manifest:

Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. (b) (6), (b) (7)(C) AiC
Driver (St. Thomas PD)

Staff Vehicle: Sgt. (b) (6), (b) (7)(C) (Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

- 1:25-1:30pm AST: Arrive Government House**
 Note: RKZ, Prime Minister Rasmussen and Governor Mapp will enter walking up stairs to Government House together
- 1:30-2:00pm AST: Dignitary Informal Luncheon Hosted by Governor Mapp**
 Location: Government House Grand Ballroom
 Participants: 150 - 200 Attendees. Dignitaries include Senator Lisa Murkowski.
 Staff: Doug Domenech
 Meg Bloomgren
 Rusty Roddy
 Nik Pula
 Basil Ottley
 James Riddick (Photographer)
 Format: No formal program. Menu consists of local cuisine.
 Note: Most likely, Governor Mapp will ask RKZ and Prime Minister Rasmussen to dine privately with him in his 3rd floor conference room.
 Note: Lunch is for all dignitaries, their staffs, and security details
- 2:00-2:05pm AST: Depart Government House en route Legislative Grounds**
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 Meg Bloomgren
 Rusty Roddy
 Sgt. (b) (6), (b) (7)(C) (AiC)
 Driver (St. Thomas PD)
 Staff Vehicle: Sgt. (b) (6), (b) (7)(C) Driver)
 Doug Domenech
 Nik Pula
 Basil Ottley
 James Riddick (Photographer)
- 2:05-3:00pm AST: Military Parade**
 Location: Legislative Grounds Reviewing Stand
 Attendees: Dignitaries include Senator Lisa Murkowski
 Note: Reviewing stand will be strictly for Dignitaries.
 Staff will have a separate, reserved seated viewing area nearby.
- 3:00-3:05pm AST: Depart Parade Reviewing Stand with Prime Minister Rasmussen and Governor Mapp via Walk to Legislative Grounds Program Platform**
- 3:05-7:00pm AST: Transfer Day Centennial Ceremony - St. Thomas**
 Location: Legislative Grounds Program Platform
 Attendees: 500 - 700 attendees. Open to the public. Dignitaries include Senator Lisa Murkowski
 Press: Open. Event broadcast live on PBS and local legislative channel.
 Format: RKZ will be introduced by Nikolao Pula, Acting Assistant Secretary for Insular Affairs, U.S. Department of the Interior
 At 3:55 p.m., RKZ, Prime Minister Rasmussen and Governor Mapp will depart main ceremony platform following the color guard and proceed to secondary stage for the transfer historic re-enactment / flag ceremony which takes place promptly at 4:00 p.m. whereupon the flag is changed from the Danish flag to the American flag
- 7:00-7:30pm AST: Depart Ceremony en route Room With A View Wine Bar & Restaurant**
 Vehicle Manifest:
 Secretary's Vehicle: RZ

Staff Vehicle: Meg Bloomgren
 Rusty Roddy
 Sgt. (b) (6), (b) (7)(C) (AiC)
 Driver (St. Thomas PD)
 Sgt. (b) (6), (b) (7)(C) (Driver)
 Doug Domenech
 Nik Pula
 Basil Ottley
 James Riddick (Photographer)

7:30-10:30pm AST: **Dinner with Senator Lisa Murkowski and Verne Martell**
 Location: Room With A View Wine Bar & Restaurant
 Bluebeard's Castle Resort
 1331 Estate Taamberg
 St. Thomas, VI 00802
 Note: Reservations are under "Roddy." Table for 4 for RKZ, Senator Murkowski and Mr. Martell. Table for 10 for staff including Senator Murkowski's staffer, Isaac Edwards.

10:30-10:45pm AST: **Depart Room With a View Wine Bar & Restaurant en route Airport**
 Location: Cyril E. King Airport
 St. Thomas Jet Center (340-998-8654)
 Airport Road, Charlotte Amalie West
 St. Thomas, USVI 00802

Vehicle Manifest:
 Secretary's Vehicle: RZ
 Meg Bloomgren
 Rusty Roddy
 Sgt. (b) (6), (b) (7)(C) (AiC)
 Driver (St. Thomas PD)
 Staff Vehicle: Sgt. (b) (6), (b) (7)(C) (Driver)
 Doug Domenech
 Nik Pula
 Basil Ottley
 James Riddick (Photographer)

11:00pm AST-
 11:30pm AST: **Wheels up Charlotte Amalie, St. Thomas en route Christiansted, St. Croix**
 Aircraft 1: PA31 Piper Navajo Chieftain
 Tail # N350FM
 Colors are white over dark blue with red and gold accent stripes
 Aircraft 2: PA31 Piper Navajo Chieftain
 Tail # N50PS
 Colors are white over black with red accent stripe

Flight Manifest:
 Aircraft 1: RZ
 Sgt. (b) (6), (b) (7)(C) (AiC)
 Doug Domenech
 Meg Bloomgren
 Captain Odell Isaac (Pilot, 303-884-5738)
 Aircraft 2: Rusty Roddy
 Nik Pula
 Basil Ottley
 James Riddick (Photographer)
 Captain Maai Riga (Pilot, 970-201-3668)

11:30 pm AST:

Arrive Henry E. Rohlsen Airport & Depart en route RON

Location: Renaissance St. Croix Carambola Beach Resort & Spa
Estate Davis Bay
St. Croix, USVI 00850

Vehicle Manifest:

Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. (b) (6), (b) (7)(C) (AiC)
(b) (6), (b) (7)(C) (Driver St. Croix PD)

Staff Vehicle: Sgt. (u) (o), (u) (r) (C) (Driver)
Doug Domenech
Nik Pula
Basil Ottley
James Riddick (Photographer)

Drive Time: ~20 minutes without traffic

12:00am AST:

RON

Saturday, April 1, 2017

Buck Island → Washington, DC

8:45-9:25am AST:

Depart RON en route Green Cay Marina

Location: Green Cay Marina
Christiansted, St. Croix 00820, USVI

Vehicle Manifest:

Secretary's Vehicle: RZ
Meg Bloomgren
Rusty Roddy
Sgt. (b) (6), (b) (7)(C) (AiC)
(b) (6), (b) (7)(C) (Driver St. Croix PD)

Staff Vehicle: Sgt. (u) (o), (u) (r) (C) (Driver)
Doug Domenech
James Riddick (Photographer)

Drive Time: ~40 minutes without traffic

9:25-10:00 am AST:

Arrive Green Cay Marina & Depart for Buck Island Reef National Monument

Met By: Joel Tutein, Superintendent - St. Croix National Parks

Attire: Beach Attire

Vehicle Manifest:

Secretary's Boat: RKZ
Joel Tutein
Zandy Hollis-Starr (Chief of Resource
Management - NPS St. Croix)
Rusty Roddy
Sgt. (b) (6), (b) (7)(C) (AiC)
James Riddick (Photographer)

Boat 2: Sgt. (b) (6), (b) (7)(C)
Doug Domenech
Meg Bloomgren
Gregory Camacho (Acting Chief of
Interpretation - NPS St. Croix)

Dan Ritter (Facility Chief - NPS St. Croix)

Tail Law Enforcement
Boat: Isander Rodriguez (Chief Ranger Law Enforcement)

10:00-12:00pm AST: Arrive Buck Island Reef National Monument & Proceed to Tour
 Activities: Snorkel Underwater Trail (7 - 8 feet deep) and other coral reef location (10 - 30 feet deep)
 Note: NPS will provide snorkel equipment / gear
 Note: When snorkling, it has been requested that sunscreen not be worn as it affects the coral so it is recommended that those worried about getting sunburned wear long sleeve t-shirts while snorkling.

12:00-1:15pm AST: Lunch Discussion with Buck Island Reef National Monument Staff
 Location: Buck Island Detrix Beach
 Note: Food and beverages will be purchased prior to arrival to Buck Island

1:15-1:45pm AST: Depart Buck Island Reef National Monument to Green Cay Marina
 Vehicle Manifest:
 Secretary's Boat: RKZ
 Joel Tutein
 Zandy Hollis-Starr (Chief of Resource Management - NPS St. Croix)
 Rusty Roddy
 Sgt. (b) (6), (b) (7)(C) AiC
 James Riddick (Photographer)
 Boat 2: Sgt. (b) (6), (b) (7)(C)
 Doug Domenech
 Meg Bloomgren
 Gregory Camacho (Acting Chief of Interpretation - NPS St. Croix)
 Dan Ritter (Facility Chief - NPS St. Croix)
 Tail Law Enforcement
 Boat: Isander Rodriguez (Chief Ranger Law Enforcement)

1:45-2:15pm AST: Private Time at Green Cay Marina
 Note: The marina has showers / restrooms

2:15-2:45pm AST: Depart Green Cay Marina en route Henry E. Rohlsen Airport
 Location: Henry E. Rohlsen Airport
 Christiansted, St. Croix 00820
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 Meg Bloomgren
 Doug Domenech
 Sgt. (b) (6), (b) (7)(C) AiC
 (b) (6), (b) (7)(C) Driver St. Croix PD)
 Staff Vehicle: Sgt. (b) (6), (b) (7)(C) Driver)
 Rusty Roddy
 James Riddick (Photographer)

Drive Time: ~30 minutes without traffic

3:55pm AST-7:06pm EDT: Wheels up Saint Croix, USVI (STX) en route Miami, FL (MIA)
 Flight: American Airlines 1293

Flight time: 3 hours, 11 minutes
 RZ Seat: 19D
 AiC: Sgt. (b) (6), (b) (7)(C)
 Staff: Megan Bloomgren
 Doug Domenech
 Rusty Roddy

7:06-8:29 pm EDT: Layover in Miami, FL // 1 hour, 23 minute layover

8:29pm EDT-
 11:06pm EDT: Wheels up Miami, FL (MIA) en route Washington, DC (DCA)
 Flight: American Airlines 1621
 Flight time: 2 hours, 37 minutes
 RZ Seat: 15D
 AiC: Sgt. (b) (6), (b) (7)(C)
 Staff: Megan Bloomgren
 Doug Domenech
 Rusty Roddy

11:06-11:20pm EDT: Wheels down Ronald Reagan National Airport (~15 minutes to vehicle)
 Location:

11:20-11:50pm EDT: Depart Airport en route Private Residence

**OFFICE OF THE SOLICITOR
CORRESPONDENCE BACKGROUND FORM**

Date: June 20, 2017

Nature and Significance of Document: Request for approval of use of a U.S. Park Police helicopter for official travel on **June 21, 2017** of the Secretary, one DOI senior official (Scott Hommel, Chief of Staff), and one non-SES officials (Sgt. (b) (6), (b) (7)(C) Security) from Washington D.C. to NCTC in Shepherdstown, WV. The purpose of this travel is participation in a COOP/Emergency management exercise.

Background: Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications, or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of DOI or charter aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1).

As the attached OAS-110 indicates, Charter and commercial aircraft service are not available to meet the operational and scheduling needs of this flight. The cost of DOI aircraft service, including the cost of total duty hours away, is \$ 8,066. Because DOI aircraft service is the only means of meeting the operational and scheduling needs of this trip, this travel may be approved.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED OAS-110 FORM.**

Contact and telephone number:
Jennifer Heindl 202-208-7094

Surname

Shepherdstown
W.V.

6/21

Sec. / Tomorrow

Tim Murphy

Murphy 6/21/17

TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Location: <u>Shepherdstown WV</u>	Date: <u>6/21/2017</u>	Hours required to be on site	1515	to	1700
Location: _____	Date: _____	Hours required to be on site	_____	to	_____
Location: _____	Date: _____	Hours required to be on site	_____	to	_____

Manifest (only persons required to be at TDS):

Name	Hourly Salary
<u>Secretary Zinke, DOI, PAS</u>	<u>\$107.52</u>
<u>SGT (b) (6), (b) (7)(C) Security, GS-12</u>	<u>\$51.95</u>
<u>Scott Hommel, DOI, Staff Secretary, SES</u>	<u>\$89.52</u>
TOTAL Hours Cost of All Required Travelers	\$ <u>248.99</u>

Annual Salary ÷ 2087 hours x 1.20 = Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

(Continue on attached sheet if needed)

B. COST COMPARISON:

1. <u>Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.</u>	\$ <u>0.00</u>
• Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule.	<u>0.00</u>
• Cost of required per diem and ground transportation.	<u>0.00</u>
TOTAL Cost by commercial transportation	\$ <u>0.00</u>
2. <u>Leased, Contract, or Rental Aircraft.</u>	
1. Flight hours x flight hour costs	\$ <u>0.00</u>
2. Cost of total duty hours away from office or regular duty station	<u>0.00</u>
3. Cost of required per diem and ground transportation	<u>0.00</u>
4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc.	<u>0.00</u>
TOTAL Cost by Lease, Contract, or Rental aircraft.	\$ <u>0.00</u>
3. <u>DOI-Operated Aircraft – identify specific aircraft: <u>N412PP</u></u>	
• Flight hours required x variable flight hour cost.	\$ <u>6,570.00</u>
• Cost of total duty hours away from office or regular duty station.	<u>746.97</u>
• Cost of required per diem and ground transportation.	<u>0.00</u>
• Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.)	<u>0.00</u>
• Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et.	<u>749.52</u>
TOTAL COST by DOI Fleet aircraft.	\$ <u>8,066.49</u>

C. MOST COST EFFECTIVE METHOD:

Commercial
 Lease, Contract or Rental – N# _____ . Pilot/Crew _____

Purpose _____

DOI Fleet -----N# 412PP . Pilot/Crew TBD

SEE REMARKS BELOW

Purpose _____

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Request approval to utilize Department of Interior fleet helicopter to transport Secretary Zinke and other team members on June 21st, 2017. Aircraft will pick up team from Washington DC and travel to Shepherdstown, WV.

Purpose of Flights: On June 21, 2017, Secretary Ryan Zinke will travel to Shepherdstown, West Virginia, to participate in a Federal Emergency Management Training Exercise at the National Conservation Training Center (NCTC). Secretary Zinke will be at NCTC for approximately two hours and then return to Washington, D.C.

Other option would be to drive from Washington DC to Shepherdstown, WV. However Secretary Zinke's last engagement in Washington DC is at 2pm. Driving would get him into Shepherdstown at approximately 4pm, not in time to meet the scheduled event at 3:15pm.

Charter aircraft was not available to meet the scheduling and operational needs of the flight.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Print name of designated approving official Signature Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b. page 6 of OMB Circular A-126)

Print name of designated approving official Signature Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:
(See paragraph 11.c. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers


Print name of designated approving official


Signature

06-22-17
Date



Heindl, Jennifer <jennifer.heindl@sol.doi.gov>

Fwd: Travel to NCTC

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>
 To: "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>

20 June 2017 at 15:30

----- Forwarded message -----

From: **Nigborowicz, Timothy** <timothy_nigborowicz@ios.doi.gov>
 Date: Tue, Jun 20, 2017 at 11:57 AM
 Subject: Fwd: Travel to NCTC
 To: "Moultrie, Shari" <shari_moultrie@ios.doi.gov>

Here's the drive-time estimate from Lt. (b) (6), (b) (7)(C) Secretary Zinke is scheduled to participate in the Emergency Management Training Exercise at NCTC from 3:15pm to 5:00pm. Driving to NCTC would not enable him to be on time and fully participate as scheduled.

----- Forwarded message -----

From: (b) (6), (b) (7)(C) (b) (6), (b) (7)(C)
 Date: Mon, Jun 19, 2017 at 1:53 PM
 Subject: Re: Travel to NCTC
 To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Tim

Estimated arrival time assuming a sharp departure at 2:00 pm would be 3:45 - 4:00pm with usual traffic conditions.

Thank you.

On Mon, Jun 19, 2017 at 1:26 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Hi (b) (6), (b) (7)(C) On June 21, Secretary Zinke is scheduled to travel to the National Conservation Training Center (NCTC) in Shepherdstown, West Virginia, for an official engagement. His final official engagement in Washington, D.C., on June 21 is scheduled to conclude at 2:00pm. Could you please provide the estimated arrival time at NCTC if Secretary Zinke drives to Shepherdstown after departing Washington at 2:00pm? Thank you.

Tim Nigborowicz
 Office of Scheduling and Advance
 202-208-7551

-- (b) (6), (b) (7)(C)
 Lieutenant
 U.S. Park Police
 Special Protection Detail
 (b) (6), (b) (7)(C)
 (b) (6), (b) (7)(C) cell



Heindl, Jennifer <jennifer.heindl@sol.doi.gov>

Fwd: Helicopter

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>
To: "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>

20 June 2017 at 15:31

----- Forwarded message -----

From: (b) (6), (b) (7)(C), (b) (6), (b) (7)(C)
Date: Tue, Jun 20, 2017 at 10:45 AM
Subject: Re: Helicopter
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>, (b) (6), (b) (7)(C), (b) (6), (b) (7)(C)
Cc: Caroline Boulton <caroline_boulton@ios.doi.gov>

Tim,

I'll try to answer your questions in order.

The hourly rate for flight time is \$2190 per.
We have an extra pilot coming on for 8 hours of OT at at rate of \$83.28 per hour.
This covers mission and aircraft prep all the way through end of mission.

This mission will not compromise any law enforcement obligations.

There is no issue with this use of the aircraft, and the U.S. Park Police does not have any policy that such use would contravene to my knowledge.

This trip is scheduled to transport agency officials to and from their official engagement at NCTC. However, NCTC is a site that can be utilized for numerous Interior Dept. missions and exercises and has been in the past. As such we are also using this flight as a training mission for pilot familiarization with the terrain/topography of NCTC for future missions.

Please feel free to contact me if you have any further questions,

V/R

Lieutenant (b) (6), (b) (7)(C)
Commander - Aviation Section
United States Park Police
Office (b) (6), (b) (7)(C)
Cell (b) (6), (b) (7)(C)

CONFIDENTIALITY NOTICE:

This message, including any attachments, is intended exclusively for the individual or group to which it is addressed. This communication may contain information that is proprietary, privileged, confidential, law enforcement sensitive, and or otherwise legally exempt from disclosure. If you are not the named addressee, you are not authorized to read, print, retain, copy or disseminate, any part of this message or attachments. If you have received this message in error, please notify the sender immediately via e-mail and permanently delete the message and any attachments.

On Mon, Jun 19, 2017 at 2:13 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

My apologies. Caroline reminded me of a 15-minute safety training that the Secretary will have to complete, so the revised schedule would be:

2:30pm Depart Washington, DC
3:05pm Arrive NCTC

4:00pm Depart NCTC
4:35pm Arrive Wasington, DC

On Mon, Jun 19, 2017 at 2:08 PM, Nigborowicz, Timothy <limothy_nigborowicz@ios.doi.gov> wrote:
Hello sir. Here is the current plan for the Secretary's flight to NCTC on June 21:

2:15pm Depart Washington, DC
2:50pm Arrive NCTC

4:00pm Depart NCTC
4:35pm Arrive Wasington, DC

When you have a chance, could you please provide a breakdown of the costs for each leg of the trip, for pilot overtime, and for any other expenses that will be incurred? Also, could you please answer the following questions for our documentation purposes:

- 1) Can you confirm that use of the helicopter for this assignment will not potentially compromise any law enforcement obligations?
- 2) Can you confirm that there is no issue with this use of the aircraft, and that the U.S. Park Police does not have any policy that such use would contravene?
- 3) Is the helicopter doing anything else in Shepherdstown (i.e. does it have a law enforcement assignment in Shepherdstown) or is it solely traveling there to transport agency officials to and from their official engagement at NCTC?

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

On Fri, Jun 16, 2017 at 7:24 PM, (b) (6), (b) (7)(C) (b) (6), (b) (7)(C) wrote:
Caroline,

We can accommodate 4 passengers, so three on the way out and four on the return would be fine. Our hangar is just across the river from Nats Stadium in Anacostia Park. The trip should take approximately 35 minutes but I can get you a more exact number if you need it. Feel free to contact me if you have further questions.

(b) (6), (b) (7)(C)

Sent from my iPhone

LT. (b) (6), (b) (7)(C)
Commander
Aviation Section
United States Park Police
(b) (6), (b) (7)(C) Cell


On Jun 16, 2017, at 5:03 PM, (b) (6), (b) (7)(C) (b) (6), (b) (7)(C) wrote:

(b) (6), (b) (7)(C) can you respond to Caroline's questions.

Caroline, (b) (6), (b) (7)(C) is the new commander of the Aviation unit.

Sent from my iPhone

On Jun 16, 2017, at 4:59 PM, Boulton, Caroline <caroline_boulton@ios.doi.gov> wrote:

Hi Tim and 

Scott confirmed that we would like to use the helicopter to go round trip. Scott would like to be on the return trip, and it is likely that Laura Rigas would like to be on the outgoing trip. Where does the helicopter take off from and do you know what the ETA would be from the Senate to Shepherdstown? I'd like to leave a minimum of 30 minutes after the hearing in case it goes over.

Caroline

On Fri, Jun 16, 2017 at 12:58 PM, Nigborowicz, Timothy
<timothy_nigborowicz@ios.doi.gov> wrote:

Hey, I hope you made it back safely. Did you have a chance to talk to Downey about the helicopter?

On Wed, Jun 14, 2017 at 10:39 AM, Nigborowicz, Timothy
<timothy_nigborowicz@ios.doi.gov> wrote:

Hi Caroline. Can you please let me know when you have a free moment when I can call you to talk about next week? Thanks.

Tim

—
Caroline Boulton
Department of the Interior
Scheduling & Advance
Caroline_Boulton@ios.doi.gov | Scheduling@ios.doi.gov

Ryan Zinke - (b) (6)

Wed Jun 21, 2017

9:30am - 12pm Senate Interior Appropriations Hearing

Video call:

(b) (5)

Where: Dirksen 124

Calendar **Ryan Zinke - (b) (6)**

Created by: Caroline Boulton

1:30pm - 2pm Rep. Gianforte Swearing In Ceremony

Video call:

(b) (5)

Where: Ho

Calendar **Ryan Zinke - (b) (6)**

Created by: Caroline Boulton

2pm - 2:15pm Drive to Anacostia

Video call:

(b) (5)

Calendar **Ryan Zinke - (b) (6)**

Created by: Caroline Boulton

2:15pm - 2:30pm Helicopter Safety Briefing

Video call:

(b) (5)

Calendar: **Ryan Zinke - (b) (6)**

Created by: Caroline Boulton

2:30pm - 3:05pm Depart for West Virginia

Video call:

(b) (5)

Calendar: **Ryan Zinke - (b) (6)**

Created by: Caroline Boulton

3:15pm - 5pm Emergency Management Training Exercise

Calendar: **Ryan Zinke - (b) (6)**

Created by: Caroline Boulton



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: 06-13-17 Travel for Secretary Ryan Zinke

1 message

Downey Magallanes <downey_magallanes@ios.doi.gov>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Tue, Jun 13, 2017 at 1:43 AM

Approved

Sent from my iPhone

On Jun 12, 2017, at 9:50 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

1. Dates of travel

06/13/17 - 06/16/17

2. Purpose of travel

Secretary Zinke will travel to Uncasville, Connecticut, to speak at the National Congress of American Indians Mid-Year Conference. Secretary Zinke will travel to Hooksett, New Hampshire, to make a press announcement regarding Pittman-Robertson Grants, and to hold related meetings with New Hampshire Governor Chris Sununu and regional stakeholders. Secretary Zinke will travel to various areas within the state of Maine and to Boston, Massachusetts, to conduct reviews of Katahdin Woods and Waters National Monument and Northeast Canyons and Seamounts Marine National Monument. These reviews will include tours of the monuments, media availabilities, and meetings with various stakeholders.

3. Associated cost of the travel

\$1,000

4. Who will be paying for travel (DOI or other)

DOI will pay for most of the travel. Third parties may pay for some meals provided during this travel

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

DC-Hartford Flight

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Mon, Jun 12, 2017 at 3:49 PM

To: Downey Magallanes <downey_magallanes@ios.doi.gov>

Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

On June 13, 2017, Secretary Zinke is scheduled to travel to Connecticut to speak at the National Congress of American Indians (NCAI) Mid-Year Conference. Secretary Zinke is scheduled to give his remarks at the conference at 10:00am. The conference is being held at the Mohegan Sun in Uncasville, Connecticut.

The earliest contract carrier flight from Washington, D.C., to Hartford, Connecticut, arrives at 9:04am on June 13. It is approximately a one-hour drive from Hartford to the Mohegan Sun. Therefore, if Secretary Zinke takes this contract flight, he will not be able to arrive on time for his scheduled remarks at the NCAI conference. If Secretary Zinke travels to Hartford on June 12, he will incur unnecessary overnight lodging costs which would increase the total cost of the trip.

There is a non-contract flight from Washington to Hartford that arrives at 8:22am on June 13. If Secretary Zinke takes this flight, he will be able to arrive at the Mohegan Sun in time to deliver his remarks at 10:00am, as scheduled.

The airfare for the non-contract flight is \$93.20. The government fare for the contract flight that arrives at 9:04am is \$93.20. There is no cost difference between the contract fare and the non-contract fare.

The following staff are traveling with Secretary Zinke:

Sgt. (b) (6), (b) (7)(C)

Jim Cason

Aaron Thiele

Tami Heilemann

Please provide approval for Secretary Zinke and the above staff to travel via a non-contract flight from Washington, D.C., to Hartford, Connecticut, on June 13, 2017.

Thank you.

Tim Nigborowicz

Office of Scheduling and Advance

202-208-7551



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: Boston Travel Extension

Downey Magallanes <downey_magallanes@ios.doi.gov>

Fri, Jun 16, 2017 at 5:33 PM

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>, Scott Hommel <scott_hommel@ios.doi.gov>

Approved

> On Jun 16, 2017, at 5:32 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

>

> Due to significant flight delays related to weather, the following travelers are extending their travel one extra night in Boston, Massachusetts:

>

> Secretary Zinke

> Downey Magallanes

> Russell Roddy

> Aaron Thiele

> Tami Heilemann

>

> This extended travel will result in an increased cost of approximately \$345 per traveler. Please provide approval for these travelers to stay in Boston for an additional night on June 16, 2017.

>

> Thank you.

>

> Tim Nigborowicz

> Office of Scheduling and Advance

> 202-208-7551

>

>

>



Ticket Number: 279-8669526142
 Account #: D00880
 Issue Date: Fri, Jun 09, 2017
 Booking ID: LXV5QJ
 Issuing Location: UUN
 Booking Agent ID: 2K
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	JETBLUE E90	798 / U UDG Confirmation: VKQOUT	Tue, 06/13/2017 Tue, 06/13/2017	Leave : RONALD REAGAN NTL WASHINGTON Arrive : HARTFORD	705A 822A

Remark(s)	Fare	Tax	Total Amount	Amount Charged
U22/DOIDOSSIO	\$73.49	\$19.71	\$93.20	\$93.20
U29/TRZINKEDO06132017				
U82/ORFSHOURLY				

Air only indicated here.

WAS B6 HFD73.49USD73.49END B6 ZPDCA XT5.60AY4 50XF DCA4.5

Department of the Interior 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Wed, Sep 20, 2017 01:27 AM

Generated by Travel Incorporated

Official Invoice



Ticket Number: 001-8669526143
 Account #: D00880
 Issue Date: Fri, Jun 09, 2017
 Booking ID: 3PXCDA
 Issuing Location: UUN
 Booking Agent ID: 2K
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 8669925053 for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel		Hilton Garden Inn Bangor 250 Haskell Road Bangor, ME 04401			Check In: Tue, 06/13/2017 Check Out: Wed, 06/14/2017 Your Nightly Rate: \$91.00 Number of Rooms: 1 Number of People: 1 Room Type: A02A0L
	Confirmation Number:	3348513311			
	Phone Number:	1 (207) 262-0099			
	GalaxyNet Status:				
Hotel		Hilton Boston Downtown 89 Broad Street Boston, MA 02110			Check In: Thu, 06/15/2017 Check Out: Fri, 06/16/2017 Your Nightly Rate: \$275.00 Number of Rooms: 1 Number of People: 1 Room Type: A01AWD
	Confirmation Number:	3350660021			
	Phone Number:	1 (617) 556-0006			
	GalaxyNet Status:	Duplicate			
AMERICAN AIRLINES 319		2116 / G GCA Confirmation: JTRDSH	Fri, 06/16/2017 Fri, 06/16/2017	Leave : BOSTON Arrive : RONALD REAGAN NTL WASHINGTON	800P 947P

Remark(s)	Fare	
	Tax	\$46.51
U22/DOIDOSSIO	Total Amount	\$17.69
U28/TANUM0000RF5T	Amount Charged	\$64.20
U82/ORFSHOURLY		\$64.20

Air only indicated here.

BOS AA WAS46.51USD46.51END AA ZPBOS XT5.60AY4.50XF BOS4.5

Department of the Interior 4355 River Green Parkway Duluth GA 30096 Tel 855 847-6398

Print: Wed, Sep 20, 2017 01:25 AM

Generated by Travel Incorporated

Official Invoice



*** EXCHANGE ***

Ticket Number 001-8669925053
 Exchange Ticket 8669526143
 Account # D00880
 Issue Date Fri, Jun 16, 2017
 Booking ID 3PXDA
 Issuing Location UUN
 Booking Agent ID A5
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel		Hilton Boston Downtown 89 Broad Street Boston, MA 02110			Check In: Thu, 06/15/2017 Check Out: Fri, 06/16/2017 Your Nightly Rate: \$275.00 Number of Rooms: 1 Number of People: 1 Room Type: A01AWD
		Confirmation Number: 3350660021 Phone Number: 1 (617) 556-0006 GalaxyNet Status:			
Hotel		Embassy Stes Boston Logan Arpt 207 Porter Street Boston, MA 02128			Check In: Fri, 06/16/2017 Check Out: Sat, 06/17/2017 Your Nightly Rate: \$275.00 Number of Rooms: 1 Number of People: 1 Room Type: A02A52
		Confirmation Number: 81574431 Phone Number: 1 (617) 567-5000 GalaxyNet Status:			
AMERICAN AIRLINES E90		2173 / G GCA Confirmation: JTRDSH	Sat, 06/17/2017 Sat, 06/17/2017	Leave :: BOSTON Arrive :: RONALD REAGAN NTL WASHINGTON	800A 946A

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	06/17/2017	\$34.30	(b) (6)	079985

Fare	\$46.51
Tax	\$17.69
Ticket Total	\$64.20
Admin / Penalty Fare	\$0.00
Total with Penalty	\$64.20
Exchange Fare	(\$64.20)
Total Amount	\$0.00
Amount Charged	\$0.00
<i>Air only indicated here.</i>	
Fee - Agent-Assisted Dom Air/Rail	\$34.30
Air + Fee	\$34.30
BOS AA WAS46.51USD46.51END AA ZPBOS XT5.60AY4.50XF BOS4.5	

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM0000RF5T
 U82/ATRS

Department of the Interior : 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Wed, Sep 20, 2017 01:25 AM

Generated by Travel Incorporated

Official Invoice

MB

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
- For Period Beginning April 1, 201 7 and Ending September 30, 201 7

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)
Boat ride to Georges Island on the MV Abigail, as part of a visit to Boston Harbor Islands National Recreation Area.

4. Sponsor of the Event Commonwealth of Massachusetts

5. Location of Event Boston Harbor in Boston, Massachusetts

6. Dates of Event
From: June 16, 201 7 To: June 16, 201 7

7. Nature of Event The visit includes a hike to Fort Warren, a tour of Charlestown Navy Yard, and a visit to the USS Constitution Museum.

8. Employee
Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 06/13/17 To 06/17/17

9. Accompanying Spouse (*If Applicable*)
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

- A. Commonwealth of Massachusetts C. _____
- B. _____ D. _____

11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

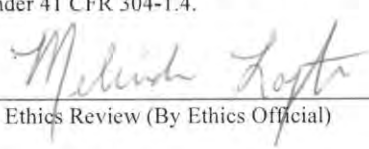
Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 25.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature


SEP 01 2017
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

8/11/17
Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature

ADCOS
Title

8/24/17
Date



Memorandum

To: Michael Creasey, Superintendent, National Parks of Boston
CC:
From: Susan Kane, Islands District Manager
Date: 8/8/2017
Re: Costs for MV Abigail

Tour of the Boston Harbor Islands on June 16, 2017

Rates for the MV Abigail: \$625 per 2 hour, \$145 for each additional hour (rates include labor, fuel)

Time aboard MV Abigail: 12:15 -1:30)

Total Costs: \$625.000



713

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
Lunch during a boat ride to Georges Island, as part of a visit to Boston Harbor Islands National Recreation Area.

4. Sponsor of the Event Boston Harbor Now

5. Location of Event Boston Harbor in Boston, Massachusetts

6. Dates of Event
From: June 16, 2017 To: June 16, 2017

7. Nature of Event The visit includes a hike to Fort Warren, a tour of Charlestown Navy Yard, and a visit to the USS Constitution Museum.

8. Employee
Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 06/13/17 To 06/17/17

9. Accompanying Spouse (If Applicable)
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

- A. Boston Harbor Now C. _____
B. _____ D. _____

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 7.25

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

[Signature] AUG 21 2017
Employee's Signature Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

[Signature] 7/21/17
Ethics Review (By Ethics Official) Date

15. Approval.

[Signature] Acting Deputy Chief of Staff 8/2/17
Supervisor's (or Authorizing Official's) Signature Title Date



Re: Boat Manifests

1 message

Creasey, Michael <michael_creasey@nps.gov>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Thu, Jun 29, 2017 at 1:56 PM

The lunch which cost \$7.25 was paid for by Boston Harbor Now.

Take care

Michael Creasey
General Superintendent
National Parks of Boston
617.242.5644

On Tue, Jun 27, 2017 at 9:34 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
Hello sir. I work with Rusty in Secretary Zinke's office, and I'm helping to complete some paperwork from the Secretary's recent trip to Boston. Rusty forwarded your below email regarding the cost of the lunch, and I thank you for that. When you have a chance, could you please let me know if the lunch was paid for by Eastern National or Boston Harbor Now? Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
U.S. Department of the Interior
202-208-7551

----- Forwarded message -----

From: **Creasey, Michael** <michael_creasey@nps.gov>
Date: Thu, Jun 15, 2017 at 9:03 PM
Subject: Re: Boat Manifests
To: "Roddy, Russell" <russell_rodny@ios.doi.gov>

Sorry - DECCA is the park's concessionaire. Each lunch was estimated at \$7.95 a piece. I'll have either Eastern National, our non-profit retail store or Boston Harbor Now, the park's NGO will pay for it.

da man

Michael Creasey
General Superintendent
National Parks of Boston
617.242.5644

On Thu, Jun 15, 2017 at 7:42 PM, Roddy, Russell <russell_rodny@ios.doi.gov> wrote:
You da man! Thanks. Actually...you were da man...until I realized I don't know what DECCA is

On Thu, Jun 15, 2017 at 7:41 PM, Michael Creasey <michael_creasey@nps.gov> wrote:
DECCA is the lunch provider

Thomas Paine goes with Buffalo

Will get drivers

Sent from my iPhone

On Jun 15, 2017, at 7:37 PM, Roddy, Russell <russell_rodny@ios.doi.gov> wrote:

Hey...for our return boat ride from Georges Island to Charlestown Navy Yard, I broke down our DOI traveling staff on the 2 boats as:

Boat Manifest:

NPS MV *Buffalo*:

Secretary Zinke
Sgt (b) (6), (b) (7)(C)
Michael Creasey, General Superintendent, National Parks of Boston
Rusty Roddy
Downey Magallanes
Tami Heilemann

MV *Thomas Paine*;L

Laura Regis
Aaron Thiele
Heather Swift
Valerie Volcovici, Reuters
Brian Snyder, Reuters

Also, I sent you a few texts but will add here as well:

Please remind me of the group providing the box lunches tomorrow...

Dumb question...but the Thomas Paine does also go to Charlestown Harbor, right? Dock right by the Buffalo?

Are we set on having our vehicles being moved from Moakley Pier to Charlestown Navy Yard?

MB

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 201 7 and Ending September 30, 201 7

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)

Dinner meeting with Maine Governor Paul LePage and other officials from the state of Maine, and some regional stakeholders.

4. Sponsor of the Event Government of the State of Maine

5. Location of Event The Blaine House in Augusta, Maine

6. Dates of Event

From: June 13, 201 7 To: June 13, 201 7

7. Nature of Event Meeting to discuss various issues related to Katahdin Woods and Waters National Monument and the review process.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 06/13/17 To 06/17/17

9. Accompanying Spouse (If Applicable)

Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

A. Government of the State of Maine C. _____

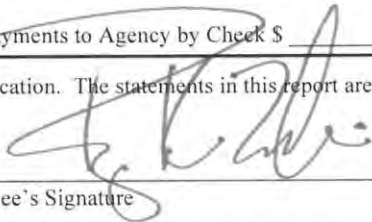
B. _____ D. _____

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

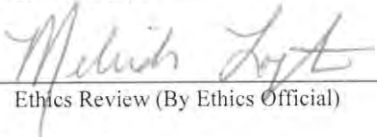
Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 30.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature


AUG 21 2017
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

7/21/17
Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature

ACTING DEPUTY CHIEF OF
Title

STAFF

8/2/17
Date



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Maine Dinner

1 message

Boulton, Caroline <caroline_boulton@ios.doi.gov>
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Wed, Jul 12, 2017 at 3:58 PM

\$30.00 per person

They got it sooner!

--

Caroline Boulton
Department of the Interior
Scheduling & Advance
Caroline_Boulton@ios.doi.gov | Scheduling@ios.doi.gov

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

MB

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office <u>Office of the Secretary</u>	2. For Report of this Event Page <u>1</u> of <u>2</u>
---	--

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)
Breakfast meeting with representatives from the Katahdin Chamber of Commerce and local councilmen.

4. Sponsor of the Event <u>Katahdin Chamber of Commerce</u>	5. Location of Event <u>River Drivers Restaurant in Millinocket, Maine</u>
---	--

6. Dates of Event
 From: June 15, 2017 To: June 15, 2017

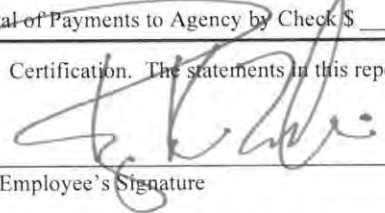
7. Nature of Event Meeting to discuss various issues related to Katahdin Woods and Waters National Monument and the review process.

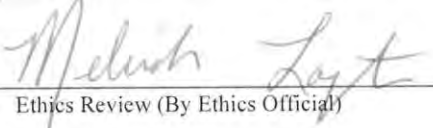
8. Employee Name: <u>Ryan Zinke</u> Official Title: <u>Secretary of the Interior</u> Office: <u>Office of the Secretary</u> Travel Dates: From: <u>06/13/17</u> To <u>06/17/17</u>	9. Accompanying Spouse (<i>If Applicable</i>) Name: _____ Employee: _____ Government Position: _____ Travel Dates: From: _____ To _____
---	--

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)
 A. Katahdin Chamber of Commerce C. _____
 B. _____ D. _____

11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)
 Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 13.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

 Employee's Signature _____ Date AUG 21 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

 Ethics Review (By Ethics Official) _____ Date 7/21/17

15. Approval.

 Supervisor's (or Authorizing Official's) Signature _____ Title ACTING DEPUTY CHIEF OF STAFF Date 8/2/17

**United States Department of the Interior
Official Travel Schedule of the Secretary**

**Connecticut, New Hampshire, Maine, Massachusetts
June 13 - June 17, 2017
FINAL**



TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Connecticut, New Hampshire, Maine, Massachusetts
June 13 - June 17, 2017

Weather:

Uncasville, CT (Tuesday AM)	High 89°, Low 65°; Partly Cloudy; 80% Chance of PM Thunderstorms
Hooksett, NH (Tuesday PM)	High 88°, Low 55°; Partly Cloudy; 20% Chance of Precipitation
Augusta, ME (Tuesday PM)	High 85°, Low 53°; Cloudy; 40% Chance of AM Precipitation
Bangor, ME (Tuesday PM)	High 84°, Low 52°; Partly Cloudy; 50% Chance of AM Precipitation
Katahdin National Monument	High 91°, Low 67°; Mostly Sunny
Boston, MA (Friday)	High 69°, Low 60°; Cloudy; 80% Chance of PM Precipitation

Time Zone:

New England Eastern Daylight Time

Advance (Connecticut):

Security Advance	Lt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)	<u>Cell Phone:</u>
Advance	Rusty Roddy	(b) (6)	

Advance (New Hampshire):

Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)	<u>Cell Phone:</u>
Advance	Rusty Roddy	(b) (6)	

Advance (Katahdin National Monument):

Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)	<u>Cell Phone:</u>
Advance	Caroline Boulton	(b) (6)	

Advance (Freeport, ME):

Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)	<u>Cell Phone:</u>
Advance	Caroline Boulton	(b) (6)	

Advance (Boston, MA):

Security Advance	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)	<u>Cell Phone:</u>
Advance	Rusty Roddy	(b) (6)	

Traveling Staff:

Agent in Charge	Sgt. (b) (6), (b) (7)(C)	(b) (6), (b) (7)(C)
Acting Deputy Secretary	Jim Cason	(b) (6)
Deputy Chief of Staff	Downey Magallanes	(b) (6)
Communications Director	Laura Rigas	(b) (6)
Press Secretary	Heather Swift	(b) (6)
Deputy Director of External Affairs	Tim Williams	(b) (6)
Photographer	Tami Heilemann	(b) (6)
Personal Aide	Aaron Thiele	(b) (6)

Attire:

Mohegan Sun, CT (Tuesday):	Business Attire
Hooksett, NH (Tuesday):	Business Casual
Boston, MA (Friday):	Casual

Tuesday, June 13, 2017

Washington, DC → Mohegan Sun, CT → Hooksett, NH → Bangor, ME

5:45-6:15am EDT: Depart Private Residence en route Airport

Vehicle Manifest:

Secretary's Vehicle:

RKZ

Sgt. (b) (6), (b) (7)(C)

Drive time: ~30 minutes

7:05am EDT-

8:22am EDT:

Wheels up Washington, DC (DCA) en route Hartford, CT (Bradley)

Flight: JetBlue 798

Flight time: 1 hour, 17 minutes

RZ Seat: 17B

AiC: Sgt. (b) (6), (b) (7)(C)

Staff: Jim Cason

Aaron Thiele

Tami Heilemann

8:22-8:35am EDT:

Wheels down Hartford, CT // Proceed to Vehicles

Location: Schoephoester Road
Windsor Locks, CT 06096

8:35-9:35am EDT:

Depart Hartford, CT en route Mohegan Sun, CT

Location: 1 Mohegan Sun Boulevard
Uncasville, CT 06382

Vehicle Manifest:

CT State Vehicle Lead:

Secretary's Vehicle:

RZ

Lt. (b) (6), (b) (7)(C)

Sgt. (b) (6), (b) (7)(C)

Jim Cason

Tami Heilemann

Staff Vehicle:

Aaron Thiele (Driver)

Drive time: ~1 hour, 2 minutes

9:35-9:40am EDT:

Arrive NCAI Conference & Proceed to Green Room

Met by: Robert Holden, Deputy Director, NCAI

Governor Dannel Malloy (Tentative)

Note: Rusty Roddy & Laura Rigas will meet upon arrival

9:40-9:55am EDT:

Hold in Green Room for Briefing

Location: Conka Room

Staff: Jim Cason

Laura Regis

Note: If Governor Dannel Malloy is unable to greet upon arrival, he would
Like to say hi to RKZ while he is holding

9:55-10:00am EDT:

Depart Green Room for NCAI Conference

Location: Uncas Ballroom A & B

Escorted by: Robert Holden, Deputy Director, NCAI

- 10:00-10:35am EDT: National Congress of American Indians Mid-Year Conference Remarks // Q & A Session with NCAI Members**
 Location: Uncas Ballroom A & B
 Participants:
 Attendees: 500 - 600
 Press: Open
 Staff: Jim Cason
 Laura Rigas
 Aaron Thiele
 Tami Heilemann
 Advance: Rusty Roddy
 Staging: Black pipe & drape; NCAI Logo / NCAI Theme banner; Video screens to either sides of the stage; U.S. / CT / Tribal / NCAI Flags; podium & mic
 Format: RKZ introduced by Brian Cladoosby, Chairman - Swinomish Indian Tribal Community & President - NCAI Executive Board
 Remarks followed by Q&A
 For Q & A session, NCAI members will form lines at microphones
 Plenary session of tribal leaders; podium in center of the stage with board members on both sides; tribal delegates will be sitting in the tables in the front of the room
 Note: Upon arrival to stage & before giving remarks, RKZ should shake hands with all 17 stage participants
- 10:35-10:40am EDT: NCAI Gift Presentation to RKZ**
 Note: An Honor Song will be performed
- 10:40-10:45am EDT: Depart NCAI Conference en route Photo Op**
- 10:45-10:50am EDT: Photo Op with NCAI Youth Commission**
 Location: Foyer
 Note: Group is made up of Leaders in Training Ages 16 - 24
 Note: Group will be preset for photo upon RZ's arrival
- 10:50-1:05pm EDT: Depart Mohegan Sun en route Hooksett, NH**
 Location:
 Vehicle Manifest:
 CT / NH State Vehicle Lead:
 Secretary's Vehicle: RZ
 Sgt (b) (6), (b) (7)(C)
 Lt (b) (6), (b) (7)(C)
 Staff Vehicle: Rusty Roddy
 Laura Rigas
 Staff Vehicle 2: Aaron Thiele
 Tami Heilemann
 Drive time: ~2 hours, 15 minutes
- 1:05-1:15pm EDT: Lunch at Subway**
 Location: 3 Commerce Drive, Hooksett, NH 03106
 Note: Lunch to go, eat at hold room at Bass Pro Shop
- 1:15-1:20pm EDT: Arrive Bass Pro Shop and Proceed to Bass Pro Shop**
 Location: 2 Commerce Drive, Hooksett, NH 03106

Note: Pull into rear loading dock
Met by: Martin MacDonald, Director of Conservation, Bass Pro Shops
Bob Pope, Store Manager, Bass Pro Shop Hooksett

1:20-2:25pm EDT: Lunch and Briefing in Hold Room Bass Pro Shop Conference Room

2:25-2:30pm EDT: Depart Hold en route Sportsmen's Roundtable
Escorted by: Glenn Normandeau, Executive Director, NH Fish and Game Department

2:30-3:15pm EDT: Sportsmen's Roundtable

Location: Bass Pro Shop Warehouse
Participants: Sarah Holmes, State Director, Office of Senator Jeanne Shaheen
Mike Ollen, State Director, Office of Senator Maggie Hassan
Corey Garry, Deputy District Director, Office of Rep. Ann Kuster
Press: Closed
Format: - Welcome by Bob Pope
- MC - Glenn Normandeau invites participants to introduce themselves
- RZ brief remarks and opens roundtable for discussion
Staff: Downey Magallanes
Tim Williams
Laura Rigas
Aaron Thiele
Tami Heilemann
Advance: Rusty Roddy
Note: Group photo opportunity at conclusion of roundtable

3:15-3:30pm EDT: Meeting with Governor Chris Sununu

Location: Bass Pro Shop
Participants: RZ
Governor Chris Sununu (R-NH)
Jayne Millerick, Chief of Staff
Press: Closed
Staff: Downey Magallanes
Tim Williams
Tami Heilemann
Advance: Rusty Roddy

3:30-4:00pm EDT: Pittman-Robertson Grant Announcement & Media Availability

Location: Bass Pro Shop in store Aquarium
Escorted by: Ron Regan, Executive Director, Association of Fish and Wildlife Agencies
Participants: Nick Wiley, President, Association of Fish and Wildlife Agencies
Sarah Holmes, State Director, Office of Senator Jeanne Shaheen
Mike Ollen, State Director, Office of Senator Maggie Hassan
Corey Garry, Deputy District Director, Office of Rep. Ann Kuster
Press: Open
Staff: Downey Magallanes
Tim Williams
Laura Rigas
Aaron Thiele
Tami Heilemann
Advance: Rusty Roddy
Format: Stage with podium/mic w/ DOI seal

Backdrop; huge fish aquarium, rock walls, trees

- Program:**
- Glenn Normandeau introduces himself and Gov. Chris Sununu
 - Gov. welcomes RZ to NH and introduces RZ
 - RZ brief remarks
 - RZ invites "A few friends," two sportsmen who carry grant check onto stage
 - RZ signs check
 - Nick Wiley gives remarks regarding benefit of grants for outdoor groups
 - Everyone exits stage except RZ, state directors, and Bass Pro Shop Leadership
 - Press Avail

4:00-6:45pm EDT:

Depart Hooksett, NH en route Augusta, ME

Location: 192 State Street
Augusta, ME 04330

Vehicle Manifest:

NH / ME State Vehicle Lead:

Secretary's Vehicle: RZ

Sgt. (b) (6), (b) (7)(C)

Sgt. (b) (6), (b) (7)(C)

Staff Vehicle: Laura Rigas
Aaron Thiele (Driver)
Downey Magallanes
Tami Heilemann

Drive time: -2 hours, 30 minutes

7:00-8:30pm EDT:

Dinner with Governor LePage

Location: The Blaine House
192 State Street
Augusta, ME 04330

Participants: Governor Paul LePage
First Lady Ann LePage
Lance Libby, Senior Policy Advisor
Doug Denico, Director of Maine Forest Service
Mary Adams, Forest Product Activist
Anne Mitchell, President of Maine Woods coalition

Staff: Downey Magallanes
Laura Rigas
Heather Swift
Aaron Thiele
Tami Heilemann

Advance: Caroline Boulton

Format: Drinks in the Reception Room followed by dinner in the Dining Room

8:30-9:45pm EDT:

Depart Augusta, ME en route Bangor, ME

Location: Hilton Garden Inn Bangor
250 Haskell Road
Bangor, ME 04401

Vehicle Manifest:

ME State Vehicle Lead:

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Caroline Boulton (Driver)
Downey Magallanes
Laura Rigas
Staff Vehicle 2: Heather Swift
Aaron Thiele (Driver)
Tami Heilemann

Drive time: ~1 hour, 15 minutes

9:45pm EDT: RON

Wednesday, June 14, 2017

Bangor, ME → Katahdin National Monument

8:30-9:30am EDT:

Depart Bangor, ME en route Medway, ME

Location: Park & Ride by Medway Irving Big Stop
1941 Medway Road
Medway, ME 04460

Vehicle Manifest:

ME State Vehicle Lead

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle: Caroline Boulton (Driver)

Staff Vehicle 2: Aaron Thiele (Driver)

Downey Magallanes

Tami Heilemann

Press Van: Heather Swift

Laura Rigas

Drive time: ~1 hour

9:30-9:45am EDT:

Arrive Medway // Proceed to Vehicles

Location: Park & Ride

Greeted By: Tim Hudson, Superintendent, Katahdin Wood and Waters National
Monument

Lucas St. Clair, Elliotsville Plantation, Inc.

Note: Press will join at this point

9:45-11:30am EDT:

Depart Medway, ME en route Katahdin National Monument

Location: Enter via Swift Brook Road

Note: Stop on way to discuss public-private partnerships

Vehicle Manifest:

ME State Police Lead Vehicle:
Sgt. (b) (6), (b) (7)(C)
ME State Police

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)

Tim Hudson

Lucas St. Clair

Downey Magallanes

Staff Vehicle: Caroline Boulton
Tami Heilemann
Aaron Thiele
Staff Vehicle 2: Laura Rigas
Ellen Carlson, NPS Planner
Press Overflow
Press Van: Heather Swift
Lynn Sanderson, NPS Acting Deputy
Superintendent

Drive time: ~1.5 hours

11:30-12:00pm EDT:

Driving Tour of Monument

Location: Katahdin Loop Road
Note: Stops at Sandbank Campsite for bathroom break & immediately after
Campsite for photo opportunity with sign

Vehicle Manifest:

ME State Police Lead Vehicle:

Sgt. (b) (6), (b) (7)(C)
ME State Police

Secretary's Vehicle:

RZ
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:

Tim Hudson
Lucas St. Clair
Downey Magallanes

Staff Vehicle 2:

Caroline Boulton
Tami Heilemann
Aaron Thiele
Laura Rigas
Ellen Carlson, NPS Planner
Press Overflow

Press Van:

Heather Swift
Lynn Sanderson, NPS Acting Deputy
Superintendent

12:00-12:20pm EDT:

Lunch

Location: Scenic Viewpoint at Milepost 6
Katahdin Loop Road
Note: Box lunch provided by EPI; to be paid back in cash

12:20-12:45pm EDT:

Press Availability

Location: Scenic Viewpoint at Milepost 6
Katahdin Loop Road
Format: Backdrop is Mount Katahdin, Appalachian Trail, and various lakes

12:45-2:00pm EDT:

Continue Driving Tour of Monument

Location: Katahdin Loop Road
Note: Stop at Barnard Trail Entrance to discuss International Appalachian
Trail & recreation
Note: Stop at Orin Falls on the Wassataquoik Stream (10 minute round
trip hike); Press Van will empty into staged SUV by posted off area

Vehicle Manifest:

ME State Police Lead Vehicle:

Sgt. (b) (6), (b) (7)(C)
ME State Police

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Tim Hudson
Lucas St. Clair
Downey Magallanes
Staff Vehicle: Caroline Boulton
Tami Heilemann
Aaron Thiele
Staff Vehicle 2: Laura Rigas
Press Overflow
Press Van: Heather Swift

2:00-2:30pm EDT:

Finish Loop Road & Drive to Lunksoos

Location: Lunksoos Camp

Vehicle Manifest:

ME State Police Lead Vehicle:
Sgt. (b) (6), (b) (7)(C)
ME State Police
Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Tim Hudson
Lucas St. Clair
Downey Magallanes
Staff Vehicle: Caroline Boulton
Tami Heilemann
Aaron Thiele
Staff Vehicle 2: Laura Rigas
Ellen Carlson, NPS Planner
Press Overflow
Press Van: Heather Swift
Lynn Sanderson, NPS Acting Deputy
Superintendent

2:30-2:45pm EDT:

Pre-Canoeing Safety Briefing

Location: Lunksoos Camp

2:45-3:00pm EDT:

Depart Lunksoos en route Sebouis River Bridge

Location: Sebouis River Bridge

Vehicle Manifest:

ME State Police Lead Vehicle:
Sgt. (b) (6), (b) (7)(C)
ME State Police
Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Tim Hudson
Lucas St. Clair
Downey Magallanes
Staff Vehicle: Caroline Boulton
Tami Heilemann
Aaron Thiele
Staff Vehicle 2: Laura Rigas
Ellen Carlson, NPS Planner
Press Overflow
Press Van: Heather Swift

Lynn Sanderson, NPS Acting Deputy
Superintendent

3:00-5:30pm EDT:

Canoe Trip

Location: Seboeis River Bridge
East Branch of Penobscot River

Participants: RZ
Sgt (b) (6), (b) (7)(C)
Downey Magallanes
Laura Rigas
Tami Heilemann
Aaron Thiele
Caroline Boulton

Note: Press take photos as canoes pull away then depart for Medway
Note: Each canoe will be paired with an experienced NPS or EPI paddler
Note: RZ will canoe with Lucas St. Clair

5:30-7:30pm EDT:

Set up at Lunksoos Camp // Dinner

Location: Lunksoos Camps
Participants: Tim Hudson, Superintendent
Lynn Sanderson, NPS Acting Deputy Superintendent
Ellen Carlson, NPS Planner
Carol Woodcock Senator Collins staff
Brandi Leathers, Rep. Poliquin staff
Barbara Hayslett, Senator King staff
Lucas St. Clair
David Farmer
Mark & Susan Adams
Matt Polstein
Lindsay Hill Downing
Donna Davidge
Joe Pratt
John & Peter Ellis
Steve & Vicki Richardson
Tom & Marie Chase
Roger Milliken
Rhonda Brophy

8:00pm EDT:

RON at Cabins at Lunksoos Camps

Note: Sleeping bags will be provided

Thursday, June 15, 2017

Katahdin National Monument → Boston, MA

7:00-8:00am EDT:

Depart Katahdin National Monument en route Millinocket, ME

Location: River Driver's Restaurant & Pub
10 Chanterelle Lane
Millinocket, ME 04462

Vehicle Manifest:
ME State Vehicle Lead
Secretary's Vehicle: RZ

Sgt (b) (6), (b) (7)(C)
Sgt (b) (6), (b) (7)(C)
Downey Magallanes
Caroline Boulton
Aaron Thiele
Tami Heilemann
Heather Swift
Laura Rigas

Staff Vehicle:
Staff Vehicle 2:

Drive time: ~1 hour

8:00-8:25am EDT: Arrive New England Outdoor Center // Shower
Location: Cabin No. 11 ("Lookout")

8:25-8:30am EDT: Walk from Cabin to River Drivers Restaurant

8:30-9:30am EDT: Breakfast Meeting with Katahdin Chamber of Commerce & Local Councilmen

Location: River Drivers Restaurant & Pub
Greeted By: Gail Fanjoy, President, Katahdin Chamber of Commerce
Participants: Jamie Brundrett
Joseph Clark
Dan Corcoran
Barry Davis
Nancy Dewitt
Pete Didisheim
James Dill
Marsha Donahue
Gail Fanjoy
John Hafford
Barbara Hartford
Tina Jamo
Chip Lamson
Jeff Lee
Catherine LeMay
Rick Levasseur
Larry MacArthur
Tom Malcom
Georgia Manzo
Cody McEwen
Marcia McKeague
Rick McLaughlin
Anita Mueller
Bob Peterson
Matt Polstein
Jaimie Renaud
Deb Rountree
Wende Sairio
Richard Schmidt
Press: Open
Format: Gail Fanjoy introduces RZ
RZ gives short remarks
Discussion with Members regarding Monument
Set Up: Outdoor event on restaurant patio
Food set up indoors, event around banquet table outdoors

9:30-9:45am EDT:

Brief Media Availability

Location: River Driver's Restaurant & Pub
10 Chanterelle Lane
Millinocket, ME 04462

9:45-11:00am EDT:

Depart Millinocket en route Indian Island

Location:

Vehicle Manifest:

ME State Vehicle Lead:

Secretary's Vehicle:

RZ

Sgt. (b) (6), (b) (7)(C)

Sgt. (b) (6), (b) (7)(C)

Downey Magallanes

Staff Vehicle:

Caroline Boulton

Staff Vehicle 2:

Aaron Thiele

Tami Heilemann

Heather Swift

Laura Rigas

Drive Time: ~1 hour, 15 minutes

11:00am EDT:

Arrive Indian Island Bridge // Proceed to Natural Resources Building

Location: Nicholas Sapiel Jr. Natural Resources Building
27 Wabanaki Way
Indian Island, ME

Note: Chief of Police Bob Bryant and two cruisers will escort to meeting

11:05-11:07am EDT:

Arrive Nicholas Sapiel, Jr. Natural Resources Building

Location: Nicholas Sapiel Jr. Natural Resources Building

Greeted By: Kirk Francis, Chief of the Penobscot Nation

Note: Introduction to WWII Penobscot Veteran Charles Norman Shay

11:07-11:10am EDT:

Opening Prayer & Introductions

Location: Nicholas Sapiel Jr. Natural Resources Building

Attendees: Kirk Francis, Chief of the Penobscot Nation

Maulian Dana, Council Member

Charlene Virgilio, Council Member

Donna Loring, Council Member

Mark Chavaree, Internal Legal Counsel

Bob Bryant, Chief of Police

John Banks, Director of Natural Resources

Jill Thompkins, Director of Courts

James Francis, Director of Culture and Historic Preservation

Dr. Ben Huerth, Medical Director

Press: Closed

11:10-11:35am EDT:

Presentation of Interior-Funded Programs at the Penobscot Nation

Location: Nicholas Sapiel Jr. Natural Resources Building

Attendees: Kirk Francis, Chief of the Penobscot Nation

Maulian Dana, Council Member

Charlene Virgilio, Council Member

Donna Loring, Council Member

Mark Chavaree, Internal Legal Counsel

Bob Bryant, Chief of Police

John Banks, Director of Natural Resources

Jill Thompkins, Director of Courts
James Francis, Director of Culture and Historic Preservation
Dr. Ben Huerth, Medical Director

11:35-11:55am EDT: Discussion of the Importance of the Interior Department as a Trustee
Location: Nicholas Sapiel Jr. Natural Resources Building
Attendees: Kirk Francis, Chief of the Penobscot Nation
Maulian Dana, Council Member
Charlene Virgilio, Council Member
Donna Loring, Council Member
Mark Chavaree, Internal Legal Counsel
Bob Bryant, Chief of Police
John Banks, Director of Natural Resources
Jill Thompkins, Director of Courts
James Francis, Director of Culture and Historic Preservation
Dr. Ben Huerth, Medical Director

11:55-12:00pm EDT: Conclusion of Meeting

12:00-1:00pm EDT: Lunch

1:00-2:15pm EDT: Depart Indian Island en route Augusta, ME

Location:
Vehicle Manifest:
ME State Vehicle Lead:
Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (8), (b) (7)(C)
Staff Vehicle: Caroline Boulton
Heather Swift
Staff Vehicle 2: Aaron Thiele
Tami Heilemann
Downey Magallanes
Laura Rigas
Drive Time: ~1 hour, 15 minutes

2:15-2:20pm EDT: Arrive Maine Woods Coalition // Hold in Conference Room
Location: Back Entrance, Conference Room to the Right
Maine Forest Products Council (MFPC) Building
535 Civic Center Drive
Augusta, ME 04330
Greeted By: Patrick Strauch, Executive Director, MFPC
Stuart Kallgren, President, Maine Woods Coalition

2:20-3:15pm EDT: Roundtable with Maine Woods Coalition
Location: Downstairs Conference Area
Participants: Stuart Kallgren, President, Maine Woods Coalition
Patrick Strauch, Maine Forest Products Council
Doug Denico, Director, Maine Forest Service
Bob Meyers, Maine Snowmobile Association
Dana Doran, Professional Logging Contractors of Maine
David Trahan, Sportsman's Alliance of Maine
Ben Carlisle, Prentiss & Carlisle Co.

Tom Gardner (possible), W.T. Gardner & Sons
Mike Grass, Maine Snowmobile Association
Benny Lumbra, Lumbra Hardwoods Inc.
Mark Wellman, New England Cost Management
Scott Madden, Madden Logging
Dan Qualey, Qualey Logging Inc
Peter Triandafillou, Huber Resources
John Raymond, Northern Timber Cruisers ATV Club
Real Deschaine (possible), ATV Maine
Doug Thomas, Thomas Firewood
Eugene Mahar, Landvest Inc
Anne Mitchell, East Branch Land Co.
John Monk, Maine Snowmobile Association
Carol Woodcock, Senator Collins' staff
Carol Woodcock intern
Edie Smith, Senator King's staff
TBD, Rep. Poliquin's staff

Press: Closed
Staff:
Advance:
Format: Introduced by Stuart Kallgren
Discussion Format

3:15-6:00pm EDT: Depart Augusta, ME en route Revere, MA

Location:
Vehicle Manifest:
ME State Vehicle Lead:
Secretary's Vehicle: Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Caroline Boulton
Heather Swift
Laura Rigas
Staff Vehicle 2: Aaron Thiele
Tami Heilemann
Downey Magallanes

Drive Time: ~2 hours, 30 minutes

6:00-8:30pm EDT: Private Dinner

Location: 94 Whitin Avenue
Revere, MA 02151

8:30-9:00pm EDT: Depart Revere, MA en route RON

Location: Hilton Boston Downtown/Fanueil Hall
89 Broad Street
Boston, MA 02110

Vehicle Manifest:
Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Caroline Boulton
Downey Magallanes

Staff Vehicle 2: Laura Rigas
Aaron Thiele
Tami Heilemann
Heather Swift

9:00pm EDT: RON

Friday, June 16, 2017
Boston, MA → Washington, DC

8:30-8:40am EDT: **Depart RON en route New England Aquarium**

Location: New England Aquarium
Main Entrance
1 Central Wharf
Boston, MA 02110

Vehicle Manifest:

MA State Lead Vehicle:

Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle: Rusty Roddy
Downey Magallanes
Laura Rigas
Aaron Thiele

Staff Vehicle 2: Heather Swift
Tami Heilemann
Valerie Volcovici, Reuters
Brian Snyder, Reuters

8:40-9:15am EDT: **Arrive New England Aquarium & Proceed to Aquarium Tour**

Met by: Brian Benedict, Interim Superintendent, Northeast Canyons &
Seamounts National Marine Monument
Dr. Scott Kraus, Vice President, Senior Science Advisor, & Chief
Scientist for Marine Mammals, New England Aquarium

Participants: RKZ
Mark Smith, Vice President of Animal Care, New England Aquarium
(Tour Guide)

Staff: Downey Magallanes
Laura Rigas
Heather Swift
Aaron Thiele
Tami Heilemann

Press: Valerie Volcovici, Reuters
Brian Snyder, Reuters

Advance: Rusty Roddy

Note: The focus of the tour will be on species found within the Marine
National Monument

9:15-9:45am EDT: **Participate in Virtual Tour of Northeast Canyons & Seamounts National Marine Monument**

Location: Howland Trustee Conference Room - 2nd Floor

Participants: RKZ
Dr. Scott Kraus, Vice President, Senior Science Advisor, & Chief
Scientist for Marine Mammals, New England Aquarium

Laurence Madin, Executive Vice President & Director of Research,
 Woods Hole Oceanographic Institution
 Brian Benedict, Interim Superintendent, Northeast Canyons &
 Seamounts National Marine Monument

Staff: Downey Magallanes
 Laura Rigas
 Heather Swift
 Aaron Thiele
 Tami Heilemann

Press: Valerie Volcovici, Reuters
 Brian Snyder, Reuters

Advance: Rusty Roddy

Note: Coffee & Pastries will be served

9:45-10:40am EDT: Northeast Canyons & Seamounts National Marine Monument Management & Planning Discussion

Location: Howland Trustee Conference Room - 2nd Floor

Participants: RKZ
 Brian Benedict, Interim Superintendent, Northeast Canyons &
 Seamounts National Marine Monument
 Dr. Scott Kraus, Vice President, Senior Science Advisor, & Chief
 Scientist for Marine Mammals, New England Aquarium
 Laurence Madin, Executive Vice President & Director of Research,
 Woods Hole Oceanographic Institution

Staff: Downey Magallanes
 Laura Rigas
 Heather Swift
 Aaron Thiele
 Tami Heilemann

Advance: Rusty Roddy

10:40-10:55am EDT: Depart New England Aquarium en route Legal Sea Foods Harborside

Location: Legal Sea Foods Harborside
 2nd Floor Dining Room
 270 Northern Avenue
 Boston, MA 02210

Vehicle Manifest:

MA State Lead Vehicle:
 Secretary's Vehicle: RKZ
 Sgt. (b) (6), (b) (7)(C)
 Sgt. (b) (6), (b) (7)(C)

Staff Vehicle: Rusty Roddy
 Downey Magallanes
 Laura Rigas
 Aaron Thiele

Staff Vehicle 2: Heather Swift
 Tami Heilemann
 Valerie Volcovici, Reuters
 Brian Snyder, Reuters

10:55-11:00am EDT: Arrive Legal Sea Foods Harborside & Proceed to Fishermen Roundtable

Met by: Bob Vanasse, Executive Director, Saving Seafood
 Derek Miller, Accounts & Business Development, Saving Seafood

11:00-12:00am EDT:

Fishermen Roundtable

Participants: Drew Minkiewicz, General Counsel, Fisheries Survival Fund
David Frulla, General Counsel, Fisheries Survival Fund
Eric Hansen, Board Member, Fisheries Survival Fund
Bonnie Brady, Executive Director, Long Island Commercial Fisheries Association
Dan Farnham, Member, Long Island Commercial Fisheries Association
Marty Scanlon, Member, Long Island Commercial Fisheries Association
Grant Moore, President, Atlantic Offshore Lobstermen’s Association
David Borden, Executive Director, Atlantic Offshore Lobstermen’s Association
Beth Casoni, Executive Director, Massachusetts Lobstermen’s Association
Rich Ruais, President, Atlantic Bluefin Tuna Association
Eric Reid, General Manager, Seafreeze Ltd,
Meghan Lapp, Fisheries Liaison, Seafreeze Ltd.
John Quinn, Chairman, New England Fishery Management Council
Angela Santilippo, President, Gloucester Fishermens Wives Association & Executive Director, Massachusetts Fishing Partnership
Michelle Bachmann, Lead Fishery Analyst for Habitat, New England Fishery Management Council
Jonathan Wood, Attorney, Pacific Legal Foundation
Dick Allen, Fisheries Consultant
Putnam MacLean, Blue Water Fishermen’s Association
Robert Vanasse, Executive Director, Saving Seafood
Dewey Hemilright, Council Member, Mid-Atlantic Fishery Management Council
Kate Machet, Regional Representative, Boston Office of Senator Ed Markey (MA)
TBD Staffer, Office of Senator Elizabeth Warren (MA)
Karen Bradbury, Projects Director, Providence Office of Senator Sheldon Whitehouse (RI)
Bob Fowkes, District Director, Office of Rep. Stephen Lynch (MA)

Staff: Downey Magallanes
Laura Rigas
Heather Swift
Aaron Thiele
Tami Heilemann

Press: Open for first 10 minutes; Closed during discussion

Advance: Rusty Roddy

Format: Participants seated at large square table with seating for 24

Topic: Fishermen affected by the Marine Monument

Program: 11:00 am: Robert Vanasse, Executive Director of Saving Seafood delivers opening remarks & introduces RKZ
11:05 am: RKZ delivers remarks
11:10 am: Participants introduce themselves
11:15 am: Roundtable Discussion
11:50 am: RKZ photo op with participants on outside deck

Note: RKZ should thank Congressional staffers for attending and Representing their Members

Note: Congressional staff representatives, DOI staff, & Press will be seated In chairs on the outskirts of the room

Note: Saving Seafood staff will coordinate individual press avails for Participants upon conclusion of the roundtable

12:00-12:15pm EDT: Proceed to Vehicle & Depart Legal Sea Foods Harborside en route Moakley Courthouse Pier

Location: Moakley Courthouse Fan Pier
Fort Point Channel
1 Courthouse Way
Boston, MA 02210

Vehicle Manifest:

MA State Lead Vehicle:

Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle: Rusty Roddy
Downey Magallanes
Laura Rigas
Aaron Thiele

Staff Vehicle 2: Heather Swift
Tami Heilemann
Valerie Volcovici, Reuters
Brian Snyder, Reuters

12:15-12:30pm EDT: Arrive Moakley Courthouse Fan Pier & Board MV Abigail

Met by: Michael Creasey, General Superintendent, National Parks of Boston
Secretary Matt Beaton, MA Secretary of Energy & Environmental Affairs

Vessel: MV *Abigail* (35 Passenger boat)

Boat Manifest: RKZ
Sgt. (b) (6), (b) (7)(C)
Secretary Matt Beaton, MA Secretary of Energy & Environmental Affairs
Michael Creasey, General Superintendent, National Parks of Boston
Rusty Roddy
Downey Magallanes
Laura Regis
Heather Swift
Aaron Thiele
Tami Heilemann
Valerie Volcovici, Reuters
Brian Snyder, Reuters
Giles Parker, Chief of Staff, NPS Boston
Gregg Tinkham, Chief Ranger, NPS Boston
Mare Albert, NPS Program Director - Natural Resources & Research
Beth Jackendorf, Supervisory Park Ranger, NPS Boston
Ned Bartlett, MA Undersecretary for Energy & Environmental Affairs
Leo Roy, MA Commissioner, Department of Conservation & Recreation
Susan Hamilton, Northeast Regional Director for MA Department of Conservation & Recreation
Fred Laskey, Executive Director, Massachusetts Water Resources Authority
Austin Blackmon, Chief of Environment, Energy & Open Space, City Of Boston

Kathy Abbott, President & CEO, Boston Harbor Now
CDR Brad Kelly, U.S. Coast Guard
Arthur Pearson, President & CEO, Thompson Island Outward Bound
Alicia Leuba, Vice President, Eastern Region, Trustees of Reservations
Note: MV *Abigail* is hosted by Matthew Beaton, MA Secretary of Energy & Environmental Affairs
Note: Upon RKZ arrival to pier, all passengers will be boarded & ready for departure
Note: Boat will not be returning to Moakley Courthouse Fan Pier. Vehicles will be moved by NPS staff from Moakley Pier to Charlestown Harbor

12:30-1:00pm EDT:

Depart Moakley Courthouse Fan Pier en route Georges Island

Note: Box lunches will be provided by DECCA

1:00-2:00pm EDT:

Arrive Georges Island & Proceed via Hike to Fort Warren

Met by: National Park Service Rangers
MA Department of Conservation & Recreation Staff

Note: During tour, RKZ will meet with Student Conservation Corps Preservation Team doing work at Fort Warren

2:00-2:30pm EDT:

Board Boats & Depart Georges Island en route Charlestown Navy Yard Pier One

Boat Manifest:

NPS MV *Buffalo*:

RKZ

Sgt. (b) (6), (b) (7)(C)

Michael Creasey, General Superintendent, National Parks of Boston

Rusty Roddy

Downey Magallanes

Tami Heilemann

MV *Thomas Paine*:

Laura Regis

Aaron Thiele

Heather Swift

Valerie Volcovici, Reuters

Brian Snyder, Reuters

Note: Boats returning from Georges Island & departing for Charlestown Navy Yard are different than original vessel arriving at Georges Island

Note: MV *Thomas Paine* is hosted by Matthew Beaton, MA Secretary of Energy & Environmental Affairs

2:30-3:30pm EDT:

Arrive Charlestown Navy Yard Pier One & Proceed to Walking Tour of Charlestown Navy Yard

Met by: Robert Gerosa, Commanding Officer, USS Constitution
Tim Anderson, Lieutenant Commander, USS Constitution
Anne Rand Grimes, President, USS Constitution Museum
Paul George, Chairman, USS Constitution Museum
Representatives from Freedom Trail Partners
Secretary Francisco Urena, MA Department of Veterans' Services
Becky Ullman, Chief of Staff for MA Energy & Environmental Affairs
NPS Employees

Tour Stops: USS Cassin Young (Overview of Boston National Historical Park & Navy Yard Unit)
USS Constitution Dry Dock One (Tour led by Robert Gerosa,

Commanding Officer; Robert Moore, Chief, Naval History & Heritage Detachment Boston; and Anne Grimes-Rand, President, USS Constitution Museum. Tour will include Taking dry dock stairs down to witness the restoration of the Ship taking place on the hull)

USS Constitution (Tour led by Robert Gerosa, Commanding Officer; RKZ to receive NPS Passport Stamp)

Note: In front of the USS Cassin Young, Superintendent Michael Creasey Will ask RKZ to assist in an informal presentation of service Awards to five employees

Note: Minimal staff will take the dry dock stairs down to the hull Restoration area.

Note: Prior to tour of USS Constitution, RKZ will select 1 or 2 families from Line to join on tour

3:30-4:00pm EDT: Conclude Tour of Charlestown Navy Yard & Proceed to USS Constitution Museum Reception

Location: Constitution Museum Courtyard

Note: Reception hosted by USS Constitution Museum. Light finger foods / Beverages

Staff: Downey Magallanes

Laura Regis

Heather Swift

Aaron Thiele

Tami Heilemann

Advance: Rusty Roddy

4:00-4:30pm EDT: Meeting with Secretary Matt Beaton & Lt. Governor Karyn Polito

Location: Constitution Museum Education Center

Participants: RKZ

Secretary Matt Beaton

Lt. Governor Karyn Polito (Tentative)

Staff: Downey Magallanes

Advance: Rusty Roddy

4:30-4:40pm EDT: Depart Charlestown Navy Yard en route Warren Tavern

Location: 2 Pleasant Street
Charlestown, MA 02129

Vehicle Manifest:

MA State Lead Vehicle:

Secretary's Vehicle: RKZ

Sgt. (b) (6), (b) (7)(C)

Sgt. (b) (6), (b) (7)(C)

Staff Vehicle: Rusty Roddy

Downey Magallanes

Laura Rigas

Aaron Thiele

Staff Vehicle 2: Heather Swift

Tami Heilemann

4:40-6:15pm EDT: Dinner

Note: Reservation for 14 are under "Michael Creasey"

6:15-6:30pm EDT: Depart en route Embassy Suites by Hilton Boston at Logan Airport

Location: 207 Porter Street
Boston, MA 02128

6:30pm EDT: RON

Saturday, June 17, 2017
Boston, MA → Washington, DC

6:45-7:00pm EDT: **Depart en route Logan International Airport**
Location: 1 Harborside Drive
Boston, MA 02128

8:00-9:46am EDT: **Wheels up Boston, MA (BOS) en route Washington, DC (DCA)**
Flight: American Airlines 2173
Flight time: 1 hour, 46 minutes
RZ Seat:
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Downey Magallanes, Heather Swift, Aaron Thiele, Tami Heilemann,
Rusty Roddy

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: California

DATES: 04/12/17 – 04/20/17

OFFICIAL: X POLITICAL: PERSONAL: X

REVIEWED BY / DATE:

TN / 7/24/17 TIM NIGBOROWICZ

Murphy / 9/11/17 TIM MURPHY (General Law)

KB / 9-21-17 KIM BENTON (Ethics)

DC / 9/26/17 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: July 24, 2017

Trip Overview:

- Dates: April 12, 2017 – April 20, 2017
- Locations: California

Trip Summary:

April 12, 2017

- *Commercial flight from Washington, DC (Dulles) to Sacramento, CA*
- Remain overnight in Sacramento, CA

April 13, 2017

- Meeting with Sacramento DOI Regional Directors (Sacramento, CA)
- DOI Regional All-Staff Meeting (Sacramento, CA)
- Meeting with California Governor Jerry Brown (Sacramento, CA)
- *Drive from Sacramento, CA to Yosemite National Park*
- Meet and Greet with Yosemite National Park Employees (Yosemite National Park)
- Yosemite Village Walking Tour (Yosemite National Park)
- Meeting with Acting Superintendent and Acting Deputy Superintendent (Yosemite National Park)
- *Drive from Yosemite National Park to Fresno, CA*
- Remain overnight in Fresno, CA

April 14, 2017

- *Drive from Fresno, CA to Sequoia & Kings Canyon National Parks*
- Overview of Wildland Fire Management Program and Walking Tour of Grant Grove of Giant Sequoias (Sequoia & Kings Canyon National Parks)
- Pile Burning near Grant Grove Fire Station (Sequoia & Kings Canyon National Parks)
- National Park Service (NPS) Staff Lunch and Remarks (Sequoia & Kings Canyon National Parks)
- Tour of Giant Forest Sequoia Grove (Sequoia & Kings Canyon National Parks)
- Giant Forest Museum Visit (Sequoia & Kings Canyon National Parks)
- Greet Visitors at Indian Head Entrance Kiosk (Sequoia & Kings Canyon National Parks)
- *Drive from Sequoia & Kings Canyon National Parks to Santa Barbara, CA*
- Remain overnight in Santa Barbara, CA

April 15, 2017

- Meeting with Former Congressman Robert Lagomarsino (Ventura, CA)

- Remain overnight in Santa Barbara, CA

April 16, 2017

- No official engagements.
- Remain overnight in Santa Barbara, CA

April 17, 2017

- *Boat ride from Santa Barbara Harbor to Santa Cruz Island Prisoners Harbor*
- Lunch at Main Ranch with The Nature Conservancy (TNC) Staff (Santa Cruz Island, CA)
- Briefing from NPS and TNC on Navy Collaboration (Santa Cruz Island, CA)
- *Boat ride from Santa Cruz Island Prisoners Harbor to Scorpion Pier*
- Discussion of Issues Regarding Construction at Scorpion Pier (Santa Cruz Island, CA)
- *Boat ride from Scorpion Pier to Santa Barbara Harbor*
- Tour of Galleries at Reagan Ranch Center (Santa Barbara, CA)
- Reagan Ranch Center Town Hall Forum on Channel Islands (Santa Barbara, CA)
- Remain overnight in Santa Barbara, CA

April 18, 2017

- *Boat ride from Santa Barbara Harbor to Santa Rosa Island, Bechers Bay*
- Junior Ranger Swearing-in Ceremony (Santa Rosa Island, CA)
- Meeting with NPS Staff of Santa Rosa Island (Santa Rosa Island, CA)
- Lunch at the NPS Santa Rosa Island Field Station (Santa Rosa Island, CA)
- Tour of Historic Ranch Site (Santa Rosa Island, CA)
- Hike Black Mountain (Santa Rosa Island, CA)
- *Boat ride from Santa Rosa Island, Bechers Bay, to Santa Barbara Harbor*
- Remain overnight in Santa Barbara, CA

April 19, 2017

- *Commercial flight Santa Barbara, CA to San Francisco, CA*
- U.S. Park Police Strategic Plan Rollout (San Francisco, CA)
- U.S. Park Police Budget Meeting (San Francisco, CA)
- Regional DOI Employee Meeting (San Francisco, CA)
- Presidio Visitor Center Tour (San Francisco, CA)
- Driving Tour of the Presidio (San Francisco, CA)
- Meeting with Al Baldwin, Chairman of the National Park Foundation (San Francisco, CA)
- Dinner with Jack Daly (San Francisco, CA)
- Remain overnight in South San Francisco, CA

April 20, 2017

- *Commercial flight from San Francisco, CA to Kalispell, MT*
- Trip concludes

Trip Notes – Lodging and M&IE:

- Secretary Zinke's authorized M&IE entitlement for 4/12/17 was \$48.00. \$41.81 was deducted from this amount due to a personal purchase that was applied to Secretary Zinke's hotel bill on that date. Therefore, Secretary Zinke's final M&IE reimbursement for 4/12/17 was \$6.19.

- Secretary Zinke was provided a meal at the NPS Staff Lunch and Remarks at Sequoia & Kings Canyon National Parks on 4/14/17. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 4/14/17.
- Secretary Zinke incurred no lodging expenses from 4/14/17 through 4/18/17.
- Secretary Zinke claimed no M&IE reimbursement from 4/15/17 through 4/18/17.
- Secretary Zinke, Lolita Zinke and Beatrice Walder all paid for their own meals at the Lunch at Main Ranch with TNC Staff on Santa Cruz Island on 4/17/17.
- Secretary Zinke and Lolita Zinke paid for their own meals at the Lunch at the NPS Santa Rosa Island Field Station on Santa Rosa Island on 4/18/17.
- Secretary Zinke paid for his own meal at the Dinner with Jack Daly in San Francisco, CA on 4/19/17.
- Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement on 4/20/17.

Trip Notes – Transportation and Miscellaneous:

- On 4/14/17, Secretary Zinke participated in a pile burning activity near the Grant Grove Fire Station in Sequoia & Kings Canyon National Parks. During this activity, Secretary Zinke utilized fire equipment and gear that was provided by the National Park Service.
- From the evening of 4/14/17 through the morning of 4/17/17, Secretary Zinke made a personal time deviation from his temporary duty station in Santa Barbara, California. A signed memo authorizing this personal time deviation is attached.
- On 4/17/17, Secretary Zinke travelled via a boat from Santa Barbara Harbor to Santa Cruz Island, and back. On 4/18/17, Secretary Zinke travelled via a boat from Santa Barbara Harbor to Santa Rosa Island, and back. The boat utilized for this travel on both days was provided by the National Park Service (NPS). Lolita Zinke and Beatrice Walder both accompanied Secretary Zinke as personal guests during the boat travel on 4/17/17. Lolita Zinke accompanied Secretary Zinke as his personal guest during the boat travel on 4/18/17. The Office of the Solicitor's Division of General Law and the Departmental Ethics Office determined that both personal guests should be considered "space available" travelers, and that their travel on the NPS boat should be reimbursed to NPS. It was initially determined that the reimbursement could be equal to the regular fare of round-trip boat travel to Santa Cruz Island and Santa Rosa Island on a commercial concessionaire vessel. However, NPS provided a bill that accounted for the total actual cost of the boat travel for both personal guests, which was \$142.08. Therefore, Secretary Zinke submitted a check for \$142.08 to reimburse NPS for the cost of boat travel for his personal guests on 4/17/17 and 4/18/17. A copy of this check, the NPS bill, and associated email correspondence documenting approval of the reimbursement from the Solicitor's Office is attached.
- On 4/17/17, Secretary Zinke visited Santa Cruz Island in Channel Islands National Park. During his visit, Secretary Zinke travelled to various locations on the island in a vehicle provided by The Nature Conservancy (TNC). The appropriate signed DI-2000 form authorizing acceptance of this in-kind payment for transportation is attached. Lolita Zinke and Beatrice Walder both accompanied Secretary Zinke as personal guests during his visit to Santa Cruz Island. The Office of the Solicitor's Division of General Law and

the Departmental Ethics Office determined that the vehicle travel of both personal guests should be reimbursed to TNC. Therefore, Secretary Zinke submitted a check for \$21.68 to reimburse TNC for the cost of vehicle travel for his personal guests on Santa Cruz Island on 4/17/17. A copy of this check and the associated documentation, including email correspondence documenting approval of the reimbursement from the Solicitor's Office, is attached.

- During this official travel, Secretary Zinke made a personal travel deviation on 4/20/17. A signed memo authorizing this personal travel deviation is attached.
- Airfare Ticket 0167979269963 was partially refunded for the amount of \$381.20.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. ticket receipts
- Hotel receipts
- Signed DI-2000 forms (2)
- Signed memo authorizing personal time deviation from a temporary duty station from 4/14/17 through 4/17/17
- Signed memo authorizing personal travel deviation on 4/20/17
- Copy of reimbursement check to the National Park Service, and supporting documentation
- Copy of reimbursement check to The Nature Conservancy, and supporting documentation
- Final trip schedule

Document Header Information

Document Voucher Document TV0000KL9B
 Type: Name:
 Travel TANUM0000QHNOTrip 04-12-17 California
 Authorization Name:
 Number:
 TA Date: 07/23/17 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document April 12, 2017 . Commercial flight from Washington, DC (Dulles) to Sacramento, CA April 13, 2017 .
 (Operational) Detail: Meetings with Regional Staff . Meeting with California Governor Jerry Brown April 14, 2017 . Overview of Wildland Fire Management Program and Walking Tour of Grant Grove of Giant Sequoias . Pile Burning near Grant Grove Fire Station . NPS Staff Lunch and Remarks . Tour of Giant Forest Sequoia Grove April 15, 2017 . Meeting with Former Congressman Robert Lagomarsino April 16, 2017 . No official engagements. April 17, 2017 . Lunch at Main Ranch with TNC Staff . Briefing from NPS and TNC on Navy Collaboration . Discussion of Issues Regarding Construction at Scorpion Pier . Tour of Galleries at Reagan Ranch Center . Reagan Ranch Center Town Hall Forum on Channel Islands April 18, 2017 . Junior Ranger Swearing-in Ceremony . Meeting with NPS Staff of Santa Rosa Island . Tour of Historic Ranch Site . Hike Black Mountain April 19, 2017 . Commercial flight Santa Barbara, CA to San Francisco, CA . U.S. Park Police Strategic Plan Rollout and Budget Meeting . Regional DOI Employee Meeting . Presidio Visitor Center Tour . Meeting with Al Baldwin, Chairman of NPF April 20, 2017 . Commercial flight from San Francisco, CA to Kalispell, MT April 21, 2017 . No official engagements April 22, 2017 . No official engagements April 23, 2017 . Commercial flight from Kalispell, MT to Washington, DC (BWI)

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: , Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip Selected Trip
 Number:

1

Purpose: April 12, 2017 . Commercial flight from Washington, DC (Dulles) to Sacramento, CA April 13, 2017 . Meetings with Regional Staff . Meeting with California Governor Jerry Brown April 14, 2017 . Overview of Wildland Fire Management Program and Walking Tour of Grant Grove of Giant Sequoias . Pile Burning near Grant Grove Fire Station . NPS Staff Lunch and Remarks . Tour of Giant Forest Sequoia Grove April 15, 2017 . Meeting with Former Congressman Robert Lagomarsino April 16, 2017 . No official engagements. April 17, 2017 . Lunch at Main Ranch with TNC Staff . Briefing from NPS and TNC on Navy Collaboration . Discussion of Issues Regarding Construction at Scorpion Pier . Tour of Galleries at Reagan Ranch Center . Reagan Ranch Center Town Hall Forum on Channel Islands April 18, 2017 . Junior Ranger Swearing-in Ceremony . Meeting with NPS Staff of Santa Rosa Island . Tour of Historic Ranch Site . Hike Black Mountain April 19, 2017 . Commercial flight Santa Barbara, CA to San Francisco, CA . U.S. Park Police Strategic Plan Rollout and Budget Meeting . Regional DOI Employee Meeting . Presidio Visitor Center Tour . Meeting with Al Baldwin, Chairman of NPF April 20, 2017 . Commercial flight from San Francisco, CA to Kalispell, MT April 21, 2017 . No official engagements April 22, 2017 . No official engagements April 23, 2017 . Commercial flight from Kalispell, MT to Washington, DC (BWI)

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
04/12/17	04/13/17	SACRAMENTO, CA	Mission (Operational)	119.00 / 64.00 *
04/13/17	04/14/17	FRESNO, CA	Mission (Operational)	97.00 / 64.00 *
04/14/17	04/19/17	SANTA BARBARA, CA	Mission (Operational)	164.00 / 74.00 *
04/19/17	04/20/17	SOUTH SAN FRANCISCO, CA	Mission (Operational)	199.00 / 69.00 *

Document Totals

Total Expenses: 1,824.28
 Reimbursable Expenses: 195.19
 Non-Reimbursable Expenses: 1,629.09

Advance Applied:	.00
Net to Traveler:	195.19
Net to Government:	1,629.09
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,172.20	.00
Lodging Taxes & Misc	27.14	.00
Lodging-PerDiem	415.00	.00
M&IE-PerDiem	195.19	.00
Transxn Fees	14.75	.00
Total Expenses:	1,824.28	.00

Trip 1 Details

Expenses					
Date	Description	Category	Cost	Pay Method	Per Diem
Trip#: 1		Total Non-Per Diem Expenses:	1,214.09	Total Per Diem Expenses:	610.19
04/12/2017	Airline Flight Comment: Airfare Ticket 0167979269963 was partially refunded for the amount of \$381.20.	Com. Carrier	253.20	GOVCC-C	*
04/12/2017	Lodging Tax Comment: California Tourism Tax & Sac Tourism Tax	Lodging Taxes & Misc	3.93	GOVCC-C	*
04/12/2017	Lodging	Lodging-PerDiem	119.00	GOVCC-C	*
04/12/2017	M&IE Comment: Secretary Zinke's authorized M&IE entitlement for 4/12/17 was \$48.00. \$41.81 was deducted from this amount due to a personal purchase that was applied to Secretary Zinke's hotel bill on that date. Therefore, Secretary Zinke's final M&IE reimbursement for 4/12/17 was \$6.19.	M&IE-PerDiem	6.19	REIMBURSABLE	*
04/13/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C	*
04/13/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE	*
04/14/2017	M&IE Comment: Secretary Zinke was provided a meal at the NPS Staff Lunch and Remarks at Sequoia & Kings Canyon National Parks on 4/14/17. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 4/14/17.	M&IE-PerDiem	56.00	REIMBURSABLE	*
04/19/2017	Airline Flight Comment: Flight from Santa Barbara, CA to San Francisco, CA.	Com. Carrier	553.20	GOVCC-C	*
04/19/2017	Lodging Tax Comment: CITY TAX, OCCUPANCY TAX, CALIFORNIA TOURISM AND TRAVEL, and SM COUNTY BID.	Lodging Taxes & Misc	23.21	GOVCC-C	*
04/19/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C	*
04/19/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE	*
04/20/2017	Airline Flight Comment: During this official travel, Secretary Zinke made a personal travel deviation from 4/20/17 through 4/23/17. A signed memo authorizing this personal travel deviation is attached.	Com. Carrier	365.80	GOVCC-C	*
07/23/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	*
Per Diem Allowances					
Trip#: 1		Total Per Diem Allowances:			610.19

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
04/12/2017	119.00/ 64.00	119.00	119.00	6.19	6.19	
04/13/2017	97.00/ 64.00	97.00	97.00	64.00	64.00	
04/14/2017	164.00/ 74.00	0.00	0.00	56.00	56.00	
04/15/2017	164.00/ 74.00	0.00	0.00	0.00	0.00	
04/16/2017	164.00/ 74.00	0.00	0.00	0.00	0.00	
04/17/2017	164.00/ 74.00	0.00	0.00	0.00	0.00	
04/18/2017	164.00/ 74.00	0.00	0.00	0.00	0.00	
04/19/2017	199.00/ 69.00	199.00	199.00	69.00	69.00	
04/20/2017	199.00/ 69.00	0.00	0.00	0.00	0.00	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017/2018 OS Travel	Acct Code: DS10100000/DX10101//178D0102DM/DLSN00000.000000////	1,824.28
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,172.20	
Expense Category: Lodging Taxes & Misc	Fiscal Year: 2017	Amount: 27.14	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 415.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 195.19	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
		Total:	1,824.28

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2017/2018 OS Travel	DS10100000/DX10101//178D0102DM/DLSN00000.000000////	GOVCC-C	1,629.09
DOI FY 2017/2018 OS Travel	DS10100000/DX10101//178D0102DM/DLSN00000.000000////	REIMBURSABLE	195.19

Totals by Label

DOI FY 2017/2018 OS Travel Total	DS10100000/DX10101//178D0102DM/DLSN00000.000000////	1,824.28
----------------------------------	---	----------

Totals by Payment Method

GOVCC-C Total	1,629.09
REIMBURSABLE Total	195.19

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
04/12/17	AIR Airline Flight	\$253.20
04/19/17	AIR Airline Flight	\$553.20
04/20/17	AIR Airline Flight	\$365.80

Audits

Audit Name/Result	Reason
ACTUALS FAIL EXIST	MIE ACTUALS EXIST

Traveler Justification: . Secretary Zinke's authorized M&IE entitlement for 4/12/17 was \$48.00. \$41.81 was deducted from this amount due to a personal purchase that was applied to Secretary Zinke's hotel bill on that date. Therefore, Secretary Zinke's final M&IE reimbursement for 4/12/17 was \$6.19. . Secretary Zinke was provided a meal at the NPS Staff Lunch and Remarks at Sequoia & Kings Canyon National Parks on 4/14/17. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 4/14/17. . Secretary Zinke incurred no lodging expenses from 4/14/17 through 4/18/17. . Secretary Zinke claimed no M&IE reimbursement from 4/15/17 through 4/18/17. . Secretary Zinke incurred no lodging expenses and claimed no M&IE reimbursement on 4/20/17.

Document History 07/23/2017 Voucher: TV0000KL9B

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

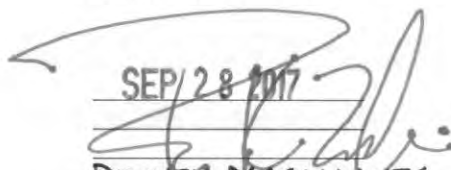
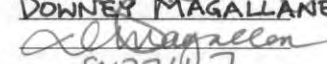
STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/23/2017	9:04PMEST	NIGBOROWICZ, TIMOTHY M	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

RYAN ZINKE

SEP/28/2017
DOWNEY MAGALLANES, ADCOS

9/27/17



Document Header Information

Document Authorization Document TANUM0000QHNO
Type: Name:
Travel TANUM0000QHNO Trip 04-12-17 California
Authorization Name:
Number:
TA Date: 04/12/17 Currency: USD
Organization: DOIDOSSIO Current CREATED
Status:

Purpose: MISSION (OPERATIONAL) Document Secretary Zinke is currently scheduled to participate in the following official engagements during his travel to various regions of California: . Meeting with Sacramento DOI Regional Directors . All Staff Meeting with DOI Employees . Meeting with California Governor Jerry Brown . Meet and Greet with Yosemite National Park Employees . Meeting with Yosemite Gateway Partners . Visit and Walking Tour of Yosemite Village . Visit to Yosemite Visitor Center . Meeting and Tour with Sequoia National Park Staff . Meeting with Firefighters at Sequoia National Park . Meeting with Former Congressman Robert (Bob) Lagomarsino . Tour/Hike with TNC Staff and NPS Staff on Santa Cruz Island . Reagan Ranch Center Forum on Channel Islands . Tour/Hike with NPS Staff on Santa Rosa Island . Meeting with Park Police at the Presidio of San Francisco . Park Police Strategic Plan Rollout Event From 4/14/17 to 4/17/17, Secretary Zinke will take a personal time deviation from his temporary duty station of Santa Barbara, California. The government will not incur any additional expenses due to this personal time deviation.

Type Code: TRIP BY TRIP

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
TID: 40210798 Organization: DOIDOSSIO
Title: Duty Station: WASHINGTON DC
Security Cl: CARD: CARD HOLDER
Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone: 2022087551 Cell Phone:
Home Address: Home Phone: 2022087551
Alternate Address: Alternate Phone:

Document Information

Trip Selected Trip
Number:
1

Purpose: Secretary Zinke is currently scheduled to participate in the following official engagements during his travel to various regions of California: . Meeting with Sacramento DOI Regional Directors . All Staff Meeting with DOI Employees . Meeting with California Governor Jerry Brown . Meet and Greet with Yosemite National Park Employees . Meeting with Yosemite Gateway Partners . Visit and Walking Tour of Yosemite Village . Visit to Yosemite Visitor Center . Meeting and Tour with Sequoia National Park Staff . Meeting with Firefighters at Sequoia National Park . Meeting with Former Congressman Robert (Bob) Lagomarsino . Tour/Hike with TNC Staff and NPS Staff on Santa Cruz Island . Reagan Ranch Center Forum on Channel Islands . Tour/Hike with NPS Staff on Santa Rosa Island . Meeting with Park Police at the Presidio of San Francisco . Park Police Strategic Plan Rollout Event From 4/14/17 to 4/17/17, Secretary Zinke will take a personal time deviation from his temporary duty station of Santa Barbara, California. The government will not incur any additional expenses due to this personal time deviation.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
04/12/17	04/13/17	SACRAMENTO, CA	MISSION (OPERATIONAL)	119.00 / 64.00 *
04/13/17	04/14/17	FRESNO, CA	MISSION (OPERATIONAL)	97.00 / 64.00 *
04/14/17	04/19/17	SANTA BARBARA, CA	MISSION (OPERATIONAL)	164.00 / 74.00 *
04/19/17	04/20/17	SOUTH SAN FRANCISCO, CA	MISSION (OPERATIONAL)	199.00 / 69.00 *

Document Totals

Total Expenses: 1,420.90
Reimbursable Expenses: 306.75
Non-Reimbursable Expenses: 1,114.15
Advance Authorized: .00
Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	634.40 *	.00
Excess Air/Bag Fees	50.00 *	.00
Lodging-PerDiem	415.00 *	.00
M&IE-PerDiem	306.75 *	.00
Transxn Fees	14.75 *	.00
Total Expenses:	1,420.90 *	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	699.15	Total Per Diem Expenses:	721.75
Date	Description	Category	Cost	Pay Method	Per Diem
04/12/2017	Airline Flight Comment: Total airfare for flights from: Washington, DC (Dulles) to Sacramento, CA; San Francisco, CA to Washington, DC (Dulles).	Com. Carrier	634.40	GOVCC-C *	
04/12/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C *	
04/12/2017	Lodging	Lodging-PerDiem	119.00	GOVCC-C *	*
04/12/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE *	*
04/12/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C *	
04/13/2017	Lodging	Lodging-PerDiem	97.00	GOVCC-C *	*
04/13/2017	M&IE	M&IE-PerDiem	64.00	REIMBURSABLE *	*
04/14/2017	M&IE	M&IE-PerDiem	74.00	REIMBURSABLE *	*
04/19/2017	Lodging	Lodging-PerDiem	199.00	GOVCC-C *	*
04/19/2017	M&IE	M&IE-PerDiem	69.00	REIMBURSABLE *	*
04/20/2017	Baggage Fee-1st bag	Excess Air/Bag Fees	25.00	GOVCC-C *	
04/20/2017	M&IE	M&IE-PerDiem	51.75	REIMBURSABLE *	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 721.75

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
04/12/2017	119.00/ 64.00	119.00	119.00 *	48.00	48.00 *	
04/13/2017	97.00/ 64.00	97.00	97.00 *	64.00	64.00 *	
04/14/2017	164.00/ 74.00	0.00	0.00 *	74.00	74.00 *	
04/15/2017	164.00/ 74.00	0.00	0.00 *	0.00	0.00 *	
04/16/2017	164.00/ 74.00	0.00	0.00 *	0.00	0.00 *	
04/17/2017	164.00/ 74.00	0.00	0.00 *	0.00	0.00 *	
04/18/2017	164.00/ 74.00	0.00	0.00 *	0.00	0.00 *	
04/19/2017	199.00/ 69.00	199.00	199.00 *	69.00	69.00 *	
04/20/2017	199.00/ 69.00	0.00	0.00 *	51.75	51.75 *	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017/2018 OS Travel	Acct Code: DS10100000/DX10101//178D0102DM/DLSN00000.000000////	1,420.90
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 634.40	
Expense Category: Excess Air/Bag Fees	Fiscal Year: 2017	Amount: 50.00	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 415.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 306.75	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
Total:			1,420.90

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2017/2018 OS Travel	DS10100000/DX10101//178D0102DM/DLSN00000.000000////	GOVCC-C	1,114.15

DOI FY 2017/2018 OS Travel DS10100000/DX10101//178D0102DM/DLSN00000.000000//// REIMBURSABLE 306.75

Totals by Label

DOI FY 2017/2018 OS Travel Total DS10100000/DX10101//178D0102DM/DLSN00000.000000//// 1,420.90

Totals by Payment Method

GOVCC-C Total 1,114.15
REIMBURSABLE Total 306.75

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
04/12/17	AIR	\$634.40

Audits

Audit Name	Result	Reason
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000QCB1 Traveler Justification: TANUM0000QCB1 is a temporary authorization. There is no overlap.
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST Traveler Justification: Secretary Zinke will incur no lodging expenses for the nights of 4/14/17 through 4/18/17.

Document History 04/12/2017 Authorization: TANUM0000QHNO

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

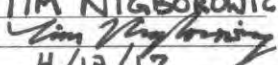
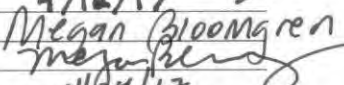
STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	04/12/2017	11:17AM EST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

TIM NIGBOROWICZ

 4/12/17
 Megan Bloomgren

 4/24/17



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

04-12-17 Travel for Secretary Zinke

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Tue, Apr 11, 2017 at 12:39 PM

To: Megan Bloomgren <megan_bloomgren@ios.doi.gov>

Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Please provide approval for the following travel to California for Secretary Zinke:

1. Dates of travel

04/12/17 - 04/20/17

2. Purpose of travel

The Secretary is currently scheduled to participate in the following official engagements during his travel to various regions of California:

- Meeting with Sacramento DOI Regional Directors
- All Staff Meeting with DOI Employees
- Meeting with California Governor Jerry Brown
- Meet and Greet with Yosemite National Park Employees
- Meeting with Yosemite Gateway Partners
- Visit and Walking Tour of Yosemite Village
- Visit to Yosemite Visitor Center
- Meeting and Tour with Sequoia National Park Staff
- Meeting with Firefighters at Sequoia National Park
- Meeting with Former Congressman Robert (Bob) Lagomarsino
- Tour/Hike with TNC Staff and NPS Staff on Santa Cruz Island
- Reagan Ranch Center Forum on Channel Islands
- Tour/Hike with NPS Staff on Santa Rosa Island
- Meeting with Park Police at the Presidio of San Francisco
- Park Police Strategic Plan Rollout Event

3. Associated cost of the travel

\$1,500

4. Who will be paying for travel (DOI or other)

DOI will pay the majority of the cost of this travel. A third party may pay for the cost of some of Secretary Zinke's meals, but that is still undetermined.

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551



Ticket Number 016-7979269963
 Account # D00880
 Issue Date Mon, Apr 10, 2017
 Booking ID 2ECLDD
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 739	291 / S SCAIAD Confirmation: CCWZGX	Wed, 04/12/2017 Wed, 04/12/2017	Leave : WASHINGTON-DLS Arrive : SACRAMENTO	608P 854P
🏠	Hotel: Address:	Sheraton Grand Sacramento HI 1230 J Street Sacramento, CA 95814		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 04/12/2017 Thu, 04/13/2017 \$119.00 1 1 B2DXVU
	Confirmation Number: Phone Number: GalaxyNet Status:	672067729 1 (916) 447-1700			
🏠	Hotel: Address:	Doubletree By Hilton Fresno 2233 Ventura Street Fresno, CA 93721		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 04/13/2017 Fri, 04/14/2017 \$97.00 1 1 A00A06
	Confirmation Number: Phone Number: GalaxyNet Status:	81362551 1 (559) 268-1000			
🏠	Hotel: Address:	Hilton Garden Inn Sfo Arpt N 670 Gateway Blvd South San Francisco, CA 94080		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 04/19/2017 Thu, 04/20/2017 \$199.00 1 1 A00A3I
	Confirmation Number: Phone Number: GalaxyNet Status:	3328871025 1 (650) 872-1515 Duplicate			
✈	UNITED AIRLINES 777	408 / Y YCAIAD Confirmation: CCWZGX	Thu, 04/20/2017 Thu, 04/20/2017	Leave : SAN FRANCISCO Arrive : WASHINGTON-DLS	730A 330P

Remark(s)	Fare	
	Tax	\$563.73
U22/DOJDOSSIO		\$70.67
U29/TANUM0000QCB1	Total Amount	\$634.40
U82/ORFSHOURLY	Amount Charged	\$634.40

Air only indicated here

WAS UA SAC222.33/-SFO UA WAS341.40USD563.73END UA ZPIADSFO XT11.20AY9.00XF IAD4.5SFO4.5

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-8398

Print: Thu, Jul 20, 2017 10:49 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 016-7979269963
 Account # D00880
 Issue Date Mon, Apr 10, 2017
 Booking ID 2ECLDD
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** REFUND ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	UNITED AIRLINES 777	408 / Y YCAIAD Confirmation: CCWZGX	Thu, 04/20/2017 Thu, 04/20/2017	Leave :: SAN FRANCISCO Arrive :: WASHINGTON-DLS	730A 330P

Remark(s)	Fare	Amount
U5/UUN/30*C30		
U22/DOIDOSSIO		
U25/40210798		
U29/TANUM0000QCB1		
U82/ORFSHOURLY		
U89/86A31888729		
	Fare	(\$341.40)
	Tax	(\$39.80)
	Total Amount	(\$381.20)
	Amount Charged	(\$381.20)
<i>Air only indicated here.</i>		
WAS UA SAC222.33/-SFO UA WAS341.40USD563.73END UA ZPIADSFO XT11.20AY9.00XF IAD4.5SFO4.5		

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Thu, Jul 20, 2017 10:49 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number: 016-7979835236
 Account #: D00880
 Issue Date: Mon, Apr 17, 2017
 Booking ID: 2ECLDD
 Issuing Location: UUN
 Booking Agent ID: 2K
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES CRJ	5446 / B BAA0AFEY Confirmation: CCWZGX	Wed, 04/19/2017 Wed, 04/19/2017	Leave :: SANTA BARBARA Arrive :: SAN FRANCISCO	1035A 1152A
🏨	Hotel: Address:	Hilton Garden Inn Sfo Arpt N 670 Gateway Blvd South San Francisco, CA 94080		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 04/19/2017 Thu, 04/20/2017 \$199.00 1 1 A00A3I
	Confirmation Number: Phone Number: GalaxyNet Status:	3328871025 1 (650) 872-1515 Duplicate			

Remark(s)	Fare	Tax	Total Amount	Amount Charged
U22/DOIDOSSIO				\$501.40
U29/TANUM0000QCB1				\$51.80
U82/ORFSHOURLY				\$553.20

Air only indicated here

SBA UA SFO501.40USD501.40END UA ZPSBA XT5.60AY4.50XF SBA4.5

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855 847-6398

Print: Thu, Jul 20, 2017 10:49 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number: 016-7980030241
 Account #: D00880
 Issue Date: Tue, Apr 18, 2017
 Booking ID: 2ECLDD
 Issuing Location: UUN
 Booking Agent ID: 2K
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 7980030266 for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel:		Hilton Garden Inn Sfo Arpt N			Check In: Wed, 04/19/2017
Address:		670 Gateway Blvd			Check Out: Thu, 04/20/2017
		South San Francisco, CA 94080			Your Nightly Rate: \$199.00
Confirmation Number:		3328671025			Number of Rooms: 1
Phone Number:		1 (650) 872-1515			Number of People: 1
GalaxyNet Status:					Room Type: A00A3I
UNITED AIRLINES	408 / Y		Thu, 04/20/2017	Leave : SAN FRANCISCO	730A
777	YCAIAD		Thu, 04/20/2017	Arrive : WASHINGTON-DLS	330P
		Confirmation: CCWZGX			

Remark(s)	Fare	
	Tax	\$341.40
U22/DOIDOSSIO	Total Amount	\$39.80
U29/TANUM0000QCB1	Amount Charged	\$381.20
U82/DRFSHOURLY		\$381.20

Air only indicated here.

SFO UA WAS341.40USD341.40END UA ZPSFO XT5.60AY4.50XF SFO4.5

Print: Thu, Jul 20, 2017 10:49 PM

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Generated by Travel Incorporated

Official Invoice



Ticket Number 016-7980030266
 Exchange Ticket 7980030241
 Account # D00880
 Issue Date Tue, Apr 18, 2017
 Booking ID NC3220
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** EXCHANGE ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 738	719 / U UAA0AFEN Confirmation: N497ND	Thu, 04/20/2017 Thu, 04/20/2017	Leave :: SAN FRANCISCO Arrive :: DENVER *** Connecting ***	725A 1100A
✈	UNITED AIRLINES CRJ	5331 / U UAA0AFEN Confirmation: N497ND	Thu, 04/20/2017 Thu, 04/20/2017	Leave :: DENVER Arrive :: KALISPELL	1140A 158P

Remark(s)	Fare	Amount
U22/D0ID0SSIO	Fare	\$319.07
U29/TANUM0000QLJC	Tax	\$46.73
U82/ORFSHOURLY	Ticket Total	\$365.80
	Admin / Penalty Fare	\$0.00
	Total with Penalty	\$365.80
	Exchange Fare	(\$381.20)
	Total Amount	(\$15.40)
	Amount Charged	(\$15.40)

Air only indicated here.

SFO UA X/DEN UA FCA Q SFOFCA18.60 300.47USD319.07END UA ZPSFODEN XT5.60AY9.00XF SFO4.5DEN4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Thu, Jul 20, 2017 10:50 PM

Generated by Travel Incorporated

Official Invoice

Sheraton Grand Sacramento Hotel
 1230 J Street
 Sacramento, CA 95814
 United States
 Tel: 916-447-1700 Fax: 916-447-1701



Sheraton

Ryankeith Zinke
 Fed Rooms/managed Government

Page Number	1	Invoice Nbr	580674
Guest Number	1922347		
Folio ID	A		
Arrive Date	12-APR-17	19:05	
Depart Date	13-APR-17	08:03	
No. Of Guest	1		
Room Number	1528		
Club Account	(b) (6)		

Tax Invoice

Tax ID:
 Sheraton Sacramento APR-13-2017 08:03 A0019074

Date	Reference	Description	Charges (USD)	Credits (USD)
12-APR-17	71229	Public Market Bar	41.81	
12-APR-17	RT1528	T-Government	119.00	
12-APR-17	RT1528	California Tourism Tax	0.36	
12-APR-17	RT1528	Sac Tourism Tax	3.57	
12-APR-17	RT1528	Occupancy Tax	14.28	
13-APR-17	tax exempt	-ADJ Occupancy Tax		-14.28
13-APR-17	VM	(b) (6)		-164.74

} 3.93

- PERSONAL

For Authorization Purpose Only

(b) (6)			
Date	Code	Authorized	
12-APR-17	046116	1	
12-APR-17	086335	177.5	

Approve EMV Receipt for (b) (6) Signature Captured
 TC:ED0DF502F38C647B TVR:000008000 AID:A0000000041010
 Application Label (b) (6)

Continued on the next page



Doubletree by Hilton Fresno Convention Center
 2233 Ventura Ave.
 Fresno, CA 93721
 United States of America
 TELEPHONE 559-268-1000 • FAX 559-441-2954
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYAN

(b) (6)

Room No: 700/NKS
 Arrival Date: 4/13/2017 2:05:00 PM
 Departure Date: 4/14/2017 7:49:00 AM
 Adult/Child: 1/0
 Cashier ID: LYPI
 Room Rate: 97.00
 AL: DL 2116736568
 HH # **(b) (6)**
 VAT #
 Folio No/Che 168918 A

Confirmation Number: 81362551

Doubletree by Hilton Fresno Convention Center 7/20/2017 8:38:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
4/13/2017	857591	GUEST ROOM EXEMPT	\$97.00
4/14/2017	857745	(b) (6)	(\$97.00)
BALANCE			\$0.00

EXPENSE REPORT SUMMARY

	4/13/2017	STAY TOTAL
ROOM AND TAX	\$97.00	\$97.00
DAILY TOTAL	\$97.00	\$97.00



HILTON GARDEN INN - SFO AIRPORT NORTH
 670 GATEWAY BLVD.
 SOUTH SAN FRANCISCO, CA 94080
 United States of America
 TELEPHONE 650-872-1515 • FAX 650-872-1064
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYANKEITH

(b) (6)

Room No: 421/K1
 Arrival Date: 4/19/2017 9:10:00 PM
 Departure Date: 4/20/2017 5:43:00 AM
 Adult/Child: 1/0
 Cashier ID: KDIMITROV
 Room Rate: 199.00
 AL:
 HH # (b) (6)
 VAT #
 Folia No/Che 578982 A

Confirmation Number: 3328871025

HILTON GARDEN INN - SFO AIRPORT NORTH 7/20/2017 8:45:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
4/19/2017	2200876	GUEST ROOM	\$199.00
4/19/2017	2200876	CITY TAX	\$2.50
4/19/2017	2200876	OCCUPANCY TAX	\$19.90
4/19/2017	2200876	CALIFORNIA TOURISM AND TRAVEL	\$0.41
4/19/2017	2200876	SM COUNTY BID	\$0.40
4/20/2017	2201032	(b) (6)	(\$222.21)
BALANCE			\$0.00

} \$23.21

EXPENSE REPORT SUMMARY

	4/19/2017	STAY TOTAL
ROOM AND TAX	\$222.21	\$222.21
DAILY TOTAL	\$222.21	\$222.21

CREDIT CARD DETAIL

APPR CODE	022255	MERCHANT ID	67253720015
CARD NUMBER	(b) (6)	EXP DATE	(b) (6)
TRANSACTION ID	2201032	TRANS TYPE	Sale

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 201 7 and Ending September 30, 201 7

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event *(Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)*
A visit to Sequoia and Kings Canyon National Parks that included box lunches provided by Sequoia Parks Conservancy.

4. Sponsor of the Event Sequoia Parks Conservancy

5. Location of Event Sequoia and Kings Canyon National Parks, CA

6. Dates of Event
From: April 14, 201 7 To: April 14, 201 7

7. Nature of Event A tour of Grant Grove, a visit to Giant Forest Museum, a meeting with NPS employees, and several other engagements.

8. Employee
 Name: Ryan Zinke
 Official Title: Secretary of the Interior
 Office: Office of the Secretary
 Travel Dates:
 From: 04/12/17 To 04/20/17

9. Accompanying Spouse *(If Applicable)*
 Name: _____
 Employee: _____
 Government Position: _____
 Travel Dates:
 From: _____ To _____

10. Non-Federal Sources of Payment *(Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

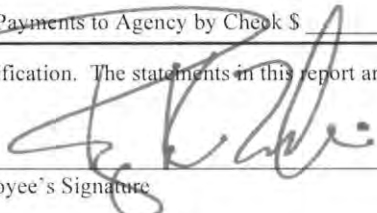
- A. Sequoia Parks Conservancy C. _____
 B. _____ D. _____

11. Nature of Payments *(Itemize on back of form.)*

12. Nature of Payments *(Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)*

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 8.00


13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


 Employee's Signature
 Date MAY 19 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


 Ethics Review (By Ethics Official)
 Date 4/27/17

15. Approval.


 Supervisor's (or Authorizing Official's) Signature
 Title Acting Deputy Chief of Staff
 Date 5/1/17

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meal (lunch)	K	E	A	\$8.00



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: April 14 Lunch

1 message

Smeck, Woody <woody_smeck@nps.gov>

Fri, Apr 21, 2017 at 6:24 PM

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Hi Tim:

I appreciate the ethics concerns. Here are the answers:

1. Sponsor of the lunch: Sequoia Parks Conservancy. They are a 501c3 friends organization that serves as the official education and philanthropic partner of Sequoia and Kings Canyon National Parks. They serve under a Partnership Agreement with the National Park Service to raise funds, support programs, and cooperate with the park service to achieve education, outreach, visitor enjoyment, and stewardship goals.
2. Non-federal source of payment: Sequoia Parks Conservancy
3. Amount of payment for the lunch: sack lunch value is \$8.

Hope this is helpful.

Woody Smeck
Superintendent
Sequoia and Kings Canyon National Parks
47050 Generals Highway
Three Rivers, California 93271
Office 559-565-3101
Mobile 559-280-3433

On Fri, Apr 21, 2017 at 3:01 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Hello sir. I work with Caroline Boulton in Secretary Zinke's scheduling office. Caroline advised that you would be the best person to ask about the box lunches that were provide to the Secretary and our staff during their visit to the parks on April 14. When you have a chance, could you please provide the following information:

- 1) Sponsor of the lunch
- 2) Non-Federal source of payment for the lunch (can be the same as #1)
- 3) Amount of payment for the lunch (Guidance: use cost to donor per person, or reasonable approximation)

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 201 7 and Ending September 30, 201 7

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)
A visit to Santa Cruz Island within Channel Islands National Park, with transportation on the island provided by The Nature Conservancy.

4. Sponsor of the Event The Nature Conservancy (TNC)

5. Location of Event Santa Cruz Island, California

6. Dates of Event
From: April 17, 201 7 To: April 17, 201 7

7. Nature of Event A visit to the TNC main ranch on the TNC portion of the island, and a briefing at the U.S. Navy Communications Site.

8. Employee
Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 04/12/17 To 04/20/17

9. Accompanying Spouse (*If Applicable*)
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

- A. The Nature Conservancy (TNC) C. _____
B. _____ D. _____

11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 10.84

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature _____ Date MAY 19 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official) _____ Date 4/28/17

15. Approval.


Supervisor's (or Authorizing Official's) Signature _____ Title Acting Deputy Chief of Staff Date 5/3/17

Cost Calculation for Transportation Provided by The Nature Conservancy (TNC)

Cost of one-day rental of full-size SUV in Santa Barbara, CA	\$65.00
Number of travelers in TNC vehicle used by Secretary Zinke	6
Cost per traveler for TNC vehicle used by Secretary Zinke	\$10.84



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: Channel Islands Boat Manifest

1 message

Heindl, Jennifer <jennifer.heindl@sol.doi.gov>

Mon, Apr 17, 2017 at 1:20 PM

To: "McDonnell, Edward" <edward.mcdonnell@sol.doi.gov>

Cc: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>, Edward Keable <edward.keable@sol.doi.gov>, Timothy Murphy <timothy.murphy@sol.doi.gov>, Melinda J Loftin <Melinda.Loftin@sol.doi.gov>

Hi all,

I see that this part of the trip is happening... oh, right about now.

Like Ed, Tim M and I

(b) (5)

Thanks,
Jennifer

Jennifer A. Heindl

Attorney Advisor

Office of the Solicitor

Division of General Law

Branch of General Legal Services

Voice: 202-208-7094

Fax: 202-219-1790

This e-mail (including any attachments) is intended for the use of the individual or entity to whom or which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient or the employee or agent responsible for delivery of this e-mail to the intended recipient, you are hereby notified that any dissemination, distribution, copying, or use of this e-mail or its contents is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately and destroy all copies. Thank you.

On 17 April 2017 at 12:00, McDonnell, Edward <edward.mcdonnell@sol.doi.gov> wrote:

Tim,

(b) (5)

(b) (5)

Thanks,
Ed

- Stewardship for America with Integrity and Excellence -

--- Please note that a current or former employee who discloses information to an agency ethics official or a Government attorney does not personally enjoy an attorney-client privilege with respect to such communications. Additionally, reliance on the oral or written advice of an agency ethics official cannot ensure that an employee will not be prosecuted for a violation of Title 18 of the United States Code. However, good faith reliance on such advice is a factor that may be taken into account by the Department of Justice in the selection of cases for prosecution. ---

Ed McDonnell

Alternate Designated Agency Ethics Official/Deputy Designated Agency Ethics Official
U.S. Department of the Interior

Departmental Ethics Office

Office of the Solicitor

E-mail: edward.mcdonnell@sol.doi.gov

Fax: (202) 208-5515 *(Please call or e-mail me to let me know you've sent me a fax as the fax machine is in a separate room.)*

Located at:

Main Interior Building
Room 5313
Office: (202) 208-5916
Cell: (202) 510-8427

Mailing Address:

Departmental Ethics Office
Office of the Solicitor
Department of the Interior
Mail Stop 5311
1849 C Street NW
Washington, DC 20240

E-mail the Departmental Ethics Office at DOI_Ethics@sol.doi.gov or visit us online at www.doi.gov/ethics

This e-mail (including any attachments) is intended for the use of the individual or entity to which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient or the employee or agent responsible for delivery of this e-mail to the intended recipient, you are hereby notified that any dissemination, distribution, copying, or use of this e-mail or its contents is strictly prohibited. If you received this e-mail in error, please notify the sender immediately and destroy all copies.

On Mon, Apr 17, 2017 at 9:57 AM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:

Hi Tim,

(b) (5)

Thanks,
Jennifer

Jennifer A. Heindl

Attorney Advisor

Office of the Solicitor

Division of General Law

Branch of General Legal Services

Voice: 202-208-7094

Fax: 202-219-1790

This e-mail (including any attachments) is intended for the use of the individual or entity to whom or which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient or the employee or agent responsible for delivery of this e-mail to the intended recipient, you are hereby notified that any dissemination, distribution, copying, or use of this e-mail or its contents is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately and destroy all copies.
Thank you.

On 14 April 2017 at 19:52, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

(b) (5)

(b) (5)

Tim

On Thu, Apr 13, 2017 at 11:26 AM, Keable, Edward <edward.keable@sol.doi.gov> wrote:
+ Ed McDonnell

Jennifer's analysis looks right to me.

Please note that I am adding Ed McDonnell to this email exchange. Melinda is on leave and Ed is acting in her place.

Thanks.

Ed

On Thu, Apr 13, 2017 at 11:15 AM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:
Hi,

(b) (5)

Thanks,
Jennifer

Jennifer A. Heindl

Attorney Advisor

Office of the Solicitor

Division of General Law

Branch of General Legal Services

Voice: 202-208-7094

Fax: 202-219-1790

This e-mail (including any attachments) is intended for the use of the individual or entity to whom or which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient or the employee or agent responsible for delivery of this e-mail to the intended recipient, you are hereby notified that any dissemination, distribution, copying, or use of this e-mail or its contents is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately and destroy all copies. Thank you.

On 13 April 2017 at 11:03, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Good morning Jennifer and Melinda and Kim. We've determined that Secretary Zinke will utilize an NPS boat to visit the two Channel Islands next week. Below, please find the current boat manifest plans (which do not include various NPS staff):

- Secretary Ryan Zinke (Both days / islands)

- Lolita Zinke (Both days / islands): Wife of the Secretary
- Beatrice Walder (Potentially both days / islands): Aunt of the Secretary
- Rusty Roddy (Monday only / Santa Cruz): Office of the Secretary
- Wadi Yakhour (Both days / islands): Office of the Secretary
- Sgt. (b) (6), (b) (7)(C) (Both days / islands): Secretary's Detail
- Sgt. (b) (6), (b) (7)(C) (Both days / islands): Secretary's Detail
- Nita Vale (Potentially both days / islands): National Cattleman's Association. Her family has a long history with the Channel Islands and one of the sites the Secretary will be touring on Santa Rosa is the Vale home.
- Tony Brown (Potentially both days / islands): Owner, Rincon del Mar Ranch
- Jon Jorgeson (Both days / islands): Owner, Setag Construction
- Tigran Nahabedian (Monday only / Santa Cruz): Junior Ranger who sent the Secretary a letter encouraging him to visit the Channel Islands.
- Mr. Nahabedian (Monday only / Santa Cruz): Father of Tigran Nahabedian
- Chris Wiggins (Monday only / Santa Cruz): General Manager, IGMT

When you have a chance, can you please provide Ethics and General Law approval for this list?

Also (b) (5)

(b) (5)

I've also attached the most updated version of the California trip schedule. When you have a chance, can you please review it and let me know if there are any further concerns that should be addressed? Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

--
Edward T. Keable
Deputy Solicitor-General Law
Office of the Solicitor
U.S. Department of the Interior
Phone: 202-208-4423
Fax: 202-208-5584
edward.keable@sol.doi.gov

This e-mail (including attachments) is intended for the use of the individual or entity to which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient, you are hereby notified that any dissemination, distribution, copying or use of this e-mail or its contents is strictly prohibited. If you receive this e-mail in error, please notify the sender immediately and destroy all copies. Thank you.



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: Santa Barbara Vehicle Rental

1 message

Jane Kim <jane.kim@duluthtravelinc.com>

Tue, Apr 18, 2017 at 9:58 AM

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Hi Tim,

A full size SUV would be like Chevy Tahoe or similar, and in Santa Barbara it is priced around 65.00 per day with unlimited mileage.

Thank you.

On Mon, Apr 17, 2017 at 8:33 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Hi Jane. When you have a chance, could you please provide a price quote for a one-day rental of a full-size SUV in Santa Barbara, California? Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Personal Time Deviation from a Temporary Duty Station
DATE: April 11, 2017

On April 14, 2017, Secretary Ryan Zinke will be in Sequoia National Park in California for a number of official engagements. After the conclusion of his final official engagement, Secretary Zinke will drive to Santa Barbara, California, where he will begin another series of official engagements on April 17. In between, Secretary Zinke will have one official meeting on April 15. Other than this one meeting, he has no official engagements scheduled in Santa Barbara from April 14 to April 17. Therefore, it can be determined that Secretary Zinke's time in Santa Barbara from the evening of April 14 through the morning of April 17 is a personal time deviation from a temporary duty station.

The Department of the Interior Division of General Law has advised that a personal time deviation from a temporary duty station is permitted during official travel if the Department incurs no additional cost as a result of the deviation. From April 14 to April 17, Secretary Zinke will incur no lodging expenses and he will claim no M&IE reimbursement. No additional expenses will be incurred by the government during that time period. Therefore, Secretary Zinke's personal time deviation in Santa Barbara will result in no increased cost to the Department.

Please provide approval for Secretary Zinke to make a personal time deviation from his temporary duty station in Santa Barbara, California, from April 14, 2017, through April 17, 2017.


Approval Signature

4/12/17
Date

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Personal Travel Deviation for Secretary Zinke

DATE: April 19, 2017

On April 19, 2017, Secretary Ryan Zinke will be on official travel in San Francisco, California, and the surrounding metropolitan area. He will conclude his official duties that evening with a meeting with Al Baldwin, Chairman of the National Park Foundation. Due to commercial flight availability, Secretary Zinke will remain overnight in South San Francisco on April 19. He is then scheduled to make a personal travel deviation the next morning with the following flight to Kalispell, Montana:

- ❖ Thursday, April 20, 2017
 - United Airlines #710
 - 7:25am PDT Depart San Francisco, CA
 - 11:00am MDT Arrive Denver, CO
 - **Connection in Denver, CA***
 - United Airlines #5331
 - 11:40am MDT Depart Denver, CO
 - 1:58pm MDT Arrive Kalispell, MT

The total non-government, publicly available fare for this flight is \$365.80 (documentation attached).

If Secretary Zinke was not making a personal travel deviation to Kalispell, he would return to his permanent duty station of Washington, D.C., after the conclusion of his official duties in San Francisco. However, as noted previously, Secretary Zinke's official duties are scheduled to conclude in the evening on April 19, and there currently are no non-overnight flights to Washington scheduled to depart that evening. Therefore, Secretary Zinke would remain in San Francisco on April 19 and travel back to Washington the next morning on the following contract carrier flight:

- ❖ Thursday, April 20, 2017
 - United Airlines #408
 - 7:30am PDT Depart San Francisco, CA
 - 3:30pm EDT Arrive Washington, DC (Dulles)

The total government contract fare for this flight is \$381.20 (documentation attached).

Secretary Zinke has no official duties in Montana. The government is only responsible for the cost of a contract fare from Secretary Zinke's temporary duty station of San Francisco, California, to his permanent duty station of Washington, D.C. The Division of General Law has advised that a Department employee can make a personal travel deviation following official travel, and that the Department can pay for the cost of travel to a non-duty station, as long as the government incurs no additional cost as a result of such travel. However, the Division of General Law has also advised that government contract

fares generally should not be used for travel to a non-duty station in such a case. Only non-contract, publicly available fares should be used for travel to non-duty stations. And only non-contract, publicly available fares should be used for the cost analysis related to such travel.

The above cost comparison properly utilizes a non-contract, publicly available fare for the analysis of Secretary Zinke's travel to a non-duty station. The above cost comparison indicates that Secretary Zinke's travel to Montana will result in no extra cost to the government. Secretary Zinke will use his personal credit card to pay for the exchange fee that will be charged when the contract flight ticket is exchanged for the non-contract personal flight ticket. Secretary Zinke will also use personal funds to pay for his travel from Montana to Washington, D.C., on April 23. No additional expenses (lodging, M&IE, etc.) will be incurred by the government during Secretary Zinke's personal travel to Montana.

Please provide approval for the Department to pay the non-contract, publicly available fare for Secretary Zinke's travel from San Francisco, California, to Kalispell, Montana, on April 20, 2017, on United Airlines #710 and United Airlines #5331.


Approval Signature

4/24/17
Date



Ticket Number 016-7980030241
 Account # D00880
 Issue Date Tue, Apr 18, 2017
 Booking ID 2ECLDD
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 7980030266 for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel: Address:	Hilton Garden Inn Sfo Arpt N 670 Gateway Blvd South San Francisco, CA 94080		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 04/19/2017 Thu, 04/20/2017 \$199.00 1 1 A00A3I
	Confirmation Number: Phone Number: GalaxyNet Status:	3328871025 1 (650) 872-1515			
	UNITED AIRLINES 777	408 / Y YCAIAD Confirmation: CCWZGX	Thu, 04/20/2017 Thu, 04/20/2017	Leave :: SAN FRANCISCO Arrive :: WASHINGTON-DLS	730A 330P

Remark(s)			
— Remark(s) —	Fare		\$341.40
U22/DOIDOSSIO	Tax		\$39.80
U29/TANUM0000QCB1	Total Amount		\$381.20
U82/ORFSHOURLY	Amount Charged		\$381.20

Air only indicated here.

SFO UA WAS341.40USD341.40END UA ZPSFO XT5.60AY4.50XF SFO4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 04/18/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Tue, Apr 18, 2017 01:18 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 016-7980030266
 Exchange Ticket 7980030241
 Account # D00880
 Issue Date Tue, Apr 18, 2017
 Booking ID NC3Z2O
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** EXCHANGE ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 738	710 / U UAA0AFEN Confirmation: N497ND	Thu, 04/20/2017 Thu, 04/20/2017	Leave :: SAN FRANCISCO Arrive :: DENVER *** Connecting ***	725A 1100A
✈	UNITED AIRLINES CRJ	5331 / U UAA0AFEN Confirmation: N497ND	Thu, 04/20/2017 Thu, 04/20/2017	Leave :: DENVER Arrive :: KALISPELL	1140A 158P

Remark(s)		
— Remark(s) —	Fare	\$319.07
	Tax	\$46.73
U22/DOIDOSSIO	Ticket Total	\$365.80
U29/TANUM0000QLJC	Admin / Penalty Fare	\$0.00
U82/ORFSHOURLY	Total with Penalty	\$365.80
	Exchange Fare	(\$381.20)
	Total Amount	(\$15.40)
	Amount Charged	(\$15.40)

Air only indicated here.

SFO UA X/DEN UA FCA Q SFOFCA18.60 300.47USD319.07END UA ZPSFODEN XT5.60AY9.00XF
SFO4.5DEN4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 04/18/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Tue, Apr 18, 2017 01:04 PM

Generated by Travel Incorporated

Official Invoice

(b) (6) Ryan K. Zinke
Lolita C. Zinke
(b) (6)

4 MAY 2017 DATE

PAY TO THE ORDER OF National Park Service \$142.⁰⁰/₁₀₀

NATIONAL PARK SERVICE DOLLARS

(b) (6) Guest (2)

FOR Remittance Charvel Eskel

(b) (6)



Roddy, Russell <russell_roddey@ios.doi.gov>

Bill of Collections for the Secretary

1 message

Galipeau, Russell <russell_galipeau@nps.gov>

Tue, Apr 25, 2017 at 4:16 PM


To: Russell Roddy <russell_roddey@ios.doi.gov>

Rusty attached is a Bill of Collections that the Secretary asked us to prepare to cover his wife's and Aunt's travel on the government vessel.

Regarding the other guests, the Secretary identified them as technical experts. If that changes and we need to issue them a Bill of Collections for transportation I will need each of their contact information.

--

Russell E. Galipeau, Jr.
Superintendent
Channel Islands National Park
1901 Spinnaker Dr.
Ventura, CA 93001
(805) 658-5702

 **Zinke, Ryan Bill of Collection.pdf**
1547K

UNITED STATES DEPARTMENT OF THE INTERIOR
BILL FOR COLLECTION

Make Remittance Payable To: National Park Service
Billing Contact: Accounts Receivable Phone: (805) 658-5715

Bill #: 1800499586
Customer: 4000098920
Date: 04/25/2017
Due Date: 05/25/2017

Remit Payment To: Channel Islands National Park
1901 Spinnaker Drive,
Ventura, CA 93001

Send Overnight Mail To:
National Park Service
13461 Sunrise Valley Drive
Herndon, VA 20171

Payer: RYAN ZINKE

(b) (6)

Additional forms of payment may be accepted. Please email nps_billing@nps.gov or call (703) 487-9000 for additional information.

Pay online www.pay.gov - Search form "NPS BoC"

Checks must be made payable to National Park Service. Please detach the top portion or include bill number on all remittances.

Amount of Payment: \$ _____

Date	Description	Qty	Unit Price		Amount
			Cost	Per	
04/25/2017	BCCHIST0077 Cost Recovery of Transportation Fees for Beatrice Walder and Lolita Zinke 4/17/17- NPS M/V Ocean Ranger- Passenger Transportation Round trip from Santa Barbara Harbor to Santa Cruz Island (CHIS) and return 2 @ \$47.36 = \$94.72 Beatrice Walder Lolita Zinke 4/18/17 NPS M/V Ocean Ranger- Passenger	1	142.08	1	142.08

Amount Due this Bill: 142.08

Interest will be assessed at the rate of 1.00 % on any unpaid balance if full payment is not made by the date of delinquency. A penalty charge of 6.00 % per annum will be charged on the unpaid portion of a debt, which remains unpaid 90 days after the date of delinquency. An additional administrative fee of \$10.00 will be assessed when the dunning notice is issued. See notice of actions in event of delinquency.

Accounting Classification:
WBS

Cost Center
PPPWCHISX0

Fund
177P103601

Functional Area
PPMOMFM1Z.MF0000

Customer: 4000098920
Bill #: 1800499586
TIN:

UNITED STATES DEPARTMENT OF THE INTERIOR
BILL FOR COLLECTION

Make Remittance Payable To: National Park Service
Billing Contact: Accounts Receivable Phone: (805) 658-5715

Bill #: 1800499586
Customer: 4000098920
Date: 04/25/2017
Due Date: 05/25/2017

Remit Payment To: Channel Islands National Park
1901 Spinnaker Drive.,
Ventura, CA 93001

Send Overnight Mail To:
National Park Service
13461 Sunrise Valley Drive
Herndon, VA 20171

Payer: RYAN ZINKE

(b) (6)

Additional forms of payment may be accepted. Please email nps_billing@nps.gov or call (703) 487-9000 for additional information.

Pay online www.pay.gov - Search form "NPS BoC"

Checks must be made payable to National Park Service. Please detach the top portion or include bill number on all remittances.

Amount of Payment: \$ _____

Date	Description	Qty	Unit Price		Amount
			Cost	Per	
	Transporation Round trip from Santa Barbara Harbor to Santa Rosa Island (CHIS)and return 1 @ 47.36 Lolita Zinke Total- \$ 142.08 To pay your invoice online, via the Internet, please follow these steps: Step 1: Go to www.Pay.Gov Step 2: Enter "NPS" in the Search Public Forms box (left side of the screen)				

Amount Due this Bill: 142.08

Interest will be assessed at the rate of 1.00 % on any unpaid balance if full payment is not made by the date of delinquency. A penalty charge of 6.00 % per annum will be charged on the unpaid portion of a debt, which remains unpaid 90 days after the date of delinquency. An additional administrative fee of \$10.00 will be assessed when the dunning notice is issued. See notice of actions in event of delinquency.

Accounting Classification:

WBS Cost Center PPPWCHISX0 Fund 177P103601 Functional Area PPMOMFM1Z.MF0000

Customer: 4000098920
Bill #: 1800499586
TIN:

UNITED STATES DEPARTMENT OF THE INTERIOR
BILL FOR COLLECTION

Make Remittance Payable To: National Park Service
Billing Contact: Accounts Receivable Phone: (805) 658-5715

Bill #: 1800499586
Customer: 4000098920
Date: 04/25/2017
Due Date: 05/25/2017

Remit Payment To: Channel Islands National Park
1901 Spinnaker Drive.,
Ventura, CA 93001

Send Overnight Mail To:
National Park Service
13461 Sunrise Valley Drive
Herndon, VA 20171

Payer: RYAN ZINKE

(b) (6)

Additional forms of payment may be accepted. Please email nps_billing@nps.gov or call (703) 487-9000 for additional information.

Pay online www.pay.gov - Search form "NPS BoC"

Checks must be made payable to National Park Service. Please detach the top portion or include bill number on all remittances.

Amount of Payment: \$ _____

Date	Description	Qty	Unit Price		Amount
			Cost	Per	
	Step 3: Select "NPS Bill of Collection Payment" Step 4: Complete and follow instructions on the screen Step 5: Choose one of the three payment options: Bank Account (ACH), Plastic Card (credit card), or PayPal				
Amount Due this Bill:					142.08

Interest will be assessed at the rate of 1.00 % on any unpaid balance if full payment is not made by the date of delinquency. A penalty charge of 6.00 % per annum will be charged on the unpaid portion of a debt, which remains unpaid 90 days after the date of delinquency. An additional administrative fee of \$10.00 will be assessed when the dunning notice is issued. See notice of actions in event of delinquency.

Accounting Classification:

WBS	Cost Center PPPWCHISX0	Fund 177P103601	Functional Area PPMOMFM1Z.MF0000
-----	---------------------------	--------------------	-------------------------------------

Customer: 4000098920
Bill #: 1800499586
TIN:



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: Channel Islands Boat Manifest

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fri, Apr 14, 2017 at 7:52 PM

To: "Keable, Edward" <edward.keable@sol.doi.gov>

Cc: "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>, Melinda Loftin <Melinda.Loftin@sol.doi.gov>, Kimberly Benton <kimberly.benton@sol.doi.gov>, Edward McDonnell <edward.mcdonnell@sol.doi.gov>



Tim

On Thu, Apr 13, 2017 at 11:26 AM, Keable, Edward <edward.keable@sol.doi.gov> wrote:
+ Ed McDonnell

Jennifer's analysis looks right to me.

Please note that I am adding Ed McDonnell to this email exchange. Melinda is on leave and Ed is acting in her place.

Thanks,

Ed

On Thu, Apr 13, 2017 at 11:15 AM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:
Hi



Thanks,
Jennifer

Jennifer A. Heindl

Attorney Advisor

Office of the Solicitor

Division of General Law

Branch of General Legal Services

Voice: 202-208-7094

Fax: 202-219-1790

This e-mail (including any attachments) is intended for the use of the individual or entity to whom or which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient or the employee or agent responsible for delivery of this e-mail to the intended recipient, you are hereby notified that any dissemination, distribution, copying, or use of this e-mail or its contents is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately and destroy all copies. Thank you.

On 13 April 2017 at 11:03, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Good morning Jennifer and Melinda and Kim. We've determined that Secretary Zinke will utilize an NPS boat to visit the two Channel Islands next week. Below, please find the current boat manifest plans (which do not include various NPS staff):

- Secretary Ryan Zinke (Both days / islands)
- Lolita Zinke (Both days / islands): Wife of the Secretary
- Beatrice Walder (Potentially both days / islands): Aunt of the Secretary
- Rusty Roddy (Monday only / Santa Cruz): Office of the Secretary
- Wadi Yakhour (Both days / islands): Office of the Secretary
- Sgt. (b) (6), (b) (7)(C) (Both days / Islands): Secretary's Detail
- Sgt. (b) (6), (b) (7)(C) (Both days / islands): Secretary's Detail
- Nita Vale (Potentially both days / islands): National Cattleman's Association. Her family has a long history with the Channel Islands and one of the sites the Secretary will be touring on Santa Rosa is the Vale home.
- Tony Brown (Potentially both days / islands): Owner, Rincon del Mar Ranch
- Jon Jorgeson (Both days / islands): Owner, Setag Construction
- Tigran Nahabedian (Monday only / Santa Cruz): Junior Ranger who sent the Secretary a letter encouraging him to visit the Channel Islands.
- Mr. Nahabedian (Monday only / Santa Cruz): Father of Tigran Nahabedian
- Chris Wiggins (Monday only / Santa Cruz): General Manager, IGMT

When you have a chance, can you please provide Ethics and General Law approval for this list?

Also, (b) (5)

(b) (5)

I've also attached the most updated version of the California trip schedule. When you have a chance, can you please review it and let me know if there are any further concerns that should be addressed? Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

—
Edward T. Keable
Deputy Solicitor-General Law
Office of the Solicitor
U.S. Department of the Interior
Phone: 202-208-4423
Fax: 202-208-5584
edward.keable@sol.doi.gov

(b) (6)

Ryan K. Zinke
Lolita C. Zinke

(b) (6)

20 JUN 2017

(b) (6)

DATE

The Nature Conservancy

\$ 21⁶⁸/₁₀₀

Twenty-one and 68/100

DOLLARS

(b) (6)

Vehicle Reimbursement



(b) (6)

U.S. Department of the Interior
Office of the Secretary
1849 C Street NW
Washington, DC 20240

June 21, 2017

The Nature Conservancy
Attn: Finance Department
201 Mission Street, 4th Floor
San Francisco, CA 94105

Mr. Eamon O'Byrne:

Please find the enclosed check for the amount of \$21.68, payable to The Nature Conservancy. Please accept this as reimbursement from Secretary of the Interior Ryan Zinke. This reimbursement is for vehicle transportation provided for two personal guests who accompanied Secretary Zinke during his visit to Santa Cruz Island on April 17, 2017. I apologize for the lateness of this submission, but please let me know if you require any further information to process this reimbursement.

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

Enclosures (2)



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

RE: Travel Expense Reimbursement

1 message

Eamon O'Byrne <eobyrne@tnc.org>

Tue, Apr 25, 2017 at 7:31 PM

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Hi Tim,

The check should be mailed to:

The Nature Conservancy,

Attn: Finance Department

201 Mission Street, 4th Floor

San Francisco, CA 94105-1832

Please include the words "SCI Vehicle Use Reimbursement" in the memo line. Otherwise no-one will know what it's for.

Thanks

Eamon

From: Nigborowicz, Timothy [mailto:timothy_nigborowicz@ios.doi.gov]

Sent: Tuesday, April 25, 2017 7:08 AM

To: Eamon O'Byrne <eobyrne@TNC.ORG>

Subject: Re: Travel Expense Reimbursement

Thank you. Yes, it was determined that the reimbursement amount should be equal to a one-day rental of an SUV in Santa Barbara, divided by the total number of travelers in the vehicle. In this case, it was \$10.84 per person, or \$21.68 total. I'm sorry to make so much trouble for a such a small amount, but it's important that we follow our ethics guidelines.

On Tue, Apr 25, 2017 at 2:28 AM, Eamon O'Byrne <eobyrne@tnc.org> wrote:

Hello Tim,

Happy to help. Your email implies that you've ascertained the amount payable, and I just want to confirm if that's the case. I'll check with our government relations team on the information you need, and will get back to you shortly.

Eamon

From: Nigborowicz, Timothy [mailto:timothy_nigborowicz@ios.doi.gov]

Sent: Monday, April 24, 2017 3:50 PM

To: Eamon O'Byrne <eobyrne@TNC.ORG>

Subject: Travel Expense Reimbursement

Hello sir. I work with Wadi Yakhour in Secretary Ryan Zinke's scheduling office. Wadi provided your contact information as someone who might be able to help with an item related to Secretary Zinke's visit to Santa Cruz Island last week. Our lawyers have determined that Secretary Zinke should reimburse TNC for the transportation it provided his wife and aunt on the island. When you have a chance, could you please let me know who Secretary Zinke should make the reimbursement check payable to? And could you also provide the best address to which we can mail the check? Thank you.

Tim Nigborowicz

Office of Scheduling and Advance

U.S. Department of the Interior

202-208-7551

Cost Calculation for Vehicle Transportation Provided by The Nature Conservancy (TNC)

Cost of one-day rental of full-size SUV in Santa Barbara, CA	\$65.00
Number of travelers in TNC vehicle	6
Cost per traveler	\$10.84
Total cost for Secretary Zinke's guests (2)	\$21.68



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: Santa Barbara Vehicle Rental

1 message

Jane Kim <jane.kim@duluthtravelinc.com>

Tue, Apr 18, 2017 at 9:58 AM

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Hi Tim,

A full size SUV would be like Chevy Tahoe or similar, and in Santa Barbara it is priced around 65.00 per day with unlimited mileage.

Thank you.

On Mon, Apr 17, 2017 at 8:33 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Hi Jane. When you have a chance, could you please provide a price quote for a one-day rental of a full-size SUV in Santa Barbara, California? Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: Channel Islands Boat Manifest

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> Mon, Apr 17, 2017 at 2:44 PM
To: "McDonnell, Edward" <edward.mcdonnell@sol.doi.gov>
Cc: "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>, Edward Keable <edward.keable@sol.doi.gov>, Timothy Murphy <timothy.murphy@sol.doi.gov>, Melinda J Loftin <Melinda.Loftin@sol.doi.gov>, "Lacroix, David" <david.lacroix@sol.doi.gov>

(b) (5)

On Mon, Apr 17, 2017 at 2:39 PM, McDonnell, Edward <edward.mcdonnell@sol.doi.gov> wrote:
All,

(b) (5)

Thanks,
Ed

- Stewardship for America with Integrity and Excellence -

--- Please note that a current or former employee who discloses information to an agency ethics official or a Government attorney does not personally enjoy an attorney-client privilege with respect to such communications. Additionally, reliance on the oral or written advice of an agency ethics official cannot ensure that an employee will not be prosecuted for a violation of Title 18 of the United States Code. However, good faith reliance on such advice is a factor that may be taken into account by the Department of Justice in the selection of cases for prosecution. ---

Ed McDonnell

Alternate Designated Agency Ethics Official/Deputy Designated Agency Ethics Official
U.S. Department of the Interior

Departmental Ethics Office

Office of the Solicitor

E-mail: edward.mcdonnell@sol.doi.gov

Fax: (202) 208-5515 *(Please call or e-mail me to let me know you've sent me a fax as the fax machine is in a separate room.)*

Located at:

Main Interior Building
Room 5313
Office: (202) 208-5916
Cell: (202) 510-8427

Mailing Address:

Departmental Ethics Office
Office of the Solicitor
Department of the Interior
Mail Stop 5311
1849 C Street NW
Washington, DC 20240

E-mail the Departmental Ethics Office at DOI_Ethics@sol.doi.gov or visit us online at www.doi.gov/ethics

This e-mail (including any attachments) is intended for the use of the individual or entity to which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient or the employee or agent responsible for delivery of this e-mail to the intended recipient, you are hereby notified that any dissemination, distribution, copying, or use of this e-mail or its contents is strictly prohibited. If you received this e-mail in error, please notify the sender immediately and destroy all copies.

On Mon, Apr 17, 2017 at 2:13 PM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:

Hi Tim,

(b) (5)

Thanks,
Jennifer

Jennifer A. Heindl

Attorney Advisor

Office of the Solicitor

Division of General Law

Branch of General Legal Services

Voice: 202-208-7094

Fax: 202-219-1790

This e-mail (including any attachments) is intended for the use of the individual or entity to whom or which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient or the employee or agent responsible for delivery of this e-mail to the intended recipient, you are hereby notified that any dissemination, distribution, copying, or use of this e-mail or its contents is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately and destroy all copies.

Thank you.

On 17 April 2017 at 13:44, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Thank you to everyone **(b) (5)**

(b) (5)

(b) (5)

Please let me know if this is incorrect or if I'm missing anything. Thank you.

Tim

On Mon, Apr 17, 2017 at 1:20 PM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:
Hi all,

I see that this part of the trip is happening, oh, right about now.

Like Ed, Tim M and I (b) (5)



Thanks,
Jennifer

Jennifer A. Heindl

Attorney Advisor

Office of the Solicitor

Division of General Law

Branch of General Legal Services

Voice: 202-208-7094

Fax: 202-219-1790

This e-mail (including any attachments) is intended for the use of the individual or entity to whom or which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient or the employee or agent responsible for delivery of this e-mail to the intended recipient, you are hereby notified that any dissemination, distribution, copying, or use of this e-mail or its contents is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately and destroy all copies. Thank you.

On 17 April 2017 at 12:00, McDonnell, Edward <edward.mcdonnell@sol.doi.gov> wrote:
Tim,



(b) (5)

Thanks,
Ed

- Stewardship for America with Integrity and Excellence -

--- Please note that a current or former employee who discloses information to an agency ethics official or a Government attorney does not personally enjoy an attorney-client privilege with respect to such communications. Additionally, reliance on the oral or written advice of an agency ethics official cannot ensure that an employee will not be prosecuted for a violation of Title 18 of the United States Code. However, good faith reliance on such advice is a factor that may be taken into account by the Department of Justice in the selection of cases for prosecution. ---

Ed McDonnell

Alternate Designated Agency Ethics Official/Deputy Designated Agency Ethics Official
U.S. Department of the Interior

Departmental Ethics Office

Office of the Solicitor

E-mail: edward.mcdonnell@sol.doi.gov

Fax: (202) 208-5515 *(Please call or e-mail me to let me know you've sent me a fax as the fax machine is in a separate room.)*

Located at:

Main Interior Building
Room 5313
Office: (202) 208-5916
Cell: (202) 510-8427

Mailing Address:
Departmental Ethics Office
Office of the Solicitor
Department of the Interior
Mail Stop 5311
1849 C Street NW
Washington, DC 20240

*E-mail the Departmental Ethics Office at DOI_Ethics@sol.doi.gov or visit us online
at www.doi.gov/ethics*

This e-mail (including any attachments) is intended for the use of the individual or entity to which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient or the employee or agent responsible for delivery of this e-mail to the intended recipient, you are hereby notified that any dissemination, distribution, copying, or use of this e-mail or its contents is strictly prohibited. If you received this e-mail in error, please notify the sender immediately and destroy all copies.

On Mon, Apr 17, 2017 at 9:57 AM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:
Hi Tim,

(b) (5)

Thanks,
Jennifer

Jennifer A. Heindl
Attorney Advisor
Office of the Solicitor
Division of General Law
Branch of General Legal Services
Voice: 202-208-7094
Fax: 202-219-1790

This e-mail (including any attachments) is intended for the use of the individual or entity to whom or which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient or the employee or agent responsible for delivery of this e-mail to the intended recipient, you are hereby notified that any dissemination, distribution, copying, or use of this e-mail or its contents is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately and destroy all copies. Thank you.

On 14 April 2017 at 19:52, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

(b) (5)

(b) (5)

Tim

On Thu, Apr 13, 2017 at 11:26 AM, Keable, Edward <edward.keable@sol.doi.gov> wrote:
+ Ed McDonnell

Jennifer's analysis looks right to me.

Please note that I am adding Ed McDonnell to this email exchange. Melinda is on leave and Ed is acting in her place.

Thanks,

Ed

On Thu, Apr 13, 2017 at 11:15 AM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:
Hi,

(b) (5)

Thanks,
Jennifer

Jennifer A. Heindl
Attorney Advisor
Office of the Solicitor
Division of General Law
Branch of General Legal Services
Voice: 202-208-7094
Fax: 202-219-1790

This e-mail (including any attachments) is intended for the use of the individual or entity to whom or which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient or the employee or agent responsible for delivery of this e-mail to the intended recipient, you are hereby notified that any dissemination, distribution, copying, or use of this e-mail or its contents is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately and destroy all copies. Thank you.

On 13 April 2017 at 11:03, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
Good morning Jennifer and Melinda and Kim. We've determined that Secretary Zinke will utilize an NPS boat to visit the two Channel Islands next week. Below, please find the current boat manifest plans (which do not include various NPS staff):

- Secretary Ryan Zinke (Both days / islands)
- Lolita Zinke (Both days / islands): Wife of the Secretary
- Beatrice Walder (Potentially both days / islands): Aunt of the Secretary
- Rusty Roddy (Monday only / Santa Cruz): Office of the Secretary
- Wadi Yakhour (Both days / islands): Office of the Secretary
- Sgt. (b) (6), (b) (7)(C) (Both days / islands): Secretary's Detail
- Sgt. (b) (6), (b) (7)(C) (Both days / islands): Secretary's Detail
- Nita Vale (Potentially both days / islands): National Cattleman's Association. Her family has a long history with the Channel Islands and one of the sites the Secretary will be touring on Santa Rosa is the Vale home.
- Tony Brown (Potentially both days / islands): Owner, Rincon del Mar Ranch
- Jon Jorgeson (Both days / islands): Owner, Setag Construction
- Tigran Nahabedian (Monday only / Santa Cruz): Junior Ranger who sent the Secretary a letter encouraging him to visit the Channel Islands.
- Mr. Nahabedian (Monday only / Santa Cruz): Father of Tigran Nahabedian
- Chris Wiggins (Monday only / Santa Cruz): General Manager, IGMT

When you have a chance, can you please provide Ethics and General Law approval for this list?

Also (b) (5)

(b) (5)

I've also attached the most updated version of the California trip schedule. When you have a chance, can you please review it and let me know if there are any further concerns that should be addressed? Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

—
Edward T. Keable
Deputy Solicitor-General Law
Office of the Solicitor
U.S. Department of the Interior
Phone: 202-208-4423
Fax: 202-208-5584
edward.keable@sol.doi.gov

This e-mail (including attachments) is intended for the use of the individual or entity to which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient, you are hereby notified that any dissemination, distribution, copying or use of this e-mail or its contents is strictly prohibited. If you receive this e-mail in error, please notify the sender immediately and destroy all copies. Thank you.

**United States Department of the Interior
Official Travel Schedule of the Secretary**

**California
April 12 - April 20, 2017
FINAL**



TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
California
April 12 - April 20, 2017

Weather:

Sacramento (Thursday):	High 62°, Low 40°, Thunderstorms
Yosemite (Thursday):	High 44°, Low 25°, Rain/Snow
Sequoia (Friday):	High 62°, Low 39°, Sunny, 0% of Precipitation (lower elevation)
	High 35°, Low 15°, Sunny, 0% of Precipitation (higher elevation)
Santa Barbara (Monday):	High 68°, Low 57°, Cloudy, 20% of Precipitation
Santa Cruz (Monday):	High 62°, Low 52°, Cloudy, 50% of AM Precipitation
Santa Rosa (Tuesday):	High 66°, Low 42°, Cloudy, 40% of AM Precipitation
San Francisco (Wednesday):	High 60°, Low 52°, Partly Cloudy, 20% of Precipitation

Time Zone:

California Pacific Daylight Time (-3 hours from DC)

Advance (Sacramento):

Security Advance	(b) (6), (b) (7)(C)	Cell Phone:	(b) (6), (b) (7)(C)
Advance	Wadi Yakhour		(b) (6)

Advance (Yosemite National Park):

Security Advance	Lt. (b) (6), (b) (7)(C)	Cell Phone:	(b) (6), (b) (7)(C)
Advance	Wadi Yakhour		(b) (6)

Advance (Sequoia National Park):

Security Advance	Sgt. (b) (6), (b) (7)(C)	Cell Phone:	(b) (6), (b) (7)(C)
Advance	Rusty Roddy		(b) (6)
Advance	Caroline Boulton		(b) (6)

Advance (Channel Islands/Santa Barbara):

Security Advance (Santa Barbara)	Sgt. (b) (6), (b) (7)(C)	Cell Phone:	(b) (6), (b) (7)(C)
Security Advance (Channel Islands)	Sgt. (b) (6), (b) (7)(C)		(b) (6), (b) (7)(C)
Advance	Rusty Roddy		(b) (6)
Advance	Wadi Yakhour		(b) (6)

Advance (San Francisco):

Security Advance	(b) (6), (b) (7)(C)	Cell Phone:	(b) (6), (b) (7)(C)
Advance	Rusty Roddy		(b) (6)

Traveling Staff:

Agent in Charge	Sgt. (b) (6), (b) (7)(C)	Cell Phone:	(b) (6), (b) (7)(C)
Communications	Heather Swift		(b) (6)
Communications	Megan Bloomgren		(b) (6)
Photographer	Tami Heilemann		(b) (6)

Attire:

Monday (Santa Cruz AM):	Casual
Monday (Santa Barbara PM):	Business
Tuesday (Santa Rosa):	Casual
Wednesday (San Francisco):	Business Casual

Wednesday, April 12, 2017

Washington, DC → Sacramento, CA

4:00-5:00pm EDT: **Depart Department of the Interior en route Washington Dulles International Airport**

Car: RZ
Drive time: -1 hour

**6:08pm EDT-
8:54pm PDT:**

Wheels up Washington, DC (IAD) en route Sacramento, CA (SMF)

Flight: United 291
Flight time: 5 hours, 46 minutes
RZ Seat: 14C
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Heather Swift, Tami Heilemann
Wifi: Available
NOTE: TIME ZONE CHANGE EDT to PDT (-3 hours)

8:54-9:10pm PDT:

Wheels down Sacramento International Airport (~15 minutes to vehicle)

Location: 6900 Airport Boulevard
Sacramento, CA 95837

9:10-9:25pm PDT:

Depart Airport en route RON

Location: Sheraton Grand Sacramento Hotel
1230 J Street
Sacramento, CA 95814

Vehicle Manifest:

Secretary's Vehicle:
RZ
Mrs. Zinke

Staff Vehicle:
Wadi Yakhour
Heather Swift
Tami Heilemann

Drive time: ~ 15 minutes without traffic

9:25pm PDT:

RON

Thursday, April 13, 2017

Sacramento, CA → Yosemite National Park → Fresno, CA

8:00-8:15am PDT:

Depart RON en route Department of the Interior Facility

Location: 2800 Cottage Way
Sacramento, CA 95825

Vehicle Manifest:

Secretary's Vehicle: RZ
Mrs. Zinke
Staff Vehicle: Heather Swift
Wadi Yakhour
Tami Heilemann

Drive time: ~ 15 minutes without traffic

- 8:15-8:35am PDT: Meeting with Sacramento DOI Regional Directors**
 Location: 2800 Cottage Way
 Sacramento, CA 95825
 Participants: **RZ**
 Representative Tom McClintock
 Paul Souza, Regional Director of Fish and Wildlife Service
 Pablo Arroyave, Acting Regional Director of Bureau of Reclamation
 Jerome Perez, Regional Director of Bureau of Land Management
 Amy Dutschke, Regional Director of Bureau of Indian Affairs
 Temi Josephson, Regional Director of Office of the Solicitor
 Michael Colombo, Regional Director of Office of Inspector General
 Robert Eric May, Office of Inspector General
 Mark Sogge, Regional Director of United States Geological Survey
 Press: Closed
 Staff: Heather Swift
 Tami Heilemann
 Advance: Wadi Yakhour
 Note: Will be greeted at the entrance by Paul Souza and Pablo Arroyave
- 8:35-8:45am PDT: Brief Intermission Prior to All Staff Meeting**
- 8:45-9:15am PDT: All Staff Meeting at DOI Facility**
 Location: 2800 Cottage Way
 Sacramento, CA 95825
 Participants: **RZ**
 Representative Tom McClintock
 Press: Closed
 Staff: Heather Swift
 Tami Heilemann
 Advance: Wadi Yakhour
 Note: If weather permits, meeting will be held outside in courtyard next to North parking lot
 If raining, meeting will be held in auditorium in the cafeteria building
- 9:15-10:00am PDT: Depart DOI Facility en route State Capitol**
 Location: 1315 10th Street
 Sacramento, CA 95825
 Vehicle Manifest:
 Secretary's Vehicle: **RZ**
 Representative Tom McClintock
 Staff Vehicle: Heather Swift
 Wadi Yakhour
 Tami Heilemann
 Drive Time: ~ 18 minutes without traffic
- 10:00-11:00am PDT: Meeting with Governor Jerry Brown**
 Location: California State Capitol
 1st Floor, Governor's Office
 Participants: **RZ**
Governor Jerry Brown
Nancy McFadden, Executive Secretary
 Press: Closed
 Staff: Heather Swift
 Tami Heilemann
 Advance: Wadi Yakhour
 Note: Greeted by Nina Brunner, Special Assistant to the Governor

- 11:00-3:00pm PDT: Depart Sacramento en route Yosemite National Park**
 Location: El Portal, CA 95318
 Vehicle Manifest:
 Secretary's Vehicle:
 RZ
 Mrs. Zinke
 Representative Tom McClintock
 Staff Vehicle:
 Wadi Yakhour
 Heather Swift
 Tami Heilemann
 Additional Vehicle:
 Matthew Reed, Rep. McClintock Staffer
 Drive Time: ~ 4 hours without traffic
 Note: Due to snow, must take Highway 140 via Merced and Mariposa.
 Will briefly stop at California Highway Patrol Office to swap Secretary's vehicles
- 12:10-12:15pm PDT: Stop at California Highway Patrol Office to Swap Secretary's Vehicles**
 Location: 4030 Kiernan Ave
 Modesto, CA 95356
 Vehicle Manifest:
 Secretary's Vehicle:
 RZ
 Mrs. Zinke
 Representative Tom McClintock
 Staff Vehicle:
 Wadi Yakhour
 Heather Swift
 Tami Heilemann
- 11:00-3:00pm PDT: Depart California Highway Patrol Office en route Yosemite National Park**
 Location: El Portal, CA 95318
 Vehicle Manifest:
 Secretary's Vehicle:
 RZ
 Mrs. Zinke
 Representative Tom McClintock
 Staff Vehicle:
 Wadi Yakhour
 Heather Swift
 Tami Heilemann
 Drive Time: ~ 2 hours 50 minutes without traffic
- 3:00pm PDT: Arrive Yosemite National Park Maintenance Facility**
 Location: Yosemite National Park Maintenance Facility
 El Portal, CA 95318
 Met By: Chip Jenkins, Acting Superintendent
 Lisa Mendelson, Deputy Superintendent
- 3:10-3:40pm PDT: Meet & Greet with Yosemite Employees**
 Location: Heavy Equipment Repair Shop
 El Portal, CA
 Participants: Yosemite Employees (100)
 Representative Tom McClintock

Staff: Heather Swift
Tami Heilemann

Advance: Wadi Yakhour

Format: - Welcome by Jay Johnson, Elder of the South Sierra Miwok Tribe
- Chip Jenkins, Acting Superintendent introduce SOI
- SOI to provide brief remarks and take questions
- Presentation to SOI by some park employees
- Photo opportunity with employees in the machine shop

Note: This is a primary base of operations for the park. Since we will be starting in the mid-afternoon this location will provide the optimal location for an employee meeting while allowing employees from around the park to finish their workday on time and then start their commutes home.

3:50-5:00pm PDT:**Travel to Yosemite Village**

Location: Up Merced River Canyon, through Arch Rock Entrance Station

Participants: Shelton Johnson, Park Ranger
Jeff Hilliard, Chief of Business Services
Ron Borne, Chief of Facilities
Joe Meyer, Chief of Resources Management

Vehicle Manifest:

25 Person Bus:

RZ
Mrs. Zinke
Representative Tom McClintock
Heather Swift
Chip Jenkins, Acting Superintendent
Lisa Mendelson, Acting Deputy Superintendent
Sharon Miyako, Park Ranger
Jeff Hilliard, Chief Administrative Officer
Ron Borne, Chief Facility Management
Kathleen Morse, Chief of Planning
Joe Meyer, Acting Chief of Resource Management and Science
Jack Hoeflich, Valley District Ranger
Scott Gediman, Public Information Officer
Kevin Killian, Chief Ranger
Brad Lewis, Project Manager

Staff Vehicle:

Wadi Yakhour
Tami Heilemann

Staff: Heather Swift
Tami Heilemann

Advance: Wadi Yakhour

Format: - Drive from El Portal up the Merced River canyon, through the Arch Rock Entrance Station, to Yosemite Valley. Conduct orientation and briefings en-route.
- Brief orientation to Yosemite National Park by Park Ranger Sharon Miyako
- Brief orientation to the park budget by Chief of Administration Jeff Hilliard
- Discuss maintenance backlog, led by Ron Borne Chief of Facilities Management
- Overview of long term capital investments for visitor access and resource protection, led by Kathleen Morse, Chief of Planning

- Discuss forestry and fire management, led by Joe Meyer, Chief of Resources Management.
- Orientation to overnight lodging and employee housing

- 4:00pm PDT** **Halt for Photo Op with Yosemite National Park Entrance Sign**
- 4:15pm PDT** **Halt for Photo Op with Teddy Roosevelt Campsite Sign near Bridalveil Falls**
- 5:00-5:30pm PDT:** **Camp 6 Day Visitor Parking Area & Walk to Yosemite Village**
Participants: Jack Hoeflich, Valley District Ranger
 Kathleen Morse, Chief of Planning
 Representative Tom McClintock
Briefing: Long-term plans to address access, reduce backlog, employee safety
Staff: Heather Swift
 Tami Heilemann
Advance: Wadi Yakhour
Format: Discuss long term plans to address visitor access, reduce backlog, making it easier and safer for employees, improving resources and leveraging fund sources. Briefing lead by Kathleen Morse, Chief of Planning, Jack Hoeflich, Valley District Ranger and Brad Lewis, Project Manager.
Photo Op: Interacting with park staff conducting traffic management & construction
- 5:30-6:00pm PDT:** **Yosemite Village Walking Tour**
Location: Yosemite Village
To View: Degnan's Restaurant
 Temporary Employee Housing
Participants: Representative Tom McClintock
Staff: Heather Swift
 Tami Heilemann
Advance: Wadi Yakhour
Format: - Discuss new concessions contract and capital improvements to visitor facilities and employee housing.
 - Discuss Yosemite Medical Clinic and proposed legislation by Congressman McClintock to authorize the NPS to retain receipts for medical services. Led by Kevin Kilian, Chief Ranger
- 6:00-6:30pm PDT:** **Yosemite Visitor Center**
Location: Yosemite Visitor Center
Participants: Representative Tom McClintock
Briefing: NPS units as classrooms for teachers and homeschoolers
Staff: Heather Swift
 Tami Heilemann
Advance: Wadi Yakhour
Format; - Passport stamp
 - Discuss NPS units as classrooms for teachers and homeschoolers.
- 6:30pm PDT** **Halt for Photo Opp with Yosemite National Park Visitor Center Sign**
- 6:30-6:45pm PDT:** **Tour Wrap-up and Private Meeting with the Acting Superintendent and Acting Deputy Superintendent**
Location: Yosemite National Park Headquarters Building
 Superintendent's Office
Participants: Chip Jenkins, Acting Superintendent
 Lisa Mendelson, Acting Deputy Superintendent

6:45-7:30pm PDT: **Dinner Options**
 Option A: Yosemite Lodge
 Option B: Yosemite Village Grill
 Option C: Tunnel View Drive (30 minute drive)

7:30-10:00pm PDT: **Depart Yosemite National Park en route Fresno**
 Location: DoubleTree Fresno Convention Center
 2233 Ventura Street
 Fresno, CA 93721
 Vehicle Manifest:
 Secretary's Vehicle:
 RZ
 Mrs. Zinke
 Staff Vehicle:
 Wadi Yakhour
 Heather Swift
 Tami Heilemann
 Drive Time: ~ 2 hours, 30 minutes without traffic

10:00pm PDT: **RON**

Friday, April 14, 2017

Fresno, CA → Sequoia & Kings Canyon National Parks → Santa Barbara, CA

8:00-9:20am PDT: **Depart RON en route Sequoia & Kings Canyon National Park**
 Location: Kings Canyon Entrance Sign
 Via Highway 180
 Vehicle Manifest:
 National Park Service Lead Vehicle:
 Rich Brown, Kings Canyon NPS Ranger (Driver)
 Sgt. (b) (6), (b) (7)(C)
 Secretary's Vehicle:
 RZ
 Mrs. Zinke
 Sgt. (b) (6), (b) (7)(C) (Driver)
 Drive time: ~ 1 hour, 30 minutes without traffic
 Note: Rusty Roddy, Heather Swift, Caroline Boulton & Tami Heilemann arrive prior

9:20-9:25am PDT: **Photo Opportunity at Kings Canyon National Park Sign**

9:25-9:35am PDT: **Depart Sign and Arrive Kings Canyon National Park**
 Location: General Grant Tree Parking Lot--Overflow Parking
 Kings Canyon National Park
 Via Highway 180
 Met By: Woody Smeck, Superintendent
 Denise Robertson, Mangement Assistant
 Press: Closed
 Staff: Heather Swift
 Tami Heilemann
 Advance: Rusty Roddy
 Caroline Boulton
 Note: Last chance for restroom for 1.5 hours

- 9:35-9:45am PDT: Welcome and Brief Orientation to Sequoia & Kings Canyon National Parks**
 Location: General Grant Tree Parking Lot
 Participants: Woody Smeck, Superintendent
 Denise Robertson, Management Assistant
 Format: Orientation by trail gate; 2 large maps of park
- 9:45-9:50am PDT: Drive to North Grove Loop**
 Location: North Grove Loop
 Vehicle Manifest:
 National Park Service Lead Vehicle:
 Rich Brown, Kings Canyon NPS Ranger (Driver)
 Sgt. (b) (6), (b) (7)(C)
 Secretary's Vehicle:
 RZ
 Mrs. Zinke
 Sgt. (b) (6), (b) (7)(C) (Driver)
 Woody Smeck, Superintendent
 Staff Vehicle:
 Rusty Roddy
 Caroline Boulton
 Heather Swift
 Tami Heilemann
 Denise Robertson, Management Assistant (Driver)
 Met By: Mike Theune, Fire Information Officer
 John Zeigler, Kings Canyon Division Fire Management Officer
 Tony Caprio, Fire Ecologist
 David Allen, Fire Management Officer
- 9:50-10:30am PDT: Overview of Wildland Fire Management Program / Walking Tour of Grant Grove of Giant Sequoias**
 Location: Grant Grove of Giant Sequoias
 Participants: RZ
 Woody Smeck, Superintendent
 David Allen, Fire Management Officer
 Mike Theune, Fire Information Officer
 John Zeigler, Kings Canyon Division Fire Management Officer
 Tony Caprio, Fire Ecologist
 Staff: Heather Swift
 Tami Heilemann
 Advance: Rusty Roddy
 Caroline Boulton
 Note: Short hike on unpaved, muddy trail
- 10:30-10:35am PDT: Depart Grant Grove of Giant Sequoias en route Grant Grove Fire Station**
 Location: Grant Grove Fire Station
 Vehicle Manifest:
 National Park Service Lead Vehicle:
 Rich Brown, Kings Canyon NPS Ranger (Driver)
 Sgt. (b) (6), (b) (7)(C)
 Secretary's Vehicle:
 RZ
 Mrs. Zinke
 Sgt. (b) (6), (b) (7)(C) (Driver)
 Woody Smeck, Superintendent
 Staff Vehicle:
 Rusty Roddy

- Caroline Boulton
Heather Swift
Tami Heilemann
Denise Robertson, Management Assistant (Driver)
Drive Time: ~5 minutes
- 10:35-10:45am PDT: Arrive Grant Grove Fire Station // Change into Fire Gear**
Location: Grant Grove Fire Station
Note: RKZ will be escorted to upstairs office to change into fire gear. Navy t-shirt, yellow Nomex fire shirt, pants, helmet, gloves provided
Note: Mike Theune, Fire Information Officer, available to aid
- 10:45-10:50am PDT: Walk to Pile Burn Location**
Location: Woods by Grant Grove Fire Station
Walk Time: ~5 minutes
- 10:50-11:00am PDT: Arrive Pile Burn Location // Fire Safety Protocol Briefing**
Location: Woods by Grant Grove Fire Station
Met By: Joe Suarez, Superintendent, Arrowhead Hotshots
Brian Hughes, Captain, Arrowhead Hotshots
Participants: David Allen, Fire Management Officer
Mike Theune, Fire Information Officer
John Zeigler, Kings Canyon Division Fire Management Officer
Tony Caprio, Fire Ecologist
Joe Suarez, Superintendent, Arrowhead Hotshots
Brian Hughes, Captain, Arrowhead Hotshots
- 11:00-11:45am PDT: Pile Burning near Grant Grove Fire Station**
Location: Woods by Grant Grove Fire Station
Participants: RZ
Woody Smeck, Superintendent
David Allen, Fire Management Officer
Mike Theune, Fire Information Officer
John Zeigler, Kings Canyon Division Fire Management Officer
Tony Caprio, Fire Ecologist
Joe Suarez, Superintendent, Arrowhead Hotshots
Brian Hughes, Captain, Arrowhead Hotshots
Press: Open
Staff: Heather Swift
Tami Heilemann
Advance: Rusty Roddy
Caroline Boulton
Note: RKZ will ignite the burn pile upon arrival
- 11:45-12:00pm PDT: Press Availability**
Location: Woods by Grant Grove Fire Station
Staff: Heather Swift
- 12:00-12:05pm PDT: Walk from Pile Burning to Grant Grove Fire Station**
Location: Grant Grove Fire Station
- 12:05-12:15pm PDT: Change Out of Fire Gear**
Location: Grant Grove Fire Station
Note: RKZ will be escorted upstairs to change clothes

- 12:15-1:00pm PDT: Staff Lunch & Remarks**
 Location: Grant Grove Fire Station Parking Lot
 Participants: RZ
 ~ 75 - 100 NPS employees
 Staff: Heather Swift
 Tami Heilemann
 Advance: Rusty Roddy
 Caroline Boulton
 Note: Box lunches provided
 *Photo opportunity with staff
- 1:00-1:30pm PDT: Depart Grant Grove Fire Station en route General Sherman Tree**
 Location: General Sherman Tree via Historic Generals Highway
 Vehicle Manifest:
 National Park Service Lead Vehicle:
 Dave Fox, Sequoia NPS Ranger (Driver)
 Sgt. (b) (6), (b) (7)(C)
 Secretary's Vehicle:
 RZ
 Mrs. Zinke
 Sgt. (b) (6), (b) (7)(C) (Driver)
 Woody Smeck, Superintendent
 Staff Vehicle:
 Rusty Roddy
 Caroline Boulton
 Heather Swift
 Tami Heilemann
 Denise Robertson, Management Assistant (Driver)
 Note: On the drive, you will leave Kings Canyon NP, cross through Sequoia National Forest, and enter Sequoia National Park
 Drive Time: ~30 minutes
- 1:30-2:00pm PDT: Arrive at General Sherman Tree // Brief Tour of Giant Forest Sequoia Grove**
 Location: General Sherman Tree
 Sequoia National Park
 Met By: Daniel Blankenship, Interpretive Ranger
 Participants: RZ
 Woody Smeck, Superintendent
 Daniel Blankenship, Interpretive Ranger
 Denise Robertson, Management Assistant
 Staff: Heather Swift
 Tami Heilemann
 Advance: Rusty Roddy
 Caroline Boulton
 Note: 15 minute briefing by Daniel Blankenship on cultural and ecological history of the tree
 Note: 15 minute opening for photos and interactions with visitors. A group photo of RKZ with park visitors is planned
 *Photo Opportunity at General Sherman Tree
- 2:00-2:15pm PDT: Drive to Giant Forest Museum**
 Location: Giant Forest Museum via Historic Generals Highway
 Participants: RZ
 Woody Smeck, Superintendent
 Vehicle Manifest:
 National Park Service Lead Vehicle:

Dave Fox, Sequoia NPS Ranger (Driver)
 Sgt. (b) (6), (b) (7)(C)
 Secretary's Vehicle:
 RZ
 Mrs. Zinke
 Sgt. (b) (6), (b) (7)(C) (Driver)
 Woody Smeck, Superintendent
 Staff Vehicle:
 Rusty Roddy
 Caroline Boulton
 Heather Swift
 Tami Heilemann
 Denise Robertson, Management Assistant (Driver)

2:15-2:25pm PDT: Giant Forest Museum Visit
 Location: Giant Forest Museum
 Sequoia National Park
 Participants: RZ
 Woody Smeck, Superintendent
 Denise Robertson, Management Assistant
 Staff: Heather Swift
 Tami Heilemann
 Advance: Rusty Roddy
 Caroline Boulton
 Note: Stamp Passport Book for both Sequoia and Kings Canyon National
 Parks
 Note: Bathroom break

2:25-3:10pm PDT: Drive to Indian Head Entrance Sign
 Location: Indian Head Entrance Sign
 Sequoia National Park
 Vehicle Manifest:
 National Park Service Lead Vehicle:
 Dave Fox, Sequoia NPS Ranger (Driver)
 Sgt. (b) (6), (b) (7)(C)
 Secretary's Vehicle:
 RZ
 Mrs. Zinke
 Sgt. (b) (6), (b) (7)(C) (Driver)
 Woody Smeck, Superintendent
 Staff Vehicle:
 Rusty Roddy
 Caroline Boulton
 Heather Swift
 Tami Heilemann
 Denise Robertson, Management Assistant (Driver)
 Drive Time: ~45 minutes
 Note: Steep drive with many sharp curves
 *Stop for Photo Opportunities when available

3:10-3:15pm PDT: Arrive Indian Head Entrance Sign for Photo
 Location: Indian Head Entrance Sign
 Sequoia National Park

- 3:15-3:30pm PDT:** **Staff Kiosk at Indian Head Entrance**
 Location: Indian Head Entrance Kiosk
 Note: Greet visitors arriving to park, provide visitors with fee free entrance to kick off National Park Week
 Note: Woody Smeck will waive entrance fees during this period
 *Photo Opportunity from kiosk with visitors entering park
- 3:30-7:30pm PDT:** **Depart Sequoia National Park en route Santa Barbara**
 Location: 1292 Las Manos Lane
 Santa Barbara, CA
 Vehicle Manifest:
 Secretary's Vehicle:
 RZ
 Mrs. Zinke
 Sgt. (b) (6), (b) (7)(C) (Driver)
 Sgt. (b) (6), (b) (7)(C)
 Drive time: ~ 4 hours without traffic
- 7:30pm PDT:** **RON**

Saturday, April 15, 2017

Santa Barbara, CA

- 9:30-10:00am PDT:** **Depart Residence en route Ventura, CA**
- 10:00-10:30am PDT:** **Meeting with Former Congressman Robert (Bob) Lagomarsino**
 Location: Lagomarsino Home
 (b) (6)
 Contact: Jim Youngson (b) (6)
 Participants: **RZ**
 Former Rep. Bob Lagomarsino
 Mrs. Zinke
 Jim Youngson
 Press: Closed
 Staff: Heather Swift
 Note: Jim Youngson will confirm appointment day prior
 Jim Youngson will meet at gate of community to escort in
- 10:30-11:00am PDT:** **Depart Ventura, CA en route Santa Barbara**
- 11:00am PDT:** **RON**

Sunday, April 16, 2017

Santa Barbara, CA

No official engagements scheduled.

Monday, April 17, 2017

Santa Barbara, CA

- 8:45-8:55am PDT: Depart RON en route Santa Barbara Harbor**
 Location: 132-A Harbor Way
 Santa Barbara, CA 93109
 Vehicle Manifest:
 Secretary's Vehicle:
 RKZ
 Mrs. Zinke
 Sgt. (b) (6), (b) (7)(C)
 Drive time: ~ 10 minutes without traffic
- 8:55-9:00am PDT: Arrive Santa Barbara Harbor & Walk to Accommodation Dock for Boarding**
 Met by: Russell Galipeau, Superintendent - Channel Islands National Park
 Mick Kronman, Santa Barbara Harbor Operations Manager
 Note: Meeting area is between the Harbormaster's Office & the boat slips
- 9:00-9:30am PDT: Board *Ocean Ranger* for Boat Safety Briefing & Distribution of Individual PFD's**
 Note: Russell Galipeau will make introductions on boat
- 9:30-11:00am PDT: Depart Santa Barbara Harbor en route Santa Cruz Island Prisoners Harbor**
 Boat Manifest:
 RKZ
 Mrs. Zinke
 Beatrice Walder
 Sgt. (b) (6), (b) (7)(C)
 Sgt. (b) (6), (b) (7)(C)
 Rusty Roddy
 Wadi Yakhour
 Megan Bloomgren
 Tami Heilemann
 Nita Vail
 Tony Brown
 Jon Jorgeson
 Tigran Nahabedian (Junior Ranger)
 Vahagan Nahabedian (Father of Tigran)
 Chris Wiggins
 Jeff Maassen
 Jason Robinson
 Russell Galipeau (NPS)
 Yvonne Menard (NPS)
 Joan Barminski (NPS)
 Drew Mayerson (NPS)
 Steve Henry (NPS)
 Eamon O'Byrne (TNC)
 Mark Kramer (TNC)
 Mark Aagenes (TNC)
 Tom Cors (TNC)
 Diane Brooks (Boat Captain)
 Ed Smith (Boat Captain)
 Charlie Roark (Boat Captain)
- Note: On boat discussions include:
 Channel Islands Issues & Marine Protected Areas with Russell

Galipeau (Channel Islands Superintendent) & Yvonne Menard
 (Channel Islands Interpretation Chief)
 Offshore Oil & Gas Issues with Joan Barminski (BOEM Director) &
 Drew Mayerson (BSEE Director)
 Santa Cruz Island Project with The Nature Conservancy staff
 Marine Protected Areas with Fishermen on board

Boat time: ~1.5 hours on NPS Boat

11:00-11:15 am PDT: Depart Boat at Prisoners Harbor & Board Vehicles

Location: Prisoners Harbor

Participants: **RZ**

Vehicle Manifest:

Secretary's Vehicle (TNC Gold Land Cruiser):

RKZ

Mrs. Zinke

Sgt. (b) (6), (b) (7)(C) (OIS)

Mark Kramer (Driver)

Nita Vail (OIS-Guest)

Beatrice Walder (Secretary's personal guest)

Vehicle 2 (TNC Silver Tacoma Crew Cab):

Eamon O'Byrne (Driver)

Rusty Roddy (OIS)

Jon Jorgeson (OIS-Guest)

Tony Brown (OIS-Guest)

Megan Bloomgren (OIS)

Vehicle 3 (TNC Silver Tacoma Safari Truck):

Scott Meyler (Driver)

Tom Cors (TNC)

Jeff Maassen (OIS-Guest)

Jason Robinson (OIS-Guest)

Tigran Nahabedian (OIS-Guest)

Vahagan Nahabedian (OIS-Guest)

Chris Wiggins (OIS-Guest)

Mark Agenes (TNC)

Vehicle 4 (NPS Green Truck):

Russell Galipeau (Driver)

Yvonne Menard

Wadi Yakhour (OIS)

Steve Henry (Field Supervisor, USFWS)

Sgt. (b) (6), (b) (7)(C) (OIS)

Vehicle 5 (TNC Silver Tacoma Crewcab):

Michael Hague (Driver - TNC)

Drew Mayerson (Acting Regional Director, BSEE)

Joan Barminski (Regional Director, BOEM)

Jami Heilemann (OIS)

Vehicle 6 (TNC Silver Xterra)

Jay Carlson (Driver)

- 11:15-11:35am PDT: **Depart Prisoners Harbor en route Main Ranch**
- 11:35-12:15pm PDT: **Lunch**
 Location: Poolside - Main Ranch
 Participants: **RZ**
 DOI Staff
 TNC Staff
 Guests
 Format: Lunch followed by brief remarks from RKZ. RKZ introduced by Russell Galipeau. Brief tour of Main Ranch led by Eamon O'Byrne, TNC
 Note: Lunch has been purchased by advance for RKZ, RKZ guests and DOI staff
- 12:15-12:45pm PDT: **Board Vehicles & Depart Main Ranch en route Navy Communications Site**
 Vehicle Manifest:
 Same as above
- 12:45-12:55pm PDT: **Arrive Navy Communications Site & Receive Briefing from NPS & TNC on Navy Collaboration**
- 12:55-1:20pm PDT: **Depart Navy Communications Site en route Prisoners Harbor**
 Vehicle Manifest:
 Same as above
 Note: A stop will be made for photo op with panoramic view of the island at Cross Box lookout
- 1:20-1:30pm PDT: **Arrive Prisoners Harbor and Board *Ocean Ranger***
- 1:30-1:50pm PDT: **Depart Prisoners Harbor en route Scorpion Pier**
 Boat Manifest:
 RKZ
 Mrs. Zinke
 Beatrice Walder
 Sgt. (b) (6), (b) (7)(C)
 Sgt. (b) (6), (b) (7)(C)
 Rusty Roddy
 Wadi Yakhour
 Megan Bloomgren
 Tami Heilemann
 Nita Vail
 Tony Brown
 Jon Jorgeson
 Tigran Nahabedian (Junior Ranger)
 Vahagan Nahabedian (Father of Tigran)
 Chris Wiggins
 Jeff Maassen
 Jason Robinson
 Russell Galipeau (NPS)
 Yvonne Menard (NPS)
 Joan Barminski (NPS)
 Drew Mayerson (NPS)
 Steve Henry (NPS)
 Eamon O'Byrne (TNC)
 Mark Kramer (TNC)
 Mark Aagenes (TNC)

Tom Cors (TNC)
 Diane Brooks (Boat Captain)
 Ed Smith (Boat Captain)
 Charlie Roark (Boat Captain)

Boat time: ~2.05 hours on NPS Boat

- 1:50-2:05pm PDT: Arrive Scorpion Pier for Discussion of Issues Regarding Pier Construction**
 Note: Boat will be held at pier for discussion. Passengers will not exit boat
 Note: Discussion will be led by Russell Galipeau.
- 2:05-3:35pm PDT: Depart Scorpion Pier en route Santa Barbara Harbor**
 Note: RKZ National Parks passport to be stamped on boatride back to harbor
- 3:35-3:45pm PDT: Arrive Santa Barbara Harbor & Offload Boat**
- 3:45-3:55pm PDT: Depart Santa Barbara Harbour en route Residence**
 Vehicle Manifest:
 Secretary's Vehicle:
 RKZ
 Mrs. Zinke
 Sgt (b) (6), (b) (7)(C)
 Drive time: ~ 10 minutes without traffic
- 3:55-5:55pm PDT: Arrive Residence for Personal Time**
- 5:55-6:05pm PDT: Depart Residence en route Reagan Ranch Center**
 Location: The Reagan Ranch Center
 217 State Street
 Santa Barbara, CA 93101
 Vehicle Manifest:
 Secretary's Vehicle:
 RKZ
 Mrs. Zinke
 Sgt (b) (6), (b) (7)(C)
 Drive time: ~ 10 minutes without traffic
- 6:05-6:30pm PDT: Arrive Reagan Ranch Center & Proceed to Tour of Galleries**
 Participants: RKZ
 Mrs. Zinke
 Andrew Coffin (Director - Reagan Ranch & Vice President of the Young America's Foundation)
 Note: Hold in green room prior to townhall forum if needed
- 6:30-8:00pm PDT: Reagan Ranch Center Town Hall Forum on Channel Islands**
 Location: The Reagan Ranch Center
 Outreach Center
 Participants: **RZ**
 ~100-150 people
 Press: Open/Closed
 Staff: Megan Bloomgren
 Tami Heilemann
 Advance: Rusty Roddy
 Format: Young America's Foundation step and repeat backdrop; podium as prop to the side which includes Reagan Ranch Center logo; monitors on both sides of the stage displaying host logo; handheld, wireless mic;

Andrew Coffin (Vice President - Young America's Foundation & Director - Reagan Ranch) welcomes guests and introduces student who gives the Pledge of Allegiance. RKZ introduced by Andrew Coffin. RKZ gives remarks followed by Q&A.

Note: No food or drinks will be served.

- 8:00-8:45pm PDT: Mix & Mingle with Guests**
- 8:45-8:55pm PDT: Depart Reagan Ranch Center en route Viva Modern Mexican Restaurant**
 Location: 1114 State Street
 Santa Barbara, CA 93101
 Vehicle Manifest:
 Secretary's Vehicle:
 RKZ
 Mrs. Zinke
 Sgt. (b) (6), (b) (7)(C)
 Drive time: - 10 minutes without traffic
- 8:55-11:00pm PDT: Dinner**
- 11:00-11:10pm PDT: Depart Dinner en route Residence**
- 11:10pm PDT: RON**

Tuesday, April 18, 2017
 Santa Barbara, CA

- 8:45-8:55 PDT: Depart RON en route Santa Barbara Harbor**
 Location: 132-A Harbor Way
 Santa Barbara, CA 93109
 Vehicle Manifest:
 Secretary's Vehicle:
 RKZ
 Mrs. Zinke
 Sgt. (b) (6), (b) (7)(C)
 Drive time: - 10 minutes without traffic
- 8:55-9:00am PDT: Arrive Santa Barbara Harbor & Walk to Accommodation Dock for Boarding**
 Met by: Russell Galipeau, Superintendent - Channel Islands National Park
 Steve Geair, Santa Barbara Maintenance Foreman (USN-Ret)
 Note: Meeting area is between the Harbormaster's Office & the boat slips
- 9:00-9:05am PDT: Challenge Coin Exchange with Steve Geair (USN-Ret)**
 Location: Santa Barbara Harbor
 Participants: **RZ**
 Steve Geair, Santa Barbara Maintenance Foreman
- 9:15-9:30am PDT: Board *Ocean Ranger* for Boat Safety Briefing & Distribution of Individual PFD's**
- 9:30-11:45am PDT: Depart Santa Barbara Harbor en route Santa Rosa Island, Bechers Bay**
 Boat Manifest:
 RKZ
 Mrs. Zinke
 Suze Mclellan
 Sgt. (b) (6), (b) (7)(C)

- Sgt (b) (6), (b) (7)(C)
- Wadi Yakhour
- Megan Bloomgren
- Tami Heilemann
- Nita Vail
- Tony Brown
- Jon Jorgeson
- Tim Vail
- Will Woolley
- Russell Galipeau (NPS)
- Yvonne Menard (NPS)
- Dan Wakelee (CSUCI)
- Tim Jones (NPS)
- Stacy Baker (NPS)
- Dirk Rodrigues (NPS)
- Wende Rchlaender (NPS VIP)
- Stephen Whitaker (NPS)
- Josh Sprague (NPS)
- TBD Marine Biologist Volunteer (NPS)
- Diane Brooks (Boat Captain)
- Ed Smith (Boat Captain)

Boat time: ~2 hours 15 mins on the *Ocean Ranger*

Format:

- o Table Discussions (15-20 minutes each)
- o Brief History of Santa Rosa Island (Menard/Galipeau)
- o Vail Family meeting with the Secretary (Nita, Tim and Will)
- o Santa Rosa Island Field Station (Wakelee/Galipeau)
- o History and Management of San Miguel Island (Galipeau/Menard)

Note: Since this is a regular transportation day this gives the Secretary an opportunity to talk with field personnel.

11:45-12:00pm PDT: Depart Boat at Bechers Bay & Proceed via Walk to Santa Rosa Island Field Station (Bunkhouse)

Location: Santa Rosa Island Field Station
 Participants: RZ

12:00-12:15pm PDT: Junior Ranger Swearing-in Ceremony

Location: Santa Rosa Island Field Station
 Participants: RZ
 Students of Freemont Middle School
 Advance: Wadi Yakhour
 Note: Ranger Oath will be provided to the Secretary

12:15-12:35pm PDT: Address the Staff of Santa Rosa Island

Location: Santa Rosa Island Field Station
 Participants: RZ
 All NPS Employees
 Advance: Wadi Yakhour

12:35-1:00pm PDT: Lunch

Location: Santa Rosa Island Field Station Picnic Tables
 Participants: RZ
 DOI Staff
 All Guests

1:00-1:30pm PDT: Walk to Historic Ranch and Tour the Site
 Location: Main Ranch Building
 Participants: **RZ**
 Nita Vail
 Russell Galipeau
 Advance: Wadi Yakhour
 Format: Discussion of ranch rehabilitation project and adaptive reuse of historic ranch structure
 Note: Nita Vail to lead tour while Russell Galipeau discusses rehabilitation

1:30-1:50pm PDT: Depart Main Ranch en route Black Mountain

1:50-2:10pm PDT: Hike Black Mountain
 Format: Russell Galipeau to discuss island rehabilitation
 Note: Brief stop for photo opp at top of the trail

2:10-2:30pm PDT: Depart Black Mountain en route Bechers Bay

2:30-2:35pm PDT: Arrive Bechers Bay and Board *Ocean Ranger*

2:35-4:50pm PDT: Depart Santa Rosa Island, Bechers Bay en route Santa Barbara Harbor
 Boat Manifest:

RKZ
 Mrs. Zinke
 Suze Mclellan
 Sgt. (b) (6), (b) (7)(C)
 Sgt. (b) (6), (b) (7)(C)
 Wadi Yakhour
 Megan Bloomgren
 Tami Heilemann
 Nita Vail
 Tony Brown
 Jon Jorgeson
 Tim Vail
 Will Woolley
 Russell Galipeau (NPS)
 Lulis Cuevas (NPS)
 Drew Adams (NPS)
 Andrew Ward (NPS)
 Ken Convery (NPS)
 Paula Power (NPS)
 Sarah Dantuono-Brown (IWS)
 Lily Harrison (IWS)

Boat time: ~ 2 hours 15 mins on the *Ocean Ranger*
 Format:

- o Table Discussions (15-20 minutes each)
- o Native American Relations and Chumash History (**Galipeau**)

5:00-5:10pm PDT: Depart Santa Barbara Harbor en route RON

Location: RZ residence

Vehicle Manifest:

Secretary's Vehicle:

RZ
 Mrs. Zinke
 (b) (6), (b) (7)(C)
 (b) (6), (b) (7)(C)

Staff Vehicle:

Wadi Yakhour
Meg Bloomgren
Tami Heilemann

Drive time: ~ 10 minutes without traffic

5:10pm PDT:

RON

Wednesday, April 19, 2017

Santa Barbara, CA → San Francisco, CA

9:20-9:35am PDT:

Depart Private Residence en route Santa Barbara Municipal Airport

Location: 500 James Fowler Road
Santa Barbara, CA 93117

Vehicle Manifest:

Secretary's Vehicle:

RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Meg Bloomgren
Tami Heilemann

Drive time: ~ 15 minutes without traffic

10:35am PDT-

11:52am PDT:

Wheels up Santa Barbara, CA (SBA) en route San Francisco, CA (SFO)

Flight: United 5446
Flight time: 1 hour, 17 minutes
RZ Seat: 11D
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Megan Bloomgren, Tami Heilemann

11:52-12:05pm PDT:

Wheels down San Francisco International Airport (~15 minutes to vehicle)

Location:

12:05-12:45pm PDT:

Depart Airport en route U.S. Park Police Headquarters

Location: U.S. Park Police Headquarters
1217 Ralston Avenue
San Francisco, CA
Via 280 to Great Highway

Vehicle Manifest:

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
(b) (6), (b) (7)(C) (Driver)

Staff Vehicle: Rusty Roddy
Megan Bloomgren
Tami Heilemann
(b) (6), (b) (7)(C) (Driver - USPP)
(b) (6), (b) (7)(C) (USPP)

Note: Box lunches will be provided in the car

Drive time: ~ 35 minutes without traffic

- 12:45-1:00pm PDT: Arrive U.S. Park Police Headquarters // Meet & Greet with Park Police**
 Location: U.S. Park Police Headquarters
 Main Entrance
 Met By: Rob Maclean, Chief - U.S. Park Police
 Tim Hodge, Administrative Lt. - U.S. Park Police
 U.S. Park Police San Francisco Officers
 Participants: RKZ
 Staff: Megan Bloomgren
 Tami Heilemann
 Advance: Rusty Roddy
- 1:00-2:00pm PDT: U.S. Park Police Strategic Plan Rollout**
 Location: U.S. Park Police Headquarters
 3rd Floor Classroom
 Participants: RKZ
 USPP Chief Robert MacLean
 USPP Captain Jerry Marshall
 Kevin Hendricks, Superintendent - San Francisco Maritime National
 Historic Park
 15 - 20 USPP Officers
 Cicely Muldoon, Acting Superintendent - Golden Gate National Parks
 Carey Feirabend, Interim Deputy Superintendent - Golden Gate
 National Parks
 Presidio Trust Personnel
 Press: Closed
 Staff: Megan Bloomgren
 Tami Heilemann
 Advance: Rusty Roddy
 Format: USPP Captain Jerry Marshall gives opening remarks and introduces
 RKZ; RKZ gives brief remarks; Captain Marshall introduces USPP
 Chief Rob Maclean; Chief Maclean and USPP team share the
 Strategic plan
 Note: Group photo with RKZ and USPP Officers upon conclusion of rollout
- 2:00-2:30pm PDT: U.S. Park Police Budget Meeting**
 Location: U.S. Park Police Headquarters
 2nd Floor Conference Room
 Participants: Chief Rob Maclean
 USPP Upper Tier Command Officers
 Press: Closed
 Staff: Megan Bloomgren
 Tami Heilemann
 Advance: Rusty Roddy
 Format: Meeting led by Chief Rob Maclean
 Note: A few pictures will be taken at beginning of meeting
- 2:30-2:35pm PDT: Depart U.S. Park Police Headquarters en route Presidio Observation Post & Presidio Visitor Center**
 Location: Presidio Observation Post & Presidio Visitor Center
 Golden Gate National Recreation Area,
 210 Lincoln Blvd, San Francisco, CA 94129
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 USPP Chief Rob Maclean
 Sgt. (b) (6), (b) (7)(C)
 (b) (6), (b) (7)(C) Driver)

Staff Vehicle: Rusty Roddy
Megan Bloomgren
Tami Heilemann
(b) (6), (b) (7)(C) USPP Investigator (Driver)
(b) (6), (b) (7)(C) (USPP)

Drive Time: ~ 5 minutes

2:35-3:20pm PDT:

DOI Employees Meeting

Location: Presidio Observation Post
Golden Gate National Recreation Area
Participants: Golden Gate National Recreation Area employees
San Francisco Maritime National Historic Park employees
NPS Pacific West Regional Office employees
USPP Officers
Attendees: 100
Press: Closed
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy
Format: 15 minutes remarks
15 minutes Q&A
15 minutes photos, shake hands with employees
Handheld wireless mic
RKZ introduced by Laura Joss, NPS Pacific West Regional Director
Note: Upon arrival to Observation Post, RKZ and Laura Joss will hold
Briefly in foyer before taking the stage

3:20-3:30pm PDT:

Walk to Presidio Visitor Center with Presidio Trust CEO Jean Frasier

Location: Presidio Observation Post to Presidio Visitor Center
Golden Gate National Recreation Area
Participants: RKZ
Jean Frasier, CEO of the Presidio Trust
Press: Closed
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy
Format: Meet at Observation Post, walk to Presidio Visitors Center

3:30-4:00pm PDT:

Presidio Visitor Center Tour

Location: Presidio Visitor Center
Golden Gate National Recreation Area
Participants: Jean Frasier, CEO of the Presidio Trust
Michelle Gee, NPS Interpretive Ranger
Press: Closed
Staff: Megan Bloomgren
Tami Heilemann
Advance: Rusty Roddy
Briefing: Youth engagement and innovative ranger-led programming
Note: RKZ to get National Parks Passport stamped

4:00-5:00pm PDT:

Depart Presidio Visitors Center en route Driving Tour of the Presidio

To View: Crissy Field
Battery East Overlook
Rob Hill Campground

Vehicle Manifest:

Secretary's Vehicle: RZ

Staff Vehicle: Sgt. (b) (6), (b) (7)(C)
 (b) (6), (b) (7)(C) Driver)
 Cicely Muldoon, Acting Superintendent
 Carey Feirabend, Interim Deputy Superintendent
 Rusty Roddy
 Megan Bloomgren
 Tami Heilemann
 (b) (6), (b) (7)(C) USPP (Driver)
 (b) (6), (b) (7)(C) USPP

Note: While at Rob Hill Campground, RKZ will meet and interact with two 7th Grade classes who are camping at Rob Hill. Ranger Jasmine will introduce RKZ upon arrival. RKZ will speak to students and take group photo with students upon completion of visit.

5:00-6:00pm PDT:

Meeting with Al Baldwin

Location: Presidio Observation Post Boardroom
 Participants: Al Baldwin, Chairman of National Park Foundation
 Staff: Megan Bloomgren
 Tami Heilemann
 Advance: Rusty Roddy
 Note: A few pictures will be taken at beginning of meeting

6:00-6:15pm PDT:

Depart Observation Post en route Spruce for Dinner Meeting

Location: Spruce
 3640 Sacramento Street
 San Francisco, CA 94118
 Vehicle Manifest:
 Secretary's Vehicle: RZ
 Sgt. (b) (6), (b) (7)(C)
 (b) (6), (b) (7)(C) Driver)
 Drive time: ~ 15 minutes without traffic

6:15-6:30pm PDT:

Down Time in Vehicle

6:30-8:00pm PDT:

Dinner with Jack Daly

Location: Spruce Restaurant
 3640 Sacramento Street
 San Francisco, CA 94118

8:00-8:35pm PDT:

Depart Dinner en route RON

Location: Hilton Garden Inn San Francisco Airport North
 670 Gateway Boulevard
 South San Francisco, CA 94080
 Vehicle Manifest:
 Secretary's Vehicle: RKZ
 Staff Vehicle: Sgt. (b) (6), (b) (7)(C)
 Sgt. (b) (6), (b) (7)(C)
 Drive time: ~35 minutes without traffic

8:35pm PDT:

RON

Thursday, April 20, 2017

San Francisco, CA → Whitefish, MT

6:15-6:25am PDT: Depart RON en route Airport
 Vehicle Manifest:
 Secretary's Vehicle: RKZ
 Sgt. (b) (6), (b) (7)(C)
 Sgt. (b) (6), (b) (7)(C)
 Drive time: ~ 10 minutes without traffic

7:25am PDT-

11:00am MDT: Wheels up San Francisco, CA (SFO) en route Denver, CO (DEN)
 Flight: United 710
 Flight time: 2 hours, 35 minutes
 RZ Seat: 35D
 NOTE: TIME ZONE CHANGE PDT to MDT (+1 hours)

11:00-11:40am MDT: Layover in Denver, CO // 40 minute layover

11:40am MDT-

1:58pm MDT: Wheels up Denver, CO (DEN) en route Kalispell, MT (FCA)
 Flight: United 533 l
 Flight time: 2 hours, 18 minutes
 RZ Seat: 8C

1:58-2:10pm EDT: Wheels down Kalispell Airport (~10 minutes to vehicle)
 Location:

2:10-2:35pm EDT: Depart Airport en route Residence
 Location: Whitefish, MT
 Car: RZ

Friday, April 21, 2017

Whitefish, MT

Personal Travel // Not paid for by government

Saturday, April 22, 2017

Whitefish, MT

Personal Travel // Not paid for by government

Sunday, April 23, 2017

Whitefish, MT → Washington, DC

Personal Travel // Not paid for by government

4:35-4:55pm MDT: Depart Residence en route Airport
 Drive time: ~ 20 minutes without traffic

**5:55pm MDT-
7:34pm MDT:** **Wheels up Kalispell, MT (FCA) en route Salt Lake City (SLC)**
Flight: Delta 4775
Flight time: 1 hour, 39 minutes
RZ Seat: 8C

7:34-10:49pm MDT: **Layover in Salt Lake City, UT // 3 hour, 15 minute layover**

**10:49pm MDT-
5:00am EDT:** **Wheels up Salt Lake City, UT (SLC) en route Baltimore, MD (BWI)**
Flight: Delta 658
Flight time: 4 hours, 11 minutes
RZ Seat: 2D
NOTE: TIME ZONE CHANGE MDT TO EDT (+2 HOURS)

5:00-5:15am EDT: **Wheels down Baltimore-Washington International Airport (~10 minutes to vehicle)**
Location:

5:15-6:00am EDT: **Depart Airport en route Residence**
Drive Time: ~45 minutes without traffic

Document Header Information

Document Authorization Document TANUM0000S0B2
 Type: Name:
 Travel TANUM0000S0B2 Trip 06-25-17 Nevada-Montana
 Authorization Name:
 Number:
 TA Date: 06/24/17 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Secretary Ryan Zinke will travel to Incline Village, Nevada, to provide remarks at the Rule of Law
 (Operational) Detail: Defense Fund (RLDF) Summer National Meeting ERC & Nevada Host Committee Dinner. Secretary Zinke will travel to Pahrump, Nevada, to hold a roundtable meeting with regional county commissioners, and to make a media announcement regarding PILT grants. Secretary Zinke will then travel to Las Vegas, Nevada, to speak at a Vegas Golden Knights Development Camp Dinner. Secretary Zinke will travel to Whitefish, Montana, to attend the Western Governors' Association (WGA) Annual Meeting, where he will give keynote remarks at the morning session, and meet with various WGA governors who are also attending the gathering. Secretary Zinke will also visit Glacier National Park, where he will participate in a photoshoot with GQ and a separate interview with Outdoor Magazine.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: , Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip Selected Trip
 Number:
 1
 Purpose: Secretary Ryan Zinke will travel to Incline Village, Nevada, to provide remarks at the Rule of Law Defense Fund (RLDF) Summer National Meeting ERC & Nevada Host Committee Dinner. Secretary Zinke will travel to Pahrump, Nevada, to hold a roundtable meeting with regional county commissioners, and to make a media announcement regarding PILT grants. Secretary Zinke will then travel to Las Vegas, Nevada, to speak at a Vegas Golden Knights Development Camp Dinner. Secretary Zinke will travel to Whitefish, Montana, to attend the Western Governors' Association (WGA) Annual Meeting, where he will give keynote remarks at the morning session, and meet with various WGA governors who are also attending the gathering. Secretary Zinke will also visit Glacier National Park, where he will participate in a photoshoot with GQ and a separate interview with Outdoor Magazine.

Itinerary Locations			
Check In	Check Out	Location	Purpose
06/25/17	06/26/17	INCLINE VILLAGE, NV	Mission (Operational)
06/26/17	06/28/17	WHITEFISH, MT	Mission (Operational)
			Rate
			102.00 / 64.00
			95.00 / 59.00

Document Totals

Total Expenses: 1,896.80
 Reimbursable Expenses: 210.25
 Non-Reimbursable Expenses: 1,686.55
 Advance Authorized: .00
 Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	1,396.80 *	.00
Lodging-PerDiem	275.00 *	.00
M&IE-PerDiem	210.25 *	.00
Transxn Fees	14.75 *	.00
Total Expenses:	1,896.80 *	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	1,411.55	Total Per Diem Expenses:	485.25
Date	Description	Category	Cost	Pay Method	Per Diem
06/24/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	*
06/25/2017	Airline Flight	Com. Carrier	1,194.60	GOVCC-C	*
Comment: Total airfare for flights from: Washington, DC (Dulles) to Reno, NV; and Kalispell, MT to Washington, DC (Dulles).					
06/25/2017	Lodging	Lodging-PerDiem	275.00	GOVCC-C	*
Comment: Secretary Zinke will utilize lodging at a rate that exceeds the maximum government rate. See attached email for details.					
06/25/2017	M&IE	M&IE-PerDiem	48.00	REIMBURSABLE	*
06/26/2017	Airline Flight	Com. Carrier	202.20	GOVCC-C	*
Comment: Flight from Reno, NV to Las Vegas, NV.					
06/26/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/27/2017	M&IE	M&IE-PerDiem	59.00	REIMBURSABLE	*
06/28/2017	M&IE	M&IE-PerDiem	44.25	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 485.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/25/2017	102.00/ 64.00	275.00	275.00	48.00	48.00	
06/26/2017	95.00/ 59.00	0.00	0.00	59.00	59.00	
06/27/2017	95.00/ 59.00	0.00	0.00	59.00	59.00	
06/28/2017	95.00/ 59.00	0.00	0.00	44.25	44.25	

Other Authorizations

Other Authorization	Remarks
ACTUAL EXPENSE	<p></p>

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017/2018 OS Travel	Acct Code: DS10100000/DX10101//178D0102DM/DLSN00000.000000////	1,896.80
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 1,396.80	
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 275.00	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 210.25	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
Total:			1,896.80

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2017/2018 OS Travel	DS10100000/DX10101//178D0102DM/DLSN00000.000000////	GOVCC-C	1,686.55
DOI FY 2017/2018 OS Travel	DS10100000/DX10101//178D0102DM/DLSN00000.000000////	REIMBURSABLE	210.25

Totals by Label

DOI FY 2017/2018 OS Travel Total	DS10100000/DX10101//178D0102DM/DLSN00000.000000////	1,896.80
----------------------------------	---	----------

Totals by Payment Method

GOVCC-C Total	1,686.55
REIMBURSABLE Total	210.25

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
06/25/17	AIR	\$1,194.60
06/26/17	AIR	\$202.20

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	On 6/25/17, Secretary Zinke will utilize lodging at a rate that exceeds the maximum government rate. See attached email for details. For the nights of 6/26/17 and 6/27/17, Secretary Zinke will stay at his private residence. Therefore, the government will incur no lodging expenses on those nights.
TRAVEL DATE OVERLAP	FAIL	OVERLAPS WITH TRIP: TANUM0000RX7I
	Traveler Justification:	TANUM0000RX7I is a duplicate authorization. There is no travel overlap.

Document History 06/29/2017 Authorization: TANUM0000S0B2

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/24/2017	4:57PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

TIM NIGBOROWICZ
Tim Nigborowicz
6/24/17
Downey Magallanes Acting DCOS
Downey Magallanes
6/29/17



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: 06-25-17 Travel for Secretary Zinke

1 message

Downey Magallanes <downey_magallanes@ios.doi.gov>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Fri, Jun 23, 2017 at 6:30 PM

Ok

On Jun 23, 2017, at 6:29 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Please provide approval for the following travel for Secretary Ryan Zinke:

1. Dates of travel

06/25/17 - 06/28/17

2. Purpose of travel

Secretary Ryan Zinke will travel to Incline Village, Nevada, to provide remarks at the Rule of Law Defense Fund (RLDF) Summer National Meeting ERC & Nevada Host Committee Dinner. Secretary Zinke will travel to Pahrump, Nevada, to hold a roundtable meeting with regional county commissioners, and to make a media announcement regarding PILT grants. Secretary Zinke will then travel to Las Vegas, Nevada, to speak at a Vegas Golden Knights Development Camp Dinner. Secretary Zinke will travel to Whitefish, Montana, to attend the Western Governors' Association (WGA) Annual Meeting, where he will give keynote remarks at the morning session, and meet with various WGA governors who are also attending the gathering. Secretary Zinke will also visit Glacier National Park, where he will participate in a photoshoot with GQ and a separate interview with *Outdoor Magazine*.

3. Associated cost of the travel

\$2,000

4. Who will be paying for travel (DOI or other)

DOI will pay the majority of the cost of this travel. Non-federal entities may pay for some meals during this travel.

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

Date: 06/20/2017
Record Locator: 3AALB6
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Sun, Jun 25 2017 Reno, NV

8:26 AM depart **Washington-DIs (IAD) to Denver (DEN)** — Confirmation No. 83YQAJ
United Airlines
Flight 403
Takeoff: 8:26 AM
Washington-DIs, DC
Economy [Y] Class | Boeing 737-800
| Food for Purchase | 3h 52m
Landing: 10:18 AM
Denver, CO

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 016-8670374784 Seat: 36D FF#: (b) (6)

11:19 AM depart **Denver (DEN) to Reno (RNO)** — Confirmation No. 83YQAJ
United Airlines
Flight 295
Takeoff: 11:19 AM
Denver, CO
Economy [Y] Class | Airbus Industrie
A320-100/200 | Food and Beverage for
Purchase | 2h 20m
Landing: 12:39 PM
Reno, NV

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 016-8670374784 Seat: 24C FF#: (b) (6)

Mon, Jun 26 2017 Las Vegas, NV

10:25 AM depart **Reno (RNO) to Las Vegas (LAS)** — Confirmation No. JKFCJN
Southwest Airlines
Flight 4101
Takeoff: 10:25 AM
Reno, NV
Economy/Coach [Y] Class | Boeing
737-700 (winglets) | 1h 15m
Landing: 11:40 AM (Terminal: 1)
Las Vegas, NV

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 016-8670374784 Seat: Unassigned
Notes: Seat assigned at check in, Airline confirmation-jkfqjn

Wed, Jun 28 2017 Washington-DIs, DC

2:43 PM depart **Kalispell (FCA) to Denver (DEN)** — Confirmation No. 83YQAJ
United Airlines
Flight 489
Takeoff: 2:43 PM
Kalispell, MT
Economy [Y] Class | Airbus Industrie
A319 | Food and Beverage for Purchase
| 2h 9m
Landing: 4:52 PM
Denver, CO

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 016-8670374784 Seat: 28C FF#: (b) (6)

5:40 PM depart **Denver (DEN) to Washington-DIs (IAD)** — Confirmation No. 83YQAJ
United Airlines
Flight 344
Takeoff: 5:40 PM
Denver, CO
Economy [Y] Class | Boeing 737-800
| Food for Purchase | 3h 22m
Landing: 11:02 PM
Washington-DIs, DC

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 016-8670374785 Seat: 37C FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- *****
- Southwest Airlines Does Not Preassign Seats Changes In Flight May Result In Higher Fare Due To Airline Controlled Inventory Of Seats Or Penalties.
- For Expense Report Purposes - Your Southwest
- Ticket Number Is -8536169046.
- Southwest E-Ticket Confirmation Number Is - Jkfqjn.
- *****
- Org Code: DOIDOSSIO
- TA Number: TANUM0000RX7I

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.



Ticket Number 016-8670374784
 Account # D00880
 Issue Date Fri, Jun 23, 2017
 Booking ID 3AALB6
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 738	403 / Y YCAIAD Confirmation: B3YQ4J	Sun, 06/25/2017 Sun, 06/25/2017	Leave :: WASHINGTON-DLS Arrive :: DENVER *** Connecting ***	826A 1018A
✈	UNITED AIRLINES 320	295 / Y YCAIAD Confirmation: B3YQ4J	Sun, 06/25/2017 Sun, 06/25/2017	Leave :: DENVER Arrive :: RENO	1119A 1239P
✈	UNITED AIRLINES 319	489 / Y YCAIAD Confirmation: B3YQ4J	Wed, 06/28/2017 Wed, 06/28/2017	Leave :: KALISPELL Arrive :: DENVER *** Connecting ***	243P 452P
✈	UNITED AIRLINES 738	344 / Y YCAIAD Confirmation: B3YQ4J	Wed, 06/28/2017 Wed, 06/28/2017	Leave :: DENVER Arrive :: WASHINGTON-DLS	540P 1102P

Remark(s)	Fare	Tax	Total Amount	Amount Charged
— Remark(s) —				\$1,068.84
U22/DOIDOSSIO				\$125.76
U29/TANUM0000RX71				\$1,194.60
U82/ORFSHOURLY				\$1,194.60

Air only indicated here.

WAS UA X/DEN UA RNO442.79/-FCA UA X/DEN UA WAS628.05USD 1068.84END UA ZPIADDENFCADEN XT11.20AY18.00XF IAD4.5DEN4.5F CA4.5DEN4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6368

Print: Tue, Oct 03, 2017 04:27 PM

Generated by Travel Incorporated

Official Invoice



Invoice # 362421
 Agency Transaction # 526-6359568738
 Expense # 526-8536169046
 Account # D00880
 Issue Date Fri, Jun 23, 2017
 Booking ID 3AALB6
 Issuing Location BGS
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Ticketless Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	SOUTHWEST AIRLINES 73W	4101 / Y + Confirmation: JFKQKW	Mon, 06/26/2017 Mon, 06/26/2017	Leave :: RENO Arrive :: LAS VEGAS	1025A 1140A

Remark(s)	Fare	Tax	Total Amount	Amount Charged
U22/DOIDOSSIO				
U29/TANUM0000RX7I				
U82/ORFSHOURLY				
	Fare		\$174.88	
	Tax		\$27.32	
	Total Amount		\$202.20	
	Amount Charged		\$202.20	

Air only indicated here.

RNO WN LAS

Ticketless-Government Services • 4355 River Green Parkway • Duluth GA, 30096

Print: Tue, Oct 03, 2017 04:27 PM

Generated by Travel Incorporated

Official Itinerary

ms

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 201 7 and Ending September 30, 201 7

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
Rule of Law Defense Fund Summer National Meeting ERC (Edmund Randolph Club) & Nevada Host Committee Dinner and Reception.

4. Sponsor of the Event Rule of Law Defense Fund

5. Location of Event Hyatt Regency Lake Tahoe in Incline Village, NV

6. Dates of Event
From: June 25, 201 7 To: June 25, 201 7

7. Nature of Event Speaking engagement that is part of the larger Republican Attorneys General Association Summer National Meeting.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 06/25/17 To 06/28/17

9. Accompanying Spouse (If Applicable)

Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

- A. Rule of Law Defense Fund C. _____
B. _____ D. _____

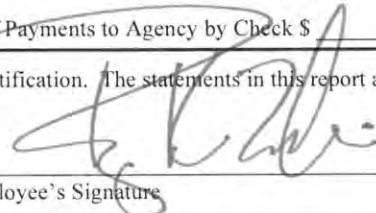
11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 175.00

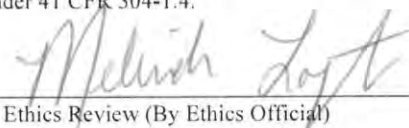
13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

AUG 21 2017


Employee's Signature


Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

7/21/17
Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature

ACTING DEPUTY CHIEF OF
STAFF
Title

8/2/17
Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meal - Dinner and	K	E	A	\$ 175.00
Reception				



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

RE: RAGA Event

1 message

Amanda Gonzalez <agonzalez@republicanags.com>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Fri, Jun 30, 2017 at 2:05 PM

Tim,

Apologies again for the delay.

1. Rule of Law Defense Fund
2. Rule of Law Defense Fund
3. Cost per person for reception and dinner; \$175

If you need anything else, please let me know. Have a great holiday weekend.

Amanda

From: Nigborowicz, Timothy [mailto:timothy_nigborowicz@ios.doi.gov]
Sent: Monday, June 26, 2017 8:32 PM
To: Amanda Gonzalez <agonzalez@republicanags.com>
Subject: Re: RAGA Event

Hi Amanda. From what I've heard, everything went well on Sunday night, so thanks for helping to make Secretary Zinke's visit a success. I'm helping to finalize some ethics paperwork, and I was hoping you could help with a couple of items. My apologies if you already gave this to Caroline, but could you please provide the following information, or refer me to the appropriate person who can provide this information:

- 1) Sponsor of the reception and dinner
- 2) Non-Federal source of payment for the reception and dinner (can be the same as #1)
- 3) Amount of payment for the reception and dinner (Guidance: use cost to donor per person, or reasonable approximation)

Thank you in advance for your assistance.

Tim

On Fri, Jun 23, 2017 at 4:20 PM, Amanda Gonzalez <agonzalez@republicanags.com> wrote:

Thank you!

7/12

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 201 7 and Ending September 30, 201 7

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)
Vegas Golden Knights Development Camp Dinner with a group of young men who are hockey prospects for the National Hockey League.

4. Sponsor of the Event Vegas Golden Knights

5. Location of Event Red Rock Hotel and Resort in Las Vegas, Nevada

6. Dates of Event
From: June 26, 201 7 To: June 26, 201 7

7. Nature of Event Speaking engagement at the opening dinner of the Vegas Golden Knights hockey team's development camp.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 06/25/17 To 06/28/17

9. Accompanying Spouse (*If Applicable*)

Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

- A. Vegas Golden Knights C. _____
B. _____ D. _____

11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 85.00

13. Certification The statements in this report are true, complete, and correct to the best of my knowledge and belief.

[Signature] AUG 21 2017
Employee's Signature Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

[Signature] 7/21/17
Ethics Review (By Ethics Official) Date

15. Approval.

[Signature] ACTING DEPUTY CHIEF OF STAFF 8/2/17
Supervisor's (or Authorizing Official's) Signature Title Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Meal - Dinner	K	E	A	\$85.00



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

RE: Vegas Golden Knights Development Camp Dinner

1 message

Boettinger, Katy <kboettinger@vegasgoldenknights.com>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Mon, Jul 3, 2017 at 2:04 PM

) Sponsor of the dinner VEGAS GOLDEN KNIGHTS
>> 2) Non-Federal source of payment for the dinner (can be the same as #1) SAME AS ABOVE
>> 3) Amount of payment for the dinner (Guidance: use cost to donor per person, or reasonable approximation) \$85 PP

Let me know if that will work or if anything further is needed. Sorry for the delay!



Katy Boettinger

Director of Hockey Administration

Vegas Golden Knights

1701 Village Center Circle, Suite 100 | Las Vegas, NV 89134

☎ | 702-323-7322 M | 702-738-6314 F | 702-243-3285

kboettinger@vegasgoldenknights.com

www.vegasgoldenknights.com

From: Nigborowicz, Timothy [mailto:timothy_nigborowicz@ios.doi.gov]
Sent: Monday, July 03, 2017 10:57 AM
To: Boettinger, Katy <kboettinger@vegasgoldenknights.com>
Subject: Re: Vegas Golden Knights Development Camp Dinner

Hi Katy. I'm sorry to be a pest, but could you please let me know if you were ever able to track down this information?
Thank you.

Tim

On Mon, Jun 26, 2017 at 9:24 PM, Boettinger, Katy <kboettinger@vegasgoldenknights.com> wrote:

Will get this to you first thing tomorrow :) Thank you for your patience.

Please excuse any undue brevity and typos due to iPhone.

> On Jun 26, 2017, at 5:48 PM, Aaron Thiele <aaron_thiele@ios.doi.gov> wrote:

>

> Tim,

>

> Katy who is CC'd is with the Vegas Golden Knights who was the sponsor.

> Katy do you know or know who would have the information for Tim's

> question in his email below.

>
> Thanks,
> Aaron

>
>> On Jun 26, 2017, at 5:40 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
>>

>> Hi Aaron. I'm sorry to bother you in the middle of everything, but I wasn't sure if I had asked you about this previously. When you have a chance, could you please provide the following information about tonight's dinner, or provide a POC I can reach out to for it:

>>
>> 1) Sponsor of the dinner
>> 2) Non-Federal source of payment for the dinner (can be the same as #1)
>> 3) Amount of payment for the dinner (Guidance: use cost to donor per person, or reasonable approximation)

>>
>>
>> Thanks.

>>
>> Tim

>>
>>

ms

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Actual Expense Reimbursement
DATE: June 22, 2017

On June 25, 2017, and June 26, 2017, Secretary Ryan Zinke will be on official travel in Incline Village, Nevada, to speak at the Rule of Law Defense Fund (RLDF) Summer National Meeting ERC & Nevada Host Committee Dinner. This event is part of the 2017 Republican Attorneys General Association (RAGA) Summer National Meeting.

The 2017 RAGA Summer National Meeting is a four-day event that will be held at the Hyatt Regency Lake Tahoe Resort, Spa and Casino. All of the official engagements for the 2017 RAGA Summer National Meeting will take place at the hotel, and most of the attendees will utilize lodging at this same hotel.

The RLDF Dinner concludes at 8:00pm on June 25. The next morning, Secretary Zinke will have time to possibly meet with some of the state Attorneys General prior to his flight departing for Las Vegas, Nevada, at 10:25am. In order to have a base of operations that is close and easily accessible to the 2017 RAGA Summer National Meeting and its attendees, the Office of Scheduling and Advance recommends that Secretary Zinke procure lodging at the Hyatt Regency Lake Tahoe Resort, Spa and Casino for the night of June 25.

Scott Hommel and Laura Rigas will accompany Secretary Zinke as support staff during his official travel to Incline Village, Nevada. In order to properly execute their mission requirements, Scott Hommel and Laura Rigas must utilize lodging at the same location as Secretary Zinke.

Russell Roddy will travel to Incline Village to advance Secretary Zinke's trip there. He will arrive at Incline Village on June 24. In order to properly execute his advancing duties, Russell Roddy must utilize lodging at the same location as Secretary Zinke, both during Secretary Zinke's stay and also on the night prior to Secretary Zinke's arrival.

For the nights of June 24, 2017, and June 25, 2017, the Hyatt Regency Lake Tahoe Resort, Spa and Casino offers a lodging rate of \$275.00 per night. The maximum allowable government lodging rate that has been established by the General Services Administration (GSA) for Incline Village, Nevada, in June 2017 is \$102.00 per night. The Hyatt Regency Lake Tahoe Resort, Spa and Casino lodging rate is more expensive than the GSA maximum lodging rate by \$173.00 per night. We seek authorization for Secretary Zinke and the other travelers referenced above to

procure lodging at the higher rate through actual expense reimbursement under FTR 301-11.300 (a), (d) and (e):

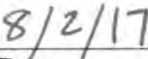
§301-11.300 When is actual expense reimbursement warranted?

When:

- (a) Lodging and/or meals are procured at a prearranged place such as a hotel where a meeting, conference or training session is held;
- (d) Because of mission requirements; or
- (e) Any other reason approved within your agency.

Please provide approval for Secretary Zinke, Scott Hommel and Laura Rigas to accept actual expense reimbursement at a lodging rate of \$275.00 per night in Incline Village, Nevada, on the night of June 25, 2017. Please also provide approval for Russell Roddy to accept actual expense reimbursement at a lodging rate of \$275.00 per night in Incline Village, Nevada, on the nights of June 24, 2017, and June 25, 2017.


Approval Signature


Date

FY 2017 Per Diem Rates for ZIP 89451

(October 2016 - September 2017)

October 2016 - September 2017 within the zip code: 89451. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016			2017					M&IE (5)				
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		Jun	Jul	Aug	Sep
Incline Village / Reno / Sparks	Washoe	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$134	\$134	\$102	\$64

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: Nevada-Montana Charter Aircraft

Downey Magallanes <downey_magallanes@ios.doi.gov>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Russell Roddy <russell_rodny@ios.doi.gov>

Thu, Jun 22, 2017 at 3:28 PM

Yes

> On Jun 22, 2017, at 12:13 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

>

> Hi Downey. Rusty asked me to reach out to you directly to get final approval for the Secretary to travel via charter aircraft from Las Vegas, Nevada, to Kalispell, Montana, on June 26. The lowest price quote we received for the flight was \$11,180. Could you please let us know if we can proceed with reserving a charter aircraft for this travel? Thank you.

>

> Tim Nigborowicz

> Office of Scheduling and Advance

> 202-208-7551

>

>

>

**OFFICE OF THE SOLICITOR
CORRESPONDENCE BACKGROUND FORM**

Date: June 23, 2017

Nature and Significance of Document: Request for approval of use of charter aircraft service for official travel on **June 27, 2017** of the Secretary, two DOI senior officials (Laura Rigas, Communications Director; Scott Hommel, Chief of Staff), and two non-SES officials (Sgt. (b) (6), (b) (7)(C) Security; Sherman Hogue, Public Affairs, BLM) from Las Vegas, NV to Kalispell, MT. The purpose of this travel is meetings with state officials and a speech at the Western Governors' Association in Whitefish. In Las Vegas, the Secretary's official events do not end until 7:30pm, after the final commercial flight to Kalispell.

Background: Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications, or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of DOI or charter aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1).

As the attached OAS-110 indicates, DOI and commercial aircraft service are not available to meet the operational and scheduling needs of this flight. The cost of charter aircraft service, not including cost of total duty hours away, is \$12,253. Because the charter aircraft service is the only means of meeting the operational and scheduling needs of this trip, this travel may be approved.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED OAS-110 FORM.**

Contact and telephone number:
Jennifer Heindl 202-208-7094

Due Date: ASAP

Surname


Tim Murphy

TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

Dates and time of required flights at Temporary Duty Station(s) (TDS):

Location	Las Vegas, NV	Date	6/26/2017	Hours required to be on site	1230	to	1930
Location	Kalispell, MT	Date	6/27/2017	Hours required to be on site	0930	to	1230
Location	_____	Date	_____	Hours required to be on site	_____	to	_____

Manifest (only persons required to be at TDS):

Name	Hourly Salary
Secretary Zinke, DOI, PAS <i>Chief of</i>	\$107.52
Scott Hommel, DOI, Staff Secretary, SES	\$89.52
Laura Rigas, Communications Director, SES	\$89.52
Sherman Hogue, BLM Public Affairs, GS-12	\$51.95
SGT (b) (6), (b) (7)(C) Security, GS-12	\$51.95
TOTAL Hours Cost of All Required Travelers	\$ 390.46

Annual Salary ÷ 2087 hours x 1.20 = Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

(Continue on attached sheet if needed)

B. COST COMPARISON:

1. Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.	\$ _____
• Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule.	_____
• Cost of required per diem and ground transportation.	_____
TOTAL Cost by commercial transportation	\$ _____
2. Leased, Contract, or Rental Aircraft.	\$ _____
1. Flight hours x flight hour costs	_____
2. Cost of total duty hours away from office or regular duty station	_____
3. Cost of required per diem and ground transportation	_____
4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc.	_____
TOTAL Cost by Lease, Contract, or Rental aircraft.	\$ _____
3. DOI-Operated Aircraft - identify specific aircraft: <u>N/A</u>	\$ _____
• Flight hours required x variable flight hour cost.	_____
• Cost of total duty hours away from office or regular duty station.	_____
• Cost of required per diem and ground transportation.	_____
• Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.)	_____
• Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et.	_____
TOTAL COST by DOI Fleet aircraft.	\$ _____

N/A see remark

C. MOST COST EFFECTIVE METHOD:

Commercial 68MU TBD
 Lease, Contract or Rental - N# _____ Pilot/Crew _____

SEE REMARKS BELOW

Purpose _____

DOI Fleet -----N# _____ Pilot/Crew _____

Purpose _____

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Request approval to utilize Department of Interior charter aircraft to transport Secretary Zinke and other team members on June 26th, 2017. Aircraft will pick up team from Las Vegas NV and travel to Kalispell, MT.

~~Purpose of Flight:~~ Secretary Ryan Zinke is currently scheduled to arrive in Las Vegas, Nevada, at 11:40am on June 26. He will first drive to Pahrump, Nevada, to hold a roundtable meeting with regional county commissioners, and make a media announcement regarding PILT grants. Secretary Zinke will then return to Las Vegas to speak at a Vegas Golden Knights Development Camp Dinner, which is scheduled to conclude at 7:30pm. Secretary Zinke will then travel to Whitefish, Montana. The next morning, beginning at 9:30am, Secretary Zinke will attend the Western Governors' Association (WGA) Annual Meeting to give keynote remarks at the morning session, and meet with various WGA governors who are also attending the gathering.

No fleet aircraft available for this flight.

Latest commercial flight out of Las Vegas to Kalispell is 6:50pm with 1 stop. However the next latest flight out is 8:25am with 2 stops. Last engagement in Las Vegas does not end until 7:30pm, therefore can not catch a commercial flight out of Las Vegas.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Print name of designated approving official Signature Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b, page 6 of OMB Circular A-126)

Print name of designated approving official Signature Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:
(See paragraph 11.c, page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

Edward F. Keable
Print name of designated approving official


Signature

06-23-17
Date

Note: 20-30 minute remarks at dinner

7:45-8:15pm PDT:

Depart en route Airport

8:30pm PDT-
1:30am MDT:

Wheels up xx (XX) en route Kalispell, MT (FCA)

Aircraft: Beechcraft King Air 200

Tail Number:

Pilot:

Co-Pilot:

Flight time: ~3.5 hours (plus a 30-minute stop for refueling)

Manifest: RZ

Sgt (b) (6), (b) (7)(C)

Scott Hommel

Laura Rigas

Sherman Hogue

- BLM / photographer

NOTE: TIME ZONE CHANGE PDT to MDT (+1 hour)

1:30-1:40am MDT:

Wheels down Kalispell (~10 minutes to vehicle)

Location:

10:55-11:20pm MDT:

Depart Airport en route Residence

Tuesday, June 27, 2017

Whitefish, MT

9:20-9:30am MDT:

Drive to TBD Location

Location:

Vehicle Manifest:

Secretary's Vehicle:

RZ

Sgt (b) (6), (b) (7)(C)

Sgt (b) (6), (b) (7)(C)

Staff Vehicle:

Scott Hommel

Laura Rigas

Aaron Thiele

Sherman Hogue

9:30-10:00am MDT:

HOLD: Meeting with GOP Governors

10:00-10:15am MDT:

Hold in Green Room

10:15-11:00am MDT:

Remarks at Western Governors' Association Annual Meeting

Location: Whitefish Performing Arts Center

600 East Second Street

Whitefish, MT 59937

Note: Secretarial Order Signing

11:00-11:30am MDT:

Media Availability

11:30-12:00PM MDT:

HOLD: Meetings with Democratic Governors

Drive Time: ~1 hour, 5 minutes without traffic

2:00-2:45pm PDT:

(Roundtable) with County Commissioners
Location: Bob Ruud Community Center
W Frontage Road
Pahrump, NV 89060
Staff: Scott Hommel
Laura Rigas
Sherman Hogue
Advance: Aaron Thiele
Format: County Commissioner to emcee

2:45-3:00pm PDT:

Break

3:00-3:20pm PDT:

PILT Announcement
Location: Bob Ruud Community Center
Staff: Scott Hommel
Laura Rigas
Sherman Hogue
Advance: Aaron Thiele
Format:

3:20-3:40pm PDT:

Media Availability
Location: Bob Ruud Community Center
Staff: Scott Hommel
Laura Rigas
Sherman Hogue
Advance: Aaron Thiele

3:40-4:45pm PDT:

Depart Pahrump, NV en route Las Vegas, NV
Location: Red Rock Hotel and Resort
11011 W Charleston Boulevard
Las Vegas, NV 89135
Vehicle Manifest:
Secretary's Vehicle:
RZ
Sgt (b) (6), (b) (7)(C)
Sgt (b) (6), (b) (7)(C)
Staff Vehicle:
Scott Hommel
Laura Rigas
Aaron Thiele
Sherman Hogue

Drive Time: ~1 hour without traffic
Note: Drive through Red Rock Canyon National Park

4:45-5:30pm PDT:

Downtime / OPEN

5:30-7:30pm PDT:

Vegas Golden Knights Development Camp Dinner
Location: Red Rock Hotel and Resort
Staff: Scott Hommel
Laura Rigas
Sherman Hogue
Advance: Aaron Thiele

DI-2000
dinner
value!

**United States Department of the Interior
Official Travel Schedule of the Secretary**

**Nevada, Montana
June 25-28, 2017**



TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Nevada, Montana
June 25 - June 28, 2017

Weather:

Tahoe, NV (Sunday)
Las Vegas, NV (Monday)
Whitefish, MT (Tuesday)

High 82°, Low 52°; Mostly Sunny; 10% Chance of Precipitation
High 109°, Low 83°; Sunny; 0% Chance of Precipitation
High 81°, Low 48°; Partly Cloudy; 20% Chance of Precipitation

Time Zone:

Nevada
Montana

Pacific Daylight Time (PDT) (3 hours behind DC)
Mountain Daylight Time (MDT) (2 hours behind DC)

Advance (Tahoe):

Security Advance
Advance

Sgt. (b) (6), (b) (7)(C) (b) (6), (b) (7)(C)
Rusty Roddy (b) (6)

Cell Phone:

Advance (Las Vegas):

Security Advance
Advance

Sgt. (b) (6), (b) (7)(C) (b) (6), (b) (7)(C)
Aaron Thiele (b) (6)

Cell Phone:

Advance (Whitefish):

Security Advance
Advance

Sgt. (b) (6), (b) (7)(C) (b) (6), (b) (7)(C)
Rusty Roddy (b) (6)

Cell Phone:

Traveling Staff:

Agent in Charge
Chief of Staff
Director of Communications
Photographer (BLM)

Sgt. (b) (6), (b) (7)(C) (b) (6), (b) (7)(C)
Scott Hommel
Laura Rigas (b) (6)
Sherman Hogue (b) (6)

Attire:

Tahoe, NV: Business Casual
Las Vegas, NV:
Whitefish, MT: Business casual (WGA Events)
Casual (Glacier National Park)

Steve Marshall (AL)
 Leslie Rutledge (AR)
 Cynthia Coffman (CO)
 Mark Brnovich (AZ)
 Pam Bondi (FL)
 Lawrence Wasden (ID)
 Curtis Hill (IN)
 Chris Carr (GA)
 Adam Paul Laxalt (NV)
 Josh Hawley (MO)
 Tim Fox (MT)
 Doug Peterson (NE)
 Wayne Stenehjem (ND)
 Derek Schmidt (KS)
 Alan Wilson (SC)
 Brad Schimel (WI)
 Patrick Morrisey (WV) – Chairman of RAGA
 Sean Reyes (UT)
 Mike Hunter (OK)

Press: Closed
 Staging: Stage, podium, handheld wireless microphone (can be removed from podium as desired)
 Black pipe & drape backdrop with RLDF step & repeat banner
 Format: 6:00-6:45 pm: Reception
 6:45-8:00 pm: Dinner
 Program: 6:15 pm: Scott Will, RAGA Executive Director delivers Welcoming remarks
 6:20 pm: West Virginia Attorney General Patrick Morrisey Delivers remarks
 6:25 pm: Nevada Attorney General Adam Laxalt delivers Remarks
 6:30 pm: U.S. Senator Dean Heller (NV) delivers remarks
 6:40 pm: West Virginia Attorney General Patrick Morrisey Invites attendees to be seated for dinner
 7:15 pm: West Virginia Attorney General Patrick Morrisey introduces Montana Attorney General Tim Fox
 7:20 pm: Montana Attorney General Tim Fox delivers remarks & introduces RKZ
7:25 pm: RKZ Delivers Remarks / Q & A
 7:55 pm: Colorado Attorney General Cynthia Coffman delivers closing remarks
 8:00 pm: Event concludes

Seated at RKZ Dinner Table: MT Attorney General Tim Fox
 WV Attorney General Patrick Morrisey
 Andy Abboud, Senior VP of Government Relations & Community Development, Venetian Resort Hotel Casino & Las Vegas Sands
 Page Faulk, VP Legal Reform Initiatives, US Chamber of Commerce
 Tony Walls (spouse of Page Faulk)
 Lacey Biles, ILA Hunting Policy Liaison, NRA
 Randy Kozuch, Director, Political Affairs, Office of Advancement, NRA

Allen Richardson, Koch Industries

Note: Dinner will be provided for all traveling staff / security detail.
Scott Hommel will be seated with Scott Will, Executive Director,
Republican Attorneys General Association

8:00pm PDT:

RON

Location: The Hyatt Regency Lake Tahoe

Monday, June 26, 2017

Tahoe, NV → Las Vegas, NV → Whitefish, MT

8:30-9:25am PDT:

Depart RON en route Airport

Location:

Vehicle Manifest:

Lead State Vehicle: Sgt. (b) (6), (b) (7)(C)

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)

Scott Hommel

Laura Rigas

Drive Time: ~50 minutes without traffic

10:25am PDT-

11:40am PDT:

Wheels up Reno, NV (RNO) en route Las Vegas, NV (LAS)

Flight: Southwest Airlines 4101

Flight time: 1 hour, 15 minutes

RZ Seat: Assigned at airport

AiC: Sgt. (b) (6), (b) (7)(C)

Staff: Scott Hommel, Laura Rigas

11:40-12:00pm PDT:

Wheels down McCarran International Airport (~15 minutes to vehicle)

Location: 5757 Wayne Newton Boulevard

Las Vegas, NV 89119

12:45-1:50pm PDT:

Depart Airport en route Pahrump, NV

Location: W Frontage Road

Pahrump, NV 89060 (I-60 and Basin Rd)

Vehicle Manifest:

Secretary's Vehicle:

RZ

Sgt. (b) (6), (b) (7)(C)

Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:

Scott Hommel

Laura Rigas

Aaron Thiele

Sherman Hogue

Drive Time: ~1 hour, 5 minutes without traffic

12:20-12:30pm PDT:

Lunch at Capriotti's

Location: 5020 Blue Diamond Road, Suite C

Las Vegas, NV 89139

Note: Eat Sandwiches in the car on the way to Pahrump

1:50-2:00pm PDT:

Arrive at Bob Ruud Community Center

Location: Bob Ruud Community Center
W Frontage Road
Pahrump, NV 89060

Note: Dan Schinhofen will greet at back door and escort inside.
Dan Schinhofen - (775) 513-8419

2:00-2:45pm PDT:

Roundtable with County Commissioners

Location: Bob Ruud Community Center
W Frontage Road
Pahrump, NV 89060

Attendees: Pete Goicoechea, State Senator
Don Gustavson, State Senator
James Oscarson, State Assemblyman
Chris Edwards, State Assemblyman
Dan Schinhofen, Chairman, Nye County Commissioner
John Koenig, Vice Chairman, Nye County Commissioner
Lorinda Wichman, Nye County Commissioner
Donna Cox, Nye County Commissioner
Andrew "Butch" Borasky, Nye County Commissioner
Kevin Phillips, Vice Chairman, Lincoln County Commissioner
Varlin Higbee, Lincoln County Commissioner
Paul Mathews, Lincoln County Commissioner
Adam Katschke, Lincoln County Commissioner

Leo Blundo
Sheriff Sharon Wehrly
Sgt. David Boruchowitz
Joe Burdzinski
Andrew Lingenfelter, Sen. Dean Heller
Donna Bath, Sen. Dean Heller
Zach Zaragoz, Sen. Cortez Masto
Kevin Schmidt, Rep. Ruben Kihuen

Staff: Scott Hommel
Laura Rigas
Sherman Hogue

Advance: Aaron Thiele

Format: Commissioner Dan Schinhofen will introduce and emcee
RZ 10-15 minutes remarks then open Q&A

2:45-3:00pm PDT:

Break - Mix and Mingle or go into hold room

3:00-3:20pm PDT:

PILT Announcement

Location: Bob Ruud Community Center

Staff: Scott Hommel
Laura Rigas
Sherman Hogue

Advance: Aaron Thiele

Staging: Podium with seal in front of room. Signing table to the left with US
and State flag behind.

Format: Chairs will be set up in front of podium with aisle in the center. Dan
will introduce and then RZ will speak, then invite Nye and Lincoln
County officials behind him to sign PILT release letters.

3:20-3:40pm PDT:

Media Availability

Location: Bob Ruud Community Center
Staff: Scott Hommel
Laura Rigas
Sherman Hogue
Advance: Aaron Thiele

3:40-4:45pm PDT:

Depart Pahrump, NV en route Las Vegas, NV
Location: Red Rock Hotel and Resort
11011 W Charleston Boulevard
Las Vegas, NV 89135

Vehicle Manifest:

Secretary's Vehicle:

RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:

Scott Hommel
Laura Rigas
Aaron Thiele
Sherman Hogue

Drive Time: ~1 hour without traffic
Note: Drive through Red Rock Canyon National Park
Park in lane 5 of Valet line. Enter through baggage hold and go
through service elevator. Security will escort to hold room, then down
to dinner.

Call Valet Supervisor and Security to give heads up.
William Dawson - 702-782-8045 - Valet
Rick Gutierrez - 702-717-9640 - Security
Melissa Tridus - 702-370-2040 - Event Coordinator
Katy Boettinger - 702-738-6314 - Golden Knights

4:45-5:25pm PDT:

Personal Time in Hold Room

Note: Katy Boettinger will have key for hold room. RZ can shower, or
change if he would like.
Katy Boettinger - 702-738-6314 - Golden Knights

5:30-7:30pm PDT:

Vegas Golden Knights Development Camp Dinner

Location: Red Rock Hotel and Resort
Staff: Scott Hommel
Laura Rigas
Sherman Hogue

Advance: Aaron Thiele
Note: GM George McPhee will introduce Bill Foley
Bill Foley will introduce RZ
RZ has 20-30 minutes for remarks on Leadership, Teamwork and
Perseverance
Staff will have seating at table near back.

7:30-7:45pm PDT:

Mix & Mingle

7:45-8:30pm PDT:

Depart en route Henderson Executive Airport (HSH) & Board Aircraft

Location: 3500 Executive Airport Drive
Henderson, NV 89052

FBO: Henderson Executive
702-261-4800

Vehicle Manifest:

Secretary's Vehicle:

RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:

Scott Hommel
Laura Rigas
Aaron Thiele
Sherman Hogue

Drive Time: ~30 minutes without traffic

**8:30pm PDT-
1:30am MDT:**

Wheels up Las Vegas, NV (HSH) en route Kalispell, MT (FCA)

Aircraft: Beechcraft King Air 200
(white with blue and gold striping)
Tail Number: N68MU
Pilot: Leland Blatter, cell: (b) (6)
Co-Pilot: Henry (Hank) Williams, cell: (b) (6)
Flight time: ~3.5 hours (plus a 30-minute stop for refueling)
Manifest: RZ
Sgt. (b) (6), (b) (7)(C)
Scott Hommel
Laura Rigas
Sherman Hogue

NOTE: TIME ZONE CHANGE PDT to MDT (+1 hour)

1:30-1:40am MDT:

Wheels down Kalispell, MT (~10 minutes to vehicle)

Location: Glacier Park International Airport
4170 Highway 2 East
Kalispell, MT 59901
FBO: Glacier Jet Center
406-755-5362

1:40-2:00am MDT:

Depart Airport en route Residence

Drive Time: ~20 minutes without traffic

2:00am MDT:

RON

Tuesday, June 27, 2017

Whitefish, MT

8:40-8:45am MDT:

Depart Residence en route Whitefish Performing Arts Center

Location: 600 East Second Street
Whitefish, MT 59937

Vehicle Manifest:

Secretary's Vehicle:

RZ
Scott Hommel
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:

Laura Rigas
Rusty Roddy
Sherman Hogue

8:45-9:15am MDT:

Secretarial Order Signing Ceremony

Location: Whitefish Middle School Library
Staff: Laura Rigas
Scott Hommel
Sherman Hogue
Rusty Roddy

9:15-9:45am MDT:

Meeting with Ryan Busse

Location: Whitefish Middle School Library
Participants: Ryan Busse
Land Tawney
Staff: Scott Hommel
Laura Rigas

9:45-10:15am MDT:

Hold in Green Room

Location: Band Room

10:15-11:00am MDT:

Remarks at Western Governors' Association Annual Meeting

Location: Auditorium
Whitefish Performing Arts Center
600 East Second Street
Whitefish, MT 59937
Participants: Governor Gary Herbert, R-UT
Governor David Ige, D-HI
Governor Butch Otter, R-ID
Governor Steve Bullock, D-MT
Governor Doug Burgum, R-ND
Governor Brian Sandoval, R-NV
Governor Dennis Daugaard, R-SD
Governor Matt Mead, R-WY
Governor Eloy Inos, R-Northern Mariana Islands
Staff: Scott Hommel
Laura Rigas
Sherman Hogue
Advance: Rusty Roddy
Staging: Tables in an arc on stage
Secretary speaking from a table-mounted podium
9 Governors on stage with Secretary
Format: Introduced by Governor Herbert
15-20 minutes remarks
15 minutes Q&A

11:00-11:30am MDT:

Media Availability

Location: Whitefish Middle School Library
Staff: Scott Hommel
Laura Rigas
Sherman Hogue
Advance: Rusty Roddy

11:30-12:00pm MDT: Interview: ABC FOX Montana News
 Location: Pod (Wing) B, Room 4
 Interviewer: Angela Marshall, Manager of Creative Content / Anchor
 (b) (6) (cell)
 Staff: Laura Rigas
 Advance: Rusty Roddy

12:00-12:15pm MDT: Depart en route Lunch with Western Governors
 Walk Time: ~5 minutes

12:15-1:30pm MDT: Private Lunch with Western Governors
 Location: Firebrand Hotel
 650 East 3rd Street
 Whitefish, MT 59937
 Participants: TBD pending RSVPs
 Staff: Scott Hommel
 Laura Rigas
 Sherman Hogue
 Advance: Rusty Roddy
 Note: Paid for + hosted by WGA, final cost pending

1:30-2:00pm MDT: Depart WGA Luncheon en route Residence // Change Clothes
 Vehicle Manifest:
 Secretary's Vehicle:
 RZ
 Scott Hommel
 Sgt. (b) (6), (b) (7)(C)
 Sgt. (b) (6), (b) (7)(C)
 Staff Vehicle:
 Laura Rigas
 Rusty Roddy
 Sherman Hogue
 Note: Staff vehicle will depart directly for Glacier National Park

2:00-2:40pm MDT: Depart Residence en route Glacier National Park
 Vehicle Manifest:
 Secretary's Vehicle:
 RZ
 Scott Hommel
 Sgt. (b) (6), (b) (7)(C)
 Sgt. (b) (6), (b) (7)(C)

2:40-2:45pm MDT: Arrive Glacier National Park
 Location: 64 Grinnell Drive
 Headquarters Building Parking Lot
 West Glacier, MT 59936
 Met by: Paul Austin, Chief Ranger, Glacier National Park
 Kyle Johnson, Glacier National Park Ranger
 Steve Dodd, Glacier National Park Ranger

2:45-2:50pm MDT: Depart Glacier National Park Headquarters Building en route Lake McDonald

2:50-3:15pm MDT: Photoshoot with GQ Magazine
 Staff: Laura Rigas

Advance: Rusty Roddy

3:15-3:20pm MDT: Depart Photoshoot en route Fishing Excursion // Interview with Outdoor Magazine

3:20-4:20pm MDT: Fishing // Interview with Outside Magazine
 Staff: Laura Rigas
 Reporter: Elliott Woods, Writer / Photographer, Outside Magazine
 Advance: Rusty Roddy

4:20-4:30pm MDT: Depart Lake McDonald en route Apgar Visitor Center

4:30-4:45pm MDT: Wildlife Encounter Discussion
 Led by: Glacier National Park Ranger
 Participants: RKZ
 30-40 Tourists

4:45-5:30pm MDT: Depart Glacier National Park en route Residence
 Vehicle Manifest:
 Secretary's Vehicle:
 RZ
 Scott Hommel
 Sgt. (b) (6), (b) (7)(C)
 Sgt. (b) (6), (b) (7)(C)
 Staff Vehicle:
 Laura Rigas
 Rusty Roddy
 Sherman Hogue

5:30-6:00pm MDT: Meeting with Bill Beck
 Location: Residence
 Staff: Scott Hommel

6:00-7:20pm MDT: Personal Time

7:20-7:30pm MDT: Depart Residence en route McGarry's Roadhouse

7:30-9:30pm MDT: Personal Dinner
 Location: McGarry's Roadhouse
 510 Wisconsin Avenue
 Whitefish, MT 59937

9:30-9:40pm MDT: Depart Dinner en route Residence
 Vehicle Manifest:
 Secretary's Vehicle:
 RZ
 Scott Hommel
 Sgt. (b) (6), (b) (7)(C)
 Sgt. (b) (6), (b) (7)(C)

9:40pm MDT: RON

Wednesday, June 28, 2017
 Whitefish, MT

1:20-1:45pm MDT:

Depart Residence en route Airport

Location: Glacier Park International Airport
4170 Highway 2 East
Kalispell, MT 59901

2:43pm MDT-
4:52pm MDT:

Wheels up Kalispell, MT (FCA) en route Denver, CO (DEN)

Flight: United 489
Flight time: 2 hours, 9 minutes
RZ Seat: 25C
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Scott Hommel, Laura Rigas

4:52-5:40pm MDT:

Layover in Denver, CO // 48 minute layover

5:40pm MDT-
11:02pm EDT:

Wheels up Denver, CO (DEN) en route Washington, DC (IAD)

Flight: United 344
Flight time: 3 hours, 22 minutes
RZ Seat: 26D
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Scott Hommel, Laura Rigas
NOTE: TIME ZONE CHANGE MDT to EDT (+2 hours)

**United States Department of the Interior
Official Travel Schedule of the Secretary**

**Atlanta, GA
April 28, 2017
FINAL**



TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Atlanta, GA
April 28, 2017

Weather:

Atlanta, GA

High 85°, Low 65°, Cloudy; 10% Chance of Precipitation

Time Zone:

Atlanta, GA

Eastern Daylight Time (EDT)

Advance:

Security Advance
Advance

Sg (b) (6), (b) (7)(C)
Rusty Roddy

(b) (6), (b) (7)(C)
(b) (6)

Cell Phone:

Traveling Staff:

Agent in Charge
Director of Communications
Photographer

Sgt (b) (6), (b) (7)(C)
Laura Rigas
Tami Heilemann

(b) (6), (b) (7)(C)
(b) (6)
(b) (6)

Attire:

Business Attire

Friday, April 28, 2017

Washington, DC → Atlanta, GA → Washington, DC

- 10:00am EDT:** Arrive at The White House and proceed to TBD Hold
- 10:30-10:45am EDT:** Executive Order Signing Ceremony
Location: Roosevelt Rooms
The White House
- 10:45-11:00am EDT:** Depart White House en route Andrews Air Force Base
Vehicle: Marine One
Note: Mrs. Zinke will meet at Andrews Air Force Base
- 11:00am EDT-
12:30pm EDT:** Wheels up Washington, DC (DCA) en route Atlanta, GA (ATL)
Flight: Air Force One
Flight time: ~1 hour, 30 minutes
- 12:30pm EDT:** Wheels down Hartsfield–Jackson Atlanta International Airport
Location: 6000 N Terminal Pkwy
Atlanta, GA 30320
- 12:30-12:50pm EDT:** Depart Airport in Motorcade en route Georgia World Congress Center
Location: Georgia World Congress Center
Rear Loading Dock of Hall A-3
Corner of Baker & Marietta Streets
Atlanta, GA 30313
Vehicle Manifest:
Secretary's Car: RZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
- 12:50-2:40pm EDT:** Arrive Georgia World Congress Center & Prepare for Remarks // Press Availability
Location: Private Green Room
President Trump & RKZ Met By:
Chris Cox, Executive Director - NRA Institute for Legislative Action
Wayne LaPierre, CEO & Executive Vice President - NRA
Other Noted Speakers / Performers:
Lt. Col. Oliver North (12:47pm)
Lee Greenwood (1:26pm)
President Donald J. Trump (1:31pm)
Governor Rick Scott (2:22pm)
Senator Ted Cruz (2:33pm)
Rep. Clay Higgins (R-LA-3) (3:07pm)
Nevada Attorney General Adam Laxalt (3:18pm)
Senator David Perdue (GA) (3:29pm)
Former Rep. Allen West (3:51pm)
Senator Luther Strange (AL) (4:02pm)
Format: Chris Cox introduces RKZ
Backdrop is gray / crimson still video screen with 2017 NRA - ILA Leadership Forum logo; Flags; Podium with NRA logo on the front / mic
As each individual speaker takes the stage, a montage of photos of each speaker

will be displayed on the side / backdrop screens
Note: RKZ will go to make-up room prior to speaking
Note: Drinks and light food will be available on site

2:44-2:54pm EDT: Remarks to NRA-ILA Leadership Forum
Attendance: 9,000
Note: Immediate departure for airport upon completion of remarks to make return flight on Air Force One

2:54-3:25pm EDT: Board Vehicle & Depart Georgia World Congress Center en route Hartsfield-Jackson Atlanta International Airport for USSS Security Sweep
Location: 6000 N Terminal Pkwy
Atlanta, GA 30320
Vehicle Manifest:
Secretary's Car: RZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Drive Time: ~25 minutes without traffic

3:25-4:05pm EDT: Board Air Force One
Note: President Trump scheduled to arrive Air Force One at 3:55pm

4:05pm EDT-5:35pm EDT: Wheels up Atlanta, GA en route Washington, DC
Flight: Air Force One
Flight time: ~1 hour, 30 minutes

~5:35pm EDT: Wheels down Andrews Air Force Base

5:35-5:55pm EDT: Depart Andrews Air Force Base en route Private Residence

**United States Department of the Interior
Official Travel Schedule of the Secretary**

**Antietam National Battlefield
July 5, 2017
FINAL**



TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Antietam National Battlefield
July 5, 2017

Weather:

Sharpsburg, MD

High 84°, Low 69°; Partly Cloudy; 50% Chance of PM Thunderstorms

Time Zone:

Sharpsburg, MD

Eastern Daylight Time (EDT)

Advance:

Security Advance
Security Detail
Advance
Advance

(b) (6), (b) (7)(C)

Sgt. (b) (6), (b) (7)(C)
Rusty Roddy
Aaron Thiele

(b) (6), (b) (7)(C)

(b) (6), (b) (7)(C)
(b) (6)
(b) (6)

Cell Phone:

Traveling Staff:

Security Detail
Senior Advisor
Photographer
Videographer

Sgt. (b) (6), (b) (7)(C)
Doug Domenech
Tami Heilemann
Tim Bergling

(b) (6), (b) (7)(C)
(b) (6)
(b) (6)

Attire:

Business casual (Khakis / Shirt for tour; Blazer added for grant announcement)

Wednesday, July 5, 2017

Washington, DC → Sharpsburg, MD → Washington, DC

8:00-9:30am EDT:

Depart Residence en route Sharpsburg, MD

Location: Antietam National Battlefield
5831 Dunker Church Road
Sharpsburg, MD 21782

Vehicle Manifest:

Secretary's Vehicle: RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Note: Doug Domenech & Rusty Roddy will call RKZ cell number for briefing at 8:30 am

Note: Staff will meet at location

Drive Time: ~1 hour, 30 minutes without traffic

9:30-9:45am EDT:

Arrive Antietam National Battlefield // Receive Passport Stamp // Proceed to Passenger Van for Tour

Location: Visitor Center
Greeted By: Jim Lighthizer, Civil War Trust President
Will Shafroth, National Park Foundation President
John Nau, Civil War Trust and National Park Foundation Board Member
Susan Trail, Antietam NB Superintendent

Note: Passport will be stamped in front of cannon outside Visitor Center

9:45-11:30am EDT:

Driving Tour of Antietam National Battlefield

Stops Include: The Bloody Cornfield / Wilson Property Restoration
Met by: Matt George, Land Stewardship Manager, Civil War Trust
Bloody Lane / Sunken Road
Newcomer House (One of two restoration grant projects)
Burnside Bridge

Vehicle Manifest:

15 Passenger Van: RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Jim Lighthizer, Civil War Trust President
Will Shafroth, National Park Foundation President
John Nau, Civil War Trust and National Park Foundation Board Member
Teresa Hildreth, Guest of John Nau
Susan Trail, Antietam NB Superintendent
Keith Snider, Antietam NB Chief of Interpretation
Paul Coussan, Civil War Trust
Staff Vehicle 1: Rusty Roddy
Tami Heilemann
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Doug Domenech
David Bufkin, Historian

Note: At end of tour, a photo op stop will be made at the Antietam National Battlefield welcome sign. Staff & guests will remain in vehicles.

11:30-12:00pm EDT:

Civil War Grant Announcement

Location: Maryland Monument Field
Participants: RKZ
Susan Trail, Superintendent, Antietam National Battlefield
Jim Lighthizer, President, Civil War Trust
John Nau, Chairman emeritus, Civil War Trust
Will Shafroth, National Park Foundation President
Press: Open
Staff: Heather Swift
Doug Domenech
Advance: Rusty Roddy
Aaron Thiele
Staging: Podium / Mic; Open field / monument / cannons backdrop
Program: 11:30 am: Susan Trail delivers welcoming remarks & Introduces Jim Lighthizer
11:34 am: Jim Lighthizer delivers remarks & introduces Will Shafroth
11:38 am: Will Shafroth delivers remarks & introduces John Nau
11:42 am: John Nau delivers remarks and introduces RKZ
11:46 am: RKZ delivers remarks including announcement of grant allocation & DJT salary donation
11:54 am: Check Presentation & Photo Op
11:58 am: Susan Trail delivers closing remarks

12:00-12:20pm EDT:

Media Availability

Location: Maryland Monument field fence with Dunker Church backdrop
Staff: Heather Swift
Advance: Rusty Roddy
Aaron Thiele
Note: The backdrop fencing is one of two restoration grant projects

12:20-12:40pm EDT:

Brief Remarks to DOI Employees

Location: Maryland Monument
Participants: RKZ
20 NPS Employees & Interns

12:40-12:55pm EDT:

Hold for One-on-One Interview

Location: TBD
Staff: Heather Swift

12:55-1:00pm EDT:

Pick up Box Lunches & Proceed to Vehicle

Note: Civil War Trust will be providing lunches

1:00-2:30pm EDT:

Depart Sharpsburg, MD en route DOI

Location: 1849 C Street, NW
Washington, DC 20240
Vehicle Manifest:
Secretary's Vehicle: RKZ
Mrs. Zinke

Sgt (b) (6), (b) (7)(C)
Sgt (b) (6), (b) (7)(C)

Drive Time: ~1 hour, 30 minutes without traffic



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: Antietam National Battlefield Visit

1 message

Melinda Loftin <melinda.loftin@sol.doi.gov>

Mon, Jul 3, 2017 at 9:56 PM

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Cc: Kimberly Benton <kimberly.benton@sol.doi.gov>, "McDonnell, Edward" <edward.mcdonnell@sol.doi.gov>, "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>, Joshua Campbell <joshua.campbell@sol.doi.gov>

Hi Tim, that is correct. Thank you. Melinda

Sent from my iPhone

> On Jul 3, 2017, at 8:53 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

>

> Hello all. I just wanted to follow up on a couple of items from our meeting on Friday regarding the Secretary's visit to Antietam National Battlefield on July 5. I've attached the most updated trip schedule. Rusty advanced the site today and was able to get some answers to our questions.

>

> Rusty confirmed that the passenger van for the driving tour will be provided by the Civil War Trust. Jennifer, I spoke with Ed McDonnell today and he suggested that we may be able to formally approve acceptance of the donation retroactively. However, I'd also like to note that the driving tour will be Point A to Point A. I know that can be a consideration sometimes.

>

> Rusty also confirmed that, following the meet-and-greet with DOI employees, box lunches will be provided by the Civil War Trust. The lunches will cost \$8-9 per person, depending on what each person selects. During our conversation today, Ed McDonnell confirmed that the Secretary would be able to accept both his lunch and Mrs. Zinke's lunch under the 20/50 exception. Please let us know if that is incorrect.

>

> Thank you.

>

> Tim Nigborowicz

> Office of Scheduling and Advance

> 202-208-7551

>

>

> <Antietam Trip Schedule.pdf>

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Houston, TX

DATES: 05/01/17

OFFICIAL: X POLITICAL: PERSONAL:

REVIEWED BY / DATE:

TN / 8/9/17 TIM NIGBOROWICZ

Murphy / 8/28/17 TIM MURPHY (General Law)

MB / 9/5/2017 KIM BENTON (Ethics)

De / 9/6/17 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Official Travel for Secretary Ryan Zinke
DATE: August 7, 2017

Trip Overview:

- Date: May 1, 2017
- Location: Texas

Trip Summary:

May 1, 2017

- *Commercial flight from Washington, DC (DCA) to Houston, TX*
- 2017 Offshore Technology Conference (OTC) Program Preparation and Lunch (Houston, TX)
- Remarks and Secretarial Order Signings at the 2017 OTC Policy Session - "Offshore Energy Policies: Harnessing the Full Potential of America's Offshore" (Houston, TX)
- 2017 OTC Press Availability (Houston, TX)
- 2017 OTC Private Industry Roundtable Discussion (Houston, TX)
- 2017 OTC Technology Hall Tour (Houston, TX)
- *Commercial flight from Houston, TX to Washington, DC (DCA)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- Secretary Zinke was provided lunch during his participation at the 2017 Offshore Technology Conference (OTC) in Houston, TX on 5/1/17. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 5/1/17.

Attachments:

- Travel voucher
- Travel authorization
- Duluth Travel, Inc. ticket receipt
- Signed DI-2000 forms
- Final trip schedule

oe
MB

Document Header Information

Document Voucher Document TV0000KUI4
 Type: Name:
 Travel TANUM0000QUEB Trip 05-01-17 Houston, TX
 Authorization Name:
 Number:
 TA Date: 08/06/17 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Trip Overview: . Date: May 1, 2017 . Location: Texas Trip Summary: May 1, 2017 . Commercial flight
 (Operational) Detail: from Washington, DC (DCA) to Houston, TX . 2017 Offshore Technology Conference (OTC) Program Preparation and Lunch (Houston, TX) . Remarks and Secretarial Order Signings at the 2017 OTC Policy Session - "Offshore Energy Policies: Harnessing the Full Potential of America's Offshore" (Houston, TX) . 2017 OTC Press Availability (Houston, TX) . 2017 OTC Private Industry Roundtable Discussion (Houston, TX) . 2017 OTC Technology Hall Tour (Houston, TX) . Commercial flight from Houston, TX to Washington, DC (DCA) . Trip concludes Trip Notes ?" Lodging and M&IE: . Secretary Zinke was provided lunch during his participation at the 2017 Offshore Technology Conference (OTC) in Houston, TX on 5/1/17. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 5/1/17.
 Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip Selected Trip
 Number:
 1
 Purpose: Trip Overview: . Date: May 1, 2017 . Location: Texas Trip Summary: May 1, 2017 . Commercial flight from Washington, DC (DCA) to Houston, TX . 2017 Offshore Technology Conference (OTC) Program Preparation and Lunch (Houston, TX) . Remarks and Secretarial Order Signings at the 2017 OTC Policy Session - "Offshore Energy Policies: Harnessing the Full Potential of America's Offshore" (Houston, TX) . 2017 OTC Press Availability (Houston, TX) . 2017 OTC Private Industry Roundtable Discussion (Houston, TX) . 2017 OTC Technology Hall Tour (Houston, TX) . Commercial flight from Houston, TX to Washington, DC (DCA) . Trip concludes Trip Notes ?" Lodging and M&IE: . Secretary Zinke was provided lunch during his participation at the 2017 Offshore Technology Conference (OTC) in Houston, TX on 5/1/17. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 5/1/17.

Itinerary Locations

Check In	Check Out	Location	Purpose	Rate
05/01/17	05/01/17	HOUSTON, TX	Mission (Operational)	135.00 / 59.00

Document Totals

Total Expenses: 562.40
 Reimbursable Expenses: 29.25
 Non-Reimbursable Expenses: 533.15
 Advance Applied: .00
 Net to Traveler: 29.25
 Net to Government: 533.15
 Pay to Charge Card: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	518.40	.00
M&IE-PerDiem	29.25	.00

Transxn Fees	14.75	.00
Total Expenses:	562.40	.00

Trip 1 Details

Expenses

Trip#: 1	Total Non-Per Diem Expenses:	533.15	Total Per Diem Expenses:	29.25	
Date	Description	Category	Cost	Pay Method	Per Diem
05/01/2017	Airline Flight Comment: Total airfare for round-trip flights between Washington, DC (DCA) and Houston, TX (IAH).	Com. Carrier	518.40	GOVCC-C	
05/01/2017	M&IE Comment: Secretary Zinke was provided lunch during his participation at the 2017 Offshore Technology Conference (OTC) in Houston, TX on 5/1/17. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 5/1/17.	M&IE-PerDiem	29.25	REIMBURSABLE	*
08/06/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 29.25

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/01/2017	135.00/ 59.00	0.00	0.00	29.25	29.25	*

Account Summary for the Selected Trip

Org: DOI	Label: FY 2016/2017 OS Travel	Acct Code: DS10100000/DX10101//178D0102DM/DLSN00000.000000////	562.40
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 518.40	
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 29.25	
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75	
Total:			562.40

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2016/2017 OS Travel	DS10100000/DX10101//178D0102DM/DLSN00000.000000////	GOVCC-C	533.15
DOI FY 2016/2017 OS Travel	DS10100000/DX10101//178D0102DM/DLSN00000.000000////	REIMBURSABLE	29.25

Totals by Label

DOI FY 2016/2017 OS Travel Total	DS10100000/DX10101//178D0102DM/DLSN00000.000000////	562.40
----------------------------------	---	--------

Totals by Payment Method

GOVCC-C Total	533.15
REIMBURSABLE Total	29.25

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
05/01/17	AIR Airline Flight	\$518.40

Audits

Audit Name	Result	Reason
------------	--------	--------

ACTUALS EXIST	FAIL	MIE ACTUALS EXIST
	Traveler Justification:	Secretary Zinke was provided lunch during his participation at the 2017 Offshore Technology Conference (OTC) in Houston, TX on 5/1/17. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 5/1/17.
EXP CAT % VARIANCE	FAIL	Expense category: 'M&IE-PERDIEM' is not within the allowed percentage(%) variance amount of 30 %. (Authorization: \$44.25 /Voucher: \$29.25)
	Traveler Justification:	Secretary Zinke was provided lunch during his participation at the 2017 Offshore Technology Conference (OTC) in Houston, TX on 5/1/17. The appropriate signed DI-2000 form is attached, and lunch was deducted from Secretary Zinke's M&IE allocation for 5/1/17.

Document History 08/06/2017 Voucher: TV0000KUI4

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/06/2017	7:28PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

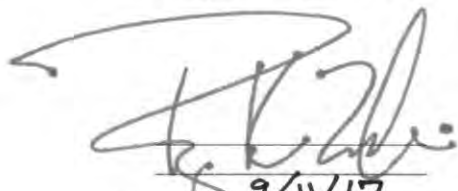
I certify that the electronic signatures listed above are valid and on file

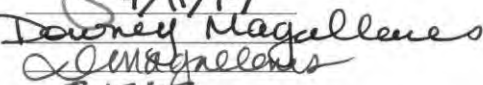
SIGNED DATE

RYAN ZINKE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:



9/11/17
Downey Magallanes


9/7/17

BLANKET
TRAVEL AUTHORIZATION

1. No. ZINKE2017
2. 03/30/2017
(DATE)

3. Office of the Secretary
(BUREAU OR OFFICE)

4. NAME Ryan Zinke 5. OFFICIAL STATION Washington, DC
6. TITLE U.S. Secretary of the Interior 7. ACCOUNTING OFFICE IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC
9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353 provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM5, and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:

Actual lodging expense and M&IE, not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.

*****Subject to availability of funds. *****

12. PERIOD OF TRAVEL: Beginning on or about 03/30/2017 Ending on or about 09/30/2017

MODE OF TRAVEL

13. Common carrier 14. Extra fare 15. Government-owned conveyance
16. Privately owned at a mileage rate of 0.535 cents, subject to:
(a) Administratively determined to be the advantage of the Government
(b) A showing of advantage to the Government
(c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family 19. Shipment household goods and personal effects
18. Other (specify) Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV transportation, public transportation, tolls, fares, in-flight WiFi, data services, misc. supplies, registration fees, and ATM fees.

ESTIMATED COST

20. Transportation _____ \$
21. Per Diem _____
22. Other _____
23. TOTAL _____ \$

24. CHARGED TO:

178D0102DM // DLSN00000.000000 // DS10100000
DX 10101

25. _____
(FISCAL OFFICER'S SIGNATURE)

26. 
(REQUESTER'S SIGNATURE)
27. U.S. Secretary of the Interior
(TITLE)

28. 
(AUTHORIZING OFFICER'S SIGNATURE)
29. Acting Deputy Chief of Staff to the Secretary
(TITLE)



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: 05-01-17 Travel for Secretary Zinke

1 message

Bloomgren, Megan <megan_bloomgren@ios.doi.gov>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Sun, Apr 30, 2017 at 11:47 PM

Approved

On Sat, Apr 29, 2017 at 8:40 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
Please provide approval for the following travel to Houston, Texas, for Secretary Zinke:

1. Date of travel

05/01/17

2. Purpose of travel

Secretary Zinke is scheduled to travel to Houston to speak at the Offshore Technology Conference (OTC), to hold a roundtable meeting with energy industry leaders, and to tour the OTC exhibition floor.

3. Associated cost of the travel

\$600

4. Who will be paying for travel (DOI or other)

DOI



Ticket Number 016-7980750743
 Account # D00880
 Issue Date Fri, Apr 28, 2017
 Booking ID 29E6UR
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 319	367 / S SCADCA Confirmation: HT22B2	Mon, 05/01/2017 Mon, 05/01/2017	Leave : RONALD REAGAN NTL WASHINGTON Arrive : HOUSTON INTERCONTINENTAL	810A 1039A
✈	UNITED AIRLINES 319	1955 / S SCADCA Confirmation: HT22B2	Mon, 05/01/2017 Mon, 05/01/2017	Leave : HOUSTON INTERCONTINENTAL Arrive : RONALD REAGAN NTL WASHINGTON	710P 1105P

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Tax	\$455.82
U29/TANUM0000QG4M	Total Amount	\$62.58
U82/ORFSHOURLY	Amount Charged	\$518.40

Air only indicated here.

WAS UA HOU227.91UA WAS227.91USD455.82END UA ZPDCAIAH XT 11.20AY9.00XF DCA4.5IAH4.5

Print: Sun, Aug 06, 2017 09:09 PM

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30086 - Tel 855 847-6398

Generated by Travel Incorporated

Official Invoice

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
Attendance at the 2017 Offshore Technology Conference for remarks, Secretarial Order signings, and an industry roundtable discussion.

4. Sponsor of the Event Offshore Technology Conference (OTC)

5. Location of Event NRG Park in Houston, Texas

6. Dates of Event

From: May 1, 2017 To: May 1, 2017

7. Nature of Event Annual conference where energy professionals exchange ideas on offshore resources and environmental matters.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 05/01/17 To 05/01/17

9. Accompanying Spouse (If Applicable)

Name: _____
Employee: _____
Government Position: _____
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

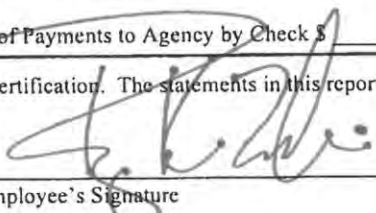
- A. Offshore Technology Conference (OTC) C. _____
B. _____ D. _____

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

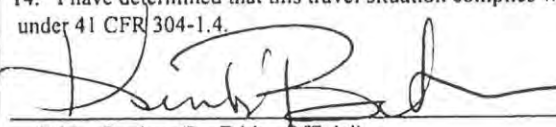
Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 19.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature

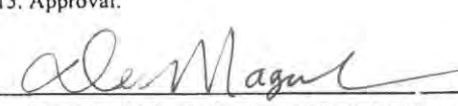
JUL 07 2017
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

5-15-17
Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature

Acting Deputy Chief of Staff
Title

6-5-17
Date

Connoisseur from ARAMARK
NRG Park, 8701 Kirby Drive

Houston, TX 77054
Phone: 832-667-2420
Fax: 832-667-2456



EVENT CONTRACT

Contract#: 00032865

The Offshore Technology Conference

OTC Meeting Rooms

CUSTOMER	EVENT INFORMATION
OTC - SPE 10777 Westheimer Road Suite 1075 Houston, TX 77042-3455 Phone: 713.457.6829 Fax: Email: hmcclellan@otcnet.org Account Number: 0000001389 Company: The Offshore Technology Conference	Event Date: Monday, May 01, 2017 Description: OTC - Offshore Energy Policies Lunch Guest Count: 14 Guarantee Count: 0 Salesperson: Jessica Chaloupka Contact Person: Cindy Davis Contact Phone: 713.457.6829 Phone 2: Cell (b) (6) Service Type: Beverage Delivery

LOCATION AND TIMES			
Location	Center Room 707	Start Time	11:30 am
Setup Style	As Is	End Time	1:00 pm
Source:			

EVENT TIMES			

SPECIAL INSTRUCTIONS			

MENU SELECTIONS			
Name	Quantity	Price	Total
VARIETY OF BOXED LUNCH	14	\$19.00	\$266.00
INCLUDES:			
Individual Bag Potato Chips			
Individual Cheese Packet			
Chocolate Chip Cookie			
Bottled Water			

OTHER CHARGES			
STAFFING		PURCHASE MATERIALS	
OUTSIDE SERVICES		ROOM CHARGES	-

BILLING	
Subtotal	\$266.00
Discount	-
Sales Tax	\$26.34
Liqr Tax	-
Admin Charge	\$53.20
	-
Contract Total	\$346.54
Total Credits	-
Adjusted Total	\$346.54

**United States Department of the Interior
Official Travel Schedule of the Secretary**

Houston, TX

May 1, 2017

FINAL



**TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Houston, TX
May 1, 2017**

Weather:

Houston, TX

High 85°, Low 63°; Sunny; 0% Chance of Precipitation

Time Zone:

Houston, TX

Central Daylight Time (CDT)

Advance:

Security Advance
Advance

Sgt. (b) (6), (b) (7)(C)
Rusty Roddy

Cell Phone:

(b) (6), (b) (7)(C)
(b) (6)

Traveling Staff:

Agent in Charge
Communications Director
Senior Advisor on Energy
Deputy Assistant Secretary, Land and
Mineral Resources
Photographer

Sgt. (b) (6), (b) (7)(C)
Laura Rigas
Vince DeVito
Katharine MacGregor

(b) (6), (b) (7)(C)
(b) (6)
(b) (6)
(b) (6)

Tami Heilemann

(b) (6)

Additional Staff Attending

Special Assistant (BOEM)

James Schindler

(b) (6)

Attire: Business

Monday, May 1, 2017

Washington, DC → Houston, TX → Washington, DC

6:45-7:15am EDT:

Depart Private Residence en route Reagan National Airport

Secretary's Car: RZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

**8:10am EDT-
10:39am CDT:**

Wheels up Washington, DC (DCA) en route Houston, TX (IAH)

Flight: United Airlines 367
Flight time: 3 hours, 29 minutes
RZ Seat: 29D
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Laura Rigas, Tami Heilemann
NOTE: TIME ZONE CHANGE EDT to CDT (-1 hours)

10:39-11:00am CDT:

Wheels down George Bush Intercontinental Airport & Proceed to Vehicle

Location: 2800 N Terminal Rd
Houston, TX 77032
NOTE: RKZ & staff will be picked up at aircraft on tarmac

11:00-11:30pm CDT:

Depart George Bush Intercontinental Airport en route NRG Center

Location: 1 NRG Park
East Entrance (VIP Entrance)
Houston, TX 77054

Vehicle Manifest:

Lead Security Car: TXPD Driver
Secretary's Car: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Car: TXPD Driver
Laura Rigas
Tami Heilemann

Drive Time: ~30 minutes without traffic

11:30-11:35pm CDT:

Arrive NRG Center & Proceed to Hold

Location: Holding Room: Room # 707 (Level 2)
Met by: Joe Fowler, Chairman - OTC
Stephen Graham, Executive Director - OTC
Michael Whatley, Executive Vice President -
Consumer Energy Alliance

11:35-1:50pm CDT:

Hold for Program Preparation & Lunch

NOTE: Conference phone and private landline will be in place for RKZ use:

(b) (6) Conference Phone
(b) (6) Private Land Line

WiFi Available (Wifi Network: OTC2017 / No password needed)

NOTE: Box lunches will be provided to RKZ and all staff including detail

1:50-2:00pm CDT:

RKZ Escorted to Policy Session by Charles Knobloch and David Holt

Location: Room # 604 (Level 2)

NOTE: Prior to entering policy session, RKZ will greet & participate in photo op in hallway with the six Energy Leaders who will be staged behind him during Secretarial Order Signings:

Matt McCarroll - Founder, President & CEO - Fieldwood Energy
Tim Duncan - Founder, President & CEO - Talos Energy
Doug Brooks - President & CEO - Energy XXI
Tracy Krohn - Founder, Chairman, President & CEO - W & T Offshore
Richard Clark - Founder & President - Deep Gulf Energy Companies
Mike Minarovic - Co-Founder & Managing Director - Arena Energy (tentative)

2:00-2:45pm CDT: Remarks and Secretarial Order Signings at Policy Session - “Offshore Energy Policies: Harnessing the Full Potential of America’s Offshore”
Introduced by: David Holt, President - Consumer Energy Alliance
Attendees: 300
Press: Open
Staff: Laura Rigas
Tami Heilemann
Vincent DeVito
Katharine MacGregor
Advance: Rusty Roddy
Format: Welcome by Charles Knobloch; RKZ introduced by David Holt; RKZ remarks of 20 minutes (including Secretarial Order Signings) followed by 20 minutes Q&A (moderated by David Holt)
Backdrop is blue pipe & drape with OTC Logo; Podium & mic for remarks; Lavalier mic for Secretarial Order signings; Handheld wireless mic for Q & A
Staged behind RKZ during Secretarial Order signings will be six Energy Industry leaders and 25-30 offshore oil & gas employees in personal protection equipment and hard hats
RKZ remarks will be broadcast over TV monitors in hallway

2:45-3:00pm CDT: Press Availability
Location: Room # 604 (Level 2)
Staff: Laura Rigas
Vincent DeVito
Katharine MacGregor
Tami Heilemann
Advance: Rusty Roddy

3:00-4:00pm CDT: Proceed to and Participate in Private Industry Roundtable Discussion
Location: Room # 707 (Level 2)
Participants: David Holt, President - Consumer Energy Alliance
John Mingé, Chairman and President - BP America
Jeff Shellebarger, President, North American E&P - Chevron
Richard Lunam, President, Exploration and Business Development - ConocoPhillips
Erik Oswald, Executive Vice President Americas, Exploration - ExxonMobil
Wael Sawan, Executive Vice President Deepwater - Shell
Torgrim Reitan, EVP, Development & Production USA - Statoil
Press: Closed
Staff: Laura Rigas
Vincent DeVito
Katharine MacGregor
Tami Heilemann
Advance: Rusty Roddy
NOTE: Participants will be pre-set for group photo upon RKZ arrival to room

4:00-4:45pm CDT: OTC Technology Hall Tour

Location: NGR Center Exhibit Floor (Level 1)
Participants: Stephen Graham, Executive Director - OTC (Tour Leader)
Michael Whatley, Executive VP - Consumer Energy Alliance
Press: Open with select, invited press
Staff: Laura Rigas
Vincent DeVito
Katharine MacGregor
Tami Heilemann
Advance: Rusty Roddy
NOTE: Stops include: Technip FMC (Virtual theatre & subsidy equipment display); NOV (Floating Production & Offtake Vessel); Wellkin (Pipe Equipment assembly utilizing tongs)

4:45-5:15pm CDT:

Depart NRG Center en route George Bush Intercontinental Airport

Location: 2800 N Terminal Rd
Houston, TX 77032

Vehicle Manifest:

Lead Security Car:	TXPD Driver
Secretary's Car:	RKZ
	Sgt. (b) (6), (b) (7)(C)
	Sgt. (b) (6), (b) (7)(C)
Staff Car:	TXPD Driver
	Laura Rigas
	Vincent DeVito
	Rusty Roddy
	Tami Heilemann

Drive Time: ~30 minutes without traffic

7:10pm CDT-
11:05pm EDT:

Wheels up Houston, TX (IAH) en route Washington, DC (DCA)

Flight: United Airlines 1955
Flight time: 2 hours, 55 minutes
RZ Seat: 31C
A/C: Sgt. (b) (6), (b) (7)(C)
Staff: Laura Rigas, Vincent DeVito, Tami Heilemann, Rusty Roddy
NOTE: Vehicle will proceed directly to aircraft via tarmac
NOTE: TIME ZONE CHANGE CDT to EDT (+1 hours)

11:05pm EDT

Wheels down Reagan National Airport (DCA) & Proceed to Vehicle

11:15-11:35pm EDT:

Depart Reagan National Airport en route Private Residence

Secretary's Car: RZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

**United States Department of the Interior
Official Travel Schedule of the Secretary**

**Yorktown, VA
July 7, 2017
FINAL**



**TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Yorktown, VA
July 7, 2017**

Weather:

Yorktown, VA

High 89°, Low 74°; Partly Cloudy; 50% Chance of PM Thunderstorms

Time Zone:

Yorktown, VA

Eastern Daylight Time (EDT)

Advance:

Security Advance
Advance
Advance

Sgt. (b) (6), (b) (7)(C)
Rusty Roddy
Aaron Thiele

(b) (6), (b) (7)(C)
(b) (6)
(b) (6)

Cell Phone:

Traveling Staff:

Agent in Charge
Communications
Acting Assistant Secretary, Fish and
Wildlife and Parks
Deputy Press Secretary

Sgt. (b) (6), (b) (7)(C)
Virginia Johnson
Alex Hinson

(b) (6), (b) (7)(C)
(b) (6)
(b) (6)
(D) (b)

Attire:

Business Casual

Friday, July 7, 2017

Washington, DC → Yorktown, VA → Washington, DC

- 7:30-7:45am EDT: Depart Residence en route Helicopter Departure Site**
Location: U.S. Park Police Eagle's Nest - Anacostia
Vehicle Manifest:
Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
- 7:45-8:00am EDT: Arrive U.S. Park Police Eagle's Nest & Board Helicopter**
- 8:00-9:30am EDT: Depart via Helicopter to Yorktown, VA**
Helicopter Manifest: RKZ
Sgt. (b) (6), (b) (7)(C)
Virginia Johnson
- 9:30-9:35am EDT: Arrive Yorktown, VA & Board Vehicles**
Location: Fuselier's Parking Lot
200 Water Street
Yorktown, VA 23690
Met by: Kym Hall, Superintendent, Colonial National Historical Park (CNHP)
Paul Carson, Chief of Interpretation, CNHP
Steve Williams, Chief of Law Enforcement, CNHP
- 9:35-9:45am EDT: Depart en route Colonial National Historic Park Yorktown Battlefield**
Location: Yorktown Battlefield Visitor Center
Main Entrance
1000 Colonial Parkway
Yorktown, VA 23690
Vehicle Manifest:
Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Kym Hall, Superintendent, CNHP
Virginia Johnson
Staff Vehicle: Rusty Roddy
Aaron Thiele
- 9:45-10:00am EDT: Arrive Yorktown Battlefield Visitor Center & Proceed to Passport Stamp Location**
Location: Lafayette Cannon Exhibit
Met by: Doug Beck, NPS Ranger
- 10:00-10:20am EDT: Deliver Remarks to DOI Employees**
Location: Yorktown Battlefield Visitor Center
Theatre 1
Participants: RKZ
25-30 DOI Employees from Yorktown Battlefield & Jamestown Island
Staff: Virginia Johnson
Advance: Rusty Roddy
Aaron Thiele
Format: No podium / mic; Theatre style seating for attendees; RKZ stands at Front area in casual setting (not on stage)

- 10:20-10:30am EDT: Group Photo Opportunity with DOI Employees**
 Location: Yorktown Battlefield Visitor Center
 Main Entrance Cannon
 Participants: RKZ
 25-30 DOI Employees from Yorktown Battlefield & Jamestown Island
- 10:30-11:00am EDT: Battlefield & Artillery Interpretive Discussion // Cannon Firing**
 Location: Cannon Farm Demonstration Area
 Led by: Mac McClammy, NPS Ranger
 Linda Williams, NPS Ranger (Leader of Safety Team during cannon firing)
 Note: Discussion will take place on walk to cannon firing area
- 11:00-11:05am EDT: Depart via Walk to Yorktown Victory Monument**
 Location: 700 Main Street
 Yorktown, VA 23690
 Met by: Robbie Smith, NPS Ranger (Tentative)
 Participants: RKZ
 Kym Hall, Superintendent, CNHP
 Jim Brown, Chief of Facilities & Acting Deputy Superintendent, CNHP
 Note: Vehicles will be moved from Visitor Center to Yorktown Victory Monument during walk
- 11:05-11:20am EDT: History Discussion & Photo Opportunity**
 Location: Yorktown Victory Monument
- 11:20-11:30am EDT: Depart Colonial National Historic Park Yorktown Battlefield en route Yorktown Historic Freight Shed**
 Location: Yorktown Historic Freight Shed
 331 Water Street
 Yorktown, VA 23690
 Vehicle Manifest:
 Secretary's Vehicle: RKZ
 Sgt. (b) (6), (b) (7)(C)
 Sgt. (b) (6), (b) (7)(C)
 Virginia Johnson
 Staff Vehicle: Rusty Roddy
 Aaron Thiele
- 11:30-12:15pm EDT: Boating Infrastructure Grants Roundtable Discussion**
 Location: Yorktown Historic Freight Shed
 Participants: Congressman Scott Taylor (VA-2)
 James Scruggs, Riverwalk Landing Dock Master
 Morgan Neuhoff, BoatUS, Government Affairs
 Heather Lougheed, BoatUS, VP & Director of Membership, Membership Programs
 Scott Croft, BoatUS, VP Public Affairs
 John Bratten, BoatUS, Advertising Manager
 Nicole Vasilaros, National Marine Manufacturers Association, VP of Federal Government Affairs
 Libby Yranski, National Marine Manufacturers Association
 John Sprague, Marine Industries Association of Florida

Ed Tillet, Waterway Guide and Cruiser
 Charles Burke, Cruising Blogger
 Preston Smith, Marina Programs Manager Virginia Department of Health & VP State Organization for Boating Access
 Scott Meister, BIG/CVA Coordinator South Carolina Dept. of Natural Resources & VP of States Organization for Boating Access
 Ann Smith, Virginia Clean Marina Program
 Shelia Noll, Chairman of the Board of Supervisors, York County, VA
 Brian Fuller, Director of Community Services
 Darren Williams, Waterfront Operations Coordinator
 Chad Green, Board Member for the District
 Jeff Wassmer, Board Member
 Terry Hall, Head of Emergency Communications
 Gail Whitacker, Public Information Officer/Public Affairs Yorktown County
 Steve Ormsby, President of the Waterman Museum
 Mario Buffa, Riverwalk Landing Restaurant Owner
 Doug Truston, Local Marina Owner
 Mike Hanna, Local Marina Owner
 Pete Showalter, Avid Boater
 Steve Barns, Avid Boater
 Laura Lohse, Owner of ported tall ships Alliance and Serenity
 Brian Watkins, Virginia Institute Marine Science Fisheries
 Carlton & Wendy Phillips, Prince William Marina

Staff: Virginia Johnson

Alex Hinson

Jason Funes

Advance: Rusty Roddy

Aaron Thiele

Press: Open for first 10 minutes for photo spray

Format: 11:30am: Scott Croft, Vice President, BoatUS delivers opening remarks & introduces RKZ

11:35am: RKZ delivers remarks

11:45am: RKZ facilitates roundtable participant introductions

11:50am: Q&A Session with RKZ & roundtable participants

12:10am: Scott Croft delivers closing remarks

12:15-12:30pm EDT: Private Meeting with Rep. Scott Taylor (VA-2)

Location: Yorktown Historic Freight Shed

Catering Kitchen

Staff: Virginia

Advance: Rusty Roddy

Aaron Thiele

12:30-1:00pm EDT: Boating Infrastructure Grant Announcement & Media Availability

Location: Yorktown Historic Freight Shed Lawn

Participants: RKZ

Rep. Scott Taylor (VA-2)

Sheila Noll, Chairman of the Board of Supervisors, York County, VA

Scott Croft, Vice President, Public Affairs BoatUS

Press: Open

Staff: Alex Hinson

Advance: Rusty Roddy

Aaron Thiele

Staging: Podium with DOI seal / Mic; Natural backdrop including scenic view
Of the York River, boats, docks, piers, & George Coleman Bridge
Format: 12:30pm: Sheila Noll delivers welcoming remarks
12:33pm: Scott Croft delivers remarks
12:36pm: Sheila Noll introduces Rep. Scott Taylor
12:37pm: Rep. Scott Taylor delivers remarks & introduces
RKZ
12:42pm RKZ delivers remarks & makes grant announcement
12:50pm Press Availability & Photo Op with program
participants

1:05-1:15pm EDT: Depart Yorktown Historic Freight Shed en route Helicopter Departure Site

Location: Fuselier's Parking Lot
200 Water Street
Yorktown, VA 23690

Vehicle Manifest:

Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Virginia Johnson
Staff Vehicle: Rusty Roddy
Aaron Thiele

1:30-2:30pm EDT: Depart via Helicopter to Washington, DC

Helicopter Manifest: RKZ
Sgt. (b) (6), (b) (7)(C)
Virginia Johnson

2:30-2:45pm EDT: Depart Anacostia en route Residence

Vehicle Manifest:
Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: Helicopter options

Downey Magallanes <downey_magallanes@ios.doi.gov>

Mon, Jul 3, 2017 at 10:52 AM

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Cc: Scott Hommel <scott_hommel@ios.doi.gov>, Russell Roddy <russell_roddey@ios.doi.gov>, Caroline Boulton <caroline_boulton@ios.doi.gov>

Ok

On Jul 3, 2017, at 10:50 AM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

The following are the estimated costs for the Secretary's travel to Yorktown, Virginia, on Friday, July 5:

Charter Helicopter

The estimated cost of a round-trip flight to Yorktown on a charter helicopter is \$8,754. A one-way trip from Yorktown to DC would be approximately \$5,735. Please note that these estimates are for travel to and from Dulles International Airport. In order to fly out of DCA, there is an extra \$500 fee.

USPP Helicopter

The estimated cost of a round-trip flight to Yorktown on a USPP helicopter is \$5,070. A one-way trip would basically be the same cost, because the helicopter originates in DC.

Therefore, the USPP helicopter cost estimate is less expensive than the charter helicopter cost estimate by \$3,684. The USPP round-trip estimate is also less expensive than the charter one-way trip estimate by \$665.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

**OFFICE OF THE SOLICITOR
CORRESPONDENCE BACKGROUND FORM**

Date: July 6, 2017

Nature and Significance of Document: Request for approval of use of DOI aircraft (USPP helicopter) service for official travel on **July 7, 2017** of the Secretary, one SES DOI official (Virginia Johnson, Principal Dep. Sec. -Fish, Wildlife, and Parks), and one non-SES DOI official (Sgt. (b) (6), (b) (7)(C) Security) from Washington D.C. to Yorktown, VA and back. The purpose of this travel is meetings with DOI employees and stakeholders, an overflight of a proposed high voltage transmission corridor across the James River, and a public announcement regarding a boating infrastructure grant program.

Background: Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications, or scheduling needs); or other travel for the conduct of DOI business.

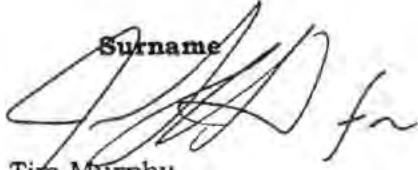
The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of DOI or charter aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1).

As the attached OAS-110 indicates, charter and commercial aircraft service are not available to meet the operational and scheduling needs of this flight. The cost of charter aircraft service, not including cost of total duty hours away, is \$6,252. Because the DOI aircraft service is the only means of meeting the operational and scheduling needs of this trip, this travel may be approved.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED OAS-110 FORM.**

Contact and telephone number:
Jennifer Heindl 202-208-7094

Due Date: ASAP

Surname

Tim Murphy

TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Location	<u>Yorktown VA</u>	Date	<u>7/7/17</u>	Hours required to be on site	<u>8 AM</u>	to	<u>2:30 PM</u>
Location	_____	Date	_____	Hours required to be on site	_____	to	_____
Location	_____	Date	_____	Hours required to be on site	_____	to	_____

Manifest (only persons required to be at TDS):

Name	Hourly Salary
<u>Sec. Zinke - ES</u>	_____
<u>Sgt. (b) (6), (b) (7)(C) - Security</u>	_____
<u>Virginia Johnson - SES</u>	_____
<u>Princ. Sec. Dep. Sec. Fish, Parks, wildlife</u>	_____

Annual Salary + 2087 hours x 1.20 =
Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

TOTAL Hours Cost of All Required Travelers \$ _____

(Continue on attached sheet if needed)

B. COST COMPARISON:

1. Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers. \$ N/A

- Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule. _____
 - Cost of required per diem and ground transportation. _____
- TOTAL Cost by commercial transportation \$ _____

2. Leased, Contract, or Rental Aircraft.

1. Flight hours x flight hour costs \$ _____
 2. Cost of total duty hours away from office or regular duty station _____
 3. Cost of required per diem and ground transportation _____
 4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc. _____
- TOTAL Cost by Lease, Contract, or Rental aircraft. \$ N/A

3. DOI-Operated Aircraft - identify specific aircraft: USPP helicopter

- Flight hours required x variable flight hour cost. 2.5 x 2190 \$ 5,475
- Cost of total duty hours away from office or regular duty station. _____
- Cost of required per diem and ground transportation. _____
- Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.) 776.70
- Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et. _____

TOTAL COST by DOI Fleet aircraft. \$ 5,070.40

July 6 estimate - 6,252.

C. MOST COST EFFECTIVE METHOD:

- Commercial
- Lease, Contract or Rental - N# _____, Pilot/Crew _____

Purpose _____

- DOI Fleet -----N# _____, Pilot/Crew USPP helicopter

Purpose _____

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

see attached email for details of flight & travel

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

 Print name of designated approving official Signature Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b, page 6 of OMB Circular A-126)

 Print name of designated approving official Signature Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:
(See paragraph 11.c, page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

Mark Hargrett

 Print name of designated approving official

[Signature]

 Signature

7/6/17

 Date



Heindl, Jennifer <jennifer.heindl@sol.doi.gov>

Helicopter Travel to Yorktown - Final Information

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

6 July 2017 at 15:10

To: "Moultrie, Shari" <shari_moultrie@ios.doi.gov>

Cc: Mark Bathrick <mark_bathrick@ios.doi.gov>, Frank Crump <frank_crump@ios.doi.gov>, "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>

My apologies for the delay. We've added a 30-minute flyover during the flight from DC to Yorktown. Here's the final information for the Secretary's travel to Yorktown, Virginia, on Friday:

July 7, 2017

8:00am Depart Washington, DC (with flyover)

9:30am Arrive Yorktown, VA

1:30pm Depart Yorktown, VA

2:30pm Arrive Washington, DC

Passenger Manifest for both flights:

Secretary Zinke - ES

Sgt. (b) (6), (b) (7)(C) - GS-12 Security

Virginia Johnson - SES Princ. Dep. Asst Sec - Fish, Wildlife, & Parks

Trip Summary:

On July 7, 2017, Secretary Ryan Zinke will travel to Yorktown, Virginia, for a number of official engagements. Prior to arriving in Yorktown, he will take a flyover of the route of a proposed high voltage transmission line across the James River near Jamestown, Virginia. In Yorktown, Secretary Zinke will meet with DOI employees from Yorktown Battlefield and Jamestown Island, take a walking tour of Yorktown Battlefield, participate in a boating industry roundtable discussion, and make a boating infrastructure grant announcement. Secretary Zinke's final engagement in Yorktown is scheduled to conclude at 1:00pm.

Following his visit to Yorktown, Secretary Zinke must immediately return to Washington, D.C., to attend an official event with Vice President Mike Pence at Rock Creek Park. This event is scheduled to begin at 4:00pm, but Secretary Zinke must be at the event site by 3:40pm.

Trip Cost:

Here is a slightly revised cost breakdown. We added one extra hour for the pilot because the helicopter is leaving a little earlier than we initially planned, and 30 minutes of flight time for the flyover:

Total of 2.5 hrs airtime @ \$2190 per hr = \$5,475

Second Pilot cost is \$86.30 hr x 9 hr = \$776.70

Total Cost is approx = \$6,251.70

latest \$

Please let me know if you need any further information to complete the necessary OAS-110 form. Thank you.

Tim Nigborowicz

Office of Scheduling and Advance

202-208-7551



Heindl, Jennifer <jennifer.heindl@sol.doi.gov>

Fwd: Travel to Yorktown, VA

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

6 July 2017 at 15:20

To: "Moultrie, Shari" <shari_moultrie@ios.doi.gov>, "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>

Cc: Mark Bathrick <mark_bathrick@ios.doi.gov>, Frank Crump <frank_crump@ios.doi.gov>

Here's the drive-time estimate from the Secretary's protection detail.

----- Forwarded message -----

From: (b) (6), (b) (7)(C) (b) (6), (b) (7)(C)

Date: Tue, Jul 4, 2017 at 7:51 AM

Subject: Re: Travel to Yorktown, VA

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Also, There is a major construction project on I-64 which will slow things down.

On Tue, Jul 4, 2017 at 7:47 AM (b) (6), (b) (7)(C) (b) (6), (b) (7)(C) wrote:

Tim,

Distance is approx 160 miles. We can expect 3 - 3.5 hours depending on traffic. Assuming he would need to get there at 1545 hrs, I would suggest leaving Yorktown no later than 1215 hours.

Thanks.

On Mon, Jul 3, 2017 at 2:48 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

On July 7, 2017, Secretary Ryan Zinke is scheduled to travel to Yorktown, Virginia, for a number of official engagements. These engagements will take place at the following address:

Yorktown Historic Freight Shed
331 Water Street
Yorktown, VA 23690

Following his visit to Yorktown, Secretary Zinke must return to Washington, D.C., to attend an official event with Vice President Mike Pence at Rock Creek Park. This event is scheduled to begin at 4:00pm. If driving, could you please provide the time that Secretary Zinke must depart Yorktown in order to arrive at Rock Creek Park in time for his engagement with the Vice President at 4:00pm? Thank you,

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

--
Lieutenant (b) (6), (b) (7)(C)
U.S. Park Police
Special Protection Detail

(b) (6), (b) (7)(C)
(b) (6), (b) (7)(C) cell

--
Lieutenant (b) (6), (b) (7)(C)

7/6/2017

DEPARTMENT OF THE INTERIOR Mail - Fwd: Travel to Yorktown, VA

U.S. Park Police
Special Protection Detail

(b) (6), (b) (7)(C)
(b) (6), (b) (7)(C) cell



Heindl, Jennifer <jennifer.heindl@sol.doi.gov>

Fwd: Travel to Yorktown

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

6 July 2017 at 15:26

To: "Moultrie, Shari" <shari_moultrie@ios.doi.gov>, "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>

Cc: Mark Bathrick <mark_bathrick@ios.doi.gov>, Frank Crump <frank_crump@ios.doi.gov>

Here's the clearance from USPP to use the helicopter for the Secretary's travel to Yorktown.

----- Forwarded message -----

From: (b) (6), (b) (7)(C) (b) (6), (b) (7)(C)

Date: Sat, Jul 1, 2017 at 10:43 AM

Subject: Re: Travel to Yorktown

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Tim,

Here is an approximate cost breakdown.

Flight to Yorktown is approx 105 miles = airtime approx 1 hr each way

for a total of 2 hrs airtime @ \$2190 per hr = \$4380

Second Pilot cost is \$86.30 hr x 8 hr = \$690.40

Total Cost is approx. = \$5070.40

Q1) At this time, the use of the helicopter for this assignment will not potentially compromise any law enforcement obligations.

Q2) To the best of my knowledge, there is no issue with this use of the aircraft, and the USPP does not have any policy that such use would contravene.

Q3) There is no other USPP mission in Yorktown. However, the USPP has flown to Yorktown Battlefield in the past to support NPS operations. This flight would be an opportunity for pilot familiarization with the area.

Q4) I can see 3 advantages to the USPP transporting the Secretary as opposed to a commercial charter.

1. The Secretary will be able to familiarize himself with the in flight capabilities of an aircraft that he is in charge of.
2. All USPP pilots are sworn officers. These 2 armed Federal Law Enforcement Officers, from the same agency as the Secretary's Protection Detail, provide an added measure of security for the Secretary during his travel.
3. Although not required, USPP Aviation makes every effort to send at least one pilot who still possesses a paramedic certification when flying the Secretary. This pilot/medic would be able to address any medical emergency that occurred on board the aircraft while the PIC re-routes to the nearest hospital.

I hope I answered all of your questions.

V/R

(b) (6), (b) (7)(C)

Lieutenant (b) (6), (b) (7)(C)
 Commander - Aviation Section
 United States Park Police
 Office (b) (6), (b) (7)(C)
 Cell (b) (6), (b) (7)(C)

CONFIDENTIALITY NOTICE:

This message, including any attachments, is intended exclusively for the individual or group to which it is addressed. This communication may contain information that is proprietary, privileged, confidential, law enforcement sensitive, and/or otherwise legally exempt from disclosure. If you are not the named addressee, you are not authorized to read, print, retain, copy or disseminate, any part of this message or attachments. If you have received this message in error, please notify the sender immediately via e-mail and permanently delete the message and any attachments.

On Fri, Jun 30, 2017 at 12:40 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
I'm sorry for the delay. We're still trying to figure out where the designated LZ will be, but I'll let you know as soon as possible. The manifest is still not finalized, but we anticipate 4 passengers at this point.

On Fri, Jun 30, 2017 at 9:33 AM, (b) (6), (b) (7)(C) (b) (6), (b) (7)(C) wrote:
Tim,

Before I can give you the particulars I need to know how many people are flying down and back. This allows me to decide my crew needs then I can give you actuals. Further, do we have a designated LZ. If the information is secure, could you have someone from the detail come by and let us know in person.

Thanks,

(b) (6), (b) (7)(C)

Sent from my iPhone

LT (b) (6), (b) (7)(C)
Commander
Aviation Section
United States Park Police
(b) (6), (b) (7)(C) (Cell)

On Jun 29, 2017, at 3:19 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Hello sir. I believe that Lt. (b) (6), (b) (7)(C) has contacted you already about Secretary Zinke's possible use of a USPP helicopter to travel to Yorktown, Virginia, next week. We're currently planning for the following schedule:

Friday, July 7

TBD Depart Washington, DC
11:00am Arrive Yorktown, VA

1:00pm Depart Yorktown, VA
TBD Arrive Washington, DC

When you have a chance, could you please provide a breakdown of the USPP helicopter costs for such a trip? Similar to the previous trip to NCTC, could you please provide the estimated cost of the flight time, crew cost, and any other expenses that would be incurred? I'm sorry to be tedious, but could you also please answer the following questions for our documentation purposes? Please note that I've added a 4th question that we didn't ask before the previous flight:

- 1) Can you confirm that use of the helicopter for this assignment will not potentially compromise any law enforcement obligations?
- 2) Can you confirm that there is no issue with this use of the aircraft, and that USPP does not have any policy that such use would contravene?
- 3) Is the helicopter scheduled to do anything else in Yorktown (i.e. does it have a law enforcement assignment in Yorktown) or is it solely traveling there to transport agency officials to and from their official engagement?
- 4) Can you describe the advantages (if any) of transporting a cabinet official such as Secretary Zinke on a USPP helicopter, as opposed to transportation on a potentially less expensive charter aircraft?

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551



Heindl, Jennifer <jennifer.heindl@sol.doi.gov>

Fwd: Secretary Flight - July 7th

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

6 July 2017 at 17:40

To: "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>

----- Forwarded message -----

From: **Shari Moultrie** <shari_moultrie@ios.doi.gov>

Date: Mon, Jul 3, 2017 at 2:36 PM

Subject: Secretary Flight - July 7th

To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Cc: frank_crump <frank_crump@ios.doi.gov>, mark_bathrick@ios.doi.gov

Good Afternoon Tim -

Based on the information you provided below, it would be a good option to go with the USPP based upon the costs. As you are aware the Solicitor's office will want a letter from the USPP indicating the use of their aircraft will not disrupt their mission programs.

I am assuming you are already working on that. I will put together the OAS110 for the Solicitor as soon as you provide me the required information.

Thanks again Tim.

Thanks again for providing this, Shari. Here's the information we received from USPP for use of their helicopter for this travel:

Flight to Yorktown is approx 105 miles = airtime approx 1 hr each way for a total of 2 hrs airtime @ \$2190 per hr = \$4380
Second Pilot cost is \$86.30 hr x 8 hr = \$690.40

Total Cost is approx. = \$5070.40

Based on these costs, I think we're going to go with the USPP helicopter, unless you have any additional input that we haven't considered.

Sent from my iPhone

QUOTE FOR AIRCRAFT CHARTER

Quote Number: 2480 (created on 6/30/2017)

Departure Date: Friday, July 7, 2017

Return Date: Friday, July 7, 2017



Quote For:

Shari Moultria

c/o Shari Moultria

Phone: 770-598-3021

Email: shari_moultria@ios.doi.gov

Our Information:

HeloAir, Inc.

5721 Gulfstream Rd.

Richmond, Virginia 23250

Phone: 804-226-3400

Email: heloair@aol.com

Bell 407 (N407DP; Helicopter) Max. 6 Passengers

Date	From - To	Distance	Departure (Local)	Flight Time	Arrival (Local)	PAX	
1	7/7/2017	Richmond International - (KRIC) - RICHMOND VA to Washington Dulles International - (KIAD) - WASHINGTON DC	87	9:00 AM	0:48	9:48 AM	0
2	7/7/2017	Washington Dulles International - (KIAD) - WASHINGTON DC to Newport News/Williamsburg Intl/Patrick Henry Field - (KPHF) - NEWPORT NEWS VA	118	10:00 AM	1:03	11:03 AM	4
3	7/7/2017	Newport News/Williamsburg Intl/Patrick Henry Field - (KPHF) - NEWPORT NEWS VA to Washington Dulles International - (KIAD) - WASHINGTON DC	118	1:00 PM	1:03	2:03 PM	4
4	7/7/2017	Washington Dulles International - (KIAD) - WASHINGTON DC to Richmond International - (KRIC) - RICHMOND VA	87	2:33 PM	0:48	3:21 PM	0

* All departure and arrival times are in local time.

410

3:44

Additional Charges

Charge	Amount	Quantity	Total	
1	N407DP	\$2,100.00	3:44	\$7,854.00
2	Co-Pilot	\$500.00	1.00	\$500.00
3	Landing fees (estimate)	\$100.00	4.00	\$400.00

Net Additional Charges: \$900.00

SubTotal: \$8,754.00

Taxes: \$0.00

Total: \$8,754.00

Terms of Service

All flight times and tax estimates listed are based on HeloAir's best effort to determine time and passengers required for the flight request. Actual flight times are influenced by factors beyond our control, and actual flight times will be billed.

Please call with any questions or if you require additional information.

This is for quoting purposes only- All flights are estimated.

This quote is good for 30 days from date above. Prices and availability are subject to change.

Seller Notes

HeloAir, Inc.

5721 Gulfstream Road, Richmond, VA 23250

Ph (804) 226-3400, Fx (804) 226-3494,

www.heloair.com

X _____

Date: _____



Heindl, Jennifer <jennifer.heindl@sol.doi.gov>

Fwd: July 7th Flights

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>
To: "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>

6 July 2017 at 17:40

----- Forwarded message -----

From: **Shari Moultrie** <shari_moultrie@ios.doi.gov>

Date: Fri, Jun 30, 2017 at 3:53 PM

Subject: July 7th Flights

To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Cc: mark_bathrick@ios.doi.gov, frank_crump <frank_crump@ios.doi.gov>

Good afternoon Tim.

It was good talking with you this morning. As promised I would get over some information as soon as I landed in Atlanta.

The helicopter charter company out of Richmond, VA has provided the attached quote. Keep in mind this is and out of Dulles airport. As I mentioned flying in and out of Ronald Regan would require special approval. The vendor indicated that would be an additional \$500 if that is what the Secretary prefers.

I have also checked on availability of fixed wing aircraft as you asked. We do not have anything available within reasonable distant that would be cheaper then the helicopter quote.

Please let me know if you have any additional questions.

Sent from my iPhone



4 attachments **image001.jpg**

1K

noname.html

1K

HeloAirQuote_2480.pdf

258K

noname.html

2K



Ticket Number 006-8666879929
 Account # D00880
 Issue Date Wed, May 03, 2017
 Booking ID 4DLDWV
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 717	1361 / Y YCA Confirmation: GBRQ8D	Fri, 05/05/2017 Fri, 05/05/2017	Leave :: BALTIMORE Arrive :: MINNEAPOLIS-STP *** Connecting ***	527P 715P
🏠	Hotel: Address:	Hampton Inn Great Falls 2301 14th Street Sw Great Falls, MT 59404		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Fri, 05/05/2017 Sun, 05/07/2017 \$91.00 1 1 A08A2L
	Confirmation Number: Phone Number: GalaxyNet Status:	86307191 1 (406) 453-2675 Duplicate			
✈	DELTA AIR LINES CR9	4625 / Y YCA Confirmation: GBRQ8D	Fri, 05/05/2017 Fri, 05/05/2017	Leave :: MINNEAPOLIS-STP Arrive :: GREAT FALLS	830P 1011P
✈	DELTA AIR LINES CRJ	4787 / L LCA Confirmation: GBRQ8D	Sun, 05/07/2017 Sun, 05/07/2017	Leave :: GREAT FALLS Arrive :: SALT LAKE CITY	620A 751A

Remark(s)	Fare	Tax
U22/DOIDOSSIO		\$754.42
U29/TANUM0000QVSV	Total Amount	\$843.50
U82/ORFSHOURLY	Amount Charged	\$843.50

Air only indicated here.

BWI DL X/MSP DL GTF424.19DL SLC330.23USD754.42END DL ZPBWIMSPGTF XT11.20AY9.00XF BWI4.5MSP4,5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Mon, Aug 07, 2017 11:33 AM

Generated by Travel Incorporated.

Official Invoice



Ticket Number 006-8666932125
 Account # D00880
 Issue Date Thu, May 04, 2017
 Booking ID 4DLDWV
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel:		Hampton Inn Great Falls 2301 14th Street Sw Great Falls, MT 59404			Check In: Fri, 05/05/2017 Check Out: Sun, 05/07/2017 Your Nightly Rate: \$91.00 Number of Rooms: 1 Number of People: 1 Room Type: A08A2L
Confirmation Number:		86307191			
Phone Number:		1 (406) 453-2675			
GalaxyNet Status:					
Hotel:		Hampton Inn Salt Lake Cty Dwtn 425 South 300 West Salt Lake City, UT 84101			Check In: Sun, 05/07/2017 Check Out: Mon, 05/08/2017 Your Nightly Rate: \$115.00 Number of Rooms: 1 Number of People: 1 Room Type: A0TA2P
Confirmation Number:		84841079			
Phone Number:		1 (801) 741-1110			
GalaxyNet Status:		Duplicate			
Hotel:		Holiday Inn Exp Stes Arpt East 200 North 2100 West Salt Lake City, UT 84116			Check In: Wed, 05/10/2017 Check Out: Thu, 05/11/2017 Your Nightly Rate: \$115.00 Number of Rooms: 1 Number of People: 1 Room Type: KEXNSGV
Confirmation Number:		60564771			
Phone Number:		1 (801) 741-1500			
GalaxyNet Status:		Duplicate			
DELTA AIR LINES M90		2872 / Y YCA Confirmation: GBRQ8D	Fri, 05/12/2017 Fri, 05/12/2017	Leave : SAN DIEGO Arrive : SALT LAKE CITY *** Connecting ***	615A 915A
DELTA AIR LINES CR7		4669 / Y YCA Confirmation: GBRQ8D	Fri, 05/12/2017 Fri, 05/12/2017	Leave : SALT LAKE CITY Arrive : BILLINGS	1100A 1229P
Hotel:		Doubletree By Hilton Billings 27 N 27th Street Billings, MT 59101			Check In: Fri, 05/12/2017 Check Out: Sun, 05/14/2017 Your Nightly Rate: \$91.00 Number of Rooms: 1 Number of People: 1 Room Type: A00AL0
Confirmation Number:		82238937			
Phone Number:		1 (406) 252-7400			
GalaxyNet Status:		Duplicate			
— Remark(s) —		Fare			\$380.47
		Tax			\$51.33
U22/DOIDOSSIO		Total Amount			\$431.80
U29/TANUM0000QVSV		Amount Charged			\$431.80
U82/ORFSHOURLY					

Air only indicated here.

SAN DL X/SLC DL BIL380.47USD380.47END DL ZPSANSLC XT 5.60AY9.00XF SAN4.5SLC4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Mon, Aug 07, 2017 11:33 AM

Generated by Travel Incorporated

Official Invoice



Ticket Number: 006-8666932125
 Account #: D00880
 Issue Date: Thu, May 04, 2017
 Booking ID: 4DLDWV
 Issuing Location: UUN
 Booking Agent ID: 2K
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

*** REFUND ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES M90	2872 / Y YCA Confirmation: GBRQ8D	Fri, 05/12/2017 Fri, 05/12/2017	Leave :: SAN DIEGO Arrive :: SALT LAKE CITY *** Connecting ***	615A 915A
✈	DELTA AIR LINES CR7	4669 / Y YCA Confirmation: GBRQ8D	Fri, 05/12/2017 Fri, 05/12/2017	Leave :: SALT LAKE CITY Arrive :: BILLINGS	1100A 1229P

Remark(s)		
U5/UUN/30*C30	Fare	\$380.47
U22/DOIDOSSIO	Tax	(\$51.33)
U25/40210798	Total Amount	\$431.80
U29/TANUM0000QVSV	Amount Charged	\$431.80
U82/ORFSHOURLY	<i>Air only indicated here.</i>	
U89/86A31888729	SAN DL X/SLC DL BIL380.47USD380.47END DL ZPSANSLC XT 5.60AY9.00XF SAN4.5SLC4.5	

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Mon, Aug 07, 2017 11:33 AM

Generated by Travel Incorporated

Official Invoice



Ticket Number 006-8667088110
 Account # D00880
 Issue Date Mon, May 08, 2017
 Booking ID 4DLDWV
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel:		Hampton Inn Salt Lake City Dwn			Check In: Sun, 05/07/2017
Address:		425 South 300 West Salt Lake City, UT 84101			Check Out: Mon, 05/08/2017
Confirmation Number:		84841079			Your Nightly Rate: \$115.00
Phone Number:		1 (801) 741-1110			Number of Rooms: 1
GalaxyNet Status:		Cancelled			Number of People: 1
					Room Type: AOTA2P
Hotel:		Holiday Inn Exp Stes Arpt East			Check In: Wed, 05/10/2017
Address:		200 North 2100 West Salt Lake City, UT 84116			Check Out: Thu, 05/11/2017
Confirmation Number:		80564771			Your Nightly Rate: \$115.00
Phone Number:		1 (801) 741-1500			Number of Rooms: 1
GalaxyNet Status:		Cancelled			Number of People: 1
					Room Type: KEXNSGV
DELTA AIR LINES CR7		4669 / L LGA Confirmation: GBRQ8D	Fri, 05/12/2017 Fri, 05/12/2017	Leave :: SALT LAKE CITY Arrive :: BILLINGS	1100A 1229P
Hotel:		Doubletree By Hilton Billings			Check In: Fri, 05/12/2017
Address:		27 N 27th Street Billings, MT 59101			Check Out: Sun, 05/14/2017
Confirmation Number:		82238937			Your Nightly Rate: \$91.00
Phone Number:		1 (406) 252-7400			Number of Rooms: 1
GalaxyNet Status:					Number of People: 1
					Room Type: A00AL0
Remark(s)		Fare			\$322.79
		Tax			\$38.41
U22/DOIDOSSIO		Total Amount			\$361.20
U29/TANUM0000QVSV		Amount Charged			\$361.20
U82/ORFSHOURLY					
<i>Air only indicated here.</i>					
SLC DL BIL322.79USD322.79END DL ZPSLC XT5.60AY4.50XF SLC4.5					

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Mon, Aug 07, 2017 11:33 AM

Generated by Travel Incorporated

Official Invoice



Ticket Number 005-8667088110
 Account # D00880
 Issue Date Mon, May 08, 2017
 Booking ID 4DLDWV
 Issuing Location UUN
 Booking Agent ID ██████████ 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** REFUND ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES CR7	4669 / L LCA Confirmation: GBRQ8D	Fri, 05/12/2017 Fri, 05/12/2017	Leave :: SALT LAKE CITY Arrive :: BILLINGS	1100A 1229P

Remark(s)	Fare	Amount
U5/UUN/30*C30		
U22/DOIDOSSIO		
U25/40210798		
U29/TANUM0000QVSV		
U82/ORFSHOURLY		
U89/86A31886729		
	Fare	(\$322.79)
	Tax	(\$38.41)
	Total Amount	(\$361.20)
	Amount Charged	(\$361.20)
	<i>Air only indicated here.</i>	
	SLC DL BIL322.79USD322.79END DL ZPSLC XT5.60AY4.50XF SLC4.5	

Department of the Interior 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Mon, Aug 07, 2017 11:33 AM

Generated by Travel Incorporated

Official Invoice



Ticket Number 016-8667880499
 Account # D00880
 Issue Date Fri, May 12, 2017
 Booking ID 4DLDWV
 Issuing Location UUN
 Booking Agent ID KT
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 8667880521 for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES E7W	5207 / Y YCAIAD Confirmation: GLPXGX	Sat, 05/13/2017 Sat, 05/13/2017	Leave :: BILLINGS Arrive :: DENVER *** Connecting ***	1010A 1142A
✈	UNITED AIRLINES 320	481 / Y YCAIAD Confirmation: GLPXGX	Sat, 05/13/2017 Sat, 05/13/2017	Leave :: DENVER Arrive :: WASHINGTON-DLS	1235P 553P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	05/12/2017	\$34.30	(b) (6)	096437

Fare	\$532.09
Tax	\$61.21
Total Amount	\$593.30
Amount Charged	\$593.30

Air only indicated here.

Fee - Agent-Assisted Dom Air/Rail	\$34.30
Air + Fee	\$627.60

BIL UA X/DEN UA WAS532.09USD532.09END UA ZPBILDEN XT 5.60AY7.50XF BIL3DEN4.5

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM0000QVSV
 U82/ATRS

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Mon, Aug 07, 2017 11:33 AM

Generated by Travel Incorporated

Official Invoice



Ticket Number 016-8667880521
 Exchange Ticket 8667880499
 Account # D00880
 Issue Date Fri, May 12, 2017
 Booking ID 2IWNJX
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** EXCHANGE ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES E7W	5999 / E EAA3AFEN Confirmation: HHSBZC	Mon, 05/15/2017 Mon, 05/15/2017	Leave :: KALISPELL Arrive :: DENVER *** Connecting ***	240P 455P
✈	UNITED AIRLINES 739	344 / E EAA3AFEN Confirmation: HHSBZC	Mon, 05/15/2017 Mon, 05/15/2017	Leave :: DENVER Arrive :: WASHINGTON-DLS	535P 1055P

Remark(s)		
— Remark(s) —	Fare	\$495.81
	Tax	\$59.99
U22/DOIDOSSIO	Ticket Total	\$555.80
U29/TRZINKEDO05152017	Admin / Penalty Fare	\$0.00
U82/ORFSHOURLY	Total with Penalty	\$555.80
	Exchange Fare	(\$593.30)
	Total Amount	(\$37.50)
	Amount Charged	(\$37.50)

Air only indicated here.

FCA UA X/DEN UA WAS495.81USD495.81END UA ZPFCADEN XT 5.60AY9.00XF FCA4.5DEN4.5

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Mon, Aug 07, 2017 11:28 AM

Generated by Travel Incorporated

Official Invoice



HAMPTON INN SLC DOWNTOWN
 425 SOUTH 300 WEST
 SALT LAKE CITY, UT 84101
 United States of America
 TELEPHONE 801-741-1110 • FAX 801-741-1171
 Reservations
 www.hamptoninn.com or 1 800 HAMPTON

ZINKE, RYAN

(b) (6)

Room No: 425/KXTE
 Arrival Date: 5/6/2017 11:02:00 PM
 Departure Date: 5/8/2017 11:18:00 AM
 Adult/Child: 1/0
 Cashier ID: NPATEL
 Room Rate: 115.00
 AL: DL 2116736568
 HH #: **(b) (6)**
 VAT #
 Folio No/Che: 550668 A

Confirmation Number: 84841079

HAMPTON INN SLC DOWNTOWN 8/9/2017 9:15:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
5/6/2017	2079731	GUEST ROOM	\$115.00
5/6/2017	2079731	SALES TAX	\$7.88
5/6/2017	2079731	LODGING TAX	\$5.46
5/6/2017	2079731	INNKEEPER TAX	\$1.15
5/6/2017	2079731	SERVICE RECOVERY: REVENUE	(\$115.00)
5/6/2017	2079731	SALES TAX	(\$7.88)
5/6/2017	2079731	LODGING TAX	(\$5.46)
5/6/2017	2079731	INNKEEPER TAX	(\$1.15)
5/7/2017	2080153	GUEST ROOM	\$115.00
5/7/2017	2080153	SALES TAX	\$7.88
5/7/2017	2080153	LODGING TAX	\$5.46
5/7/2017	2080153	INNKEEPER TAX	\$1.15
5/8/2017	2080323	(b) (6)	(\$129.49)
BALANCE			\$0.00

WWW.FACEBOOK.COM/HAMPTONSLC



Inn at the Canyons
 533 N. Main Street
 Monticello - 84535
 Utah, United States
Phone: +1435-587-2498
Fax: 435-587-2191
Email: info@monticellocanyonlandsinn.com
Website: monticellocanyonlandsinn.com

Proforma Invoice(Estimate)

Res ID: 05026448

Group ID: G. 05022303

Check-in: May 08, 2017

Check-out: May 09, 2017

Folio #PI 5541

Guest Details

Guest Name: Secretary Zinke (P3822)
Address:
Phone: 0

Reservation Details

Created On: May 02, 2017
Stay Details: Double Queen (214)
 May 08-May 09(1 Nights)
Room(s)/Person(s): 1 Room(s)/1 (1 Adults)
Amount: \$ 104.99

	Date	Description-References	Amount	Tax	Payment
1	May 09, 2017	Qty 1 Room Rent May 08-May 09	\$ 104.99	\$ 0.00	
2	Jun, 08 2017	Paid by Secretary Zinke with Original Payment 5/9/17 (b) (6)			\$ 104.99
	Total		\$ 104.99	\$ 0.00	\$ 104.99

Total \$ 104.99
Occupancy Tax \$ 0.00
YAT \$ 0.00
Total With Tax \$ 104.99
Total Paid \$ 104.99
Balance \$ 0.00



Comfort Suites (UT106)

150 West Center Street
Kanab, UT 84741
(435) 644-8200
GM.UT106@choicehotels.com

Account: 521272965

Date: 8/9/17

Room: 211 SGM

Arrival Date: 5/9/17

Departure Date: 5/10/17

Check In Time: 5/9/17 1:38 PM

Check Out Time: 5/10/17 8:21 AM

Rewards Program ID:

You were checked out by: ccampo

You were checked in by: ahunti

Total Balance Due: 0.00

ZINKE, RYAN
1849 c st west
Washington, DC 20042

Post Date	Description	Comment	Amount
5/9/17	Room Charge	#211 ZINKE, RYAN	91.00
5/10/17	(b) (6)	(b) (6)	(91.00)

Folio Summary 5/9/17 - 5/10/17

Room Charge	91.00
(b) (6)	(91.00)
Balance Due:	0.00

This rate is eligible for partner rewards. If this rate is changed, you may no longer be entitled to partner rewards.

Tell us about your stay experience with us! Go to ChoiceHotels.com with valid confirmation number and enter a review.

X _____



You could be earning free nights and other great rewards. Join Choice Privileges today, at www.choiceprivileges.com.

Thank you for your stay. Visit ChoiceHotels.com/RealGuestReviews to post your comments about your recent experience (Click the 'Write a Review' button)



DOUBLETREE BY HILTON BILLINGS
 27 N 27TH STREET
 BILLINGS, MT 59101
 United States of America
 TELEPHONE 406-252-7400 • FAX 406-252-2401
 Reservations
 www.hilton.com or 1 800 HILTONS

ZINKE, RYANKEITH

(b) (6)

Room No: 1509/NDRE
 Arrival Date: 5/12/2017 7:33:00 PM
 Departure Date: 5/13/2017 1:39:00 PM
 Adult/Child: 1/0
 Cashier ID: TEKU
 Room Rate: 91.00
 AL:
 HH # **(b) (6)**
 VAT #
 Folio No/Che 78929 A

Confirmation Number: 84159687

DOUBLETREE BY HILTON BILLINGS 8/9/2017 9:42:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
5/12/2017	169791	GUEST ROOM	\$91.00
5/12/2017	169791	OCCUPANCY TAX	\$6.37
5/12/2017	169791	CITY ASSESSMENT	\$2.00
5/13/2017	170261	(b) (6)	(\$99.37)
BALANCE			\$0.00

EXPENSE REPORT SUMMARY

	5/12/2017	STAY TOTAL
ROOM AND TAX	\$99.37	\$99.37
DAILY TOTAL	\$99.37	\$99.37



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: eTicket Itinerary and Receipt for Confirmation HHSBZC

1 message

Jane Kim <jane.kim@duluthtravelinc.com>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Mon, May 15, 2017 at 6:21 PM

----- Forwarded message -----
From: **United Airlines, Inc.** <unitedairlines@united.com>
Date: Mon, May 15, 2017 at 6:00 PM
Subject: eTicket Itinerary and Receipt for Confirmation HHSBZC
To: JANE.KIM@duluthtravelinc.com

Receipt for confirmation HHSBZC



Issue Date: May 12, 2017

Confirmation: HHSBZC

[Check-in >](#)

TRAVELER INFORMATION

Traveler	eTicket Number	Frequent FlyerNumber	Seats
ZINKE/RYANKEITH	0168667880521	(b) (6)	21B/23A

FLIGHT INFORMATION

Day, Date	Flight	Class	Departure City and Time	Arrival City and Time	Aircraft	Meal
Tue, 16MAY17	UA5595	E	KALISPELL, MT (FCA) 6:45 AM	DENVER, CO (DEN) 9:04 AM	ERJ 175	Purchase
Flight operated by SKYWEST AIRLINES doing business as UNITED EXPRESS.						
Tue, 16MAY17	UA712	E	DENVER, CO (DEN) 9:45 AM	WASHINGTON, DC (IAD - DULLES) 3:04 PM	737-900	Purchase

FARE INFORMATION

Fare Breakdown

Airfare: 495.81
USD
U.S. Transportation Tax:

Form of Payment: (b) (6)
Last Four Digits: (b) (6)

37.19
 U.S. Flight Segment Tax:
 8.20
 September 11th Security Fee:
 5.60
 U.S. Passenger Facility Charge:
 9.00
 Per Person Total: 555.80
 USD

eTicket Total: 555.80
 USD

The airfare you paid on this itinerary totals: 495.81 USD

The taxes, fees, and surcharges paid total: 59.99 USD

Fare Rules: Additional charges may apply for changes in addition to any fare rules listed.

NONREF/0VALUAFTDPT/CHGFEE/

Cancel reservations before the scheduled departure time or TICKET HAS NO VALUE.

Baggage allowance and charges for this itinerary.

Baggage fees are per traveler

Origin and destination for checked baggage	1st bag	2nd bag	Maximum weight and dimensions per piece of baggage		
			Max wt / dim per piece		
5/15/2017 Kalispell, MT (FCA) to Washington, DC (IAD - Dulles)	25.00 USD	35.00 USD	50.0lbs (23.0kg) - 62.0in (157.0cm)		

Important Information about MileagePlus Earning



Accruals vary based on the terms and conditions of the traveler's frequent flyer program, the traveler's frequent flyer status and the itinerary selected. United MileagePlus® mileage accrual is subject to the rules of the MileagePlus program



Once travel has started, accruals will no longer display. You can view your MileagePlus account for posted accrual



You can earn up to 75,000 award miles per ticket. The 75,000 award miles cap may be applied to your posted flight activity in an order different than shown



PQD are a Premier status requirement for members in the U.S. only.



Accrual is only displayed for MileagePlus members who choose to accrue to their MileagePlus account.

eTicket Reminders

10 MAY 2017 ▶ 10 MAY 2017 TRIP TO SAN DIEGO, CA

PREPARED FOR
ZINKE/RYAN KEITH



MacNair Travel Management - A Direct
Travel Company
202-640-5827
KNORWOOD@MACNAIRTRAVEL.COM

RESERVATION CODE SPWBDV
AIRLINE RESERVATION CODE HQL24I (DL)

Travel Arranger Priority Comments

FARE IS 357.20 PLUS APPLICABLE SERVICE FEES

CHECK VISA/PASSPORT NEEDS AT [HTTP://BIT.LY/MACNAIR](http://bit.ly/macnair)

FOR CONCUR ASSISTANCE PLEASE CALL 855-209-6396
FOR A FULL SERVICE CONSULTANT - MON-FRI 830A-7P
OR AFTER HOURS FOR AN ADDITIONAL FEE
PLEASE CALL 202-640-5827 OR TOLL FREE 877-205-9737
TICKETS ARE NON-REFUNDABLE - CHANGES ARE SUBJECT TO
AVAILABILITY - MAY RESULT IN A HIGHER FARE/PENALTY,
RESERVATIONS MUST BE CANCELLED PRIOR TO DEPARTURE
FOR TICKETS TO RETAIN VALUE.
2 HOUR CHECK-IN SUGGESTED FOR DOMESTIC FLIGHTS



DEPARTURE: WEDNESDAY 10 MAY Please verify flight times prior to departure

DELTA AIR LINES INC
DL 1909

SLC
SALT LAKE CITY, UT

SAN
SAN DIEGO, CA

Aircraft:
MCDONNELL DOUGLAS
MD-90 JET

Duration:
1hr(s) 56min(s)

Departing At:
10:18pm

Arriving At:
11:14pm

Distance (in Miles): 626

Status:
Confirmed

Terminal:
TERMINAL UNIT 2

Terminal:
TERMINAL 2

Stop(s): 0

Meals:
Refreshment

Passenger Name:
* ZINKE/RYAN KEITH

Seats:
01D / Confirmed

Frequent Flyer #:
(b) (6) DELTA AIR LINES INC

eTicket Receipt(s):
0068618787545

OTHER: WEDNESDAY 10 MAY

OTHER

WAS
WASHINGTON, DC

Status:
Confirmed

Information:
35.00 PROFESSIONAL CONSULTING FEE

OTHER: MONDAY 28 AUG

OTHER

QQQ
DP AND CS QUEUES, TX

Status:
Confirmed

Information:
THIS DATE FOR MACNAIR TRAVEL TRACKING
PURPOSES ONLY

MacNair Travel Management - A Direct Travel Company
202-640-5827
KNORWOOD@MACNAIRTRAVEL.COM



eTicket Receipt

Prepared For
 ZINKE/RYAN KEITH

RESERVATION CODE	SPWBDV
ISSUE DATE	08May17
TICKET NUMBER	0068618787545
INVOICE NUMBER	0258123
ISSUING AIRLINE	DELTA AIR LINES INC
ISSUING AGENT	MacNair Travel Management - A Direct Travel Company/AWS
ISSUING AGENT LOCATION	ALEXANDRIA VA
IATANUMBER	49594403
CUSTOMER NUMBER	001490
TOUR CODE	US515417483
FREQUENT FLYER NUMBER	(b) (6)

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
10May17	DELTA AIR LINES INC DL 1909	SALT LAKE CITY, UT Time 10:18pm Terminal TERMINAL UNIT 2	SAN DIEGO, CA Time 11:14pm Terminal TERMINAL 2	Airline Reservation Code HQL241 Seat Number 01D Baggage Allowance 2PC Booking Status CONFIRMED Fare Basis LA0NA0MAWNUPL Not Valid Before 10MAY Not Valid After 10MAY

Allowances

Baggage Allowance

SLC to SAN - 2 Pieces DELTA AIR LINES INC , each piece up to 70 pounds/32 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

SLC to SAN - 1 Piece (DL - DELTA AIR LINES INC)

1 Piece carry on hand baggage

1 Piece up to 45 linear inches/115 linear centimeters

Carry On Charges

SLC to SAN - (DL - DELTA AIR LINES INC) - Carry-on fees unknown - contact carrier

Embargoes - Apply To Each Passenger

SLC to SAN - (DL - DELTA AIR LINES INC)
sporting equipment/canoe/kayak not permitted

Payment/Fare Details

Form of Payment	CREDIT CARD - (b) (6) : (b) (6)
Endorsement / Restrictions	NONREF/PENALTY APPLIES
Fare Calculation Line	SLC DL SAN319.07USD319.07END ZPSLC XFSLC4.5
Fare	USD 319.07
Taxes/Fees/Carrier-Imposed Charges	USD 23.93 US (US DOMESTIC TRANSPORTATION TAX) USD 4.10 ZP (SEGMENT TAX) USD 10.10 XT (COMBINED TAXES/FEES/CARRIER-IMPOSED CHARGES)
Total Fare	USD 357.20

Positive identification required for airport check in

Notice:

[Important Legal Notices](#)



Electronic Invoice

Prepared For:
 ZINKE/RYAN KEITH

SALES PERSON	WS
INVOICE NUMBER	0258123
INVOICE ISSUE DATE	08 May 2017
RECORD LOCATOR	SPWBDV
CUSTOMER NUMBER	001490

Client Address
 REPUBLICAN NATIONAL COMMITTEE
 310 FIRST STREET SE
 WASHINGTON DC 20003

Notes
 FARE IS 357.20 PLUS APPLICABLE SERVICE FEES

 CHECK VISA/PASSPORT NEEDS AT [HTTP://BIT.LY/MACNAIR](http://bit.ly/macnair)

 FOR CONCUR ASSISTANCE PLEASE CALL 855-209-6396
 FOR A FULL SERVICE CONSULTANT - MON-FRI 830A-7P
 OR AFTER HOURS FOR AN ADDITIONAL FEE
 PLEASE CALL 202-640-5827 OR TOLL FREE 877-205-9737
 TICKETS ARE NON-REFUNDABLE - CHANGES ARE SUBJECT TO
 AVAILABILITY - MAY RESULT IN A HIGHER FARE/PENALTY.
 RESERVATIONS MUST BE CANCELLED PRIOR TO DEPARTURE
 FOR TICKETS TO RETAIN VALUE.
 2 HOUR CHECK-IN SUGGESTED FOR DOMESTIC FLIGHTS

DATE: Wed, May 10

Flight: DELTA AIR LINES INC 1909

From	SALT LAKE CITY, UT	Departs	10:18pm
To	SAN DIEGO, CA	Arrives	11:14pm
Departure Terminal	2	Arrival Terminal	2
Duration	1hr(s) 56min(s)	Class	
Type	MCDONNELL DOUGLAS MD-90 JET	Meal	Refreshment
Stop(s)	Non Stop		
Seat(s) Details	ZINKE/RYAN KEITH	Seat(s) - 01D	(b) (6)

DATE: Wed, May 10

Others
 WASHINGTON
 35.00 PROFESSIONAL
 CONSULTING FEE

DATE: Mon, Aug 28

Others
 DP AND CS QUEUES
 THIS DATE FOR
 MACNAIR TRAVEL
 TRACKING
 PURPOSES ONLY

Ticket Information

Ticket Number	DL 8618787545	Passenger	ZINKE RYAN KEITH		
		Billed to:	(b) (6)	USD	* 357.20
Service Fee	XD 0704449102	Passenger	ZINKE RYAN KEITH		
		Billed to:	(b) (6)	USD	* 35.00
				SubTotal	USD 392.20
				Net Credit Card Billing	* USD 392.20

				Total Amount Due	USD 0.00

The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is forbidden. If you do not understand these restrictions, further information may be obtained from your airline.

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.



PASSENGER RECEIPT
16MAY17
MH/DB7D58 /

1 OF 1
US

EXCESS BAGGAGE
TICKET

ZINKE/RYANKEITH
NOT VALID FOR
TRANSPORTATION

PSGR TICKET 01686678805210

THIS IS YOUR RECEIPT

FCA UA DEN UA IAD

HHSBZC

FOR CONDITIONS OF
CONTRACT - SEE
PASSENGER TICKET AND
BAGGAGE CHECK

1 FIRST CHECKED BAG 25.00 1 SECOND CHECKED BAG 35.00

NOT VALID FOR TRAVEL

USD 60.00

(b) (6)

USD 60.00

1 016 2606250685 4

A STAR ALLIANCE MEMBER ✪

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)
Montana State University-Northern Spring Commencement Ceremony and Luncheon.

4. Sponsor of the Event Montana State University-Northern

5. Location of Event Montana State University-Northern in Havre, MT

6. Dates of Event
From: May 6, 2017 To: May 6, 2017

7. Nature of Event Commencement speech at the university's spring graduation ceremony, followed by a luncheon with school officials.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 05/05/17 To: 05/16/17

9. Accompanying Spouse (*If Applicable*)

Name: _____
Employee: _____
Government Position: _____
Travel Dates:
From: _____ To: _____

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

- A. Montana State University-Northern C. _____
B. _____ D. _____

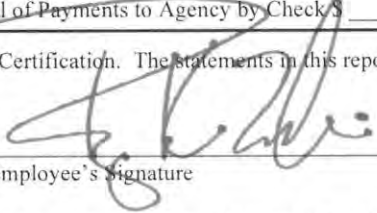
11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 19.99

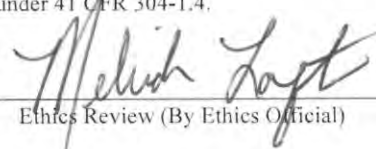
13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

JUL 07 2017


Employee's Signature

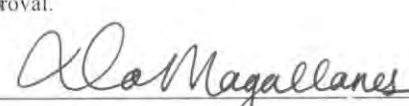
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

6/22/17
Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature


Title

6/29/17
Date

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 201 7 and Ending September 30, 201 7

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)
Visit to Utah for a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument.

4. Sponsor of the Event Government of the State of Utah

5. Location of Event Various locations throughout the state of Utah

6. Dates of Event
From: May 7, 201 7 To: May 10, 201 7

7. Nature of Event Visit to include meetings in Salt Lake City, ground and aerial tours of the monuments, and meetings with stakeholders.

8. Employee
Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 05/05/17 To 05/16/17

9. Accompanying Spouse (*If Applicable*)
Name: _____
Employee: _____
Government Position: _____
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

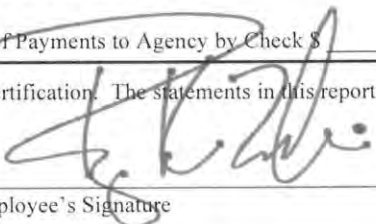
- A. Government of the State of Utah C. _____
B. _____ D. _____

11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 1,479.00

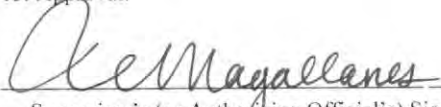
13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature
JUL 07 2017
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)
6/22/17
Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature
Acting Deputy Chief of Staff
Title
6/29/17
Date

11. Nature of Payments. For each payment accepted, identify (a) nature of benefit; (b) mode of payment; (c) individual for whom provided; (d) non-Federal source; and (e) amount of payment. When describing mode of payment, use "C" for check or "K" for in kind. Use "E" for employee or "S" for spouse when identifying individual for whom payment was provided, and use applicable letter from question 10 to identify non-Federal source. To value benefits provided in kind, use cost to other participants for waiver of conference or training fee. For transportation or lodging, use cost to donor or consult rate for similar benefit in effect at time benefit provided. For travel on private or chartered aircraft, determine value by computing total constructive cost of transportation using premium class air fare. For meals and other benefits, use cost to donor or reasonable approximation.

(a) Nature of Benefit	(b) C (check) or K (in kind)	(c) E (employee) or S (spouse)	(d) A,B,C, or D	(e) Amount of Payment
Dinner (May 7)	K	E	A	\$ 18.00
Breakfast (May 8)	K	E	A	\$ 10.00
Transportation on fixed wing planes (May 8 - 10)	K	E	A	\$ 776.00
Transportation on helicopter (May 10)	K	E	A	\$ 675.00



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Costs for Utah Trip

1 message

Boulton, Caroline <caroline_boulton@ios.doi.gov>

Mon, May 8, 2017 at 10:02 AM

To: Melinda Loftin <melinda.loftin@sol.doi.gov>, "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>

Cc: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Hi all,

Finally heard back on these!

Meals:

Sun, May 7 dinner, \$18.00, Office of the Governor

Mon, May 8, breakfast, \$10.00, Office of the Governor

Mon, May 8, lunch, \$10.00, San Juan County

Mon, May 8, dinner, \$19.50, San Juan County

Tues, May 9, breakfast, On Your Own

Tues, May 9, lunch, \$10.00, San Juan County

Tues, May 9, dinner, On Your Own

Wed, May 10, breakfast, \$15.00, Kane County

Wed, May 10, lunch, \$12.00, Kane County

Wed, May 10, dinner, On Your Own

Transportation:

State of Utah Fixed Wing Planes (2)

Mon, May 8, \$346.00 per person

Tues, May 9, \$244.00 per person

Wed, May 10, \$186.00 per person

State Helicopter, Utah Department of Public Safety

\$675.00 per person

I bolded the Monday dinner because I don't believe it was on the Friday schedule I presented you two with, but was added during the day on Friday. We can figure out where to mail checks to if needed!

Best,
Caroline

—
Caroline Boulton
Department of the Interior
Scheduling & Advance
Caroline_Boulton@ios.doi.gov | Scheduling@ios.doi.gov

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 2017 and Ending September 30, 2017

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
Visit to Bears Ears National Monument and surrounding communities as part of a four-day listening tour throughout the state of Utah.

4. Sponsor of the Event San Juan County Commission

5. Location of Event Bears Ears National Monument in southeast Utah

6. Dates of Event
From: May 8, 2017 To: May 9, 2017

7. Nature of Event Hiking, horseback, and aerial tours of the monument, meetings with local stakeholders, and media availabilities.

8. Employee
Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 05/05/17 To 05/16/17

9. Accompanying Spouse (If Applicable)
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

- A. San Juan County Commission C. _____
B. _____ D. _____

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 149.50

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

[Signature] JUL 07 2017
Employee's Signature Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

[Signature] 6/6/17
Ethics Review (By Ethics Official) Date

15. Approval.

[Signature] Asst. Deputy Chief of Staff 6/19/17
Supervisor's (or Authorizing Official's) Signature Title Date



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Costs for Utah Trip

1 message

Boulton, Caroline <caroline_boulton@ios.doi.gov>

Mon, May 8, 2017 at 10:02 AM

To: Melinda Loftin <melinda.loftin@sol.doi.gov>, "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>

Cc: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Hi all,

Finally heard back on these!

Meals:

Sun, May 7 dinner, \$18.00, Office of the Governor

Mon, May 8, breakfast, \$10.00, Office of the Governor

Mon, May 8, lunch, \$10.00, San Juan County

Mon, May 8, dinner, \$19.50, San Juan County

Tues, May 9, breakfast, On Your Own

Tues, May 9, lunch, \$10.00, San Juan County

Tues, May 9, dinner, On Your Own

Wed, May 10, breakfast, \$15.00, Kane County

Wed, May 10, lunch, \$12.00, Kane County

Wed, May 10, dinner, On Your Own

Transportation:

State of Utah Fixed Wing Planes (2)

Mon, May 8, \$346.00 per person

Tues, May 9, \$244.00 per person

Wed, May 10, \$186.00 per person

State Helicopter, Utah Department of Public Safety

\$675.00 per person

I bolded the Monday dinner because I don't believe it was on the Friday schedule I presented you two with, but was added during the day on Friday. We can figure out where to mail checks to if needed!

Best,
Caroline

--

Caroline Boulton
Department of the Interior
Scheduling & Advance
Caroline_Boulton@ios.doi.gov | Scheduling@ios.doi.gov



PLAN YOUR TRIP TODAY!
866-904-1163



- MOAB VACATION PACKAGES
- MOAB RAFTING
- MOAB HUMMER SAFARIS
- NATIONAL PARK TOURS
- STAND UP PADDLEBOARDING
- CLIMBING & CANYONEERING
- HOT AIR BALLOON RIDES
- MOAB MOUNTAIN BIKING
- COLORADO RIVER JETBOAT
- MOAB SCENIC FLIGHTS
- HORSEBACK RIDING
- HIGH ROPES COURSE
- MOAB ZIP LINE
- MOAB JEEP RENTALS
- PRIVATE TOURS

Moab Horseback Riding » Castle Valley Ride

Beginning at the Red Cliffs Corral, you'll meet your gentle cowboy-trained quarter horse and your professional wrangler who will take some time to make sure each person feels comfortable with their horse and horseback riding technique. After some lessons in the corral, the Moab horseback riding begins. You'll head up Castle Creek Canyon where the soft sounds of the clearwater creek add to the ambiance of towering 2,000 foot cliffs. Cross the shallow creek several times as the views just keep getting better. This beautiful trail is made exclusive to those who choose this trip, so you'll gain a special sense of seclusion that only adds to the astounding sights. After your Moab horseback ride, you'll return to the corral, bid farewell to your steed and take some time to explore and relax around the ranch and head back to downtown Moab, Utah.



Adult:	Youth:
AGES 16+	8 - 15
\$110	\$110

Meets:	Returns:
8:00 AM	11:30 AM

Times will vary depending on the time of year. Please call us for exact departure times. Horseback riding trips meet in lobby of Red Cliffs Lodge located at mile 14 on highway 128.

- Maximum weight: 220 lbs.
- Wear long pants, bring a bottle of water & sunscreen.
- Wear closed toe shoes, no sandals please.
- Approximatley 2 - 2.5 hour ride, 30 min. orientation.



- » SITE MAP
- » MOAB, UTAH MAPS
- » MOAB, UTAH WEATHER
- » MOAB ADVENTURE REVIEWS
- » MOAB MILEAGE FINDER
- » MOAB ADVENTURE BLOG
- » CHECK AVAILABILITY
- » OUTDOOR GEAR



BOOKED

TOLL FREE 866-904-1163
435-259-7019 LOCAL



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: Horses for horseback ride

1 message

Boulton, Caroline <caroline_boulton@ios.doi.gov>
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Thu, May 11, 2017 at 4:49 PM

----- Forwarded message -----

From: **Bruce Adams** (b) (6)
Date: Tue, May 9, 2017 at 9:06 AM
Subject: Horses for horseback ride
To: Caroline_Boulton@ios.doi.gov

Caroline the San Juan County Commission is providing all of the horses for the Secretary of Interior and his staff today for the horseback ride.

Thanks
Commissioner Bruce Adams

Sent from my iPhone

--
Caroline Boulton
Department of the Interior
Scheduling & Advance
Caroline_Boulton@ios.doi.gov | Scheduling@ios.doi.gov

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 201 7 and Ending September 30, 201 7

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)
Visit to Grand Staircase-Escalante National Monument and surrounding communities as part of a four-day listening tour in the state of Utah.

4. Sponsor of the Event Kane County Commission

5. Location of Event Monument and surrounding areas in southern Utah

6. Dates of Event
From: May 10, 201 7 To: May 10, 201 7

7. Nature of Event Hiking, driving and aerial tours of the monument, a meeting with local stakeholders and officials, and a media availability.

8. Employee
Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 05/05/17 To 05/16/17

9. Accompanying Spouse (*If Applicable*)
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

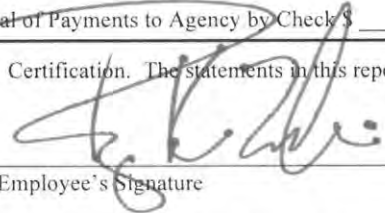
- A. Kane County Commission C. _____
B. _____ D. _____

11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

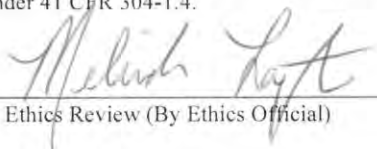
Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 27.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature


JUL 07 2017
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

6/6/17
Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature

Assting
Deputy Chief of Staff
Title

6/19/17
Date



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Costs for Utah Trip

1 message

Boulton, Caroline <caroline_boulton@ios.doi.gov> Mon, May 8, 2017 at 10:02 AM
To: Melinda Loftin <melinda.loftin@sol.doi.gov>, "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>
Cc: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Hi all,

Finally heard back on these!

Meals:

Sun, May 7 dinner, \$18.00, Office of the Governor

Mon, May 8, breakfast, \$10.00, Office of the Governor

Mon, May 8, lunch, \$10.00, San Juan County

Mon, May 8, dinner, \$19.50, San Juan County

Tues, May 9, breakfast, On Your Own

Tues, May 9, lunch, \$10.00, San Juan County

Tues, May 9, dinner, On Your Own

Wed, May 10, breakfast, \$15.00, Kane County

Wed, May 10, lunch, \$12.00, Kane County

Wed, May 10, dinner, On Your Own

Transportation:

State of Utah Fixed Wing Planes (2)

Mon, May 8, \$346.00 per person

Tues, May 9, \$244.00 per person

Wed, May 10, \$186.00 per person

State Helicopter, Utah Department of Public Safety

\$675.00 per person

I bolded the Monday dinner because I don't believe it was on the Friday schedule I presented you two with, but was added during the day on Friday. We can figure out where to mail checks to if needed!

Best,
Caroline

—
Caroline Boulton
Department of the Interior
Scheduling & Advance
Caroline_Boulton@ios.doi.gov | Scheduling@ios.doi.gov

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Actual Expense Reimbursement for Lodging
DATE: May 8, 2017

On May 8, 2017, Secretary Ryan Zinke is scheduled to be on official travel in southeastern Utah as part of a four-day listening tour regarding Bears Ears National Monument and Grand Staircase-Escalante National Monument. Secretary Zinke's travel is being planned with assistance from staff at the office of Utah Governor Gary Herbert. Using input provided by Secretary Zinke's protection detail, Governor Herbert's staff have recommended that Secretary Zinke utilize lodging on the night of May 8 at the Inn at the Canyons in Monticello, Utah, for both logistical and safety reasons.

According to the Secretary Zinke's protection detail, the Inn at the Canyons is relatively reputable and secure for the area, and it will provide Secretary Zinke with a safe base of operations. The hotel is also relatively close to Bears Ears National Monument and the surrounding areas that Secretary Zinke will visit on both May 8 and May 9. Therefore, the Office of Scheduling and Advance recommends that Secretary Zinke procure lodging at the Inn at the Canyons in Monticello for the night of May 8.

For the night of May 8, the Inn at the Canyons offers a lodging rate of \$104.99 per night. The maximum allowable government lodging rate that has been established by the General Services Administration (GSA) for Monticello, Utah, in May 2017 is \$91.00 per night (documentation attached). The Inn at the Canyons lodging rate is more expensive than the GSA maximum lodging rate by \$13.99 per night.

Actual expense reimbursement for lodging is warranted in this circumstance because it will facilitate Secretary Zinke's visit to Bears Ears National Monument and allow him to perform his duties in an efficient and secure manner. We seek authorization for Secretary Zinke to procure lodging at the higher rate through actual expense reimbursement under FTR 301-11.300 (d) and (e), and under FTR 301-11.303:

§301-11.300 When is actual expense reimbursement warranted?

When:

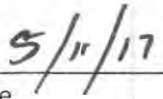
- (d) Because of mission requirements; or
- (e) Any other reason approved within your agency.

§301-11.303 What is the maximum amount that I may be reimbursed under actual expense?

The maximum amount that you may be reimbursed under actual expense is limited to 300 percent (rounded to the next higher dollar) of the applicable maximum per diem rate. However, subject to your agency's policy, a lesser amount may be authorized.

Please provide approval for Secretary Zinke to accept actual expense reimbursement at a lodging rate of \$104.99 per night in Monticello, Utah, on the night of May 8, 2017.


Approval Signature


Date

Airtinerary®

JUSTIN HARDING

Agency Locator: OMX2M9
 Booked by Lanea Blosser
 Fri May 5 10:26:06 MDT 2017
 Monday May 8th 2017

Hotel

Inn At The Canyons

(Confirmed)

533 N Main St Monticello UT 84535

Duration: 1 night

Phone: (435) 587-2458

Monday May 8, 2017



Check-in @

- Please contact hotel directly for check-in time -

Tuesday May 9, 2017



Check-out @

- Please contact hotel directly for check-out time -

Guest Name	Nightly Rate	Effective Date	Number of Rooms	Number of Guests	Number of Children
ZINKE RYAN	\$104.99 USD		1	1	0

Confirmation: G05022303 JERIKA

Rate Info: Approx total is \$104.99 USD without tax

Cancellation Policy: GTD TO VI- CANCEL 24HRS PRIOR TO AVOID BILLING

Room: FAX 435 587-0000

Hotel

Inn At The Canyons

(Confirmed)

533 N Main St Monticello UT 84535

Duration: 1 night

Phone: (435) 587-2458

Monday May 8, 2017



Check-in @

- Please contact hotel directly for check-in time -

Tuesday May 9, 2017



Check-out @

- Please contact hotel directly for check-out time -

Guest Name	Nightly Rate	Effective Date	Number of Rooms	Number of Guests	Number of Children
(b) (6), (b) (7)(C)	\$104.99 USD		1	1	0

Confirmation: G05022303 JERIKA

Rate Info: Approx total is \$104.99 USD without tax

Cancellation Policy: GTD TO VI- CANCEL 24HRS PRIOR TO AVOID BILLING

Room: FAX 435 587-0000



FY 2017 Per Diem Rates for ZIP 84535

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 within the zip code: **84535**. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Standard Rate	STANDARD RATE	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$51

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Personal Travel Deviation for Secretary Zinke
DATE: May 12, 2017

On May 12, 2017, Secretary Ryan Zinke will be on official travel in the state of Montana. He will conclude his official duties that evening by joining Vice President Mike Pence for a listening session with tribal leaders and energy producers in Hardin, Montana. Secretary Zinke will then drive to Billings, Montana, where he will participate in a political event in his personal capacity, and then remain overnight. Secretary Zinke is then scheduled to begin a period of personal travel to various locations throughout Montana until May 15. This personal travel will include a second political engagement in Kalispell, Montana. Secretary Zinke will conclude his personal travel with the following flight from Kalispell to Washington, D.C., on May 15:

- ❖ Monday, May 15, 2017
 - United Airlines #5999
 - 2:40pm MDT Depart Kalispell, MT
 - 4:55pm MDT Arrive Denver, CO
 - **Connection in Denver, CA***
 - United Airlines #344
 - 5:35pm MDT Depart Denver, CO
 - 10:55pm EDT Arrive Washington, DC (Dulles)

The total non-government, publicly available fare for this flight is \$555.80 (documentation attached).

If Secretary Zinke was not making a personal travel deviation, he would return to his permanent duty station of Washington, D.C., after the conclusion of his official duties in Hardin, Montana. The closest airport to Hardin is located in Billings, Montana, so Secretary Zinke would drive from Hardin to Billings to catch a return flight to Washington. However, as noted previously, Secretary Zinke's official duties in Hardin are scheduled to conclude in the evening on May 12. It is approximately a 1.5-hour drive from Hardin to Billings, and there currently are no contract carrier flights to Washington that are scheduled to depart Billings that night. Therefore, Secretary Zinke would remain overnight in Billings on May 12 and travel back to Washington the next morning on the following contract carrier flight:

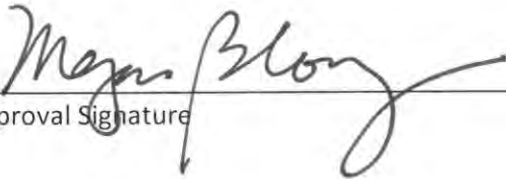
- ❖ Saturday, May 13, 2017
 - United Airlines #5207
 - 10:10am MDT Depart Billings, MT
 - 11:42am MDT Arrive Denver, CO
 - **Connection in Denver, CA***
 - United Airlines #461
 - 12:35pm MDT Depart Denver, CO
 - 5:53pm EDT Arrive Washington, DC (Dulles)

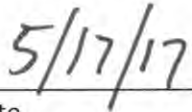
The total government contract fare for this flight is \$593.30 (documentation attached).

Secretary Zinke has no official duties in Montana from May 13 through May 15. The government is only responsible for the cost of a contract fare from Secretary Zinke's temporary duty station of Billings, Montana, to his permanent duty station of Washington, D.C. The Division of General Law has advised that a Department employee can make a personal travel deviation following official travel, and that the Department can pay for the cost of travel from a non-duty station, as long as the government incurs no additional cost as a result of such travel. However, the Division of General Law has also advised that government contract fares generally should not be used for travel from non-duty stations in such a case. Only non-contract, publicly available fares should be used for travel from non-duty stations. And only non-contract, publicly available fares should be used for the cost analysis related to such travel.

The above cost comparison properly utilizes a non-contract, publicly available fare for the analysis of Secretary Zinke's travel from his non-duty station of Kalispell, Montana. The above cost comparison indicates that Secretary Zinke's travel from Kalispell will result in no extra cost to the government. Secretary Zinke will use his personal credit card to pay for the exchange fee that will be charged when the contract flight ticket is exchanged for the non-contract personal flight ticket. Secretary Zinke will also use personal funds to pay for all other personal travel in Montana between May 13 and May 15. If Secretary Zinke was not making a personal travel deviation, he would still have to utilize lodging in Billings on the night of May 12, so his personal travel will not create an extra lodging expense for the government on that night. No other additional expenses (lodging, M&IE, etc.) will be incurred by the government during the remainder of Secretary Zinke's personal travel in Montana between May 13 and May 15.

Please provide approval for the Department to pay for Secretary Zinke's lodging in Billings, Montana, on the night of May 12, 2017. Please also provide approval for the Department to pay the non-contract, publicly available fare for Secretary Zinke's travel from Kalispell, Montana, to Washington, D.C., on May 15, 2017, on United Airlines #5999 and United Airlines #344.


Approval Signature


Date



*** EXCHANGE ***

Ticket Number 016-8667880521
 Exchange Ticket 8667880499
 Account # D00880
 Issue Date Fri, May 12, 2017
 Booking ID 2IWNJX
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES E7W	5999 / E EAA3AFEN Confirmation: HHSBZC	Mon, 05/15/2017 Mon, 05/15/2017	Leave :: KALISPELL Arrive :: DENVER *** Connecting ***	240P 455P
✈	UNITED AIRLINES 739	344 / E EAA3AFEN Confirmation: HHSBZC	Mon, 05/15/2017 Mon, 05/15/2017	Leave :: DENVER Arrive :: WASHINGTON-DLS	535P 1055P

Remark(s)		
— Remark(s) —	Fare	\$495.81
	Tax	\$59.99
U22/DOIDOSSIO	Ticket Total	\$555.80
U82/ORFSHOURLY	Admin / Penalty Fare	\$0.00
	Total with Penalty	\$555.80
	Exchange Fare	(\$593.30)
	Total Amount	(\$37.50)
	Amount Charged	(\$37.50)

Air only indicated here.

FCA UA X/DEN UA WAS495.81USD495.81END UA ZPFCADEN XT 5.60AY9.00XF FCA4.5DEN4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 05/16/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Fri, May 12, 2017 03:28 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 016-8667880499
 Account # D00880
 Issue Date Fri, May 12, 2017
 Booking ID 4DLDWV
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket **8667880521** for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES E7W	5207 / Y YCAIAD Confirmation: GLPXGX	Sat, 05/13/2017 Sat, 05/13/2017	Leave :: BILLINGS Arrive :: DENVER *** Connecting ***	1010A 1142A
✈	UNITED AIRLINES 320	461 / Y YCAIAD Confirmation: GLPXGX	Sat, 05/13/2017 Sat, 05/13/2017	Leave :: DENVER Arrive :: WASHINGTON-DLS	1235P 553P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	05/12/2017	\$34.30	(b) (6)	096437

Fare	\$532.09
Tax	\$61.21
Total Amount	\$593.30
Amount Charged	\$593.30

Air only indicated here.

Fee : Agent-Assisted Dom Air/Rail	\$34.30
Air + Fee	\$627.60

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM0000QVSV
 U82/ATRS

BIL UA X/DEN UA WAS532.09USD532.09END UA
 ZPBILDEN XT 5.60AY7.50XF BIL3DEN4.5

* Accounting Note: This Invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 05/16/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Fri, May 12, 2017 04:16 PM

Generated by Travel Incorporated

Official Invoice



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: 07-14-17 Travel for Secretary Zinke

1 message

Downey Magallanes <downey_magallanes@ios.doi.gov>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Fri, Jul 14, 2017 at 3:31 PM

Approved

On Jul 14, 2017, at 3:25 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Please provide approval for the following travel for Secretary Ryan Zinke:

1. Dates of travel

07/14/17 - 07/17/17

2. Purpose of travel

Secretary Ryan Zinke is scheduled to travel to southwestern Oregon to visit Cascade Siskiyou National Monument as part of the ongoing monument review process. Secretary Zinke will tour the monument and meet with various stakeholders and government officials, including Oregon Governor Kate Brown and Congressman Greg Walden.

3. Associated cost of the travel

\$1,000

4. Who will be paying for travel (DOI or other)

DOI will pay the majority of the cost of this travel. A political entity may pay a proportional cost of this travel, based on mixed-travel calculations.

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551



Ticket Number: 006-8671426816
 Account #: D00880
 Issue Date: Wed, Jul 12, 2017
 Booking ID: 7YZSH2
 Issuing Location: UUN
 Booking Agent ID: 2K
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 757	2994 / T TDGDCA Confirmation: GGO7L2	Fri, 07/14/2017 Fri, 07/14/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: SALT LAKE CITY *** Connecting ***	455P 740P
🏠	Hotel Address:	Springhill Stes Medfo Marriott 1389 Center Drive Medford, OR 97501		Check In: Check Out:	Fri, 07/14/2017 Sun, 07/16/2017
	Confirmation Number: Phone Number: GalaxyNet Status:	94160078 1 (541) 842-8080		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$91.00 1 1 GOVB00
✈	DELTA AIR LINES CR9	4764 / T TDGDCA Confirmation: GGO7L2	Fri, 07/14/2017 Fri, 07/14/2017	Leave :: SALT LAKE CITY Arrive :: MEDFORD	1005P 1050P
✈	UNITED AIRLINES CRJ	5811 / S SCA Confirmation: F26D7V	Sun, 07/16/2017 Sun, 07/16/2017	Leave :: MEDFORD Arrive :: SAN FRANCISCO *** Connecting ***	706P 830P
✈	UNITED AIRLINES 739	1153 / S SCA Confirmation: F26D7V	Sun, 07/16/2017 Mon, 07/17/2017	Leave :: SAN FRANCISCO Arrive :: BALTIMORE	1035P 654A

Remark(s)	Fare	
	Tax	\$446.51
U22/DOIDOSSIO	Total Amount	\$70.09
U29/TANUM0000SBXY	Amount Charged	\$516.60
U82/ORFSHOURLY		\$516.60

Air only indicated here.

WAS DL X/SLC DL MFR231.63UA X/SFO UA BWI214.88USD446.51END DL ZPDCA SLCMFRSFO XT11.20AY9.00XF DCA4.5SLC4.5

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855 847-6398

Print: Tue, Oct 03, 2017 10:38 PM

Generated by Travel Incorporated

Official Invoice



SpringHill Suites Medford

1389 Center Drive
Medford, OR 97501 USA
+1-541-842-8080

Summary of Charges

Guest Information:	RYAN ZINKE PLEASE COMPLETE WASHINGTON, DC 20240 USA	Dates of Stay:	07/14/2017 - 07/16/2017
		Room Number:	116
		Guest Number:	95288
		Rewards Number:	(b) (6)
		Group Number:	

Date:	Description:	Reference:	Charges:	Credits:
07/14/2017	ROOM CHARGE	RB116	91.00	
07/14/2017	STATE OCCUPANCY TAX	T2116	1.64	
07/14/2017	CITY TAX	T3116	8.19	
07/15/2017	ROOM CHARGE	RB116	91.00	
07/15/2017	STATE OCCUPANCY TAX	T2116	1.64	
07/15/2017	CITY TAX	T3116	8.19	
07/16/2017	(b) (6)	(b) (6) 08:49AM		201.66
Total Balance:				0.00 USD

Important Information

Authenticity of Hotel Bills

Marriott retains official records of all charges and credits to your account and will honor only these records.

Privacy

Your privacy is important to us. For full details, please view our [Privacy Statement](#).

Credit of Marriott Rewards Points

After a stay, it may take up to seven days for Marriott Rewards points to be credited to your account.



Re: Non-contract flight -- DC to Medford

1 message

Scott Hommel <scott_hommel@ios.doi.gov>

Wed, Jul 12, 2017 at 8:35 PM

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Cc: Downey Magallanes <downey_magallanes@ios.doi.gov>, Debbie Cousins <debbie_cousins@ios.doi.gov>

Approved. Thanks. Good work.

Scott C. Hommel
Chief of Staff
Department of the Interior

On Jul 12, 2017, at 8:28 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

On July 14, 2017, Secretary Zinke is scheduled to travel from Washington, D.C., to southwestern Oregon to visit Cascade Siskiyou National Monument. The closest major airport to the monument is located in Medford, Oregon. Secretary Zinke's final official engagement in Washington on July 14 is a meeting with representatives from the International Conservation Caucus Foundation. This meeting is scheduled to conclude at 3:30pm.

The earliest contract carrier flight from Washington that Secretary Zinke could catch on July 14 departs at 6:52pm and arrives in Medford at 12:42am. If Secretary Zinke takes this contract flight, he will not arrive at his hotel in Medford until well after 1:00am. He then must depart the next day at 7:30am for the approximate one-hour drive to the monument. This would be an extremely quick turnaround and it would not provide adequate time for Secretary Zinke to rest and prepare for his full day of scheduled engagements. Taking this contract flight would not enable Secretary Zinke to optimally accomplish the goals and missions of the Department. In addition, this flight takes place well after what would be considered normal working hours.

There is a non-contract flight from Washington that departs at 4:55pm and arrives in Medford at 10:50pm on July 14. If Secretary Zinke takes this flight, he will be able to arrive at his hotel in Medford at a much more reasonable time. Taking this non-contract flight will enable Secretary Zinke to be more fully rested and prepared for his next day's engagements.

The airfare for the non-contract flight is \$271.80. The government fare for the contract flight is \$431.80. The non-contract fare is less expensive than the contract fare by \$160.00.

The Office of Scheduling and Advance seeks authorization for Secretary Zinke to forego use of a contract city-pair fare under FTR 301-10.107 (a) and (b):

§ 301-10.107 Are there any exceptions to the use of a contract city-pair fare?

Yes, your agency may authorize use of a fare other than a contract city-pair fare when—

(a) Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel, or use of contract service would require you to incur unnecessary overnight lodging costs which would increase the total cost of the trip

(b) The contractor's flight schedule is inconsistent with explicit policies of your Federal department or agency with regard to scheduling travel during normal working hours;

The following individuals will travel with Secretary Zinke as support staff:

Sgt. (b) (6), (b) (7)(C)
Downey Magallanes

Laura Rigas

Please provide approval for Secretary Zinke and the above staff to travel via a non-contract flight from Washington, D.C., to Medford, Oregon, on July 14, 2017.

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551



06:52p DCA 12:42a MFR 1 stop SEA 8h 50m
 Alaska Airlines 0003, 2461

\$431.80

Lesser policy violation

Govt. Contract

Hide all details ^

DEPART

Fri, Jul 14 – Washington, DC to Medford, OR
 / 1h 28m layover in Seattle, WA

Hide details ^

Fri, Jul 14

06:52p DCA 09:57p SEA 6h 05m Alaska Airlines 0003 **View seats**
 Boeing 737-800 (winglets) / 905 lbs CO₂

Layover in Seattle, WA 1h 28m *Seattle Tacoma Intl Arpt*

Fri, Jul 14

11:25p SEA 12:42a MFR 1h 17m Alaska Airlines 2461 **View seats**
 Lands Sat, Jul 15 De Havilland DHC-8 Dash 8-400 / 150 lbs CO₂

Fare Details

Free Checked Bags

Refundable

Govt. Contract
 Rules / Fare Details

Visit Alaska
 Airlines

Yes
 Fees may apply

\$431.80

Lesser policy violation

GSA Information

- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

[View more fares](#)

Worldspan



04:55p DCA
Delta 2994, 4764

10:50p MFR 1 stop SLC 8h 55m

\$271.80

Lesser policy violation

[Hide all details ^](#)

DEPART

Fri, Jul 14 – Washington, DC to Medford, OR
/ 2h 25m layover in Salt Lake City, UT

[Hide details ^](#)

Fri, Jul 14

04:55p DCA 07:40p SLC 4h 45m Delta 2994 **View seats**
Boeing 757-200 / 719 lbs CO₂

Layover in Salt Lake City, UT 2h 25m *Salt Lake City Intl Arpt*

Fri, Jul 14

10:05p SLC 10:50p MFR 1h 45m Delta 4764 **View seats**
Canadair Regional Jet 900 / 246 lbs CO₂

Fare Details

Free Checked Bags

Refundable

Non-Contract
Government
Rules / Fare Details

[Visit Delta](#)

Yes
Fees may apply

\$271.80

Lesser policy violation

[View more fares](#)

Worldspan

7B

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
- For Period Beginning April 1, 201 7 and Ending September 30, 201 7

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)
A tour of Cascade-Siskiyou National Monument with Congressman Greg Walden as part of the Department's monument review process.

4. Sponsor of the Event Congressman Greg Walden *

5. Location of Event Cascade-Siskiyou National Monument in Oregon

6. Dates of Event
From: July 15, 201 7 To: July 15, 201 7

7. Nature of Event A driving tour that includes stops to speak with ranchers and stakeholders from the timber and recreation industries.

8. Employee
Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 07/14/17 To 07/17/17

9. Accompanying Spouse (If Applicable)
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

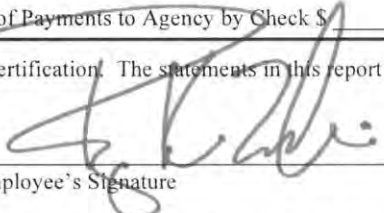
- A. Congressman Greg Walden * C. _____
B. _____ D. _____

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 10.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature _____ Date SEP 01 2017

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official) _____ Date 8/2/17

15. Approval.


Supervisor's (or Authorizing Official's) Signature _____ Title Act DCOS Date 8/9/17

* - FUNDS FOR THE LUNCH CAME FROM THE MEMBER'S
REPRESENTATIONAL ALLOWANCE (MRA)

**United States Department of the Interior
Official Travel Schedule of the Secretary**

Cascade-Siskiyou National Monument (Oregon)

July 14-17, 2017

Draft: 7/14/17



TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Cascade-Siskiyou National Monument
July 14 - July 17, 2017

Weather:

Ashland, OR (Saturday)
Medford, OR (Sunday)

High 96°, Low 59°; Plenty of Sunshine
High 95°, Low 59°; Plenty of Sunshine

Time Zone:

Oregon

Pacific Daylight Time (3 hours behind DC)

Advance:

Security Advance
Advance

Sgt. (b) (6), (b) (7)(C)
Aaron Thiele

Cell Phone:

(b) (6), (b) (7)(C)
(b) (6)

Traveling Staff:

Agent in Charge
Deputy Chief of Staff
Communications Director
Videographer

Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Laura Rigas
Maria Thi Mai

Cell Phone:

(b) (6), (b) (7)(C)
(b) (6)
(b) (6)
(b) (6)

Attire:

Hiking Attire Saturday, Montana Casual Sunday

Friday, July 14, 2017

Washington, DC → Medford, OR

3:30-4:00pm EDT:

Depart DOI en route Airport

Vehicle Manifest:

Secretary's Vehicle:

RZ

Drive time: ~30 minutes

4:55pm EDT-

7:40pm MDT:

Wheels up Washington, DC (DCA) en route Salt Lake City, UT (SLC)

Flight: Delta 2994

Flight time: 4 hours, 45 minutes

RZ Seat: 22C

AiC: Sgt. (b) (6), (b) (7)(C)

Staff: Downey Magallanes, Laura Rigas

7:40-10:05pm MDT:

Layover in Salt Lake City, UT // 2 hour, 25 minute layover

Note: Downey will use this time to brief the Secretary on the Friday meetings

10:05pm MDT-

10:50pm PDT:

Wheels up Salt Lake City, UT (SLC) en route Medford, OR (MRF)

Flight: Delta 4764

Flight time: 1 hour, 45 minutes

RZ Seat: 4C

AiC: Sgt. (b) (6), (b) (7)(C)

Staff: Downey Magallanes, Laura Rigas

10:50-11:00pm PDT:

Wheels down Rogue Valley International-Medford Airport // Proceed to Vehicles

Location: 1000 Terminal Loop Parkway
Medford, OR 97504

11:00-11:10pm PDT:

Depart Airport en route RON

Location: Springhill Suites Medford Marriott
1389 Center Drive
Medford, OR 97501

Vehicle Manifest:

Secretary's Vehicle:

RZ
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:

Aaron Thiele
Downey Magallanes
Laura Rigas

Drive time: ~10 minutes

11:15pm PDT:

RON

Note: Per Diem is \$91; M&IE is \$51

Saturday, July 15, 2017

Medford, OR → Cascade Siskiyou National Monument → Medford, OR

7:20-7:30am PDT:

Meet BLM Staff at Hotel

Note: Introductions and Discuss Hike

7:30-8:30am PDT:

Depart RON en route Monument

Location: Pacific Crest Trail - Green Spring Loop
Located on Road 39-3E-32.2

Participants: Theresa Hanley, BLM Oregon State Director
Jody Weil, BLM Deputy State Director for Communications
Elizabeth Burghard, BLM Medford District Manager
Kristi Mastrofini, BLM Field Office Manager
Jim Whittington, BLM Medford Public Affairs Officer
Maria Thi Mai, BLM Public Affairs Officer

Vehicle Manifest:

Secretary's Vehicle:

RZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Theresa Hanley, BLM Oregon State Director

Staff Vehicle:

Aaron Thiele
Laura Rigas
WSJ Reporter

Note: BLM staff will have their own vehicles.

Drive time: ~1 hour without traffic

8:30-11:00am PDT:

Hike with BLM Staff

Location: Pacific Crest Trail Hike - Greensprings Loop
Note: Finish and meet Rep. Walden group at Lily Glen Campground

11:00-3:15pm PDT:

Begin Monument Tour with Rep. Walden

Five stops on tour, which will include Baldy Ridge, Keno Access Road, and Yew Spring Road

Note: Local stakeholders will be waiting at each site

Timber Stop:

Knox Marshall, Vice President of Resources, Murphy Company
John Murphy, President, Murphy Company
Travis Joseph, President, American Forest Resource Council
Derrick DeGroot, Commissioner, Klamath County
Colleen Roberts, Commissioner, Jackson County

Rancher Stop:

Lee Bradshaw, Bradshaw County Company, Permittee
Barry Bushue, President, Oregon Farm Bureau
John O'Keefe, President, Oregon Cattlemen's Association
Dalton Straus, Board Member Jackson County Farm Bureau
Bob Strosser, Commissioner, Jackson County
Donnie Boyd, Commissioner, Klamath County

Recreation Stop:

Bob McNeely, Owner, Hyatt Lake Resort

Dennis Jordan, Former President, Rogue Snowmobilers Association
David Jordan, President, Rogue Snowmobilers Association
Dave Eaton, Motorcycle Riders Association

Note: Rep. Walden's office will provide boxed lunches

Vehicle Manifest:

Lead Vehicle:

TBD

Sgt. (b) (6), (b) (7)(C)

Maria Thi Mai, Video/Photo

Secretary's Vehicle:

RZ

Sgt. (b) (6), (b) (7)(C)

Kristi Mastrofini, BLM Field Officer Manager
Downey Magallanes

Staff Vehicle:

Aaron Thiele

Laura Rigas

WSJ Reporter

Agenda:

11:20-11:40am - Timber Stop at Baldy Ridge

11:40-12:00pm - Drive to Timber Stop #2

12:00-12:30pm - Lunch and Timber Stop #2

12:30-12:45pm - Drive to Rancher Stop #1

12:45-1:00pm - Rancher Stop #1

1:00-1:15pm - Drive to Rancher Stop #2

1:15-1:30pm - Rancher Stop #2

1:30-1:50pm - Drive to Timber Stop #3

1:50-2:20pm - Timber Stop #3

2:20-2:45pm - Drive to Hyatt Lake Resort

2:45-3:15pm - Recreation Stop

3:15-3:25pm PDT:

Hold Time at Hyatt Lake Resort

Location: Cabin 25
Campers Cove
7900 Hyatt Prairie Road
Ashland, OR 97520

3:25-4:15pm PDT:

Media Availability

Location: Campers Cove
Lake as a backdrop

4:15-4:45pm PDT:

Interview: Wall Street Journal

Location: Cabin 25
Campers Cove

4:45-5:45pm PDT:

Depart Media Availability en route Medford, OR

Location: Springhill Suites Medford Marriott
1389 Center Drive
Medford, OR 97501

Vehicle Manifest:

Secretary's Vehicle:

RZ

Sgt. (b) (6), (b) (7)(C)

Downey Magallanes

Staff Vehicle:

Aaron Thiele
Laura Rigas
WSJ Reporter
Maria Thi Mai

Drive time: ~1 hour without traffic

5:45-6:15pm PDT: Downtime at Hotel

6:15-6:30pm PDT: Depart Medford, OR en route Jacksonville, OR

Location: Jackson Inn
175 East California Street
Jacksonville, OR 97530

Vehicle Manifest:

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Drive Time: ~15 minutes without traffic

6:30-8:00pm PDT: Rep. Walden Political Event

Location: Jackson Inn
Staff: None
Format:

8:00-8:15pm PDT: Depart Jackson Inn en route RON

Location: Springhill Suites Medford Marriott
1389 Center Drive
Medford, OR 97501

Vehicle Manifest:

Secretary's Vehicle:
RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Drive time: ~15 Minutes without traffic

8:15pm PDT: RON

Location: Springhill Suites Medford Marriott
1389 Center Drive
Medford, OR 97501

Sunday, July 16, 2017

Medford, OR

9:45-10:00am PDT: Depart RON en route County Office Building

Location: Jackson Room (3rd Floor)
County Office Building
10 South Oakdale
Medford, OR 97501

Vehicle Manifest:

RZ
Sgt. (b) (6), (b) (7)(C)

Downey Magallanes
Staff Vehicle

Aaron Thiele
Laura Rigas

Note: We will be using the back door and parking lot in the back of the building off Laurel Street.

10:00-11:15am PDT: Timber Roundtable with County Commissioners

Location: Jackson Room (3rd Floor)
County Office Building
10 South Oakdale
Medford, OR 97501

Participants: John Murphy, President, Murphy Company
Travis Joseph, President, American Forest Resource Council
Cameron Krauss, Senior Vice President, Seneca Sawmill
Steve Swanson, President and CEO, Swanson Group
Bob Freres, CEO and Chairman of the Board, Freres Lumber Co.
Valerie Johnson, DR Johnson Lumber
Tim Freeman, President, Association of O&C Counties; Commissioner,
Douglas County

Colleen Roberts, Commissioner, Jackson County
Kelly Minty Morris, Commissioner, Klamath County
Doug Robertson, Association of O&C Counties
Amy Amrhein, Senator Merkley Staff

Format: Tables arranged in U shape, Mr. Walden sitting next to RZ

11:15-11:30am PDT: Depart Roundtable en route Lunch

Travel Time: ~5 minutes

11:30-12:30pm PDT: Lunch

Location: Las Morenas Taqueria
628 N Riverside Ave # A
Medford, OR 97501

12:30-1:00pm PDT: Depart Lunch en route BLM Office

Location: ~5 minutes

1:00-2:00pm PDT: Meeting with Governor

Location: BLM Office Conference Room
3040 Biddle Road
Medford, OR 97504

Participants: Governor Kate Brown
Jason Miner, Natural Resources Staffer
Bryan Hockaday, Press Secretary

Staff: Downey Magallanes

Advance: Aaron Thiele

Topics: Establishing a good working relationship
Monument
Klamath River
Sage Grouse

2:00-2:30pm PDT: Hold

2:30-3:30pm PDT: **Meeting with Klamath Tribes**
Location: BLM Office Conference Room
 3040 Biddle Road
 Medford, OR 97504
Participants: Don Gentry, Chairman
 Gail Hatcher, Vice Chair
 Roberta Frost, Secretary
 Brandi Hatcher, Treasurer
 George Lopez, Administration General Manager
 Devery Saluskin, Tribal Council Member at Large

3:30-4:00pm PDT: **Meeting with Soda Mountain Wilderness Council**
Location: BLM Office Conference Room
 3040 Biddle Road
 Medford, OR 97504

4:15-4:30pm PDT: **Depart BLM Office en route Dinner**
Location: Common Block Brewing
 315 E 5th Street
 Medford, OR 97501
Travel Time: ~6 minutes

4:30-5:45pm PDT: **Dinner**
Location: Common Block Brewing
 315 E 5th Street
 Medford, OR 97501

5:45-6:00pm PDT: **Depart Dinner en route Airport**
Location: 1000 Terminal Loop Parkway
 Medford, OR 97504
Travel Time: ~8 minutes

7:06pm PDT-
8:30pm PDT: **Wheels up Medford, OR (MRF) en route San Francisco (SFO)**
Flight: United 5811
Flight time: 1 hour, 24 minutes
RZ Seat: 5C
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Downey Magallanes

8:30-10:35pm PDT: **Layover in San Francisco, CA // 2 hour, 5 minute layover**

10:35pm PDT-
6:54am EDT: **Wheels up San Francisco, CA (SFO) en route Washington, DC (BWI)**
Flight: United 1153
Flight time: 5 hours, 19 minutes
RZ Seat: 29C
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Downey Magallanes



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: 07-20-17 Travel for Secretary Zinke

1 message

Downey Magallanes <downey_magallanes@ios.doi.gov>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Thu, Jul 20, 2017 at 1:18 PM

Approved

On Jul 20, 2017, at 12:57 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Please provide approval for the following travel for Secretary Ryan Zinke:

1. Dates of travel

07/20/17 - 07/22/17

2. Purpose of travel

Secretary Ryan Zinke is scheduled to travel to Denver, Colorado, and the surrounding region, for a number of official engagements. He will give remarks at an American Legislative Exchange Council event, and at the Western Conservative Summit. Secretary Zinke will also visit various DOI offices at the Denver Federal Center and hold an all-hands meeting with DOI employees. Secretary Zinke will also visit Rocky Mountain National Park for several meetings, events and activities.

3. Associated cost of the travel

\$1,400

4. Who will be paying for travel (DOI or other)

DOI will pay the majority of the cost of this travel. Non-federal entities may pay for some meals during this travel.

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551



*** EXCHANGE ***

Ticket Number 016-8672043196
 Exchange Ticket 8671865443
 Account # D00880
 Issue Date Sat, Jul 22, 2017
 Booking ID M2LSPN
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 739	652 / Y YCAIAD Confirmation: CWL2D7	Sat, 07/22/2017 Sat, 07/22/2017	Leave :: DENVER Arrive :: WASHINGTON-DLS	340P 901P

Remark(s)		
— Remark(s) —	Fare	\$357.21
	Tax	\$40.99
U22/DOIDOSSIO	Ticket Total	\$398.20
U29/TANUM0000SHS3	Admin / Penalty Fare	\$0.00
U82/ORFSHOURLY	Total with Penalty	\$398.20
	Exchange Fare	(\$172.20)
	Total Amount	\$226.00
	Amount Charged	\$226.00

Air only indicated here.

DEN UA WAS357.21USD357.21END UA ZPDEN XT5.80AY4.50XF DEN4.5

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Tue, Oct 03, 2017 11:07 PM

Generated by Travel Incorporated

Official Invoice



Ticket Number 016-8671865443
 Account # D00880
 Issue Date Wed, Jul 19, 2017
 Booking ID M2LSPN
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (5)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 8672043196 for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
🏠	Hotel: Address:	Homewood Stes Denver Dtnw Conv 550 15th Street Denver, CO 80202		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 07/20/2017 Sat, 07/22/2017 \$178.00 1 1 A00A0V
	Confirmation Number: Phone Number: GalaxyNet Status:	81286697 1 (303) 534-7800 Cancelled			
✈️	UNITED AIRLINES 739	1148 / Y YCA Confirmation: CWL2D7	Sat, 07/22/2017 Sat, 07/22/2017	Leave :: DENVER Arrive :: BALTIMORE	552P 1116P

Remark(s)	Fare	Tax	Total Amount	Amount Charged
U22/DOIDOSSIO				\$146.98
U29/TANUM0000SHS3				\$25.22
U82/ORFSHOURLY				\$172.20
				\$172.20

Air only indicated here.

DEN UA BW1146.98USD146.98END UA ZPDEN XT5.60AY4.50XF DEN4.5

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Tue, Oct 03, 2017 11:07 PM

Generated by Travel Incorporated

Official Invoice



Invoice # 367401
 Ticket Number 526-6359582148
 Account # D00880
 Issue Date Tue, Jul 18, 2017
 Booking ID M2LSPN
 Issuing Location BGS
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Ticketless Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	SOUTHWEST AIRLINES 737	549 / Y *	Thu, 07/20/2017 Thu, 07/20/2017	Leave :: BALTIMORE Arrive :: DENVER	125P 315P
		Confirmation: WFA4SA			
🏠	Hotel: Address:	Homewood Stes Denver Dtnw Conv 550 15th Street Denver, CO 80202		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 07/20/2017 Sat, 07/22/2017 \$178.00 1 1 A00A0V
	Confirmation Number: Phone Number: GalaxyNet Status:	81286697 1 (303) 534-7800 Duplicate			

Remark(s)	Fare	Tax	Total Amount	Amount Charged
U22/DOIDOSSIO	\$487.44	\$50.76	\$538.20	\$538.20
U29/TANUM0000SHS3				
U82/ORFSHOURLY				

Air only indicated here.

BWI WN DEN

Ticketless-Government Services | 4355 River Green Parkway | Duluth GA, 30096

Print: Tue, Oct 03, 2017 11:07 PM

Generated by Travel Incorporated

Official Itinerary



Ticket Number 016-8671808311
 Account # D00880
 Issue Date Tue, Jul 18, 2017
 Booking ID M2LSPN
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** VOID ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	UNITED AIRLINES 739	735 / Y YCAIAD Confirmation: CWL2D7	Thu, 07/20/2017 Thu, 07/20/2017	Leave :: WASHINGTON-DLS Arrive :: DENVER	1230P 217P
✈	UNITED AIRLINES 739	1148 / Y YCA Confirmation: CWL2D7	Sat, 07/22/2017 Sat, 07/22/2017	Leave :: DENVER Arrive :: BALTIMORE	552P 1116P

Remark(s)	Fare	Amount
U22/DOIDOSSIO	Tax	\$504.19
U29/TANUM0000SHS3	Total Amount	\$66.21
U82/ORFSHOURLY	Amount Charged	\$570.40
		\$570.40

Air only indicated here.

WAS UA DEN357.21UA BWI146.98USD504.19END UA ZPIADDEN XT 11.20AY9.00XF IAD4.5DEN4.5

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Tue, Oct 03, 2017 11:07 PM

Generated by Travel Incorporated

Official Invoice



Re: Non-contract flight -- DC to Denver

1 message

Downey Magallanes <downey_magallanes@ios.doi.gov>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Thu, Jul 20, 2017 at 6:56 AM

Approved

On Jul 19, 2017, at 8:59 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

On July 20, 2017, Secretary Zinke is scheduled to travel from Washington, D.C., to Denver, Colorado, and the surrounding region, for a number of official engagements. Secretary Zinke's first official engagement in Denver is a speech at the American Legislative Exchange Council (ALEC) Annual Meeting. He is scheduled to begin his remarks at 5:30pm. Secretary Zinke's final official engagement in Washington on July 20 is a meeting with Lara Trump. This meeting is scheduled to conclude at 11:00am.

In order to be on time for his speech at the ALEC event, the latest contract carrier flight that Secretary Zinke could take departs from Dulles International Airport at 12:30pm. Because Secretary Zinke's final meeting in Washington ends at 11:00am, and it is an approximate one-hour drive to the airport, he is not able to take this flight.

There is a non-contract flight from BWI Airport that departs at 1:25pm and arrives in Denver at 3:15pm on July 20. Secretary Zinke has enough time to catch this flight after his meeting ends at 11:00am, and this flight will also enable him to be on time for his speech at the ALEC Annual Meeting in Denver. Taking this non-contract flight will enable Secretary Zinke to fulfill his commitments in Washington and accomplish the purpose of his travel to Denver.

The airfare for the non-contract flight is \$538.20. The government fare for the contract flight is \$232.20. The non-contract fare is more expensive than the contract fare by \$306.00.

The Office of Scheduling and Advance seeks authorization for Secretary Zinke to forego use of a contract city-pair fare under FTR 301-10.107 (a):

§ 301-10.107 Are there any exceptions to the use of a contract city-pair fare?

Yes, your agency may authorize use of a fare other-than a contract city-pair fare when—

(a) Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel, or use of contract service would require you to incur unnecessary overnight lodging costs which would increase the total cost of the trip

The following individuals will travel with Secretary Zinke as support staff:

- Sgt. (b) (6), (b) (7)(C)
- Scott Hommel

Please provide approval for Secretary Zinke and the above staff to travel via a non-contract flight from Washington, D.C., to Denver, Colorado, on July 20, 2017.

Thank you,

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

\$538.20



01:25p BWI
Southwest 549

03:15p DEN

Nonstop

1h 50m

Hide Fares

Lesser policy violation

Hide all details ^

DEPART

Thu, Jul 20 – Baltimore, MD to Denver, CO

Hide details ^

Thu, Jul 20

01:25p BWI

03:15p DEN

1h 50m

Southwest 549

579 lbs CO₂

Fare Options

Free Checked Bags

Refundable

Non-Contract
Government
Rules

Visit Southwest

Yes
Fees may apply

\$538.20

Lesser policy violation

Anytime (Y)
Rules

Visit Southwest

Yes
Fees may apply

\$559.98

Lesser policy violation

Business Select (K)
Rules

Visit Southwest

Yes
Fees may apply

\$581.98

Southwest



12:30p IAD
United 0735

02:17p DEN

Nonstop

3h 47m

\$232.20

Hide Fares

Govt. fare(s) available

Hide all details ^

DEPART

Thu, Jul 20 – Washington, DC to Denver, CO

Hide details ^

Thu, Jul 20

12:30p IAD

02:17p DEN

3h 47m

United 0735 **View seats**

Boeing 737-900 / 564 lbs CO₂

Fare Options

Free Checked Bags

Refundable

Govt. Contract

Discounted

Rules / Fare Details

Visit United

Yes

Fees may apply

\$232.20

Govt. Contract

Rules / Fare Details

Visit United

Yes

Fees may apply

\$398.20

Significant policy violation

GSA Information

- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

View more fares

Worldspan

**United States Department of the Interior
Official Travel Schedule of the Secretary**

**Colorado
July 20-22, 2017
FINAL**



**TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Colorado
July 20 - July 22, 2017**

Weather:

Thursday	Denver, CO; H 95 L 66: Sunny; 30% Chance PM Showers
Friday	Denver, CO; H 91 L 65: Partly Sunny; 50% Chance Showers
Saturday	Denver, CO; H 87 L 62: Cloudy; 20% Chance T'Storms
	Estes Park, CO; H 77 L 48: Cloudy; 20% Chance T'Storms

Time Zone:

Colorado Mountain Daylight Time (2 hours behind DC)

Advance (Colorado):

Security Advance
Advance

Lt. (b) (6), (b) (7)(C)
Luke Bullock

Cell Phone:

(b) (6), (b) (7)(C)
(b) (6)

Traveling Staff:

Agent in Charge
Chief of Staff
Communications Director
Photographer

Sgt. (b) (6), (b) (7)(C)
Scott Hommel
Laura Rigas
Tami Heilemann

Cell Phone:

(b) (6), (b) (7)(C)
(b) (6)
(b) (6)
(b) (6)

Attire:

Thursday	Business
Friday	Business
Saturday	Park Casual

Thursday, July 20, 2017
Washington, DC → Denver, CO

11:20-12:20pm EDT: Depart DOI en route Baltimore-Washington International Airport (BWI)

Vehicle Manifest:
Secretary's Vehicle:
RKZ
Drive time: ~1 hour

**1:25pm EDT-
3:15pm MDT:**

Wheels up Washington, DC (BWI) en route Denver, CO (DEN)

Flight: Southwest 549
Flight time: 3 hours, 50 minutes
RZ Seat: Assigned at airport
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Scott Hommel
NOTE: TIME ZONE CHANGE EDT to MDT (-2 hours)

3:15-3:35pm MDT:

Wheels down Denver International Airport (DEN) // Proceed to Vehicles

Location: 8500 Peña Boulevard
Denver, CO 80249

3:35-4:30pm MDT:

Depart Airport en route RON

Location: Homewood Suites Denver Downtown-Convention Center
550 15th Street
Denver, CO 80202

Vehicle Manifest:
Secretary's Vehicle: RZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Scott Hommel
Laura Rigas
Luke Bullock
Tami Heilemann

Drive Time: ~45 minutes without traffic

4:30-6:20pm MDT:

Personal Time

Location: Homewood Suites Denver Downtown-Convention Center
Staff: Luke Bullock
Contact: Front Desk; (303) 623-4477
Confirmation: 81286697 (RZ)
Room: 714

6:20-6:25pm MDT:

Depart RON en route ALEC Event Hold

Location: Denver Hyatt Regency
650 15th Street,
Denver, Colorado 80202

Travel time: ~1 minute walk (across the street)

6:25-7:00pm MDT: Remarks at American Legislative Exchange Council Kick-Off Reception (ALEC)

Location: Denver Hyatt Regency
650 15th Street,
Denver, Colorado 80202
Centennial D&E Ballroom

Press: Open

Staff: Laura Rigas
Scott Hommel
Tami Heilemann

Advance: Luke Bullock

Contact: Courtney Cook; (571) 482-5003, CCook@ALEC.org
Jeff Lathan; (405) 919-6263

Set Up: Side by Side; On Stage, wireless mic

Format: Introduced by Lisa Nelson
10-15 minutes remarks from podium
15 minutes fireside chat with CEO Lisa Nelson
Each seated at high-top chairs on stage.

7:00-7:10pm MDT: Depart ALEC Event en route Dinner

Location: The Yard House
1555 Court Place
Denver, CO 80202
Corner of 16th St & Tremont Place

Travel Time: ~7 minute walk from Hyatt Regency

7:15-8:30pm MDT: Dinner at The Yard House

Location: 1555 Court Place
Denver, CO 80202

Contact: (303) 572-9273

Staff: Scott Hommel
Laura Rigas
Tami Heilemann

Advance: Luke Bullock

Reservation: Luke Party of 8 at 6:45 PM MDT

8:30-8:40pm MDT: Depart Dinner en route RON

Location: Homewood Suites Denver Downtown
550 15th Street
Denver, CO 80202

Travel Time: 5 minute walk around the corner

8:45pm MDT: RON

Friday, July 21, 2017

Denver, CO

- 10:40-11:00am MDT: Depart RON en route Denver Federal Center**
Location: Denver Federal Center Building
West 6th Avenue & Kipling Street
Denver,, CO 80225
Vehicle Manifest:
Secretary's Vehicle: RZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Scott Hommel
Laura Rigas
Luke Bullock
Drive Time: ~20 minutes
- 11:00-11:45pm MDT: CO Area/Regional Leadership Meeting & Luncheon**
Location: Denver Federal Center
USGS Office, Bldg. 810
Denver, CO 80225
Entry Door S-25, Room F-1014
Press: Closed
Staff: Scott Hommel
Laura Rigas
Advance: Luke Bullock
Contact: Susan Barnes; (303) 236-5438
Set Up: Roundtable/Boxed Lunch
Format: Greeted By: Max Ethridge
RZ Introduced by Max Ethridge
5 Minutes Opening Remarks; Informal
Lunch Begins; Mix & Mingle
5 Minutes Closing Remarks; Informal
- 11:45-12:30pm MDT: Tour USGS Core Research Center**
Location: Denver Federal Center
USGS Office, Bldg. 810
Denver, CO 80225
Main Lobby Area
Press: Closed
Staff: Scott Hommel
Laura Rigas
Advance: Luke Bullock
Contact: John Rhoades; (303) 202-4851
Greeted By: John Rhoades
Set Up: Walk & Talk
Format: Conversational Remarks; Informal

12:30-12:35pm MDT: Depart Tour en route USGS TRIGA Tour
Location: Denver Federal Center
USGS Energy Office, Bldg. 15,
Denver, CO 80225

Vehicle Manifest:
Secretary's Vehicle: RZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Scott Hommel
Laura Rigas
Luke Bullock

Drive Time: ~5 minutes

12:35-12:55pm MDT: Tour USGS TRIGA Nuclear Reactor
Location: Denver Federal Center
USGS Energy Office, Bldg. 15
Entry Door N-3
Denver, CO 80225
Press: Closed
Staff: Scott Hommel
Laura Rigas
Advance: Luke Bullock
Contact: Robert "Bob" Horton; (303) 236-1338
Greeted By: Robert "Bob" Horton
Set Up: Walk & Talk
Format: Conversational Remarks; Informal

12:55-1:00pm MDT: Depart Tour en route Denver Area DOI All Hands Event
Location: Bicentennial Park
Denver Federal Center
Corner of 4th Street & Main Ave.
Denver, CO 80225

1:00-2:00pm MDT: Denver Area DOI All Hands Meeting
Location: Denver Federal Center
Bicentennial Park
Corner of 4th & Main Ave.
Press: Closed
Staff: Scott Hommel
Laura Rigas
Advance: Luke Bullock
Contact: David Ozman; (720) 244-4543
Greeted By: Max Ethridge
Set Up: Town Hall Style; Seated Employees; A/V Ready
Format: Introduction by Max Ethridge
10 Minute Informal Remarks
20 Minute Q&A from Employees
15 Minute Mix & Mingle

2:30-2:50pm MDT:

Depart Denver Federal Center en route RON

Location: Homewood Suites by Hilton Denver Downtown
550 15th Street
Denver, CO 80202

Vehicle Manifest:

Secretary's Vehicle: RZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Scott Hommel
Laura Rigas
Luke Bullock

Drive Time: ~20 minutes

2:50-4:20pm MDT:

Personal Time

4:20-4:30pm MDT:

Depart RON en route Magnolia Hotel

Vehicle Manifest:

Secretary's Vehicle: RZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Drive Time: ~5 minutes

Walk Time: ~8 minutes

4:30-6:00pm MDT:

Colorado Republican Committee Round Table

Location: Magnolia Hotel
Glenarm & Stout Rooms (Lower Level)
818 17th Street
Denver, CO 80202

Staff: None

Press: Closed

Advance: None

Format: 4:30-4:45 Photo Line in Glen Arm room

4:45-5:00 Chairman Jeff Hays welcomes, gives update, and introduces
RZ

5:00-5:30 Roundtable discussion

5:30-6:00 Open discussion and Q&A; Chairman Jeff Hays closes
discussion

6:00 Depart

6:00-6:10pm MDT:

Depart Magnolia Hotel en route Colorado Convention Center

Location: Colorado Convention Center
700 14th Street
Denver, CO 80202

Vehicle Manifest:

Secretary's Vehicle: RZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Drive Time: ~3 minutes

Walk Time: ~7 minutes

6:15-7:00pm MDT:

HOLD: Press

7:00-8:30pm MDT:

Western Conservative Summit Remarks

Location: Mile High Ballroom, Lower Level
Colorado Convention Center
700 14th Street
Denver, CO 80202
Participants: TBD
Press: Open
Staff: Scott Hommel
Laura Rigas
Advance: Luke Bullock
Contact: Staci Holt; (303) 963-3425
Format: 7:22 Remarks Start
Set Up:

8:30-8:45pm MDT:

Depart Convention Center en route RON

Location: Homewood Suites Denver Downtown
550 15th Street
Denver, CO 80202
Vehicle Manifest:
Secretary's Vehicle: RZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Scott Hommel
Laura Rigas
Luke Bullock
Drive Time: ~2 minutes

8:45pm MDT:

RON

Saturday, July 22, 2017

Denver, CO

8:00-10:00am MDT:

Depart RON en route Rocky Mountain National Park

Vehicle Manifest:
Secretary's Vehicle: RZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Scott Hommel
Laura Rigas
Luke Bullock

10:00-10:45am MDT:

Meeting with Rocky Mountain National Park Superintendent

11:00-11:30am MDT:

Grant Announcement

2:45-4:45pm MDT:

Depart Rocky Mountain National Park en route Denver International Airport

Location: 8500 Peña Boulevard
Denver, CO 80249
Vehicle Manifest:
Secretary's Vehicle: RZ
Lt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle: Scott Hommel
Laura Rigas
Luke Bullock

Drive Time: ~1 hour, 50 minutes without traffic

5:52pm MDT-
11:16pm EDT:

Wheels up Denver, CO (DEN) en route Washington, DC (BWI)

Flight: United Airlines 1148

Flight time: 3 hours, 24 minutes

RZ Seat: 14D

AiC: Sgt. (b) (6), (b) (7)(C)

Staff: Laura Rigas, Scott Hommel

NOTE: TIME ZONE CHANGE MDT to EDT (+2 HOURS)

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 201 7 and Ending September 30, 201 7

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)
Dinner during Alaska portion of Senator Lisa Murkowski's congressional delegation (CODEL) trip to examine energy potential in the Arctic.

4. Sponsor of the Event U.S. Senator Lisa Murkowski

5. Location of Event Senator Murkowski's residence in Fairbanks, AK

6. Dates of Event

From: May 27, 201 7 To: May 27, 201 7

7. Nature of Event A dinner meeting with the other CODEL travelers to review and discuss findings from the overall CODEL trip.

8. Employee

Name: Ryan Zinke
 Official Title: Secretary of the Interior
 Office: Office of the Secretary
 Travel Dates:
 From: 05/25/17 To 06/02/17

9. Accompanying Spouse (*If Applicable*)

Name:
 Employee:
 Government Position:
 Travel Dates:
 From: _____ To _____

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

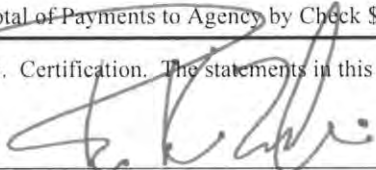
A. U.S. Senator Lisa Murkowski C. _____
 B. _____ D. _____

11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 15.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


 Employee's Signature

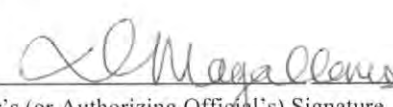
SEP 29 2017
 Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


 Ethics Review (By Ethics Official)

9/7/2017
 Date

15. Approval.


 Supervisor's (or Authorizing Official's) Signature

AD/COS
 Title

9/14/17
 Date



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

RE: Arctic Energy CODEL / Alaska Travel Items

1 message

Hoefler, Annie (Energy) <Annie_Hoefler@energy.senate.gov>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Mon, Jun 5, 2017 at 12:17 PM

Hey Tim-

I'm glad to hear it. We think it went well, so it is nice to hear that those from DOI have the same impression.

We were never able to get the cost for dinner from the Ministry of Foreign Affairs, but I'll have Isaac take another run at them.

For the dinner with Sen. Murkowski, it was just burgers, corn, fries, and a few beers, so my best guess is about \$15 per person.

I haven't heard back from the Chamber either, but I will ask them again.

I hope you had a good weekend!

Annie

From: Nigborowicz, Timothy [mailto:timothy_nigborowicz@ios.doi.gov]
Sent: Friday, June 02, 2017 5:24 PM
To: Hoefler, Annie (Energy)
Subject: Arctic Energy CODEL / Alaska Travel Items

Hi Annie. From everything I've heard, the trip was a success, so congratulations. If you don't mind, there are a couple of items from the trip that I was hoping you could help me with:

- Final cost per person for dinner hosted by the Ministry of Foreign Affairs
- Final cost per person for dinner hosted by Senator Murkowski
- Final cost per person for reception hosted by Alaska Chamber of Commerce and Alaska Congressional Delegation

I'm sorry if you've already provided these numbers 5 times and I've just lost track, which is quite possible. Thanks in advance, and a belated welcome back.

Tim Nigborowicz

Office of Scheduling and Advance

U.S. Department of the Interior

202-208-7551



Ticket Number 027-8668567481
 Account # D00880
 Issue Date Thu, May 25, 2017
 Booking ID NDRX6G
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel		Hotel Captain Cook Lvx 939 West 5th Ave Anchorage, AK 99501			Check In: Mon, 05/29/2017 Check Out: Thu, 06/01/2017 Your Nightly Rate: \$229.00 Number of Rooms: 1 Number of People: 1 Room Type: A1KGOV
		Confirmation Number: 26969SB134521 Phone Number: 1 (907) 276-6000 GalaxyNet Status:			
ALASKA AIRLINES 734		88 / Y YCA Confirmation: HNIWPH	Thu, 06/01/2017 Thu, 06/01/2017	Leave :: ANCHORAGE Arrive :: SEATTLE *** Connecting ***	625A 1051A
ALASKA AIRLINES DH4		2390 / Y YCA Confirmation: HNIWPH	Thu, 06/01/2017 Thu, 06/01/2017	Leave :: SEATTLE Arrive :: BOISE	1215P 244P
Hotel		Courtyard Boise Dwtm Marriott 222 Broadway Ave Boise, ID 83702			Check In: Thu, 06/01/2017 Check Out: Fri, 06/02/2017 Your Nightly Rate: \$91.00 Number of Rooms: 1 Number of People: 1 Room Type: GOVA00
		Confirmation Number: 80692056 Phone Number: 1 (208) 331-2700 GalaxyNet Status:			

Remark(s)	Fare	
U22/DOIDOSSIO	Tax	\$487.88
U29/TANUM0000RBYH	Total Amount	\$41.42
U82/ORFSHOURLY	Amount Charged	\$529.30
		\$529.30

Air only indicated here.

ANC AS X/SEA AS BOI487.88USD487.88END AS ZPANCSEA XT 5.60AY7.50XF ANC3SEA4.5

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Fri, Sep 01, 2017 12:27 AM

Generated by Travel Incorporated

Official Invoice



Ticket Number: 006-8668567480
 Account #: D00880
 Issue Date: Thu, May 25, 2017
 Booking ID: 3JGJWA
 Issuing Location: UUN
 Booking Agent ID: 2K
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 8668798185 for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES CR7	4457 / T TDG Confirmation: JPKVMT	Fri, 06/02/2017 Fri, 06/02/2017	Leave :: BOISE Arrive :: SALT LAKE CITY *** Connecting ***	306P 415P
✈	DELTA AIR LINES 320	2249 / T TDG Confirmation: JPKVMT	Fri, 06/02/2017 Fri, 06/02/2017	Leave :: SALT LAKE CITY Arrive :: WASHINGTON-DLS	510P 1120P

Remark(s)			
— Remark(s) —	Fare		\$221.40
	Tax		\$34.90
U22/DOIDOSSIO	Total Amount		\$256.30
U29/TANUM0000RD3Q	Amount Charged		\$256.30
U82/ORFSHOURLY			

Air only indicated here.

BOI DL X/SLC DL WAS221 40USD221 40END DL ZPBOISLC XT 5.60AY4.50XF SLC4.5

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855 847-6398

Print: Fri, Sep 01, 2017 12:25 AM

Generated by Travel Incorporated

Official Invoice



*** EXCHANGE ***

Ticket Number 006-8668798185
 Exchange Ticket 8668567480
 Account # D00880
 Issue Date Tue, May 30, 2017
 Booking ID 3JGJWA
 Issuing Location UUN
 Booking Agent ID KT
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 8668798195 for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES CR7	4610 / L LCA Confirmation: JPKVMT	Fri, 06/02/2017 Fri, 06/02/2017	Leave :: BOISE Arrive :: SALT LAKE CITY *** Connecting ***	610P 723P
✈	DELTA AIR LINES 320	2087 / L LCA Confirmation: JPKVMT	Fri, 06/02/2017 Sat, 06/03/2017	Leave :: SALT LAKE CITY Arrive :: BALTIMORE	1045P 500A

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	05/30/2017	\$34.30	(b) (6)	023037

Fare	\$200.93
Tax	\$33.37
Ticket Total	\$234.30
Admin / Penalty Fare	\$0.00
Total with Penalty	\$234.30
Exchange Fare	(\$256.30)
Total Amount	(\$22.00)
Amount Charged	(\$22.00)

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM0000RD3Q
 U82/ATRS

Air only indicated here.

Fee : Agent-Assisted Dom Air/Rail	\$34.30
Air + Fee	\$12.30
BOI DL X/SLC DL BWM200 93USD200 93END DL ZPBOISLC XT 5.60AY4.50XF SLC4.5	

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Fri, Sep 01, 2017 12:25 AM

Generated by Travel Incorporated

Official Invoice



*** EXCHANGE ***

Ticket Number 006-8668798195
 Exchange Ticket 8668798185
 Account # D00930
 Issue Date Tue, May 30, 2017
 Booking ID NZGG8G
 Issuing Location UUN
 Booking Agent ID KT
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES CR7	4610 / H HA0RAOMA Confirmation: HLG5EY	Fri, 06/02/2017 Fri, 06/02/2017	Leave :: BOISE Arrive :: SALT LAKE CITY *** Connecting ***	610P 723P
✈	DELTA AIR LINES 737	1211 / H HA0RAOMA Confirmation: HLG5EY	Fri, 06/02/2017 Fri, 06/02/2017	Leave :: SALT LAKE CITY Arrive :: LOS ANGELES	824P 926P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Call In Air Domestic	05/30/2017	\$35.00	(b) (6)	107554

Fare	\$320.00
Tax	\$42.30
Ticket Total	\$362.30
Admin / Penalty Fare	\$0.00
Total with Penalty	\$362.30
Exchange Fare	(\$234.30)
Total Amount	\$128.00
Amount Charged	\$128.00
<i>Air only indicated here.</i>	
Fee : Call In Air Domestic	\$35.00
Air + Fee	\$163.00
BOI DL X/SLC DL LAX320.00USD320.00END DL ZPBOISLC XT 5.60AY4.50XF SLC4.5	

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855 847-6398

Print: Fri, Sep 01, 2017 12:18 AM

Generated by Travel Incorporated

Official Invoice

KOPI AV ORIGINAL KVITTERING

Ryan Zinke

Norway

Navn : Ryan Zinke
 Romnr : 4458
 Ankomst : 26.05.17
 Avreise : 27.05.17
 Reservasjonsnr : 401458501
 PNR :
 Kasse id : 3151 - GRE0DD001,E
 Side : 1 av 1
 Kvitteringsnr : 315118744

Scandic Hell den 31.08.17

Dato	Tekst	Sum
26.05.17	Accommodation	1,740.00
27.05.17	(b) (6)	-1,740.00
	(b) (6)	(b) (6)
	Å betale:	0.00

Totalt inkl. mva 1,740.00 NOK
 Totalt ekskl. mva 1,561.96 NOK
 Totalt mva 178.04 NOK

Mva 25% 36.40 NOK (182.00)
 Mva 10% 141.64 NOK (1,558.00)

Signatur: _____

Legitimasjon: _____

Merchant ID:	Credit Card No. (b) (6)
Transaction ID: 398293194	Credit Card Expiry (b) (6)
Approval Code: 029523	Capture Method : Manual
Approval Amount: 1,740.00	Transaction Amount: 1,740.00

Firma navn: Scandic Hotels AS |
 Registrert i Oslo | Foretaksregisteret |
 NO 953149117 MVA |
 Bank konto: 1503 71 28125 | Bank: DNB
 ASA | IBAN: NO59 1503 7128 225 |
 SWIFT: DNBAWOKK

Scandic Hell
 Sandfærhus 22
 NO-7570 Hell, Norge
 Tel: +47 74 84 48 00
 Fax: +47 74 84 48 50
 hell@scandichotels.com
 www.scandichotels.no

Pike's Waterfront Lodge

1850 Hoselton Road
Fairbanks, Alaska
99709
Phone: 907-456-4500
Email: agm@pikeslodge.com

Guest Folio

Arrival Date: 27 May 2017

Departure Date: 28 May 2017

Folio: 69357-0

Room Type: Chena Fireplace
King-K

Room: 327

CC Number: *****

Hon. Ryan Zinke

182 Russell Senate Office Bldg
Washington, DC
20510
United States

Group/Corporation: US Congressional Visit/0527

Date	Folio	Reference	Amount	Tax	Total
27 May 2017	8	Room Charge Tax Exempt	\$154.00	\$0.00	\$154.00
28 May 2017	8	Trnsf. to 69255/1 Room Charge Tax Exempt	\$-154.00	\$0.00	\$-154.00
Room Charges			\$154.00	\$0.00	\$154.00
Balance					\$0.00

Signature

We hope you have enjoyed your stay with us.

We will keep your guest information on file for 2 years and send you reminders of our summer packages.

We look forward to welcoming you again!

We hope you enjoyed your stay with us.

We will keep your guest information on file for 2 years and send you reminders of our summer packages.

We look forward to seeing you again!!

Pikes Waterfront Lodge ~ 1850 Hoselton Drive ~ 877-774-2400 ~ www.pikeslodge.com

Grande Denali Lodge

P. O. Box 8

Home Office: 2702 Denali Street, Anchorage AK 99503

Denali National Park, AK 99755

Telephone: (907)683-5100 Fax: (907)683-8502

Aug 21, 2017

10:11 am

Ryan Zinke

Folio #: 86254

Room Number: 3145

Rate: \$189.00

Pay Method: (b) (6)

Arrival Date: Sunday, May 28, 2017

Departure Date: Monday, May 29, 2017

Member #:

Date	Department	Reference	Voucher	Room	Debit	Credit
5/28/2017	Room Charge	Auto Posted		3145	\$189.00	
5/28/2017	Room Tax	Auto Posted		3145	\$13.23	
5/29/2017	(b) (6)	QQV, 1 night, room plus tax (b) (6)		3145		\$202.23

Balance:

I agree that my liability for all charges is not waived. I agree to pay the above total charge amount according to the card issuer's agreement.

Signature _____

The hotel Captain Cook

939 W. 5th Ave Anchorage AK 99501
Phone: (907) 276-6000
Fax: (907) 343-2298
www.captaincook.com
reservations@captaincook.com

Reservation Number 902938

Send to **Ryankeith Zinke**

Phone

Guest Name **Ryankeith Zinke**

Arrival Date

5/29/2017

Departure Date

6/1/2017

Room Information

1279 - Deluxe King

Bill To **Zinke, Ryankeith**

Phone

Folio Number 1241014 - folio

Trans Date	Description		Voucher	Amount
Charges				
5/31/2017	Government Room Chg Tax Exempt	1279	05-29	229.00
5/31/2017	Government Room Chg Tax Exempt	1279	05-30	229.00
5/31/2017	Government Room Chg Tax Exempt	1279	05-31	229.00
Total Charges				687.00
Payments				
5/31/2017	(b) (6)	(b) (6)	051657279	0000599636
Total Payments				-687.00
Balance Due:				0.00

"If you would like an Express Checkout please dial 0 for the Operator, Thank you and we hope you enjoyed your stay."

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature: _____

THANK YOU FOR STAYING AT THE HOTEL CAPTAIN COOK!





Courtyard Boise Downtown

222 S. Broadway Ave
Boise, Id 83702
T 208.331.2700

R. Zinke

Room: 443

Room Type: GENR

Number of Guests: 1

Rate: \$91.00

Clerk:

Arrive: 01Jun17

Time: 12:20PM

Depart: 02Jun17

Time:

Folio Number: 89996

Date	Description	Charges	Credits
01Jun17	Room Charge	91.00	
02Jun17	(b) (6)		91.00
	Card #: (b) (6)		
	Amount: 91.00 Auth: 061087 Signature on File		
	Balance:	0.00	

Rewards Account: (b) (6) Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement or your online Statement for updated activity.

Thank you for staying with us at the Courtyard by Marriott Boise Downtown.

Get all your hotel bills by email by updating your Rewards Preferences. Or, ask the Front Desk to email your bill for this stay. See "Internet Privacy Statement" on Marriott.com.

PASSENGER TICKET AND BAGGAGE CHECK
SUBJECT TO CONDITIONS OF CONTRACT

2142314587 2 ALASKA AIRLINES
PASSENGER RECEIPT 1 OF 1
01 JUN 17 00180003 US

7

ISSUED BY
ALASKA AIRLINES

AGENCY
ANC 4KC

PLACE OF ISSUE
/ANCHORAGE

PASSENGER NAME
ZINKE/RYANKEITH

NAME OF PASSENGER (NOT TRANSFERABLE)
ZINKE/RYANKEITH

FARE BASIS

TOUR CODE

7 FCI

NOT VALID FOR TRANSPORTATION THROUGHOUT YOUR JOURNEY

ORIGIN
ANCHORAGE

AS 88 Y 01 JUN YAS01/000

DESTINATION
SEATTLE TACOMA

AG FEE - 25

PNR CODE
HNMH/AS

ORIGINAL ISSUE

ISSUED IN EXCHANGE FOR

CONL. TKT. NO.

CASE CALCULATION

ANC AS SEA25.00YAS01/000 25.00END

FARE
SD 25.00

EQUN. FARE PAID

(b) (6)

TAX

TAX

TAX

TOTAL
SD 25.00

STOCK CONTROL NUMBER TX

COUPON

AIRLINE

FORM SERIAL NO

TX

02714595843021

027 2142314587 3

NOT VALID FOR TRAVEL

COUPON 027 2142314587 3



RYAN K ZINKE
 TAX EXEMPT ID 140001849
 1849 C STREET NW
 MAILSTOP 7328
 WASHINGTON DC 20240-0001

ACCOUNT NUMBER

(b) (6)

STATEMENT DATE 06/19/17

Post Date	Tran Date	Reference Number	MCC	Transaction Description	Type	Amount
06-19	06-19	000700071757 P.O.S.: SALES TAX:	0000	PAYMENT RECEIVED - THANK YOU		4.92PY
-----MEMO ITEMS BELOW-----						
06-07	03-12	000157106433 Memo Transaction P.O.S.: SALES TAX:	3058	X3058 X3058DELTA 00		2.00CR
05-29	05-27	110006391091 Memo Transaction (FOREIGN CURRENCY) \$1,740.00 NOK 05/29 (RATE) 8.3674 P.O.S.: SALES TAX:	7011	315 SCANDIC HELL HELL NOR		207.95
05-29	05-27	110006391091 Memo Transaction P.O.S.: SALES TAX:	0000	INTERNATIONAL TRANSACTION FEE		2.08
05-31	05-30	026748320940 Memo Transaction P.O.S.: SALES TAX:	4722	DTI TANUM0000RD3Q 7702915219 GA		34.30
05-31	05-30	892019834186 Memo Transaction 86254A P.O.S.: SALES TAX:	7011	GRANDE DENALI HOTEL ANCHORAGE AK ARRIVAL: 05-28-17		202.23
06-02	05-31	401053199057 Memo Transaction 0005319905 P.O.S.: SALES TAX:	7011	CAPTAIN COOK HOTEL ANCHORAGE AK ARRIVAL: 06-01-17		687.00
06-05	06-03	000498333655 Memo Transaction 154019 P.O.S.: SALES TAX:	3690	COURTYARD BY MARRIOTT BOISE ID ARRIVAL: 06-03-17		91.00
06-06	06-05	010286389260 Memo Transaction P.O.S.: C002D4LSX056 SALES TAX:	4722	CGETV0000ILL8 C002D4LSX056 WA		14.75
06-06	06-05	010286395275 Memo Transaction P.O.S.: C002D4N0X050 SALES TAX:	4722	CGETV0000IN4R C002D4N0X050 WA		14.75

EXCHANGE RATE
FOR LODGING
EXPENSES

TRANSACTION FEE
FOR LODGING
EXPENSES

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 201 7 and Ending September 30, 201 7

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)
Visit to Denali National Park & Preserve, including a driving tour and a hike through the park, followed by lunch at the Historic Park Offices.

4. Sponsor of the Event Alaska Geographic

5. Location of Event Denali National Park & Preserve in Alaska

6. Dates of Event

From: May 28, 201 7 To: May 29, 201 7

7. Nature of Event The visit also includes a tour of the Denali National Park & Preserve Visitor's Center, and a review of dog sled training.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 05/25/17 To 06/02/17

9. Accompanying Spouse (*If Applicable*)

Name: _____
Employee: _____
Government Position: _____
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

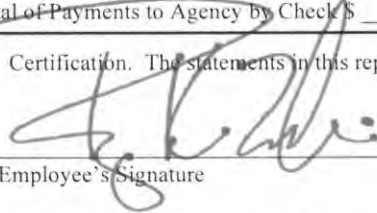
- A. Alaska Geographic C. _____
B. _____ D. _____

11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 15.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature

JUL 07 2017


Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

6/12/17
Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature

Acting
Deputy Chief of Staff

Title

6/19/17
Date



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: Box lunch at Denali

1 message

Aaron Thiele <aaron_thiele@ios.doi.gov>
To: timothy_nigborowicz@ios.doi.gov
Cc: Caroline Boulton <caroline_boulton@ios.doi.gov>

Mon, Jun 5, 2017 at 8:13 PM

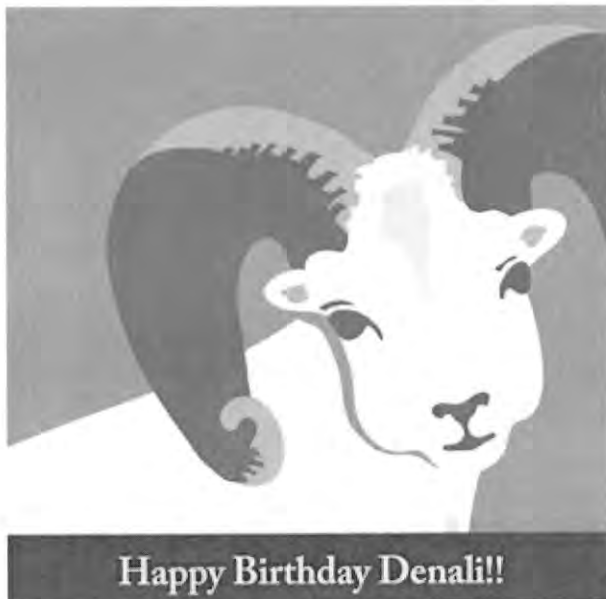
Begin forwarded message:

From: "Striker, Donald" <don_striker@nps.gov>
Date: June 5, 2017 at 8:12:50 PM EDT
To: Aaron Thiele <aaron_thiele@ios.doi.gov>
Subject: Re: Box lunch at Denali

<\$15.00

Don Striker
Superintendent, Denali National Park and Preserve

Office: 907-683-9625



On Mon, Jun 5, 2017 at 4:10 PM, Aaron Thiele <aaron_thiele@ios.doi.gov> wrote:
Hey Don,

One more for you, do you know the approximate cost per person? Thanks again.

Aaron

On Jun 5, 2017, at 6:38 PM, Striker, Donald <don_striker@nps.gov> wrote:

Howdy Aaron!

Lunches were paid by our Cooperating Association, Alaska Geographic - a 501c(3) partner.

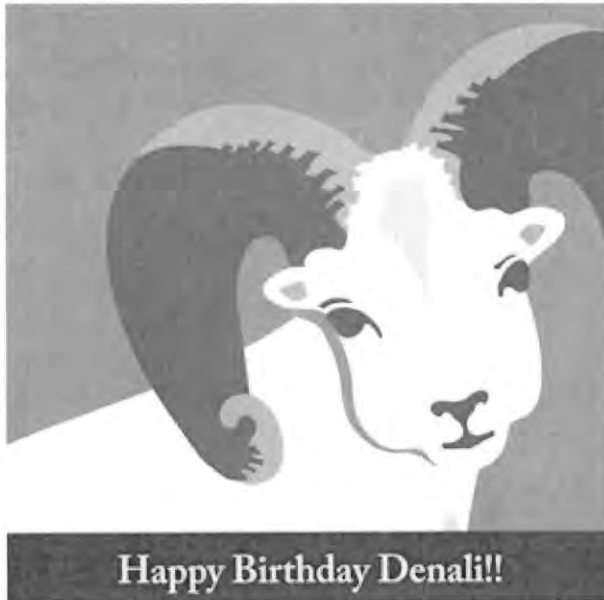
The cookout was a potluck...

Best,

Don

Don Striker
Superintendent, Denali National Park and Preserve

Office: 907-683-9625



On Mon, Jun 5, 2017 at 10:11 AM, Thiele, Aaron <aaron_thiele@ios.doi.gov> wrote:
Hey Don,

I hope all is well, our folks here are trying to figure out who paid for the box lunches while we were at Denali on Monday 5/29. I thought you had mentioned that it was NPS, but they wanted to make sure it wasn't someone else.

Thanks, and thanks again for a great tour of Denali.

best,
Aaron

MB

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 201 7 and Ending September 30, 201 7

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)
Community Reception Co-Hosted by the Alaska Delegation and Sponsored by the Alaska Chamber of Commerce.

4. Sponsor of the Event Alaska Chamber of Commerce

5. Location of Event Anchorage, Alaska

6. Dates of Event
From: May 30, 201 7 To: May 30, 201 7

7. Nature of Event Community reception with Senator Lisa Murkowski, Senator Dan Sullivan and Congressman Don Young.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 05/25/17 To 06/02/17

9. Accompanying Spouse (*If Applicable*)

Name: _____
Employee: _____
Government Position: _____
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

- A. Alaska Chamber of Commerce C. _____
B. _____ D. _____

11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 27.33

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

[Signature] AUG 21 2017
Employee's Signature Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

[Signature] 7/21/17
Ethics Review (By Ethics Official) Date

15. Approval.

[Signature] ACTING DEPUTY CHIEF OF STAFF 8/2/17
Supervisor's (or Authorizing Official's) Signature Title Date



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

RE: Arctic Energy CODEL / Alaska Travel Items

1 message

Hoefler, Annie (Energy) <Annie_Hoefler@energy.senate.gov>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Wed, Jun 7, 2017 at 4:44 PM

I'm slowly getting answers! The reception in Anchorage was \$27.33 per person.

We have been nagging the embassy in Norway for the cost of dinner with the MFA, but we still are not getting a response. I'll let you know as soon as I hear anything.

From: Nigborowicz, Timothy [mailto:timothy_nigborowicz@ios.doi.gov]
Sent: Monday, June 05, 2017 2:52 PM
To: Hoefler, Annie (Energy)
Subject: Re: Arctic Energy CODEL / Alaska Travel Items

Thanks for the Senator Murkowski dinner cost, and thank you for following up on those other items. I know it can be a bit of a pain.

On Mon, Jun 5, 2017 at 12:17 PM, Hoefler, Annie (Energy) <Annie_Hoefler@energy.senate.gov> wrote:

Hey Tim-

I'm glad to hear it. We think it went well, so it is nice to hear that those from DOI have the same impression.

We were never able to get the cost for dinner from the Ministry of Foreign Affairs, but I'll have Isaac take another run at them.

For the dinner with Sen. Murkowski, it was just burgers, corn, fries, and a few beers, so my best guess is about \$15 per person.

I haven't heard back from the Chamber either, but I will ask them again.

I hope you had a good weekend!

Annie

From: Nigborowicz, Timothy [mailto:timothy_nigborowicz@ios.doi.gov]
Sent: Friday, June 02, 2017 5:24 PM
To: Hoefler, Annie (Energy)
Subject: Arctic Energy CODEL / Alaska Travel Items

Hi Annie. From everything I've heard, the trip was a success, so congratulations. If you don't mind, there are a couple of items from the trip that I was hoping you could help me with:

- Final cost per person for dinner hosted by the Ministry of Foreign Affairs
- Final cost per person for dinner hosted by Senator Murkowski
- Final cost per person for reception hosted by Alaska Chamber of Commerce and Alaska Congressional Delegation

I'm sorry if you've already provided these numbers 5 times and I've just lost track, which is quite possible. Thanks in advance, and a belated welcome back.

Tim Nigborowicz

Office of Scheduling and Advance

U.S. Department of the Interior

202-208-7551

The Alaska Chamber Cordially Invites You to a Reception

With Special Guests

Senator Lisa Murkowski

Senator Dan Sullivan

Congressman Don Young

U.S. Secretary of the Interior Ryan Zinke

Tuesday, May 30, 2017

5:30 - 7:30 p.m.

William A. Egan Civic & Convention Center

RSVP required to info@alaskachamber.com

This invitation is non transferable



ALASKA CHAMBER

70

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 201 7 and Ending September 30, 201 7

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)
Breakfast meeting with Idaho Governor Butch Otter, USDA Secretary Sonny Perdue, and numerous forestry leaders.

4. Sponsor of the Event Government of the State of Idaho

5. Location of Event Idaho State Capitol Building in Boise, Idaho

6. Dates of Event

From: June 2, 201 7 To: June 2, 201 7

7. Nature of Event Meeting to discuss forestry issues with government officials and representatives from private business organizations.

8. Employee

Name: Ryan Zinke
 Official Title: Secretary of the Interior
 Office: Office of the Secretary
 Travel Dates:
 From: 05/25/17 To 06/02/17

9. Accompanying Spouse (*If Applicable*)

Name:
 Employee:
 Government Position:
 Travel Dates:
 From: _____ To _____

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

A. Government of the State of Idaho C. _____

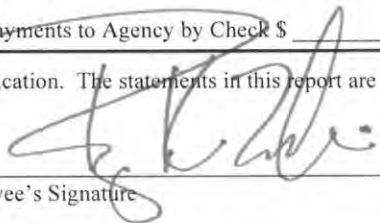
B. _____ D. _____

11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 18.66

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

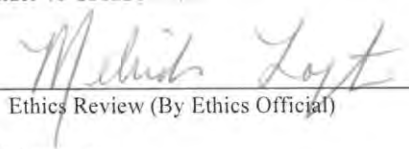


AUG 21 2017

Employee's Signature

Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

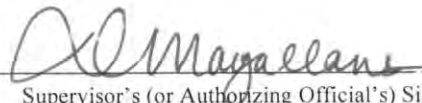


7/21/17

Ethics Review (By Ethics Official)

Date

15. Approval.



**ACTING DEPUTY CHIEF OF
STAFF**

Supervisor's (or Authorizing Official's) Signature

Title

8/2/17
Date



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Breakfast in Idaho

1 message

Boulton, Caroline <caroline_boulton@ios.doi.gov>
To: Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>

Fri, Jun 9, 2017 at 12:06 PM

The total was: \$18.66

--

Caroline Boulton
Department of the Interior
Scheduling & Advance
Caroline_Boulton@ios.doi.gov | Scheduling@ios.doi.gov

MB

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
- For Period Beginning April 1, 201 7 and Ending September 30, 201 7

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)
Remarks at the 2017 Alaska Oil and Gas Association (AOGA) Annual Conference Lunch.

4. Sponsor of the Event Alaska Oil and Gas Association

5. Location of Event Dena'ina Convention Center in Anchorage, Alaska

6. Dates of Event
From: May 31, 201 7 To: May 31, 201 7

7. Nature of Event A one-day conference focused on industry trends and various issues related to national and state-level energy policies.

8. Employee
Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 05/25/17 To 06/02/17

9. Accompanying Spouse (*If Applicable*)
Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

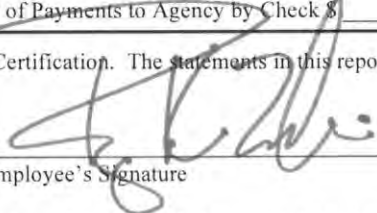
- A. Alaska Oil and Gas Association C. _____
- B. _____ D. _____

11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 40.00

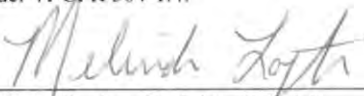
13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature

SEP 01 2017

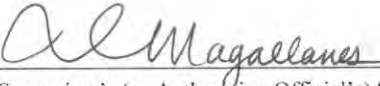
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

8/2/17
Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature

~~8/9/17~~ Act. DCOS
Title

8/9/17
Date



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: AOGA Conference Lunch

1 message

Kara Moriarty <moriarty@aoga.org>

Tue, Jul 18, 2017 at 5:29 PM

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Oh shoot! Yes.

Sent from my iPhone

On Jul 18, 2017, at 12:31 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

I'm sorry to bother you again, but could you please let me know if you're able to help me with this item?
Thank you.

On Thu, Jul 13, 2017 at 11:33 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Hello Kara. I work with Rusty Roddy in Secretary Ryan Zinke's office, and I'm helping to complete some paperwork to properly document the Secretary's attendance at the AOGA conference on May 31. Rusty said that you would be the best person to contact (and he also said to say hi - he spoke very highly of you). When you have a chance, could you please provide the following information, or refer me to the appropriate person who can provide this information:

- 1) Sponsor of the lunch: Alaska Oil & Gas Association
- 2) Non-Federal source of payment for the lunch (can be the same as #1): Alaska Oil & Gas Association
- 3) Amount of payment for the lunch (Guidance: use cost to donor per person, or reasonable approximation) \$40

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
U.S. Department of the Interior
202-208-7551



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: Dinner Hosted by Norwegian Ministry of Foreign Affairs

Melinda Loftin <melinda.loftin@sol.doi.gov>

Mon, Jul 3, 2017 at 1:34 PM

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Ok Tim. We are good to go. The \$170 gifts of dinner may be accepted. Thanks. Have a great 4th of July.

Sent from my iPhone

On Jul 3, 2017, at 1:20 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

Micah Chambers confirmed that Secretary Zinke did not receive any other gifts from the Norwegian government during his trip in May.

On Thu, Jun 29, 2017 at 10:14 PM, Melinda Loftin <melinda.loftin@sol.doi.gov> wrote:

Tim, did the Secretary and Mrs. Zinke receive other gifts from the Norwegian government during that visit? I just want the whole picture to properly evaluate.

Sent from my iPhone

> On Jun 29, 2017, at 10:10 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:

>

> Hello Melinda. On May 26, 2017, Secretary Zinke attended a dinner hosted by the Norwegian Ministry of Foreign Affairs (MFA) in Trondheim, Norway. The U.S. Embassy in Oslo reported that the estimated cost of the dinner was \$85.00 per person. The Secretary was joined at the dinner by his wife. Could you please provide Ethics approval for the Secretary to accept both dinners, for a total value of \$170.00, under the Foreign Gift exception?

>

> Micah Chambers also attended the dinner as support staff for Secretary Zinke. Could you please provide approval for Micah Chambers to also accept the \$85.00 dinner under the Foreign Gift exception?

>

> Thank you.

>

> Tim Nigborowicz

> Office of Scheduling and Advance

> 202-208-7551



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Fwd: ACTION RQSTD: Updated RAVN Alaska Charter Flight Invoice from 5/27/17 visit to North Slope of Alaska

1 message

Simpson, Darcee <darcee_r_simpson@ibc.doi.gov>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Fri, Sep 1, 2017 at 3:01 PM

Hi Tim,

Both invoices have been processed and certified. Each vendor should receive their payments on Wednesday. The doc numbers are listed below. Please let me know if there are any questions. Thanks!

Thank you,
Darcee Simpson
Lead, Financial Services Specialist

Financial Management Directorate
Interior Business Center
Office: 303-969-5658, Fax: 303-980-3809
Darcee_R_Simpson@ibc.doi.gov
US Department of the Interior
Office of the Secretary
www.ibc.doi.gov

Your Focus: Your Mission
Our Focus: You

----- Forwarded message -----

From: **Fransua, Monique** <monique_fransua@ibc.doi.gov>
Date: Fri, Sep 1, 2017 at 12:17 PM
Subject: Re: ACTION RQSTD: Updated RAVN Alaska Charter Flight Invoice from 5/27/17 visit to North Slope of Alaska
To: "Simpson, Darcee" <darcee_r_simpson@ibc.doi.gov>
Cc: "Anglo, Fredelynn" <fredelynn_anglo@ibc.doi.gov>, Peggy Johns <peggy_johns@ibc.doi.gov>

Darcee,

Alyeska is posted under 1916203002
RAVN is posted under 1916135905

Thank you,

Monique Fransua
Lead Financial Services Specialist
Financial Management Directorate
Interior Business Center
303-969-7362 (Office)
monique_fransua@ibc.doi.gov
US Department of the Interior
Office of the Secretary
www.ibc.doi.gov

Your Focus: Your Mission
Our Focus: You

On Fri, Sep 1, 2017 at 11:07 AM, Simpson, Darcee <darcee_r_simpson@ibc.doi.gov> wrote:
Here is the vendor code for the RAVN/Corvus invoice.

Thank you,
Darcee Simpson
Lead, Financial Services Specialist

Financial Management Directorate
Interior Business Center
Office: 303-969-5658, Fax: 303-980-3809
Darcee_R_Simpson@ibc.doi.gov
US Department of the Interior
Office of the Secretary
www.ibc.doi.gov

Your Focus: Your Mission
Our Focus: You

----- Forwarded message -----

From: **Anglo, Fredelynn** <fredelynn_anglo@ibc.doi.gov>
Date: Mon, Aug 28, 2017 at 12:49 PM
Subject: Re: ACTION RQSTD: Updated RAVN Alaska Charter Flight Invoice from 5/27/17 visit to North Slope of Alaska
To: "Simpson, Darcee" <darcee_r_simpson@ibc.doi.gov>

Going back through earlier emails we found vendor no 70352275.

Thank you,

Fredelynn Anglo
Supervisory Financial Specialist
Financial Management Directorate
Interior Business Center
Office: (303) 980-3810
US Department of the Interior

On Mon, Aug 28, 2017 at 12:41 PM, Simpson, Darcee <darcee_r_simpson@ibc.doi.gov> wrote:
I thought it was determined this vendor was in FBMS. I am not finding them.

Thank you,
Darcee Simpson
Lead, Financial Services Specialist

Financial Management Directorate
Interior Business Center
Office: 303-969-5658, Fax: 303-980-3809
Darcee_R_Simpson@ibc.doi.gov
US Department of the Interior
Office of the Secretary
www.ibc.doi.gov

Your Focus: Your Mission
Our Focus: You

----- Forwarded message -----

From: **Nigborowicz, Timothy** <timothy_nigborowicz@ios.doi.gov>
Date: Mon, Aug 28, 2017 at 12:34 PM
Subject: Re: ACTION RQSTD: Updated RAVN Alaska Charter Flight Invoice from 5/27/17 visit to North Slope of Alaska
To: "Anglo, Fredelynn" <fredelynn_anglo@ibc.doi.gov>
Cc: Darcee Simpson <darcee_r_simpson@ibc.doi.gov>, Monique Fransua <monique_fransua@ibc.doi.gov>

Hello Fredelynn. I'm sorry for the delay on this. I've attached the invoice and the authorization for payment for the charter flight on 5/27/17. I've also attached an invoice and authorization for the bus trip that our travelers took on the same date. Please let me know if you need anything else to process these payments. Also, once the payments have been processed, could you please send me a copy of each check so that we can keep them in our files? Thank you.

Tim

On Wed, Jul 19, 2017 at 2:18 PM, Anglo, Fredelynn <fredelynn_anglo@ibc.doi.gov> wrote:

Tim,

Per our discussion please provide an approved invoice (specifying amount to pay) and line of accounting to pay from. Please send invoices to ospayments_ibcdenver@ibc.doi.gov.

Thank you,

Fredelynn Anglo
Supervisory Financial Specialist
Financial Management Directorate
Interior Business Center
Office: (303) 980-3810
US Department of the Interior

On Mon, Jul 10, 2017 at 8:52 AM, Anglo, Fredelynn <fredelynn_anglo@ibc.doi.gov> wrote:

Hello,

Please give me a call to discuss the payment of the attached RAVN invoice, (303) 980-3810.

Thank you,

Fredelynn Anglo
Supervisory Financial Specialist
Financial Management Directorate
Interior Business Center
Office: (303) 980-3810
US Department of the Interior

On Thu, Jul 6, 2017 at 12:49 PM, Anglo, Fredelynn <fredelynn_anglo@ibc.doi.gov> wrote:

Hello,

Can you please give me a call regarding the attached invoice, (303) 980-3810?

Thank you,

Fredelynn Anglo
Supervisory Financial Specialist
Financial Management Directorate
Interior Business Center
Office: (303) 980-3810
US Department of the Interior

----- Forwarded message -----

From: **Peyton, Van** <van_r_peyton@ibc.doi.gov>

Date: Thu, Jul 6, 2017 at 9:31 AM

Subject: Fwd: ACTION RQSTD: Updated RAVN Alaska Charter Flight Invoice from 5/27/17 visit to North Slope of Alaska

To: "Anglo, Fredelynn" <fredelynn_anglo@ibc.doi.gov>

Cc: "Gardner, Lake" <lake_gardner@ibc.doi.gov>, Roberta Millen <roberta_m_millen@ibc.doi.gov>

Morning Fredelynn,

Please see the attached email string and invoice. The invoice is a request for payment to RAVN Alaska for a chartered flight. The FMR (102-33) covers the guidelines for "Chartered Aircraft". We can only process reimbursements for individual travelers not companies. Our POC for questions on this matter is Timothy Nigborowicz, who manages travel for Political Appointees.

Let me know if you have any questions.

Van

----- Forwarded message -----

From: **Millen, Roberta** <roberta_m_millen@ibc.doi.gov>
Date: Thu, Jul 6, 2017 at 7:35 AM
Subject: Fwd: ACTION RQSTD: Updated RAVN Alaska Charter Flight Invoice from 5/27/17 visit to North Slope of Alaska
To: Van Peyton <van_r_peyton@ibc.doi.gov>

FYI

----- Forwarded message -----

From: **Nigborowicz, Timothy** <timothy_nigborowicz@ios.doi.gov>
Date: Thu, Jun 29, 2017 at 1:31 PM
Subject: Fwd: ACTION RQSTD: Updated RAVN Alaska Charter Flight Invoice from 5/27/17 visit to North Slope of Alaska
To: Roberta Millen <roberta_m_millen@ibc.doi.gov>

Hello Bobbi. When you have a chance, could you please call me regarding this item at 202-208-7551? Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

----- Forwarded message -----

From: **Chambers, Micah** <micah_chambers@ios.doi.gov>
Date: Mon, Jun 19, 2017 at 1:49 PM
Subject: Fwd: ACTION RQSTD: Updated RAVN Alaska Charter Flight Invoice from 5/27/17 visit to North Slope of Alaska
To: Caroline Boulton <caroline_boulton@ios.doi.gov>, Timothy Nigborowicz <timothy_nigborowicz@ios.doi.gov>, Russell Roddy <russell_rodny@ios.doi.gov>

Not sure what we need to do to get this done.

----- Forwarded message -----

From: **Ripchensky, Darla (Energy)** <Darla_Ripchensky@energy.senate.gov>
Date: Mon, Jun 19, 2017 at 12:50 PM
Subject: ACTION RQSTD: Updated RAVN Alaska Charter Flight Invoice from 5/27/17 visit to North Slope of Alaska
To: "Kilbride, Laura (HSGAC)" <Laura_Kilbride@hsgac.senate.gov>, "Levasseur, Josh (Finance)" <Josh_Levasseur@finance.senate.gov>, "Chambers, Micah" <micah_chambers@ios.doi.gov>, "Temple, Thomas E SMSgt USAF (US)" <thomas.e.temple.mil@mail.mil>
Cc: "Austad, Stacy (Heitkamp)" <Stacy_Austad@heitkamp.senate.gov>, "Everett, Gabi (Cornyn)" <Gabi_Everett@cornyn.senate.gov>, "Edwards, Isaac (Energy)" <Isaac_Edwards@energy.senate.gov>, "Hoefler, Annie (Energy)" <Annie_Hoefler@energy.senate.gov>, Kayla Hajdukovich <Kayla.Hajdukovich@flyrav.com>

I sincerely apologize but I did not notice that the invoice lists "16" passengers and the second page lists only "15" passengers. Attached is an updated invoice showing "15" passengers which corresponds with the passenger list.

Sincerely,

Darla Ripchensky

From: Ripchensky, Darla (Energy)
Sent: Monday, June 19, 2017 11:26 AM
To: Kilbride, Laura (HSGAC) <Laura_Kilbride@hsgac.senate.gov>; Levasseur, Josh (Finance) <Josh_Levasseur@finance.senate.gov>; 'Chambers, Micah' <micah_chambers@ios.doi.gov>; 'Temple, Thomas E SMSgt USAF (US)' <thomas.e.temple.mil@mail.mil>
Cc: Austad, Stacy (Heitkamp) <Stacy_Austad@heitkamp.senate.gov>; Everett, Gabi (Cornyn) <Gabi_Everett@cornyn.senate.gov>; Edwards, Isaac (Energy) <Isaac_Edwards@energy.senate.gov>; Hoefler, Annie (Energy) <Annie_Hoefler@energy.senate.gov>; 'Kayla Hajdukovich' <Kayla.Hajdukovich@Flyravn.com>
Subject: ACTION RQSTD: RAVN Alaska Charter Flight Invoice from 5/27/17 visit to North Slope of Alaska

Good morning. Attached please find the RAVN Alaska invoice for the Charter Flight to the North Slope of Alaska on May 27, 2017 following the conclusion of CODEL Murkowski to Norway and Greenland. The cost for each passenger was \$983, and the breakdown of costs is:

1. Senate Committee on Energy and Natural Resources: 7 passengers (Murkowski, Barrasso, Daines, Becker-Dippmann, Hughes, Edwards, Randall)
2. Senate Finance Committee: 2 passengers (Cornyn, Atcheson)
3. Senate Committee on Homeland Security and Governmental Affairs: 1 passenger (Heitkamp)
4. U.S. Department of the Interior: 4 passengers (Zinke, [REDACTED] Chambers, Wackowski)
5. U.S. Department of Defense: 1 passenger (Temple)

Please make your payment directly to RAVN Alaska for your portion of the travel. For Senate offices, please note that RAVN Alaska has already been added as a vendor to the WebFMIS system.

Please feel free to let me know if you have any questions regarding this invoice.

Sincerely,

Darla Ripchensky, PMP

Chief Clerk

U.S. Senate Committee on Energy and Natural Resources

304 Dirksen Senate Office Building

Washington, DC 20510

202.224.3607

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Payment for Charter Flight from CODEL Trip
DATE: August 24, 2017

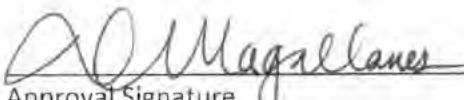
On May 27, 2017, Secretary Ryan Zinke and three staff travelled via charter aircraft to several locations in Alaska as part of a congressional delegation (CODEL) trip to examine current and future energy potential in the Arctic. This CODEL trip was led by Senator Lisa Murkowski, and the charter flight carried a total of 15 passengers (see attached manifest). The following four passengers were travelers from the Department:

- Secretary Ryan Zinke
- Sgt. (b) (6), (b) (7)(C)
- Micah Chambers
- Steve Wackowski

The total cost of the charter aircraft flight was \$14,745.00 (see attached invoice). With 15 total passengers on the flight, this equates to a cost of \$983.00 per passenger. Since there were four travelers from the Department on the flight, the total proportional amount of payment due from the Department is \$3,932.00. This total amount will be charged to the following travel account for the Office of the Secretary:

Cost Center:	DS10100000
Functional Area:	DLSN00000.000000
Fund:	178D0102DM
WBS:	DX10101

Please provide approval for the Department to pay the total proportional amount of \$3,932.00 to Raven Alaska for the four passengers on the charter aircraft flight on May 27, 2017. Please also provide approval for this payment amount to be applied to the travel account numbers listed above.


Approval Signature

8/25/17
Date



Senate Energy
Senator Murkowski
Annie_hoffler@energy.senate.gov
(P) 202-224-2179

DATE	PAX	ROUTE	Cost
May 27	15	Deadhorse-Alpine-Flight Seeing-Fairbanks	
		Ravn Charter ID #58493	
		Total	\$14,745.00

-Cost includes standby

÷15 = \$983/pp

Mission: Depart Deadhorse at 11:30am...20 min flight to Alpine
3.5 hours standby time

Depart Alpine at approximately 3:30pm

From Alpine head to coast to fly over Oooguruk gravel island (Caelus) and Spy Island (ENI)(near Oliktok Point), fly along coast to Kaktovik, but do not land in Kaktovik,

From around Kaktovik, fly south/southwest over coastal plan, back towards Fairbanks (1.5 hours)

Estimate arrival Fairbanks 6:15 pm

Thank you,

John F. Hajdukovich
VP Charter Operations
(P) 907-450-7241
johnny@ravnalaska.net

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Payment for Alyeska Pipeline Service Company Bus from CODEL Trip
DATE: August 24, 2017

On May 27, 2017, Secretary Ryan Zinke and three staff travelled via a bus that was provided the Alyeska Pipeline Service Company. This bus travel was part of a congressional delegation (CODEL) trip to examine current and future energy potential in the Arctic. This CODEL trip was led by Senator Lisa Murkowski, and the bus carried a total of 27 passengers (see attached manifest). The following four passengers were travelers from the Department:

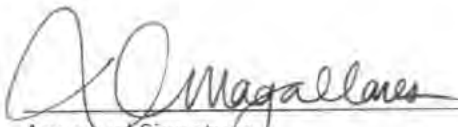
- Secretary Ryan Zinke
- Sgt. (b) (6), (b) (7)(C)
- Micah Chambers
- Steve Wackowski

The bus transported passengers from Prudhoe Bay Airport, Alaska, to Alyeska's Trans-Alaska Pipeline Pump Station 1, and then back to Prudhoe Bay Airport. The Department of the Interior Division of General Law and the Departmental Ethics Office determined that the Department should reimburse Alyeska Pipeline Service Company for the cost of transportation for the four Department travelers on the bus.

The total cost of the bus trip was calculated to be \$483.00 (see attached invoice). With 27 total passengers on the bus, this equates to a cost of \$17.89 per passenger. Since there were four travelers from the Department on the bus, the total proportional amount of payment due from the Department is \$71.56. This total amount will be charged to the following travel account for the Office of the Secretary:

Cost Center: DS10100000
Functional Area: DLSN00000.000000
Fund: 178D0102DM
WBS: DX10101

Please provide approval for the Department to pay the total proportional amount of \$71.56 to Alyeska Pipeline Service Company for the four passengers on the bus trip on May 27, 2017. Please also provide approval for this payment amount to be applied to the travel account numbers listed above.


Approval Signature

8/23/17
Date



June 22, 2017

Ms. Darla Ripchensky, PMP
Chief Clerk
U.S. Senate Committee on Energy and Natural Resources
304 Dirksen Senate Office Building
Washington, DC 20510

Dear Ms. Ripchensky:

The following is an invoice for travel on a bus paid for by Alyeska Pipeline Service Company during a Congressional delegation tour on May 27, 2017. We picked up the group from Prudhoe Bay Airport, Alaska, transported them to Alyeska's Trans-Alaska Pipeline Pump Station 1, disembarked there for briefing, re-boarded the bus, and transported the group back to Prudhoe Bay Airport, Alaska.

The cost of the bus trip was \$483. There were 27 passengers on the bus:

Name	Office
Senator Steve Daines	U.S. Senate
Cynthia Daines	Spouse to Senator Daines
Senator Heidi Heitkamp	U.S. Senate
Darwin Lange	Spouse to Senator Heitkamp
Senator Lisa Murkowski	U.S. Senate
Verne Martell	Spouse to Senator Murkowski
Senator John Cornyn	U.S. Senate
Sandy Cornyn	Spouse to Senator Cornyn
Senator John Barrasso	U.S. Senate
Anne Hoefler	U.S. Senate
Isaac Edwards	Staff, U.S. Senate
Severin Randall	U.S. Senate
Brian Hughes	U.S. Senate
Angela Becker-Dippmann	U.S. Senate
Laura Atcheson	U.S. Senate
Secretary Ryan Zinke	U.S. Department of the Interior
Lolita Zinke	Spouse to Secretary Zinke
Micah Chambers	U.S. Department of the Interior
(b) (6), (b) (7)(C)	U.S. Department of the Interior
Steve Wackowski	U.S. Department of the Interior
Thomas Temple	U.S. Air Force

Bryan Collins
Paul Lawson
Merrill Grove
Michelle Egan
Hillary Schaefer
Kim Harb

U.S. Air Force
U.S. Air Force
Alyeska Pipeline Service Co.
Alyeska Pipeline Service Co.
Alyeska Pipeline Service Co.
Alyeska Pipeline Service Co.

Please make out any checks for payments for the cost of the bus trip to:

Alyeska Pipeline Service Company

Checks should be mailed to:

Alyeska Pipeline Service Company
3700 Centerpoint Drive
Anchorage, AK 99503
ATTN: PATTI ALTOM

Thank you for your attention. If you have any questions or need additional information, please contact me at 202-466-3866.

Sincerely,




Kim Harb
Manager, Federal Government Relations

(b) (6) Ryan K. Zinke
Lolita C. Zinke
3510 Garfield St NW
Washington, DC 20007-1441

(b) (6)
24 JUL 17
DATE

PAY TO THE ORDER OF: Alaska Pipeline Services Co. \$ 17 ⁰¹/₁₀₀
Serenken and 89/100 DOLLARS

(b) (6)
FOR: Lolita Zinke Remph. 

(b) (6)

Cost Calculation for Bus Transportation Provided by Alyeska Pipeline Service Company

Total cost of Alyeska bus trip	\$483.00
Total number of travelers in Alyeska bus	27
Cost per traveler	\$17.89
Total cost for Secretary Zinke's guest (1)	\$17.89



June 22, 2017

Ms. Darla Ripchensky, PMP
Chief Clerk
U.S. Senate Committee on Energy and Natural Resources
304 Dirksen Senate Office Building
Washington, DC 20510

Dear Ms. Ripchensky:

The following is an invoice for travel on a bus paid for by Alyeska Pipeline Service Company during a Congressional delegation tour on May 27, 2017. We picked up the group from Prudhoe Bay Airport, Alaska, transported them to Alyeska's Trans-Alaska Pipeline Pump Station 1, disembarked there for briefing, re-boarded the bus, and transported the group back to Prudhoe Bay Airport, Alaska.

The cost of the bus trip was \$483. There were 27 passengers on the bus:

Name	Office
Senator Steve Daines	U.S. Senate
Cynthia Daines	Spouse to Senator Daines
Senator Heidi Heitkamp	U.S. Senate
Darwin Lange	Spouse to Senator Heitkamp
Senator Lisa Murkowski	U.S. Senate
Verne Martell	Spouse to Senator Murkowski
Senator John Cornyn	U.S. Senate
Sandy Cornyn	Spouse to Senator Cornyn
Senator John Barrasso	U.S. Senate
Anne Hoefler	U.S. Senate
Isaac Edwards	Staff, U.S. Senate
Severin Randall	U.S. Senate
Brian Hughes	U.S. Senate
Angela Becker-Dippmann	U.S. Senate
Laura Atcheson	U.S. Senate
Secretary Ryan Zinke	U.S. Department of the Interior
Lolita Zinke	Spouse to Secretary Zinke
Micah Chambers	U.S. Department of the Interior
(b) (6), (b) (7)(C)	U.S. Department of the Interior
Steve Wackowski	U.S. Department of the Interior
Thomas Temple	U.S. Air Force

Bryan Collins
Paul Lawson
Merrill Grove
Michelle Egan
Hillary Schaefer
Kim Harb

U.S. Air Force
U.S. Air Force
Alyeska Pipeline Service Co.
Alyeska Pipeline Service Co.
Alyeska Pipeline Service Co.
Alyeska Pipeline Service Co.

Please make out any checks for payments for the cost of the bus trip to:

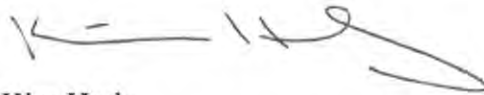
Alyeska Pipeline Service Company

Checks should be mailed to:

Alyeska Pipeline Service Company
3700 Centerpoint Drive
Anchorage, AK 99503
ATTN: PATTI ALTOM

Thank you for your attention. If you have any questions or need additional information, please contact me at 202-466-3866.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kim Harb', with a stylized flourish at the end.

Kim Harb
Manager, Federal Government Relations

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Actual Expense Reimbursement for Lodging for Secretary Ryan Zinke

DATE: May 27, 2017

On May 28, 2017, and May 29, 2017, Secretary Ryan Zinke will be on official travel in Alaska for a series of engagements in and around Denali National Park and Preserve. Among these engagements are a Memorial Day celebration at Byers Lake, meetings with local stakeholders, meetings with park leadership and staff, and tours of various areas within the park.

Secretary Zinke will have a very tight schedule during this official travel. Because he will be accomplishing so much in and around the park, it is important for him to stay as close as possible to Denali National Park and Preserve in order to minimize the travel time to his various meetings and events. By minimizing travel time between official engagements, and by establishing a base of operations near the park, Secretary Zinke will be able to most efficiently and effectively accomplish the mission and goals of the Department.

Due to the remoteness of the area surrounding Denali National Park and Preserve, there are not many lodging options that will allow Secretary Zinke to stay close to the region. In addition, the end of May is the start of the tourist season in that part of the country, so all lodging options are only available at nightly rates that exceed the maximum government rate.

In order to minimize his travel times and maximize his time at scheduled engagements, and in order to have a base of operations that is close and easily accessible to Denali National Park and Preserve and the surrounding areas, the Office of Scheduling and Advance recommends that Secretary Zinke procure lodging that exceeds the maximum government rate for the night of May 28.

For the night of May 28, the Grande Denali Lodge in Denali National Park, Alaska, offers a lodging rate of \$189.00 per night. The maximum allowable government lodging rate established by the U.S. Department of Defense (DoD) for Denali National Park in May 2017 is \$139.00 per night (documentation attached). The Grande Denali Lodge's lodging rate is more expensive than the DoD maximum lodging rate by \$50.00 per night. We seek authorization for the procurement of lodging at the higher rate through actual expense reimbursement under FTR 301-11.300 (d) and (e), and under FTR 301-11.303:

§301-11.300 When is actual expense reimbursement warranted?

When:

- (d) Because of mission requirements; or
- (e) Any other reason approved within your agency.

§301-11.303 What is the maximum amount that I may be reimbursed under actual expense?

The maximum amount that you may be reimbursed under actual expense is limited to 300 percent (rounded to the next higher dollar) of the applicable maximum per diem rate. However, subject to your agency's policy, a lesser amount may be authorized.

Please provide approval of Secretary Zinke's acceptance of actual expense reimbursement at a lodging rate of \$198.00 per night in Denali National Park, Alaska, on the night of May 28, 2017.


Approval Signature

6/2/17
Date

**MAXIMUM PER DIEM RATES OUTSIDE THE CONTINENTAL UNITED STATES
TRAVEL PER DIEM ALLOWANCES**

COUNTRY/STATE: **ALASKA**

PUBLICATION DATE (MM DD YY): **050117**

NOTES

1. Use the **OTHER** rate if neither the **CITY, PLACE, ISLAND**, nor **MILITARY INSTALLATION** is listed.
2. For other allowances that are based on per diem rates (e.g., **TLE, TLA, TQSE, TQSA**), see the appropriate rules for those allowances regarding what per diem rate to use.
3. The standard **ONBASE INCIDENTAL RATE** is **\$3.50** OCONUS wide.
4. When **Government meals** are directed, the appropriate Government meal rate, as prescribed in Appendix A, is applicable.
5. Per Diem Rate = Max Lodging + Meals (Local Meals, Proportional, or Government) + Incidental Rate (Local or OnBase)

* All rates are in US Dollars

Locality	Seasons (Beg-End)	Maximum Lodging	Local Meals	Proportional Meals	Local Incidental	Footnote	Footnote Rate	Maximum Per Diem	Effective Date
ADAK	05/01-09/30	192	48	31	12			252	03/01/2017
ADAK	10/01-04/30	150	48	31	12			210	03/01/2017
ANCHORAGE [INCL NAV RES]	05/16-09/30	229	75	45	19			323	03/01/2017
ANCHORAGE [INCL NAV RES]	10/01-05/15	199	75	45	19			293	03/01/2017
BARROW	05/01-09/30	238	71	43	18			327	03/01/2017
BARROW	10/01-04/30	205	71	43	18			294	03/01/2017
BARTER ISLAND LRRS	01/01-12/31	120	70	42	18			208	03/01/2017
BETHEL	01/01-12/31	219	86	50	22			327	03/01/2017
BETTLES	01/01-12/31	175	56	35	14			245	03/01/2017
CAPE LISBURNE LRRS	01/01-12/31	120	70	42	18			208	03/01/2017
CAPE NEWENHAM LRRS	01/01-12/31	120	70	42	18			208	03/01/2017
CAPE	01/01-	120	70	42	18			208	03/01/2017

ROMANZOF LRRS	12/31								
CLEAR AB	01/01- 12/31	120	70	42	18			208	03/01/2017
COLD BAY LRRS	01/01- 12/31	120	70	42	18			208	03/01/2017
COLDFOOT	01/01- 12/31	165	56	35	14			235	10/01/2006
COPPER CENTER	05/15- 09/15	169	67	41	17			253	03/01/2017
COPPER CENTER	09/16- 05/14	97	67	41	17			181	03/01/2017
CORDOVA	01/01- 12/31	140	89	52	22			251	03/01/2017
CRAIG	04/01- 09/30	254	63	39	15			332	03/01/2017
CRAIG	10/01- 03/31	90	63	39	15			168	03/01/2017
DEADHORSE	01/01- 12/31	170	41	28	10			221	03/01/2016
DELTA JUNCTION	05/01- 09/30	169	63	39	15			247	03/01/2017
DELTA JUNCTION	10/01- 04/30	139	63	39	15			217	03/01/2017
DENALI NATIONAL PARK	06/01- 08/31	185	69	42	17			271	03/01/2017
DENALI NATIONAL PARK	09/01- 05/31	139	69	42	17			225	03/01/2017
DILLINGHAM	05/15- 10/01	350	68	41	17			435	03/01/2017
DILLINGHAM	10/02- 05/14	220	68	41	17			305	03/01/2017
DUTCH HARBOR- UNALASKA	01/01- 12/31	142	81	48	20			243	03/01/2017
EARECKSON AIR STATION	01/01- 12/31	146	59	37	15			220	07/01/2016
EIELSON AFB	05/15- 09/15	154	72	43	18			244	03/01/2017
EIELSON AFB	09/16- 05/14	75	72	43	18			165	03/01/2017
ELFIN COVE	01/01- 12/31	275	69	42	17			361	03/01/2017
ELMENDORF AFB	05/16- 09/30	229	75	45	19			323	03/01/2017
ELMENDORF AFB	10/01- 05/15	199	75	45	19			293	03/01/2017
FAIRBANKS	05/15-	154	72	43	18			244	03/01/2017



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

RE: DOI Reservations -May 29th

1 message

Dee Dee O'Brien <dobrien@denalialaska.com>

Tue, May 23, 2017 at 2:52 PM

To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Cc: Shirley Manuel-Palmer <spalmer@denalialaska.com>, Deidra Shugak <dshugak@denalialaska.com>, Joe Merrill <jmerrill@denalialaska.com>

Dear Tim,

Thanks for taking the time to speak with me this morning,

Per our conversation, we are holding the following

(3) rooms for check in on Friday, May 26 – departing on May 29

(6) rooms for check in on Sunday, May 28 – departing on May 29

We have confirmed a rate of **\$189 per room** plus tax (7%) – if tax exempt please bring paperwork to show at check-in

We understand that all guests will be paying for their rooms individually except for those you would like charged using the credit card authorization form above.

Will guests be arriving in private vehicles or all at once (Sunday)? I just want to make sure that we have bell staff available to assist with luggage, etc.

Tim, if we can assist you with any other details, please don't hesitate to ask.

Thank you so very much – we appreciate you choosing to stay with us in Denali National Park!

Dee Dee

Live Grande! Live Bluffs! Welcome to Alaska...

Dee Dee O'Brien

Director of Sales

907-727-4018

dobrien@oldharbor.org

Grande Denali Lodge | Denali Bluffs Hotel

www.denalialaska.com

Grande Denali, LLC

2702 Denali Street, Suite 100

Anchorage, AK 99503

From: Nigborowicz, Timothy [mailto:timothy_nigborowicz@ios.doi.gov]

Sent: Tuesday, May 23, 2017 9:56 AM

To: Dee Dee O'Brien

Subject: DOI Reservations

Hi Dee Dee. Thanks again for all your help. I'll send that list of names as soon as I can.

Tim Nigborowicz

Office of Scheduling and Advance


U.S. Department of the Interior

202-208-7551

Disclaimer

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

This email has been scanned for viruses and malware, and may have been automatically archived by **Mimecast Ltd**, an innovator in Software as a Service (SaaS) for business. Providing a **safer** and **more useful** place for your human generated data. Specializing in; Security, archiving and compliance. To find out more [Click Here](#).

 **CC Authorization (2).pdf**
106K

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Personal Travel Deviation for Secretary Zinke
DATE: May 30, 2017

On June 2, 2017, Secretary Ryan Zinke will be on official travel in Boise, Idaho. He will conclude his official duties that day by observing a training exercise conducted by wildland firefighters stationed at the National Interagency Fire Center. Following the exercise, Secretary Zinke is scheduled to make a personal travel deviation from June 2 through June 4 in the state of California. Secretary Zinke will begin this personal travel deviation with the following flight from Boise to Los Angeles, California:

- ❖ Friday, June 2, 2017
Delta Air Lines #4610
6:10pm MDT Depart Boise, ID
7:23pm MDT Arrive Salt Lake City, UT
Connection in Salt Lake City, UT
Delta Air Lines #1211
8:24pm MDT Depart Salt Lake City, UT
9:26pm PDT Arrive Los Angeles, CA

The total non-government, publicly available fare for this flight is \$362.30 (documentation attached).

If Secretary Zinke was not making a personal travel deviation, he would immediately return to his permanent duty station of Washington, D.C., after the conclusion of his official duties in Boise. He would travel back to Washington the evening of June 2 on the following contract carrier flight:

- ❖ Friday, June 2, 2017
Delta Air Lines #4610
6:10pm MDT Depart Boise, ID
7:23pm MDT Arrive Salt Lake City, UT
Connection in Salt Lake City, UT
Delta Air Lines #2087
10:45pm MDT Depart Salt Lake City, UT
5:00am EDT Arrive Washington, DC (BWI)

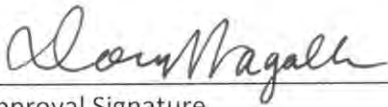
The total government contract fare for this flight is \$234.30 (documentation attached).

Secretary Zinke has no official duties in California from June 2 through June 4. The government is only responsible for the cost of a contract fare from Secretary Zinke's temporary duty station of Boise, Idaho, to his permanent duty station of Washington, D.C. The Division of General Law has advised that a Department employee can make a personal travel deviation following official travel, and that the Department can pay for the cost of travel to a non-duty station, as long as the government incurs no

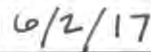
additional cost as a result of such travel. However, the Division of General Law has also advised that government contract fares generally should not be used for travel to non-duty stations in such a case. Only non-contract, publicly available fares should be used for travel from non-duty stations. And only non-contract, publicly available fares should be used for the cost analysis related to such travel.

The above cost comparison properly utilizes a non-contract, publicly available fare for the analysis of Secretary Zinke's travel to a non-duty station. The above cost comparison indicates that Secretary Zinke's travel to Los Angeles will result in an additional cost of \$128.00. Therefore, Secretary Zinke will use his personal credit card to pay for the \$128.00 difference in airfares when the contract flight ticket is exchanged for the non-contract personal flight ticket. Secretary Zinke will also use his personal credit card to pay the exchange fee that will result from that ticket exchange. Aside from the increased airfare cost, no additional expenses (lodging, M&IE, etc.) will be incurred by the government during Secretary Zinke's personal travel in California. Secretary Zinke will use personal funds to pay for his travel from California to Washington, D.C., on June 4.

Please provide approval for the Department to pay the non-contract, publicly available fare for Secretary Zinke's travel from Boise, Idaho, to Los Angeles, California, on June 2, 2017, on Delta Air Lines #4610 and Delta Air Lines #1211. Please provide this approval based on the understanding that Secretary Zinke will use his personal funds to pay the \$128.00 difference in cost between the airfare for this flight and the contract fare for a flight to Washington, D.C.




Approval Signature



Date

\$234.30

 **06:10p BOI** 05:00a BWI 1 stop SLC 8h 50m
Delta 4610, 2087

Hide Fares

Govt. fare(s) available

Hide all details ^

DEPART **Fri, Jun 2** – Boise, ID to Baltimore, MD / 3h
22m layover in Salt Lake City, UT

Hide details ^

Fri, Jun 2

06:10p BOI 07:23p SLC 1h 13m Delta 4610 **View seats**
Canadair Regional Jet 700 / 153 lbs CO₂

Layover in Salt Lake City, UT 3h 22m *Salt Lake City Intl Arpt*

Fri, Jun 2

10:45p SLC 05:00a BWI 4h 15m Delta 2087 **View seats**
Lands Sat, Jun 3 Airbus Industrie A320-100/200 / 725 lbs CO₂

Fare Options

Free Checked Bags

Refundable

Govt. Contract
Discounted
Rules / Fare Details

Visit Delta

Yes
Fees may apply

\$234.30

Govt. Contract
Rules / Fare Details

Visit Delta

Yes
Fees may apply

\$351.30

Significant policy violation

GSA Information

- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

View more fares

Worldspan



*** EXCHANGE ***

Ticket Number: 006-8668798195
 Exchange Ticket: 8668798185
 Account #: D00930
 Issue Date: Tue, May 30, 2017
 Booking ID: NZGG8G
 Issuing Location: UUN
 Booking Agent ID: KT
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES CR7	4610 / H HAORA0MA Confirmation: HLG5EY	Fri, 06/02/2017 Fri, 06/02/2017	Leave :: BOISE Arrive :: SALT LAKE CITY *** Connecting ***	610P 723P
✈	DELTA AIR LINES 737	1211 / H HAORA0MA Confirmation: HLG5EY	Fri, 06/02/2017 Fri, 06/02/2017	Leave :: SALT LAKE CITY Arrive :: LOS ANGELES	824P 926P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Call In Air Domestic	05/30/2017	\$35.00	(b) (6)	107554

Fare	\$320.00
Tax	\$42.30
Ticket Total	\$362.30
Admin / Penalty Fare	\$0.00
Total with Penalty	\$362.30
Exchange Fare	(\$234.30)
Total Amount	\$128.00
Amount Charged	\$128.00

Air only indicated here.

Fee : Call In Air Domestic	\$35.00
Air + Fee	\$163.00
BOI DL X/SLC DL LAX320.00USD320.00END DL ZPBOISLC XT 5.60AY4.50XF SLC4.5	

* Accounting Note: This invoice is not finalized and is subject to change until the closing of the Airline Reporting Center (ARC) on 05/30/2017

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Tue, May 30, 2017 11:54 PM

Generated by Travel Incorporated

Official Invoice

**OFFICE OF THE SOLICITOR
CORRESPONDENCE BACKGROUND FORM**

Date: May 25, 2017

Nature and Significance of Document: Request for approval of use of Congressional charter aircraft service for official travel on **May 27, 2017** of the Secretary, one DOI senior official (Micah Chambers, Special Asst), and one non-SES official (Sgt. (b) (6), (b) (7)(C) Security) from Deadhorse, Ak to Alpine, AK to Fairbanks, AK. The purpose of this travel is a site visit and meeting at Conoco Phillips Drillsite CD5, part of a Congressional delegation trip to which the Secretary is an invitee. See attachments for full manifest of this non-DOI operated flight.

Background: Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications, or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of DOI or charter aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1).

As the attached OAS-110 indicates, commercial and DOI aircraft service are not available to meet the operational and scheduling needs of this flight. The cost of the congressional charter aircraft service for the three DOI travelers, not including the cost of total duty hours away, is appx. \$3,161. Because the Congressional charter aircraft service is the only means of meeting the operational and scheduling needs of this trip, this travel may be approved.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED OAS-110 FORM.**

Contact and telephone number:
Jennifer Heindl 202-208-7094

Surname

Due Date: ASAP

Tim Murphy *Murphy* 5/25/17

TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Location	<u>Deadhorse, AK</u>	Date	<u>May 27</u>	Hours required to be on site	_____	to	_____
Location	<u>Alpine, AK</u>	Date	<u>"</u>	Hours required to be on site	_____	to	_____
Location	<u>Fairbanks, AK</u>	Date	<u>"</u>	Hours required to be on site	_____	to	_____

Manifest (only persons required to be at TDS):

Name	Hourly Salary
<u>Sec Zinke</u>	_____
<u>Micah Chambers, Spec Assist.</u>	_____
<u>Sgt. (b) (6), (b) (7)(C), Security</u>	_____
<u>(see attached email for full manifest)</u>	_____
TOTAL Hours Cost of All Required Travelers	\$ _____

Annual Salary ÷ 2087 hours x 1.20 = Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

(Continue on attached sheet if needed)

B. COST COMPARISON:

1. Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers. \$ N/A

- Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule. _____
 - Cost of required per diem and ground transportation. _____
- TOTAL Cost by commercial transportation \$ _____

2. Leased, Contract, or Rental Aircraft.

1. Flight hours x flight hour costs \$ _____
 2. Cost of total duty hours away from office or regular duty station _____
 3. Cost of required per diem and ground transportation _____
 4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc. _____
- TOTAL Cost by Lease, Contract, or Rental aircraft. \$ 3,161

note: This is a congressional charter. DOI has no operational control over aircraft, it is only paying for seats of DOI personnel.

3. DOI-Operated Aircraft - identify specific aircraft: N/A

- Flight hours required x variable flight hour cost. _____
- Cost of total duty hours away from office or regular duty station. _____
- Cost of required per diem and ground transportation. _____
- Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.) _____
- Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et. _____

TOTAL COST by DOI Fleet aircraft. \$ N/A

C. MOST COST EFFECTIVE METHOD:

Commercial
 Lease, Contract or Rental - N# _____ Pilot/Crew _____

Purpose CODEL CHARTER

DOI Fleet -----N# _____ Pilot/Crew _____

Purpose _____

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Flight will begin in Deadhorse. In Alpine, travelers will tour Conoco Phillips Drillsite CDS. Will then fly to Fairbanks, where charter will end.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Print name of designated approving official Signature Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b. page 6 of OMB Circular A-126)

Print name of designated approving official Signature Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:
(See paragraph 11.c. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

EDWARD T. KEABLE  05.25.17
Print name of designated approving official Signature Date



Heindl, Jennifer <jennifer.heindl@sol.doi.gov>

Re: Alaska Flights

1 message

Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

22 May 2017 at 16:51

To: "Heindl, Jennifer" <jennifer.heindl@sol.doi.gov>

Cc: "Moultrie, Shari" <shari_moultrie@ios.doi.gov>

I've attached the quote from the charter company, but we won't know the exact cost until after the flight. Based on the quote and the current manifest (below) the Department will pay approximately \$1,053.57 per traveler. With three travelers, that would be \$3,160.71.

Passenger Manifest

1. Senator Murkowski
2. Senator Barrasso
3. Senator Daines
4. Senator Cornyn
5. Senator Heitkamp
6. Secretary Zinke (DOI)
7. Micah Chambers (DOI)
8. Sgt. (b) (6), (b) (7)(C) (DOI)
9. Brian Hughes
10. Angela Becker-Dippmann
11. Severin Randall
12. Isaac Edwards
13. Sgt. Temple (USAF)
14. Maybe a second USAF escort

On Mon, May 22, 2017 at 3:53 PM, Heindl, Jennifer <jennifer.heindl@sol.doi.gov> wrote:

Hi Tim,

I will be doing the OAS-110 for the CODEL charter flight. Please provide the cost that the agency will be paying for Zinke and other DOI personnel.

Thanks,
Jennifer

Jennifer A. Heindl

Attorney Advisor

Office of the Solicitor

Division of General Law

Branch of General Legal Services

Voice: 202-208-7094

Fax: 202-219-1790

This e-mail (including any attachments) is intended for the use of the individual or entity to whom or which it is addressed. It may contain information that is privileged, confidential, or otherwise protected by applicable law. If you are not the intended recipient or the employee or agent responsible for delivery of this e-mail to the intended recipient, you are hereby notified that any dissemination, distribution, copying, or use of this e-mail or its contents is strictly prohibited. If you have received this e-mail in error, please notify the sender immediately and destroy all copies. Thank you.

On 22 May 2017 at 15:49, Moultrie, Shari <shari_moultrie@ios.doi.gov> wrote:

Tim - From our conversation, I understand Secretary Zinke will be involved in two separate flights. The first is the CODEL flight in which is being schedule by Senator Murkowski. The second flight I understand is seeking to be coordinating by your staff. I will definitely need all the information for this second flight in which he is seeking to take so I can get the necessary approvals.

I called Kevin Fox and left him a message. If you could provide me all the details you have so far that would be great.

Thanks.

Shari Moultrie

Flight Coordination Specialist

US Department of the Interior

Office of Aviation Services

Cell: (770) 598-3021

shari_moultrie@ios.doi.gov

We are dedicated to providing exceptional service and always looking for input to improve our services; please assist us by completing a brief survey at:

<https://www.surveymonkey.com/s/EROCustomerSurvey>



Murkowski Alpine ANWR May 2017.docx

973K

AiC: Sgt (b) (6), (b) (7)(C)
Staff: Micah Chambers
NOTE: TIME ZONE CHANGE ADT to AKDT (-5 hours)

9:55-10:00am AKDT: Wheels Down Deadhorse, AK // Proceed to Vehicle

10:00-10:40am AKDT: Depart Airport en route Pump Station One
Location:
Vehicle Manifest:
Alyeska Bus

10:40-11:15am AKDT: Tour of Pump Station One
Location:

11:15-11:35am AKDT: Depart Pump Station One en route Airport

11:35-12:00pm AKDT: Wheels up Deadhorse, AK (SCC) en route Alpine
Flight: Charter Flight
Flight time: 25 minutes
AiC: Sgt (b) (6), (b) (7)(C)
Staff: Micah Chambers
Note: Spouses continue on MILAIR to Fairbanks, AK

12:00-3:30pm AKDT: Arrive ConocoPhillips CD5 Drill Site // Lunch // Tour of Drill Site
Location:
Participants:
Press: Closed
Staff: Micah Chambers
Note: Weapons-free facility
Cost: \$25 per person

3:30pm AKDT-
6:00pm AKDT:

Wheels up Alpine, AK en route Fairbanks, AK
Flight: Charter Flight
Flight time: 2 hours, 30 minutes
AiC: Sgt (b) (6), (b) (7)(C)
Staff: Micah Chambers
Note: Flight will go over the Coastal Plain + ANWR

6:00-6:05pm AKDT: Wheels down Fairbanks, AK
Location:

6:05-6:20pm AKDT: Media Availability at Airport
Location:
Staff: Micah Chambers

6:20-6:35pm AKDT: Depart Airport en route RON
Location: Pike's Waterfront Lodge
1850 Hoselton Road
Fairbanks, AK 99709

Vehicle Manifest:
Secretary's Vehicle:

RZ
~~TBD~~ Mrs. Zinke Yes

\$30.00 per person help pay for
\$30.00 Mrs. Zinke pay personnel

codeL
charter
re pay for DOI passengers

no Mrs. Zinke on charter

she travels on ~~codeL~~ with aircraft w/ codeL spouses to Fairbanks



**U.S. DEPARTMENT OF THE INTERIOR
Foreign Travel Certification Form**

Bureau:
Office of the Secretary (OS)

Traveler is a retiree, contractor, or other non-DOI employee

Traveler's Name: Secretary Zinke	Traveler's Phone Number: 202-208-7551	Traveler's E-mail Address: timothy_nigborowicz@ios.doi.gov
Position Title: Secretary of the Interior	Grade: ES	Home Duty Station: Washington, DC

- Traveler is a political appointee
- Traveler is a political appointee confirmed by the senate

Check here to enter travel costs

Costs During Travel Period (if required by bureau)		
Salary:	Name of Donor:	Name of 2nd Donor:
Per Diem: \$465.00	Salary (Donor):	Salary (2nd Donor):
Transportation:	Per Diem (Donor):	Per Diem (2nd Donor):
Other: \$200.00	Transportation (Donor):	Transportation (2nd Donor):
Total: \$665.00	Other (Donor):	Other (2nd Donor):
	Total (Donor): \$0.00	Total (2nd Donor): \$0.00

Traveler is a retiree, contractor, or other non-DOI employee

Traveler's Name: Chambers, Micah David	Traveler's Phone Number: 202-208-5348	Traveler's E-mail Address: micah_chambers@ios.doi.gov
Position Title: Special Assistant to the Secretary	Grade: GS-14	Home Duty Station: Washington, DC

- Traveler is a political appointee
- Traveler is a political appointee confirmed by the senate

Check here to enter travel costs

Costs During Travel Period (if required by bureau)		
Salary:	Name of Donor:	Name of 2nd Donor:
Per Diem: \$465.00	Salary (Donor):	Salary (2nd Donor):
Transportation:	Per Diem (Donor):	Per Diem (2nd Donor):
Other: \$200.00	Transportation (Donor):	Transportation (2nd Donor):

Total: \$665.00	Other (Donor):	Other (2nd Donor):
	Total (Donor): \$0.00	Total (2nd Donor): \$0.00

COUNTRY	Major Cities to be Visited	Dates of Travel
Country: Norway	Major Cities to be Visited: Hammerfest, Melkøya, Trondheim	Start Date: 5/25/2017 End Date: 5/27/2017
Country: Greenland	Major Cities to be Visited: Thule Air Base	Start Date: 5/27/2017 End Date: 5/27/2017

Purpose of Travel:
Official USG Delegate

Justification for Travel:

Secretary Ryan Zinke is scheduled to travel to Norway as part of a congressional delegation (CODEL) trip that will examine current and future energy potential in the Arctic. The CODEL trip will provide an overview of existing energy development and infrastructure capacity in different areas of the Arctic. It will also highlight the vast potential and need for future energy production from this region. Visiting Norway will provide a first-hand look at how resource development and environmental stewardship coexist in other countries. During the trip, the delegation will make a stop in Greenland to take a tour of Thule Air Base and meet with U.S. military personnel who are stationed there. The CODEL trip will be led by U.S. Senator Lisa Murkowski. Micah Chambers will accompany Secretary Zinke on this CODEL trip as support staff. Transportation to Norway and Greenland and back to the United States will be provided by the U.S. Department of Defense via a military aircraft. Within Norway, a charter aircraft and several charter buses will be used to transport the delegation to various locations. This charter transportation will be paid for by the U.S. Department of State. Therefore, the U.S. Department of the Interior will incur no transportation costs for this international travel.

In Country Contact's Name: Kristin Westphal; Jeffery Young	In Country Contact's Phone Number: +47 2130 8738; 0045 3341 7325	In Country Contact's E-mail Address: WestphalKL@state.gov; YoungJA@state....
--	--	--

In Country Contact's Organization:
U.S. Department of State

** Use of non-Federal funds require additional clearances under 31 USC Section 1353. Please consult your bureau's ethics office. If ethics clearance is required, please attach ethics clearance. The attachments section is at the bottom of this form.*

Traveler Certifications

"I HEREBY CERTIFY that the travel proposed is essential and supported by the considerations listed below."

Travel is limited to the minimum necessary to accomplish the agency's program (41 CFR 301);
Yes

If required, traveler will issue a report within (10) days of return to be distributed to interested officials to share in the benefits;
Yes

Annual leave of more than one workday is described here or is attached;
No

Clearance by the US Mission/Embassy has been requested and travel will not occur if the US Mission/Embassy objects;
Yes

No other Bureau employees to be traveling to this destination at this time;
Yes

Submitter:
Nigborowicz, Timothy M

Date Submitted:
5/24/2017

Bureau Approval

"I HEREBY APPROVE THE TRAVEL AND CERTIFY that the travel proposed is essential and supported by the considerations listed above."

Approve

Bureau Approver Comments:

Control Number:

Bureau Approver:

Clement Joel P

Bureau Approval Date:

5/25/2017

Check this box to add additional bureau signatures

Additional Bureau Signatures		
Title	Name	Signature
Deputy Chief of Staff (Acting)	Bloomgren, Megan Barnett	

OIA Approval

OIA Approval:

Approve

OIA Approver Comments:

OIA Approver:

Downes David R

OIA Approval Date:

5/26/2017



Signed DI-1175 - Norway-Greenland CODEL.pdf
693.3 KB



**U.S. DEPARTMENT OF THE INTERIOR
Foreign Travel Certification Form**

Bureau:
Office of the Secretary (OS)

Traveler is a retiree, contractor, or other non-DOI employee

Traveler's Name: Secretary Zinke	Traveler's Phone Number: 202-208-7551	Traveler's E-mail Address: timothy_nigborowicz@ios.doi.gov
Position Title: Secretary of the Interior	Grade: ES	Home Duty Station: Washington, DC

Traveler is a political appointee

Traveler is a political appointee confirmed by the senate

Check here to enter travel costs

Costs During Travel Period (if required by bureau)

Salary:	Name of Donor:	Name of 2nd Donor:
Per Diem: \$465.00	Salary (Donor):	Salary (2nd Donor):
Transportation:	Per Diem (Donor):	Per Diem (2nd Donor):
Other: \$200.00	Transportation (Donor):	Transportation (2nd Donor):
Total: \$665.00	Other (Donor):	Other (2nd Donor):
	Total (Donor): \$0.00	Total (2nd Donor): \$0.00

Traveler is a retiree, contractor, or other non-DOI employee

Traveler's Name: Chambers, Micah David	Traveler's Phone Number: 202-208-5348	Traveler's E-mail Address: micah_chambers@ios.doi.gov
Position Title: Special Assistant to the Secretary	Grade: GS-14	Home Duty Station: Washington, DC

Traveler is a political appointee

Traveler is a political appointee confirmed by the senate

Check here to enter travel costs

Costs During Travel Period (if required by bureau)

Salary:	Name of Donor:	Name of 2nd Donor:
Per Diem: \$465.00	Salary (Donor):	Salary (2nd Donor):
Transportation:	Per Diem (Donor):	Per Diem (2nd Donor):
Other: \$200.00	Transportation (Donor):	Transportation (2nd Donor):

Total: \$665.00	Other (Donor):	Other (2nd Donor):
	Total (Donor): \$0.00	Total (2nd Donor): \$0.00

COUNTRY	Major Cities to be Visited	Dates of Travel
Country: Norway	Major Cities to be Visited: Hammerfest, Melkøya, Trondheim	Start Date: 5/25/2017 End Date: 5/27/2017
Country: Greenland	Major Cities to be Visited: Thule Air Base	Start Date: 5/27/2017 End Date: 5/27/2017

Purpose of Travel:
Official USG Delegate

Justification for Travel:

Secretary Ryan Zinke is scheduled to travel to Norway as part of a congressional delegation (CODEL) trip that will examine current and future energy potential in the Arctic. The CODEL trip will provide an overview of existing energy development and infrastructure capacity in different areas of the Arctic. It will also highlight the vast potential and need for future energy production from this region. Visiting Norway will provide a first-hand look at how resource development and environmental stewardship coexist in other countries. During the trip, the delegation will make a stop in Greenland to take a tour of Thule Air Base and meet with U.S. military personnel who are stationed there. The CODEL trip will be led by U.S. Senator Lisa Murkowski. Micah Chambers will accompany Secretary Zinke on this CODEL trip as support staff. Transportation to Norway and Greenland and back to the United States will be provided by the U.S. Department of Defense via a military aircraft. Within Norway, a charter aircraft and several charter buses will be used to transport the delegation to various locations. This charter transportation will be paid for by the U.S. Department of State. Therefore, the U.S. Department of the Interior will incur no transportation costs for this international travel.

In Country Contact's Name: Kristin Westphal; Jeffery Young	In Country Contact's Phone Number: +47 2130 8738; 0045 3341 7325	In Country Contact's E-mail Address: WestphalKL@state.gov; YoungJA@state.g..
In Country Contact's Organization: U.S. Department of State		

** Use of non-Federal funds require additional clearances under 31 USC Section 1353. Please consult your bureau's ethics office. If ethics clearance is required, please attach ethics clearance. The attachments section is at the bottom of this form.*

Traveler Certifications

"I HEREBY CERTIFY that the travel proposed is essential and supported by the considerations listed below."

Travel is limited to the minimum necessary to accomplish the agency's program (41 CFR 301);

Yes

If required, traveler will issue a report within (10) days of return to be distributed to interested officials to share in the benefits;

Yes

Annual leave of more than one workday is described here or is attached;

No

Clearance by the US Mission/Embassy has been requested and travel will not occur if the US Mission/Embassy objects;


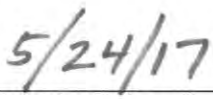
Yes

No other Bureau employees to be traveling to this destination at this time;

Yes

Check this box to add additional bureau signatures

Additional Bureau Signatures

Title	Name	Signature
Deputy Chief of Staff (Acting)	Bloomgren, Megan Barnett 	

Show Buttons

United States Department of the Interior
Official Travel Schedule of the Secretary

Glen Jean, WV
July 24, 2017
FINAL



TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Glen Jean, WV
July 24, 2017

Weather:

Glen Jean, WV

High 85°, Low 63°; Partly Cloudy; 20 % Chance of Precipitation

Time Zone:

Glen Jean, WV

Eastern Daylight Time (EDT)

Advance:

Security Advance
Advance

Captain (b) (6), (b) (7)(C)
Eli Nachmany

Cell Phone:

(b) (6), (b) (7)(C)
(b) (6)

Traveling Staff:

None

Attire:

Business Attire

Monday, July 24, 2017

Washington, DC → Glen Jean, WV → Washington, DC

3:00-3:40pm EDT: Depart Department of the Interior en route Andrews Air Force Base (KADW)
Vehicle Manifest:
Secretary's Vehicle: RKZ

3:40-3:50pm EDT: Arrive Andrews Air Force Base (KADW) & Board Air Force One

4:05pm EDT: POTUS Arrives Andrews Air Force Base & Boards Air Force One

4:15pm EDT-
5:10pm EDT: Wheels up Washington, DC (DCA) en route Glen Jean, WV
Flight: Air Force One
Principals: POTUS
RKZ
Secretary Rick Perry
Secretary Tom Price
Flight time: ~55 minutes

5:10pm EDT: Wheels down Raleigh County Memorial Airport (BKW)
Location: 176 Airport Road #105
Beaver, WV 25813

5:15pm EDT: Proceed to Motorcade Vehicle & Await POTUS Arrival to Motorcade

5:20-5:55pm EDT: Depart Airport en route Summit Bechtel Family National Scout Reserve
Location: 2550 Jack Furst Drive
Glen Jean, WV 25846
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Eli Nachmany
Cpt. (b) (6), (b) (7)(C)

6:00-6:50pm EDT: Arrive Summit Bechtel Family National Scout Reserve & Participate in
National Scout Jamboree
Location:
Participants: POTUS
RKZ
Secretary Rick Perry
Secretary Tom Price
Rep. David McKinley (WV-1)
Rep. Alexander Mooney (WV-2)
Rep. Evan Jenkins (WV-3)
Senator Shelley Moore Capito (WV)
45,000 Scouts & Volunteers from across the country
Press: Open / Press Pool
Backdrop: Large American flag
Program: 6:00 pm: POTUS participates in photo ops
6:14 pm: Offstage announce of POTUS
6:15 pm: POTUS enters with RKZ, Secretary Perry &
Secretary Price

6:16 pm: POTUS delivers remarks
6:30 pm: POTUS concludes remarks & departs stage with
RKZ, Secretary Perry & Secretary Price

6:50-6:55pm EDT: Proceed to Motorcade Vehicle & Await POTUS Arrival to Motorcade

6:55-7:30pm EDT: Depart Summit Bechtel Family National Scout Reserve en route Raleigh County
Memorial Airport (BKW)

Location: 176 Airport Road #105
Beaver, WV 25813

Vehicle Manifest:

Secretary's Vehicle:

RKZ

Eli Nachmany

Cpt. (b) (6), (b) (7)(C)

7:30pm EDT: Arrive Airport & Board Air Force One

7:40pm EDT-

8:35pm EDT: Wheels up Raleigh County Memorial Airport (BKW) en route Washington, DC
(KADW)

Flight: Air Force One

Flight time: ~55 minutes

8:35-8:40pm EDT: Wheels down Andrews Air Force Base & Board Vehicle

8:40-8:55pm EDT: Depart Andrews Air Force Base en route Residence

Vehicle Manifest:

Secretary's Car: RKZ

**United States Department of the Interior
Official Travel Schedule of the Secretary**

**Youngstown, OH
July 25, 2017
FINAL**



TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Youngstown, OH
July 25, 2017

Weather:

Youngstown, OH

High 76°, Low 59°; Partly Cloudy; 10% Chance of Precipitation

Time Zone:

Youngstown, OH

Eastern Daylight Time (EDT)

Advance:

Security Advance
Advance

Sgt. (b) (6), (b) (7)(C)
Rusty Roddy

Cell Phone:

(b) (6), (b) (7)(C)
(b) (6)

Traveling Staff:

None

Attire:

Business Attire

Tuesday, July 25, 2017

Washington, DC → Youngstown, OH → Washington, DC

- 2:50-3:30pm EDT:** **Depart Department of the Interior en route Andrews Air Force Base (KADW)**
Vehicle Manifest:
Secretary's Vehicle: RKZ
Ben Collins
- 3:30-3:40pm EDT:** **Arrive Andrews Air Force Base (KADW) & Board Air Force One**
- 4:15pm EDT:** **The President & Mrs. Trump arrive Andrews Air Force Base & Board Air Force One**
- 4:25pm EDT-**
5:25pm EDT: **Wheels up Washington, DC (DCA) en route Youngstown - Warren Regional Airport (KYNG)**
Flight: Air Force One
Principals: POTUS
The First Lady
RKZ
Secretary Rick Perry
Secretary David Shulkin
Flight time: ~1 hour
- 5:25pm EDT:** **Wheels down Youngstown - Warren Regional Airport (KYNG)**
Location: Air Reserve Station
Building 407
3796 King - Graves Road
Vienna, Ohio 44473
- 5:25-5:35pm EDT:** **Proceed to Motorcade Vehicle & Await POTUS Arrival to Motorcade**
- 5:35-5:55pm EDT:** **Depart Airport en route AMVETS Post 44**
Location: AMVETS Post 44
Northside Rear Entrance
205 Elm Street
Struthers, OH 44471
Vehicle Manifest:
Secretary's Vehicle:
RKZ
Rusty Roddy
Sgt. (b) (6), (b) (7)(C)
Ben Collins
- 5:55-6:00pm EDT:** **Arrive Salute to American Heroes Event & Proceed to Offstage Announce Area**
Attendees: Terry Stocker, Mayor of Struthers, OH
150 invited service members and veterans
Press: Pool Press
- 6:00-6:35pm EDT:** **Participate in Salute to American Heroes Event**
Backdrop: American flag, Ohio flag, Armed Services flags, Red, White & Blue
Salute to American Heroes step & repeat banner, local veterans
Staging: Podium with Presidential seal & mic; ground level wooden floor stage

Program: Offstage announce of Secretary Rick Perry
Secretary Rick Perry delivers remarks (2 minutes) & introduces RKZ
RKZ delivers remarks (2 minutes) & introduces Secretary David Shulkin
Secretary David Shulkin delivers remarks (2 minutes) & introduces POTUS
POTUS delivers remarks

Note: Prior to speaking, Secretaries Perry, Zinke & Shulkin wait in offstage announce area until being announced to the stage. After speaking, Secretaries Perry, Zinke & Shulkin stand stage right while POTUS delivers remarks

6:35-6:40pm EDT: Proceed to Motorcade Vehicle & Await POTUS Arrival to Motorcade

6:40-6:50pm EDT: Depart AMVETS Post 44 en route Covelli Center

Location: Covelli Center
Rear Loading Dock Entrance
229 East Front Street
Youngstown, Ohio 44503

Vehicle Manifest:

Secretary's Vehicle:

RKZ
Rusty Roddy
Sgt. (b) (6), (b) (7)(C)
Ben Collins

6:50-7:00pm EDT: Arrive Covelli Center & Proceed to Staff & Guest Viewing Area

Location: Covelli Center arena floor
Front of Section 218

Note: POTUS & the First Lady will participate in photo op with local Supporters prior to rally

7:00-7:45pm EDT: Make America Great Again Rally

Attendance: 7,000

7:45-8:00pm EDT: Proceed to Motorcade Vehicle & Await POTUS Arrival to Motorcade

Note: POTUS & the First Lady will participate in photo op with law enforcement at conclusion of rally prior to departure

8:00-8:20pm EDT: Depart Covelli Center en route Youngstown - Warren Regional Airport (KYNG)

Location: Air Reserve Station
Building 407
3796 King - Graves Road
Vienna, Ohio 44473

Vehicle Manifest:

Secretary's Vehicle:

RKZ
Rusty Roddy
Sgt. (b) (6), (b) (7)(C)
Ben Collins

8:20-8:30pm EDT: Arrive Airport & Board Air Force One

8:30pm EDT-

9:35pm EDT: Wheels up Youngstown - Warren Regional Airport (KYNG) en route Washington, DC (KADW)

Flight: Air Force One
Principals: POTUS
 The First Lady
 RKZ
 Secretary Rick Perry
 Secretary David Shulkin
Flight time: ~1 hour, 5 minutes

9:35-9:45pm EDT: Wheels down Andrews Air Force Base & Board Vehicle

9:45-10:00pm EDT: Depart Andrews Air Force Base en route Residence

Vehicle Manifest:
 Secretary's Car: RKZ
 Ben Collins



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: 07-26-17 Travel for Secretary Zinke

1 message

Magallanes, Downey <downey_magallanes@ios.doi.gov>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>
Cc: Debbie Cousins <debbie_cousins@ios.doi.gov>

Wed, Jul 26, 2017 at 1:00 PM

approved

On Wed, Jul 26, 2017 at 12:30 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
Please provide approval for the following travel for Secretary Ryan Zinke:

1. Dates of travel

07/26/17 - 08/01/17

2. Purpose of travel

Secretary Ryan Zinke will travel to Texas and New Mexico to visit Organ Mountains-Desert Peaks National Monument as part of the Department's ongoing monument review process. Secretary Zinke will also visit Sabinoso Wilderness in northeastern New Mexico. Secretary Zinke will travel to Nevada to visit Gold Butte National Monument and Basin and Range National Monument as part of the monument review process. The monument reviews will include tours of the monuments, media availabilities, and meetings with various stakeholders.

3. Associated cost of the travel

\$2,000

4. Who will be paying for travel (DOI or other)

DOI will pay the majority of the cost of this travel. Non-federal entities may pay for some meals during this travel.

Thank you.

Tim Nigborowicz
Office of Scheduling and Advance
202-208-7551

--

Downey Magallanes
Acting Deputy Chief of Staff
Senior Advisor and Counselor
downey_magallanes@ios.doi.gov
202-501-0654 (desk)
202-706-9199 (cell)



Ticket Number 006-8672408499
 Exchange Ticket 8672043294
 Account # D00880
 Issue Date Fri, Jul 28, 2017
 Booking ID 2QZH52
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** EXCHANGE ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
H	Hotel:	Hampton Stes Las Cruces I10			Check In: Thu, 07/27/2017
	Address:	1641 Hickory Loop Las Cruces, NM 88005			Check Out: Fri, 07/28/2017
					Your Nightly Rate: \$95.00
	Confirmation Number:	81677829			Number of Rooms: 1
	Phone Number:	1 (575) 541-8777			Number of People: 1
	GalaxyNet Status:	Duplicate			Room Type: A00A36
H	Hotel:	Drury Plaza Hotel In Santa Fe			Check In: Fri, 07/28/2017
	Address:	828 Paseo De Peralta Santa Fe, NM 87501			Check Out: Sat, 07/29/2017
					Your Nightly Rate: \$100.00
	Confirmation Number:	367251730169			Number of Rooms: 1
	Phone Number:	1 (505) 424-2175			Number of People: 1
	GalaxyNet Status:	Duplicate			Room Type: N4QXVU
H	Hotel:	Hampton Inn Ste Abq Airport			Check In: Sat, 07/29/2017
	Address:	1300 Woodward Rd Se Albuquerque, NM 87106			Check Out: Sun, 07/30/2017
					Your Nightly Rate: \$89.00
	Confirmation Number:	86486036			Number of Rooms: 1
	Phone Number:	1 (505) 246-3574			Number of People: 1
	GalaxyNet Status:	Duplicate			Room Type: A03AFS
H	Hotel:	Westin Las Vegas Hotel And Spa			Check In: Sun, 07/30/2017
	Address:	160 East Flamingo Las Vegas, NV 89109			Check Out: Mon, 07/31/2017
					Your Nightly Rate: \$102.00
	Confirmation Number:	242174017			Number of Rooms: 1
	Phone Number:	1 (702) 836-5900			Number of People: 1
	GalaxyNet Status:	Duplicate			Room Type: A1KXVU
A	DELTA AIR LINES 738	1431 / Y YCA Confirmation: JMIKA6	Sun, 07/30/2017 Mon, 07/31/2017	Leave :: LAS VEGAS Arrive :: CINCINNATI *** Connecting ***	1040P 524A
A	DELTA AIR LINES CR7	6259 / Y YCADCA Confirmation: JMIKA6	Mon, 07/31/2017 Mon, 07/31/2017	Leave :: CINCINNATI Arrive :: RONALD REAGAN NTL WASHINGTON	700A 826A

Remark(s)		
	Fare	\$546.04
	Tax	\$63.76
U22/DOIDOSSIO	Ticket Total	\$609.80
U29/TANUM0000SF3C	Admin / Penalty Fare	\$0.00
U82/ORFSHOURLY	Total with Penalty	\$609.80
	Exchange Fare	(\$454.80)
	Total Amount	\$155.00
	Amount Charged	\$155.00

Air only indicated here.

LAS DL CVG253.02DL WAS293.02USD546.04END DL ZPLASCVG XT 5.60AY9.00XF LAS4.5CVG4.5



Ticket Number 016-8672408512
 Account # D00880
 Issue Date Fri, Jul 28, 2017
 Booking ID 2QZH52
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel:		Hampton Stes Las Cruces I10			Check In: Thu, 07/27/2017
Address:		1641 Hickory Loop Las Cruces, NM 88005			Check Out: Fri, 07/28/2017
					Your Nightly Rate: \$95.00
Confirmation Number:		81677829			Number of Rooms: 1
Phone Number:		1 (575) 541-8777			Number of People: 1
GalaxyNet Status:					Room Type: A00A36
Hotel:		Drury Plaza Hotel In Santa Fe			Check In: Fri, 07/28/2017
Address:		828 Paseo De Peralta Santa Fe, NM 87501			Check Out: Sat, 07/29/2017
					Your Nightly Rate: \$100.00
Confirmation Number:		367251730169			Number of Rooms: 1
Phone Number:		1 (505) 424-2175			Number of People: 1
GalaxyNet Status:					Room Type: N4QXVU
Hotel:		Hampton Inn Ste Abq Airport			Check In: Sat, 07/29/2017
Address:		1300 Woodward Rd Se Albuquerque, NM 87106			Check Out: Sun, 07/30/2017
					Your Nightly Rate: \$89.00
Confirmation Number:		86486036			Number of Rooms: 1
Phone Number:		1 (505) 246-3574			Number of People: 1
GalaxyNet Status:					Room Type: A03AFS
Hotel:		Westin Las Vegas Hotel And Spa			Check In: Sun, 07/30/2017
Address:		160 East Flamingo Las Vegas, NV 89109			Check Out: Mon, 07/31/2017
					Your Nightly Rate: \$102.00
Confirmation Number:		242174017			Number of Rooms: 1
Phone Number:		1 (702) 836-5900			Number of People: 1
GalaxyNet Status:					Room Type: A1KXVU
✈	UNITED AIRLINES 738	1405 / Y YCAIAD Confirmation: OCFZ7M	Sun, 07/30/2017 Mon, 07/31/2017	Leave :: LAS VEGAS Arrive :: WASHINGTON-DLS	1045P 622A

— Fee(s) —					Fare	\$251.16
Description					Tax	\$33.04
Payment Date					Total Amount	\$284.20
Amount					Amount Charged	\$284.20
Form of Payment					<i>Air only indicated here.</i>	
Reference #					Fee : SVC-After Hours GovSvcs	\$26.62
SVC-After Hours GovSvcs	07/30/2017	\$26.62	(b) (6)	026376	Air + Fee	\$310.82
— Remark(s) —					LAS UA WAS251.16USD251.16END UA ZPLAS XT5.60AY4.50XF LAS4.5	
U22/DOIDOSSIO						
U29/TANUM0000SF3C						
U82/ORFSHOURLY						



Ticket Number 006-8672408499
 Exchange Ticket 8672043294
 Account # D00880
 Issue Date Fri, Jul 28, 2017
 Booking ID 2QZH52
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** REFUND ***

Name: Zinke/Ryan,Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 738	1431 / Y YCA Confirmation: JMKA6	Sun, 07/30/2017 Mon, 07/31/2017	Leave :: LAS VEGAS Arrive :: CINCINNATI *** Connecting ***	1040P 524A
✈	DELTA AIR LINES CR7	6259 / Y YCADCA Confirmation: JMKA6	Mon, 07/31/2017 Mon, 07/31/2017	Leave :: CINCINNATI Arrive :: RONALD REAGAN NTL WASHINGTON	700A 826A

— Remark(s) —

U5/UUN/30*C30
 U22/DOIDOSSIO
 U25/40210798
 U29/TANUM0000SF3C
 U37/M9JACO/
 U82/ORFSHOURLY
 U84/AGTRR
 U93/*546.04*XT14.60*US40.96*ZP8.20*609.80*0.00*0.00*R

Fare	(\$546.04)
Tax	(\$63.76)
Ticket Total	(\$609.80)
Admin / Penalty Fare	\$0.00
Total with Penalty	(\$609.80)
Exchange Fare	\$0.00
Total Amount	(\$609.80)
Amount Charged	(\$609.80)

Air only indicated here.

LAS DL CVG253.02DL WAS293.02USD546.04END DL ZPLASCVG XT 5.60AY9.00XF
 LAS4.5CVG4.5



Ticket Number 006-8672043294
 Account # D00880
 Issue Date Mon, Jul 24, 2017
 Booking ID 2QZH52
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 8672408499 for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel:		Radisson Hotel El Paso Airport			Check In: Wed, 07/26/2017
Address:		1770 Airway Blvd El Paso, TX 79925			Check Out: Thu, 07/27/2017
					Your Nightly Rate: \$98.00
					Number of Rooms: 1
					Number of People: 1
					Room Type: IA02022
Confirmation Number:		NRLDHXC			
Phone Number:		1 (915) 772-3333			
GalaxyNet Status:		Duplicate			
Hotel:		Hampton Stes Las Cruces I10			Check In: Thu, 07/27/2017
Address:		1641 Hickory Loop Las Cruces, NM 88005			Check Out: Fri, 07/28/2017
					Your Nightly Rate: \$95.00
					Number of Rooms: 1
					Number of People: 1
					Room Type: A00A36
Confirmation Number:		81677829			
Phone Number:		1 (575) 541-8777			
GalaxyNet Status:		Duplicate			
Hotel:		Drury Plaza Hotel In Santa Fe			Check In: Fri, 07/28/2017
Address:		828 Paseo De Peralta Santa Fe, NM 87501			Check Out: Sat, 07/29/2017
					Your Nightly Rate: \$100.00
					Number of Rooms: 1
					Number of People: 1
					Room Type: N4QXVU
Confirmation Number:		387251730169			
Phone Number:		1 (505) 424-2175			
GalaxyNet Status:		Duplicate			
Hotel:		Hampton Inn Ste Abq Airport			Check In: Sat, 07/29/2017
Address:		1300 Woodward Rd Se Albuquerque, NM 87106			Check Out: Sun, 07/30/2017
					Your Nightly Rate: \$89.00
					Number of Rooms: 1
					Number of People: 1
					Room Type: A03AFS
Confirmation Number:		86486036			
Phone Number:		1 (505) 246-3574			
GalaxyNet Status:		Duplicate			
Hotel:		Westin Las Vegas Hotel And Spa			Check In: Sun, 07/30/2017
Address:		160 East Flamingo Las Vegas, NV 89109			Check Out: Mon, 07/31/2017
					Your Nightly Rate: \$102.00
					Number of Rooms: 1
					Number of People: 1
					Room Type: A1KXVU
Confirmation Number:		242174017			
Phone Number:		1 (702) 836-5900			
GalaxyNet Status:		Duplicate			
DELTA AIR LINES		1431 / Y	Mon, 07/31/2017	Leave :: LAS VEGAS	1040P
738		YCA	Tue, 08/01/2017	Arrive :: CINCINNATI	524A
		Confirmation: JMIKA6		*** Connecting ***	
DELTA AIR LINES		6259 / L	Tue, 08/01/2017	Leave :: CINCINNATI	700A
CR7		LCADCA	Tue, 08/01/2017	Arrive :: RONALD REAGAN NTL WASHINGTON	826A
		Confirmation: JMIKA6			

Remark(s)	Fare	
	Tax	\$52.94
U22/DOIDOSSIO	Total Amount	\$454.80
U29/TANUM0000SF3C	Amount Charged	\$454.80
U82/ORFSHOURLY		

Air only indicated here.

LAS DL CVG253.02DL WAS148.84USD401.86END DL ZPLASCVG XT 5.60AY9.00XF LAS4.5CVG4.5



Invoice # 368905
 Ticket Number 526-6359585193
 Account # D00880
 Issue Date Mon, Jul 24, 2017
 Booking ID 2QZH52
 Issuing Location BGS
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Ticketless Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
Hotel:		Radisson Hotel El Paso Airport 1770 Airway Blvd El Paso, TX 79925		Check In: Check Out:	Wed, 07/26/2017 Thu, 07/27/2017
Address:				Your Nightly Rate:	\$98.00
Confirmation Number:		NRLDHXC		Number of Rooms:	1
Phone Number:		1 (915) 772-3333		Number of People:	1
GalaxyNet Status:				Room Type:	IA02022
Hotel:		Hampton Stes Las Cruces I10 1641 Hickory Loop Las Cruces, NM 88005		Check In: Check Out:	Thu, 07/27/2017 Fri, 07/28/2017
Address:				Your Nightly Rate:	\$95.00
Confirmation Number:		81677829		Number of Rooms:	1
Phone Number:		1 (575) 541-8777		Number of People:	1
GalaxyNet Status:		Duplicate		Room Type:	A00A36
Hotel:		Drury Plaza Hotel In Santa Fe 828 Paseo De Peralta Santa Fe, NM 87501		Check In: Check Out:	Fri, 07/28/2017 Sat, 07/29/2017
Address:				Your Nightly Rate:	\$100.00
Confirmation Number:		367251730169		Number of Rooms:	1
Phone Number:		1 (505) 424-2175		Number of People:	1
GalaxyNet Status:		Duplicate		Room Type:	N4QXVU
Hotel:		Hampton Inn Ste Abq Airport 1300 Woodward Rd Se Albuquerque, NM 87106		Check In: Check Out:	Sat, 07/29/2017 Sun, 07/30/2017
Address:				Your Nightly Rate:	\$89.00
Confirmation Number:		86486036		Number of Rooms:	1
Phone Number:		1 (505) 246-3574		Number of People:	1
GalaxyNet Status:		Duplicate		Room Type:	A03AFS
✈️	SOUTHWEST AIRLINES 73W	4466 / Y * Confirmation: M9JACO	Sun, 07/30/2017 Sun, 07/30/2017	Leave :: ALBUQUERQUE Arrive :: LAS VEGAS	705A 735A
Hotel:		Westin Las Vegas Hotel And Spa 160 East Flamingo Las Vegas, NV 89109		Check In: Check Out:	Sun, 07/30/2017 Mon, 07/31/2017
Address:				Your Nightly Rate:	\$102.00
Confirmation Number:		242174017		Number of Rooms:	1
Phone Number:		1 (702) 836-5900		Number of People:	1
GalaxyNet Status:		Duplicate		Room Type:	A1KXVU

Remark(s)	Fare	\$266.05
U22/DOIDOSSIO	Tax	\$34.15
U29/TANUM0000SF3C	Total Amount	\$300.20
U82/ORFSHOURLY	Amount Charged	\$300.20
	<i>Air only indicated here.</i>	
	ABQ WN LAS	



Ticket Number 001-8672043293
 Account # D00880
 Issue Date Mon, Jul 24, 2017
 Booking ID 2QZH52
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES 738	327 / G GCA Confirmation: WWSBPH	Wed, 07/26/2017 Wed, 07/26/2017	Leave :: RONALD REAGAN NTL WASHINGTON Arrive :: DALLAS FT. WORTH	430P 659P
🏨	Hotel: Address:	Radisson Hotel El Paso Airport 1770 Airway Blvd El Paso, TX 79925			Check In: Wed, 07/26/2017 Check Out: Thu, 07/27/2017 Your Nightly Rate: \$98.00 Number of Rooms: 1 Number of People: 1 Room Type: IA02022
	Confirmation Number: Phone Number: GalaxyNet Status:	NRLDHC 1 (915) 772-3333 Duplicate			
✈	AMERICAN AIRLINES CR9	5800 / G GCA Confirmation: WWSBPH	Wed, 07/26/2017 Wed, 07/26/2017	Leave :: DALLAS FT. WORTH Arrive :: EL PASO	825P 859P
🏨	Hotel: Address:	Hampton Stes Las Cruces 110 1641 Hickory Loop Las Cruces, NM 88005			Check In: Thu, 07/27/2017 Check Out: Fri, 07/28/2017 Your Nightly Rate: \$95.00 Number of Rooms: 1 Number of People: 1 Room Type: A00A36
	Confirmation Number: Phone Number: GalaxyNet Status:	81677829 1 (575) 541-8777 Duplicate			
🏨	Hotel: Address:	Drury Plaza Hotel In Santa Fe 828 Paseo De Peralta Santa Fe, NM 87501			Check In: Fri, 07/28/2017 Check Out: Sat, 07/29/2017 Your Nightly Rate: \$100.00 Number of Rooms: 1 Number of People: 1 Room Type: N4QXVU
	Confirmation Number: Phone Number: GalaxyNet Status:	367251730169 1 (505) 424-2175 Duplicate			
🏨	Hotel: Address:	Hampton Inn Ste Abq Airport 1300 Woodward Rd Se Albuquerque, NM 87106			Check In: Sat, 07/29/2017 Check Out: Sun, 07/30/2017 Your Nightly Rate: \$89.00 Number of Rooms: 1 Number of People: 1 Room Type: A03AFS
	Confirmation Number: Phone Number: GalaxyNet Status:	86486036 1 (505) 246-3574 Duplicate			
🏨	Hotel: Address:	Westin Las Vegas Hotel And Spa 160 East Flamingo Las Vegas, NV 89109			Check In: Sun, 07/30/2017 Check Out: Mon, 07/31/2017 Your Nightly Rate: \$102.00 Number of Rooms: 1 Number of People: 1 Room Type: A1KXVU
	Confirmation Number: Phone Number: GalaxyNet Status:	242174017 1 (702) 836-5900 Duplicate			

Remark(s)	Fare	
	Tax	\$145.12
U22/DOIDOSSIO	Total Amount	\$33.68
U29/TANUM0000SF3C	Amount Charged	\$178.80
U82/ORFSHOURLY		\$178.80

Air only indicated here.

WAS AA X/DFW AA ELP145.12USD145.12END AA ZPDCADFW XT 5.60AY9.00XF DCA4.5DFW4.5

DRURY PLAZA HOTEL IN SANTA FE

828 PASEO DE PERALTA
 SANTA FE, NM 87501
 Tele - 505-424-2175 Fax - 505-424-2175

ZINKE, RYANKEITH
 FEDROOMS
 Not Supplied
 Not Supplied, XX

Room Number: 404
 Daily Rate: 100.00
 Room Type: NKXZU
 No. of Guests: 1 / 0

ARRIVAL	DEPARTURE	CREDIT CARD	RATE PLAN	CATEGORY	ACCOUNT
07/28/17	07/29/17	(b) (6)	NGXXVU	GOVT	13831256

DATE	ROOM NO.	DESCRIPTION	REFERENCE	AMOUNT
07/28/17	404	ROOM	#404 ZINKE, RYANKEITH	\$100.00
07/28/17	404	ROOM TAX	ROOM TAX	\$8.31
07/28/17	404	OCCUPANCY TAX	OCCUPANCY TAX	\$7.00
07/29/17	404	(b) (6)	(b) (6)	(\$115.31)
08/01/17	404	(b) (6) REFUND	(b) (6) REFUND	\$115.31
08/01/17	404	(b) (6)	(b) (6)	(\$115.31)

TOTAL DUE: \$0.00



**HIGHEST IN GUEST SATISFACTION
 AMONG UPPER MIDSCALE HOTEL CHAINS.**

TERMS: This award is based on guest satisfaction scores from the past 12 months. The award is based on the number of reviews and the average rating. The award is based on the number of reviews and the average rating. The award is based on the number of reviews and the average rating.

**OFFICE OF THE SOLICITOR
CORRESPONDENCE BACKGROUND FORM**

Date: July 26, 2017

Nature and Significance of Document: Request for approval of use of charter aircraft service for official travel on **July 30, 2017** of the Secretary and three non-SES DOI officials (Downey Magallanes, Special Assistant to the Secretary; (b) (6), (b) (7)(C) Security; Lucas Rhea, Aircraft Manager, BLM) from Las Vegas, NV, to several sites within the Gold Butte and Basin and Range National Monuments, and back to Las Vegas. The purpose of this travel includes site visits and overflights of the National Monuments.

Background: Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications, or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of DOI or charter aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1).

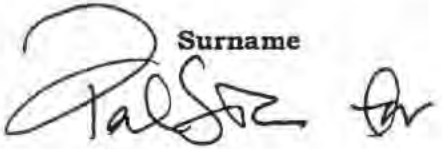
As the attached OAS-110 indicates, DOI and commercial aircraft service are not available to meet the operational and scheduling needs of this travel, which includes overflights and landings at remote locations. The cost of charter aircraft service, not including cost of total duty hours away, is \$39,295. Because charter aircraft service is the only means of meeting the operational and scheduling needs of this trip, this travel may be approved.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED OAS-110 FORM.**

Contact and telephone number:

Jennifer Heindl 202-208-7094

Due Date: ASAP


Surname
Tim Murphy

TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

A. BASIC DATA:

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Location	N. Las Vegas Airport	Date	7/30	Hours required to be on site	0800	to	0900
Location	Helicopter Reconnaissance	Date	7/30	Hours required to be on site	0900	to	1500
Location	N. Las Vegas Airport	Date	7/30	Hours required to be on site	1500	to	1600

Manifest (only persons required to be at TDS):

<u>Name</u>	<u>Hourly Salary</u>
Secretary Of Interior Zinke, PAS	\$119.88
(b) (5), (b) (7)(C) Security, GS-12	\$51.95
Downey Magallanes, Spec Asst to the Sec, GS-15	\$82.15
Lucas Rhea (BLM Helicopter Manager)	\$29.56
TOTAL Hours Cost of All Required Travelers	\$ 283.54

Annual Salary ÷ 2087 hours x 1.20 = Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

(Continue on attached sheet if needed)

B. COST COMPARISON:

1. Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.	\$ 0.00
• Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule.	0.00
• Cost of required per diem and ground transportation.	0.00
TOTAL Cost by commercial transportation	\$ 0.00 <i>N/A</i>
2. <u>Leased, Contract, or Rental Aircraft.</u>	
1. Flight hours x flight hour costs	\$ 36,777.00
2. Cost of total duty hours away from office or regular duty station	0.00
3. Cost of required per diem and ground transportation	2,268.00
4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc.	250.00
TOTAL Cost by Lease, Contract, or Rental aircraft.	\$ 39,295.00
3. <u>DOI-Operated Aircraft</u> - identify specific aircraft: <u>Not Available for Mission</u>	
• Flight hours required x variable flight hour cost.	\$ 0.00
• Cost of total duty hours away from office or regular duty station.	0.00
• Cost of required per diem and ground transportation.	0.00
• Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.)	0.00
• Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et.	0.00
TOTAL COST by DOI Fleet aircraft.	\$ 0.00

C. MOST COST EFFECTIVE METHOD:

Commercial 836PA On -Call Small Helicopter Contract Papillon Airways D17PC00248
 Lease, Contract or Rental - N# _____ Pilot/Crew _____
Purpose High Performance Type 3 Helicopter to perform a helicopter reconnaissance mission with landings ..
 DOI Fleet -----N# _____ Pilot/Crew _____
Purpose _____

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Mission flights paid by BLM. To transport Secretary and his team to visit multiple national monuments. See attached map for site visits and landing sites.

Approximately 14 hours of helicopter flight time, including ferry time. No DOI Fleet helicopte available for mission. Commercial flights not considered due to the nature of the flights and not able to support mission flights.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Print name of designated approving official _____ Signature _____ Date _____

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b, page 6 of OMB Circular A-126)

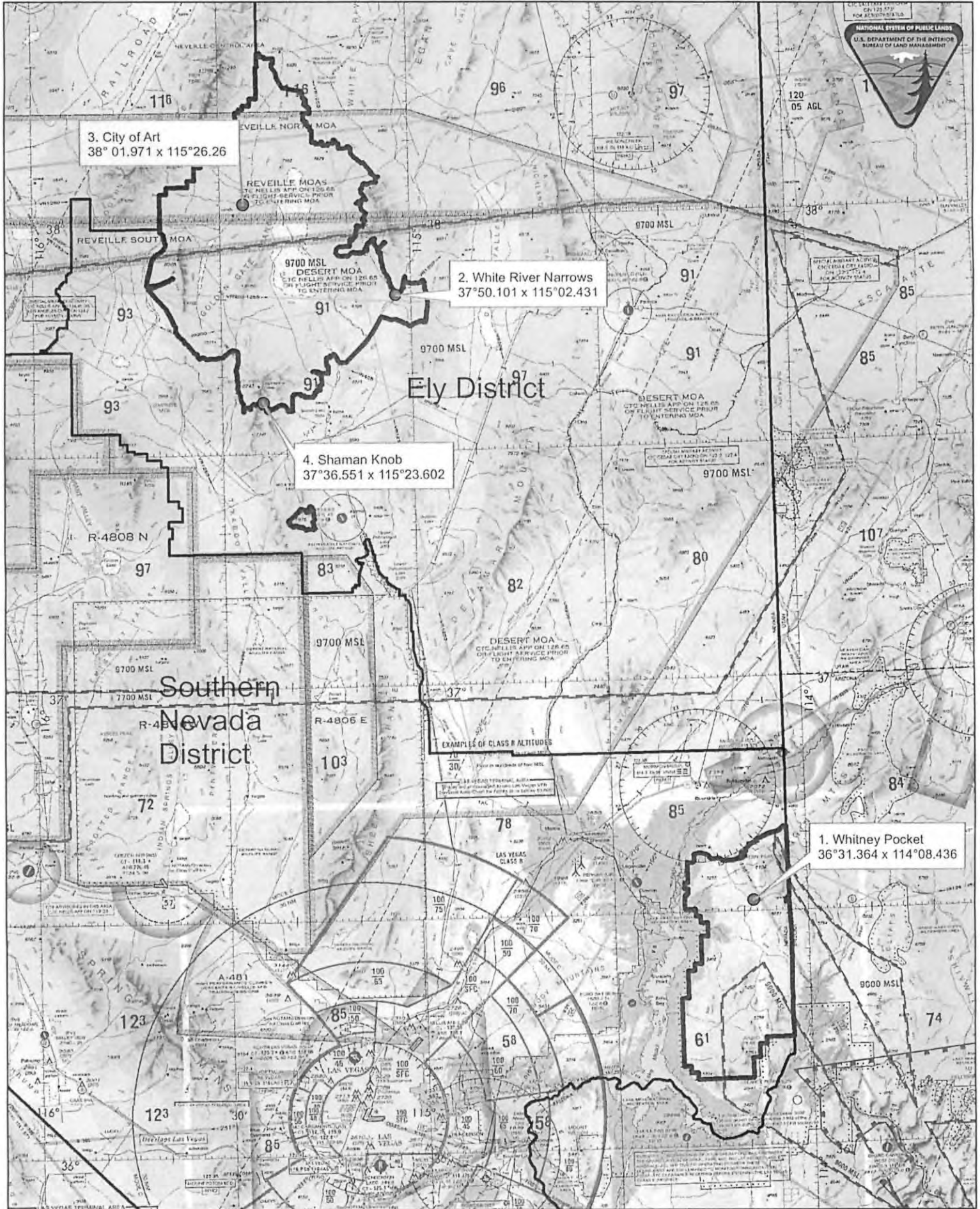
Print name of designated approving official _____ Signature _____ Date _____

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:
(See paragraph 11.c, page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials *Sec.*
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

Daniel Jordan
Print name of designated approving official _____ Signature _____ Date *7.28.17*

Gold Butte/Basin and Range Monuments Hazard Map



From 7/20 draft
sched.

Sunday, July 30, 2017

Albuquerque, NM → Las Vegas, NV

7:05am MDT-

7:35am PDT:

Wheels up Albuquerque, NM (ABQ) en route Las Vegas (LAS)

Flight: Southwest 4466

Flight time: 1 hour, 30 minutes

RZ Seat: Assigned at airport

AiC: Sgt. (b) (6), (b) (7)(C)

Staff: Downey Magallanes, Laura Rigas

NOTE: TIME ZONE CHANGE MDT to PDT (-1 hours)

7:35-8:00am MDT:

Wheels down McCarran International Airport

Location: 65757 Wayne Newton Boulevard
Las Vegas, NV 89119

8:15-8:45am PDT:

Travel to Papillon Helicopter // Change into Flight Suits // Briefing on Flight

Greeted By: Lucas Rhea, DOI Aircraft Manager

Note: Lucas Rhea will escort to the helicopter

Note: RZ, Sgt. (b) (6), (b) (7)(C) and Downey Magallanes will travel on helicopter

8:45-9:30am PDT:

Wheels up McCarran International Airport en route Whitney Pocket

Helicopter Manifest: RZ

Sgt. (b) (6), (b) (7)(C)

Downey Magallanes

Lucas Rhea, DOI Aircraft Manager

Pilot

OAS-110
BLM

9:30-10:00am PDT:

Wheels down Whitney Pocket // Meeting with BLM Support Staff

Location: Whitney Pocket at Civilian Conservation Corps storage structure site

Note: Walk to CCC Dam; meet with staff at dam

10:00-11:30am PDT:

Wheels up Whitney Pocket // Fly Over Tour of Gold Butte National Monument

Route: South from Riverside Bridge down Virgin River with Virgin Peak to
the east and Mormon Mesa to the west

View Whitney Pocket area including Aztec Sandstone formations
that comprise Falling Man, Whitney Pocket

Kohta Circus

Kirt's Grotto

Little Finland

Lime Canyon Wilderness to the west

Devil's Throat and Gold Butte Townsite

Jumbo Springs Wilderness

Flies north towards Whitney Pocket

Helicopter Manifest: RZ

Sgt. (b) (6), (b) (7)(C)

Downey Magallanes

Lucas Rhea, DOI Aircraft Manager

Pilot

11:30-12:15pm PDT:

Helicopter Tour departs Gold Butte National Monument en route Basin and Range

National Monument

- 12:15-12:45pm PDT: Wheels down White River Narrows in Basin and Range National Monument // Lunch Meeting with BLM Staff**
Location: White River Narrows
Participants: Mike Herder, Ely District BLM Staff
Harry Conwin, Ely District BLM Staff
Note: Lunch from Ely District
- 12:45-1:00pm PDT: White River Narrows Rock Art Site Tour**
Location: White River Narrows
Note: To view rock art panels up close
- 1:00-1:45pm PDT: Wheels up White River Narrows for City**
Route: Viewing Seaman Wash, Coal Valley, and Water Gap
Helicopter Manifest: RZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Lucas Rhea, DOI Aircraft Manager
Pilot
- 1:45-3:15pm PDT: Wheels down City // City Landscape Art Site Tour**
Location: City Site
Participants: Michael Govan, LA County Museum of Art
Erin Wright, LA County Museum of Art
Note: Helicopter refuels during this time
- 3:15-4:00pm PDT: Wheels up City en route Shaman Knob / Mt. Irish**
Route: Aerial views of all three ranges and both basins within Monument
(Worthington Mountains, Murphy Gap, Alamo Bolide Impact Crater,
Coal Valley, Mail Summish Wash)
Helicopter Manifest: RZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Lucas Rhea, DOI Aircraft Manager
Pilot
- 4:00-4:30pm PDT: Wheels down Shaman Knob // Tour of Mt. Irish Petroglyph Site**
Location: Mt. Irish
Participants: Marci Todd, BLM
Rudy Evenson, BLM
Note: To view petroglyphs and rock art
- 4:30-5:15pm PDT: Wheels up Mt. Irish en route North Las Vegas Airport**
Helicopter Manifest: RZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Lucas Rhea, DOI Aircraft Manager
Pilot
- 5:15-5:30pm PDT: Wheels Down North Las Vegas Airport // Proceed to Vehicles**
Location: 2730 Airport Drive
North Las Vegas, NV 89032

MB

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

- For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 201 7 and Ending September 30, 201 7

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)
Visit to the Sabinoso Wilderness area in northeast New Mexico with Senator Martin Heinrich, Senator Tom Udall, and various stakeholders.

4. Sponsor of the Event New Mexico Wildlife Federation

5. Location of Event Sabinoso Wilderness in northeast New Mexico

6. Dates of Event
From: July 29, 201 7 To: July 29, 201 7

7. Nature of Event Visit to include hiking and horseback riding through Sabinoso Wilderness, and a lunch at Lion's Nose Overlook.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 07/26/17 To 07/31/17

9. Accompanying Spouse (*If Applicable*)

Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

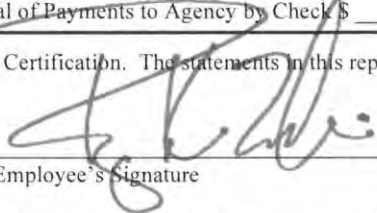
- A. New Mexico Wildlife Federation C. _____
B. _____ D. _____

11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

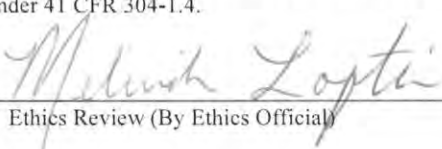
Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 10.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature


SEP 01 2017
Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

8/11/17
Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature

ADCOS
Title

8/24/17
Date

Dickerson's Catering LLC
PO Box 161
Fairacres, NM 88033
(575)649-1520
mistikastl@sbcglobal.net



Invoice 2085

BILL TO
Sec. Zenkie

DATE
07/27/2017

PLEASE PAY
\$649.88

DUE DATE
07/27/2017

ACTIVITY	QTY	RATE	AMOUNT
Facility Facility rent for farm and ranch OVT	1	300.00	300.00T
Security Additional security	1	300.00	300.00T

SUBTOTAL	600.00
TAX (8.3125%)	49.88
TOTAL	649.88

TOTAL DUE **\$649.88**

THANK YOU.

**United States Department of the Interior
Official Travel Schedule of the Secretary**

**New Mexico, Nevada
July 26-31, 2017
FINAL**



**TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
New Mexico, Nevada
July 26 - July 31, 2017**

Weather:

Las Cruces, NM	7/27: Partly Cloudy, High 93°, Low 70°, 20% Chance of Precipitation
Sabinoso Wilderness, NM	7/28: Mostly Sunny, High 95°, Low 71°, 0% Chance of Precipitation
Las Vegas, NV	7/29: Partly Cloudy, High 81°, Low 59°, 15% Chance of Precipitation 7/30: Mostly Sunny, High 103°, Low 83°, 20% Chance of Precipitation

Time Zone:

New Mexico	Mountain Daylight Time (2 hours behind DC)
Nevada	Pacific Daylight Time (3 hours behind DC)

Advance (Las Cruces, NM):

Security Advance	Det. (b) (6), (b) (7)(C)	Cell Phone: (b) (6), (b) (7)(C)
Advance	Caroline Boulton	(D) (b)

Advance (Sabinoso):

Security Advance	Sgt. (b) (6), (b) (7)(C)	Cell Phone: (b) (6), (b) (7)(C)
Advance	Aaron Thiele	(D) (b)

Advance (Las Vegas, NV):

Security Advance	Sgt. (b) (6), (b) (7)(C)	Cell Phone: (b) (6), (b) (7)(C)
Advance	Rusty Roddy	(D) (b)

Traveling Staff:

Agent in Charge	Sgt. (b) (6), (b) (7)(C)	Cell Phone: (b) (6), (b) (7)(C)
Deputy Chief of Staff	Downey Magallanes	(D) (b)
Communications Director	Laura Rigas	(b) (6)
Photographer	Sherman Hogue	(b) (6)

Attire:

New Mexico: Hiking attire, business casual
Sabinoso Wilderness: Horseback Riding Attire
Las Vegas, NV: Casual hiking attire

Wednesday, July 26, 2017
Washington, DC → El Paso, TX

3:15-3:30pm EDT: **Depart Department of the Interior en route Reagan National Airport**
Vehicle Manifest:
Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)

4:30pm EDT-
6:59pm CDT: **Wheels up Washington, DC (DCA) en route Dallas, TX (DFW)**
Flight: American 327
Flight time: 3 hours, 29 minutes
RZ Seat: 19B
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Downey Magallanes
NOTE: *TIME ZONE CHANGE EDT to CDT (-1 hour)*

6:59-8:25pm CDT: **Layover in Dallas, TX // 1 hour, 26 minute layover**

8:25pm CDT-
8:59pm MDT: **Wheels up Dallas, TX (DFW) en route El Paso, TX (ELP)**
Flight: American 5800
Flight time: 1 hour, 34 minutes
RZ Seat: TBD
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Downey Magallanes
NOTE: *TIME ZONE CHANGE CDT to MDT (-1 hour)*

8:59-9:15pm MDT: **Wheels down El Paso International Airport // Proceed to Vehicles**
Location: 6701 Convair Road
El Paso, TX 79925

9:15-9:20pm MDT: **Depart Airport en route RON**
Location: Radisson Hotel El Paso Airport
1770 Airway Boulevard
El Paso, TX 79925
Vehicle Manifest:
Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Det. (b) (6), (b) (7)(C)
Staff Vehicle: Caroline Boulton
Downey Magallanes
Laura Rigas
Drive Time: ~5 minutes

9:20pm MDT: **RON**

Thursday, July 27, 2017
El Paso, TX → Las Cruces, NM

7:00-7:15am MDT: **Depart RON en route Fort Bliss**

Note: RZ and staff to travel in Fort Bliss vehicle to avoid delays entering
Vehicle Manifest:
Van: RZ
Sgt. (b) (6), (b) (7)(C)
Caroline Boulton
Laura Rigas
Downey Magallanes
Robert MacGregor, Rep. Pearce Staff

7:15-7:30am MDT: Arrive Fort Bliss // Proceed to Helicopter

7:30-9:00am MDT: Helicopter Tour of Organ Mountains
Helicopter Manifest: RZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Laura Rigas
Caroline Boulton
Robert MacGregor, Rep. Pearce Staffer
Dr. Locke, Fort Bliss
Maj Jones, Fort Bliss
Andy Anderson, Fort Bliss
COL Murphy, Fort Bliss
Jorge Rio, Fort Bliss

9:00-9:10am MDT: Wheels Down Fort Bliss

9:10-9:25am MDT: Depart Fort Bliss en route RON
Location: Radisson Hotel El Paso Airport
1770 Airway Boulevard
El Paso, TX 79925
Vehicle Manifest:
Van: RZ
Sgt. (b) (6), (b) (7)(C)
Caroline Boulton
Laura Rigas
Downey Magallanes
Robert MacGregor, Rep. Pearce Staff

9:30-10:30am MDT: Depart El Paso en route Las Cruces, NM
Vehicle Manifest:
Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Det. (b) (6), (b) (7)(C)
Staff Vehicle: Caroline Boulton
Downey Magallanes
Laura Rigas
Drive Time: ~45 minutes

10:30-12:00pm MDT: Brunch/Lunch
Lunch: Cha Chi's Mexican Restaurant
2460 S Locust Street A
Las Cruces, NM 88001

1:00-2:30pm MDT:

Roundtable with Ranchers & Stakeholders

Location: New Mexico Farm & Ranch Heritage Museum
 Organ View Terrace
 4100 Dripping Springs Road
 Las Cruces, NM 88011

Participants: Jerry Schickedanz, Dean Emeritus, NM College of Agriculture
 Frank DuBois
 Fred Huff, NMSU Professor
 Gary Esslinger, Manager, Elephant Butte Irrigation District
 Joe Delk, Former Chairman, Dona Ana Soil & Water Conservation District
 Jim Hyatt, Rancher
 Mark Cox, Rancher
 Clay Doyle, El Paso Electric Company
 Ralph Ramos, State Game Commissioner, Owner of Hunting Guide Service, Vice-Chairman of Mesilla Valley Sportsmen's Alliance
 Ben Rawson, Dona Ana County Commissioner
 Todd Garrison, Former Dona Ana County Sheriff
 John Sweetser, Luna County Commissioner
 Aubry Dunn, Commissioner of Public Lands
 Jeff Witte, New Mexico Secretary of Agriculture
 Robert MacGregor, Rep. Steve Pearce

Staff: Downey Magallanes
 Laura Rigas
 Sherman Hogue

Advance: Caroline Boulton

Format: Jerry Schickendanz introduces RZ
 Frank DuBois serves as moderator

2:30-3:15pm MDT:

Roundtable on Border Security

Location: New Mexico Farm & Ranch Heritage Museum
 Organ View Terrace

Participants: Stu Harris, VP El Paso Sector Border Patrol Council
 Victor Manjarrez, former Chief USBP El Paso
 Ron Colburn, former Chief USBP
 Steve Wilmeth, Rancher near border

Staff: Downey Magallanes
 Laura Rigas
 Sherman Hogue

Advance: Caroline Boulton

3:30-4:00pm MDT:

Meeting with Northern Ranchers on Rio Grande del Norte NM

Location: New Mexico Farm & Ranch Heritage Museum
 Organ View Terrace

Participants: David Sanchez
 Carlos Salazar
 Dr. John Fowler
 Moises Morales

Staff: Downey Magallanes
 Laura Rigas
 Sherman Hogue

Advance: Caroline Boulton

4:00-4:30pm MDT: Media Availability
Location: New Mexico Farm & Ranch Heritage Museum
Organ View Terrace

4:30-6:45pm MDT: Driving Tour with BLM
Note: Start at New Mexico Farm & Ranch Heritage Museum
To View: Aguirre Spring Campground, Baylor Canyon Trailhead, Dripping Springs & Visitor Center
Vehicle Manifest:
Lead Vehicle: BLM LE
Secretary's Vehicle: RZ
Det. (b) (6), (b) (7)(C)
[Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Bill Childress, BLM District Manager
Amy Lueders, BLM State Director
Staff Vehicle: Caroline Boulton
Laura Rigas
Sherman Hogue
Don McClure, BLM District Office

8:45pm MDT: RON
Location: Hampton Inn & Suites Las Cruces I-10
1641 Hickory Loop
Las Cruces, NM 88005

Friday, July 28, 2017
Las Cruces, NM → Santa Fe, NM

7:10-7:20am MDT: Depart RON en route Milagro Coffee y Espresso
Location: 1733 East University Avenue
Las Cruces, NM 88001
Drive Time: ~10 minutes
Vehicle Manifest:
Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Det. (b) (6), (b) (7)(C)
Downey Magallanes
Staff Vehicle: Caroline Boulton
Laura Rigas
Sherman Hogue

7:20-7:30am MDT: Arrive Milagros Coffee Shop // Coffee Break

7:30-8:30am MDT: Convoy to Trailhead
Location: 32°30'11.96"N ; 107° 8'57.70"W

8:30-10:00am MDT: Hike with Vet Voice Foundation
Hike Start & End: 32°30'11.96"N ; 107° 8'57.70"W
Note: Hike will go through Broad Canyon, through the Broad Canyon gorge and up through Valles Canyon to the pickup point at Valles Tanks on the Corralitos Road

Note: 3.65 mile hike
Participants: Bernie Digman
Andrea Sandavol
Nate Cote
Brett Myrick
Tony Martinez
Brian Redington
Jerry Nachison
Greg Bloom, Sen. Udall Staff
Rene Romo, Sen. Udall Staff
Sean MacDougall, Sen. Udall Staff
Alex Eubanks, Sen. Heinrich Staff
Staff: Downey Magallanes
Laura Rigas
Sherman Hogue
Advance: Caroline Boulton

10:00-11:00am MDT: Depart Trail en route New Mexico State University

11:00-11:30am MDT: Meeting with Fort Sill Apache Tribe

Location: New Mexico State University
University Center & Residence
4501 Geothermal Drive
Las Cruces, NM
Participants: Jeff Haozous, Chairman
Staff: Downey Magallanes
Laura Rigas
Sherman Hogue
Advance: Caroline Boulton

11:45-12:15pm MDT: Meeting with Mescalero Apache

Location: New Mexico State University
Participants: Vice President Gabe Aguilar
Tribal Council Member Pascal Enjady
Tribal Historic Preservation Officer Holly Houghton
Tribe's General Counsel John Wheeler and Nelva Cervantes
Staff: Downey Magallanes
Laura Rigas
Sherman Hogue
Advance: Caroline Boulton

12:30-1:15pm MDT: Meeting with All Pueblo Council of Governors

Location: New Mexico State University
Participants:
Staff: Downey Magallanes
Laura Rigas
Sherman Hogue
Advance: Caroline Boulton

1:15-2:00pm MDT: Meeting with Mayors & Local Officials

Location: New Mexico State University
Participants: Greg Smith, Las Cruces Mayor Pro Tem
Gill Sorg, Las Cruces City Councilor

Phil San Filipino, Las Cruces Economic Development Director
Trustee Linda Flores, Mesilla Trustee
Trustee Stephanie Burick-Johnson, Mesilla Trustee
Diana Trujillo, Anthony Mayor
John Vasquez, Doña Ana County Vice Chair
Commissioner Billy Garrett, Doña Ana County Commissioner
Joseph Cervantes, State Senator
Bill McCamley, State Representative
Doreen Gallegos, State Majority Whip
Nathan Small
Sheriff Kelly Ganaway, Luna County Sheriff (TBD)

2:00-3:00pm MDT: Friends of Organ Mountains-Desert Peaks
Location: New Mexico State University
Participants: Keith Davis
Patricia "Pat" Buls
Gabe Vasquez
Margaret Berrier
Fernando Clemente
Ben Gabriel
Wayne Suggs
Staff: Downey Magallanes
Laura Rigas
Sherman Hogue
Advance: Caroline Boulton

3:00-7:00pm MDT: Depart Las Cruces, NM en route Santa Fe, NM
Location:
Vehicle Manifest:
Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Det. (b) (6), (b) (7)(C)
Staff Vehicle: Caroline Boulton
Downey Magallanes
Laura Rigas
Sherman Hogue
Drive Time: ~4 hour

7:00-7:45pm MDT: Drop Bags Off at Hotel // Downtime

8:00-9:30pm MDT: Dinner

9:30pm MDT: RON
Location: Drury Plaza Hotel in Santa Fe
828 Paseo de Peralta
Santa Fe, NM 87501

Saturday, July 29, 2017
Santa Fe, NM → Sabinoso Wilderness

7:00-8:15am MDT: Depart RON en route to Rendezvous at Trujillo, NM

Location: C51A exit of NM-104

Vehicle Manifest:

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes

Staff Vehicle: Aaron Thiele
Laura Rigas

Note: NM State Police Lead Car, BLM Officer Chase Car

Drive Time: 1 hour 15 minutes

8:15-8:20am MDT: Greet Senators and Consolidate Vehicles

8:45-9:30am MDT: Depart en route Rimrock Rose Ranch

Vehicle Manifest:

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Laura Rigas

Staff Vehicle: Aaron Thiele
BLM staff or others

9:40am MDT: Orientation at the Lion's Nose Overlook

Welcome provided by Senators Udall and Heinrich.

Orientation from Reid Haughey, Wilderness Land Trust

9:50am MDT Hike down to trailhead and break into Hiking/Horseback riding groups

Note: BLM providing horses; will be staged on trail

Horses: RZ
Sgt. (b) (6), (b) (7)(C)
Senator Heinrich
Senator Udall
Downey Magallanes
James Sippel, BLM Wilderness Program
Ernesto Hurtado, Assistant Taos Field Manager
Fred Ramero, Trujillo Resident
John Olivas, JACO Outfitters
Sherman Hogue

Hiking: Aaron Thiele
Laura Rigas
Sgt. (b) (6), (b) (7)(C)
Donna Hummel, BLM NM State Office, Comms Chief
Sarah Schlanger, Taos Field Office Manager
Amy Leuders, BLM NM State Director
Maya Hermann, Sen. Heinrich Office, LA
Carlos Sanchez, Sen. Udall Office, field rep.
Greg Bloom, Sen. Udall Office, state director
Sean MacDougall, Sen. Udall Office, legislative fellow
Patricia Dominguez, Sen. Heinrich Office, field rep.
Layla Archuletta, Sen. Heinrich Office, State Operations Assistant
Brad Borst, Wilderness Land Trust
Reid Haughey, Special Advisor to the Wilderness Land Trust
Garrett VeneKlasen, NM Wildlife Federation

Andrew Black, NM Wildlife Federation
 Rock Ulibarri, San Miguel County Commission Chair
 Land Tawney, Backcountry Hunters and Anglers
 Jason Amaro, Backcountry Hunters and Anglers
 Jeremy Vesbach, Conservation Lands Foundation Sportsmen's
 Organizer
 Christine Gonzales, Artemis
 Jesse Deubel, United Bowhunters of New Mexico
 John Pierce, United Bowhunters of New Mexico
 Cody Lujan, Earned
 Ryan Callaghan, First Lite
 Gregg Flores, NM Wildlife Federation videographer
 Oscar Simpson, NM Backcountry Horsemen
 Jeremy Romero, New Mexico Wildlife Federation
 Raul Scott, New Mexico Wildlife Federation

- 11:30am MDT:** **Both Groups turn around on trail**
- 1:30-1:45pm MDT:** **Dismount Horse and hike to lunch at Lion's' Nose Overlook**
 Note: Lunch provided by NM Wildlife Federation, self-hunted
- 2:45-3:00pm MDT:** **Hike back to Parking Area**
- 3:00-6:00pm MDT:** **Depart Sabinoso Parking Area en route Albuquerque, NM**
 Location: Hampton Inn & Suites Albuquerque Airport
 1300 Woodward Road SE
 Albuquerque, NM 87106
 Drive Time: 3 Hours
- 6:00-7:00pm MDT:** **Downtime at Hotel**
- 7:00-8:30pm MDT:** **Kelleys Brew Pub**
 3222 Central Ave SE, Albuquerque, NM 87106
- 8:30pm MDT:** **RON**
 Location: Hampton Inn & Suites Albuquerque Airport
 1300 Woodward Road SE
 Albuquerque, NM 87106

Sunday, July 30, 2017
 Albuquerque, NM → Las Vegas, NV

- 7:05am MDT-**
7:35am PDT: **Wheels up Albuquerque, NM (ABQ) en route Las Vegas (LAS)**
 Flight: Southwest 4466
 Flight time: 1 hour, 30 minutes
 RKZ Seat: Assigned at airport
 AiC: Sgt. (b) (6), (b) (7)(C)
 Staff: Downey Magallanes, Laura Rigas
 NOTE: TIME ZONE CHANGE MDT to PDT (-1 hours)

- 7:35-8:00am MDT: Wheels down McCarran International Airport**
 Location: 65757 Wayne Newton Boulevard
 Las Vegas, NV 89119
- 8:15-8:45am PDT: Travel to Papillon Helicopter // Change into Flight Suits // Briefing on Flight**
 Location: Papillon Helicopter
 275 East Tropicana Avenue
 Las Vegas, NV 89109
 Met By: Lucas Rhea, DOI Aircraft Manager
- 8:45-9:30am PDT: Wheels up McCarran International Airport en route Gold Butte National Monument**
 Helicopter Manifest: RKZ
 Sgt. (b) (6), (b) (7)(C)
 Downey Magallanes
 Lucas Rhea, DOI Aircraft Manager
 Pilot
- 9:30-10:30am PDT: Wheels down Gold Butte National Monument // Meeting with BLM Support Staff // Hike to Falling Man Petroglyphs**
 Location: Gold Butte National Monument
 Falling Man Parking Lot
 Met by: Marci Todd, Acting State Director, BLM Nevada
 Rudy Evenson, Acting Chief of Communications, BLM Nevada
 Tim Smith, District Manager, BLM (Tour Stop Facilitator)
 Participants: Steve Leslie, Supervisory Resource Management Specialist, BLM
 Jimmy Linares, Park Ranger, BLM
 Jose Peralta, Range Tech (On site EMT), BLM
 John Asselin, Public Affairs Specialist, BLM
 * Chris Edwards, NV State Assemblyman, Disctrict 19 (Gold Butte Area)
 * Lyndsay Dalley, Board of Directors, Moapa Valley Water District
 * Elise McCallister, Administrator, Partners in Conservation
 * Dave Mekeon, Former Chairman, Clark County Republicans
 * Troy Tanner, Public Safety Officer, City of Mesquite
 Staff: Downey Magallanes
 Advance: Rusty Roddy
 Press: Closed
 Note: Participants above with an asterisk before their name were added from cancelled roundtable with local county, city, & state officials
- 10:30-12:00pm PDT: Wheels up Gold Butte National Monument // Aerial Tour of Gold Butte National Monument**
 Tour Includes: South from Riverside Bridge down Virgin River with Virgin Peak to the east and Mormon Mesa to the west
 View Whitney Pocket area including Aztec Sandstone formations that comprise Falling Man
 Kohta Circus
 Kirt's Grotto
 Little Finland
 Lime Canyon Wilderness to the west
 Devil's Throat and Gold Butte Townsite
 Jumbo Springs Wilderness

Flies north towards Whitney Pocket

Helicopter Manifest: RKZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Lucas Rhea, DOI Aircraft Manager
Pilot

12:00-12:45pm PDT: Helicopter Tour Continues from Gold Butte National Monument en route Basin and Range National Monument

12:45-1:30pm PDT: Wheels down White River Narrows in Basin and Range National Monument // Lunch Meeting with BLM Staff // Rock Art Site Tour

Location: White River Narrows
Met by: NV Attorney General Adam Laxalt
Mike Herder, Ely District Manager, BLM (Tour Stop Facilitator)
Harry Konwin, Ely District BLM
Participants: Greg Zunino, Bureau Chief & Acting Chief of Staff, Office of NV Attorney General Adam Laxalt
Joseph Tartakovsky, Deputy Solicitor General, Office of NV Attorney General Adam Laxalt
Roland (Rod) Swanson, Chief of Investigations, Office of NV Attorney General Adam Laxalt
William Hart, Ranger, BLM Law Enforcement
On site EMT
Staff: Downey Magallanes
Press: Closed
Note: Box lunches provided by Ely District BLM
Note: Because of remote location, no advance staff will be on site

1:30-2:15pm PDT: Wheels up White River Narrows en route City // Aerial Tour

Tour includes: Seaman Wash, Coal Valley, and Water Gap
Helicopter Manifest: RKZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Lucas Rhea, DOI Aircraft Manager
Pilot

2:15-3:00pm PDT: Wheels down City // City Landscape Art Site Tour

Location: City Site
Met by: Alicia Styles, Monument Manager, BLM (Tour Stop Facilitator)
Participants: Michael Govan, LA County Museum of Art
Erin Wright, LA County Museum of Art
On site EMT
Staff: Downey Magallanes
Press: Closed
Note: Because of remote location, no advance staff will be on site
Note: Helicopter refuels during this time

3:00-3:45pm PDT: Wheels up City en route Shaman Knob / Mt. Irish // Aerial Tour of Basin and Range National Monument

Tour includes: Aerial views of all three ranges and both basins within Monument (Worthington Mountains, Murphy Gap, Alamo Bolide Impact Crater, Coal Valley, Mail Summish Wash)
Helicopter Manifest: RKZ

Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Lucas Rhea, DOI Aircraft Manager
Pilot

3:45-4:15pm PDT:

Wheels down Shaman Knob // Tour of Mt. Irish Petroglyph Site

Location: Mt. Irish
Met by: Marei Todd, Acting State Director, BLM Nevada
Participants: Mike Herder, Ely District Manager, BLM (Tour Stop Facilitator)
Harry Konwin, Ely District BLM
William Hart, Ranger, BLM Law Enforcement
On site EMT
* Patrick Naranjo, Multi Cultural Center Coordinator, UNLV
* Jim Boone, Ecologist & Friends of Basin and Range
* John Hiatt, Friends of Nevada Wilderness & former member,
Mojave-Southern Great Basin Resource Advisory Council,
Basin and Range National Monument Subcommittee
* Jocelyn Torres, Nevada Program Director, Conservation Lands
Foundation
* Gracian Uhalde, Lincoln County Rancher (If Mr. Uhalde is unable to
attend, Andy Maggi, Nevada Conservation League will join)
Staff: Downey Magallanes
Press: Closed
Note: Because of remote location, no advance staff will be on site
Note: Participants above with an asterisk before their name were added from
cancelled roundtable with Friends of Gold Butte

4:15-5:10pm PDT:

Wheels up Mt Irish en route Mesquite, NV

Mesquite Municipal Airport 67L
1200 Kitty Hawk Drive
Mesquite, NV 89027
Helicopter Manifest: RKZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Lucas Rhea, DOI Aircraft Manager
Pilot

5:10-5:25pm PDT:

Arrive Mesquite Municipal Airport & Depart en route Press Availability

Vehicle Manifest:
Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
John Asselin, BLM (Driver)

5:25-5:30pm PDT:

Arrive Press Availability Site & Proceed en route Press Event

Location: 950 West Riverside Road
HWY 170
Bunkerville, NV 89007
Met by: Brian & Joy Haviland, Ranch Owners
Duane Magoon, Board Member, Bunkerville Town Advisory Board
Kevin Brown, General Manager, Virgin Valley Water District

5:30-6:00pm PDT:

Press Availability

Staff: Laura Rigas

Advance: Rusty Roddy

6:00-6:15pm PDT:

Depart Mesquite Press Availability en route North Las Vegas Airport

Location: Mesquite Municipal Airport 67L
1200 Kitty Hawk Drive
Mesquite, NV 89027

Vehicle Manifest:

Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
John Asselin, BLM (Driver)

6:15-7:05pm PDT:

Depart Mesquite Municipal Airport en route North Las Vegas Airport

Helicopter Manifest: RKZ
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Lucas Rhea, DOI Aircraft Manager
Pilot

7:05-7:10pm PDT:

Wheels Down North Las Vegas Airport // Proceed to Vehicle

Location: Papillon Helicopter
275 East Tropicana Avenue
Las Vegas, NV 89109

7:10-7:30pm PDT:

Depart North Las Vegas Airport en route Fleming's Prime Steakhouse & Wine Bar

Location: Fleming's Prime Steakhouse and Wine Bar
8721 West Charleston Boulevard
Las Vegas, NV 89117

Vehicle Manifest:

RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes

7:30-9:00pm PDT:

Dinner with Senator Dean Heller

Location: Fleming's Prime Steakhouse and Wine Bar
Participants: RKZ
Senator Dean Heller
Ashley Jonkey, State Director, Office of Senator Dean Heller
Downey Magallanes
Laura Rigas

9:00-9:30pm PDT:

Depart Dinner en route McCarran International Airport (LAS)

Location: 65757 Wayne Newton Boulevard
Las Vegas, NV 89119

Vehicle Manifest:

Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Downey Magallanes
Laura Regis

10:45pm PDT-
6:22am EDT:

Wheels up Las Vegas, NV (LAS) en route Washington, D.C. Dulles Airport (IAD)

Flight: United Flight 1405

Flight time: 4 hours, 37 minutes
RZ Seat: 14-F
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Downey Magallanes, Laura Rigas, Rusty Roddy Waitlisted
NOTE: TIME ZONE CHANGE PDT to EDT (+3 hours)

6:22am-7:10am EDT: Depart Dulles International Airport en route Residence
Vehicle Manifest:
Secretary's Vehicle: RKZ

7:10am EDT: Arrive Residence

U.S. Department of the Interior

Travel Document Approval Form*

DATE: 08/23/2017

TRAVEL ARRANGER NAME & PHONE: Tim Nigborowicz

OFFICIAL TRAVEL INFORMATION

Type of document (Authorization/Voucher)	Authorization
Traveler Name and Title	Ryan Zinke, Secretary of the Interior
Date(s) of Travel	08/24/2017 – 08/26/2017
Location(s)	Montana, Tennessee, North Carolina
Estimated Cost	\$ 564.05
Funding	DOI, Senator Lamar Alexander
Purpose	Secretary Zinke will travel to Missoula, Montana, and the surrounding region, to receive a briefing on wildfire activity with Secretary Sonny Perdue, and to observe firefighting operations. Secretary Zinke will travel to Tennessee for a number of engagements with Senator Lamar Alexander at Great Smoky Mountains National Park. Secretary Zinke will travel to North Carolina to visit the Blue Ridge Parkway.
Special Requests (e.g., mixed official/personal travel, mixed official/political travel, exceed lodging allowance, travel upgrade)	Non-contract flight from Knoxville, TN to Washington, DC (memo attached). Secretary Zinke will utilize a U.S. government military aircraft to travel from Washington, D.C., to Missoula, Montana, and then to Knoxville, Tennessee.
SOL (General Law) approval for special requests (if necessary)	

TRAVEL ARRANGER CHECKLIST

Full Itinerary Attached	
Conference Agenda Attached (if appropriate)	
Is a non-Federal source paying for any or all of the travel-related expenses? If so, attach a DI-2000 signed by the traveler and an ethics official.	Senator Alexander will pay for some of Secretary Zinke's travel expenses. The appropriate DI-2000 will be submitted.
Has the traveler been offered free attendance at a reception or any other type of social gathering during the course of official travel? If so, attach a DI-1958 signed by the traveler and an ethics official.	
Traveler signature applied	
Travel arranger signature applied	

APPROVALS and SURNAMES

Assistant Secretary	
AFTER OBTAINING A/S SURNAME, DELIVER PACKAGE TO ROOM 7318 FOR PROCESSING.	
Deputy Secretary	
Deputy Chief of Staff	

*Use this form as a cover sheet for travel authorizations and vouchers submitted for approval.

Document Header Information

Document Authorization Document TANUM0000TCZQ
 Type: Name:
 Travel TANUM0000TCZQ Trip 08-24-17 MT-TN-NC
 Authorization Name:
 Number:
 TA Date: 08/23/17 Currency: USD
 Organization: DOIDOSSIO Current CREATED
 Status:
 Purpose: Mission Document Secretary Zinke will travel to Missoula, Montana, and the surrounding region, to receive a briefing on
 (Operational) Detail: wildfire activity with Secretary Sonny Perdue, and to observe firefighting operations. Secretary Zinke will travel to Tennessee for a number of engagements with Senator Lamar Alexander at Great Smoky Mountains National Park. Secretary Zinke will travel to North Carolina to visit the Blue Ridge Parkway. Secretary Zinke will utilize a U.S. government military aircraft to travel from Washington, D.C., to Missoula, Montana, and then to Knoxville, Tennessee. This aircraft will be provided by the Department of Defense. Therefore, the Department of the Interior will incur no cost for those portions of travel.

Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
 TID: 40210798 Organization: DOIDOSSIO
 Title: Duty Station: WASHINGTON DC
 Security Cl: Card: CARD HOLDER
 Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
 Office Phone: 2022087551 Cell Phone:
 Home Address: Home Phone: 2022087551
 Alternate Address: Alternate Phone:

Document Information

Trip
 Number:
 1
 Purpose: Secretary Zinke will travel to Missoula, Montana, and the surrounding region, to receive a briefing on wildfire activity with Secretary Sonny Perdue, and to observe firefighting operations. Secretary Zinke will travel to Tennessee for a number of engagements with Senator Lamar Alexander at Great Smoky Mountains National Park. Secretary Zinke will travel to North Carolina to visit the Blue Ridge Parkway. Secretary Zinke will utilize a U.S. government military aircraft to travel from Washington, D.C., to Missoula, Montana, and then to Knoxville, Tennessee. This aircraft will be provided by the Department of Defense. Therefore, the Department of the Interior will incur no cost for those portions of travel.

Itinerary Locations			
From	To	Itinerary Location	Purpose
08/24/17	08/24/17	MISSOULA, MT	Mission (Operational)
08/24/17	08/25/17	WALLAND, TN	Mission (Operational)
08/25/17	08/26/17	GATLINBURG, TN	Mission (Operational)
			Per Diem Rates
			140.00 / 59.00
			91.00 / 51.00
			91.00 / 51.00

Document Totals

Total Expenses: 504.05
 Reimbursable Expenses: 127.50
 Non-Reimbursable Expenses: 376.55
 Advance Authorized: .00
 Advance Requested: .00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier	270.80	.00
Lodging-PerDiem	91.00	.00
M&IE-PerDiem	127.50	.00
Transxn Fees	14.75	.00
Total Expenses:	504.05	.00

Trip 1 Details

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	285.55	Total Per Diem Expenses:	218.50
Date	Description	Category	Cost	Pay Method	Per Diem
08/23/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	
08/24/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*
08/25/2017	Lodging	Lodging-PerDiem	91.00	GOVCC-C	*
08/25/2017	M&IE	M&IE-PerDiem	51.00	REIMBURSABLE	*
08/26/2017	Airline Flight	Com. Carrier	270.80	GOVCC-C	
Comment: This is a non-contract flight from Knoxville to Washington. A memo authorizing this flight is attached.					
08/26/2017	M&IE	M&IE-PerDiem	38.25	REIMBURSABLE	*

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	218.50
----------	----------------------------	--------

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
08/24/2017	91.00/ 51.00	0.00	0.00	38.25	38.25	
08/25/2017	91.00/ 51.00	91.00	91.00	51.00	51.00	
08/26/2017	91.00/ 51.00	0.00	0.00	38.25	38.25	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2017/2018 OS Travel	Acct Code: DS10100000/DX10101//178D0102DM/DLSN00000.000000////504.05
Expense Category: Com. Carrier	Fiscal Year: 2017	Amount: 270.80
Expense Category: Lodging-PerDiem	Fiscal Year: 2017	Amount: 91.00
Expense Category: M&IE-PerDiem	Fiscal Year: 2017	Amount: 127.50
Expense Category: Transxn Fees	Fiscal Year: 2017	Amount: 14.75
Total:		504.05

Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
DOI FY 2017/2018 OS Travel	DS10100000/DX10101//178D0102DM/DLSN00000.000000////	GOVCC-C	376.55
DOI FY 2017/2018 OS Travel	DS10100000/DX10101//178D0102DM/DLSN00000.000000////	REIMBURSABLE	127.50

Totals by Label

DOI FY 2017/2018 OS Travel Total	DS10100000/DX10101//178D0102DM/DLSN00000.000000////	504.05
----------------------------------	---	--------

Totals by Payment Method

GOVCC-C Total	376.55
REIMBURSABLE Total	127.50

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
08/26/17	AIR	\$270.80

Audits

Audit Name	Result	Reason
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST
	Traveler Justification:	Senator Lamar Alexander will provide Secretary Zinke lodging accommodations on 8/24/17.

Document History 08/23/2017 Authorization: TANUM0000TCZQ

Copyright 1989-2009 Concur Government Edition: Concur Inc. ZINKE, RYAN KEITH. 40210798

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/23/2017	3:10PMEST	NIGBOROWICZ, TIMOTHY M Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:
Traveler/Preparer Signature:
Date:
Approver Name:
Approver Signature:
Date:

TIM NIGBOROWICZ
Tim Nigborowicz
8/23/17
DOWNY MAGALLANES, DCOS
D Magallanes
8/29/17

Date: 08/21/2017
Record Locator: 3HD5PG
Travelers:
Zinke, Ryan.Keith
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Fri, Aug 25 2017

3:00 PM check-in **Hampton Gatlinburg Historic Na** Confirmation No. 90394713
Address: 520 Historic Nature Trail Gatlinburg Tn 37738
Nights: 1 (name: Zinke Ryankeith Mr)
Guarantee Info: (b) (6)
Other Info: ZD102388999
Frequent Guest #: (b) (6)
Nightly Rate: \$159.00
Total Rate: \$179.27
Phone: 1-865-436-4933 Fax: 1-865-436-4934
Rooms: 1 room
Room Desc: Best Available Rate 1 King
W-sofabd-microwv-fridge Ns Hdtv-free Wi-fi-hot Breakfast Included
Cancel Policy: 48 Hr Cancellation Required

Sat, Aug 26 2017 Ronald Reagan Ntl Washington, DC

check-out **Hampton Gatlinburg Historic Na** Confirmation No. 90394713

5:41 PM depart **Knoxville (TYS) to Detroit (DTW)** — Confirmation No. F7VBZK

Delta Air Lines
Flight 3692
OPERATED BY ENDEAVOR AIR DBA
DELTA CONNECTION
PLEASE CHECK-IN WITH THE OPERATING CARRIER
Takeoff: 5:41 PM
Knoxville, TN
Economy Class [K] Class | Canadair
Regional Jet | No Meal Service | 1h
40m
Landing: 7:21 PM (Terminal: EM)
Detroit, MI

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 006-8674016903
Seat: 03C
FF#: (b) (6)

8:00 PM depart **Detroit (DTW) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. F7VBZK

Delta Air Lines
Flight 1653
Takeoff: 8:00 PM Terminal: EM
Detroit, MI
Economy Class [K] Class | Airbus
Industrie A319 | No Meal Service | 1h
29m
Landing: 9:29 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC

Travelers:
Name: Zinke, Ryan.Keith
Ticket #: 006-8674016903
Seat: 15D
FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: 7

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.



Ticket Number 006-8674016903
 Account # D00880
 Issue Date Wed, Aug 23, 2017
 Booking ID 3HD5PG
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
🏠	Hotel: Address:	Country Inn Gatlinburg 421 Reagan Lane Gatlinburg, TN 37738			Check In: Fri, 08/25/2017 Check Out: Sat, 08/26/2017 Your Nightly Rate: \$91.00 Number of Rooms: 1 Number of People: 1 Room Type: IA00618
	Confirmation Number: Phone Number: GalaxyNet Status:	P06MGSM 1 (865) 412-1004			
✈️	DELTA AIR LINES CRJ	3692 / K KDGDC A Confirmation: F7VBZK	Sat, 08/26/2017 Sat, 08/26/2017	Leave : KNOXVILLE Arrive : DETROIT *** Connecting ***	541P 721P
✈️	DELTA AIR LINES 319	1653 / K KDGDC A Confirmation: F7VBZK	Sat, 08/26/2017 Sat, 08/26/2017	Leave : DETROIT Arrive : RONALD REAGAN NTL WASHINGTON	800P 929P

Remark(s)	Fare	Tax	Total Amount	Amount Charged
U22/DOIDOSSIO				\$230.70
U29/7				\$40.10
U82/ORFSHOURLY				\$270.80
				\$270.80

Air only indicated here.

TYS DL X/DTT DL WAS230.70USD230.70END DL ZPTYSDTW XT 5.60AY9.00XF TYS4.5DTW4.5

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 855 847-6398

Print: Wed, Oct 04, 2017 12:10 AM

Generated by Travel Incorporated

Official Invoice



Ticket Number 006-8673921224
 Account # D00880
 Issue Date Tue, Aug 22, 2017
 Booking ID 3HD5PG
 Issuing Location UUN
 Booking Agent ID 2K
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** VOID ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	DELTA AIR LINES 321	151 / Y YCADCA Confirmation: F7VBZK	Thu, 08/24/2017 Thu, 08/24/2017	Leave : RONALD REAGAN NTL WASHINGTON Arrive : ATLANTA *** Connecting ***	300P 501P
✈	DELTA AIR LINES CRJ	3738 / Y YCA Confirmation: F7VBZK	Thu, 08/24/2017 Thu, 08/24/2017	Leave : ATLANTA Arrive : KNOXVILLE	545P 644P
✈	DELTA AIR LINES CRJ	3692 / K KDGCA Confirmation: F7VBZK	Sat, 08/26/2017 Sat, 08/26/2017	Leave : KNOXVILLE Arrive : DETROIT *** Connecting ***	541P 721P
✈	DELTA AIR LINES 319	1653 / K KDGCA Confirmation: F7VBZK	Sat, 08/26/2017 Sat, 08/26/2017	Leave : DETROIT Arrive : RONALD REAGAN NTL WASHINGTON	800P 929P

Remark(s)	Fare	
U22/DOIDOSSIO	Tax	\$902.33
U29/7	Total Amount	\$1,015.60
U82/ORFSHOURLY	Amount Charged	\$1,015.60

Air only indicated here.

WAS DL ATL226.05DL TYS445.58DL X/DTT DL WAS230.70USD902.33 END DL ZPDCAATLTYS DTW XT11.20AY18.00XF DCA4.5ATL4.5TYS4.5DTW4.5

Department of the Interior 4355 River Green Parkway Duluth GA, 30096 Tel 865 847-6368

Print: Wed, Oct 04, 2017 12:10 AM

Generated by Travel Incorporated

Official Invoice

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL
SOURCES UNDER 31 U.S.C. § 1353
U.S. DEPARTMENT OF THE INTERIOR**

For Period Beginning October 1, 201__ and Ending March 31, 201__
 For Period Beginning April 1, 201 7 and Ending September 30, 201 7

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office Office of the Secretary

2. For Report of this Event
Page 1 of 2

3. Event (*Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.*)

Visit to Great Smoky Mountains National Park and the surrounding region with Lamar Alexander, U.S. Senator from Tennessee.

4. Sponsor of the Event U.S. Senator Lamar Alexander

5. Location of Event Walland, Gatlinburg, and eastern Tennessee areas

6. Dates of Event

From: August 24, 201 7 To: August 25, 201 7

7. Nature of Event Visit to include a meeting with stakeholders, a Founder's Day event, and a hike and trail repair with youth volunteers.

8. Employee

Name: Ryan Zinke
Official Title: Secretary of the Interior
Office: Office of the Secretary
Travel Dates:
From: 08/24/17 To 08/26/17

9. Accompanying Spouse (*If Applicable*)

Name:
Employee:
Government Position:
Travel Dates:
From: _____ To _____

10. Non-Federal Sources of Payment (*Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

A. U.S. Senator Lamar Alexander C. _____

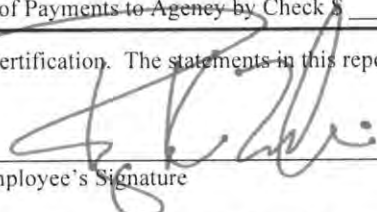
B. _____ D. _____

11. Nature of Payments (*Itemize on back of form.*)

12. Nature of Payments (*Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.*)

Total of Payments to Agency by Check \$ _____ Total of payments Provided in Kind \$ 91.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.


Employee's Signature

SEP 29 2017

Date

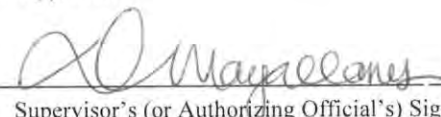
14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.


Ethics Review (By Ethics Official)

9/8/17

Date

15. Approval.


Supervisor's (or Authorizing Official's) Signature

A DCOS
Title

9/11/17
Date



FY 2017 Per Diem Rates for ZIP 37886

Cities not appearing below may be located within a county for which rates are listed.

To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 within the zip code: 37886. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Standard Rate	STANDARD RATE	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$51

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Non-Contract Carrier Flight for Secretary Ryan Zinke
DATE: August 23, 2017

I. OVERVIEW

On August 26, 2017, Secretary Ryan Zinke is scheduled to travel from Knoxville, Tennessee, to Washington, D.C. Due to Secretary Zinke's schedule and the corresponding commercial flight availability, the Office of Scheduling and Advance recommends that Secretary Zinke utilize a non-contract carrier flight in order to successfully accomplish the purpose of this travel.

II. SCHEDULING CONSIDERATIONS

On August 26, 2017, Secretary Zinke will be on official travel visiting Great Smoky Mountains National Park in North Carolina. This is the final stop of a lengthy travel itinerary that begins on the morning of August 24 and also traverses through the states of Montana and Tennessee. Secretary Zinke's final engagement in Great Smoky Mountains National Park is scheduled to conclude at approximately 2:45pm EDT, after which he will drive to Knoxville, Tennessee, to catch a flight back to Washington, D.C. Due to the long and rigorous travel schedule incorporated in this overall trip, it is optimal to have Secretary Zinke conclude the trip as quickly as possible with a return flight that arrives in Washington as early as possible.

III. CONTRACT CARRIER FLIGHT OPTION

The following is the best available contract carrier flight option for Secretary Zinke's travel, and an explanation for why it does not meet mission requirements:

Saturday, August 26, 2017 – Knoxville, TN to Washington, DC (Dulles)

- ❖ **United Airlines #4540**
7:50pm EDT Depart Knoxville, TN
9:19pm EDT Arrive Washington, DC (Dulles)

Explanation: This is the earliest possible contract carrier flight that Secretary Zinke can catch after the conclusion of his final engagement in Great Smoky Mountains National Park at 2:45pm. Taking this flight would entail a wait-time of approximately 2 hours at the airport. This would not be an efficient use of Secretary Zinke's time, and it would not minimize the amount of time he spends in travel transition. In addition, this flight arrives at Dulles International Airport,

which is a considerable distance from Secretary's residence in Washington, D.C. If Secretary Zinke takes this flight, he will not arrive at his residence in Washington until after 10:30pm on August 26. This is not an optimal flight.

IV. RECOMMENDATION FOR USE OF A NON-CONTRACT CARRIER FLIGHT

Due to the lack of a feasible contract carrier option, we recommend that Secretary Zinke utilize the following non-contract carrier flight:

Saturday, August 26, 2017 – Knoxville, TN to Washington, DC (DCA)

❖ **Delta Air Lines #3692**

5:41pm EDT Depart Knoxville, TN

7:21pm EDT Arrive Detroit, MI

Connection in Detroit, MI

Delta Air Lines #1653

8:00pm EDT Depart Detroit, MI

9:29pm EDT Arrive Washington, DC (DCA)

Explanation: This flight departs from Knoxville two full hours earlier than the contract carrier flight, which will effectively eliminate any wait-time at the airport. Similarly, this flight arrives at Washington National Airport, which is much closer to Secretary Zinke's residence than Dulles International Airport. This flight allows Secretary Zinke to arrive at his residence at a more reasonable time on August 26. This flight will minimize the time that Secretary Zinke spends in travel transition and it will enable him to conclude his trip as soon as possible. This is the optimal flight between Knoxville and Washington that makes the most efficient use of Secretary Zinke's time following a full and demanding travel itinerary.

The total fare for this non-contract carrier flight is \$270.80. The government fare for the contract carrier United Airlines flight is \$118.20. The non-contract fare is more expensive than the contract fare by \$152.60 (documentation attached).

In order to minimize the time Secretary Zinke spends in travel transition, and to conclude his trip as early as possible following a long and rigorous travel schedule, we recommend that Secretary Zinke utilize the above non-contract carrier flight for his travel from Knoxville to Washington.

We seek authorization for Secretary Zinke to forego use of a contract city-pair fare under FTR 301-10.107(a):

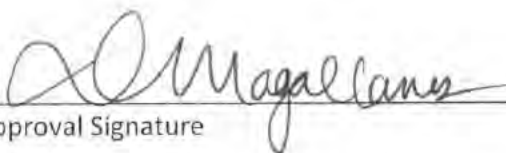
§ 301-10.107 Are there any exceptions to the use of a contract city-pair fare?

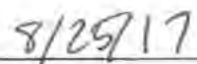
Yes, your agency may authorize use of a fare other than a contract city-pair fare when—

- (a) Space on a scheduled contract flight is not available in time to accomplish the purpose of your travel, or use of contract service would require you to incur unnecessary overnight lodging costs which would increase the total cost of the trip

Sgt. (b) (6), (b) (7)(C) will also travel with Secretary Zinke on this flight as part of his protection detail.

Please provide approval for Secretary Zinke and Sgt. [REDACTED] to use a non-contract fare during their travel from Knoxville, Tennessee, to Washington, D.C., on August 26, 2017, on Delta Air Lines #3692 and Delta Air Lines #1653.


Approval Signature


Date



05:41p TYS
Delta 3692, 1653

09:29p DCA 1 stop DTW 3h 48m

\$270.80

Lesser policy violation

[Hide all details ^](#)

DEPART

Sat, Aug 26 – Knoxville, TN to Washington, DC
/ 39m layover in Detroit, MI

[Hide details ^](#)

Sat, Aug 26

05:41p TYS 07:21p DTW 1h 40m Delta 3692 **View seats**
Canadair Regional Jet / 190 lbs CO₂

Layover in Detroit, MI 39m Detroit Wayne County Arpt

Sat, Aug 26

08:00p DTW 09:29p DCA 1h 29m Delta 1653 **View seats**
Airbus Industrie A319 / 173 lbs CO₂

Fare Details

Free Checked Bags

Refundable

Non-Contract
Government
Rules / Fare Details

[Visit Delta](#)

Yes
Fees may apply

\$270.80

Lesser policy violation

[View more fares](#)

Worldspan

\$118.20



07:50p TYS
United 4811

09:19p IAD

Nonstop

1h 29m

Hide Fares

Govt. fare(s) available

Hide all details ^

DEPART

Sat, Aug 26 – Knoxville, TN to Washington, DC

Hide details ^

Sat, Aug 26

07:50p TYS

09:19p IAD

1h 29m

United 4811 **View seats**

Embraer RJ135/140/145 / 180 lbs CO₂

Fare Options

Free Checked Bags

Refundable

Govt. Contract

Discounted

Rules / Fare Details

Visit United

Yes

Fees may apply

\$118.20

Govt. Contract

Rules / Fare Details

Visit United

Yes

Fees may apply

\$201.20

Significant policy violation

GSA Information

- GSA Government contract fares, if domestic, include all existing Federal, State, and local taxes, as well as airport maintenance fees and other administrative fees. Not included are fees such as passenger facility charges, segment fees, and passenger security service fees. If international, these fares are exclusive of taxes and fees, but inclusive of fuel surcharge fees.

View more fares

Worldspan

TMB

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Actual Expense Reimbursement for Lodging
DATE: August 25, 2017

On August 25, 2017, and August 26, 2017, Secretary Ryan Zinke will be in eastern Tennessee and western North Carolina for a number of official engagements in Great Smoky Mountains National Park and along the Blue Ridge Parkway. Secretary Zinke's final engagement on August 25 is scheduled to conclude at 5:15pm, and his first engagement on August 26 is scheduled to begin at 9:30am. Therefore, it will be most efficient for Secretary Zinke to stay at a hotel within this region so that his travel time is minimized and he is able to be on time for all of his commitments on both days.

Due to the remoteness of the area, there are not many lodging options that will allow Secretary Zinke to stay close to Great Smoky Mountains National Park and the Blue Ridge Parkway on the night of August 25. Secretary Zinke was initially scheduled to utilize lodging in Gatlinburg, Tennessee, at a hotel which offered the government rate on the night of August 25. However, Sgt. (b) (6), (b) (7)(C) from Secretary Zinke's protection detail advanced the property and reported that this hotel was not an ideal location for Secretary Zinke to stay. All acceptable lodging options in the region are only available at nightly rates that exceed the maximum government rate. Therefore, in order to minimize his travel time between his hotel and the park and parkway, the Office of Scheduling and Advance recommends that Secretary Zinke procure lodging that exceeds the maximum government rate for the night of August 25.

For August 25, the Hampton Inn Gatlinburg Historic Nature Trail hotel in Gatlinburg, Tennessee, offers Secretary Zinke a lodging rate of \$159.00 per night. The maximum allowable government lodging rate established by the General Services Administration (GSA) for Farmville in August 2017 is \$91.00 per night (documentation attached). The Hampton Inn Gatlinburg Historic Nature Trail lodging rate is more expensive than the GSA maximum lodging rate by \$68.00 per night.

Several Department staff will be traveling with Secretary Zinke to support him, and they will also stay at the same hotel on the night of August 25 due to their roles and mission requirements. However, these employees have been offered slightly higher lodging rates from the Hampton Inn Gatlinburg Historic Nature Trail hotel. Heather Swift, Aaron Thiele and Sgt. (b) (6), (b) (7)(C) have been offered a lodging rate of \$179.00 per night, which exceeds the GSA maximum rate by \$88.00. Sgt. (b) (6), (b) (7)(C) has been offered a lodging rate of \$189.00 per night, which exceeds the GSA maximum rate by \$98.00.

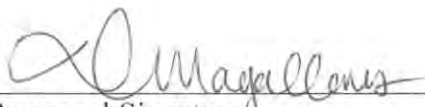
We seek authorization for the procurement of lodging at the higher rate through actual expense reimbursement under FTR 301-11.300 (d) and (e):

§301-11.300 When is actual expense reimbursement warranted?

When:

- (d) Because of mission requirements; or
- (e) Any other reason approved within your agency.

Please provide approval for Secretary Zinke and the staff noted above to accept actual expense reimbursement at the higher lodging rates noted above in Gatlinburg, Tennessee, on the night of August 25, 2017.


Approval Signature

8/28/17
Date



FY 2017 Per Diem Rates for ZIP 37738

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACo) website (a non-federal website).

October 2016 - September 2017 within the zip code: 37738. Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2016 Oct	Nov	Dec	2017 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	M&IE (5)
Standard Rate	STANDARD RATE	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$91	\$51

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. Meals and Incidental Expenses, see Breakdown of M&IE Expenses for important information on first and last days of travel.

Date: 08/21/2017
Record Locator: 3HD5PG
Travelers:
Zinke, Ryan,Keith
Agent: dol.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Fri, Aug 25 2017

3:00 PM **Hampton Gatlinburg Historic Na** Confirmation No. 90394713
check-in Address: 520 Historic Nature Trail Gatlinburg Tn 37738 Phone: 1-865-436-4933 Fax: 1-865-436-4934
Nights: 1 (name: Zinke, Ryan,Keith Mr) Rooms: 1 room
Guarantee Info: (b) (6) Room Desc: Best Available Rate 1 King
Other Info: ZD102388999 W-sofabd-microwv-fridge Ns Hdtv-free Wi-fi-hot Breakfast
Frequent Guest #: (b) (6) Included
Nightly Rate: \$159.00 Cancel Policy: 48 Hr Cancellation Required
Total Rate: \$179.27

Sat, Aug 26 2017 Ronald Reagan Ntl Washington, DC

check-out **Hampton Gatlinburg Historic Na** Confirmation No. 90394713

5:41 PM **Knoxville (TYS) to Detroit (DTW) —** Confirmation No. F7VB7K
depart

Delta Air Lines

Flight 3692
OPERATED BY ENDEAVOR AIR DBA
DELTA CONNECTION
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 5:41 PM
Knoxville, TN
Economy Class [K] Class | Canadair
Regional Jet | No Meal Service | 1h
40m

Landing: 7:21 PM (Terminal: EM)
Detroit, MI

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-8674016903 Seat: 03C FF#: (b) (6)

8:00 PM **Detroit (DTW) to Ronald Reagan Ntl Washington (DCA) —** Confirmation No. F7VB7K
depart

Delta Air Lines

Flight 1653

Takeoff: 8:00 PM Terminal: EM
Detroit, MI
Economy Class [K] Class | Airbus
Industrie A319 | No Meal Service | 1h
29m

Landing: 9:29 PM (Terminal: B)
Ronald Reagan Ntl Washington, DC

Travelers:

Name: Zinke, Ryan.Keith Ticket #: 006-8674016903 Seat: 15D FF#: (b) (6)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Wwww.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398

- Org Code: DOIDOSSIO
- TA Number: 7

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.

Date: 08/21/2017

Record Locator: NHEDIR

Travelers:

Swift, Heather.Nichole

Agent: doi.travel@duluthtravelinc.com

Agency Address

4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Thu, Aug 24 2017

3:00 PM **Country Inn Gatlinburg** Confirmation No. ~~POFBNK2~~
check-in Address: 421 Reagan Lane Gatlinburg Tn 37738
Nights: 1 (name: Swift HeatherNichole)
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: \$91.00
Total Rate: \$102.60

Phone: 1-865-412-1004 Fax: 1-865-412-1005
Rooms: 1 room
Room Desc: Fedrooms-comp Brkfst-free Net 2q-nsk-guest
Room -rate For Federal Govt Employees - Id Required
Cancel Policy: CXL By 1800 AUG 24 2017 To Avoid A 102.60usd Charge.

Fri, Aug 25 2017

check-out **Country Inn Gatlinburg** Confirmation No. ~~POFBNK2~~

3:00 PM **Hampton Gatlinburg Historic Na** Confirmation No. ~~91705297~~
check-in Address: 520 Historic Nature Trail Gatlinburg Tn 37738
Nights: 1 (name: Swift HeatherNichole)
Guarantee Info: (b) (6)
Other Info: ZD102388999
Nightly Rate: \$179.00
Total Rate: \$201.82

Phone: 1-865-436-4933 Fax: 1-865-436-4934
Rooms: 1 room
Room Desc: Best Available Rate 2 QNS
W-microwave-fridge-balcony NON Smoking Hdtv-free Wi-fi-hot
Breakfast Included
Cancel Policy: 48 Hr Cancellation Required

Sat, Aug 26 2017 Washington-Dls, DC

check-out **Hampton Gatlinburg Historic Na** Confirmation No. ~~91705297~~

7:50 PM **Knoxville (TYS) to Washington-Dls (IAD)** — Confirmation No. ~~L0BYDIT~~
depart

United Airlines
Flight 4811
OPERATED BY /COMMUTAIR DBA
UNITED EXPRESS
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 7:50 PM
Knoxville, TN
Economy [Y] Class | Embraer
RJ135/140/145 | 1h 29m

Landing: 9:19 PM
Washington-Dls, DC

Travelers:

Name: Swift, Heather.Nichole Ticket #: 016-8674120338 Seat: 06C

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code:
- TA Number: VIPCALL

Date: 08/21/2017
Record Locator: 3HHS65
Travelers:
Thiele, Aaron.Joseph
Agent: doi.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Thu, Aug 24 2017

3:00 PM **Country Inn Gatlinburg** Confirmation No. **PPF4JYH**
check-in Address: 421 Reagan Lane Gatlinburg Tn 37738
Nights: 1 (name: Thiele Aaron.joseph)
Guarantee Info: **(b) (6)**
Other Info:
Nightly Rate: \$91.00
Total Rate: \$102.60

Phone: 1-865-412-1004 Fax: 1-865-412-1005
Rooms: 1 room
Room Desc: Fedrooms-comp Brkfst-free Net 2q-nsk-guest
Room -rate For Federal Govt Employees - Id Required
Cancel Policy: CXL By 1800 AUG 24 2017 To Avoid A 102.60usd Charge.

Fri, Aug 25 2017

check-out **Country Inn Gatlinburg** Confirmation No. **PPF4JYH**

3:00 PM **Hampton Gatlinburg Historic Na** Confirmation No. **97785161**
check-in Address: 520 Historic Nature Trail Gatlinburg Tn 37738
Nights: 1 (name: Thiele Aaron.joseph)
Guarantee Info: **(b) (6)**
Other Info: ZD102388699
Frequent Guest #: **(b) (6)**
Nightly Rate: \$179.00
Total Rate: \$201.82

Phone: 1-865-436-4933 Fax: 1-865-436-4934
Rooms: 1 room
Room Desc: Best Available Rate King Balcony Room W-
Microwave-fridge Hdtv-free Wi-fi-hot Breakfast Included
Cancel Policy: 48 Hr Cancellation Required

Sat, Aug 26 2017 Washington-Dls, DC

check-out **Hampton Gatlinburg Historic Na** Confirmation No. **97785161**

7:50 PM **Knoxville (TYS) to Washington-Dls (IAD)** — Confirmation No. **111N411**
depart

United Airlines
Flight 4811
OPERATED BY /COMMUTAIR DBA
UNITED EXPRESS
PLEASE CHECK-IN WITH THE
OPERATING CARRIER

Takeoff: 7:50 PM
Knoxville, TN
Economy [S] Class | Embraer
RJ135/140/145 | 1h 29m

Landing: 9:19 PM
Washington-Dls, DC

Travelers:

Name: Thiele, Aaron.Joseph Ticket #: 001-8673921139 Seat: 20A FF#: **(b) (6)**

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO
- TA Number: TANUM0000TAJ2

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.

Date: 08/22/2017
Record Locator: 3J567J
Travelers:
(b) (6), (b) (7)(C)

Agent: doj.travel@duluthtravelinc.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Fri, Aug 25 2017

3:00 PM **Hampton Gatlinburg Historic Na** Confirmation No. 91801737
check-in Address: 520 Historic Nature Trail, Gatlinburg Tn 37738 Phone: 1-865-436-4933 Fax: 1-865-436-4934
Nights: 1 (name: (b) (6), (b) (7)(C)) Rooms: 1 room
Guarantee Info: (b) (6), (b) (7)(C) Room Desc: Best Available Rate 2 QNS
Other Info: ZD102388999 W-microwave-fridge-balcony NON Smoking Hdtv-free Wi-fi-hot
Frequent Guest #: (b) (6), (b) (7)(C) Breakfast Included
Nightly Rate: \$179.00 Cancel Policy: 48 Hr Cancellation Required
Total Rate: \$201.82

Sat, Aug 26 2017 Ronald Reagan Ntl Washington, DC

check-out **Hampton Gatlinburg Historic Na** Confirmation No. 91801737

5:41 PM **Knoxville (TYS) to Detroit (DTW)** — Confirmation No. 008811

depart **Delta Air Lines** Takeoff: 5:41 PM
Flight 3692 Knoxville, TN Landing: 7:21 PM (Terminal: EM)
OPERATED BY ENDEAVOR AIR DBA Delta, MI
DELTA CONNECTION
PLEASE CHECK-IN WITH THE
OPERATING CARRIER Regional Jet | No Meal Service | 1h
40m

Travelers:

Name: (b) (6), (b) (7)(C) Ticket #: 006-8674041594 Seat: 06B (b) (6), (b) (7)(C)

8:00 PM **Detroit (DTW) to Ronald Reagan Ntl Washington (DCA)** — Confirmation No. 008811

depart **Delta Air Lines** Takeoff: 8:00 PM Terminal: EM
Flight 1653 Detroit, MI Landing: 9:29 PM (Terminal: B)
Economy Class [K] Class | Airbus Ronald Reagan Ntl Washington, DC
Industrie A319 | No Meal Service | 1h
29m

Travelers:

Name: (b) (6), (b) (7)(C) Ticket #: 006-8674041594 Seat: 25D (b) (6), (b) (7)(C)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Wwww.Tsa.Gov,
- For Emergency Assistance Call 855-847-6398

- Org Code: DOIPNPSWO
- TA Number: TANUM0000TBBX

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.

Date: 08/21/2017

Record Locator: NFYQFM

Travelers:

(b) (6), (b) (7)(C)

Agent: doi.travel@duluthtravelinc.com

Agency Address

4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Fri, Aug 25 2017

3:00 PM Hampton Gatlinburg Historic Na Confirmation No. 08151117

check-in Address: 520 Historic Nature Trail Gatlinburg Tn 37738

Nights: 1 (name: (b) (6), (b) (7)(C))

Guarantee Info: (b) (6), (b) (7)(C)

Other Info: ZD102388999

Frequent Guest #: (b) (6), (b) (7)(C)

Nightly Rate: \$189.00

Total Rate: \$213.10

Phone: 1-865-436-4933 Fax: 1-865-436-4934

Rooms: 1 room

Room Desc: Best Available Rate 2 QNS Mic-fridge-wtbr

Fireplace Studio STE Ns Sofabed-hdtv-free Wi-fi

Cancel Policy: 48 Hr Cancellation Required

Sat, Aug 26 2017 Washington-Dls, DC

check-out Hampton Gatlinburg Historic Na Confirmation No. 96103417

7:50 PM Knoxville (TYS) to Washington-Dls (IAD) — Confirmation No. 100NMM

depart

United Airlines

Flight 4811

OPERATED BY /COMMUTAIR DBA

UNITED EXPRESS

PLEASE CHECK-IN WITH THE

OPERATING CARRIER

Takeoff: 7:50 PM

Knoxville, TN

Economy [Y] Class | Embraer

RJ135/140/145 | 1h 29m

Landing: 9:19 PM

Washington-Dls, DC

Travelers:

Name: (b) (6), (b) (7)(C)

(b) (6), (b) (7)(C)

Ticket #:

016-8674120346

Seat:

07C

FF#:

(b) (6), (b) (7)(C)

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.tsa.gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIPNPSWO
- TA Number: TANUM0000T9YS

**United States Department of the Interior
Official Travel Schedule of the Secretary**

**Montana, Tennessee, North Carolina
August 24 - August 26, 2017**

Draft: 8/22/2017



TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Montana, Tennessee, North Carolina
August 24- August 26, 2017

Weather:

Missoula, MT
Gatlinburg, TN
Ashville, NC

High 82° / Low 50° - Mostly Cloudy, 20% chance of rain
High 85° / Low 62° - Partly Cloudy, 20% chance of rain
High 79° / Low 58° - Partly Cloudy, 20% chance of rain

Time Zone:

Missoula, MT
Ashville, NC

Mountain Daylight Time
Eastern Daylight Time

Advance (MT):

Security Advance
Advance

Sgt. (b) (6), (b) (7)(C)
Luke Bullock

Cell Phone:

(b) (6), (b) (7)(C)
(b) (6)

Advance (TN/NC):

Security Advance
Advance

Sgt. (b) (6), (b) (7)(C)
Aaron Thiele

Cell Phone:

(b) (6), (b) (7)(C)
(b) (6)

Traveling Staff:

Agent in Charge
Press Secretary
Assistant Deputy Secretary
Director, Office of Wildland Fire

Sgt. (b) (6), (b) (7)(C)
Heather Swift
Todd Willens
Bryan Rice

(b) (6), (b) (7)(C)
(b) (6)
(b) (6)

Attire:

Thursday AM: Casual; sturdy shoes
Thursday PM:
Friday: Park attire
Saturday: Park/hiking attire

Thursday, August 24, 2017

Washington, DC → Missoula, MT → Knoxville, TN

- 5:15-5:45am EDT:** **Depart Residence en route Andrews Air Force Base (KADW)**
Vehicle Manifest:
Secretary's Vehicle: RZ
Security Detail
- 6:00am EDT-
8:20am MDT:** **Wheels up Andrews Air Force Base en route Missoula, MT (MSO)**
Flight:
Flight time: 4 hours, 20 minutes
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Dave Mihalic, Heather Swift, Bryan Rice
- 8:20-8:30am MDT:** **Wheels down Missoula International Airport // Proceed to Vehicles**
Location: 5225 Highway 10 West
Missoula, MT 59808
- 8:30-8:35am MDT:** **Depart Missoula International Airport en route Northern Rockies Coordination Center**
Location: 5765 West Broadway Street
Missoula, MT 59808
Vehicle Manifest:
Secretary's Vehicle: USDA
Staff Vehicle: Luke Bullock
Heather Swift
Dave Mihalic
Bryan Rice
Drive Time: ~4 minutes
- 8:35-8:40am MDT:** **Arrive Northern Rockies Coordination Center**
Greeted By: USFS + BLM Leadership
Senator Daines
Congressman Gianforte
- 8:40-9:40am MDT:** **Briefing on Current Fire Activity in District**
Location: Northern Rockies Coordination Center (NRCC)
Dormitory Sector
Participants: RZ
Secretary Sonny Perdue
Senator Steve Daines
Congressman Greg Gianforte
Staff: Dave Mihalic, Bryan Rice, Heather Swift
Advance: Luke Bullock
- 9:40-9:45am MDT:** **Walk Through Aerial Fire Depot**
Location: Northern Rockies Coordination Center
Aerial Fire Depot
- 9:45-10:30am MDT:** **Depart Northern Rockies Coordination Center en route Lolo National Forest**
Location: Incident Command Post
5931 Klements Lane
Florence, MT 59833

Vehicle Manifest:
Secretary's Vehicle:
Staff Vehicle:
Drive Time: ~45 minutes

10:30-11:30am MDT: Briefing at Incident Command Post
Location: Incident Command Post

11:30-11:55am MDT: Media Availability

11:55-12:40pm MDT: Depart Lolo National Forest en route Missoula International Airport
Location: 5225 Highway 10 West
Missoula, MT 59808
Vehicle Manifest:
Secretary's Vehicle:
Staff Vehicle:
Drive Time: ~45 minutes

12:45pm MDT-6:20pm EDT: Wheels up Missoula, MT (MSO) en route Knoxville, TN (TYS)
Flight:
Flight time: 4 hours, 35 minutes
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Dave Mihalic, Heather Swift, Bryan Rice, Luke Bullock

6:20-6:30pm EDT: Wheels down McGhee Tyson Airport // Proceed to Vehicles
Location: 2055 Alcoa Hwy
Alcoa, TN 37701

7:00-8:00pm EDT: Depart Airport en route Dinner with Sen. Alexander
Location: Gatlinburg, TN
Vehicle Manifest:
Secretary's Vehicle: RZ
Downey Magallanes
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Aaron Thiele
Todd Willens
Heather Swift
Drive Time: ~1 hour

7:40-10:00pm EDT: Dinner with Senator Alexander
Location: The Barn
Blackberry Barn
1471 W Millers Cove Road
Townsend, TN 37882

10:00pm EDT: Depart Dinner en route RON
Location: Blackberry Barn
1471 W Millers Cove Road
Townsend, TN 37882

10:10pm EDT: RON

Friday, August 25, 2017

Gatlinburg, TN → Asheville, NC → Gatlinburg, TN

6:40am EDT:

Depart RON en route Breakfast with Sen. Alexander and Stakeholders

Location: Crockett's Breakfast Camp
1103 Parkway
Gatlinburg, TN 37738

Vehicle Manifest:

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Senator Alexander
Staff Vehicle: Aaron Thiele
Todd Willens
Heather Swift

Drive Time: ~50 minutes

7:30-8:30am EDT:

Breakfast with Sen. Alexander and Stakeholders

Location: Crockett's Breakfast Camp
1103 Parkway
Gatlinburg, TN 37738

Participants: RZ
Sen. Lamar Alexander
Cassius Cash, GSMNP Superintendent
Larry Waters, Sevier County Mayor
Bryan Atchley, Sevierville Mayor
David Wear, Pigeon Forge Mayor
Mike Werner, Gatlinburg Mayor
Cindy Ogle, Gatlinburg City Manager
Jeff Conyers, Mountain Tough Recovery Team
Joe Ayers, Sevier County EMA Interim Director
Jack Parton, Sevier County School Superintendent
Greg Miller, Gatlinburg Fire Chief
Randy Brackins, Gatlinburg Police Chief
Mark Adams, CEO/President of the Gatlinburg Convention and

Visitors Bureau

Ed Mitchell, Mayor of Blount County
Tom Taylor, Mayor of Maryville
Andrew Farmer, State Representative
Dale Carr, State Representative
Doug Overbey, State Senator
Steve Sutherland, State Senator
Jim Hart, Friends of the Smokies
Laurel Rematore, GSMNP Association
Jennifer Jones, Tremont
Bob Patterson, Heritage Center
Gov. Haslam Staffer
Rep. Roe Staffer
Sen. Corker Staffer

Press: Closed

Note: Everyone pays for their own meals

8:30-9:00am EDT:

Depart Breakfast en route Sugarlands Visitor Center

Location: 1420 Fighting Creek Gap Rd,
Gatlinburg, TN 37738

Vehicle Manifest:

Secretary's Vehicle: RZ
Sgt (b) (6), (b) (7)(C)
Sen. Alexander
Cassius Cash, Superintendent
Todd Willens
Staff Vehicle: Aaron Thiele
Heather Swift

Drive Time: ~5 minutes

9:00-9:15am EDT:

Arrive at Sugarlands Visitor Center

Greeted By: Dana Soehn, Management Assistant/Public Affairs
Clayton Jordan, Deputy Superintendent

Note: Get Passport Stamped

9:15-9:20am EDT:

Walk to Park Headquarters

Location: 107 Park Headquarters Road
Gatlinburg, TN 37738
Walk Time: ~3 minutes
Escorted By: Sen. Alexander
Cassius Cash
Clayton Jordan
Debra Soehn

9:20-10:10am EDT:

Founder's Day Remarks and Cake Cutting

Location: 107 Park Headquarters Road
Gatlinburg, TN 37738
Participants: RZ
Senator Alexander
Superintendent Cash
Lindsay Garcia, Energy Policy Director and Counsel, Sen. Alexander
Patrick Jaynes, State Director, Sen. Alexander
Ashton Davies, Press Secretary, Sen. Alexander
Allison Martin, Legislative Director and Counsel, Sen. Alexander
Jane Jolley, Senior Field Director, Sen. Corker
John Abe Teague, District Director, Rep. Poe
30-40 National Park Employees

Format: Superintendent will introduce Senator Alexander. Alexander will
introduce RZ. After RZ remarks, cake cutting, and mingle with staff

Press: Closed

Staff: Todd Willens
Heather Swift

Advance: Aaron Thiele

10:10-10:30am EDT:

Depart Park Headquarters en route Rainbow Falls Trail

Location: Rainbow Falls Trail
Gatlinburg, TN 37738

Vehicle Manifest:

Secretary's Vehicle RZ

Superintendent Cash
Sen. Alexander
Sgt. (b) (6), (b) (7)(C)
Todd Willens
Aaron Thiele
Heather Swift

Staff Vehicle:

Drive Time: ~18 Minutes

10:30am EDT:

Arrive Rainbow Falls Trail

Greeted By: Alan Sumeriski, Chief of Facility Management
Tobias Miller, Head of Woods and Trails Maintenance
Brian Bergsma, Deputy of Wood and Trails Maintenance

10:30-10:40am EDT:

Hike to Volunteers and Youth Corps on Rainbow Falls Trail

Note: Proceed .25 miles onto Rainbow Falls Trail, Trail maintenance safety briefing while en route

10:40-10:55am EDT:

Press Availability

Location: Rainbow Falls Trail, top of staircase

10:55-11:40am EDT:

Help Build Trail

Participants: 10-15 American Conservation Experience Youth Volunteers
Chris Baker, President, American Conservation Experience
2-3 NPS Trail Maintenance Staff
RZ
Sen. Alexander
Superintendent Cash

Press: Open

Note: Personal protective equipment will be available

11:40-11:50am EDT:

Hike to Trailhead

11:50-12:15pm EDT:

Depart Rainbow Falls Trail en route Pi Beta Phi Elementary School

Location: 125 Cherokee Orchard Road
Gatlinburg, TN 37738

Note: Visit memorial trees

Vehicle Manifest:

Secretary's Vehicle RZ
Sen. Alexander
Todd Willens
Superintendent Cash
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Aaron Thiele
Heather Swift

Drive Time: ~15 Minutes

12:15pm EDT:

Arrive Pi Beta Phi Elementary School

Greeted by:

12:15-12:40pm EDT:

Visit Memorial Trees at Pi Beta Phi Elementary School

Participants: Sen. Alexander
Principle Carey Woods
School Superintendent Jack Parton
Superintendent Cash

City Manager Cindy Ogle
Mayor of Gatlinburg Mike Werner

12:40-2:30pm EDT:

Depart en route Waterrock Knob Visitors Center
Location: Blue Ridge Parkway, Milepost 451.2
Sylva, NC 28779

Vehicle Manifest:
Secretary's Vehicle RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Aaron Thiele
Todd Willens
Heather Swift

Drive Time: ~1 hour, 30 minutes
Note: Box lunch in vehicle
Sen. Alexander departs
Note: Calls are scheduled during this drive
1:15-1:30 Delegate Radewagen: (b) (6)
1:30-1:45 Rep, Bruce Poliquin: 202-225-6306

2:30-2:35pm EDT:

Arrive Waterrock Knob Visitors Center
Greeted By: Superintendent Rob Slaughter
Debra Flowers
Greg Wozniak

2:35-2:45pm EDT:

Stamp Park Passport
Participants: Superintendent Rob Slaughter
Debra Flowers
Greg Wozniak

2:45-3:45pm EDT:

Depart Waterrock Knob Visitors Center en route Mt. Pisgah
Location: 408 Blue Ridge Pkwy,
Canton, NC 28716

Vehicle Manifest:
Secretary's Vehicle RZ
Superintendent Slaughter
Sgt. (b) (6), (b) (7)(C)
Todd Willens
Staff Vehicle: Aaron Thiele
Heather Swift

Drive Time: ~1 hour

3:45-3:50pm EDT:

Arrive Mt. Pisgah
Greeted by: Debra Flowers
Greg Wozniak
Susan Johnston
Bruce O'Connell

3:55-4:05pm EDT:

Visit Panoramic Deck

4:05-4:30pm EDT:

Founder's Day Remarks and Cut Cake
Participants: RZ
Superintendent John Slaughter

Robin Ramsey, Field Representative, Sen. Burr
TBD Staffer, Sen. Tillis
Wayne King, Deputy Chief & District Director, Rep. Meadows
Press: Open
Staff: Todd Willens
Heather Swift
Advance: Aaron Thiele

4:30-4:45pm EDT:

Media Avail

Location: Mt. Pisgah, just below panoramic deck

4:45-5:15pm EDT:

Visit with Campgrounds and Staff

Location: Mt. Pisgah Campgrounds
Blue Ridge Parkway, Milepost 408.8

Participants: RZ
Superintendent John Slaughter
Robin Ramsey, Field Representative, Sen. Burr
TBD Staffer, Sen. Tillis
Wayne King, Deputy Chief & District Director, Rep. Meadows
Note: Park at Loop C, Walk around loop C and to amphitheater, cars will be relocated to amphitheater and depart from amphitheater

5:15-7:30pm EDT:

Depart en route Hampton Inn Historic Nature Trail

Location: 520 Historic Nature Trail
Gatlinburg, TN 37738

Vehicle Manifest:

Secretary's Vehicle	RZ
	Sgt. (b) (6), (b) (7)(C)
	Sgt. (b) (6), (b) (7)(C)
Staff Vehicle:	Aaron Thiele
	Heather Swift

Drive Time: 2 hours 25 minutes

Note: Stop at Mile Marker 461.9. NPS Ranger Joseph Kolodski was shot and killed in the line of duty on June 21, 1998.

8:15pm-9:00pm EDT:

Smoky Mountain Brewery

Location: 1004 Parkway #501
Gatlinburg, TN 37738

9:00pm EDT:

RON

Location: Hampton Inn Historic Nature Trail
520 Historic Nature Trail
Gatlinburg, TN 37738

Saturday, August 26, 2017

Gatlinburg, TN → Washington, D.C.

8:45am EDT:

Depart RON en route Newfound Gap

Location: Newfound Gap
Bryson City, NC 28713

Vehicle Manifest:

Secretary's Vehicle:	RZ
----------------------	----

Staff Vehicle: (b) (6), (b) (7)(C)
Aaron Thiele
Heather Swift

9:30-1:30pm EDT: Arrive Hiking Trailhead // Hike
Location: Newfound Gap
Bryson City, NC 28713

Hiking Route: Newfound Gap to Clingman's Dome, 9.1 miles
Note: Cars will be driving to Clingman's Dome

2:00-2:45pm EDT: Lunch

2:45-4:30pm EDT: Depart Clingman's Dome en route McGhee Tyson Airport
Location: 2055 Alcoa Hwy,
Alcoa, TN 27701

Drive Time: 1 hour, 45 minutes

4:30pm EDT: Arrive McGhee Tyson Airport

5:41pm EDT-7:21pm EDT: Wheels up Knoxville, TN (TYS) en route Detroit, MI (DTW)
Flight: Delta 3692
Flight time: 1 hour, 40 minutes
RZ Seat: 3C
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Heather Swift

7:21-8:00pm EDT: Layover in Detroit, MI // 39 minute layover

8:00pm EDT-9:29pm EDT: Wheels up Detroit, MI (DTW) en route Washington, DC (DCA)
Flight: Delta 1653
Flight time: 1 hour, 29 minutes
RZ Seat: 15D
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Heather Swift

BLANKET
TRAVEL AUTHORIZATION

1. No. ZINKE2017
2. 08/30/2017
(DATE)

3. Office of the Secretary
(BUREAU OR OFFICE)

4. NAME Ryan Zinke 5. OFFICIAL STATION Washington, DC

6. TITLE U.S. Secretary of the Interior 7. ACCOUNTING OFFICE IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353 provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM5, and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:

Actual lodging expense and M&IE, not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.

*****Subject to availability of funds. *****

12. PERIOD OF TRAVEL: Beginning on or about 08/30/2017 Ending on or about 09/30/2017

MODE OF TRAVEL

13. Common carrier 14. Extra fare 15. Government-owned conveyance
16. Privately owned at a mileage rate of 0.535 cents, subject to:
(a) Administratively determined to be the advantage of the Government
(b) A showing of advantage to the Government
(c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family 19. Shipment household goods and personal effects
18. Other (specify) Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV transportation, public transportation, tolls, faxes, in-flight WiFi, data services, misc. supplies, registration fees, and ATM fees.

ESTIMATED COST

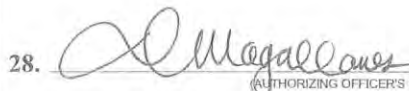
20. Transportation \$
21. Per Diem
22. Other
23. TOTAL \$

24. CHARGED TO:

178D0102DM // DLSN00000.000000 // DS10100000
DX10101

25. _____
(FISCAL OFFICER'S SIGNATURE)

26. 
(REQUESTER'S SIGNATURE)
27. U.S. Secretary of the Interior
(TITLE)

28. 
(AUTHORIZING OFFICER'S SIGNATURE)
29. Acting Deputy Chief of Staff to the Secretary
(TITLE)

Date: 09/06/2017
Record Locator: LY4IFM
Travelers:
ZINKE/RYAN,KEITH
Agent: doj.travel@dtigov.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Mon, Sep 11 2017

3:00 PM **Holiday Inn Manhattan Fd** Confirmation No. 60390001
check-in Address: 99 Washington Street New York Ny 10006
Nights: 2 (name: Zinke Ryan)
Guarantee Info: (b) (6)
Other Info:
Frequent Guest #: (b) (6)
Nightly Rate: \$299.00
Total Rate: \$693.20

Phone: 1-212-791-2900 Fax: 1-212-791-2901
Rooms: 1 room
Room Desc: Standard Room Nonsmoking
Cancel Policy: CXL After 1800 10sep Forfeit First Nite Stay

Wed, Sep 13 2017

check-out **Holiday Inn Manhattan Fd** Confirmation No. 60390001

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To Wwww.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION HAS BEEN TICKETED. FOR CHANGES CANCELLATIONS OR QUESTIONS PLEASE CALL YOUR DEDICATED TRAVEL TEAM.



Invoice # 380412
 Account # D00880
 Issue Date Fri, Sep 08, 2017
 Booking ID LY4IFM
 Issuing Location UUN
 Booking Agent ID 2M
 Transaction Type Non Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel: Address:	Holiday Inn Manhattan Fd 99 Washington Street New York, NY 10006		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Mon, 09/11/2017 Wed, 09/13/2017 \$299.00 1 2 CSTN523A
	Confirmation Number: Phone Number: GalaxyNet Status:	60390001 1 (212) 791-2900			

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom/Intl w/o Air/Rail	09/08/2017	\$16.07	(b) (6)	051988

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM0000TMW3
 U82/ATRS

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-6398

Print: Wed, Oct 04, 2017 12:40 AM

Generated by Travel Incorporated

Official Itinerary

**United States Department of the Interior
Official Travel Schedule of the Secretary**

**Pennsylvania & New York
September 10 - September 13, 2017
FINAL**



TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Pennsylvania & New York
September 10 - September 13, 2017

Weather:

Camp David	Saturday:	High 61°, Low 47°, Mostly Sunny
	Sunday:	High 64°, Low 50°, Mostly Sunny
Shanksville, PA	Sunday:	High 65°, Low 48°, Sunny
	Monday:	High 69°, Low 54°, Partly Cloudy
New York City:	Monday:	High 80°, Low 63°; Sunny; 0% Chance of Precipitation
	Tuesday:	High 83°, Low 65°; Partly Cloudy; 10% Chance of Precipitation
	Wednesday:	High 81°, Low 79°; Mostly Cloudy; 20% Chance of Precipitation

Time Zone:

Maryland/Pennsylvania/New York Eastern Daylight Time

Advance (Pennsylvania):

Security Advance	Sgt. (b) (6), (b) (7)(C)
Advance	Luke Bullock

Cell Phone:

(b) (6), (b) (7)(C)
 (D) (b)

Advance (New York):

Security Advance	Sgt. (b) (6), (b) (7)(C)
Security Advance	Sgt. (b) (6), (b) (7)(C)
Advance	Rusty Roddy

Cell Phone:

(b) (6), (b) (7)(C)
 (b) (6), (b) (7)(C)
 (D) (b)

Traveling Staff:

Agent in Charge	Sgt. (b) (6), (b) (7)(C)
	Sgt. (b) (6), (b) (7)(C)
Deputy Comms Dir.	Russell Newell
Press Secretary	Heather Swift
Photographer	Tami Heilemann

(b) (6), (b) (7)(C)
 (b) (6), (b) (7)(C)
 (b) (6)
 (b) (6)
 (b) (6)

Attire:

Saturday (Camp David):	Business Casual (carry a tie) // Camp Casual (sport coat + carry a tie) for cocktails/dinner Spouse: Casual Elegance
Sunday (PA):	Business // Flat shoes recommended for entire event Spouse: Business // Flat shoes may be needed due to terrain
Monday (PA):	Business Spouse: Business // Flat shoes highly recommended for Wreath Laying Portion
Monday PM (NYC):	Business
Tuesday (NYC):	Park Casual for NPS visits / Business for Media
Wednesday (NYC):	Park Casual for NPS visits / Business for Media

Saturday, September 9, 2017
Washington, DC → Camp David

- 9:35-9:45am EDT: Depart Residence en route Fort McNair**
Location: Fort McNair Parade Field
Vehicle Manifest:
Secretary's Vehicle: RZ
Mrs. Zinke
Note: Must be on field by 10:00AM
Must arrive by 9:45AM
- 10:00-10:30am EDT: Board Helicopter**
- 10:30-10:45am EDT: Depart Washington, DC en route Camp David**
Helo Manifest: RZ
Mrs. Zinke
Secretary Steven Mnuchin
Mrs. Louis Linton
Attorney General Jeff Sessions
Mrs. Mary Sessions
Secretary Alex Acosta
Mrs. Jan Acosta
Secretary Wilbur Ross
Mrs. Hillary Ross
Secretary Tom Price
Dr. Betty Price
- 10:45-11:00am EDT: Walk to Chapel**
Greeted By: Jeffrey Deviney, Camp David Commanding Officer
Note: Military Aides will bring luggage to assigned cabins
- 11:00-11:30am EDT: Briefing in Chapel**
Jeffrey Deviney will lead briefing
- 11:30-11:45am EDT: Walk to Aspen**
- 11:45-12:00pm EDT: Cabinet Group Photo at Aspen**
- 12:00-12:20pm EDT: Gather at Laurel for Luncheon**
- 12:20-2:00pm EDT: Seated Luncheon**
- 2:00-3:30pm EDT: Cabinet Meeting**
Note: Spouses attend a Historic Camp David Presentation
- 4:00-6:00pm EDT: Activities // Downtime**
Note: Guided walking tours, skeet shooting, gym, pool available
Note: Sign up required for skeet shooting and walking tour
- 6:00-6:30pm EDT: Cocktail Gathering at Laurel**
- 6:30-7:45pm EDT: Dinner**

7:45-10:00pm EDT:

Optional Evening Activities

Note: Movies, bowling, Camp David Bar, game room available

Sunday, September 10, 2017
Camp David → Stoystown, PA

- 7:00-9:30am EDT: Breakfast: Buffet at Laurel**
- 8:00am EDT: Service: Catholic Mass at Chapel**
Note: Camp Casual Elegant attire
- 9:00am EDT: Service: Protestant Service at Chapel**
Note: Camp Casual Elegant attire
- 10:00am EDT: Luggage Call**
- 11:00-1:00pm EDT: Depart Camp David en route Flight 93 National Memorial**
Location: 6424 Lincoln Highway
Stoystown, PA 15563
Manifest: Secretary's Vehicle: RZ
Drive time: 2 hours, 10 minutes +
- 1:00-1:15pm EDT Lunch: Flight 93 National Memorial Park Headquarters**
Location: National Park HQ Office
Attendees: RZ
Staff: Luke Bullock
- 1:15-1:17pm EDT Depart Park Headquarters en route to Event ICP**
Location: FL 93 National Memorial Park Maintenance Bldg.
Manifest: Secretary's Vehicle: RZ
Staff Vehicle 1: Luke Bullock
Tami Heilemann
Russell Newell
- Note: A sandwich platter has been provided by the National Park Foundation*
- 1:20-1:45pm EDT: Meet & Greet: NPS/Flight 93 Events Incident Command Center (ICP)**
Location: FL 93 National Memorial Park Maintenance Bldg.
Attendees: Staff/Volunteers/Partners of: National Park Service,
National Park Foundation, Friends of Flight 93 National Memorial
Press: Closed
Remarks: In-Formal
Format: 1:00 PM - RZ arrives at ICP; greeted by Stephen Clark
1:03 PM - Clark hosts tour of ICP main area while mixing & mingle
1:17 PM - Clark ends tour/mix & mingle & begins brief remarks
1:20 PM - Remarks conclude; RZ gives remarks
1:25 PM - RZ concludes remarks & departs; photo-ops en route
1:30 PM - RZ departs ICP

1:45-1:49pm EDT: Depart NPS/Flight 93 Events ICP en route to Park Visitor's Center

Location: Main Event Staging Area in Park
Manifest: Secretary's Vehicle: RZ
Staff Vehicle: Luke Bullock
Russell Newell
Tami Heilemann

Drive Time: ~4 minutes

1:50-3:15pm EDT: Filming: National Park Foundation Flight 93 Memorial Video

Location: Park Visitor Center
Remarks: Formal; Scripted
Staff: Russell Newell

3:30-4:30pm EDT: Speech: Flight 93 National Memorial Groundbreaking Ceremony

Location: Future Site of the Tower of Voices
(approx. 1/16 mi from entrance)
Attendees: 400+ Invited (Open to Public)
Stephen M. Clark

Press: Open
Remarks: Formal
Set Up: Flight 93 Families/Guest Seats/ADA Needs
Podium; Full A/V connect & ASL Interpreter; US Flag/DOI Flag/Seal

3:30 PM - Hartman gives welcoming remarks; introduces John Reynolds & Walker.
3:34 PM - Reynolds gives remarks; welcomes Walker to podium
3:38 PM - Walker gives remarks
3:42 PM - Walker concludes remarks; Hartman introduces Will Shafroth
3:43 PM - Shafroth gives remarks
3:47 PM - Shafroth concludes remarks; Hartman introduces White & Schenkel
3:48 PM - White gives remarks
3:51 PM - White concludes remarks; welcomes Schenkel to podium
3:52 PM - Schenkel gives remarks
3:55 PM - Schenkel concludes remarks; Hartman proceeds to podium
3:56 PM - Hartman introduces RZ
3:57 PM - RZ gives remarks
4:00 PM - RZ concludes remarks
4:01 PM - Ground Turning Begins
4:05 PM - Ground Turning Concludes
4:06 PM - Hartman introduces Paul Murdoch
4:07 PM - Murdoch give remarks; leads audience in Sound Breaking
4:12 PM - Murdoch concludes remarks; Sound Breaking begins
4:14 PM - Sound Breaking concludes; Hartman begins closing remarks
4:16 PM - Event concludes; RZ departs

4:30-4:50pm EDT: Downtime: TBD

Location: TBD
Staff: Luke Bullock

5:00-6:30pm EDT: Event: Reception with Flight 93 Families
 Location: TBD
 Press: Closed

6:30-6:55pm EDT: Depart Flight 93 National Memorial en route RON
 Location: Hampton Inn Somerset
 324 Laurel Crest Road
 Somerset, PA 15501
 Manifest: Secretary's Vehicle: RZ
 Staff Vehicle: Luke Bullock
 Russell Newell
 Drive time: ~25 minutes

6:55-7:30pm EDT: Downtime at RON
 Location: RON
 Staff: Luke Bullock

7:30-7:32pm EDT: Depart RON en route Pine Grill
 Location: 800 N Center Ave
 Somerset, PA
 Manifest: Secretary's Vehicle: RZ
 Staff Vehicle: Mrs. Zinke
 Luke Bullock
 Russell Newell
 Tami Heilemann
 Drivetime: ~2 minutes
 Walktime: ~5 minutes

7:30-9:00pm EDT: Dinner: Pine Grille Restaurant
 Location: 800 N Center Ave
 Somerset, PA
 Staff: Luke Bullock
 Info: Reservation for 9

9:00-9:05pm EDT: Depart en route RON
 Location: Hampton Inn Somerset
 324 Laurel Crest Road
 Somerset, PA 15501

9:05pm EDT: RON

Monday, September 11, 2017
Stoystown, PA → New York, NY

- 5:30-6:00am EDT: Depart RON en route to Flight 93 National Memorial Park HQ's**
Location: 6424 Lincoln Highway
Stoystown, PA 15563
Manifest: Secretary's Vehicle: RZ
Drivetime: ~25 minutes
- 6:00-6:30am EDT: Interview: Fox & Friends (LIVE)**
Location: FL 93 National Park HQ's
Staff: Russell Newell
- 6:30-6:55am EDT: Depart Interview for RON**
Location: Hampton Inn Somerset
324 Laurel Crest Road
Somerset, PA 15501
- 8:30-9:00am EDT: Depart RON en route Flight 93 National Memorial**
Location: 6424 Lincoln Highway
Stoystown, PA 15563
Vehicle Manifest:
Secretary's Vehicle: RKZ
Mrs. Zinke
Staff Vehicle: Luke Bullock
Staff Vehicle: Russell Newell
Drive time: ~25 minutes
- 9:15-9:30am EDT: Meeting: Speakers Briefing & Photo Opportunity**
Location: Visitor Center
- 9:30-12:00am EDT: Event: Flight 93 Annual Remembrance Ceremony & Gate Opening**
Location: Flight 93 National Memorial Park
Participants: Vice President Pence
RZ
Steve Clark, Superintendent
Governor Tom Wolf (D-PA)
Gordon Felt, President, Families of Flight 93
Robert Franz, Name Reader
Celtic Aire, USAF Band
Albert Youngblood (Gate/Wreath)
Eileen Brady (Gate/Wreath)
Format: 9:30 AM - Celtic Aire USAF Band begins Prelude
9:43 AM - RZ & Mrs. Zinke enter stage
9:45 AM - Stephen Clark begins welcome remarks
9:48 AM - Clark remarks conclude; rise for national anthem
9:51 AM - Rev. Paul Britton begins remarks
9:54 AM - Britton concludes remarks; moment of silence begins
9:55 AM - Moment of silence concludes; Robert Franz begins Name
Presentation & Bell Ringing
10:11 AM - Clark introduces Governor Wolf
10:14 AM - Wolf begins remarks
10:17 AM - Wolf concludes remarks;

10:18 AM - Clark introduces Gordon Felt
 10:20 AM - Felt begins remarks
 10:26 AM - Felt concludes remarks; Celtic Aire begins "One Voice"
 10:32 AM - Clark introduces RZ
 10:33 AM - RZ begins remarks; introduces VPOTUS
 10:37 AM - VPOTUS begins remarks
 10:52 AM - VPOTUS concludes remarks; Celtic Aire begins "There Are No Words"
 10:58 AM - Clark gives closing remarks; stand while family departs
 11:02 AM - Clark concludes remarks; RZ & Mrs. Zinke departs stage
 11:10 AM - RZ & Mrs. Zinke depart Visitor's Center for Wreath Laying Ceremony
 11:55 AM - Families gather at Wall of Names; VPOTUS motorcade arrives at ceremony hold; greeted by RZ & Mrs. Zinke
 11:57 AM - Clark begins ceremony participant briefing
 12:00 PM - Ranger Rick Nelson moves wreath in position
 12:01 PM - Ceremony briefing concludes; participants line up
 12:03 PM - Participants proceed to Wreath; all facing wall
 12:05 PM - Nelson directs Youngblood and Brady to place wreath
 12:08 PM - Moment of Silence begins
 12:09 PM - Moment of Silence concludes; Felt asks participants to enter ceremony site via gate
 12:10 PM - Ranger Cockfield opens ceremony gate; keeps post
 12:11 PM - Participants enter gate; signal for other families to follow
 12:30 PM - Families and participants conclude visitation; depart area
 12:31 PM - RZ & Mrs. Zinke depart

1:15-5:30pm EDT:

Depart Flight 93 National Memorial en route New York, NY

Location: New York Marriott Marquis
 1535 Broadway
 New York, NY 10036

Vehicle Manifest:

Secretary's Vehicle:

RKZ
 Mrs. Zinke
 Sgt. (b) (6), (b) (7)(C)
 Sgt. (b) (6), (b) (7)(C)

Drive time: ~ 4 hours, 50 minutes without traffic

4:00-6:15pm EDT:

Personal Time at Hotel

6:15-6:30pm EDT:

Depart RON en route Fox Studio

Location: 1211 Avenue of the Americas
 New York, NY 10036

Vehicle Manifest:

Lead Vehicle:

Sgt. (b) (6), (b) (7)(C)

Secretary's Vehicle:

RKZ
 Mrs. Zinke
 Sgt. (b) (6), (b) (7)(C)
 Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:

Rusty Roddy
 Heather Swift

Tami Heilemann
Sgt. (b) (6), (b) (7)(C)

Drive time: ~ 15 minutes without traffic

6:30-7:00pm EDT: Prepare for Interview

7:00-7:30pm EDT: Interview: Fox News
Staff: Heather Swift

7:30-8:00pm EDT: Depart Studio en route Dinner
Location: 116 East 80th Street
New York, NY 10021

Vehicle Manifest:
Lead Vehicle:
Sgt. (b) (6), (b) (7)(C)
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Drive time: ~ 15 minutes without traffic
Note: Staff vehicle will depart prior to RKZ departure

8:00-10:00pm EDT: Dinner
Location: 116 East 80th Street
New York, NY 10021

10:00-10:30pm EDT: Depart Dinner en route RON
Location: New York Marriott Marquis
1535 Broadway
New York, NY 10036

Vehicle Manifest:
Lead Vehicle:
Sgt. (b) (6), (b) (7)(C)
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Drive time: ~ 45 minutes without traffic

10:30pm EDT: RON

Tuesday, September 12, 2017

New York, NY

8:00-9:00am EDT:

Depart RON en route Fort Wadsworth (Gateway National Recreation Area)

Location: 210 New York Avenue
Staten Island, NY 10305

Vehicle Manifest:

Lead Vehicle:

Sgt. (b) (6), (b) (7)(C)

Secretary's Vehicle:

RKZ

Mrs. Zinke

Sgt. (b) (6), (b) (7)(C)

Sgt. (b) (6), (b) (7)(C)

Staff Vehicle:

Rusty Roddy

Heather Swift

Tami Heilemann

Sgt. (b) (6), (b) (7)(C)

Drive Time: ~55 minutes

Note: Staff vehicle will depart prior to RKZ departure

9:00-10:30am EDT:

Arrive Fort Wadsworth & Proceed to Tour

Location: Fort Wadsworth Overlook

Greeted by: Joshua Laird, Commissioner, National Parks of New York Harbor
Jen Nersesian, Superintendent, Gateway National Recreation Area

Staff: Heather Swift

Tami Heilemann

Advance: Rusty Roddy

Note: Tour includes Fort Tompkins, Battery Weed, Camp Hudson Campgrounds area

Note: RKZ passport will be stamped at Fort Wadsworth Overlook on tour

Note: From greeting to departure, Commissioner Joshua Laird will be in Secretary's vehicle on tour

Note: Group photo with 30 - 40 NPS Employees during tour

10:30-11:45am EDT:

Horseback Ride with United States Park Police Representatives

Location: Fort Wadsworth Beach

Note: Group photo with 6 - 10 USPP officers upon arrival to horseback riding area

Note: Rusty Roddy & Tami Heilemann will accompany on an ATV

11:45-12:45pm EDT:

Depart Fort Wadsworth en route SiriusXM Studio

Location: 1221 Avenue of the Americas
New York, NY 10036

Vehicle Manifest:

Lead Vehicle:

Sgt. (b) (6), (b) (7)(C)

Rusty Roddy

Tami Heilemann

Secretary's Vehicle:

RKZ

Mrs. Zinke

Sgt. (b) (6), (b) (7)(C)

Sgt. (b) (6), (b) (7)(C)

Drive Time: ~1 hour

Note: Heather Swift & (b) (6), (b) (7)(C) will depart prior to RKZ departure at beginning of Horseback ride

12:45-2:15pm EDT:

Arrive SiriusXM Studio for Radio Interviews

Location: 1221 Avenue of the Americas
New York, NY 10036

1:00-1:30pm Interview: Anthony Rivera | David Webb Show

1:30-2:00pm Interview: Michael Binns | The Wilkow Majority

Staff: Heather Swift

2:15-3:00pm EDT:

Depart SiriusXM Studio en route North Cove Marina - World Financial Center

Location: 395-399 South End Avenue
New York, NY 10280

Vehicle Manifest:

Lead Vehicle:

Sgt. (b) (6), (b) (7)(C)
Heather Swift

Secretary's Vehicle:

RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle: Sgt. (b) (6), (b) (7)(C)

Rusty Roddy
Tami Heilemann
Sgt. (b) (6), (b) (7)(C)

Drive Time: ~45 minutes

Note: Staff vehicle will depart prior to RKZ departure

3:00-3:05pm EDT:

Arrive North Cove Marina & Proceed to Boat

Greeted by: Joshua Laird, Commissioner, National Parks of New York Harbor

3:05-3:20pm EDT:

Depart North Cove Marina en route Liberty Island

Location: Liberty Island Main Dock - New York Slip

Vessel: 44 Foot Moose Boat Catamaran

Boat Manifest:

RKZ
Mrs. Zinke
Jack Daly
Brian Kilmeade, Fox & Friends
Nicole del Castillo, Fox & Friends
3 Staff, Fox & Friends
Joshua Laird
Rusty Roddy
Heather Swift
Tami Heilemann
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
3 Crew Members

3:20-5:00pm EDT:

Arrive Liberty Island & Proceed to Tour of the Statue of Liberty

Met by: Cherie Butler, Deputy Superintendent, Statue of Liberty National Monument

Tour Participants: RKZ (including crown tour)

Mrs. Zinke (including crown tour)
Jack Daly (including crown tour)
Brian Kilmeade, Fox & Friends (including crown tour)
Nicole del Castillo, Fox & Friends (including crown tour)
Joshua Laird (general tour only)
Cherie Butler (general tour only)
Rusty Roddy (general tour only)
Heather Swift (including crown tour)
Tami Heilemann (including crown tour)
Sgt. (b) (6), (b) (7)(C) (including crown tour)
Sgt. (b) (6), (b) (7)(C) (including crown tour)
Sgt. (b) (6), (b) (7)(C) (general tour only)
Sgt. (b) (6), (b) (7)(C) (general tour only)
Michael Amato, NPS Chief, Interpretation, Education &
Visitor Services (general tour only)
TBD NPS Ranger (crown tour only)

Note: Tour will include tours of the Statue of Liberty Crown, grounds, museum
Note: RKZ passport will be stamped on tour

5:00-5:15pm EDT:

Interview with Brian Kilmeade

Location: Liberty Island Shuttle Dock
Staff: Heather Swift

5:15-5:30pm EDT:

Depart Liberty Island en route North Cove Marina

Vessel: 44 Foot Moose Boat Catamaran
Boat Manifest: RKZ
Mrs. Zinke
Brian Kilmeade, Fox & Friends
Nicole del Castillo, Fox & Friends
3 Staff, Fox & Friends
Nicole del Castillo
Joshua Laird
Rusty Roddy
Heather Swift
Tami Heilemann
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
3 Crew Members

5:30-6:15pm EDT:

Depart North Cove Marina en route Ambassador Nikki Haley's Residence

Location: 50 United Nations Plaza
[345 East 46th Street]
New York, NY 10017

Vehicle Manifest:

Lead Vehicle: Sgt. (b) (6), (b) (7)(C)
Secretary's Vehicle: RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Rusty Roddy

Heather Swift
Tami Heilemann
Sgt. (b) (6), (b) (7)(C)

Note: Staff will return to RON

6:15-7:00pm EDT: Meeting with Ambassador Nikki Haley
Location: 50 United Nations Plaza
[345 East 46th Street]
New York, NY 10017

7:00-7:30pm EDT: Depart Ambassador Nikki Haley's Residence en route Dinner
Location: Dinner location to be determined by Secretary & Mrs. Zinke
Vehicle Manifest:
Lead Vehicle:
Sgt. (b) (6), (b) (7)(C)
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

7:30-9:30pm EDT: Dinner

9:30-9:45pm EDT: Depart Dinner en route RON
Location: New York Marriott Marquis
1535 Broadway
New York, NY 10036
Vehicle Manifest:
Lead Vehicle:
Sgt. (b) (6), (b) (7)(C)
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

9:45pm EDT: RON

Wednesday, September 13, 2017
New York, NY → Washington, DC

7:00-7:30am EDT: Depart RON en route Theodore Roosevelt Birthplace National Historic Site
Location: 28 East 20th Street
New York, NY 10003
Vehicle Manifest:
Lead Vehicle:
Sgt. (b) (6), (b) (7)(C)
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Rusty Roddy

Heather Swift
Tami Heilemann
Sgt. (b) (6), (b) (7)(C)

Drive Time: ~30 minutes
Note: Staff vehicle will depart prior to RKZ departure

7:30-8:15am EDT: Arrive Theodore Roosevelt Birthplace National Historic Site & Proceed to Tour
Location: 28 East 20th Street
New York, NY 10003
Greeted by: Joshua Laird, Commissioner, National Parks of New York Harbor
Danny Prebutt, Chief Manhattan Curator, NPS New York City Sites
Tweed Roosevelt, Great Grandson of Theodore Roosevelt
Note: RKZ passport will be stamped on tour

8:15-8:30am EDT: Depart Theodore Roosevelt Birthplace National Historic Site en route Fox Studios
Location: 1211 Avenue of the Americas
New York, NY 10036
Vehicle Manifest:
Lead Vehicle:
Sgt. (b) (6), (b) (7)(C)
Rusty Roddy
Heather Swift
Tami Heilemann
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

8:30-9:00am EDT: Arrive Fox Studios & Prepare for Interview

9:00-9:30am EDT: Interview: Varney & Company | Fox Business
Location: 1211 Avenue of the Americas
New York, NY 10036

9:30-1:45pm EDT: Depart Fox Studios en route Washington, DC
Location: Residence
Vehicle Manifest:
Lead Vehicle:
Sgt. (b) (6), (b) (7)(C)
Secretary's Vehicle:
RKZ
Mrs. Zinke
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Drive time: ~ 4 hours, 10 minutes without traffic

BLANKET
TRAVEL AUTHORIZATION

1. No. ZINKE2017
2. 08/30/2017
(DATE)

3. Office of the Secretary
(BUREAU OR OFFICE)

4. NAME Ryan Zinke 5. OFFICIAL STATION Washington, DC

6. TITLE U.S. Secretary of the Interior 7. ACCOUNTING OFFICE IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC
9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:

Official business as may be required.
I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353 provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM5, and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:

Actual lodging expense and M&IE, not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.
*****Subject to availability of funds.*****

12. PERIOD OF TRAVEL: Beginning on or about 08/30/2017 Ending on or about 09/30/2017

MODE OF TRAVEL

13. Common carrier 14. Extra fare 15. Government-owned conveyance
16. Privately owned at a mileage rate of 0.535 cents, subject to:
(a) Administratively determined to be the advantage of the Government
(b) A showing of advantage to the Government
(c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family 19. Shipment household goods and personal effects
18. Other (specify) Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV transportation, public transportation, tolls, faxes, in-flight WiFi, data services, misc. supplies, registration fees, and ATM fees.

ESTIMATED COST

20. Transportation \$
21. Per Diem
22. Other
23. TOTAL \$

24. CHARGED TO:

178D0102DM // DLSN00000.000000 // DS10100000
DX 10101

25. (FISCAL OFFICER'S SIGNATURE)


26. (REQUESTER'S SIGNATURE)
27. U.S. Secretary of the Interior
(TITLE)

28. (AUTHORIZING OFFICER'S SIGNATURE)
29. Acting Deputy Chief of Staff to the Secretary
(TITLE)

Date: 08/25/2017
Record Locator: 39Z5GM
Travelers:
Zinke, Ryan, Keith
Agent: doi.travel@dtigov.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398


Wed, Sep 20 2017 Springfield, MO

7:52 AM depart **Baltimore (BWI) to Chicago O'Hare (ORD)** — Confirmation No. PLEYNG
 **American Airlines**
Flight 1521
Takeoff: 7:52 AM
Baltimore, MD
Economy [Y] Class | McDonnell Douglas MD-80 | Food for Purchase | 2h 23m
Landing: 9:15 AM (Terminal: 3)
Chicago O'Hare, IL


Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-8675507121 Seat: 16B FF#: (b) (6)

10:05 AM depart **Chicago O'Hare (ORD) to Springfield (SGF)** — Confirmation No. PLEYNG
 **American Airlines**
Flight 3731
OPERATED BY ENVOY AIR AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER
Takeoff: 10:05 AM Terminal: 3
Chicago O'Hare, IL
Economy [Y] Class | Embraer RJ145 | 1h 33m
Landing: 11:38 AM
Springfield, MO

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-8675507121 Seat: 07C FF#: (b) (6)


3:00 PM check-in **Dbtree By Hilton Springfield** Confirmation No. 95857466—
 Address: 2431 N Glenstone Avenue Springfield Mo 65803
Nights: 1
Guarantee Info: (b) (6)
Other Info:
Nightly Rate: \$91.00
Phone: 1-417-831-3131 Fax: 1-417-831-9786
Rooms: 1 room
Room Desc:
Cancel Policy: Cancel By 4p Day Of Arrival By Local Hotel Time To Avoid Billing. You Must Contact Hotel Or Agency For Change Or Cancellation.

Thu, Sep 21 2017 Dallas Ft. Worth, TX


check-out **Dbtree By Hilton Springfield** Confirmation No. 95857466—
2:17 PM depart **Springfield (SGF) to Dallas Ft. Worth (DFW)** — Confirmation No. PLEYNG
 **American Airlines**
Flight 3439
OPERATED BY ENVOY AIR AS AMERICAN EAGLE
PLEASE CHECK-IN WITH THE OPERATING CARRIER
Takeoff: 2:17 PM
Springfield, MO
Economy [G] Class | EMBRAER 175 | 1h 30m
Landing: 3:47 PM (Terminal: B)
Dallas Ft. Worth, TX

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-8675507121 Seat: 20D FF#: (b) (6)


Sat, Sep 23 2017 Baltimore, MD

6:50 AM depart **Dallas Ft. Worth (DFW) to Austin (AUS)** — Confirmation No. PLEYNG
 **American Airlines**
Flight 1004
Takeoff: 6:50 AM Terminal: 0
Dallas Ft. Worth, TX
Economy [L] Class | Airbus Industrie A321 (Sharklets) | 0h 57m
Landing: 7:47 AM
Austin, TX

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-8675507121 Seat: 27D FF#: (b) (6)

1:00 PM depart **Austin (AUS) to Houston-Hobby (HOU)** — Confirmation No. —
 **Southwest Airlines**
Flight 2246
Takeoff: 1:00 PM
Austin, TX
Economy/Coach Discounted [M] Class | Boeing 737-700 (winglets) | 0h 55m
Landing: 1:55 PM
Houston-Hobby, TX

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-8675507121 Seat: Assigned At Check-in ()

3:00 PM depart **Houston-Hobby (HOU) to Baltimore (BWI)** — Confirmation No. —
 **Southwest Airlines**
Flight 2371
Takeoff: 3:00 PM
Houston-Hobby, TX
Economy/Coach Discounted [M] Class | Boeing 737-800 (winglets) | 3h 10m
Landing: 7:10 PM
Baltimore, MD

Travelers:
Name: Zinke, Ryan.Keith Ticket #: 001-8675507121 Seat: Assigned At Check-in ()



Ticket Number 001-8675507121
 Exchange Ticket 8675353633
 Account # D00880
 Issue Date Mon, Sep 18, 2017
 Booking ID 3925GM
 Issuing Location UUN
 Booking Agent ID R3
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** EXCHANGE ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES M80	1521 / Y YCA Confirmation: PLEYNG	Wed, 09/20/2017 Wed, 09/20/2017	Leave :: BALTIMORE Arrive :: CHICAGO O'HARE *** Connecting ***	752A 915A
✈	AMERICAN AIRLINES ER4	3731 / Y YCA Confirmation: PLEYNG	Wed, 09/20/2017 Wed, 09/20/2017	Leave :: CHICAGO O'HARE Arrive :: SPRINGFIELD	1005A 1138A
🏠	Hotel: Address:	Dbtree By Hilton Springfield 2431 N Glenstone Avenue Springfield, MO 65803		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Wed, 09/20/2017 Thu, 09/21/2017 \$91.00 1 1 GOV
	Confirmation Number: Phone Number: GalaxyNet Status:	95857466 1 (417) 831-3131 Duplicate			
✈	AMERICAN AIRLINES E75	3439 / G GCA Confirmation: PLEYNG	Thu, 09/21/2017 Thu, 09/21/2017	Leave :: SPRINGFIELD Arrive :: DALLAS FT. WORTH	217P 347P
✈	AMERICAN AIRLINES 32B	1004 / L L0AIZRN1 Confirmation: PLEYNG	Sat, 09/23/2017 Sat, 09/23/2017	Leave :: DALLAS FT. WORTH Arrive :: AUSTIN	650A 747A

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	09/18/2017	\$34.30	(b) (6)	096253

Fare	\$760.93
Tax	\$99.27
Ticket Total	\$860.20
Admin / Penalty Fare	\$0.00
Total with Penalty	\$860.20
Exchange Fare	(\$887.20)
Total Amount	(\$27.00)
Amount Charged	(\$27.00)
<i>Air only indicated here.</i>	
Fee - Agent-Assisted Dom Air/Rail	\$34.30
Air + Fee	\$7.30
BWI AA X/CHI AA SGF267.91AA DFW299.53AA AUS193.49USD760.93 END AA ZPBWORDSGFDX XT16.80AY9.00XF BWI4.5ORD4.5	

— Remark(s) —

U22/DOIDOSSIO
 U29/TIMOTHY NIGBOROWICZ
 U82/ATRS

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 655 847-6399

Print: Wed, Oct 04, 2017 02:26 AM

Generated by Travel Incorporated

Official Invoice



Ticket Number: 001-8675353633
 Account #: D00880
 Issue Date: Thu, Sep 14, 2017
 Booking ID: 3925GM
 Issuing Location: UUN
 Booking Agent ID: 2K
 Form of Payment: (b) (6)
 Transaction Type: Electronic Ticket
 Booking Currency: USD

Name: Zinke/Ryan.Keith

All or part of this ticket has been exchanged. Look at ticket 8675507121 for exchanged flight information.

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES M80	1521 / Y YCA Confirmation: PLEYNG	Wed, 09/20/2017 Wed, 09/20/2017	Leave : BALTIMORE Arrive : CHICAGO O'HARE *** Connecting ***	752A 915A
✈	AMERICAN AIRLINES ER4	3731 / Y YCA Confirmation: PLEYNG	Wed, 09/20/2017 Wed, 09/20/2017	Leave : CHICAGO O'HARE Arrive : SPRINGFIELD	1005A 1138A
🏠	Hotel Address:	Dbtree By Hilton Springfield 2431 N Glenstone Avenue Springfield, MO 65803		Check In: Check Out:	Wed, 09/20/2017 Thu, 09/21/2017
	Confirmation Number: Phone Number: GalaxyNet Status:	95857466 1 (417) 831-3131 Duplicate		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$91.00 1 1 GOV
✈	AMERICAN AIRLINES E75	3439 / G GCA Confirmation: PLEYNG	Thu, 09/21/2017 Thu, 09/21/2017	Leave : SPRINGFIELD Arrive : DALLAS FT. WORTH	217P 347P
✈	AMERICAN AIRLINES 738	2290 / G GCA Confirmation: PLEYNG	Sat, 09/23/2017 Sat, 09/23/2017	Leave : DALLAS FT. WORTH Arrive : RONALD REAGAN NTL WASHINGTON	855A 1255P

Remark(s)	Fare	
	Tax	\$786.04
U22/DOIDOSSIO	Total Amount	\$101.16
U29/TANUM0000TEHI	Amount Charged	\$887.20
U82/ORFSHOURLY		\$887.20

Air only indicated here

BWI AA X/CHI AA SGF267.91AA DFW299.53AA WAS219.60USD786.04 END AA ZPBWORDSGDFW XT16.80AY9.00XF BWI4.5ORD4.5

Department of the Interior | 4355 River Green Parkway | Duluth GA, 30096 | Tel 855 847-6398

Print: Wed, Oct 04, 2017 02:26 AM

Generated by Travel Incorporated

Official Invoice



Invoice # 382603
 Agency Transaction # 526-6359621408
 Expense # 526-39Z5GM
 Account # D00880
 Issue Date Mon, Sep 18, 2017
 Booking ID 39Z5GM
 Issuing Location BGS
 Booking Agent ID R3
 Form of Payment (b) (6)
 Transaction Type Ticketless Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel: Address:	Dbltree By Hilton Springfield 2431 N Glenstone Avenue Springfield, MO 65803		Check In: Check Out:	Wed, 09/20/2017 Thu, 09/21/2017
	Confirmation Number: Phone Number: GalaxyNet Status:	95857466 1 (417) 831-3131		Your Nightly Rate: Number of Rooms: Number of People: Room Type:	\$91.00 1 1 GOV
	SOUTHWEST AIRLINES 73W	2246 / M *	Sat, 09/23/2017 Sat, 09/23/2017	Leave :: AUSTIN Arrive :: HOUSTON-HOBBY *** Connecting ***	100P 155P
	SOUTHWEST AIRLINES 73H	2371 / M =	Sat, 09/23/2017 Sat, 09/23/2017	Leave :: HOUSTON-HOBBY Arrive :: BALTIMORE	300P 710P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	09/18/2017	\$34.30	(b) (6)	079909

Fare	\$278.14
Tax	\$43.66
Total Amount	\$321.80
Amount Charged	\$321.80
<i>Air only indicated here.</i>	
Fee : Agent-Assisted Dom Air/Rail	\$34.30
Air + Fee	\$356.10
AUS WN HOU WN BWI	

— Remark(s) —

U22/DOIDOSSIO
 U29/TIMOTHY NIGBOROWICZ
 U82/ATRS

Ticketless-Government Services | 4355 River Green Parkway | Duluth GA, 30096

Print: Wed, Oct 04, 2017 02:26 AM

Generated by Travel Incorporated

Official Itinerary



Ticket Number 001-8675507078
 Account # D00880
 Issue Date Mon, Sep 18, 2017
 Booking ID 3925GM
 Issuing Location UUN
 Booking Agent ID R3
 Form of Payment (b) (6)
 Transaction Type Electronic Ticket
 Booking Currency USD

*** VOID ***

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
✈	AMERICAN AIRLINES M80	1521 / Y YCA Confirmation: PLEYNG	Wed, 09/20/2017 Wed, 09/20/2017	Leave :: BALTIMORE Arrive :: CHICAGO O'HARE *** Connecting ***	752A 915A
✈	AMERICAN AIRLINES ER4	3731 / Y YCA Confirmation: PLEYNG	Wed, 09/20/2017 Wed, 09/20/2017	Leave :: CHICAGO O'HARE Arrive :: SPRINGFIELD	1005A 1138A
✈	AMERICAN AIRLINES E75	3439 / G GCA Confirmation: PLEYNG	Thu, 09/21/2017 Thu, 09/21/2017	Leave :: SPRINGFIELD Arrive :: DALLAS FT. WORTH	217P 347P
✈	AMERICAN AIRLINES 32B	1004 / L LDAIZRN1 Confirmation: PLEYNG	Sat, 09/23/2017 Sat, 09/23/2017	Leave :: DALLAS FT. WORTH Arrive :: AUSTIN	650A 747A
✈	AMERICAN AIRLINES M80	1561 / N NDG Confirmation: PLEYNG	Sat, 09/23/2017 Sat, 09/23/2017	Leave :: AUSTIN Arrive :: DALLAS FT. WORTH *** Connecting ***	1242P 150P
✈	AMERICAN AIRLINES 738	2553 / N NDG Confirmation: PLEYNG	Sat, 09/23/2017 Sat, 09/23/2017	Leave :: DALLAS FT. WORTH Arrive :: RONALD REAGAN NTL WASHINGTON	258P 700P

— Fee(s) —

Description	Payment Date	Amount	Form of Payment	Reference #
Agent-Assisted Dom Air/Rail	09/18/2017	\$34.30	(b) (6)	089260

Fare	\$174.89
Tax	\$26.91
Total Amount	\$201.80
Amount Charged	\$201.80
<i>Air only indicated here.</i>	
Fee Agent-Assisted Dom Air/Rail	\$34.30
Air + Fee	\$236.10

— Remark(s) —

U22/DOIDOSSIO
 U29/TIMOTHY NIGBOROWICZ
 U62/ATRS

BW1 AA X/CHI AA SGF267.91AA DFW299.53AA AUS193.49AA X/DFW AA
 WAS200.00USD960.93END AA ZPBW0RDSGDFWAWAUSDWF XT 22.40AY9.00XF
 BW4.5ORD4.5

Department of the Interior - 4355 River Green Parkway - Duluth GA, 30096 - Tel 855 847-8398

Print: Wed, Oct 04, 2017 02:26 AM

Generated by Travel Incorporated

Official Invoice

mb

MEMORANDUM

TO: Authorizing Official
FROM: Office of Scheduling and Advance
SUBJECT: Actual Expense Reimbursement for Lodging Expenses
DATE: September 18, 2017

From September 21, 2017, through September 23, 2017, Secretary Ryan Zinke will be on official travel in Dallas, Texas, and the surrounding metropolitan area, to speak at the National Rifle Association (NRA) Women's Leadership Forum 2017 Summit, and to participate in a number of engagements associated with the Summit.

The NRA Women's Leadership Forum 2017 Summit is a three-day event that will be held at the Four Seasons Resort and Club Dallas at Las Colinas, located in Irving, Texas. All of the official engagements for the Summit will take place at the hotel or nearby, and all of the Summit attendees will utilize lodging at this same hotel. In order to have a base of operations that is close and easily accessible to the NRA Women's Leadership Forum 2017 Summit and its attendees, the Office of Scheduling and Advance recommends that Secretary Zinke procure lodging at the Four Seasons Resort and Club Dallas at Las Colinas for the nights of September 21 and September 22.

Heather Swift and Tami Heilemann will accompany Secretary Zinke as support staff during his official travel to Dallas and the surrounding metropolitan area. In order to properly execute their mission requirements, Heather Swift and Tami Heilemann must utilize lodging at the same location as Secretary Zinke.

Luke Bullock will travel to the Dallas metropolitan area in order to advance Secretary Zinke's trip there. He will arrive in Dallas on September 19. In order to properly execute his advancing duties, Luke Bullock must utilize lodging at the same location as Secretary Zinke, both during Secretary Zinke's stay and also on the nights prior to Secretary Zinke's arrival.

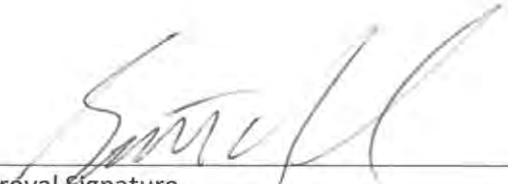
For the nights of September 21, 2017, and September 22, 2017, the Four Seasons Resort and Club Dallas at Las Colinas offers a lodging rate of \$195.00 per night. The maximum allowable government lodging rate that has been established by the General Services Administration (GSA) for Irving, Texas, in September 2017 is \$135.00 per night (documentation attached). The Four Seasons Resort and Club Dallas at Las Colinas lodging rate is more expensive than the GSA maximum lodging rate by \$60.00 per night. We seek authorization for Secretary Zinke and the other travelers referenced above to procure lodging at the higher rate through actual expense reimbursement under FTR 301-11.300 (a), (d) and (e):

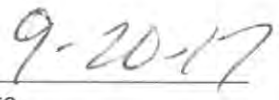
§301-11.300 When is actual expense reimbursement warranted?

When:

- (a) Lodging and/or meals are procured at a prearranged place such as a hotel where a meeting, conference or training session is held;
- (d) Because of mission requirements; or
- (e) Any other reason approved within your agency.

Please provide approval for Secretary Zinke, Heather Swift and Tami Heilemann to accept actual expense reimbursement at a lodging rate of \$195.00 per night in Irving, Texas, on the nights of September 21, 2017, and September 22, 2017. Please also provide approval for Luke Bullock to accept actual expense reimbursement at a lodging rate of \$195.00 per night in Irving, Texas, on the nights of September 19, 2017, through September 22, 2017.


Approval Signature


Date

FY 2017 Per Diem Rates for Dallas, Texas

(October 2016 - September 2017)

Cities not appearing below may be located within a county for which rates are listed.

To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

October 2016 - September 2017 The following rates apply for Dallas, Texas

Primary Destination (1, 2)	County (3, 4)	2016			2017									M&IE (5)
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	
Dallas	Dallas	\$135	\$135	\$135	\$146	\$146	\$146	\$146	\$146	\$135	\$135	\$135	\$135	\$64

Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

**United States Department of the Interior
Official Travel Schedule of the Secretary**

**Missouri & Texas
September 20 - September 23, 2017
Draft: 9/22/2017**



TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Missouri & Texas
September 20 - September 23, 2017

Weather:

Springfield, MO	Wednesday:	High 91°, Low 70°; Mostly Sunny; 20% Chance of Precipitation
	Thursday:	High 90°, Low 68°; Partly Cloudy; 10% Chance of Precipitation
Dallas, TX	Thursday:	High 93°, Low 74°; Partly Cloudy; 20% Chance of Precipitation
	Friday:	High 93°, Low 73°; Partly Cloudy; 20% Chance of Precipitation
Austin, TX	Saturday:	High 91°, Low 72°; Partly Cloudy; 10% Chance of Precipitation

Time Zone:

Missouri/Texas Central Daylight Time

Advance (Missouri):

Security Advance
Advance

Sgt. (b) (6), (b) (7)(C)
Rusty Roddy

Cell Phone:

(b) (6), (b) (7)(C)
(b) (6)

Advance (Dallas):

Security Advance
Advance

Sgt. (b) (6), (b) (7)(C)
Luke Bullock

Cell Phone:

(b) (6), (b) (7)(C)
(b) (6)

Advance (Austin):

Security Advance
Advance

Det. (b) (6), (b) (7)(C)
Rusty Roddy

Cell Phone:

(b) (6), (b) (7)(C)
(b) (6)

Traveling Staff:

Agent in Charge
Deputy Director, Fish and Wildlife Service
Deputy Communications Director
Press Secretary
Photographer

Sgt. (b) (6), (b) (7)(C)
Greg Sheehan
Russell Newell (Missouri)
Heather Swift (Dallas)
Tami Heilemann

Cell Phone:

(b) (6), (b) (7)(C)
(b) (6)
(b) (6)
(b) (6)
(b) (6)

Attire:

Wednesday:	Wetsuit (Dive) / Blazer & Tie (Evening Events)
Thursday:	Business Casual (Conservation Briefing) / Park Casual (Battlefield tour)
Friday:	Business Casual / Business Attire
Saturday:	Park Casual

12:45-1:00pm CDT: Proceed to Dive Locker Room & Prepare for Dive into Out to Sea Aquarium
Note: Change into Wetsuit

1:00-1:15pm CDT: Proceed to Out to Sea Aquarium Deck for Briefing & Photo Opportunity
Location: Top floor of Out to Sea Aquarium
Participants: RKZ
Note: Press will be staged at 1:00pm
Note: RKZ photo op with WOLF school students (46 5th grade students)

1:15-1:45pm CDT: Out to Sea Aquarium Dive / Q&A with WOLF Students
Participants: RKZ
Out to Sea Aquarium dive team members
Press: Open -- Outdoor Writers will be filming
Note: Full face mask with communications system will include mic to communicate with students
Note: Sand Tiger Sharks, Brown Sharks, 200-400 lb. Goliath Groupers, and numerous species of reef fish will be present in the tank
Note: Q & A with students will take place at bottom of aquarium with RKZ Facing lower level viewing room glass where students and press will be Staged on the other side of the glass

1:45-2:15pm CDT: Exit the Out to Sea Aquarium & Proceed to Changing Area Locker Room

2:15-2:35pm CDT: Depart Johnny Morris Wonders of Wildlife National Museum en route RON
Location: DoubleTree by Hilton
2431 North Glenstone Avenue
Springfield, MO 65803
Vehicle Manifest:
State Lead Vehicle: Matt Funderburk, State Officer
Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Rusty Roddy
Russell Newell
Tami Heilemann
Drive Time: ~15 minutes

2:30-4:50pm CDT: Personal Time

4:50-5:10pm CDT: Depart RON en route Johnny Morris Wonders of Wildlife National Museum
Location: Bass Pro Shops
1935 South Campbell Avenue
Springfield, MO 65807
Vehicle Manifest:
State Lead Vehicle: Matt Funderburk, State Officer
Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Rusty Roddy
Russell Newell
Tami Heilemann
Drive Time: ~15 minutes
Note: Staff vehicle will depart for event prior to RKZ departure

- 5:10-5:15pm CDT: Arrive Bass Pro Shops & Proceed to Hold**
 Location: Bass Pro Shops
 Main / Uncle Buck's Statue Entrance
- 5:15-5:45 pm CDT: Hold / Review Remarks**
 Location: Green Room
 Staff: Russell Newell
 Rusty Roddy
 Greg Sheehan
- 5:45-6:00pm CDT: Greet President Jimmy Carter**
 Participants: Johnny Morris, Founder & CEO, Bass Pro Shops
 Jeanie Morris, Wife of Johnny Morris
 RKZ
 Note: President Carter is scheduled to arrive between 5:30 to 5:45 pm
- 6:00-6:05pm CDT: Greet President George W. Bush**
 Participants: Johnny Morris, Founder & CEO, Bass Pro Shops
 Jeanie Morris, Wife of Johnny Morris
 RKZ
 Note: President Bush is scheduled to arrive at 6:00 pm
- 6:05-6:30pm CDT: Tour Wonders of Wildlife Museum**
 Tour Leader: Johnny Morris, Founder & CEO, Bass Pro Shops
 Tour Participants Include:
 RKZ
 President Jimmy Carter
 President George W. Bush
 Johnny Morris family members
 Richard Childress, Former NASCAR driver, NASCAR Hall of Fame,
 Team Owner, Richard Childress Racing
 Shane Mahoney, President & CEO, Conservation Visions, Inc.
 Bass Pro Shops staff members
 Note: Tour includes a National Park Service display; Teddy Roosevelt impersonator
- 6:30-7:00pm CDT: VIP Reception**
 Note: Heavy hors d'oeuvres will be served
- 7:00-7:20pm CDT: Tour Wonders of Wildlife Aquarium**
 Tour Leader: Johnny Morris, Founder & CEO, Bass Pro Shops
 Tour Participants Include:
 RKZ
 President Jimmy Carter
 President George W. Bush
 Johnny Morris family members
 Kevin Costner, Actor
 Ty Dillon & family, NASCAR Driver & Grandson of Richard Childress
 Austin Dillon, NASCAR Driver & Grandson of Richard Childress
 Dale Earnhardt, Jr. & family, NASCAR Driver
 Note: Tour includes a U.S. Presidential fishing display
- 7:20-7:30pm CDT: Proceed to Wonders of Wildlife National Museum & Aquarium Ribbon Cutting // Program & Concert for Conservation**
 Location: Outdoor Gala Tent

Reserved Seat

7:30-10:30pm CDT: Wonders of Wildlife National Museum & Aquarium Ribbon Cutting // Program & Concert for Conservation

Noted Speakers:

8:05-8:07pm	President Jimmy Carter
8:08-8:11pm	President George W. Bush
8:14-8:15pm	Video plays of President & Mrs. George H.W. Bush
8:19-8:23pm	President Carter, President Bush, RKZ, Johnny & Jeanie Morris, Richard Childress & Kevin Costner on stage for group photo op (see below)
8:23-8:25pm	President Carter & President Bush begin to depart stage alone as announcement is made thanking them for their contributions; RKZ, Morris/Morris, Childress & Costner follow. RKZ proceeds to green room hold until remarks
8:44-8:46pm	Secretary Ryan Zinke RKZ introduced to stage by off stage announce RKZ delivers remarks at podium and proceeds to signing table RKZ signs proclamation (After signing, program Goes directly into Conservation Success Video with no introduction) RKZ departs stage during playing of video & returns to seat

Note: Toe marks will be placed on stage for Carter, Bush, RKZ, Morris/Morris, Costner, & Childress.
RKZ will be furthest stage right, with Bush to his left, Morris' to his left, Carter To their left, Costner to his left, and Childress to his left furthest stage left.

Noted Performers:

Kevin Costner, Actor
John Anderson, Singer
Tracy Byrd, Singer
Craig Morgan, Singer
Dierks Bentley, Singer
Luke Bryan, Singer

Attendees: 2,000 Conservation Leaders

Group Photo Op Participants:

President Jimmy Carter
President George W. Bush
RKZ
Johnny & Jeanie Morris
Kevin Costner
Richard Childress
80 Conservationists
8 WOLF School Students
20 NASCAR Drivers
10 Hunting Industry Leaders
25 Fishing Industry Leaders
12 Wonders of Wildlife National Museum & Aquarium Board Members

Note: President Carter & President Bush will depart event after group photo op

10:30-10:45pm CDT:

Depart en route RON

Location: DoubleTree by Hilton
2431 North Glenstone Avenue
Springfield, MO 65803

Vehicle Manifest:

State Lead Vehicle: (b) (6), (b) (7)(C) State Officer

Secretary's Vehicle: RZ

Sgt. (b) (6), (b) (7)(C)

Sgt. (b) (6), (b) (7)(C)

Staff Vehicle: Rusty Roddy
Russell Newell
Tami Heilemann
Greg Sheehan

Drive Time: ~15 minutes

10:45pm CDT:

RON

Thursday, September 21, 2017

Springfield, MO → Dallas, TX

8:35-8:55am CDT:

Depart RON en route Johnny Morris Wonders of Wildlife National Museum & Aquarium

Location: Morris Conservation Center
Main Entrance
600 West Sunshine Street
Springfield, MO 65807

Vehicle Manifest:

State Lead Vehicle: (b) (6), (b) (7)(C) State Officer

Secretary's Vehicle: RKZ

Sgt. (b) (6), (b) (7)(C)

Sgt. (b) (6), (b) (7)(C)

Staff Vehicle: Rusty Roddy
Russell Newell
Tami Heilemann

Drive Time: ~15 minutes

Note: Staff vehicle will depart for event prior to RKZ departure from hotel

8:55-9:00am CDT:

Arrive Morris Conservation Center and Proceed to Conservation Summit

Greeted by: Johnny Morris, Founder & CEO, Bass Pro Shops

9:00-10:00am CDT:

Deliver Remarks at Conservationists & Outdoor Recreation Vendors Summit

Location: Dogwood Canyon Room

Attendees: 400 Conservationists & Outdoor Recreation Industry Leaders

Program:

9:00-9:20 am Johnny Morris, Founder & CEO - Bass Pro Shops, delivers welcoming remarks and conservation vision

9:20-9:35 am Jim Hagale, President & COO - Bass Pro Shops, delivers remarks

9:35-9:50 am Sharon McCollam delivers remarks

9:50-10:00 am **RKZ delivers remarks on the state of conservation & outdoor recreation in America**

- 10:00-10:05 am** Jeff Trandahl, President & CEO - National Fish & Wildlife Federation delivers remarks on the state of fish and wildlife in America
- 10:05-10:10 am** Collin O'Mara, President & CEO - National Wildlife Federation, delivers remarks on issues related to fish and wildlife in America
- 10:10-10:15 am** Frank Peterson, President & CEO - Recreational Boating & Fishing Foundation, delivers remarks on the state of fishing Participation in America
- 10:15-10:20 am** Mike Nussman, President & CEO - American Sport Fishing Association, delivers remarks regarding fishing issues in America
- 10:20-10:25 am** John Frampton, President & CEO - Council to Advance Hunting & Shooting Sports
- 10:25-10:55 am** Dale Hall, CEO - Ducks Unlimited, & Becky Humphries, CEO - National Wild Turkey Federation, lead a group Discussion on conservation, wildlife, hunting, and fishing
- 10:55-11:00 am** Johnny Morris, Founder & CE) - Bass Pro Shops, delivers Closing remarks

Staging: U.S. Flag & Missouri Flag; Large Black Bear; Podium & Mic
 Note: Attendees will be set at 40 banquet round tables
 Note: RKZ will depart prior to end of program

10:30-10:55am CDT: Depart Johnny Morris Wonders of Wildlife National Museum & Aquarium en route Wilson's Creek National Battlefield

Location: 6424 West Farm Road 182
 Republic, MO 65738

Vehicle Manifest:

State Lead Vehicle: (b) (6), (b) (7)(C) State Officer
 Secretary's Vehicle: RKZ
 Sgt. (b) (6), (b) (7)(C)
 Sgt. (b) (6), (b) (7)(C)
 Staff Vehicle: Rusty Roddy
 Russ Newell
 Tami Heilemann

Drive Time: ~25 minutes

10:55-11:00am CDT: Arrive Wilson's Creek National Battlefield

Location: Wilson's Creek National Battlefield
 Visitor Center Parking Lot

Greeted By: Ted Hillmer, Superintendent, Wilson's Creek National Battlefield
 Congressman Billy Long (MO-7)

11:00-11:05am CDT: Photo Opportunity with Lyon Elementary School Students

Location: Wilson's Creek National Battlefield
 Visitor Center Welcome Sign

Participants: RKZ
 Ted Hillmer, Superintendent, Wilson's Creek National Battlefield
 Congressman Billy Long (MO-7)
 Chance Wistrom, Superintendent, Republic School District
 Teacher from Lyon Elementary School
 26 students from Lyon Elementary School

Note: Participants will be in place prior to RKZ arrival. Photo will showcase

The students' drawings for the 2018 Wilson's Creek National Battlefield calendar

11:05-11:30am CDT: Meet & Greet with NPS Employees / Volunteers / Foundation Board of Directors

Location: Wilson Creek National Battlefield
Visitor Center Multi-Purpose Room

Participants: RKZ
Ted Hillmer, Superintendent, Wilson's Creek National Battlefield
Congressman Billy Long (MO-7)
35 National Park Service Employees
5 NPS Volunteers
8 - 10 Foundation Board of Directors

Note: Light refreshments will be provided by the Wilson Creek National Battlefield Foundation

11:30-11:35am CDT: Depart Visitor Center en route Edgar Cemetery

Vehicle Manifest:

NPS Lead Vehicle: (b) (6), (b) (7)(C) NPS Ranger
Rusty Roddy
Russ Newell
Tami Heilemann

State Vehicle: (b) (6), (b) (7)(C) State Officer

Secretary's Vehicle: RKZ
Rep. Billy Long
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

NPS Staff Vehicle: Mike Debacker, Manager, NPS Science Section
TBD Rep. Billy Long staffer

Drive Time: ~5 minutes

11:35-11:40am CDT: Arrive Edgar Cemetery & Prepare for Horseback Riding Tour

11:40-11:50am CDT: Depart Edgar Cemetery via Horseback en route Split Rail Restoration Project

Location: Wilson Creek National Battlefield
Horseback Riding Trail

Horseback Participants: RKZ
Ted Hillmer, Superintendent, Wilson's Creek National Battlefield
Sgt. (b) (6), (b) (7)(C)
Christine Stokely, Wrangler

Vehicle Manifest:

NPS Lead Vehicle: (b) (6), (b) (7)(C) NPS Ranger
Rusty Roddy
Russ Newell
Tami Heilemann

State Vehicle: (b) (6), (b) (7)(C) State Officer

Secretary's Vehicle: Sgt. (b) (6), (b) (7)(C)

NPS Staff Vehicle: Mike Debacker, Manager, NPS Science Section
Rep. Billy Long
TBD Rep. Billy Long staffer

Travel Time: ~10 minutes

Note: Horses provided by NPS volunteer

Note: Vehicles will follow horseback riding group

11:50-12:00pm CDT: Participate in Split Rail Restoration Project with Youth Conservation Corp
Participants: RKZ
Rep. Billy Long
6 students
Crew Leader
Note: Project consists of participating in Battlefield rail restoration by placing pre-cut logs on existing fence
Note: Group photo with RKZ & students at completion of participation

12:00-12:15pm CDT: Depart Split Rail Project via Horseback en route Tour Road Stop 5
Horseback Participants: RKZ
Ted Hillmer, Superintendent, Wilson's Creek National Battlefield
Sgt. (b) (6), (b) (7)(C)
Christine Stokely, Wrangler
Vehicle Manifest:
NPS Lead Vehicle: Jordan Foster, NPS Ranger
Rusty Roddy
Russ Newell
Tami Heilemann
State Vehicle: (b) (6), (b) (7)(C) State Officer
Secretary's Vehicle: Sgt. (b) (6), (b) (7)(C)
NPS Staff Vehicle: Mike Debacker, Manager, NPS Science Section
Rep. Billy Long
TBD Rep. Billy Long staffer
Travel Time: ~15 minutes

12:15-12:50pm CDT: Arrive Tour Road Stop 5 & Begin Discussion on Partnerships with Local Farmers & Civil War Trust // Fire Cannon
Greeted by: John Sutton, NPS Chief Ranger
Gary Sullivan, NPS Chief of Natural Resources & Facility Management
7 Artillery Volunteers
Format: Discussion on partnerships with local farmers led by Gary Sullivan, NPS Chief of Natural Resources & Facility Management
Discussion on partnerships with Civil War Trust led by Ted Hillmer, Superintendent, Wilson's Creek National Battlefield
Note: Jacket & Hat provided for RKZ
Note: Group photo with RKZ & Artillery Volunteers at completion of cannon firing
Note: Horses will be placed in trailers during discussions

12:50-12:55pm CDT: Depart Tour Road Stop 5 en route Wilson Creek National Battlefield Visitor Center
Location: Visitor Center Parking Lot
Vehicle Manifest:
NPS Lead Vehicle: (b) (6), (b) (7)(C) NPS Ranger
Rusty Roddy
Russ Newell
Tami Heilemann
State Vehicle: (b) (6), (b) (7)(C) State Officer
Secretary's Vehicle: RKZ
Rep. Billy Long
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

NPS Staff Vehicle: Mike Debacker, Manager, NPS Science Section
TBD Rep. Billy Long staffer

Drive Time: ~5 minutes

12:55-1:00pm CDT: Transfer Box Lunches to Vehicles

1:00-1:20pm CDT: Depart Wilson's Creek Battlefield en route Airport

Location: 2300 North Airport Boulevard
Springfield, MO 65802

Vehicle Manifest:

State Lead Vehicle: (b) (6), (b) (7)(C) State Officer

Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)

Sgt. (b) (6), (b) (7)(C)

Staff Vehicle: Rusty Roddy
Russell Newell
Tami Heilemann

Drive Time: ~20 minutes

2:17pm CDT-

3:47pm CDT:

Wheels up Springfield, MO (SGF) en route Dallas, TX (DFW)

Flight: American Airlines 3439

Flight time: 1 hour, 30 minutes

RZ Seat: 20D

AiC: Sgt. (b) (6), (b) (7)(C)

Staff: Tami Heilemann

3:47-4:05pm CDT:

Wheels down Dallas/Fort Worth International Airport // Proceed to Vehicle

4:05-4:20pm CDT:

Depart Airport en route RON

Location: Four Seasons Dallas at Las Colinas
4150 North MacArthur Boulevard
Irving, TX 75038

Vehicle Manifest:

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)

Sgt. (b) (6), (b) (7)(C)

Staff Vehicle: Luke Bullock
Heather Swift
Tami Heilemann

Drive Time: ~15 minutes

4:20-5:00pm CDT:

Downtime at RON

5:00-5:30pm CDT:

Depart RON en route Personal Visit

Location: (b) (6)

Vehicle Manifest:

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)

Sgt. (b) (6), (b) (7)(C)

Drive Time: ~25 minutes

5:30-6:30pm CDT:

Personal Visit

6:30-7:00pm CDT: Depart en route Dinner

7:00-8:30pm CDT: Dinner

Friday, September 22, 2017

Dallas, TX

9:45-10:30am CDT: **NRA Women's Leadership Forum Executive Committee Meeting**

Location: Four Seasons Dallas at Las Colinas
Villa South, Suite 203

Attendees: Janet Nyce, Co-Chair
Susan Bernard Shaver, Co-Chair
Susan LaPierre
Jane Brown Keller
Sally Clark
Deb Cunningham
Anne Draper
Sandy Froman
T. Kay Garrett
Sherri Ghilarducci
Hilary Goldschlager
Susan Hayes
Anne Brockington Lee
Mitzy McCorvey
Brenda Potterfield
Barbara Rumpel
Audrey Waldron
Judi White
Tiffany Yerby Dillon

Remarks: Roundtable with Q&A (Informal)

Press: Closed

10:30-11:10am CDT: **OPEN / Downtime**

11:10-11:30am CDT: **Depart RON en route Old Parkland Hospital**

Location: The Old Parkland Hospital
3819 Maple Avenue
Dallas, TX 75219

Vehicle Manifest:

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)

Staff Vehicle: Luke Bullock
Heather Swift
Tami Heilemann

Drive Time: ~20 minutes

11:30-12:45pm CDT: **NRA Luncheon with Community Leaders**

Location: The Old Parkland Hospital
Board Room
3819 Maple Avenue
Dallas, TX 75219

Attendees: Susan LaPierre
Trevor Ahlberg, Cottonwood Financial
Gentry Beach, Vollero Beach Capital Partners
Richard Cheatham, President, Dallas Safari Club
Joe Crafton, Collectors Covey
Tommy Hicks, Resolute Energy Corp & Drilling Tools International
Kerry & Libby Krottinger, Maple Leaf Petroleum, Primrose Operating
Co., Nyla Inc., Lotus Petroleum Co., Ivory Energy
Robert Vaughn, Dorchester Minerals, Vaugh Petroleum Inc.
Ray Washburn, M Croud, Charter Holdings
Remarks: Informal -- topic is sporting & conservation
Press: Closed

12:45-1:00pm CDT: Change Clothes

1:00-1:45pm CDT: Depart The Old Parkland Hospital en route to Dallas Gun Club

Location: Dallas Gun Club
3601 South Stemmons Freeway
Lewisville, TX

Vehicle Manifest:

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Luke Bullock
Heather Swift
Tami Heilemann

Drive Time: ~35 minutes

1:45-2:00pm CDT: Arrive Dallas Gun Club // Introductions, Instructions, Gather Equipment

2:00-4:00pm CDT: Women's Leadership Forum Members Sporting Clay Shoot

Location: Dallas Gun Club
Attendees: NRA Women's Leadership Forum Executive Committee Members
NRA Women's Leadership Forum Leadership
Dallas Gun Club Owners & Operators
Press: Closed
Note: Participants will rotate among stations in groups of 5

4:00-4:45pm CDT: Depart Dallas Gun Club en route RON

Location: Four Seasons Dallas at Las Colinas
4150 North MacArthur Boulevard
Irving, TX 75038

Vehicle Manifest:

Secretary's Vehicle: RZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Luke Bullock
Heather Swift
Tami Heilemann

Drive Time: ~35 minutes

4:45-6:30pm CDT: Speech Preparation // Downtime

6:30-7:00pm CDT: NRA Women's Leadership Forum Reception & Photo Opportunity

Location: The Pavilion (Patio)
Four Seasons Dallas at Las Colinas
Attendees: 125+ NRA Women's Leadership Forum Attendees
Press: Closed

7:10-8:30pm CDT:

NRA Women's Leadership Forum Dinner

Location: Pavilion Room
Four Seasons Dallas at Las Colinas
Attendees: ~200 people
Press: Closed
Set Up: Seated on the dais at head table; no podium
Format: RZ is seated at table
TBD recites Pledge of Allegiance
TBD sings National Anthem
TBD gives benediction
Susan LaPierre introduces RZ
RZ delivers keynote remarks (35 minutes for remarks, Q&A)
RZ exits stage; takes seat at table

8:45-9:15pm CDT:

Optional NRA Dessert Reception

Location: Four Seasons Dallas at Las Colinas

Saturday, September 23, 2017

Dallas, TX → Austin, TX → Washington, DC

5:35-5:50am CDT:

Depart RON en route Airport

Location: Four Seasons Dallas at Las Colinas
4150 North MacArthur Boulevard
Irving, TX 75038

Vehicle Manifest:

Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Staff Vehicle: Luke Bullock
Heather Swift

Drive Time: ~15 minutes

6:50am CDT-

7:47am CDT:

Wheels up Dallas, TX (DFW) en route Austin, TX (AUS)

Flight: American Airlines 1004
Flight time: 57 minutes
RZ Seat: 27D
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Heather Swift

7:47-8:00am CDT:

Wheels down Austin-Bergstrom International Airport // Proceed to Vehicles

Location: 3600 Presidential Boulevard
Austin, TX 78719

8:00-8:30am CDT:

Depart Airport en route USGS Streamgage Field Demonstration

Location: Walnut Creek / Dessau Road
11511 June Drive

Austin, TX 78753

Vehicle Manifest:

State Lead Vehicle:

Secretary's Vehicle: RKZ

Heather Swift

Sgt. (b) (6), (b) (7)(C)

Det. (b) (6), (b) (7)(C)

Drive Time: ~25 minutes

Note: Rusty Roddy will meet at site

8:30-9:00am CDT:

USGS Streamgage Field Demonstration

Greeted by: Milton Sunvison, USGS, Supervisory Hydrologic Technician

Mike Nyman, USGS, Hydrologic Technician

Jason Pollender, USGS, Supervisory Hydrologic Technician

Brian Petri, USGS, Hydrologic Technician

Note: Briefing on short walk to demonstration

9:00-9:10am CDT:

Depart USGS Streamgage Field Demonstration en route FEMA JFO

Location: 11000 North I-35 Frontage Road

Austin, TX 78753

Vehicle Manifest:

State Lead Vehicle:

Secretary's Vehicle: RKZ

Sgt. (b) (6), (b) (7)(C)

Det. (b) (6), (b) (7)(C)

Staff Vehicle: Alex Demas, USGS, Public Affairs Specialist

(Driver)

Rusty Roddy

Heather Swift

Drive Time: ~10 minutes

9:10-9:55am CDT:

Arrive FEMA JFO & Proceed to Hurricane Harvey Disaster Operations Briefing by FEMA & DOI Leadership on Joint Recovery Work

Location: 11000 North I-35 Frontage Road

Austin, TX 78753

Greeted by: Kevin Hannes, FEMA Federal Coordinating Officer

Tony Robinson, FEMA Region 6 Administrator (Tentative)

Participants: RKZ

Kevin Hannes, FEMA Federal Coordinating Officer

Tony Robinson, FEMA Region 6 Administrator (Tentative)

John Long, FEMA, Deputy Federal Coordinating Officer

Traci Brasher, FEMA, Deputy Operations Section Chief - Recovery

Mark Wilson, FEMA, Director - Branch II

Albie Lewis, FEMA, Harris County Branch Director

Gerard Stolar, FEMA, Director - Branch III

Donald Mobley, FEMA, Director - Branch VI

Donetta Walsh, FEMA, Director - Mitigation Branch

Rick Dawson, DOI Office of Restoration and Damage Assessment

Kelly Purkey, USFWS, Manager - Balcones Canyonlands National
Wildlife Refuge

Carl Schwope, USFWS, Fire Management Officer - Balcones
Canyonlands National Wildlife Refuge

Jeffrey Adams, USFWS, Incident Commander - FWS Hurricane
Harvey Response

Meghan Roussel, USGS, Chief - Central Texas Program Office
Lynne Fahlquist, USGS, Public Information Officer
Jeff East, USGS, Response Coordinator for Hurricane Harvey

9:55-10:40am CDT:

Tour of FEMA JFO

Tour Leaders: Kevin Hannes, FEMA Federal Coordinating Officer
John Long, FEMA, Deputy Federal Coordinating Officer

10:40-10:50am CDT:

Depart FEMA JFO en route USGS Texas Water Science Center

Location: 1505 Ferguson Lane
Austin, TX 75754

Vehicle Manifest:

State Lead Vehicle:

Secretary's Vehicle:

RKZ

Rusty Roddy

Sgt. (b) (6), (b) (7)(C)

Det. (b) (6), (b) (7)(C)

Staff Vehicle:

Alex Demas, USGS, Public Affairs Specialist
(Driver)

Heather Swift

Drive Time: ~15 minutes drive

Note: Staff Vehicle will depart prior to RKZ departure from site

10:50-11:00am CDT:

Arrive USGS Texas Water Science Center & Proceed to Group Photo with USGS Staff

Location: USGS Texas Water Science Center Garage

11:00-11:15am CDT:

Press Availability

DOI Employees with RKZ at press avail:

Milton Sunvison, USGS, Supervisory Hydrologic Technician (Deployed to both
Hurricane Katrina & Hurricane Harvey)

Mike Nyman, USGS, Hydrologic Technician (Deployed to Hurricane Harvey)

Jason Pollender, USGS, Supervisory Hydrologic Technician (Deployed to
Hurricane Harvey)

Brian Petri, USGS, Hydrologic Technician (Deployed to Hurricane Harvey)

Kelly Purkey, USFWS, Manager - Balcones Canyonlands National Wildlife
Refuge

Carl Schwope, USFWS, Fire Management Officer - Balcones Canyonlands
National Wildlife Refuge

Jeffrey Adams, USFWS, Incident Commander - FWS Hurricane Harvey
Response

Meghan Roussel, USGS, Chief - Central Texas Program Office

Lynne Fahlquist, USGS, Public Information Officer

Jeff East, USGS, Response Coordinator for Hurricane Harvey

Rick Dawson, DOI Office of Restoration and Damage Assessment

Staff: Heather Swift

Backdrop: USGS boat used in Hurricane Harvey relief operations, USGS
Streamgage Instruments

11:15-11:45am CDT:

Depart en route Austin-Bergstrom International Airport

Location: 3600 Presidential Boulevard
Austin, TX 78719

Vehicle Manifest:
State Lead Vehicle:
Secretary's Vehicle: RKZ
Sgt. (b) (6), (b) (7)(C)
Det. (b) (6), (b) (7)(C)
Staff Vehicle: Rusty Roddy
Heather Swift
Drive Time: ~25 minutes
Note: Lunch at airport

1:00pm CDT-
1:55pm CDT:

Wheels up Austin, TX (AUS) en route Houston, TX (HOU)
Flight: Southwest Airlines 2246
Flight time: 55 minutes
RZ Seat: Assigned at airport
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Heather Swift

1:55-3:00pm CDT:

Layover in Houston, TX // 1 hour, 5 minute layover

3:00pm CDT-
7:10pm EDT:

Wheels up Houston, TX (HOU) en route Washington, DC (BWI)
Flight: Southwest Airlines 2371
Flight time: 3 hours, 10 minutes
RZ Seat: Assigned at airport
AiC: Sgt. (b) (6), (b) (7)(C)
Staff: Heather Swift

7:10-8:00pm EDT:

Depart Airport en route Residence

BLANKET
TRAVEL AUTHORIZATION

1. No. ZINKE2017
2. 08/30/2017
(DATE)

3. Office of the Secretary
(BUREAU OR OFFICE)

4. NAME Ryan Zinke 5. OFFICIAL STATION Washington, DC

6. TITLE U.S. Secretary of the Interior 7. ACCOUNTING OFFICE IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC
9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:

Official business as may be required.
I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353 provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM5, and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:

Actual lodging expense and M&IE, not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.
*****Subject to availability of funds. *****

12. PERIOD OF TRAVEL: Beginning on or about 08/30/2017 Ending on or about 09/30/2017

MODE OF TRAVEL

13. Common carrier 14. Extra fare 15. Government-owned conveyance
16. Privately owned at a mileage rate of 0.535 cents, subject to:
(a) Administratively determined to be the advantage of the Government
(b) A showing of advantage to the Government
(c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family 19. Shipment household goods and personal effects
18. Other (specify) Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV transportation, public transportation, tolls, fares, in-flight WiFi, data services, misc. supplies, registration fees, and ATM fees.

ESTIMATED COST

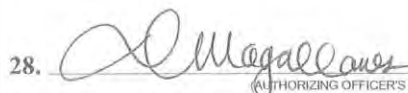
20. Transportation \$ _____
21. Per Diem _____
22. Other _____
23. TOTAL \$ _____

24. CHARGED TO:

178D0102DM // DLSN00000.000000 // DS10100000
DX10101

25. _____
(FISCAL OFFICER'S SIGNATURE)

26. 
(REQUESTER'S SIGNATURE)
27. U.S. Secretary of the Interior
(TITLE)

28. 
(AUTHORIZING OFFICER'S SIGNATURE)
29. Acting Deputy Chief of Staff to the Secretary
(TITLE)

Date: 09/20/2017
Record Locator: 3FDJ7V
Travelers:
ZINKE/Ryan.KEITH
Agent: dol.travel@dtigov.com

Agency Address
4355 River Green Parkway
Duluth GA, 30096
855-847-6398

Thu, Sep 28 2017

3:00 PM **Kimpton Monaco Philadelphia** Confirmation No. ~~C12CDROD~~
check-in Address: 433 Chestnut Street Philadelphia Pa 19106
Nights: 1 (name: Zinke Ryankeith)
Guarantee Info: (b) (6)
Other Info:
Frequent Guest #: (b) (6)
Nightly Rate: RATE UNAVAILABLE
Total Rate: 174.41

Phone: 1-215-925-2111 Fax: 1-215-625-3667
Rooms: 1 room
Room Desc: Fedrooms King Deluxe Room With 1 King Bed Is
294 SQ. FT. Ihome Atelier Bloem Bath Amenities.
Cancel Policy: CXL By 1600 Hotel Time On 28sep17-fee 1
Night-Incl Tax-fees-cxl

Fri, Sep 29 2017

check-out **Kimpton Monaco Philadelphia** Confirmation No. ~~C12CDROD~~

Additional Information:

- Check In Times Are 90 Minutes Prior For Domestic Flights Or 120 Minutes For International Flights.
- Check Carrier Web Site For Change/Cancel And Baggage Policies.
- For Us Airport Travel Tips Refer To www.Tsa.Gov.
- For Emergency Assistance Call 855-847-6398
- Org Code: DOIDOSSIO

A Message From Your Agent

THIS MESSAGE CONFIRMS THAT YOUR RESERVATION IS ON A COURTESY HOLD. FARES ARE NOT GUARANTEED UNTIL PURCHASED. PLEASE CONTACT YOUR DEDICATED TRAVEL TEAM WHEN YOU ARE READY TO CONFIRM THIS RESERVATION.



Invoice # 385057
 Account # D00880
 Issue Date Thu, Sep 28, 2017
 Booking ID 3FDJ7V
 Issuing Location UUN
 Booking Agent ID 2K
 Transaction Type Non Ticket
 Booking Currency USD

Name: Zinke/Ryan.Keith

Type	Carrier Equip	Flight # / Class Fare Basis	Travel Dates	City - Airport	Time
	Hotel: Address:	Kimpton Monaco Philadelphia 433 Chestnut Street Philadelphia, PA 19106		Check In: Check Out: Your Nightly Rate: Number of Rooms: Number of People: Room Type:	Thu, 09/28/2017 Fri, 09/29/2017 \$151.00 1 1 A1QXVP
	Confirmation Number: Phone Number: GalaxyNet Status:	CI2CLI23 1 (215) 925-2111			

— Remark(s) —

U22/DOIDOSSIO
 U29/TANUM0000TZLL
 U82/ORFSHOURLY

Department of the Interior :: 4355 River Green Parkway :: Duluth GA, 30096 :: Tel 855 847-6398

Print: Wed, Oct 04, 2017 03:09 AM

Generated by Travel Incorporated

Official Itinerary

**United States Department of the Interior
Official Travel Schedule of the Secretary**

**New Jersey & Philadelphia
September 27 - September 29, 2017**



TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
New Jersey & Philadelphia
September 27 - September 29, 2017

Weather:

Sandy Hook, NJ
Philadelphia, PA

High 76°, Low 67°, Partly Cloudy; 20% Chance of Precipitation
High 79°, Low 55°, Sunny; 0% Chance of Precipitation

Time Zone:

New Jersey/Pennsylvania

Eastern Daylight Time

Advance (New Jersey):

Security Advance
Advance

Sgt. (b) (6), (b) (7)(C)
Luke Bullock

Cell Phone:

(b) (6), (b) (7)(C)
(b) (6)

Advance (Pennsylvania):

Security Advance
Advance

Sgt. (b) (6), (b) (7)(C)
Aaron Thiele

Cell Phone:

(b) (6), (b) (7)(C)
(b) (6)

Traveling Staff:

Agent in Charge
Security Detail
Chief of Staff
Deputy Press Secretary

Sgt. (b) (6), (b) (7)(C)
Sgt. (b) (6), (b) (7)(C)
Scott Hommel
Alex Hinson

(b) (6), (b) (7)(C)
(b) (6), (b) (7)(C)
(b) (6)

Attire:

Wednesday: Park Casual
Thursday: Park Casual

Wednesday, September 27, 2017

Washington, DC → Highlands, NJ → Monmouth Beach, NJ

- 8:00am-12:15pm EDT: Depart Residence en route Gateway National Recreation Area (Sandy Hook)**
Location: 128 South Hartshorne Drive
Highlands, NJ 07732
Vehicle Manifest:
Secretary's Vehicle: RZ
Staff Vehicle:
Drive Time: ~4 hours, 15 minutes
- 12:30-12:45pm EDT: Meet at Area B // Orientation to Sandy Hook**
Note: Orientation to area, visitation, fees, amenities
- 12:45-12:55pm EDT: Depart Area B en route Battery Gunnison**
- 12:55-1:15pm EDT: Battery Gunnison Tour**
Note: Talk about partnerships, history of coastal defense, law enforcement issues, proposed alcohol ban for Sandy Hook
- 1:15-1:25pm EDT: Depart Battery Gunnison en route North Beach**
- 1:30-1:45pm EDT: Bird Observation Deck at North Beach**
Note: Discuss partnerships, SAHO as a fishing destination, dredging, Atlantic flyway, ESA management, UXO management
- 1:45-1:50pm EDT: Depart Bird Observation Deck en route North Maintenance**
- 1:50-1:55pm EDT: North Maintenance**
Note: Further recovery discussion (water levels, park demolition plan)
- 1:55-2:00pm EDT: Depart North Maintenance en route History House**
- 2:00-2:15pm EDT: History House**
Note: Officers Row, leasing program, short-term leasing, ferry service, US Coast Guard
- 2:15-2:25pm EDT: Walk to Building 21 // Quick Look Inside Rental Unit**
- 2:25-2:30pm EDT: Depart History House en route Lighthouse**
- 2:30-3:10pm EDT: Lighthouse Tower**
Passport stamp at Visitor Center // Greet staff, Sandy Hook Foundation, Mather School Students
- 3:10-3:15pm EDT: Depart Lighthouse Tower en route Spermaceti Cove**
- 3:15-3:30pm EDT: Spermaceti Cove**
Note: Discuss Sandy Recovery project, largest maritime holly forest
- 3:30-3:50pm EDT: Depart Gateway National Recreation Area en route Monmouth Beach, NJ**
Location: Monmouth Beach, NJ
Vehicle Manifest:

Secretary's Vehicle:
RZ

Staff Vehicle:
Drive time: ~ 20 minutes without traffic

6:00-6:45pm EDT:

Downtime at RON

Location:

(b) (6)

6:45-7:00pm EDT:

Depart RON en route Dinner

7:00-8:30pm EDT:

Dinner

8:30-8:45pm EDT:

Depart Dinner en route RON

8:45pm EDT:

RON

Thursday, September 28, 2017

Monmouth Beach, NJ → Philadelphia, PA

7:30-9:30am EDT:

Depart New Jersey en route Philadelphia, PA

Location: Liberty Bell Center
6th and Market Street
Philadelphia, PA 19106

Vehicle Manifest:

Secretary's Vehicle:

RZ

Scott Hommel

(b) (6), (b) (7)(C)
(b) (6), (b) (7)(C)

Drive time: ~ 1 hour, 40 minutes without traffic

Note: Parking along 6th street adjacent to Liberty Bell Center

9:30-9:45am EDT:

Arrive Independence National Historic Park // Tour of Liberty Bell Center

Greeted By: Cindy MacLeod, Superintendent
Gay Vietzke, National Park Service Regional Director
Gina Gilliam, Acting Public Affairs Officer
Patrick Suddath, Acting Superintendent

Note: Enter through Exit Doors.

9:45-10:10am EDT:

Tour of Congress Hall

Note: House Chamber on the first floor, then proceed to the second floor to the Senate Chamber

10:10-10:11am EDT:

Proceed to Independence Hall

10:12-10:17am EDT:

Tour Assembly Room

Note: Room where Constitution and Declaration of Independence were signed. Public tours occurring every 20 minutes

10:18-10:23am EDT:

Tour Courtroom in Independence Hall

Note: Across the Hall from Assembly Room, public tours still occurring every 20 minutes. Room formerly used by Pennsylvania Supreme Court in 1700s

- 10:23-10:45am EDT: Tour Bell Tower of Independence Hall**
Note: 5 Flights of stairs, Original Clock mechanism on second and third, mezzanine on fourth, bell tower on fifth
- 10:45-11:00am EDT: Visit John Berry Statue, Father of U.S. Navy // Proceed to First Bank**
Note: Tom Caramanico, Executive Director, Friends of Independence NHP greet at Berry Statue, walk and talk regarding public private partnership to restore and reopen First Bank
- 11:00-11:30am EDT: Tour of First Bank of the United States // Meet & Greet with Park Employees**
Note: Get passport stamped
- 11:30-11:40pm EDT: Depart Independence National Historic Park en route Independence Seaport Museum**
Location: 211 S. Columbus Blvd
Philadelphia, PA 19106
Vehicle Manifest:
Secretary's Vehicle:
RZ
Scott Hommel
(b) (6), (b) (7)(C)
(b) (6), (b) (7)(C)
Staff Vehicle: Aaron Thiele
Alex Hinson
Drive time: ~ 5 minutes without traffic
- 11:45-1:00pm EDT: Tour of Independence Seaport Museum & Olympia**
VIP Tour led by John Brady, CEO and President of Museum
POC: Michele Blazer, Vice President, External Affairs
214-413-8658, mblazer@phillyseaport.org
- 1:00-1:40pm EDT: Lunch at Spruce Street Harbor Park**
Note: Multiple Vendor Shacks with variety of food choices
- 1:40-2:30pm EDT: Depart Philadelphia en route Valley Forge National Historic Park**
Location: 1400 North Outer Line Drive
King of Prussia, PA 19406
Vehicle Manifest:
Secretary's Vehicle:
RZ
Scott Hommel
(b) (6), (b) (7)(C)
(b) (6), (b) (7)(C)
Staff Vehicle: Aaron Thiele
Alex Hinson
Drive Time: ~45 minutes without traffic
Note: Greeted by Steve Sims, escorted to meeting room with County Commissioners already seated
- 2:30-3:30pm EDT: Roundtable with Local County Commissioners**
Participants: Robert Loughery - Bucks County

Joseph Gale - Montgomery County
Josh Parson - Lancaster County, Vice Chairman, PA County
Commissioners
Matthew Osterberg - Pike County

Note: Round table setup

3:30-3:40pm EDT: Artifact Presentation in Meeting Room

3:40-4:00pm EDT: Proceed to Visitors Center

Note: Get Passport Stamped and Greet Park Employees

4:00-4:10pm EDT: Walk to Muhlenberg Brigade Redoubt

Note: Walking briefing on the defenses of Valley Forge and the redoubts

4:10-4:15pm EDT: Tour Muhlenberg Brigade Redoubts

4:15-4:18pm EDT: Walk to Muhlenberg Brigade Huts

Note: Walking briefing on historic huts

3:50-4:20pm EDT: Muhlenberg Huts

Note: Walk through huts, Historic Weapons
Musket Demonstration

4:20-4:35pm EDT: Press Gaggle

4:35-4:45pm EDT: Depart Muhlenberg Huts en route Knox Parking Lot

4:45-5:30pm EDT: Arrive Knox Parking Lot // Tour Valley Creek

Note: Talk about efforts to protect Valley Creek, and Crayfish Corps, wade into creek and catch crayfish which are invasive

5:30-5:35pm EDT: Travel to Washington Headquarters

5:35-6:05pm EDT: Explore Washington's Headquarters

6:05-6:20pm EDT: Depart en route Visitor Center

6:20-7:15pm EDT: Depart Valley Forge en route Dinner

Location: Alma de Cuba
1623 Walnut Street
Philadelphia, PA 19103

Vehicle Manifest:

Secretary's Vehicle: RZ
Scott Hommel
(b) (6), (b) (7)(C)
(b) (6), (b) (7)(C)

Drive time: ~ 40 minutes without traffic

7:15-9:00pm EDT: Personal Dinner

Location: Alma de Cuba
1623 Walnut Street
Philadelphia, PA 19103

Vehicle Manifest:

Secretary's Vehicle: RZ

Drive Time: ~15 minutes

9:00-9:15pm EDT:

Depart Dinner en route RON

Location: Kimpton Monaco Hotel
433 Chestnut Street
Philadelphia, PA 19106

Friday, September 29, 2017

Philadelphia, PA → Washington, DC

8:00-10:45am EDT:

Depart Philadelphia, PA en route Washington, DC

Drive Time: ~2 hours, 45 minutes

BLANKET
TRAVEL AUTHORIZATION

1. No. ZINKE2017
2. 08/30/2017
(DATE)

3. Office of the Secretary
(BUREAU OR OFFICE)

4. NAME Ryan Zinke 5. OFFICIAL STATION Washington, DC

6. TITLE U.S. Secretary of the Interior 7. ACCOUNTING OFFICE IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC
9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:

Official business as may be required.
I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353 provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM5 and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:

Actual lodging expense and M&IE, not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.
*****Subject to availability of funds.*****

12. PERIOD OF TRAVEL: Beginning on or about 08/30/2017 Ending on or about 09/30/2017

MODE OF TRAVEL

13. Common carrier 14. Extra fare 15. Government-owned conveyance
16. Privately owned at a mileage rate of 0.535 cents, subject to:
(a) Administratively determined to be the advantage of the Government
(b) A showing of advantage to the Government
(c) Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family 19. Shipment household goods and personal effects
18. Other (specify) Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV transportation, public transportation, tolls, fares, in-flight WiFi, data services, misc. supplies, registration fees, and ATM fees.

ESTIMATED COST


20. Transportation _____ \$
21. Per Diem _____
22. Other _____
23. TOTAL _____ \$

24. CHARGED TO:

178D0102DM // DLSN00000.000000 // DS1010000
DX 10101

25. _____
(FISCAL OFFICER'S SIGNATURE)

26. 
(AUTHORIZING OFFICER'S SIGNATURE)
27. U.S. Secretary of the Interior
(TITLE)

28. 
(AUTHORIZING OFFICER'S SIGNATURE)
29. Acting Deputy Chief of Staff to the Secretary
(TITLE)