

Royalty Policy Committee

Orientation Webinar

September 11, 2017





Welcome from Vincent DeVito, Committee Chairman and Counselor to the Secretary for Energy Policy





Introductions of Key Support Staff

The following key staff support the Committee:

Key Staff	Role	Email	Phone
James Schindler	Designated Federal Officer (DFO)	james.schindler@boem.gov	202.208.3126
Rachel Milner Gillers Deirdre McCarthy Gallagher	Independent Facilitators	rachel_milnergillers@ios.doi.gov deirdremg@voicesofvaluelc.com	202.465.0746 703.582.4892
Kim Oliver	Group Federal Officer (GFO)	Kimiko.oliver@onrr.gov	202.513.0370
Chris Mentasti Jennifer Malcolm	Support Staff Support Staff/Supervisor	Chris.mentasti@onrr.gov Jennifer.malcolm@onr.gov	202.513.0614 202.208.3938
Cara Sanders Christina Mathers	Travel Coordinators	rpc@ios.doi.gov	202.513.7672 303.231.3429



COMMITTEE CHARTER OVERVIEW

AUTHORITY

- Discretionary Committee established by the Secretary
- Regulated by the Federal Advisory Committee Act (FACA)

OBJECTIVES AND SCOPE ACTIVITIES

- Expansion of American energy development
- Advising on fair market value/return of energy and mineral resources
- Advising on current and future royalty rate systems
- Economic modeling and impact analysis

DESCRIPTION OF DUTIES

- Responsibilities are outlined in attached draft operating procedures
- Attend all Committee and Subcommittee meetings
- Active engagement, participation, and consensus building
- Shared resources and technical expertise

COMMITTEE CHARTER OVERVIEW (cont.)



ROLE OF THE DFO

- Required by FACA
- Coordinates and oversees every aspect of the Committee, and all Committee and Subcommittee meetings

FREQUENCY OF MEETINGS

- Estimating Quarterly Committee meetings
- Subcommittees will meet weekly to begin and then as needed once up and running

MEMBERSHIP DESIGNATION

- The Secretary selects and appoints Committee members
- Vacancies are filled through a nomination process
- Membership must be balanced
- All members are found qualified to serve and are vetted by the White House

COMMITTEE CHARTER OVERVIEW (cont.)



ETHICS

- You cannot engage with DOI in any way that you might have a direct financial interest
- We will discuss this further at the Oct 4th Committee meeting

RECORD KEEPING

- Official records are kept by the support staff
- Most Committee records are public and posted on the Committee website at doi.gov/rpc



FACA PRESENTATION

**Jennifer Heindl, Attorney Advisor
Office of the Solicitor**



MEETING LOGISTICS

TRANSPORTATION TO THE MAIN INTERIOR BUILDING 1849 C STREET NW, WASHINGTON DC 20240

- **Traveling By Car to the MIB:**

Although you may choose to drive, it is not recommended that you do so. The Main Interior Building does not offer visitor parking. Monitored metered parking surrounding the outside of the MIB, with a two-hour limit is available.

- **Traveling by Metro to the MIB:**

The downtown DC is equipped with a first class public transportation system with many options for getting around the city. You can map your trip using public transportation at the following website: www.wmata.com

Off board Metro at Farragut West. Take the 18th Street exit at the Farragut West Metro Station and walk south towards Constitution Avenue. The entrance to the Main Interior Building (MIB) is 6 blocks south on C Street between 18th and 19th.



MEETING LOGISTICS

ACCESSING THE MAIN INTERIOR BUILDING

To gain access to the Main Interior Building (MIB), you may enter on either the C Street or E street entrances and show some form of government-issued photo identification, such as a Federal Government building pass (if a Federal employee); State-issued driver's license, or non-driver's identification, etc.

Inform the guard you are here for the Royalty Policy Committee Meeting . You will then undergo a security screening process that requires you to sign in, receive a temporary visitor's pass, and undergo a security screen, including bag and parcel checks. After you complete the screening process, you will be escorted to the South Penthouse where the meeting will be held.

Handicap Accessibility:

A handicap-accessible entrance is located on the E Street entrance of the MIB for anyone requiring such access.



MEETING LOGISTICS (cont.)

WIRELESS INTERNET ACCESS

- You may connect to our guest WIFI. WIFI is accessible in the Bison Bistro cafeteria located in the basement of the Main Interior Building.
- A temporary username and password with instructions on how to connect to WIFI will be included in your meeting materials folder that is provided to you when you check-in at the registration tables.

MEETING LOGISTICS (cont.)



THE MEETING ROOM

- The Meeting Room is located on the 7th Floor in the South Penthouse of the Main Interior Building. Breakout rooms will be offered for sector meetings. Locations of the breakout rooms will be included in your meeting materials folder.
- Restrooms are located in the meeting room but are also located throughout the entire building down each corridor.
- The room will be set up in a U shaped board room format and seats will be assigned and noted on your table tent card.
- In the afternoon the meeting will pause for a public comment session.
- For those not able to attend in person you may still call in to the conference line and view the presentations on the Webex.



MEETING LOGISTICS (cont.)

DINING

- For those invitational travelers, as part of your per diem you will be reimbursed for your meals. The Washington, DC per diem rate in October 2017 for meals and incidentals is \$69/day. Meals will not be provided at the meeting.
- Per diem rates can be found online at:
<http://www.gsa.gov/portal/category/100120>
- It is your responsibility to acquire food and snacks as needed. The Bison Bistro is the Cafeteria located in the basement of the Main Interior Building and is open daily from 7:30am to 2:30pm.
- There are also food trucks located on Virginia Ave. which can be accessed by exiting the C Street side of the building and walking right towards the Office of Personnel Management.



DATA PORTAL WEBSITE

USEITI.DOI.GOV

What's on the site?

How it Works

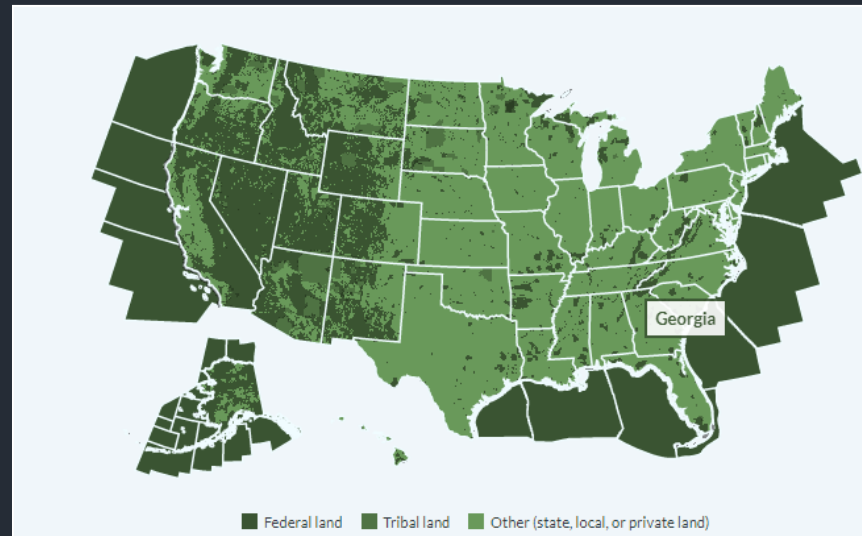
- Land Ownership Overview
- Laws and Regulations
- Extraction Life Cycle by Commodity
- Revenue Information
- Audit and Assurance Process

Explore Data (National & State Level)

- Production (Federal & All Lands)
- Federal Revenue
- Federal Disbursements
- Economic Impact

Case Studies

- 12 County case studies on key mineral producing counties



Revenue from extraction on federal land

[Data and documentation](#)

Commodity	Revenue details by phase			
	1. Securing rights	2. Before production	3. During production	Other revenue

OIL AND GAS

Oil & Gas	\$4,293,316,801	\$206,969,491	\$156,667,913	Oil \$2,945,622,179	\$33,857,739
				Gas \$774,392,172	
				NGL \$175,807,307	

ROYALTY POLICY COMMITTEE WEBSITE



[DOI.GOV/RPC](https://doi.gov/rpc)

What's on the site?

About Page

- Charter
- Member Directory
- Background about the Committee

Public Engagement Page

- Upcoming Meeting Information
- Federal Register Notices
- Press Releases

Committee Page

- Meeting Information & Materials
- Meeting Summaries
- Travel Guidance

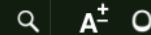
TRAVEL GUIDANCE



<https://www.doi.gov/rpc/travel-guidance-administrative-items>



U.S. Department of the Interior



Royalty Policy Committee

About Public Engagement Committee

Royalty Policy Committee / Travel Guidance & Administrative Items

Share

Travel Guidance & Administrative Items

- Invitational Travel Guidance
 - Invitational Travel Procedures ([PDF](#))
 - Vendor Request Form ([Excel](#))
 - Invitational Traveler Access Form ([WORD](#))
 - Concur Traveler Manual ([PDF](#))
- Welcome to DC ([PDF](#))
- Helpful Travel Web Links
 - [Federal Travel Regulations](#)
 - [DOI Travel Policy](#)
 - [Per Diem Rates](#)
 - [Transit Authority](#)
 - [Washington DC Official Tourism Site](#)

Invitational Travel and Reimbursement Guidance U.S. Department of the Interior Royalty Policy Committee

This document provides guidance for invitational travel for Royalty Policy Committee (Committee) Meetings.

Travel Guidelines, Policies, and Regulations
General travel guidelines for non-travelers with the Department of the Interior (DOI) can be found in the Departmental Manual, specifically 347 DM. The Department of Interior's Temporary Duty Travel Policy updated February 2015, provides detailed guidance. (DOI/TTY/Travel Policy, section 1.8 Invitational and Contractor Travel)

All invitational travelers are required to make travel arrangements through the DOI approved travel system Concur Government Edition (CGE) (<https://go.com/usa/chef/usa.com>).

When you travel to attend a Committee meeting on Invitational Travel Orders you must follow the policies and procedures set forth for all Government employees or invitees.

Except for initial commercial transportation (i.e. common carrier modes of transportation via air or train), Invitational Travelers must use their own personal funds for all other expenses (hotels, rental cars, meals and incidentals, luggage fees, etc.). After travel is complete, you will submit your expense receipts for reimbursement.

Primary members will be reimbursed for travel expenses in accordance with the Federal Travel Regulations (FTR) contained in 41 United States Code of Federal Regulations (CFR), Chapters 300 through 304, which implement statutory requirements and Executive branch policies for travel by Federal civilian employees and others authorized to travel at the Government's expense.

Alternate members will be reimbursed for travel expenses (in accordance with the FTR) only when they have been designated to attend a meeting on behalf of a primary member.

Under 5 U.S.C. 5733, travel must be by the most expeditious means of transportation practicable and commensurate with the nature and purpose of the duties. As such, you must select the method of travel most advantageous to the Government, when cost and other factors are considered.

- Travel by common carrier is presumed to be the most advantageous method of transportation and must be used when reasonably available.
- Contract city-pair fare flights must be booked unless a non-contract carrier flight results in less cost to the Government or a city-pair flight is not available.
- Coach class accommodations must be used. Travel should originate from the nearest common carrier outlet to your residence and/or business. If you do not travel by the method of transportation required by regulation, any additional expense you incur will be borne by you the traveler. Reimbursement will be limited to the cost of travel by a direct route or on an unattempted basis, and you will be responsible for any additional

Last Updated: September 7, 2017



Next Steps and Key Dates

Key dates leading to the first Committee Meeting:

Month	Activity
DUE NOW!	Submit Bio and Photo for Member Directory
September 5th-15th	Facilitator interviews with Primary Non-Federal Members
September 18th	Finalize Meeting Agenda
September 20th	Email Meeting agenda and Meeting Materials to Committee Members and publish online at www.doi.gov/rpc
September 22nd	Deadline for booking travel to attend October 4th Meeting
October 4th	Inaugural Committee Meeting
October 5th	Begin Subcommittee Work

QUESTIONS?