

(b)(6)-Zinke @ios.doi.gov

Fri Dec 1, 2017

**All day Louisiana**

Fri Dec 1, 2017 - Mon Dec 4, 2017

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

**9:30am - 10am HOLD: Senior Staff Updates**

**Video call:**

(b)(5), (b)(6)

**Where:** Office of the Secretary

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

**12pm - 1pm Lunch**

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

Sat Dec 2, 2017

**All day Louisiana**

Fri Dec 1, 2017 - Mon Dec 4, 2017

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

Sun Dec 3, 2017

**All day Louisiana**

Fri Dec 1, 2017 - Mon Dec 4, 2017

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

Mon Dec 4, 2017

**All day Utah**

Mon Dec 4, 2017 - Tue Dec 5, 2017

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

**Who:** Leila Getto

Tue Dec 5, 2017

**6:45am - 7am Depart Residence en route to Fox News DC Bureau**

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

### 7am - 8am Live Interview Fox and Friends

**Where:** Fox News, 400 North Capitol St NW, Washington, DC 20001, United States  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Russell Newell, Heather Swift, Laura Rigas

### 10:50am - 11am Daily Scheduling & Communications Meeting

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** David Bernhardt, Michael Argo, Scott Hommel, Laura Rigas, Downey Magallanes

### 11am - 11:45am Meeting with Dale Hall/Ducks Unlimited

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** David Bernhardt, Tami Heilemann, Aurelia Skipwith, Downey Magallanes, Benjamin Cassidy

### 12pm - 12:30pm Meeting with Montana Stock Growers Association

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Caroline Boulton  
**Who:** Brian Steed, Downey Magallanes

### 12:30pm - 1pm Lunch

**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Caroline Boulton

### 12:45pm - 1pm Pre-Brief for Call with Reporters on Monument Report

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Heather Swift, Alex Hinson, (b)(6)-Zinke @ios.doi.gov, Russell Newell, Downey Magallanes, Laura Rigas

### 1pm - 1:30pm Call with Reporters Regarding Monuments Report

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Heather Swift, (b)(6)-Zinke @ios.doi.gov, Alex Hinson, Russell Newell, Downey Magallanes, Laura Rigas

### 1pm - 2pm Politicals Meeting

**Video call:**

(b)(5), (b)(6)

**Where:** 5160 Conference Room  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Caroline Boulton

(b)(6)-Zinke @ios.doi.gov

### 1:30pm - 2pm Haircut

Video call:

(b)(5), (b)(6)

Where: IDRA Barber Shop (behind the post office)

Calendar: (b)(6)-Zinke @ios.doi.gov

Created by: Elinor Renner

### 2pm - 2:45pm Meeting with Association of Fish & Wildlife Agencies

Where: Secretary's Office

Calendar: (b)(6)-Zinke @ios.doi.gov

Created by: Leila Getto

Who: Tami Heilemann, Downey Magallanes, Jason Larrabee, Benjamin Cassidy

### 3pm - 3:45pm World War I Centennial Commission Meeting

Video call:

(b)(5), (b)(6)

Where: Office of the Secretary

Calendar: (b)(6)-Zinke @ios.doi.gov

Created by: Caroline Boulton

Who: Downey Magallanes, (b)(6)-Zinke @ios.doi.gov, Jason Larrabee, Tami Heilemann

### 4pm - 5pm HOLD: Prepare for Event

Video call:

(b)(5), (b)(6)

Calendar: (b)(6)-Zinke @ios.doi.gov

Created by: Caroline Boulton

### 5pm - 11pm White House Congressional Ball

Video call:

(b)(5), (b)(6)

Where: White House

Calendar: (b)(6)-Zinke @ios.doi.gov

Created by: Caroline Boulton

Who: Christine Lopez

Wed Dec 6, 2017

### 9am - 9:30am Daily Scheduling & Communications Meeting

Where: Secretary's Office

Calendar: (b)(6)-Zinke @ios.doi.gov

Created by: Caroline Boulton

Who:

Downey Magallanes, Scott Hommel, David Bernhardt, Todd Wynn, Michael Argo, John Tanner, Laura Rigas

### 10:30am - 10:45am Depart DOI en route to the White House

Calendar: (b)(6)-Zinke @ios.doi.gov

Created by: Caroline Boulton

### 11am - 12:30pm Cabinet Meeting

Where: Cabinet Room at The White House

Calendar: (b)(6)-Zinke @ios.doi.gov

Created by: Caroline Boulton

(b)(6)-Zinke @ios.doi.gov

**12:30pm - 12:45pm Depart WH en route to DOI**

**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto

**1pm - 1:30pm Lunch**

**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Caroline Boulton

**1:30pm - 2pm Secretary's Daily Meeting with the Chief of Staff**

**Where:** Office of the Secretary  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Scott Hommel, (b)(6)-Zinke @ios.doi.gov

**2pm - 2:30pm Prebrief Summit Town Hall**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Russell Newell

**2:30pm - 3pm Summit Tele-Town Hall**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Caroline Boulton  
**Who:** (b)(6)-Zinke @ios.doi.gov, Russell Newell

**3pm - 3:30pm Call with Senator King**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Downey Magallanes, John Tanner

**3:15pm - 4pm Personal**

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Caroline Boulton  
**Who:** Leila Getto

**4pm - 4:30pm Depart DOI en route Capitol**

**Video call:**

(b)(5), (b)(6)

**Where:** Speaker's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Caroline Boulton

**4pm - 5pm Pre-Tree Lighting Event**

**Where:** Speaker's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto

(b)(6)-Zinke @ios.doi.gov

### 5pm - 5:30pm Lighting of the Congressional Christmas Tree

Video call:

(b)(5), (b)(6)

**Where:** West Lawn of the Capitol

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

**Who:** Aaron Thiele, Christine Lopez

### 6pm - 8:30pm Speaker Paul Ryan's Holiday Reception

**Where:** District Winery, Ana at District Winery, 385 Water St SE, Washington, DC 20003, USA

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

### 7pm - 10pm Manhattans, Martinis, & Mistletoe Event

**Where:**

National Museum of Women in the Arts, 1250 New York Ave NW, Washington, DC 20005, USA

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

**Who:** Christine Lopez

Thu Dec 7, 2017

### 7:30am - 11am Medical Appointment

Video call:

(b)(5), (b)(6)

**Where:** Walter Reed National Military Medical Center, 104 Wood Rd, Bethesda, MD 20814, USA

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

**Who:** Leila Getto

### 12pm - 1pm Lunch

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

### 2pm - 3pm East Wing Tour

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

### 4pm - 5pm Hold for Lincoln Tour

Video call:

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Aaron Thiele

Fri Dec 8, 2017

### 8:15am - 8:30am Depart Residence en route to Fox

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

### 8:30am - 9:45am Live Interview Varney and Co on Fox Business network

**Where:** 400 North Capitol St NW

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**Who:** Heather Swift

(b)(6)-Zinke @ios.doi.gov

**5pm - 6:30pm USPP**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Caroline Boulton

**8pm - 9:30pm Personal Dinner**

**Where:** Cafe Milano, 3251 Prospect St NW, Washington, DC 20007, USA  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Caroline Boulton

**Mon Dec 11, 2017**

**9am - 9:30am PreBrief for Wildfire Roundtable**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** James Cason, Downey Magallanes, Todd Wynn, Timothy Williams

**9:45am - 11:15am Wildfire Roundtable Hosted by Secretaries Zinke and Perdue**

**Where:** DOI 5160  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:**  
Todd Wynn, Timothy Williams, Eli Nachmany, Wesley Bullock, James Cason, Tami Heilemann, John Tanner, Amanda Kaster, Katharine MacGregor, Jason Larrabee, Harry Humbert, Greg Sheehan, Aurelia Skipwith, David Mihalic

**11:30am - 12pm Meeting with Brenda Burman**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Brenda Burman

**12pm - 1pm Lunch**

**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto

**1pm - 1:30pm Prebrief for OMB meeting**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:**  
Downey Magallanes, James Cason, Micah Chambers, John Tanner, Denise Flanagan, Scott Cameron, Olivia Ferriter

**1:30pm - 2pm Secretary's Daily Meeting with the Chief of Staff**

**Where:** Office of the Secretary  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Caroline Boulton  
**Who:** Scott Hommel

**2:30pm - 3pm Brief on 5 Year Plan**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Downey Magallanes, Katharine MacGregor, Vincent Devito, Laura Rigas

(b)(6)-Zinke @ios.doi.gov

### 3:30pm - 4:15pm Briefing

**Where:** Secretary's Office

**Calendar:** (b)(6)-Zinke@ios.doi.gov

**Created by:** Leila Getto

**Who:**

Todd Willens, David Bernhardt, Scott Hommel, Downey Magallanes, Rick May, Jason Larrabee

### 4:30pm - 5pm Meeting with Dir. Mulvaney and Mr. Rob Porter

**Where:** Secretary's Office

**Calendar:** (b)(6)-Zinke@ios.doi.gov

**Created by:** Leila Getto

**Who:** Downey Magallanes, James Cason, Scott Hommel

### 5pm - 6pm Brenda Burman Ceremonial Swearing In

**Where:** DOI Library (1st Floor)

**Calendar:** (b)(6)-Zinke@ios.doi.gov

**Created by:** Leila Getto

**Who:**

Lori Mashburn, Michael Argo, David Bernhardt, Downey Magallanes, Scott Hommel, Wesley Bullock, Tami Heilemann, Brenda Burman

### 7pm - 9pm White House Christmas Reception

**Video call:**

(b)(5), (b)(6)

**Where:** White House

**Calendar:** (b)(6)-Zinke@ios.doi.gov

**Created by:** Caroline Boulton

**Who:** Christine Lopez

Tue Dec 12, 2017

### 9am - 9:30am Daily Scheduling & Communications Meeting

**Where:** Secretary's Office

**Calendar:** (b)(6)-Zinke@ios.doi.gov

**Created by:** Leila Getto

**Who:** Michael Argo, David Bernhardt, Downey Magallanes, Scott Hommel, Laura Rigas

### 10:30am - 11am Meeting with Miltech

**Where:** Secretary's Office

**Calendar:** (b)(6)-Zinke@ios.doi.gov

**Created by:** Caroline Boulton

**Who:** Michael Argo, (b)(6)-Zinke@ios.doi.gov

### 12pm - 1pm Lunch

**Calendar:** (b)(6)-Zinke@ios.doi.gov

**Created by:** Caroline Boulton

### 1pm - 2pm Politicals Meeting

**Video call:**

(b)(5), (b)(6)

**Where:** 5160 Conference Room

**Calendar:** (b)(6)-Zinke@ios.doi.gov

**Created by:** Caroline Boulton

(b)(6)-Zinke @ios.doi.gov

**1:30pm - 2pm Press Interview with Nat Herz of the Anchorage Dispatch News**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke@ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Heather Swift, Laura Rigas

**2pm - 2:30pm Secretary's Daily Meeting with the Chief of Staff**

**Where:** Office of the Secretary  
**Calendar:** (b)(6)-Zinke@ios.doi.gov  
**Created by:** Caroline Boulton  
**Who:** Scott Hommel, (b)(6)-Zinke@ios.doi.gov

**2:30pm - 3pm Wildfire Roundtable Follow Up**

**Where:** Secretary's Conference Room  
**Calendar:** (b)(6)-Zinke@ios.doi.gov  
**Created by:** Leila Getto  
**Who:** James Cason, Jeff Rupert, Brian Steed, Todd Wynn, Bryan Rice, Downey Magallanes, Casey Hammond, Greg Sheehan, Timothy Williams, John Tanner, Harry Humbert, Amanda Kaster

**4pm - 4:30pm Video Recording for Work Place Survey Results**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke@ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Paul Ross, Russell Newell

**5pm - 7pm Happy Hour with Reporters**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke@ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Russell Newell, Heather Swift, Laura Rigas, Alex Hinson, David Bernhardt, John Bockmier, Eli Nachmany, Wesley Bullock

**6pm - 8pm Personal**

**Where:** (b)(6)  
**Calendar:** (b)(6)-Zinke@ios.doi.gov  
**Created by:** Caroline Boulton

Wed Dec 13, 2017

**9am - 9:30am Daily Scheduling & Communications Meeting**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke@ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Michael Argo, David Bernhardt, Scott Hommel, Todd Wynn, John Tanner, Downey Magallanes, Laura Rigas

**10am - 10:45am Meeting with Larry Voyles**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke@ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Scott Hommel, Lori Mashburn



**11am - 12:30pm Personal Time**

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

**12:30pm - 1pm Lunch**

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

**1pm - 1:15pm Meeting with Chris Lopez**

**Where:** Secretary's Office

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**Who:** Michael Argo, Scott Hommel, Christine Lopez

**1:30pm - 2pm Interview with Emily Cochrane**

**Video call:**

(b)(5), (b)(6)

**Where:** Secretary's Office. Call (b)(6)

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Elinor Renner

**Who:** Heather Swift, Laura Rigas, (b)(6)-Zinke @ios.doi.gov

**2pm - 3pm Monthly Meeting with ASLM/Kate MacGregor**

**Where:** Secretary's Office

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**Who:**

Scott Hommel, Caroline Boulton, Joseph Balash, David Bernhardt, James Cason, Downey Magallanes, Katharine MacGregor

**3pm - 5pm Drop By PMB Holiday Open House and Amy Holley Retirement**

**Where:** 5112

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**Who:** Wesley Bullock

**3:30pm - 4pm**

**Drop by Frank Quimby's (Communications) Retirement Celebration**

**Where:** South Penthouse

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**Who:** Aaron Thiele

**4pm - 5pm White House Tour**

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

(b)(6)-Zinke @ios.doi.gov

**5pm - 5:30pm HOLD**

**Video call:**

(b)(5), (b)(6)

**Where:** Office of the Secretary

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

**Who:**

Aaron Thiele, Heather Swift, Scott Hommel, (b)(6)-Zinke @ios.doi.gov, Zachariah Gambill, Amanda Kaster, William Dove, Micah Chambers

**5:30pm - 7pm Lincoln Tour**

**Video call:**

(b)(5), (b)(6)

**Where:** Office of the Secretary

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

**Who:** Leila Getto

**Thu Dec 14, 2017**

**9am - 9:30am Daily Scheduling & Communications Meeting**

**Where:** Secretary's Office

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**Who:** Michael Argo, David Bernhardt, Downey Magallanes, Scott Hommel, Laura Rigas

**9:30am - 10am Politicals Team Photo**

**Where:** DOI Auditorium

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**Who:** Wesley Bullock, Tami Heilemann

**10am - 10:30am Meeting with Tellurian**

**Where:** Secretary's Conference Room

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**Who:** Vincent Devito, Tami Heilemann

**10:30am - 10:45am Call with Senator Heller**

**Where:** Secretary's Office

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**Who:** Downey Magallanes, John Tanner, Elinor Renner

**10:45am - 10:55am Depart DOI en route to USPP event**

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**11am - 12:30pm Remarks at USPP Horse Mounted Patrol Graduation**

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

**Who:** Russell Roddy, (b)(6)-Zinke @ios.doi.gov, Tami Heilemann, Eli Nachmany, Scott Hommel

**12:30pm - 12:50pm Depart en route to DOI**

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**1pm - 1:30pm Lunch**

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

**1:30pm - 3:30pm DOI Employee Christmas Party**

**Video call:**

(b)(5), (b)(6)

**Where:** Bison Bistro

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

**Who:** Eli Nachmany, Wesley Bullock, Aaron Thiele

**2pm - 2:10pm Depart DOI en route to White House**

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**2:30pm - 3pm Deregulation Event**

**Where:** White House Roosevelt Room

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**Who:** Christine Lopez

**3pm - 3:15pm Depart White House en route to DOI**

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**3:30pm - 4pm Meeting with the American Fly Fishing Trade Association**

**Where:** Scott Hommel's Office

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

**Who:** Casey Hammond, Benjamin Cassidy, Rick May

**4pm - 4:30pm Secretary's Daily Meeting with the Chief of Staff**

**Where:** Office of the Secretary

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

**Who:** (b)(6)-Zinke @ios.doi.gov, Scott Hommel

**4:30pm - 5pm Christmas Video Recording**

**Where:** Secretary's Office

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**Who:** Russell Newell, Heather Swift, Laura Rigas, Eli Nachmany

### 5pm - 6pm OCO/External Holiday Party

**Video call:**

(b)(5), (b)(6)

**Where:** OCO/External Hallway Holiday Party

**Calendar:** Laura Rigas

**Who:**

Austin Ewell, Tricia Hall, Scott Hommel, Daniel DuBray, Landon Davis, Thomas Baptiste, Blake Deeley, Greg Sheehan, (b)(6)-Zinke @ios.doi.gov, Andrea Travnicek, Andrea Antunes, Lori Mashburn, Gregory Julian, Todd Wynn, Todd Willens, Danielle Brigida, Jennifer Goldblatt, Vincent Devito, Daniel Jorjani, Gavin Clarkson, Christine Bauserman, Anne-Berry Wade, Nedra Darling, David Mihalic, Kyle Scherer, Heather Swift, Jason Funes, Michael Litterst, Preston Beard, Jeffrey Olson, Kristin Merony, Stephen Wackowski, Steven Howke, Alex Hinson, John Tahsuda, Timothy Williams, Jeff Krauss, Aurelia Skipwith, Joshua Campbell, Russell Newell, Jeremy Barnum, Amy Holley, gregory\_sheehan@fws.gov, Benjamin Cassidy, Scott Angelle, William Dove, Brandon Middleton, Elinor Renner, Olivia Ferriter, Rebecca Zepeda, Rick May, Natalie Davis, Steven Smith, Amanda Kaster, kathleen\_benedetto@ios.doi.gov, Patricia Aaron, James Schindler, Tracey Moriarty, Treci Johnson, Kyle Scherer, Micah Chambers, Tanya Joshua, Scott Cameron, Leila Getto, Michael Fernandez, Genevieve Giaccardo, Wesley Bullock, Shirley Lewis, Jason Larrabee, Brian Steed, John Bockmier, Christopher Stolte, James Cason, Marshall Critchfield, Lacey Smethers, Michael Argo, Stephen Clutter, Connie Gillette, Casey Hammond, Gavin Shire, April Slayton, Russell Roddy, Christopher Holmes, Richard Goeken, Brendan Quinn, David Bernhardt, Aaron Thiele, Eileen Angelico, Laura Rigas, Laury Parramore, Katharine MacGregor, Ryan Nichols, Caroline Boulton, Brian Pavlik, Virginia Johnson, Alan Mikkelsen, John Tanner, Gary Lawkowski, Downey Magallanes, Eli Nachmany, Catherine Puckett, Moshay Simpson, Douglas Domenech, Nancy Savage, Cally Younger

**Going? Yes**

### 5pm - 5:30pm Personal Greeting

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

### 6pm - 8:30pm Secretary's Christmas Party

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

Fri Dec 15, 2017

### 9am - 9:30am Daily Scheduling & Communications Meeting

**Where:** Secretary's Office

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

**Who:** Scott Hommel, Downey Magallanes, David Bernhardt, Michael Argo, Laura Rigas

### 12pm - 1pm Lunch

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Russell Roddy

### 1pm - 4pm Drop by to Solicitors Office Holiday Party

**Where:** S. Penthouse

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**Who:** Wesley Bullock

(b)(6)-Zinke @ios.doi.gov

**2pm - 2:30pm Secretary's Daily Meeting with the Chief of Staff**

**Where:** Office of the Secretary  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Caroline Boulton  
**Who:** Scott Hommel, (b)(6)-Zinke @ios.doi.gov

**3pm - 5pm**

**Drop By Land and Minerals Management & Water and Science 2017 Christmas Party**

**Where:** ASLM Hallway 6600  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Aaron Thiele

**4pm - 6pm Drop by DOJ Annual Holiday Reception**

**Where:** DOJ Room 5111  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Christine Lopez, Russell Roddy, Downey Magallanes

**Sat Dec 16, 2017**

**8:45am - 11:45am**

**Remarks and Participation at National Wreaths Across America Day**

**Where:** Arlington National Cemetery - meet at section 60 location  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Russell Roddy, Tami Heilemann, Laura Rigas, Christine Lopez, Eli Nachmany, Aaron Thiele

**Mon Dec 18, 2017**

**9am - 9:30am Daily Scheduling & Communications Meeting**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Caroline Boulton  
**Who:** Laura Rigas, Downey Magallanes, Todd Wynn, Scott Hommel, David Bernhardt, John Tanner, Michael Argo

**9:45am - 10am Courtesy Meeting with Sec. Mnuchin**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Tami Heilemann, Russell Roddy, Scott Hommel

**10am - 10:30am USGS Meeting**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Todd Willens, Steven Howke, David Bernhardt, Downey Magallanes, Andrea Travnicek, David Applegate, William Werkheiser

**10:30am - 12:30pm IG Interview**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Caroline Boulton

(b)(6)-Zinke @ios.doi.gov

### 12:30pm - 1pm Lunch

**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Caroline Boulton

### 1pm - 1:30pm Secretary's Daily Meeting with the Chief of Staff

**Where:** Office of the Secretary  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Caroline Boulton  
**Who:** Scott Hommel

### 1:05pm - 1:20pm Depart DOI en route to Reagan Building (arrive by 1:20 PM)

**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto

### 2pm - 3pm National Security Strategy Event

**Where:** Reagan Building  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Christine Lopez, Russell Roddy

### 3pm - 3:15pm Depart Reagan Building en route to DOI

**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto

### 4pm - 4:45pm Meeting with National Congress of American Indians

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Tami Heilemann, John Tahsuda, Downey Magallanes, James Cason

### 4:30pm - 5pm Print Interview with Mike Coleman, Albuquerque Journal

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Heather Swift, Laura Rigas

### 5:15pm - 5:35pm Prebrief Critical Minerals

**Where:** Secretary's Conference Room  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Downey Magallanes, Laura Rigas, James Cason, Todd Wynn, Andrea Travnicek, Lawrence Meinert

**Tue Dec 19, 2017**

### 9am - 9:30am Daily Scheduling & Communications Meeting

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Caroline Boulton  
**Who:** Michael Argo, David Bernhardt, Scott Hommel, Laura Rigas, Downey Magallanes

### 9:30am - 10am Press Briefing

**Where:** 5160  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Downey Magallanes, Laura Rigas, John Tanner, Todd Wynn, Andrea Travnicek, Lawrence Meinert

(b)(6)-Zinke @ios.doi.gov

### 10am - 11am Monthly Meeting with Doug Domenech AS, Insular Affairs

**Where:** Secretary's Office

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**Who:**

Scott Hommel, Nikolao Pula, Douglas Domenech, David Bernhardt, Downey Magallanes, Todd Willens

### 11am - 11:30am HOLD

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

### 11:30am - 12pm Monument After Action Meeting

**Where:** Secretary's Office

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**Who:**

Heather Swift, Todd Wynn, John Tanner, Downey Magallanes, Laura Rigas, Benjamin Cassidy, Micah Chambers

### 12pm - 12:30pm Briefing on Rollout of Regional Boundaries

**Where:** Secretary's Office

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**Who:**

James Cason, Scott Cameron, (b)(6)-Zinke @ios.doi.gov, Downey Magallanes, John Tanner, Laura Rigas, Todd Wynn, Scott Hommel

### 12:30pm - 1pm Lunch

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

### 2pm - 2:15pm Depart DOI en route to Lincoln Monument

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

### 2:15pm - 5:15pm Lincoln Tours

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

**Who:** Aaron Thiele, (b)(6)-Zinke @ios.doi.gov

### 5:15pm - 5:30pm Depart Lincoln Monument en route to DOI

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Leila Getto

### 5:30pm - 6pm End of the Year Event

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Elinor Renner

Wed Dec 20, 2017

**9am - 9:30am Daily Scheduling & Communications Meeting**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:**  
John Tanner, Scott Hommel, Michael Argo, Laura Rigas, Downey Magallanes, David Bernhardt, Todd Wynn

**9:30am - 9:45am Call with Chairman Bishop**

**Where:**  
Secretary to call Chairman's office 202-225-0453 (back up call scheduler Carolyn direct 202-225-(b)(6))  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Downey Magallanes, John Tanner

**9:45am - 10am Call with Rep. Simpson**

**Where:** Secretary to call Rep. Simpson cell phone 202-(b)(6)  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** John Tanner, Downey Magallanes

**10am - 10:15am Call with Chairman Murkowski**

**Where:** Secretary to call Kristen (scheduler) to be transferred 202-(b)(6)  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** John Tanner, Downey Magallanes

**10:15am - 10:30am**

**Meet and Greet with Christina Summers and (b)(6) (8 year old nephew)**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Tami Heilemann, Christina Summers

**11am - 11:15am**

**Depart DOI en route to the White House (arrive west wing by 11:15 am)**

**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto

**11:30am - 12:30pm Cabinet Meeting**

**Where:** White House Cabinet Room  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto

**12:45pm - 1pm Depart White House en route to DOI**

**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto

**1pm - 1:30pm Lunch**

**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Caroline Boulton



(b)(6)-Zinke @ios.doi.gov

**1:15pm - 1:25pm Call with Chairman Calvert**

**Where:** Secretary to call his office to be transferred 202-225-1986  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** John Tanner, Downey Magallanes

**1:30pm - 2:15pm Monthly meeting with ASFWP/Jason Larrabee**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Downey Magallanes, Todd Willens, David Bernhardt, Zachariah Gambill, Scott Hommel, Greg Sheehan, Caroline Boulton, Maureen Foster, Paul (Dan) Smith, Jason Larrabee

**2:30pm - 2:45pm Depart DOI en route to White House South Portico**

**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto

**3pm - 3:45pm Tax Reform Event**

**Where:** South Portico  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto

**3:45pm - 4pm Depart White House en route to Lincoln Monument**

**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto

**4pm - 6:15pm Lincoln Tours**

**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Russell Roddy

**Thu Dec 21, 2017**

**9am - 9:30am Daily Scheduling & Communications Meeting**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Caroline Boulton  
**Who:** Laura Rigas, David Bernhardt, Michael Argo, Downey Magallanes, Scott Hommel

**9:30am - 10am Weekly Meeting with Deputy Secretary**

**Video call:**

(b)(5), (b)(6)

**Where:** Office of the Secretary  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Caroline Boulton  
**Who:** David Bernhardt, Gareth Rees, (b)(6)-Zinke @ios.doi.gov

**10am - 10:15am Meeting with Joe Balash**

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto

**10:15am - 10:30am Call with Secretary Devos**

**Where:** Secretary's Office (Devos to call Elinor who will transfer the call to the Secretary)  
**Calendar:** (b)(6)-Zinke @ios.doi.gov  
**Created by:** Leila Getto  
**Who:** John Tahsuda, Downey Magallanes, Tony Dearman

(b)(6)-Zinke @ios.doi.gov

### 10:30am - 11am Brief on Navajo Generating Station

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke@ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Scott Hommel, James Cason, Vincent Devito

### 11am - 12pm Monthly Meeting with ASPMB/Scott Cameron

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke@ios.doi.gov  
**Created by:** Leila Getto  
**Who:** David Bernhardt, Downey Magallanes, Scott Hommel, Scott Cameron, James Cason, Laura Rigas

### 12pm - 1pm Lunch

**Calendar:** (b)(6)-Zinke@ios.doi.gov  
**Created by:** Caroline Boulton

### 12pm - 12:15pm Meeting on Board Appointments

**Video call:**

(b)(5), (b)(6)

**Where:** Office of the Secretary  
**Calendar:** (b)(6)-Zinke@ios.doi.gov  
**Created by:** Caroline Boulton  
**Who:** Natalie Davis, Scott Hommel, Benjamin Cassidy, (b)(6)-Zinke@ios.doi.gov

### 12:15pm - 12:30pm

#### Call with Don Gentry, Chairman, Klamath Tribes Tribal Council

**Where:** Secretary to call his cell 541-892-1433  
**Calendar:** (b)(6)-Zinke@ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Downey Magallanes

### 12:30pm - 12:45pm Call with Senator Udall

**Where:** Secretary's Conference Room; Secretary to call Devon (scheduler) #202-(b)(6) to be transferred  
**Calendar:** (b)(6)-Zinke@ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Downey Magallanes, John Tanner

### 1:30pm - 2:30pm Signing Ceremony

**Where:** Secretary's Office  
**Calendar:** (b)(6)-Zinke@ios.doi.gov  
**Created by:** Leila Getto  
**Who:** Downey Magallanes, Laura Rigas, Todd Wynn, Aaron Thiele, Tami Heilemann

### 2:30pm - 2:40pm Call with Rep. McCollum

**Where:** Secretary to call Ryan (scheduler) to be transferred 202-(b)(6)  
**Calendar:** (b)(6)-Zinke@ios.doi.gov  
**Created by:** Leila Getto  
**Who:** John Tanner, Downey Magallanes

(b)(6)-Zinke @ios.doi.gov

**2:40pm - 3:30pm Monthly Meeting with BIA/John Tahsuda**

**Where:** Secretary's Office

**Calendar:** (b)(6)-Zinke@ios.doi.gov

**Created by:** Leila Getto

**Who:**

John Tahsuda, James Cason, Scott Hommel, Caroline Boulton, Downey Magallanes, David Bernhardt, Anita Personius

**3:30pm - 3:45pm Depart DOI en route to Lincoln Monument**

**Calendar:** (b)(6)-Zinke@ios.doi.gov

**Created by:** Leila Getto

**3:45pm - 6:45pm Lincoln Tour**

**Calendar:** (b)(6)-Zinke@ios.doi.gov

**Created by:** Leila Getto

**Who:** Wesley Bullock

**7:15pm - 7:45pm**

**Phone Press Interview with Las Vegas Review Journal Editorial Editor John Kerr**

**Where:** Downey Magallanes' Office

**Calendar:** (b)(6)-Zinke@ios.doi.gov

**Created by:** Leila Getto

**Who:** Heather Swift, Laura Rigas

**Fri Dec 22, 2017**

**All day Doggy Day**

Fri Dec 22, 2017 - Sat Dec 23, 2017

**Calendar:** (b)(6)-Zinke@ios.doi.gov

**Created by:** Leila Getto

**All day Personal Travel // Christmas**

Fri Dec 22, 2017 - Sat Jan 6, 2018

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke@ios.doi.gov

**Created by:** Caroline Boulton

**9:10am - 3:16pm Flight**

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke@ios.doi.gov

**Created by:** Caroline Boulton

**Sat Dec 23, 2017**

**All day Personal Travel // Christmas**

Fri Dec 22, 2017 - Sat Jan 6, 2018

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke@ios.doi.gov

**Created by:** Caroline Boulton

(b)(6)-Zinke @ios.doi.gov

Sun Dec 24, 2017

**All day Personal Travel // Christmas**

Fri Dec 22, 2017 - Sat Jan 6, 2018

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

Mon Dec 25, 2017

**All day Personal Travel // Christmas**

Fri Dec 22, 2017 - Sat Jan 6, 2018

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

Tue Dec 26, 2017

**All day Personal Travel // Christmas**

Fri Dec 22, 2017 - Sat Jan 6, 2018

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

Wed Dec 27, 2017

**All day Personal Travel // Christmas**

Fri Dec 22, 2017 - Sat Jan 6, 2018

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

Thu Dec 28, 2017

**All day Personal Travel // Christmas**

Fri Dec 22, 2017 - Sat Jan 6, 2018

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

Fri Dec 29, 2017

**All day Personal Travel // Christmas**

Fri Dec 22, 2017 - Sat Jan 6, 2018

**Video call:**

(b)(5), (b)(6)

**Calendar:** (b)(6)-Zinke @ios.doi.gov

**Created by:** Caroline Boulton

(b)(6)-Zinke @ios.doi.gov

Sat Dec 30, 2017

All day Personal Travel // Christmas

Fri Dec 22, 2017 - Sat Jan 6, 2018

Video call:

(b)(5), (b)(6)

Calendar: (b)(6)-Zinke @ios.doi.gov

Created by: Caroline Boulton

Sun Dec 31, 2017

All day Personal Travel // Christmas

Fri Dec 22, 2017 - Sat Jan 6, 2018

Video call:

(b)(5), (b)(6)

Calendar: (b)(6)-Zinke @ios.doi.gov

Created by: Caroline Boulton