

**March 2, 2020**

Monday

8:50 AM - 9:10 AM Depart DOI en route to Washington Hilton -- Drive time 2 miles/10-24 min

9:00 AM - 9:30 AM O365 mobile device set up -- 6154

9:15 AM - 9:50 AM External Remarks -- Washington Hilton, 1919 Connecticut Ave NW, Washington, DC 20009, USA  
Speaking at 9:30am

9:50 AM - 10:15 AM Depart Washington Hilton en route to DOI -- Drive time 1.9 miles/9-22 min

10:20 AM - 10:30 AM Staff Brief -- Secretary's Office

10:30 AM - 11:00 AM External/Intergovernmental Meeting -- DOI - South Penthouse

1:00 PM - 1:30 PM Assistant Secretaries Weekly Meeting -- DOI - 5160  
Dial in number (b) (5) passcode (b) (5)

1:30 PM - 2:30 PM Staff Meeting -- Secretary's Office

2:30 PM - 3:00 PM Depart DOI en route to Hart Building

3:00 PM - 3:30 PM External/Intergovernmental Meeting -- 531 Hart Senate Office Building

3:30 PM - 4:15 PM External/Intergovernmental Meeting -- H-144 in the Capitol

4:15 PM - 4:45 PM Depart Hart en route to DOI

5:30 PM - 5:40 PM Afternoon Check-in -- Secretary's Office

**March 3, 2020**

Tuesday

10:15 AM - 10:30 AM Depart DOI en route to Mandarin Oriental Hotel

10:30 AM - 11:30 AM External Remarks -- Mandarin Oriental, Washington D.C., 1330 Maryland Ave SW, Washington, DC 20024, USA  
Speaking at 10:45am  
Advance: Isaac Piller

11:30 AM - 11:45 AM Depart en route to DOI

12:00 PM - 12:15 PM Staff Meeting -- Secretary's Office

## March 3, 2020 Continued

Tuesday

1:00 PM - 2:00 PM

**Canceled: Weekly Politicals Meeting -- Secretary's Conference Room- 5160**  
All,

The meeting for today (3/3) has been cancelled since many of you will still be returning from the President's speech. We will resume normal meetings next week.

Weekly politicals meetings- room 5160.

1:15 PM - 2:15 PM

**Staff Meeting -- DOI 3447**

2:30 PM - 3:00 PM

**Staff Meeting -- Secretary's Office**

3:00 PM - 4:00 PM

**DOI Operations Meeting - FWP -- Deputy Secretary's Conference Room 6120**  
Please send agenda to [katherine\\_white@ios.doi.gov](mailto:katherine_white@ios.doi.gov) These meetings will now be held with Acting Deputy Secretary MacGregor.

Attendees:  
Acting AS  
DAS  
Chief of Staff  
Acting Bureau Director  
Deputy Directors

4:00 PM - 5:00 PM

**Staff Meeting -- Secretary's Office**

5:30 PM - 5:40 PM

**Afternoon Check-in -- Secretary's Office**

## March 4, 2020

Wednesday

9:30 AM - 10:00 AM

**Depart DOI en route to Dirksen Senate Office Building -- Drive time 10-26 min/2.5 miles**

10:00 AM - 12:00 PM

**External/Intergovernmental -- 124 Dirksen Senate Office Building**

2:00 PM - 2:30 PM

**Staff Meeting -- Secretary's Office**

2:30 PM - 3:00 PM

**Staff Meeting -- Secretary's Office**

**March 4, 2020 Continued**

Wednesday

- 3:00 PM - 3:15 PM                      **Staff Meeting -- Secretary's Office**
  
- 3:30 PM - 4:00 PM                      **Staff Meeting -- Secretary's Conference Room**
  
- 4:15 PM - 4:30 PM                      **Staff Meeting -- South Penthouse**  
15 minutes of remarks to close the 2 day
  
- 4:30 PM - 5:00 PM                      **Staff Meeting -- Secretary's Office**
  
- 5:30 PM - 5:40 PM                      **Afternoon Check-in -- Secretary's Office**

**March 5, 2020**

Thursday

- 9:00 AM - 9:30 AM                      **Daily Check In -- Secretary's Conference Room**
  
- 9:30 AM - 10:30 AM                      **Staff Meeting -- Secretary's Office**
  
- 10:30 AM - 11:00 AM                      **Bi Weekly Staff Meeting -- Secretary's Office**
  
- 11:00 AM - 11:30 AM                      **Biweekly Staff Meeting -- Secretary's Office**
  
- 11:30 AM - 12:00 PM                      **Staff Meeting -- Secretary's Conference Room**  
Since Lori is the only one calling in Brandon or Carter will need to call her from the conference phone.
  
- 12:00 PM - 12:15 PM                      **Drop By - Personal Lunch**
  
- 1:00 PM - 2:00 PM                      **External/Intergovernmental Meeting -- Secretary's Conference Room 6151**
  
- 2:15 PM - 2:30 PM                      **Staff Meeting -- Secretary's Office**
  
- 3:15 PM - 3:45 PM                      **External Call/Intergovernmental -- Secretary's Office**  
Secretary to call the Senator on his cell at (b) (6)

**March 6, 2020**

Friday

**9:00 AM - 9:30 AM**

**Daily Check In -- Secretary's Conference Room**

**9:30 AM - 9:45 AM**

**Staff Meeting -- Secretary's Office**

**10:00 AM - 10:30 AM**

**Weekly Staff Meeting -- Secretary's Office**

**1:00 PM - 2:00 PM**

**Staff Meeting -- Secretary's Office**

**2:00 PM - 2:30 PM**

**Staff Meeting -- Secretary's Office**